

**TOWN OF WOODSTOCK
BOARD OF VILLAGE TRUSTEES MEETING**

July 09, 2019

7:00 pm

Woodstock Town Hall

Draft Minutes

Draft subject to approval.

Present: Chairman Jeffrey Kahn, Cary Agin, Keri Cole, Ana DiNatale, Serena Nelson, Phil Swanson, Beth Fish, Christian Avard, Mary Riley, Sally Miller, Beth Finlayson, Joe DiNatale, Ray Bourgeois, Christopher and Carole Ann Sparks, Julie Zee, Andrew McLaughlin

I. CALL TO ORDER at 7:00pm

II. CITIZEN COMMENTS

- A. Mr. DiNatale asked if the EDC Revitalization Group could update the Trustees on Teagle landing and the trash cans. This will be discussed under old business.

III. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

A. Lincoln Street – John King – New Street Name – Watkins Way

- i. Mr. King is building 2 new buildings on the lot of 25 Lincoln Street. Since the driveway is to 3 buildings, E-911 requires a road name for the driveway.

Motion: by Mr. Agin to approve the renaming of the driveway to 25 Lincoln Street to Watkins Way.

Seconded: by Ms. Nelson

Discussion: None

Vote: 5-0-0, passed.

B. Legal Notice of Intent to Adopt Interim Zoning Bylaws

- i. At the joint meeting yesterday, the Trustees voted on a moratorium on Short Term Rentals, which passed, but since then they have been informed that the way in which they acted may not have been legal.
1. Mr. Kahn is now suggesting that a moratorium will be more time consuming and take longer than it would to just re-write the regulations.
- ii. Ms. Cole asked about the procedure to adopt the interim zoning bylaws.
1. Mr. Swanson informed her of the adoption process.
- iii. A discussion followed on whether the Trustees should adopt interim zoning bylaws to include a moratorium on Short Term Rentals.

Motion: Ms. Cole to rescind the vote from July 8, 2019 on a moratorium for Short Term Rentals.

Seconded: by Mr. Agin

Discussion: Ms. DiNatale would like to make sure that in the future if a moratorium were to happen, a procedure would be in place so that this situation doesn't happen again. Ms. Miller stated that every time they have a zoning change, there are certain steps that must be done before it becomes a regulation. The Public Hearing Notice that was publicly warned for June 27, 2019

was read aloud by Ms. Fish. Ms. Miller said that the Planning Commission has a lot of information and differences of opinions on Short Term Rentals.

Vote: 5-0-0, passed.

Motion: by Ms. Cole to authorize the Village’s attorney to prepare a draft interim bylaw establishing, through appropriate mechanisms, a moratorium on new “short term rentals,” as defined in Sections 109 and 522 of the Village of Woodstock Zoning Regulations, which shall be considered for adoption by the Trustees in accordance with the authority and procedures contained in 24 V.S.A. § 4415. If adopted, said interim bylaw shall remain in effect for a period of 90 days from the date of adoption (unless a different effective date is specified) to allow the Planning Commission to develop amended, permanent land use regulations pertaining to short term rentals, unless otherwise extended by the Trustees or repealed, in the manner provided by law.

Seconded: by Ms. Nelson

Discussion: Mr. Kahn voiced the need for the Planning Commission to get the regulations accomplished by September. Mr. DiNatale voiced the need to make this a priority as well.

Vote: 3-0-2, passed. (Cary Agin & Jeff Kahn opposed)

C. Request for permission to do night work for line markings in the Village.

- i. Mr. Bourgeois has spoken with Ken Vandenburg of the highway department and would like to get permission for the company that paints the lines on the streets to work at night, in case they are able to paint the lines sooner.

Motion: by Mr. Agin to allow for the highway department to have the lines painted at the earliest convenience of the company at whatever time is necessary.

Seconded: by Ms. Cole

Discussion: None

Vote: 5-0-0, passed.

