

**BOARD OF VILLAGE TRUSTEES
WOODSTOCK SELECT BOARD**

August 15, 2019

8:15am

Woodstock Town Hall

JOINT MEETING

AGENDA

I. CALL TO ORDER

a. Select Board

- i. Select Board Chairman L.D. Sutherland called the joint meeting with the Village Trustees to order at 8:16am.

b. Village Trustees

- i. Village Trustees Chairman Jeffrey Kahn called the joint meeting with the Select Board to order at 8:16am.

II. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

a. Select Board – Approve dates for Public Hearing of Town Plan changes

- i. Two Public Hearings need to be held and Mr. Brands is suggesting the regular meetings for the Trustees and Select Board in September.

Motion: by Ms. Riley to hold the Public Hearings for the Town Plan on September 10, 2019 at 6:30pm and September 17, 2019 at 5:30pm in the Town Hall second floor conference room.

Seconded: by Mr. Doten

Discussion: None

Vote: 5-0-0, passed.

Motion: by Mr. Agin to hold the Public Hearings for the Town Plan on September 10, 2019 at 6:30pm and September 17, 2019 at 5:30pm in the Town Hall second floor conference room.

Seconded: by Ms. Cole

Discussion: None

Vote: 4-0-0, passed.

b. Trustees – request for permit for Use of the Sidewalk from Home Partners for week of August 19, 2019. This was tabled at the Trustees meeting on August 13, 2019 due to a lack of information.

- i. Home Partners is renting the lift for 2 days and will need to store the lift in the street overnight. They will rent the parking spaces in front of the house in order to paint the full length.

Motion: by Chair Kahn to approve the permit for Use of the Sidewalk submitted by Home Partners with the conditions that they rent the parking spaces, and that the work be completed on Tuesday/Wednesday or Wednesday/Thursday.

Seconded: by Ms. DiNatale

Discussion: None

Vote: 3-0-0, passed.

III. NEW BUSINESS

- a. Meet with Abigail Friedman from VLCT Municipal Assistance Center to consider a Manager Search Proposal.
 - i. Ms. Friedman presented the proposal to both boards. The VLCT Municipal Assistance Center has assisted many towns and villages in the search for a new manager.
 - ii. A discussion ensued regarding a search committee, length of time of the search, as well as the details of how the search would proceed. A draft of the job description for the Municipal Manager will be emailed to Ms. Friedman today and the boards will meet on August 20, 2019 at 5:30pm to review the second draft of the job description.
 - iii. The Trustees and Select Board will hold a public presentation on October 8, 2019 at 6:00pm on the role of a Town Manager and Boards. All are encouraged to attend.

Motion: by Ms. Davies to approve the proposal from VLCT Municipal Assistance Center and to sign the contract.

Seconded: by Mr. Bourgeois

Discussion: None

Vote: 5-0-0, passed.

Motion: by Ms. Cole to approve the proposal from VLCT Municipal Assistance Center and to sign the contract.

Seconded: by Mr. Agin

Discussion: None

Vote: 4-0-0, passed.

IV. OTHER BUSINESS

- a. Memorial Tree for Phil Swanson

Motion: by Mr. Doten to approve the purchase of a tree to be planted on the Green at an approximate cost of \$925 and a memorial plaque.

Seconded: by Mr. Bourgeois

Discussion: None

Vote: 5-0-0, passed.

Motion: by Ms. Cole to approve the planting of a memorial tree for Phil Swanson on the Green.

Seconded: by Mr. Agin

Discussion: None

Vote: 4-0-0, passed.

V. ADJOURNMENT

- a. Select Board

Motion: by Mr. Doten to adjourn the Select Board portion of the Joint Meeting at 9:55am.

Seconded: by Ms. Riley

Discussion: None

Vote: 5-0-0, passed.

a. Village Trustees

Motion: by Ms. Cole to adjourn the Village Trustees portion of the Joint Meeting at 10:00am.

Seconded: by Ms. DiNatale

Discussion: None

Vote: 3-0-0, passed.

Respectfully Submitted,

Beth Fish