

TOWN OF WOODSTOCK
BOARD OF VILLAGE TRUSTEES MEETING
October 8, 2019
7:00 pm
Woodstock Town Hall
Draft Minutes

Draft subject to approval.

Present: Cary Agin, Serena Nelson, Keri Cole, Ana DiNatale, Beth Fish, Mary Riley, Macy Lawrence, Police Chief Blish, Lisa Lawlor, Allan Stein, Beth Finlayson, Nick Clark, Amy Jenne, Bunny Strong, Julie Ramsey, and Zaela Strong

I. CALL TO ORDER

Vice Chair Agin called the October 8, 2019 meeting of the Village Trustees to order at 7:01pm.

II. CITIZEN COMMENTS

- A. Ms. Lawlor from Maple Street asked the Trustees to have a “Dead End” sign installed on Golf Avenue, as there have been many people thinking that the road goes to the golf course.
 - i. Police Chief Blish will talk to the Highway Superintendent about adding a “Dead End” sign.
- B. Ms. Lawlor also asked about putting a “yield” sign coming from Maple Street at the intersection of Golf Avenue, Maple Street, and Golf Avenue Ext. There is a “Stop” sign for those coming from Golf Avenue Ext., but many people do not stop or are unable to see people coming from Maple Street due to brush.
 - i. A discussion followed about the intersection and Police Chief Blish will look into the signage and to see if there is brush that needs to be cut. Blish suggested that this is an issue of people not abiding by the laws of the road and that it’s not due to a lack of signage.

III. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

A. Permits for Use of the Sidewalk

- i. Bob Crowe/Woodstock Properties – Bentley’s Building painting on Oct 15-31, 2019. Rehabilitating the exterior of the building from top to ground level.

Motion: by Ms. Nelson to approve both updated Use of the Sidewalk Permits for Woodstock Properties to paint the building from October 15th to 31st, with the inclusion of the lift being removed from the sidewalk area from 10am to 5pm and from 10pm-7am and for work to only be done from 7am-10am and 5pm-10pm.

Seconded: by Ms. Cole

Discussion: None

Vote: 4-0-0

IV. REQUESTS FOR PERMITS

A. Use of the Green

- i. Vintage Rallies Inc., NE1000 Monday 10/21/2019 from 3-5:30pm
 1. Request to use the Green for a concourse of ~30 cars for 2.5 hours. They would like to have the cars on the green, not around it.
 - a. Ms. Jenne was present on behalf of the Woodstock Inn and Vintage Rallies. She explained that this will be a weather permitting event, so if the Green is too wet or if the weather doesn't cooperate, the event will be cancelled with no rain date. Ms. Jenne will coordinate with the appropriate people for police presence to help with traffic and also to decide if the Green is dry enough.

Motion: by Ms. Cole to approve the Use of the Green Permit for October 21, 2019 from 3-5:30pm as submitted by Vintage Rallies with the inclusion that the group must get approval just prior to the event as to whether the Green is dry enough.

Seconded: by Ms. DiNatale

Discussion: None

Vote: 4-0-0

B. Parade or Event Permit

- i. Woodstock Elementary School Halloween Parade October 31 from 2:10-2:40pm
 1. Same as it has been in the past years.

Motion: by Ms. Cole to approve the Parade Permit as submitted by the Woodstock Elementary School for a Halloween Parade on October 31, 2019 from 2:10-2:40pm.

Seconded: by Ms. DiNatale

Discussion: None

Vote: 4-0-0

V. POLICE CHIEF'S REPORT

A. Police Chief Blish gave a verbal report to the Village Trustees.

- i. The credit card processor has been changed over to the company that offered a lower rate. If the Village is not satisfied, the police may switch back or seek out a different company, as there is no contract.
- ii. Candy barrels will be put out this week with the approval of the Trustees. ALL citizens are asked to please donate candy, whether a resident of Woodstock or not, as many children from other towns come to this event.
 1. Advertisements and other efforts will be made to increase candy contributions as it is believed that more trick-or-treaters will be participating.
- iii. The Penny Sale is this weekend, and all are encouraged to attend and/or purchase tickets for the raffle.
- iv. A draft proposal of a cellphone section was handed out to the Village Trustees for review to add to the local ordinance.

VI. VILLAGE MANAGER'S REPORT

A. **Financial Report** – a report was handed out to the Village Trustees.

VII. OLD BUSINESS

A. **Regional Energy Coordinator position- revised proposal with cost to Woodstock.**

- i. Mr. Clark was in attendance to review the proposal with the Village Trustees.
- ii. The draft that was distributed to the Village Trustees and included revised numbers and a cost breakdown. The Village Trustees agreed to make a recommendation for the Select Board to move forward with the Regional Energy Coordinator.

