

**BOARD OF VILLAGE TRUSTEES
WOODSTOCK SELECT BOARD**

July 31, 2019

8:15AM

Woodstock Town Hall

JOINT MEETING

Draft Minutes

Draft subject to approval.

Present: Select Board Chairman L.D. Sutherland, Mary Riley, John Doten, Ray Bourgeois, Jill Davies, Village Trustees Chairman Jeffrey Kahn, Cary Agin, Keri Cole, David Green, Beth Fish, Frank Heald.

I. CALL TO ORDER

a. Select Board

- i. Select Board Chairman L.D. Sutherland called the joint meeting with the Village Trustees to order at 8:17am.

b. Village Trustees

- i. Village Trustees Chairman Jeffrey Kahn called the joint meeting with the Select Board to order at 8:17am.

II. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

a. Lincoln Covered Bridge – Awarding bid for repairs

- i. The bids for the Lincoln Covered Bridge repairs have been received and both Hoyle, Tanner, & Associates and Ken Vandenburg have reviewed the bids received. Hoyle, Tanner, & Associates has recommended the low bidder, Wright Construction be awarded the bid. Mr. Vandenburg concurs with them in their recommendation. Wright Construction did work on the covered bridge back in 2002.

Motion: by Mr. Doten to award Wright Construction the bid for the Lincoln Covered Bridge Repairs.

Seconded: by Mr. Bourgeois

Discussion: Since this is an insurance claim, there is no need to review costs, as there is no expense to the Town.

Vote: 5-0-0, passed.

III. EXECUTIVE SESSION – PERSONNEL MATTERS

Motion: by Ms. Riley to move the Select Board into executive session with the Village Trustees at 8:20am.

Seconded: by Mr. Bourgeois

Discussion: None

Vote: 5-0-0, passed.

Motion: by Mr. Agin to move the Village Trustees into executive session with the Select Board at 8:20am.

Seconded: by

Discussion: None

Vote: 5-0-0, passed.

Motion: by Mr. Bourgeois to adjourn the Select Board out of executive session at 9:18am and reconvene the public meeting.

Seconded: by Ms. Davies

Discussion: None

Vote: 5-0-0, passed.

Motion: by Mr. Agin to adjourn the Village Trustees out of executive session at 9:18am and reconvene the public meeting.

Seconded: by Ms. DiNatale

Discussion: None

Vote: 5-0-0, passed.

a. Hiring of Interim Manager

- i. During the executive session, the Select Board and Village Trustees met with Frank Heald to discuss the Interim Municipal Manager position.

Motion: by Mr. Bourgeois to hire Frank Heald as a contractor for the position of Interim Manager for the Town of Woodstock at a rate of \$65/hour with a gas card and vehicle to be provided for transportation.

Seconded: by Ms. Riley

Discussion: None

Vote: 5-0-0, passed.

Motion: by Mr. Agin to hire Frank Heald as a contractor for the position of Interim Manager for the Village of Woodstock at a rate of \$65/hour with a gas card and vehicle to be provided for transportation.

Seconded: by Ms. Cole

Discussion: None

Vote: 5-0-0, passed.

IV. OTHER BUSINESS

- a. At the meeting of the Village Trustees last night, the Trustees decided to move forward with an ordinance for Short Term Rentals. Chairman Kahn suggested that the Select Board may want to pursue this as well. The Select Board has agreed and will be meeting with the Trustees for a workshop on August 16, 2019 at 8:15am. Also, at that meeting they will be workshopping the job description for the Municipal Manager.

V. ADJOURNMENT

a. Select Board

Motion: by Mr. Bourgeois to adjourn the Select Board portion of the Joint Meeting at 9:28am.

Seconded: by Ms. Riley

Discussion: None

Vote: 5-0-0, passed.

a. Village Trustees

Motion: by Mr. Agin to adjourn the Village Trustees portion of the Joint Meeting at 9:28am.

Seconded: by Ms. Cole

Discussion: None

Vote: 5-0-0, passed.

Respectfully Submitted,

Beth Fish