

TOWN OF WOODSTOCK, VERMONT

FINANCIAL STATEMENTS

JUNE 30, 2019

AND

INDEPENDENT AUDITOR'S REPORTS

TOWN OF WOODSTOCK, VERMONT

JUNE 30, 2019

TABLE OF CONTENTS

	Page(s)
Independent Auditor's Report	1 - 2
Management's Discussion and Analysis	3 - 10
Basic Financial Statements:	
Government-wide Financial Statements -	
Government-wide Statement of Net Position	11 - 12
Government-wide Statement of Activities	13
Fund Financial Statements -	
Balance Sheet - Governmental Funds.....	14 - 16
Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds	17 - 19
Statement of Revenues and Expenditures - Budget and Actual - General Fund	20
Statement of Net Position - Proprietary Funds	21 - 22
Statement of Revenues, Expenses and Changes in Net Position - Proprietary Funds	23
Statement of Cash Flows - Proprietary Funds	24 - 25
Notes to Financial Statements	26 - 41
Supplementary Schedules:	
Schedule 1 - Schedule of Revenues and Expenditures - Budget and Actual - General Fund	42 - 54
Schedule 2 - Schedule of Revenues and Expenses - Budget and Actual - Sewer Fund	55 - 57
Schedule 3 - Combining Balance Sheet - Permanent Fund.....	58 - 59
Schedule 4 - Combining Schedule of Revenues, Expenditures and Changes in Fund Balances - Permanent Fund	60 - 61
Schedule 5 - Schedule of Town's Proportionate Share of Net Pension Liability - VMERS.....	62
Schedule 6 - Schedule of Town's Contributions - VMERS.....	63
Compliance Reports:	
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	64 - 65
Schedule of Findings and Responses.....	66

INDEPENDENT AUDITOR'S REPORT

The Selectboard
Town of Woodstock, Vermont

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Woodstock, Vermont (the Town) as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Town's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Woodstock, Vermont as of June 30, 2019, and the respective changes in financial position and, where applicable, cash flows thereof and the budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and schedules 5 and 6 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information



Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The accompanying schedules 1 through 4 are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The accompanying schedules 1 through 4 are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying schedules 1 through 4 are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 26, 2019 on our consideration of the Town's internal control over financial reporting; on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements; and on other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control over financial reporting and compliance.

Montpelier, Vermont
December 26, 2019

Management's Discussion and Analysis

The Town of Woodstock was chartered by New Hampshire Governor Benning Wentworth on July 10, 1761. It was named after Woodstock in Oxfordshire, England. The town was first settled in 1768.

A five-member Selectboard is elected and is responsible for providing municipal services such as administration, planning and zoning, public works and public safety.

The following is a discussion and analysis of the Town of Woodstock's (Town) financial performance, including an overview and analysis of the financial activities of the Town for the fiscal year ending June 30, 2019. Readers should consider this information in conjunction with the Town's financial statements which are located after this analysis.

GENERAL FUND BUDGETARY HIGHLIGHTS

On March 3, 2018 the voters of the Town of Woodstock convened at the Town Hall for the annual Town Meeting. A budget of \$5,820,923 (for fiscal year 2019 excluding special articles) was presented which included specific sums of money to operate the various Town departments. To defray operating costs, the amount needed to be raised by taxation was \$3,773,653. The amount to be raised by taxation was voted and adopted.

The approved budget increased by \$369,212 over the FY 18 budget. The change was primarily due to increases in the amount needed for administration, public safety services and public works.

The amount to be raised by taxation of \$3,773,653 was an increase of 3.02% over the previous year's amount.

FINANCIAL HIGHLIGHTS

Government-wide Highlights

The Town's assets and deferred outflows of resources exceeded its liabilities and deferred inflows of resources at June 30, 2019, by \$16,417,917. Net position for governmental activities increased by \$572,831 and net position for business-type activities decreased by \$187,900. There were deferred inflows of resources of \$1,091,410.

Fund Highlights

At the end of the fiscal year, the Town's governmental funds reported a combined ending fund balance of \$4,216,199, an increase of \$366,417 compared to the prior year. The \$4,216,199 represents amounts restricted, committed, and assigned for specific purposes, such as future capital expenditures and other subsequent year's expenditures. The proprietary funds reported net position at June 30, 2019 of \$1,825,875, a decrease of \$187,900 for the year.

Debt

The Town's total long-term debt decreased during the fiscal year to \$1,555,213. During FY 2019, the Town retired debt of \$257,144.

OVERVIEW OF THE FINANCIAL STATEMENTS

The Governmental Accounting Standards Board (GASB) establishes accounting principles generally accepted in the United States of America. The Town's financial statements for the year ended June 30, 2019 are prepared and presented using the guidelines established by the GASB.

The Town's basic financial statements consist of the following three components:

- **Management's Discussion and Analysis** - An introduction to the basic financial statements that is intended to be an easily read analysis of the Town's financial activities based on currently known facts, decisions or conditions.
- **Basic Financial Statements** - This section of the report includes government-wide financial statements, fund financial statements and notes to the financial statements. The government-wide financial statements present the financial position and activities of the Town as a whole using accounting methods similar to those used by private-sector companies. The fund financial statements present financial information on specific activities of the Town. The notes to the financial statements provide additional disclosures to the information presented in the financial statements.
- **Supplementary Schedules** - This section of the report includes schedules 1, 2, 3 and 4 which are not required by accounting principles generally accepted in the United States of America (U.S. GAAP) but are presented as supplementary information. These schedules contain budgetary basis schedules and combining information for the individual components of the Permanent Fund. This section also includes schedules 5 and 6, which report information required by U.S. GAAP. These schedules contain historical pension information for the Town's portion of VMERS.

Government-wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances. The statements provide both short-term and long-term information about the Town's financial position which helps readers determine whether the Town's financial position has improved or deteriorated during the fiscal year. These statements include all non-fiduciary activity on the full accrual basis of accounting. This means that all revenues and expenses are reflected in the financial statements even if the related cash has not been received or paid as of June 30. There are two government-wide statements:

- **Statement of Net Position** - The statement presents information on all of the Town's assets, liabilities, deferred inflows of resources and deferred outflows of resources with the difference between assets plus deferred outflows less liabilities less deferred inflows with the difference reported as net position. Over time, increases or decreases in net position may indicate whether the financial position of the Town is improving or deteriorating and what impact deferred inflows and outflows of resources are making.
- **Statement of Activities** - The statement presents information showing how the Town's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in the future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

The government-wide financial statements have separate columns for governmental activities and business-type activities. The Town's activities are classified as follows:

- **Governmental Activities** - Activities reported here include general government, public safety, public works, economic and community development, and culture and recreation. Property taxes, federal, state and other local revenues finance these activities.
- **Business-type Activities** - Activities reported here include the Unemployment Fund and Sewer Fund.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town of Woodstock, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All the Town's funds can be divided into two categories: governmental and proprietary. Each of these categories uses different accounting approaches.

- **Governmental funds** - Most of the basic services provided by the Town are reported in the governmental funds. These statements provide a detailed, short-term view of the functions reported as governmental activities in the government-wide financial statements. The government-wide financial statements are reported using the full accrual basis of accounting, but the governmental fund financial statements are reported using the modified accrual basis of accounting. This allows the reader to focus on assets that can be readily converted to cash and determine whether there are adequate resources to meet the Town's current needs.
- **Proprietary funds** - Proprietary funds report activities that operate more like those of private-sector business and use the full accrual basis of accounting. Proprietary funds are reported as business-type activities on the government-wide financial statements. Since proprietary funds use full accrual basis accounting, there are no differences between amounts reported on the government-wide statements and the proprietary fund statements. The Town uses proprietary funds to account for its Sewer Fund and Unemployment Fund.

The governmental fund statements include reconciliations of the amounts reported on these statements (modified accrual accounting) with governmental activities on the government-wide statements (accrual accounting). The following indicates some of the reporting differences between the government-wide financial statements and the fund financial statements.

- Capital assets used in government-wide activities are not reported on governmental fund statements.
- Other long-term assets that are not available to pay for current period expenditures are not included in governmental fund statements, but are included on the government-wide statements.
- Long-term liabilities, unless due and payable, are not included in the governmental fund financial statements. These liabilities are only included in the government-wide statements.
- Capital outlay spending results in capital assets on the government-wide statements, but is reported as an expenditure in the fund financial statements.

Because the focus of governmental funds is different from that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. This comparison can help readers better understand the long-term impact of the Town's near-term financing decisions. The comparisons are:

- Reconciliation of the Balance Sheet of the Governmental Funds to the Statement of Net Position.
- Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances-Governmental Funds to the Statement of Activities.

The reconciliation of the government-wide financial statements to proprietary funds financial statements isn't necessary. The business-type activities of the government-wide financial statements and the proprietary funds use the same accounting basis and measurement focus.

FINANCIAL ANALYSIS OF THE GOVERNMENT-WIDE FINANCIAL STATEMENTS

Net Position

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. However, the net position of governmental activities should be viewed independently from business-type activities. Revenues of the business-type activities are generally used to finance the operations of the Sewer Fund and the Unemployment Fund.

The following table reflects the government-wide net position compared to the prior year.

Net Position June 30, 2019 and June 30, 2018						
	Governmental Activities		Business-type Activities		Total	
	2019	2018	2019	2018	2019	2018
Current assets	\$ 4,881,094	\$ 4,733,838	\$ 626,673	\$ 638,783	\$ 5,507,767	\$ 5,372,621
Noncurrent assets	<u>13,178,025</u>	<u>13,000,619</u>	<u>1,441,879</u>	<u>1,643,573</u>	<u>14,619,904</u>	<u>14,644,192</u>
Total assets	<u>18,059,119</u>	<u>17,734,457</u>	<u>2,068,552</u>	<u>2,282,356</u>	<u>20,127,671</u>	<u>20,016,813</u>
Deferred outflows of resources	<u>187,346</u>	<u>207,972</u>	<u>45,831</u>	<u>47,712</u>	<u>233,177</u>	<u>255,684</u>
Current liabilities	387,781	413,130	47,986	48,994	435,767	462,124
Long-term liabilities	<u>2,177,790</u>	<u>2,125,007</u>	<u>237,964</u>	<u>264,041</u>	<u>2,415,754</u>	<u>2,389,048</u>
Total liabilities	<u>2,565,571</u>	<u>2,538,137</u>	<u>285,950</u>	<u>313,035</u>	<u>2,851,521</u>	<u>2,851,172</u>
Deferred inflows of resources	<u>1,088,852</u>	<u>1,385,081</u>	<u>2,558</u>	<u>3,258</u>	<u>1,091,410</u>	<u>1,388,339</u>
Net Position:						
Net investment in capital assets	10,556,726	10,369,476	1,366,529	1,530,548	11,923,255	11,900,024
Restricted - Expendable	2,349,057	2,225,721	106,381	106,381	2,455,438	2,332,102
Unrestricted	<u>1,686,259</u>	<u>1,424,014</u>	<u>352,965</u>	<u>376,846</u>	<u>2,039,224</u>	<u>1,800,860</u>
Total net position	\$ <u>14,592,042</u>	\$ <u>14,019,211</u>	\$ <u>1,825,875</u>	\$ <u>2,013,775</u>	\$ <u>16,417,917</u>	\$ <u>16,032,986</u>

The portion of the Town's governmental activities net position as of June 30, 2019 that reflects its investment in capital assets (e.g., land, buildings, equipment, and construction in progress), less any related debt used to acquire those assets is \$10,556,726 or 72%. The Town uses these capital assets to provide services to citizens; therefore, these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

A portion of the Town's governmental activities net position (16% or \$2,349,057) represents restricted net position. These resources are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position of \$1,686,259 may be used to meet the government's ongoing obligations to citizens and creditors.

