

**BOARD OF VILLAGE TRUSTEES
WOODSTOCK SELECT BOARD**

July 8, 2019

3:45PM

Woodstock Town Hall

JOINT MEETING

Minutes

Present: Select Board Chair L.D. Sutherland, Mary Riley, John Doten, Ray Bourgeois, Jill Davies (via phone), Village Trustees Chair Jeffrey Kahn, Cary Agin, Ana DiNatale, Serena Nelson (after executive session started), Phil Swanson, Beth Fish, David Green, Lynn Beach, and Beth Finlayson.

I. CALL TO ORDER

- a. Select Board
 - i. Select Board Chairman L.D. Sutherland called the joint meeting with the Village Trustees to order at 3:46pm.
- b. Village Trustees
 - i. Village Trustees Chairman Jeffrey Kahn called the joint meeting with the Select Board to order at 3:46pm.

II. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

- a. VLCT Model Rules of Procedure for Municipal Boards, Committees, and Commissions
 - i. Ms. Riley reminded both Boards that this was presented at a previous joint meeting and no action or discussion has been had since it was distributed. Ms. Riley would like for both Boards to review and possibly adopt these rules of procedures in the next month.

III. EXECUTIVE SESSION – PERSONEL MATTERS

- a. Elizabeth Rattigan, the attorney for the town and village was present for this executive session.

Motion: by Ms. Riley to move the Select Board into executive session at 3:54pm.

Seconded: by Mr. Bourgeois

Discussion: None

Vote: 5-0-0, passed.

Motion: by Mr. Agin to move the Village Trustees into executive session at 3:54pm.

Seconded: by Ms. DiNatale

Discussion: None

Vote: 3-0-0, passed.

At 4:20pm Mr. Swanson was excused from the executive session.

Motion: by Ms. Riley to adjourn the Select Board out of executive session at 4:42pm and reconvene the public meeting.

Seconded: by Mr. Bourgeois

Discussion: None

Vote: 5-0-0, passed.

Motion: by Mr. Agin to adjourn the Trustees out of executive session at 4:42 pm and reconvene the public meeting.

Seconded: by Ms. Nelson

Discussion: None

Vote: 4-0-0, passed.

IV. NEW BUSINESS

a. Local Emergency Management Plans for Town and Village

Motion: by Ms. Riley to approve the Local Emergency Management Plan for the Town of Woodstock as submitted.

Seconded: by Mr. Bourgeois

Discussion: None

Vote: 5-0-0, passed.

Motion: by Mr. Agin to approve the Local Emergency Management Plan for the Village of Woodstock as submitted.

Seconded: by Ms. DiNatale

Discussion: None

Vote: 3-0-0, passed.

b. Hoyle & Tanner Lincoln Covered Bridge Update

- i. A handout was given to the Boards with a rough estimate of the repair costs. The project will be going out to bid and the bridge should be open by Christmas.

c. Recap of Short-Term Rental Public Hearing held on June 27th

- i. Mr. Agin thought that a moratorium is a little excessive.
- ii. The feedback from the public at the meeting on June 27th was to have the regulations enforced.
- iii. Ms. Davies reminded those present that a moratorium will not effect those who already have a STR permit, it will only effect those who apply for a permit. Only 45 permits have been issued for the Town and Village.
- iv. Chairman Sutherland suggested that the regulations be enforced for the time being and to ask the Planning Commission to work on the regulations in the meantime.
 1. Sutherland also suggested changes to the regulations to include a yearly fee/registration and inspection every three years to verify safety.
- v. Currently the only way to enforce the regulations is to get the courts involved. This came from a Select Board member who said this is what Mr. Brands told them.

- vi. Fire Chief Green questioned a possible “sunset period” option with the current permits that are out there and move everyone over to the new regulations in the future.
 - 1. Mr. Swanson will talk to the lawyer about this option.
- vii. The State legislature will be taking up Short Term Rentals in the next session, and anything they come up with for regulations will override the Town/Village zoning regulations.

Motion: by Ms. Riley to ask the Planning Commission to take up and re-write the Short Term Rental Regulations to be available at their September meeting and not include a moratorium at this time.

Seconded: by Mr. Bourgeois

Discussion: None

Vote: 4-0-1, passed. (Ms. Davies opposed)

Motion: by Mr. Agin to ask the Planning Commission to take up and re-write the Short Term Rental Regulations to be available at their September meeting with the addition of a moratorium. Ms. Nelson added on to the motion that the moratorium should start immediately and cease on September 7th, 2019 at the adjournment of the Planning Commission meeting.

Seconded: by Ms. DiNatale

Discussion: None

Vote: 3-0-1, passed. (Mr. Agin opposed)

- viii. Chairman Sutherland and Chairman Kahn stated that the Chairs will represent their respective Board and work on the regulations with input from the other members.
 - 1. A discussion ensued about Ms. Davies wanting to be able to continue to be a part of the Planning Commission sub-committee on STR.

Motion: by Mr. Agin to appoint Chairman Kahn as the representative for the Village Trustees with respect to working on the STR regulations and for the members to give input to the chairs for consideration.

Seconded: by Ms. Nelson

Discussion: None

Vote: 4-0-0, passed.

Motion: by Mr. Bourgeois to appoint Chairman Sutherland as the representative for the Select Board with respect to working on the STR regulations and for the members to give input to the chairs for consideration.

Seconded: by Ms. Riley

Discussion: None

Vote: 5-0-0, passed.

- ix. Host Compliance is available to review the ordinances and regulations and make suggestions. There has to be a willingness by the Select Board, Village Trustees, and Planning and Zoning office to work with them.

V. ADJOURNMENT

Motion: by Mr. Bourgeois to adjourn the Select Board portion of the Joint Meeting at 5:23pm.

Seconded: by Ms. Riley

Discussion: None

Vote: 5-0-0, passed.

Motion: by Mr. Agin to adjourn the Village Trustees portion of the Joint Meeting at 5:23pm.

Seconded: by Ms. DiNatale

Discussion: None

Vote: 4-0-0, passed.

Respectfully Submitted,

Beth Fish

Village Board of Trustees:

Jeffrey Kahn, Chair
Cary Agin
Keri Cole
Serena Nelson
Antonina DiNatale

Town Select Board:

L.D. Sutherland, Chair
John Doten
Jill M. Davies
Mary Riley
Ray Bourgeois