

Town Of Woodstock

Investment Advisory Committee Meeting Draft Minutes October 19th, 2019

Present: Patrick Proctor, Mark Hall, Anne Quasman, Jill Davies

Meeting called to order at 6pm, October 19, 2019 In Town Hall conference room

Minutes from Last Meeting approved unanimously. Jeff Kahn proposed, Mark Hall seconded:

Discussion and resolution

- Preparing Town auditors' information - Patrick Proctor to complete auditor's spreadsheet in next 1-2 weeks
- Fund will maintain current percentages of allocation
- Jeff Kahn will be proposed as secondary signatory in the trust account as result of the passing of Phil Swanson.
- Patrick Proctor will create 2nd/3rd quarter report for Selectboard and Trustees in first week of October
 - Patrick Proctor to present report 10/15
 - Jeff Kahn to present report 10/8

Next meeting scheduled for 1/9/2019 5:30 PM and Patrick Proctor will prepare 4th quarter report for approval at that meeting

Meeting adjourned at 6.45pm

Jeff Kahn proposed motion, Patrick Proctor seconded, unanimous approval