At the end of the current fiscal year, the Town of Woodstock is able to report positive balances in all of the three categories of net position for both governmental and business-type activities.

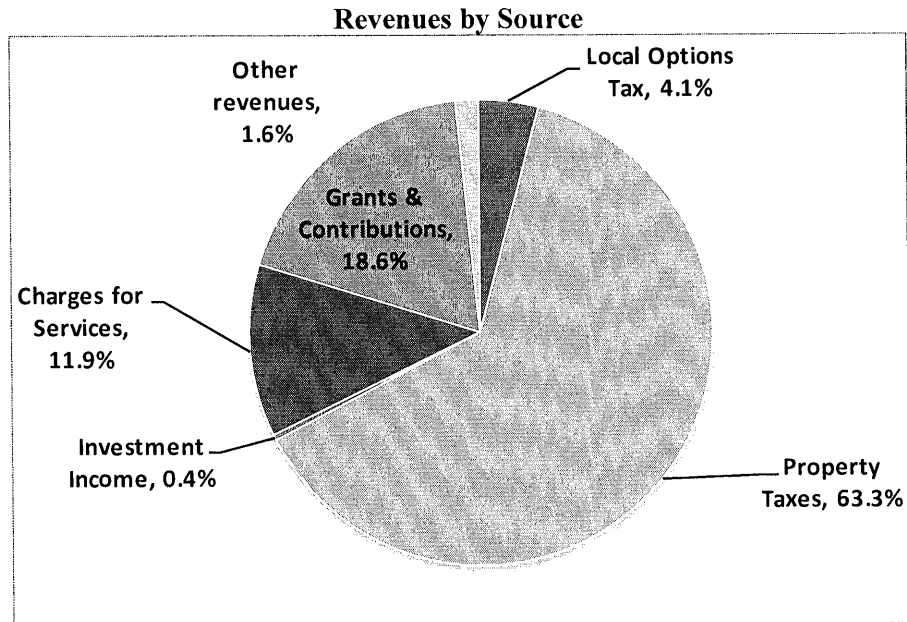
Changes in Net Position for the Fiscal Years Ended June 30, 2019 and 2018

	<u>Governmental Activities</u>		<u>Business-type Activities</u>		<u>Total</u>	
	<u>2019</u>	<u>2018</u>	<u>2019</u>	<u>2018</u>	<u>2019</u>	<u>2018</u>
Revenues						
Program Revenues						
Grants and Contributions	\$ 1,287,587	\$ 567,495	\$ 75	\$ -	\$ 1,287,662	\$ 567,495
Charges for Services	824,930	714,354	857,734	797,024	1,682,664	1,511,378
Other	113,465	72,018	802	8,939	114,267	80,957
General Revenues						
Property Taxes	4,376,511	4,158,351	-	-	4,376,511	4,158,351
Local Options Tax	286,511	265,426	-	-	286,511	265,426
Bridge donation	-	2,022,317	-	-	-	2,022,317
Investment Income	26,463	26,181	10,173	2,320	36,636	28,501
Total Revenues	<u>6,915,467</u>	<u>7,826,142</u>	<u>868,784</u>	<u>808,283</u>	<u>7,784,251</u>	<u>8,634,425</u>
Expenses						
Governmental Activities						
General Government	1,408,523	1,257,374	-	-	1,408,523	1,257,374
Public Works	2,685,145	2,161,197	-	-	2,685,145	2,161,197
Public Safety	1,576,106	1,482,734	-	-	1,576,106	1,482,734
Economic & Community Development	201,498	172,388	-	-	201,498	172,388
Culture and Recreation	665,894	725,641	-	-	665,894	725,641
Debt Service - Interest	46,253	53,472	-	-	46,253	53,472
Business-type Activities						
Sewer	-	-	1,031,580	897,765	1,031,580	897,765
Unemployment	-	-	-	-	-	-
Total Expenses	<u>6,583,419</u>	<u>5,852,806</u>	<u>1,031,580</u>	<u>897,765</u>	<u>7,614,999</u>	<u>6,750,571</u>
Changes in Net Position before Changes in Market Value (MV) and Transfers						
MV Increase(Decrease)	332,048	1,973,336	(162,796)	(89,482)	169,252	1,883,854
Transfer In (Out)	215,679	96,133	-	-	215,679	96,133
Changes in Net Position	<u>572,831</u>	<u>2,101,069</u>	<u>(187,900)</u>	<u>(121,082)</u>	<u>384,931</u>	<u>1,979,987</u>
Net Position - Beginning	<u>14,019,211</u>	<u>11,918,142</u>	<u>2,013,775</u>	<u>2,134,857</u>	<u>16,032,986</u>	<u>14,052,999</u>
Net Position - Ending	\$ <u>14,592,042</u>	\$ <u>14,019,211</u>	\$ <u>1,825,875</u>	\$ <u>2,013,775</u>	\$ <u>16,417,917</u>	\$ <u>16,032,986</u>

Governmental Activities - In the fiscal year 2019, property taxes provided 63% of revenues. Grants and Contributions accounted for 19%. The amount earned on investments was 0.4% of total governmental activities revenues. Charges for Services brought in 12% and the Local Option Tax was 4%.

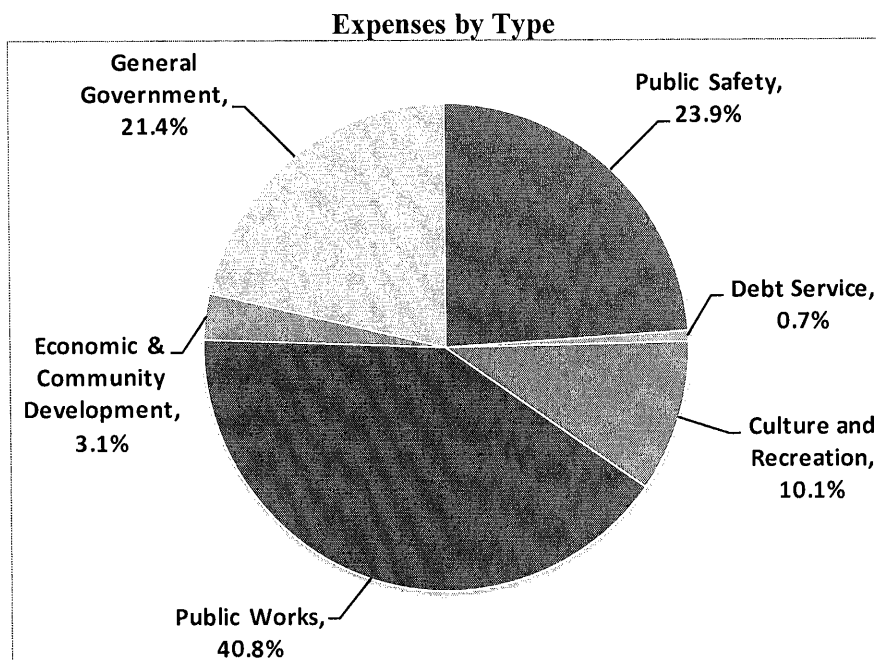
Business-type Activities - Charges for Services accounted for 99% of revenues.

The following is a graphical representation of revenues for governmental activities.



For FY 2019, governmental activities expenses exceeded program revenues by \$4,357,437 compared to \$4,498,939 for FY 2018.

The following is a graphical representation of expenses for governmental activities.



While Town expenses cover many services, the largest expenses are for public works, general government and public safety.

FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, the Town of Woodstock uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

The focus of the Town of Woodstock's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town's financial requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the current fiscal year, the Town's governmental funds reported combined ending fund balances of \$4,216,199. This fund balance is restricted, committed, and assigned to indicate that it is not available for new spending because it has already been pledged to specific purposes such as subsequent year's expenditures and capital improvements.

General Fund - The General Fund is the chief operating fund of the Town. At the end of the current fiscal year, nonspendable, restricted, and assigned fund balance totaled \$80,946. The fund balance of the Town General Fund increased by \$107,082 during the fiscal year and reported total fund balance of \$80,946 at June 30, 2019.

Proprietary Funds - The Town's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail. In addition to determining the amount of General Fund balance available for appropriation, the Town also makes a similar calculation for the Sewer Fund and Unemployment Fund.

Unrestricted net assets of the Town's Sewer Fund amount to \$352,965, a decrease of \$23,881 during the most recent fiscal year; restricted net position of \$0 is unchanged from FY18. Restricted net position of the Town's Unemployment Fund amounts to \$106,381, which is unchanged from FY18. Other factors concerning these two funds have already been addressed in the discussion of the Town's business-type activities.

CAPITAL ASSETS

The Town's investment in capital assets for its governmental and business-type activities as of June 30, 2019, amounts to \$14,619,904 (net of depreciation). This amount represents a decrease of \$24,288 from the prior year. This investment in capital assets includes land and improvements, buildings and improvements, vehicles and equipment, infrastructure, and construction in process.

Capital Assets as of June 30, 2019 and June 30, 2018
(Net of Depreciation)

	Governmental Activities		Business-type Activities		Total	
	<u>2019</u>	<u>2018</u>	<u>2019</u>	<u>2018</u>	<u>2019</u>	<u>2018</u>
Land	\$ 642,570	\$ 642,570	\$ 36,164	\$ 36,164	\$ 678,734	\$ 678,734
Land Improvements	8,847	9,284	-	-	8,847	9,284
Construction in process	-	19,611	-	55,913	-	75,524
Infrastructure	7,136,132	6,886,033	87,822	89,417	7,223,954	6,975,450
Buildings & improvements	2,710,997	2,704,687	-	-	2,710,997	2,704,687
Sewer treatment plant	-	-	1,258,040	1,378,790	1,258,040	1,378,790
Vehicles and equipment	1,407,993	1,419,473	56,876	79,100	1,464,869	1,498,573
Office equip & computers	186,969	237,150	2,977	4,189	189,946	241,339
Total assets	\$ <u>12,093,508</u>	\$ <u>11,918,808</u>	\$ <u>1,441,879</u>	\$ <u>1,643,573</u>	\$ <u>13,535,387</u>	\$ <u>13,562,381</u>

Additional information on the Town's capital assets can be found in Note 4, "Capital Assets."

DEBT ADMINISTRATION

Long-term Debt - On June 30, 2019, the Town of Woodstock had total long-term debt outstanding of \$1,555,213. Of this amount, \$560,000 represents a bond payable at an interest rate of 4.67%, \$535,200 represents a bond payable at an interest rate of 2.49%, \$154,000 represents a bond payable at an interest rate of 3%, \$88,093 represents a note payable at an interest rate of 1.95%, \$79,276 represents a note payable at an interest rate of 2.6%, \$50,000 represents a note payable at an interest rate of 2.78%, \$13,294 represents a note payable at an interest rate of 1.98%, and \$75,350 represents a non-interest bearing bond.

FISCAL YEAR 2020 BUDGET

For fiscal year 2020, property taxes are projected to increase 3.9% or \$146,485 over last year's budget. No amount will be used from the surplus, for the purpose of tax stabilization for the fiscal year 2020. The Special Articles approved for FY 20 are \$14,537 less than those budgeted in FY 19. The fiscal year 2020 budget adopted at the Town Meeting in March 2019 will maintain services at the fiscal year 2019 levels.