IV. REQUESTS FOR PERMITS

A. Use of the Green

i. Porsche Club of America – Auto Show – September 5 6, 2019

1. Julie Zee the National Sales Manager for the Woodstock Inn was present to answer questions about the event. Ms. Zee requested a change to the permit application that was submitted. The Porsche Club would like to hold the event on September 6th instead of the 5th because the group will be dining in and around Woodstock that night.
2. They would like to host 40 cars on the Green and any damages be repaired by the Woodstock Inn. Prior to the event they would need to check in with Mr. Swanson to ensure that the Green is dry enough for the event.
3. Mr. Blish would like to have it on the bridge side of the Green, as that is wider and would cause less issues.
4. The Art Show sets up on Friday the 6th, and the auto show needs to coordinate the hours with the Woodstock Chamber of

Commerce. Ms. Zee and Ms. Finlayson will coordinate so that the both events happen and don't interfere with each other.

Motion: by Ms. Cole to approve the event on September 6th, 2019 with the condition that they coordinate hours with the Woodstock Chamber of Commerce and contact Phil Swanson prior to the event to make sure that the Green is dry enough.

Seconded: by Ms. Nelson

Discussion: None

Vote: 5-0-0, passed.

ii. Sustainable Woodstock – Solar Event – August 10, 2019

1. Andrew McLaughlin was present to present the Solar Event to the Trustees. The event is congruent with Taste of Woodstock and will be the same as last year.

Motion: by Mr. Agin to approve the Sustainable Woodstock Solar event for August 10, 2019 as submitted.

Seconded: by Ms. DiNatale

Discussion: None

Vote: 5-0-0, passed.

B. Use of the Sidewalk

- i. Brandy Faling/ Bohemia Productions, Inc. – July 15-18, 2019
 1. This is for a Lane Bryant photoshoot.

Motion: by Ms. Nelson to approve the Brandy Faling/Bohemia Productions, Inc. application for Use of the Sidewalk for July 15-18, 2019 as submitted.

Seconded: by Ms. Cole

Discussion: None

Vote: 5-0-0, passed.

C. Use of a Parking Spot

- i. Our Woodstock, Our Future request for parking space on Elm Street on July 13th, and July 20th from 10am – 4pm.
 1. The folks at Gillingham's have objected to this taking place in front of their establishment.
 2. Mr. DiNatale asked if this could this be held in the area of the bump outs. A discussion ensued about possible locations.
 3. It was suggested that the Cruiser Stand might be a good spot. Chief Blish approved the use of the cruiser stand for the Our Woodstock, Our Future.

Motion: by Ms. Cole to approve the use of the cruiser stand for Our Woodstock, Our Future on July 13th and July 20th from 10am to 4pm.

Seconded: by Ms. Nelson

Discussion: None

Vote: 5-0-0, passed.

V. POLICE CHIEF’S REPORT

- A. The signs for River Street have been ordered and the flashing speed sign has been ordered as well using grant money.
- B. This week Chief Blish will be moving the speed cart from High Street to Central Street due to complaints of speeding on Central Street.
- C. Chief Blish asked about the ordinance being updated, as right now the police cannot ticket for “no thru- trucks” on River Street.
- D. The police dept. is still down a full-time officer. They will be re-post this position soon.
- E. Officer Holmes will be out for a couple of weeks for the birth of his second child.
- F. Meters- \$11,000 received this month, 35% of this is credit card usage. The revenue is down a little from 2018.
- G. Chief Blish has contacted the Credit Card Company that he spoke about last month and got the answers to the Trustees questions. There is no increase in fees and is fixed for the lifetime of the contract. Nothing changes unless the Credit Card company changes their rates. There are no terms to the contract and the Village can opt out at any time.

Motion: by Ms. Cole to approve the transition over to the new Credit Card Processing Company ACG.

Seconded: by Mr. Agin

Discussion: None

Vote: 5-0-0, passed.