VIII. NEW BUSINESS

A. **Halloween in the Village**

- i. Request from residents to discuss Halloween in High Street Area.
 1. Ms. Lawlor has talked to most people on Golf Avenue and Maple Street about the issue of dogs being unleashed, drinking alcohol, too many children, and older children being aggressive on Halloween in the closed off area. Ms. Lawlor stated that the residents are “prisoners on their own street for 3 hours.” Ms. Lawlor believes that this closure is not working anymore and neighbors are worried about the safety of everybody involved.
 2. Ms. DiNatale talked about not having streets closed during Halloween. Many agreed that maybe this would be a good idea to not have the streets closed. Chief Blish believes that this year should be kept the same as people are expecting it and it is too late to get the word out, but for next year, have a campaign to tell people that High Street and the neighborhood will not be closed.
 3. Mr. Agin gave his appreciation for the residents on High Street, Maple Street, and Golf Avenue for participating and dealing with the stresses of so many children on Halloween.
 4. An ambulance, fire department, and police cruiser are staged at Court and Cross Street every year for Halloween and will be this year as well.
 5. Ms. Fish will talk to the highway department about putting out more trash barrels and Chief Blish will talk to Fire Chief Green about more lighting.
 6. A resident asked about having more officers to walk the streets when they are closed. Chief Blish will see what he can do.

iii. Halloween Candy Donation for High Street area

Motion: by Ms. Cole to appropriate the same amount that was given last year (\$750) towards candy to offset the cost to residents of High Street, Maple Street, and Golf Avenue.

Seconded: by Ms. Nelson

Discussion: None

Vote: 4-0-0

iv. Closure of High Street, Maple Street, and Golf Avenue from 5pm-8pm

Motion: by Ms. Nelson to close High Street, Maple Street, and Golf Avenue on October 31, 2019 from 5-8pm.

Seconded: by Ms. Cole

Discussion: With the anticipation that next year the entire Village will be open to Halloween Trick-Or-Treating.

Vote: 4-0-0

B. Inter Local Contract for Police Protection Renewal

- i. This includes the same numbers as last year and the agreement is about where it should be, so the numbers won't rise.

Motion: by Ms. DiNatale to approve the Inter Local Contract for Police Protection between the Town and Village of Woodstock as proposed.

Seconded: by Ms. Cole

Discussion: None

Vote: 4-0-0

C. Village Road & Bridge Standards

- i. The Village needs to readopt these as an error was made previously.

Motion: by Ms. Cole to approve the Village of Woodstock Road and Bridge Standards as submitted.

Seconded: by Ms. Nelson

Discussion: None

Vote: 4-0-0

D. Rockefeller Endowment Fund – request to add Jeffrey Kahn as a signatory on the fund.

- i. A handout was given to the Village Trustees with the quarterly status of the Rockefeller Endowment Fund.

Motion: by Ms. Cole to appoint Jeffrey Kahn as a signatory on the Rockefeller Endowment Fund.

Seconded: by Ms. Nelson

Discussion: None

Vote: 4-0-0

IX. OTHER BUSINESS

- A. Mr. Agin asked that all meetings associated with the Village must be recorded from now on. If a meeting is warned, it must be recorded. The Trustees would like for Chair Kahn to talk with Mr. Heald about having correspondence sent out to make sure that the meetings are recorded.

X. APPROVAL OF MINUTES

- A. September 10, 2019 Joint Meeting Minutes
- B. September 10, 2019 Meeting Minutes
- C. September 17, 2019 Joint Meeting Minutes
 - i. Line 73-74 is thoughts that were taken during the meeting and were later included in the motion and is not necessary to have in the minutes.

Motion: by Ms. DiNatale to approve the minutes from the September 10, 2019 Joint Meeting, September 10, 2019 Trustees Meeting, and September 17, 2019 Joint Meeting as submitted with the provision that lines 73-74 will be struck from the September 17, 2019 Joint Meeting.

Seconded: by Ms. Nelson

Discussion: None

Vote: 4-0-0

XI. ADJOURNMENT PENDING REVIEW OF EXPENSE WARRANTS

Motion: by Ms. Nelson to adjourn the October 08, 2019 meeting of the Village Trustees pending review of expense warrants at 7:58pm.

Seconded: by Ms. Cole

Discussion: None

Vote: 4-0-0

Respectfully Submitted,

Beth Fish