Requests for Information

This financial report is designed to provide a general overview of the Town of Woodstock's finances for all those with an interest in the Town's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Office of the Municipal Manager, Town of Woodstock, PO Box 488, Woodstock VT 05091.

TOWN OF WOODSTOCK, VERMONT
GOVERNMENT-WIDE STATEMENT OF NET POSITION
JUNE 30, 2019
(Page 1 of 2)

	<u>Governmental</u> <u>Activities</u>	<u>Business-type</u> <u>Activities</u>	<u>Totals</u>
ASSETS:			
Current assets -			
Cash and cash equivalents	\$ 1,690,566	\$ 635,413	\$ 2,325,979
Investments	2,026,928	-	2,026,928
Receivables:			
Delinquent taxes	603,417	-	603,417
Accounts and grants	444,489	55,399	499,888
Due from Village of Woodstock	23,636	-	23,636
Prepaid expenses	2,193	-	2,193
Other assets	25,726	-	25,726
Internal balances	64,139	(64,139)	-
Total current assets	<u>4,881,094</u>	<u>626,673</u>	<u>5,507,767</u>
Noncurrent assets -			
Notes receivable	1,084,517	-	1,084,517
Capital assets	17,700,228	7,324,743	25,024,971
less - accumulated depreciation	<u>(5,606,720)</u>	<u>(5,882,864)</u>	<u>(11,489,584)</u>
Total noncurrent assets	<u>13,178,025</u>	<u>1,441,879</u>	<u>14,619,904</u>
Total assets	<u>18,059,119</u>	<u>2,068,552</u>	<u>20,127,671</u>
DEFERRED OUTFLOWS OF RESOURCES:			
Deferred pension expense	<u>187,346</u>	<u>45,831</u>	<u>233,177</u>
LIABILITIES:			
Current liabilities -			
Accounts payable	113,296	10,311	123,607
Accrued expenses	90,851	-	90,851
Current portion of capital lease payable	18,222	-	18,222
Current portion of long-term debt	165,412	37,675	203,087
Total current liabilities	<u>387,781</u>	<u>47,986</u>	<u>435,767</u>
Noncurrent liabilities -			
Accrued compensated absences	254,332	62,358	316,690
Capital lease payable	38,697	-	38,697
Long-term debt	1,314,451	37,675	1,352,126
Net pension liability	570,310	137,931	708,241
Total noncurrent liabilities	<u>2,177,790</u>	<u>237,964</u>	<u>2,415,754</u>
Total liabilities	<u>2,565,571</u>	<u>285,950</u>	<u>2,851,521</u>

The notes to financial statements are an integral part of this statement.

TOWN OF WOODSTOCK, VERMONT
GOVERNMENT-WIDE STATEMENT OF NET POSITION
JUNE 30, 2019
(Page 2 of 2)

	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Totals</u>
DEFERRED INFLOWS OF RESOURCES:			
Unavailable revenue - grants and loans	1,069,536	-	1,069,536
Unavailable revenue - 19/20 taxes	8,738	-	8,738
Deferred pension credits	<u>10,578</u>	<u>2,558</u>	<u>13,136</u>
Total deferred inflows of resources	<u>1,088,852</u>	<u>2,558</u>	<u>1,091,410</u>
NET POSITION:			
Net investment in capital assets	10,556,726	1,366,529	11,923,255
Restricted	2,349,057	106,381	2,455,438
Unrestricted	<u>1,686,259</u>	<u>352,965</u>	<u>2,039,224</u>
Total net position	\$ <u>14,592,042</u>	\$ <u>1,825,875</u>	\$ <u>16,417,917</u>

The notes to financial statements are an integral part of this statement.

TOWN OF WOODSTOCK, VERMONT
GOVERNMENT-WIDE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2019

	<u>Expenses</u>	<u>Program Revenues</u>			<u>Net (Expense) Revenue and Changes in Net Position</u>		
		<u>Grants and Contributions</u>	<u>Charges for Services</u>	<u>Other</u>	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Totals</u>
FUNCTIONS/PROGRAMS:							
Governmental activities -							
General government	\$ 1,408,523	\$ 84,366	\$ 228,387	\$ 50,792	\$ (1,044,978)	\$ -	\$ (1,044,978)
Public safety	1,576,106	4,745	589,043	-	(982,318)	-	(982,318)
Public works	2,685,145	1,160,840	-	62,673	(1,461,632)	-	(1,461,632)
Economic and community development	201,498	-	-	-	(201,498)	-	(201,498)
Culture and recreation	665,894	37,636	7,500	-	(620,758)	-	(620,758)
Debt service - interest	46,253	-	-	-	(46,253)	-	(46,253)
Total governmental activities	<u>6,583,419</u>	<u>1,287,587</u>	<u>824,930</u>	<u>113,465</u>	<u>(4,357,437)</u>	<u>-</u>	<u>(4,357,437)</u>
Business-type activities -							
Sewer	1,031,580	75	857,734	802	-	(172,969)	(172,969)
	<u>\$ 7,614,999</u>	<u>\$ 1,287,662</u>	<u>\$ 1,682,664</u>	<u>\$ 114,267</u>	<u>(4,357,437)</u>	<u>(172,969)</u>	<u>(4,530,406)</u>
GENERAL REVENUES - PROPERTY TAXES					4,376,511	-	4,376,511
- LOCAL OPTION TAX					286,511	-	286,511
- INVESTMENT INCOME					26,463	10,173	36,636
- NET INCREASE (DECREASE) IN FAIR VALUE OF INVESTMENTS					215,679	-	215,679
TRANSFERS IN (OUT)					25,104	(25,104)	-
					<u>4,930,268</u>	<u>(14,931)</u>	<u>4,915,337</u>
CHANGE IN NET POSITION					572,831	(187,900)	384,931
NET POSITION, July 1, 2018					<u>14,019,211</u>	<u>2,013,775</u>	<u>16,032,986</u>
NET POSITION, June 30, 2019					\$ 14,592,042	\$ 1,825,875	\$ 16,417,917

The notes to financial statements are an integral part of this statement.

TOWN OF WOODSTOCK, VERMONT
BALANCE SHEET - GOVERNMENTAL FUNDS
JUNE 30, 2019
(Page 1 of 3)

	General Fund	Capital Reserve Fund	Permanent Fund	Community Development Fund	Economic & Community Development Reserve Fund	Totals Governmental Funds
ASSETS						
Cash and cash equivalents	\$ 1,684,234	\$ -	\$ 6,332	\$ -	\$ -	\$ 1,690,566
Investments	-	-	2,026,928	-	-	2,026,928
Receivables - Delinquent taxes	603,417	-	-	-	-	603,417
- Accounts, grants and notes	417,217	-	-	995,000	27,272	1,439,489
- Vermont Community Loan Fund	-	-	89,517	-	-	89,517
Due from other funds	-	1,623,482	-	-	375,987	1,999,469
Due from Village of Woodstock	23,636	-	-	-	-	23,636
Prepaid expenditures	2,193	-	-	-	-	2,193
Other assets	<u>25,726</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>25,726</u>
Total assets	\$ <u>2,756,423</u>	\$ <u>1,623,482</u>	\$ <u>2,122,777</u>	\$ <u>995,000</u>	\$ <u>403,259</u>	\$ <u>7,900,941</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND EQUITY						
LIABILITIES:						
Accounts payable	\$ 101,131	\$ -	\$ -	\$ -	\$ 12,165	\$ 113,296
Accrued payroll and benefits	90,851	-	-	-	-	90,851
Due to other funds	1,933,230	-	2,100	-	-	1,935,330
Total liabilities	<u>2,125,212</u>	<u>-</u>	<u>2,100</u>	<u>-</u>	<u>12,165</u>	<u>2,139,477</u>

The notes to financial statements are an integral part of this statement.

TOWN OF WOODSTOCK, VERMONT
BALANCE SHEET - GOVERNMENTAL FUNDS
JUNE 30, 2019
(Page 2 of 3)

	General <u>Fund</u>	Capital Reserve <u>Fund</u>	Permanent <u>Fund</u>	Community Development <u>Fund</u>	Economic & Community Development Reserve Fund	Totals Governmental <u>Funds</u>
DEFERRED INFLOWS OF RESOURCES:						
Unavailable revenue - grants	74,536	-	-	-	-	74,536
Unavailable revenue - loans receivable	-	-	-	995,000	-	995,000
Unavailable revenue - 18/19 and prior taxes	466,991	-	-	-	-	466,991
Unavailable revenue - 19/20 taxes	<u>8,738</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>8,738</u>
Total deferred inflows of resources	<u>550,265</u>	<u>-</u>	<u>-</u>	<u>995,000</u>	<u>-</u>	<u>1,545,265</u>
FUND EQUITY:						
Fund balances -						
Nonspendable	2,193	-	-	-	-	2,193
Restricted	22,940	45,382	2,120,677	-	-	2,188,999
Committed	-	160,058	-	-	-	160,058
Assigned	<u>55,813</u>	<u>1,418,042</u>	<u>-</u>	<u>-</u>	<u>391,094</u>	<u>1,864,949</u>
Total fund balances	<u>80,946</u>	<u>1,623,482</u>	<u>2,120,677</u>	<u>-</u>	<u>391,094</u>	<u>4,216,199</u>
Total liabilities, deferred inflows of resources and fund equity	\$ <u>2,756,423</u>	\$ <u>1,623,482</u>	\$ <u>2,122,777</u>	\$ <u>995,000</u>	\$ <u>403,259</u>	\$ <u>7,900,941</u>

The notes to financial statements are an integral part of this statement.

TOWN OF WOODSTOCK, VERMONT
BALANCE SHEET - GOVERNMENTAL FUNDS
JUNE 30, 2019
(Page 3 of 3)

**RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL FUNDS TO THE
GOVERNMENT-WIDE STATEMENT OF NET POSITION:**

Amount reported on Balance Sheet - Governmental Funds - total fund balances \$ 4,216,199

Amounts reported for governmental activities in the Government-wide Statement of
Net Position are different because -

Capital assets used in governmental funds are not financial resources and are therefore
not reported in the funds.

Capital assets	17,700,228
Accumulated depreciation	(5,606,720)

Liabilities not due and payable in the year are not reported in the governmental funds.

Long-term debt	(1,479,863)
Capital lease payable	(56,919)
Accrued compensated absences	(254,332)

Unavailable property taxes are reported as a deferred inflow of resources in the governmental funds
if not collected within 60 days; this revenue is not deferred on the government-wide statements.

466,991

Balances related to net pension asset or liability and related deferred outflows/inflows of resources
are not reported in the governmental funds.

Deferred pension expense	187,346
Deferred pension credits	(10,578)
Net pension liability	<u>(570,310)</u>

Net position of governmental activities - Government-wide Statement of Net Position \$ 14,592,042

The notes to financial statements are an integral part of this statement.

