

PRESENT: Ana DiNatale, Joe Boyd, Courtney Lowe, Elizabeth Reaves, John Spector,
Mary Riley, Gail Devine, Susan Ford, Ekiah Pickett, Matt Powers,
Abigail Friedman, Frank Heald.

I. CALL TO ORDER

The meeting came to order at 3:05 PM

Introductions and brief explanations of Woodstock connections followed.

II. VLCT OVERVIEW OF ASSISTANCE

Abigail Friedman described the process of the search committee and reviewed the components of the search. A thorough guide was distributed, and Ms. Friedman explained each section. An informative discussion and a period of questions and answers followed her presentation. Ms. Friedman also reviewed the timeline for the work to be accomplished.

Folders will be made for each Board Member to use in evaluating resumes.

Ms. Friedman mentioned the information session scheduled for Tuesday, October 15 relating to the position of Municipal Manager.

III. OTHER INFORMATION

Frank Heald explained the possible options for conducting interviews and will advise the committee throughout the process having recently participated in a similar search

IV. CONFIDENTIALITY AGREEMENT

Members of the Woodstock Search Committee signed a confidentiality agreement related to the search.

V. ADJOURNMENT

The meeting was adjourned at 3:10 PM. The next meeting will take place Monday November 4, 2019 at 2:00 PM.

Respectfully submitted

Mary Riley