- H. Mr. DiNatale asked about the traffic increase in the Village. Mr. DiNatale is suggesting that the police increase stopping of overlength trucks and check for permits.
 - i. The tickets are issued to the company and the fines are increased with each subsequent ticket per company.
 - ii. Mr. Kahn has asked Chief Blish to have his officers remain vigilant about overlength trucks.
- I. Crosswalks – Until the planters are out and the crosswalks are re-striped, Chief Blish will put out cones on either side of the crosswalk to increase visibility.
 - i. He will be putting the cones out tonight.
 - ii. Mr. DiNatale asked for some guidance next Thursday on the placement of the bump outs and Chief Blish said that he will be available.

VI. VILLAGE MANAGER’S REPORT

A. Financial Report

- i. Anna Pitts has retired, and Zoie Parent has taken her place as staff accountant.

B. Moratorium – sign the legal notice for the paper in case it is needed.

- i. The Trustees have agreed to have the meeting on July 29th at 8:15 am.

Motion: by Ms. Cole to sign the legal notice for a July 29, 2019 meeting at 8:15am, to be posted per 24 V.S.A. § 4415 just in case the posting for the meeting on June 27th was insufficient.

Seconded: by Mr. Agin

Discussion: None

Vote: 5-0-0, passed.

VII. OLD BUSINESS

A. Bump Out Locations

- i. The bump outs will be in the Village from Tribou Park to the Town Hall including Elm Street.
- ii. On Wednesday the 17th, the topsoil and the pots will be delivered to a spot on the east side of the green and on the 18th the flowers will be delivered, and the pots will be assembled. Dollies will be used to distribute the pots and if needed a pickup truck will be used as well.
- iii. Elijah Lemieux already waters the hanging baskets and has given a price to water the bump out pots.
- iv. If there are any volunteers that would be willing to help;
Thursday the 18th at 9am on the east side of The Green.

Motion: by Ms. DiNatale to allow the EDC Revitalization group to use the Green to assemble the bump out planters on July 17 & 18, 2019.

Seconded: by Ms. Cole

Discussion: None

Vote: 5-0-0, passed.

B. Teagle Landing

- i. The EDC is undergoing a re-organizational phase. Mr. DiNatale feels that the EDC is in a good position to fund the entire Teagle Landing Project. Mr. DiNatale is in the process of getting the cost estimates for the entire project to be completed.
 1. Mr. Swanson suggested that an ad be placed in the paper or posted on the list serve to get proposals.
- ii. Mr. DiNatale would suggest that 2 different grant applications be submitted to the EDC for the next grant cycle; one for Teagle Landing and one for trash barrels.
- iii. The Trustees unanimously agreed that they liked double wide barrel trashcan that the EDC Revitalization group presented. The EDC will present the double wide barrel trashcan to the Select Board and VDRB.

VIII. NEW BUSINESS - None

IX. OTHER BUSINESS - None

X. APPROVAL OF MINUTES

- A. June 11, 2019 Minutes – Changes listed below.
 - i. Line 58 – Change Mr. DiNatale to Ms. DiNatale.
 - ii. Line 74 – Also, and increase in volume on the street...
 - iii. Line 110 – Change CREMEE to CREEMEE.
 - iv. Line 186 and 189 – change sidewalks to crosswalks on both lines.
- B. June 18, 2019 Joint Minutes – no changes.

C. June 27, 2019 Joint Minutes – no changes.

Motion: by Mr. Agin to approve the minutes for June 11, 2019 with the changes noted above, and the minutes from June 18 & 27, 2019 as submitted.

Seconded: by Ms. Nelson

Discussion: None

Vote: 5-0-0, passed.

XI. REVIEW EXPENSE WARRANTS

XII. ADJOURNMENT

Motion: by Mr. Agin to adjourn the meeting pending review of expense warrants at 8:35pm.

Seconded: by Ms. Cole

Discussion: None

Vote: 5-0-0, passed.

Respectfully Submitted,

Beth Fish