TOWN OF WOODSTOCK, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2019

(Page 1 of 3)

	<u>General Fund</u>	<u>Capital Reserve Fund</u>	<u>Permanent Fund</u>	<u>Community Development Fund</u>	<u>Economic & Community Development Reserve Fund</u>	<u>Totals Governmental Funds</u>
REVENUES:						
Taxes	\$ 4,289,813	\$ -	\$ -	\$ -	\$ 286,511	\$ 4,576,324
Intergovernmental	1,221,794	-	-	-	-	1,221,794
Licenses, permits, fines, and fees	210,229	-	-	-	-	210,229
Charges for goods and services	589,673	-	-	-	-	589,673
Investment income	26,454	7	-	-	2	26,463
Net increase (decrease) in fair value of investments	-	-	215,679	-	-	215,679
Miscellaneous	141,211	-	413	-	-	141,624
Total revenues	<u>6,479,174</u>	<u>7</u>	<u>216,092</u>	<u>-</u>	<u>286,513</u>	<u>6,981,786</u>
EXPENDITURES:						
General government	1,120,804	-	70,953	-	-	1,191,757
Public safety	1,418,024	-	-	-	-	1,418,024
Public works	1,538,445	-	-	-	-	1,538,445
Economic and community development	-	-	-	-	201,498	201,498
Culture and recreation	516,162	-	-	-	-	516,162
Comfort Station	29,957	-	-	-	-	29,957
Intergovernmental	288,000	-	-	-	-	288,000
Grants	332,936	-	-	-	-	332,936
Special Articles	219,582	-	-	-	-	219,582
Capital reserve spending	108,640	-	-	-	-	108,640
Loss repair	1,394	-	-	-	-	1,394
Capital outlay	797,947	-	-	-	-	797,947
Debt service - Principal	219,469	-	-	-	-	219,469
- Interest	46,253	-	-	-	-	46,253

The notes to financial statements are an integral part of this statement.

TOWN OF WOODSTOCK, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2019

(Page 2 of 3)

	General Fund	Capital Reserve Fund	Permanent Fund	Community Development Fund	Economic & Community Development Reserve Fund	Totals Governmental Funds
EXPENDITURES (CONTINUED):						
Capital lease - Principal	20,641	-	-	-	-	20,641
Total expenditures	6,658,254	-	70,953	-	201,498	6,930,705
EXCESS OF REVENUES OR (EXPENDITURES)	(179,080)	7	145,139	-	85,015	51,081
OTHER FINANCING SOURCES (USES):						
Note proceeds	150,000	-	-	-	-	150,000
Capital lease proceeds	77,560	-	-	-	-	77,560
Insurance reimbursements	2,672	-	-	-	-	2,672
Sale of general capital assets	60,000	-	-	-	-	60,000
Interfund transfers in	304,653	343,323	-	-	-	647,976
Interfund transfers out	(308,723)	(241,467)	(62,101)	-	(10,581)	(622,872)
Total other financing sources (uses)	286,162	101,856	(62,101)	-	(10,581)	315,336
NET CHANGE IN FUND BALANCES	107,082	101,863	83,038	-	74,434	366,417
FUND BALANCES, July 1, 2018 (DEFICIT)	(26,136)	1,521,619	2,037,639	-	316,660	3,849,782
FUND BALANCES, June 30, 2019	\$ 80,946	\$ 1,623,482	\$ 2,120,677	\$ -	\$ 391,094	\$ 4,216,199

The notes to financial statements are an integral part of this statement.

TOWN OF WOODSTOCK, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2019

(Page 3 of 3)

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS TO THE
GOVERNMENT-WIDE STATEMENT OF ACTIVITIES:**

Net change in fund balances - total governmental funds	\$ 366,417
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Amounts reported for governmental activities in the Government-wide Statement of Activities
are different because -

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities,
the cost of those assets is allocated over their estimated useful lives as depreciation expense.

Additions to capital assets, net of dispositions	684,395
Depreciation	(509,696)

Property tax revenue in governmental funds includes revenue of the prior year but excludes unavailable
revenue of the current year as taxes uncollected within 60 days are unavailable at year end.

Prior year	(380,293)
Current year	466,991

The issuance of long-term debt provides current financial resources to governmental funds, while
the repayment of the principal of long-term debt consumes the current financial resources of
governmental funds. Neither transaction has any effect on net position.

Net (increase) decrease in compensated absences	23,421
Proceeds from notes payable	(150,000)
Proceeds from capital lease	(77,560)
Principal payments on long-term debt	219,469
Principal payment on capital lease	20,641

Changes in net pension asset or liability and related deferred outflows/inflows of resources will increase
or decrease the amounts reported in the government-wide statements, but are only recorded as an
expenditure when paid in the governmental funds.

Net (increase) decrease in net pension obligation	(90,954)
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Change in net position of governmental activities - Government-wide Statement of Activities	\$ <u>572,831</u>
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The notes to financial statements are an integral part of this statement.

TOWN OF WOODSTOCK, VERMONT
STATEMENT OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2019

	Original and Final <u>Budget</u>	Actual (Budgetary Basis) <u>Basis)</u>	Variance Over (Under) <u>(Under)</u>
REVENUES:			
Taxes	\$ 4,499,335	\$ 4,289,813	\$ (209,522)
Licenses and permits	64,500	61,427	(3,073)
Intergovernmental	465,900	1,221,794	755,894
Charges for services	538,270	589,673	51,403
Fines and forfeits	116,000	148,802	32,802
Investment income	100	26,454	26,354
Miscellaneous	28,500	141,211	112,711
Total revenues	<u>5,712,605</u>	<u>6,479,174</u>	<u>766,569</u>
EXPENDITURES:			
General government	1,317,110	1,240,585	(76,525)
Public safety	1,390,060	1,446,022	55,962
Public works	1,745,463	1,741,980	(3,483)
Culture and recreation	527,890	537,985	10,095
Comfort Station	31,400	29,958	(1,442)
Intergovernmental	288,000	288,000	-
Special Articles	223,082	219,582	(3,500)
Capital reserve spending	294,000	406,725	112,725
Loss repair	-	1,394	1,394
Tropical Storm Irene	61,850	57,951	(3,899)
Grants	-	688,072	688,072
Total expenditures	<u>5,878,855</u>	<u>6,658,254</u>	<u>779,399</u>
EXCESS OF REVENUES OR (EXPENDITURES)	<u>(166,250)</u>	<u>(179,080)</u>	<u>12,830</u>
OTHER FINANCING SOURCES (USES):			
Note proceeds	100,000	227,560	127,560
Insurance reimbursements	-	2,672	2,672
Sale of general capital assets	-	60,000	60,000
Transfers in	356,400	304,653	(51,747)
Transfers out	(290,150)	(308,723)	18,573
Total other financing sources (uses)	<u>166,250</u>	<u>286,162</u>	<u>119,912</u>
NET CHANGE IN FUND BALANCE	\$ <u>-</u>	\$ <u>107,082</u>	\$ <u>107,082</u>

The notes to financial statements are an integral part of this statement.

TOWN OF WOODSTOCK, VERMONT
STATEMENT OF NET POSITION - PROPRIETARY FUNDS
JUNE 30, 2019
(Page 1 of 2)

	<u>Sewer Fund</u>	<u>Unemployment Fund</u>	<u>Totals Proprietary Funds</u>
ASSETS:			
Current assets -			
Cash and cash equivalents	\$ 529,032	\$ 106,381	\$ 635,413
Accounts receivable (Net of allowance for doubtful accounts of \$5,000)	<u>55,399</u>	<u>-</u>	<u>55,399</u>
Total current assets	<u>584,431</u>	<u>106,381</u>	<u>690,812</u>
Noncurrent assets -			
Capital assets	7,324,743	-	7,324,743
less - accumulated depreciation	<u>(5,882,864)</u>	<u>-</u>	<u>(5,882,864)</u>
Total noncurrent assets	<u>1,441,879</u>	<u>-</u>	<u>1,441,879</u>
Total assets	<u>2,026,310</u>	<u>106,381</u>	<u>2,132,691</u>
DEFERRED OUTFLOWS OF RESOURCES:			
Deferred pension expense	<u>45,831</u>	<u>-</u>	<u>45,831</u>
LIABILITIES:			
Current liabilities -			
Accounts payable	10,311	-	10,311
Due to other funds	64,139	-	64,139
Current portion of long-term debt	<u>37,675</u>	<u>-</u>	<u>37,675</u>
Total current liabilities	<u>112,125</u>	<u>-</u>	<u>112,125</u>
Noncurrent liabilities -			
Net pension liability	137,931	-	137,931
Accrued compensated absences	62,358	-	62,358
Long-term debt	<u>37,675</u>	<u>-</u>	<u>37,675</u>
Total noncurrent liabilities	<u>237,964</u>	<u>-</u>	<u>237,964</u>
Total liabilities	<u>350,089</u>	<u>-</u>	<u>350,089</u>

The notes to financial statements are an integral part of this statement.

TOWN OF WOODSTOCK, VERMONT
STATEMENT OF NET POSITION - PROPRIETARY FUNDS
JUNE 30, 2019
(Page 2 of 2)

	<u>Sewer Fund</u>	<u>Unemployment Fund</u>	<u>Totals Proprietary Funds</u>
DEFERRED INFLOWS OF RESOURCES:			
Deferred pension credits	<u>2,558</u>	<u>-</u>	<u>2,558</u>
NET POSITION:			
Net investment in capital assets	1,366,529	-	1,366,529
Restricted	-	106,381	106,381
Unrestricted	<u>352,965</u>	<u>-</u>	<u>352,965</u>
Total net position	\$ <u>1,719,494</u>	\$ <u>106,381</u>	\$ <u>1,825,875</u>

The notes to financial statements are an integral part of this statement.

TOWN OF WOODSTOCK, VERMONT
STATEMENT OF REVENUES, EXPENSES AND CHANGES
IN NET POSITION - PROPRIETARY FUNDS
FOR THE YEAR ENDED JUNE 30, 2019

	Sewer <u>Fund</u>	Unemployment <u>Fund</u>	Totals Proprietary <u>Funds</u>
OPERATING REVENUES:			
User fees	\$ 832,185	\$ -	\$ 832,185
Miscellaneous	<u>802</u>	<u>-</u>	<u>802</u>
Total operating revenues	<u>832,987</u>	<u>-</u>	<u>832,987</u>
OPERATING EXPENSES:			
Operations and maintenance	675,870	-	675,870
Vehicles	10,420	-	10,420
Administration	101,067	-	101,067
Unemployment	-	-	-
Construction	19,919	-	19,919
Depreciation	<u>201,694</u>	<u>-</u>	<u>201,694</u>
Total operating expenses	<u>1,008,970</u>	<u>-</u>	<u>1,008,970</u>
Operating income (loss)	<u>(175,983)</u>	<u>-</u>	<u>(175,983)</u>
NONOPERATING REVENUES (EXPENSES):			
Tap fees	25,549	-	25,549
Efficiency VT rebate	75	-	75
(Increase) decrease in net pension liability	(22,610)	-	(22,610)
Interest income	<u>10,173</u>	<u>-</u>	<u>10,173</u>
Total nonoperating revenues (expenses)	<u>13,187</u>	<u>-</u>	<u>13,187</u>
INCOME (LOSS) BEFORE TRANSFERS	(162,796)	-	(162,796)
OTHER FINANCING SOURCES (USES):			
Interfund transfers in	9,496	-	9,496
Interfund transfers out	<u>(34,600)</u>	<u>-</u>	<u>(34,600)</u>
Total other financing sources (uses)	<u>(25,104)</u>	<u>-</u>	<u>(25,104)</u>
CHANGE IN NET POSITION	(187,900)	-	(187,900)
NET POSITION, July 1, 2018	<u>1,907,394</u>	<u>106,381</u>	<u>2,013,775</u>
NET POSITION, June 30, 2019	\$ <u>1,719,494</u>	\$ <u>106,381</u>	\$ <u>1,825,875</u>

The notes to financial statements are an integral part of this statement.

TOWN OF WOODSTOCK, VERMONT
STATEMENT OF CASH FLOWS - PROPRIETARY FUNDS
FOR THE YEAR ENDED JUNE 30, 2019
(Page 1 of 2)

	Sewer <u>Fund</u>	Unemployment <u>Fund</u>	Totals Proprietary <u>Funds</u>
CASH FLOWS FROM OPERATING ACTIVITIES:			
Cash received from customers	\$ 827,255	\$ -	\$ 827,255
Cash paid to suppliers for goods and services	(428,606)	-	(428,606)
Cash paid to employees for services	(389,509)	-	(389,509)
Net cash provided (used) by operating activities	<u>9,140</u>	<u>-</u>	<u>9,140</u>
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:			
Fees from sewer connections	25,549	-	25,549
Efficiency VT rebate	75	-	75
Payment on bonds payable	(37,675)	-	(37,675)
Net cash provided (used) by capital and related financing activities	<u>(12,051)</u>	<u>-</u>	<u>(12,051)</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:			
Change in due from other funds	(8,704)	-	(8,704)
Transfers (to) from other funds, net	(25,104)	-	(25,104)
Net cash provided (used) by noncapital financing activities	<u>(33,808)</u>	<u>-</u>	<u>(33,808)</u>
CASH FLOWS FROM INVESTING ACTIVITIES:			
Interest income	10,173	-	10,173
Net cash provided (used) by investing activities	<u>10,173</u>	<u>-</u>	<u>10,173</u>
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	(26,546)	-	(26,546)
CASH AND CASH EQUIVALENTS, July 1, 2018	<u>555,578</u>	<u>106,381</u>	<u>661,959</u>
CASH AND CASH EQUIVALENTS, June 30, 2019	\$ <u>529,032</u>	\$ <u>106,381</u>	\$ <u>635,413</u>

The notes to financial statements are an integral part of this statement.

TOWN OF WOODSTOCK, VERMONT
STATEMENT OF CASH FLOWS - PROPRIETARY FUNDS
FOR THE YEAR ENDED JUNE 30, 2019
(Page 2 of 2)

	<u>Sewer Fund</u>	<u>Unemployment Fund</u>	<u>Totals Proprietary Funds</u>
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES:			
Operating income (loss)	\$ (175,983)	\$ -	\$ (175,983)
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities -			
Depreciation	201,694	-	201,694
Change in the following assets/liabilities:			
(Increase) decrease in accounts receivable	(5,732)	-	(5,732)
Increase (decrease) in accounts payable	3,585	-	3,585
Increase (decrease) in accrued expenses	(4,893)	-	(4,893)
Increase (decrease) in accrued compensated absences	<u>(9,531)</u>	<u>-</u>	<u>(9,531)</u>
Net cash provided (used) by operating activities	\$ <u>9,140</u>	\$ <u>-</u>	\$ <u>9,140</u>

The notes to financial statements are an integral part of this statement.

TOWN OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

1. Summary of significant accounting policies:

The Town of Woodstock, Vermont (the Town) is a unit of local government organized under the statutes of the State of Vermont. The Town is governed by a Selectboard (the Board). The Town provides various services as authorized and funded by state government or Town voters.

- A. Reporting entity - The Town is a primary unit of government under reporting criteria established by the Governmental Accounting Standards Board (GASB). Those criteria include a separately elected governing body, separate legal standing, and fiscal independence from other state and local governmental entities. Based on these criteria, there are no other entities which are component units of the Town.

The financial statements of the Town have been prepared in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP) as applied to governmental units. The GASB is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The GASB periodically updates its codification of the existing *Governmental Accounting and Financial Reporting Standards* which, along with subsequent GASB pronouncements (Statements and Interpretations), constitutes U.S. GAAP for governmental units.

- B. Government-wide and fund financial statements - The basic financial statements include both government-wide and fund financial statements. The government-wide financial statements (the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activities of the Town. The effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

In the government-wide Statement of Net Position, the financial position of the Town is consolidated and incorporates capital assets as well as long-term debt and obligations. The government-wide Statement of Activities reflects both the gross and net costs by category. Direct expenses that are clearly identifiable with the category are offset by program revenues of the category. Program revenues include charges for services provided by a particular function or program and grants that are restricted to meeting the operational or capital requirements of the particular segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. Nonmajor funds, if any, are summarized in a single column. The Town did not have any fiduciary funds for the year ended June 30, 2019.

- C. Basis of presentation - The accounts of the Town are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, deferred outflows/inflows of resources, fund balances or net position, revenues and expenditures or expenses, as appropriate.

TOWN OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

1. Summary of significant accounting policies (continued):

C. Basis of presentation (continued) -

The Town reports the following major governmental funds:

General Fund - The General Fund is the general operating fund of the Town. It is used to account for all financial resources, except those required to be accounted for in another fund.

Capital Reserve Fund - The Capital Reserve Fund accounts for funds reserved for a specific purpose. The Capital Reserve Fund was established to fund the Town's long-term capital budget. Committed funds represent amounts set aside for specific items approved by voters with a separate article; assigned funds represent amounts that have been set aside for specific items by the Selectboard.

Permanent Fund - The Permanent Fund is used to account for resources held in trust by the Town for the benefit of the Town or its citizenry.

Community Development Fund - This fund accounts for the Town's revolving loan funds. The proceeds are used to issue loans that will enhance community development.

Economic & Community Development Reserve Fund - This fund accounts for the Town's 1% local options tax used to fund economic and community development within the Town.

The Town reports the following major proprietary fund:

Sewer Fund - The Sewer Fund is used to account for the Town's sewer operations.

The Town also reports the Unemployment Fund, a nonmajor proprietary fund, to provide funds to liquidate any unemployment claims, as the Town is self-insured for unemployment.

- D. Measurement focus and basis of accounting** - The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as they become both measurable and available. "Measurable" means the amount of the transaction that can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures generally are recorded when the fund liability is incurred, if measurable, as under accrual accounting. However, debt service expenditures are recorded only when payment is made.

The proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services in connection with the fund's principal ongoing operations. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

TOWN OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

1. Summary of significant accounting policies (continued):

D. Measurement focus and basis of accounting (continued) -

Property taxes are recorded as revenue in the year for which taxes have been levied, provided they are collected within 60 days after year end. Licenses and permits, fines and forfeitures and miscellaneous revenues are recorded as revenues when received because they are generally not measurable prior to collection. Investment earnings and certain intergovernmental grants are recorded as earned.

Ambulance service revenue is recognized as billed. Accounts receivable for ambulance services are reviewed and adjusted for collectability on an annual basis. Allowances for doubtful accounts are established as considered necessary.

Local option tax revenue associated with the current fiscal period is considered to be susceptible to accrual and has been recognized as revenue in the current fiscal period.

- E. Budgets and budgetary accounting - The Town approves budgets for the General Fund and Sewer Fund at an annual Town Meeting. The tax rate and user fees are determined by the Selectboard based on the education and municipal grand lists and the approved operating budget. The accounting method used for budget presentation is the same method used for the financial presentation of operations under U.S. GAAP. Formal budgetary integration is employed as a management control during the year for the General Fund and Sewer Fund. The Town does not legally adopt budgets for other funds. All budgeted amounts lapse at year end.
- F. Property taxes - Property taxes attach as an enforceable lien on property owned as of April 1st. Listers establish a grand list of all property and the Selectboard sets the tax rate required to raise the tax revenue authorized by Town voters. Property taxes for the fiscal year ended June 30, 2019 were payable in two installments due November 2018 and May 2019.
- G. Use of estimates - The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities and deferred outflows/inflows of resources as well as disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures or expenses during the reporting period. Actual results could differ from those estimates.
- H. Risk management - The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees and others; environmental liability, and natural disasters. The Town manages these risks through commercial insurance packages and participation in public entity risk pools covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Town. There were no settlements in excess of the insurance coverage in any of the past three fiscal years.

The Town is self-insured for unemployment insurance and \$106,381 has been set aside in the Unemployment Fund to liquidate any unemployment claims. While a calculation of maximum potential unemployment claims has not been made, management believes that the amount in this Fund is sufficient to cover claims asserted in the normal course of business.

TOWN OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

1. Summary of significant accounting policies (continued):

- I. Cash, cash equivalents and investments - The Town considers all cash accounts and certificates of deposit, where the principal is not at risk for loss due to early withdrawal, to be cash and cash equivalents. Investments and unrealized gains and losses are reflected in the individual fund and government-wide financial statements. Investments of the Town are reported at fair value using quoted prices in active markets for identical assets. This is considered a level 1 input valuation technique under the framework established by U.S. GAAP for measuring fair value. The Town does not own investments valued with level 2 or level 3 inputs, which would use quoted prices for similar assets, or in inactive markets, or other methods for estimating fair value.
- J. Prepaid items - Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.
- K. Capital assets - Capital assets, which include land, buildings, equipment, vehicles and infrastructure, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements and in the proprietary funds financial statements. Capital assets are defined by the Town as assets with an initial, individual cost of more than \$3,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. The Town does not retroactively report infrastructure assets. The Town began capitalizing newly acquired or constructed general infrastructure assets since the implementation of GASB Statement No. 34. Donated capital assets are recorded at acquisition value. Major outlays for capital assets and improvements are capitalized as projects are constructed. Net interest costs are capitalized on projects during the construction period. Normal maintenance and repairs that do not add to the value of an asset or materially extend an asset's life are not capitalized. Capital assets are depreciated using the straight-line method over the useful lives shown below:
- | | |
|--------------------------------|---------------|
| Buildings and improvements | 20 - 40 years |
| Vehicles and equipment | 4 - 15 years |
| Office equipment and computers | 5 - 20 years |
| Infrastructure | 15 - 40 years |
- L. Deferred outflows/inflows of resources - In addition to assets and liabilities, deferred outflows of resources and deferred inflows of resources are reported as separate sections in the applicable statement of net position or balance sheet. Deferred outflows of resources represent a consumption of net position that applies to a future period and will not be recognized as an outflow of resources in the current period. Deferred inflows of resources represent an acquisition of net position that applies to a future period and will not be recognized as an inflow of resources in the current period.
- M. Compensated absences - Employees are granted vacation leave based upon their number of years of employment with the Town. Upon retirement, termination or death, certain employees are compensated for up to a maximum of 30 days of unused vacation (subject to certain limitations) at their then current rates of pay, provided that the employee gives a minimum notice of two weeks if the employee resigns.

Full-time employees accumulate one sick day for each full calendar month of employment service. Unused sick leave may accumulate from year to year, but may not exceed 128 sick leave days. Upon retirement, termination or death, certain employees are compensated for up to a maximum of 128 days

TOWN OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

1. Summary of significant accounting policies (continued):

M. Compensated absences (continued) -

of sick leave (subject to certain limitations) at their then current rates of pay, provided that the employee gives a minimum notice of two weeks if the employee resigns.

An estimated liability for accrued compensated absences is reported in the government-wide and proprietary funds financial statements. Governmental funds report compensated absences as an expenditure when the benefit is paid.

N. Long-term obligations - Governmental activities, business-type activities, and proprietary funds report long-term debt and other long-term obligations as liabilities in the applicable statement of net position. Governmental funds report the amount of debt issued as other financing sources and the repayment of debt as debt service expenditures.

O. Fund equity - In the fund financial statements, governmental funds may report five categories of fund balances: nonspendable, restricted, committed, assigned and unassigned.

Nonspendable fund balance includes amounts associated with inventory, prepaid expenditures, long-term loans or notes receivable, and trust fund principal to be held in perpetuity.

Restricted fund balance includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.

Committed fund balance includes amounts that can be used only for specific purposes determined by the Town's highest level of decision making authority, the voters, as a result of articles passed at Annual or Special Meetings.

Assigned fund balance includes amounts that are intended to be used by the Town for specific purposes as authorized by the Selectboard.

Unassigned fund balance is the residual classification for the General Fund and includes all spendable amounts not contained in another classification. Deficits are also classified as unassigned.

The Town's policy is to apply expenditures to the fund balance in the order of restricted, committed, assigned and unassigned unless the Selectboard specifies otherwise.

P. New accounting standard - The Town implemented GASB Statement No. 88, *Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements* for the year ended June 30, 2019. The adoption of GASB Statement No. 88 improves the information that is disclosed in notes to government financial statements related to debt, including direct borrowings and direct placements. The impact on these financial statements is that the Town's disclosures related to debt provide users with information to understand the effects of debt on future resource flows, and separate information regarding direct borrowings (loan agreement with a lender) and direct placements of debt (a debt security issued directly to an investor) from other debt.

TOWN OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

2. Deposits and investments:

Fair value and classification - Deposits and investments are stated at fair value as described in note 1.I. The classification of investments as of June 30, 2019, is as follows:

<u>Investment</u>	<u>Fair Value</u>
Mutual funds	\$ <u>2,026,928</u>

Custodial credit risk - Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, the Town will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. Custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, the Town will not be able to recover the value of its investments or collateral securities that are in the possession of another party. The Town does not have a policy for custodial credit risk. As of June 30, 2019, the Town's depository accounts were insured or collateralized.

3. Notes receivable:

At June 30, 2019 the Town had \$995,000 outstanding on a note receivable, with a security interest in the real and personal property, due March 2045 with no interest.

The Town has a 10-year \$86,300 note receivable from the Vermont Community Loan Fund, due January 2028 with an interest rate of 3%. The balance at June 30, 2019, including accrued interest was \$89,517.

4. Capital assets:

Capital asset activity for the year ended June 30, 2019 was as follows:

	<u>Balance</u> <u>July 1, 2018</u>	<u>Increase</u>	<u>Decrease</u>	<u>Balance</u> <u>June 30, 2019</u>
Governmental activities -				
Capital assets, not depreciated:				
Land	\$ 642,570	\$ -	\$ -	\$ 642,570
Construction in process	<u>19,611</u>	<u>-</u>	<u>19,611</u>	<u>-</u>
Total capital assets, not depreciated	<u>662,181</u>	<u>-</u>	<u>19,611</u>	<u>642,570</u>
Capital assets, depreciated:				
Land improvements	10,922	-	-	10,922
Buildings and improvements	4,982,055	118,999	17,840	5,083,214
Vehicles and equipment	3,195,358	276,111	258,649	3,212,820
Office equipment and computers	648,459	-	-	648,459
Infrastructure	<u>7,679,795</u>	<u>422,448</u>	<u>-</u>	<u>8,102,243</u>
Total capital assets, depreciated	<u>16,516,589</u>	<u>817,558</u>	<u>276,489</u>	<u>17,057,658</u>

TOWN OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

4. Capital assets (continued):

	Balance <u>July 1, 2018</u>	<u>Increase</u>	<u>Decrease</u>	Balance <u>June 30, 2019</u>
Governmental activities (continued) -				
Less accumulated depreciation for:				
Land improvements	1,638	437	-	2,075
Buildings and improvements	2,277,368	95,651	802	2,372,217
Vehicles and equipment	1,775,885	191,078	162,136	1,804,827
Office equipment and computers	411,309	50,181	-	461,490
Infrastructure	793,762	172,349	-	966,111
Total accumulated depreciation	<u>5,259,962</u>	<u>509,696</u>	<u>162,938</u>	<u>5,606,720</u>
Total capital assets, depreciated, net	<u>11,256,627</u>	<u>307,862</u>	<u>113,551</u>	<u>11,450,938</u>
Capital assets, net, governmental activities	<u>11,918,808</u>	<u>307,862</u>	<u>133,162</u>	<u>12,093,508</u>
Business-type activities -				
Capital assets, not depreciated:				
Land	36,164	-	-	36,164
Construction in progress	<u>55,913</u>	<u>-</u>	<u>55,913</u>	<u>-</u>
Total capital assets, not depreciated	<u>92,077</u>	<u>-</u>	<u>55,913</u>	<u>36,164</u>
Capital assets, depreciated:				
Sewer treatment plant	4,539,027	-	-	4,539,027
Vehicles and equipment	400,757	-	-	400,757
Office equipment and computers	12,773	-	-	12,773
Infrastructure	<u>2,280,109</u>	<u>55,913</u>	<u>-</u>	<u>2,336,022</u>
Total capital assets, depreciated	<u>7,232,666</u>	<u>55,913</u>	<u>-</u>	<u>7,288,579</u>
Less accumulated depreciation for:				
Sewer treatment plant	3,160,237	120,750	-	3,280,987
Vehicles and equipment	321,657	22,224	-	343,881
Office equipment and computers	8,584	1,212	-	9,796
Infrastructure	<u>2,190,692</u>	<u>57,508</u>	<u>-</u>	<u>2,248,200</u>
Total accumulated depreciation	<u>5,681,170</u>	<u>201,694</u>	<u>-</u>	<u>5,882,864</u>
Total capital assets, depreciated, net	<u>1,551,496</u>	<u>(145,781)</u>	<u>-</u>	<u>1,405,715</u>
Capital assets, net, business-type activities	<u>1,643,573</u>	<u>(145,781)</u>	<u>55,913</u>	<u>1,441,879</u>
Capital assets, net	\$ <u>13,562,381</u>	\$ <u>162,081</u>	\$ <u>189,075</u>	\$ <u>13,535,387</u>

Depreciation expense of \$509,696 in the governmental activities was allocated to expenses of the general government (\$30,313), public safety (\$120,385), and public works (\$358,998) programs based on capital assets assigned to those functions.

Depreciation expense of \$201,694 in the business-type activities was fully allocated to the sewer function.

TOWN OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

5. Interfund receivable and payable balances:

Interfund receivable and payable balances at June 30, 2019 are primarily the result of amounts owed to the Capital Reserve Fund for transfers from the General Fund. Interfund receivable and payable balances as of June 30, 2019 are as follows:

	<u>Interfund Receivables</u>	<u>Interfund Payables</u>
Governmental funds -		
General Fund	\$ -	\$ 1,933,230
Capital Reserve Fund	1,623,482	-
Economic & Community Development Reserve Fund	375,987	-
Permanent Fund	-	2,100
	<u>1,999,469</u>	<u>1,935,330</u>
Proprietary fund -		
Sewer Fund	-	64,139
	<u>\$ 1,999,469</u>	<u>\$ 1,999,469</u>

6. Interfund transfers:

Interfund transfers constitute the transfer of resources from the fund that receives the resources to the fund that utilizes them. Interfund transfers for the year ended June 30, 2019 are as follows:

	<u>Transfers In</u>	<u>Transfers Out</u>
Governmental funds -		
General Fund	\$ 304,653	\$ 308,723
Capital Reserve Fund	343,323	241,467
Permanent Fund	-	62,101
Economic & Community Development Reserve Fund	-	10,581
	<u>647,976</u>	<u>622,872</u>
Proprietary fund -		
Sewer Fund	9,496	34,600
	<u>\$ 657,472</u>	<u>\$ 657,472</u>

Transfers from the General Fund and the Sewer Fund to the Capital Reserve Fund totaling \$343,323 were for restricted, committed, and assigned amounts detailed in footnote 12. Transfers of \$241,467 from the Capital Reserve Fund to the General Fund have also been detailed in footnote 12.

Transfers of \$62,101 from the Permanent Fund to the General Fund were for budgeted disbursements of assets from the Permanent Fund.

TOWN OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

7. Related party:

The Town shares common personnel, office facilities and equipment with the Village of Woodstock. Shared costs are billed and paid within normal payment cycles. As of June 30, 2019, amounts due from the Village of Woodstock were \$23,636.

8. Police services:

The Town and the Village of Woodstock (the Village) have entered into an agreement for the Village to provide police services to the Town. The Town paid the Village \$280,175 for these services which are based on budgeted amounts and an additional amount of \$98,962 for a total of \$379,137 for police services.

9. Long-term debt:

Outstanding long-term debt as of June 30, 2019 is as follows:

Governmental activities -

Vermont Municipal Bond Bank - 2006 Series 1 (refunded by a 2014 Series 4), for construction of highway garage, payable in annual principal and semi-annual interest payments through November 2026 at 4.67% interest.	\$ 560,000
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Bond payable, for remaining local portion of prior Tropical Storm Irene damage, payable in annual principal and interest payments through July 2030 at 2.49% interest.	535,200
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Bond payable, for Little Theater improvements, payable in annual principal and semi-annual interest payments through May 2032 at 3.00% interest.	154,000
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Note payable, for Welcome Center, payable in annual principal and interest payments through July 2036 at 1.95% interest.	88,093
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Note payable, for Town Hall Improvements, payable in annual principal and interest payments through December 2022 at 2.600% interest.	79,276
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Note payable, for a 2019 Ford Ambulance, payable in annual principal and interest payments through April 2024 at 2.78% interest.	50,000
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Note payable, for Town Manager F150 truck, payable in annual principal and interest payments through July 2020 at 1.98% interest.	<u>13,294</u>
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1,479,863

Business-type activities -

Vermont Municipal Bond Bank - RF1-037, for sewer infrastructure improvements, payable in annual principal payments through January 2021 at 0.00% interest.	<u>75,350</u>
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\$ 1,555,213

Long-term debt activity for the year ended June 30, 2019 has been detailed on the following page.

TOWN OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

9. Long-term debt (continued):

	Balance July 1, 2018	Additions	Retirements	Balance June 30, 2019	Due Within One Year
Governmental activities -					
Highway garage	\$ 630,000	\$ -	\$ 70,000	\$ 560,000	\$ 70,000
Tropical Storm Irene	579,800	-	44,600	535,200	44,600
Little Theater	165,000	-	11,000	154,000	11,000
Welcome center	92,144	-	4,051	88,093	4,133
Town Hall improvements	-	100,000	20,724	79,276	19,096
2019 Ford Ambulance	-	50,000	-	50,000	10,000
Equipment note - Gator	4,635	-	4,635	-	-
Equipment note - Dump truck	18,750	-	18,750	-	-
Equipment note - Cruiser	7,500	-	7,500	-	-
Equipment note - Highway truck	18,750	-	18,750	-	-
Equipment note - Highway F450	13,000	-	13,000	-	-
Equipment note - Manager F150	19,753	-	6,459	13,294	6,583
	<u>1,549,332</u>	<u>150,000</u>	<u>219,469</u>	<u>1,479,863</u>	<u>165,412</u>
Business-type activities -					
Sewer fund bond	<u>113,025</u>	<u>-</u>	<u>37,675</u>	<u>75,350</u>	<u>37,675</u>
	<u>\$ 1,662,357</u>	<u>\$ 150,000</u>	<u>\$ 257,144</u>	<u>\$ 1,555,213</u>	<u>\$ 203,087</u>

Debt service requirements to maturity are as follows:

	<u>Governmental Activities</u>		<u>Business-type Activities</u>	
Year ending June 30,	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
2020	\$ 165,412	\$ 44,494	\$ 37,675	\$ -
2021	166,118	36,076	37,675	-
2022	159,997	33,213	-	-
2023	160,464	28,015	-	-
2024	140,065	22,332	-	-
2025-2029	511,666	51,526	-	-
2030-2034	159,265	8,931	-	-
2035-2038	<u>16,876</u>	<u>673</u>	<u>-</u>	<u>-</u>
	<u>\$ 1,479,863</u>	<u>\$ 225,260</u>	<u>\$ 75,350</u>	<u>\$ -</u>

In prior years the Vermont Municipal Bond Bank (VMBB) refunded the 2006 Series 1 bond which resulted in interest savings to the Town of \$41,105. This savings allocation, to be received between FY15 and FY27, has been reflected as a reduction of interest in the debt service requirements table.

TOWN OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

9. Long-term debt (continued):

The Town's outstanding bonds and notes reported in the governmental and business-type activities of the Town are classified as direct borrowings. With the exception of the \$50,000 note for the 2019 Ford Ambulance these bonds and notes are unsecured. The \$50,000 ambulance note lists the 2019 Ford Ambulance as collateral in the event of default by the Town. In the event of default by the Town the outstanding bonds and notes, previously discussed in this note, become immediately due. The Town has committed to pay these bonds and notes in full with revenues from tax levies or from other resources that can lawfully be used to pay these expenditures.

10. Capital lease:

The Town has entered into a capital lease agreement as lessee for financing the acquisition of a backhoe. This lease is with John Deere Financial who holds a first security interest in this backhoe in the event of default by the Town. Note that this lease is classified as a direct borrowing. This lease agreement qualifies as a capital lease for accounting purposes and, therefore, the cost and depreciation of this asset is included with the other capital assets of the Town. The cost of the asset acquired by this capital lease is the present value of the future lease payments plus the value of any asset trade-ins. The future minimum lease obligation and the net present value of these minimum lease payments as of June 30, 2019 are as follows:

Year ending June 30,	
2020	\$ 20,641
2021	20,641
2022	<u>20,641</u>
Total minimum lease payments	61,923
Less: amount representing interest	<u>(5,004)</u>
	\$ <u>56,919</u>

11. Long-term obligations:

Long-term obligations activity for the year ended June 30, 2019 was as follows:

	Balance July 1, 2018	Additions	Retirements	Balance June 30, 2019	Due Within One Year
Governmental activities -					
Accrued compensated absences	\$ 277,753	\$ -	\$ 23,421	\$ 254,332	\$ -
Long-term debt	1,549,332	150,000	219,469	1,479,863	165,412
Capital lease obligations	-	77,560	20,641	56,919	18,222
Net pension liability	<u>496,670</u>	<u>73,640</u>	<u>-</u>	<u>570,310</u>	<u>-</u>
	<u>2,323,755</u>	<u>301,200</u>	<u>263,531</u>	<u>2,361,424</u>	<u>183,634</u>

TOWN OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

11. Long-term obligations (continued):

	Balance July 1, 2018	Additions	Retirements	Balance June 30, 2019	Due Within One Year
Business-type activities -					
Accrued compensated absences	71,889	-	9,531	62,358	-
Long-term debt	113,025	-	37,675	75,350	37,675
Net pension liability	116,502	21,429	-	137,931	-
	<u>\$ 301,416</u>	<u>\$ 21,429</u>	<u>\$ 47,206</u>	<u>\$ 275,639</u>	<u>\$ 37,675</u>

12. Fund balances:

The June 30, 2019 fund balances of the governmental funds are as follows:

	General Fund	Capital Reserve Fund	Permanent Fund	Economic & Community Development Reserve Fund	Totals
Nonspendable:					
Prepaid expenditures	\$ 2,193	\$ -	\$ -	\$ -	\$ 2,193
Restricted:					
Fireworks	4,043	-	-	-	4,043
Listers' education	210	894	-	-	1,104
Grand list reappraisal	18,687	44,488	-	-	63,175
Benefit of the Town	-	-	2,120,677	-	2,120,677
	<u>22,940</u>	<u>45,382</u>	<u>2,120,677</u>	<u>-</u>	<u>2,188,999</u>
Committed:					
Capital projects and equipment	-	160,058	-	-	160,058
Assigned:					
Forest improvement	9,533	-	-	-	9,533
Fireworks	740	-	-	-	740
Police training	8,000	-	-	-	8,000
Police equipment	2,000	-	-	-	2,000
Police cruiser	1,000	-	-	-	1,000
Accrued benefits	34,540	-	-	-	34,540
Economic and community development	-	-	-	391,094	391,094
Capital projects and equipment	-	871,914	-	-	871,914
Capital projects and equipment - sewer	-	546,128	-	-	546,128
	<u>55,813</u>	<u>1,418,042</u>	<u>-</u>	<u>391,094</u>	<u>1,864,949</u>

TOWN OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

12. Fund balances (continued):

	<u>General Fund</u>	<u>Capital Reserve Fund</u>	<u>Permanent Fund</u>	<u>Economic & Community Development Reserve Fund</u>	<u>Totals</u>
Unassigned	-	-	-	-	-
	\$ 80,946	\$ 1,623,482	\$ 2,120,677	\$ 391,094	\$ 4,216,199

For the year ended June 30, 2019, the changes in the Capital Reserve Fund's fund balances, that are broken out between general and sewer categories, are as follows:

	<u>Balance July 1, 2018</u>	<u>Transfers In</u>	<u>Transfers Out</u>	<u>Reallocations and Interest</u>	<u>Balance June 30, 2019</u>
Fund balance - general:					
Restricted - general -					
Listers' education	\$ 894	\$ -	\$ -	\$ -	\$ 894
Grand list reappraisal	25,915	18,573	-	-	44,488
Total restricted fund balance - general	26,809	18,573	-	-	45,382
Committed - general -					
Vail Field improvements	138,333	25,000	3,275	-	160,058
Total committed fund balance - general	138,333	25,000	3,275	-	160,058
Assigned - general -					
Recycling	452	-	-	1	453
Town hall construction	14,850	20,000	25,422	-	9,428
Town plan consulting	5,000	1,000	-	-	6,000
Zoning	59,315	-	-	-	59,315
Office equipment	6,724	1,500	-	-	8,224
Town Clerk vault	35,250	3,500	1,350	-	37,400
Computer equipment	11,870	2,000	1,975	-	11,895
Lister's equipment	9,207	-	-	-	9,207
Town Clerk office equipment	1,500	-	-	-	1,500
Trucks	35,153	-	14,669	-	20,484
Backhoe	781	-	-	-	781
Manager's pick-up	12,210	2,250	6,382	-	8,078
Highway pick-up	16,377	-	-	-	16,377
Paving	12,733	-	12,733	-	-
Bridge construction	149,542	25,000	17,995	-	156,547
Snow blower	12,500	-	-	-	12,500
The green archway	3,000	-	-	-	3,000
Culverts	35,000	-	27,226	-	7,774
Emergency infrastructure	5,200	10,000	-	-	15,200
Sidewalk construction	3,988	-	3,900	-	88

TOWN OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

12. Fund balances (continued):

	Balance July 1, 2018	Transfers In	Transfers Out	Reallocations and Interest	Balance June 30, 2019
Fund balance - general (continued):					
Assigned - general (continued) -					
Road construction	-	10,000	-	-	10,000
Catch basins	-	5,000	-	-	5,000
Generator - Route 4 garage	-	2,000	-	-	2,000
Storm drains pipe repair	-	5,000	-	-	5,000
Utility truck	-	10,000	-	-	10,000
Ambulance	67,032	25,000	93,552	1,520	-
Ambulance - VLCT	-	2,600	-	-	2,600
Cardiac monitors	1,252	10,000	-	-	11,252
Portable computer	-	2,500	-	-	2,500
Ambulance computer	-	2,000	-	-	2,000
Ambulance 2-way radios	-	3,000	-	-	3,000
Generator - Fire Department	10,175	7,000	-	-	17,175
Air packs - Fire Department	5,000	-	-	(5,000)	-
Fire truck	100,000	70,000	-	-	170,000
Bunker gear	2,334	12,500	-	-	14,834
Fire pager replacement	6,874	2,000	-	-	8,874
Fire Department air pack tanks	4,000	2,000	-	-	6,000
Fire Department air pack frames	-	9,300	-	5,000	14,300
Fire Department 2-way radios	-	2,000	-	-	2,000
LED lighting	-	2,000	-	-	2,000
EMS building study	-	3,000	-	-	3,000
Communications	26,819	8,000	11,302	-	23,517
Communications computer	5,462	-	-	-	5,462
Cemetery improvements	6,000	3,000	-	-	9,000
Restoration of records	99,694	-	3,602	-	96,092
Road improvements	3,224	-	-	-	3,224
Storm drains	8,402	-	8,500	98	-
Salt and sand	2,647	-	-	-	2,647
Receiver/transmitter B	-	2,000	-	-	2,000
Selectboard contingency	53,412	-	86	860	54,186
Assigned general capital expenditures	-	-	-	-	-
Total assigned fund balance - general	832,979	265,150	228,694	2,479	871,914
Unassigned - general	2,474	-	2	(2,472)	-
Total fund balance - general	1,000,595	308,723	231,971	7	1,077,354
Fund balance - sewer:					
Assigned - sewer -					
I.I. Study	20,000	-	-	-	20,000
Pick-up truck	3,000	3,000	-	-	6,000
Dechlorination equipment	1,214	-	-	-	1,214

TOWN OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

12. Fund balances (continued):

	Balance July 1, <u>2018</u>	Transfers <u>In</u>	Transfers <u>Out</u>	Reallocations and <u>Interest</u>	Balance June 30, <u>2019</u>
Fund balance - sewer (continued):					
Assigned - sewer (continued) -					
Ton truck (F-350)	-	3,000	-	-	3,000
Tractor	96,336	5,000	-	-	101,336
Manager's pick-up - sewer	5,223	600	2,321	-	3,502
Test/monitor wells	4,508	-	-	-	4,508
Sludge disposal truck	222,378	3,000	-	-	225,378
Repairs and maintenance - sewer	20,186	20,000	7,175	-	33,011
Line flusher	40,000	-	-	-	40,000
TV camera	10,000	-	-	-	10,000
Sewer line maintenance	3,696	-	-	-	3,696
Dechlorination equipment	4,000	-	-	-	4,000
Other sewer capital expenditures	86,095	-	-	4,388	90,483
Total assigned fund balance - sewer	<u>516,636</u>	<u>34,600</u>	<u>9,496</u>	<u>4,388</u>	<u>546,128</u>
Unassigned - sewer	<u>4,388</u>	<u>-</u>	<u>-</u>	<u>(4,388)</u>	<u>-</u>
Total fund balance - sewer	<u>521,024</u>	<u>34,600</u>	<u>9,496</u>	<u>-</u>	<u>546,128</u>
Total Capital Reserve					
Fund Balance	\$ <u>1,521,619</u>	\$ <u>343,323</u>	\$ <u>241,467</u>	\$ <u>7</u>	\$ <u>1,623,482</u>

13. Pension plan:

Vermont Municipal Employees' Retirement System -

Plan description: The Town contributes to the Vermont Municipal Employees' Retirement System (VMERS or the Plan) a cost-sharing multiple-employer public employee retirement system with defined benefit and defined contribution plans, administered by the State of Vermont. The State statutory provisions, found in Title 24, Chapter 125, of the V.S.A., govern eligibility for benefits, service requirements and benefit provisions. The general administration and responsibility for the proper operation of VMERS is vested in the Board of Trustees consisting of five members. VMERS issues annual financial information which is available and may be reviewed at the VMERS' office, 109 State Street, Montpelier, Vermont, 05609-6200, by calling (802) 828-2305 or online at <http://www.vermonttreasurer.gov>.

Benefits provided: VMERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefits do vary between the three groups included in the Plan, but are determined for the members of each group as a percentage of average compensation in a certain number of the highest consecutive years of service. Eligibility for benefits requires five years of service.

TOWN OF WOODSTOCK, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2019

13. Pension plan (continued):

Vermont Municipal Employees' Retirement System (continued) -

Contributions: Defined Benefit Plan members are required to contribute 2.625% (Group A), 5.0% (Group B), 10.125% (Group C) or 11.475% (Group D) of their annual covered salary, and the Town is required to contribute 4.125% (Group A), 5.625% (Group B), 7.375% (Group C) or 9.975% (Group D) of the employees' compensation. Defined contribution plan members are required to contribute 5.0% of their annual covered salary and the Town is required to contribute an equal dollar amount. The contribution requirements of plan members and the Town are established and may be amended by the Board of Trustees. The Town's contributions to VMERS for the years ended June 30, 2019, 2018, and 2017 were \$95,632, \$87,711, and \$77,090, respectively. The amounts contributed were equal to the required contributions for each year.

Pension liabilities, deferred outflows of resources, deferred inflows of resources: These financial statements include the Town's proportionate share of the VMERS' net pension liability, deferred outflows of resources for pension expense, deferred inflows of resources from investment earnings and contributions, and the related effects on government-wide net position and activities. The State of Vermont has provided the following information to all employers participating in VMERS, which is based on its calculation of the Town and Village of Woodstock's combined 0.74220% proportionate share of VMERS Defined Benefit Plan. In addition, Town management has estimated 0.40539% and 0.09804% of the total VMERS net pension liability to be attributable to governmental activities and business-type activities of the Town, respectively. As discussed in note 1, the Town reports sewer fund activity in a proprietary fund. Village of Woodstock management has estimated that the Village of Woodstock has a 0.23877% proportionate share of the total VMERS net pension liability.

	<u>Governmental Activities</u>	<u>Business-type Activities</u>
Town share of VMERS net pension liability	\$ 570,310	\$ 137,931
Deferred outflow of resources - Deferred pension expense	\$ 187,346	\$ 45,831
Deferred inflow of resources - Deferred pension credits	\$ 10,578	\$ 2,558

Additional information: VMERS obtains an annual actuarial valuation for the pension plan. Detailed information is provided in that report for actuarial assumptions of inflation rates, salary increases, investment rates of return, mortality rates, discount rates, and the calculations used to develop annual contributions and the VMERS net position.

The Town adopted GASB Statement No. 68 in FY 2015 and is developing the ten years of required supplementary information in schedules 5 and 6. This historical pension information includes the Town's Proportionate Share of Net Pension Liability of VMERS and Town's contributions to VMERS.

TOWN OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2019

Schedule 1
Page 1 of 13

	<u>Original and Final Budget</u>	<u>Actual (Budgetary Basis)</u>	<u>Variance Over (Under)</u>
REVENUES:			
Taxes -			
Current (net of taxes abated)	\$ 4,249,335	\$ 4,013,149	\$ (236,186)
In lieu of taxes and land use	<u>250,000</u>	<u>276,664</u>	<u>26,664</u>
Total Taxes	<u>4,499,335</u>	<u>4,289,813</u>	<u>(209,522)</u>
Licenses and permits -			
Licenses and fees	52,500	48,422	(4,078)
Boards and agencies	<u>12,000</u>	<u>13,005</u>	<u>1,005</u>
Total Licenses and permits	<u>64,500</u>	<u>61,427</u>	<u>(3,073)</u>
Intergovernmental -			
Highway state aid	465,900	495,919	30,019
Miscellaneous State of Vermont	-	18,573	18,573
Grants	<u>-</u>	<u>707,302</u>	<u>707,302</u>
Total Intergovernmental	<u>465,900</u>	<u>1,221,794</u>	<u>755,894</u>
Charges for services -			
False alarms and permits	10,900	14,530	3,630
Ambulance services	460,000	507,093	47,093
Police fees	<u>67,370</u>	<u>68,050</u>	<u>680</u>
Total Charges for services	<u>538,270</u>	<u>589,673</u>	<u>51,403</u>
Fines and forfeits -			
Moving violations	1,000	-	(1,000)
Delinquent tax penalties and interest	<u>115,000</u>	<u>148,802</u>	<u>33,802</u>
Total Fines and forfeits	<u>116,000</u>	<u>148,802</u>	<u>32,802</u>
Investment income	<u>100</u>	<u>26,454</u>	<u>26,354</u>
Miscellaneous -			
Rental income	23,500	24,600	1,100
Miscellaneous	<u>5,000</u>	<u>116,611</u>	<u>111,611</u>
Total Miscellaneous	<u>28,500</u>	<u>141,211</u>	<u>112,711</u>
Total revenues	<u>5,712,605</u>	<u>6,479,174</u>	<u>766,569</u>

TOWN OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2019

Schedule 1
Page 2 of 13

	<u>Original and Final Budget</u>	<u>Actual (Budgetary Basis)</u>	<u>Variance Over (Under)</u>
EXPENDITURES:			
General Government -			
Town Selectboard:			
Legislating -			
Salaries and wages	5,000	5,000	-
Benefits	310	383	73
RCD	-	-	-
Community television	1,200	-	(1,200)
Dues, subscriptions, and meetings	5,400	6,075	675
Total legislating	<u>11,910</u>	<u>11,458</u>	<u>(452)</u>
Printing orders and proceedings -			
Printing and binding	<u>5,500</u>	<u>4,915</u>	<u>(585)</u>
Legal -			
Professional services	<u>18,000</u>	<u>52,318</u>	<u>34,318</u>
Total Town Selectboard	<u>35,410</u>	<u>68,691</u>	<u>33,281</u>
Town Executive Department:			
Managing municipality -			
Salaries and wages	92,100	99,834	7,734
Benefits	33,500	35,001	1,501
Dues, subscriptions, and meetings	1,400	1,553	153
Total Town Executive Department	<u>127,000</u>	<u>136,388</u>	<u>9,388</u>
Town Administration:			
Office supplies	3,300	3,450	150
Operating supplies	3,200	4,622	1,422
Postage	4,000	4,409	409
Equipment maintenance	3,000	3,110	110
Machinery and equipment	2,700	4,319	1,619
Communication	4,400	8,521	4,121
Advertising	2,500	3,180	680
Total Town Administration	<u>23,100</u>	<u>31,611</u>	<u>8,511</u>
Town Finance Department:			
Treasurer -			
Salaries and wages	16,000	12,280	(3,720)
Benefits	1,400	918	(482)
Travel and transportation	2,600	1,198	(1,402)
Dues, subscriptions, and meetings	100	-	(100)
Total Treasurer	<u>20,100</u>	<u>14,396</u>	<u>(5,704)</u>

TOWN OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2019

Schedule 1
Page 3 of 13

	<u>Original and Final Budget</u>	<u>Actual (Budgetary Basis)</u>	<u>Variance Over (Under)</u>
EXPENDITURES (CONTINUED):			
General Government (continued) -			
Town Finance department (continued):			
Accounting and Bookkeeping -			
Salaries and wages	58,600	73,541	14,941
Benefits	16,200	30,562	14,362
Other purchased services	800	1,758	958
Professional services	200	3,018	2,818
Software upgrades	100	-	(100)
Total Accounting and Bookkeeping	<u>75,900</u>	<u>108,879</u>	<u>32,979</u>
Auditing -			
Professional services	<u>13,000</u>	<u>11,655</u>	<u>(1,345)</u>
Tax Listing -			
Salaries and wages	74,250	72,040	(2,210)
Benefits	27,125	29,585	2,460
Operating supplies	400	296	(104)
Dues, subscriptions, and meetings	800	667	(133)
Professional services	200	-	(200)
Travel and transportation	250	429	179
Other purchased services	350	215	(135)
Repairs and maintenance	200	744	544
Licensed state support	350	-	(350)
Total Tax Listing	<u>103,925</u>	<u>103,976</u>	<u>51</u>
Tax Collecting -			
Salaries and wages	16,100	17,010	910
Benefits	5,725	5,373	(352)
Total Tax Collecting	<u>21,825</u>	<u>22,383</u>	<u>558</u>
Total Town Finance Department	<u>234,750</u>	<u>261,289</u>	<u>26,539</u>
Town Administration Department:			
Town Clerk -			
Salaries and wages	62,400	69,285	6,885
Assistant Town Clerk wages	29,000	23,052	(5,948)
Benefits	47,200	54,833	7,633
Record retention	3,200	1,830	(1,370)
Other purchased services	300	101	(199)
Dues, subscriptions, and meetings	800	567	(233)
Machinery and equipment	500	202	(298)
Copier lease	2,400	2,440	40
Restoration of records	-	4,295	4,295
Office supplies	400	289	(111)
Total Town Clerk	<u>146,200</u>	<u>156,894</u>	<u>10,694</u>

TOWN OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2019

Schedule 1
Page 4 of 13

	<u>Original and Final Budget</u>	<u>Actual (Budgetary Basis)</u>	<u>Variance Over (Under)</u>
EXPENDITURES (CONTINUED):			
General Government (continued) -			
Town Administration Department (continued):			
Board of Civil Authority -			
Salaries and wages, including volunteers	1,000	825	(175)
Election wages	1,600	1,057	(543)
Office/printing supplies	4,000	3,934	(66)
Total Board of Civil Authority	<u>6,600</u>	<u>5,816</u>	<u>(784)</u>
Total Town Administration Department	<u>152,800</u>	<u>162,710</u>	<u>9,910</u>
Municipal Planning and Zoning:			
Salaries and wages	76,000	78,546	2,546
Benefits	29,200	29,656	456
Advertising	2,500	4,344	1,844
Dues, subscriptions, and meetings	6,000	5,796	(204)
Travel and transportation	4,000	4,124	124
Professional services	500	45	(455)
Conservation Commission	500	-	(500)
Equipment purchase	250	33	(217)
GIS mapping	100	-	(100)
Total Municipal Planning and Zoning	<u>119,050</u>	<u>122,544</u>	<u>3,494</u>
Town Plant and Equipment:			
Building and maintenance - Town Hall -			
Custodial services	9,000	9,403	403
Operating supplies	6,000	8,859	2,859
Small tools and equipment	500	1,249	749
Other purchased services	12,000	17,379	5,379
Repair and maintenance	8,000	16,622	8,622
Utilities	36,000	35,998	(2)
Loan repayment - boiler	22,500	21,157	(1,343)
Improvements	100,500	98,632	(1,868)
Total Town Plant and Equipment	<u>194,500</u>	<u>209,299</u>	<u>14,799</u>
Selectboard Contingency			
Unclassified	30,000	66,915	36,915
House numbers	500	60	(440)
Economic development reserve fund	230,000	-	(230,000)
Insurance	170,000	181,078	11,078
Total Selectboard Contingency	<u>430,500</u>	<u>248,053</u>	<u>(182,447)</u>
Total General Government expenditures	<u>1,317,110</u>	<u>1,240,585</u>	<u>(76,525)</u>

TOWN OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2019

Schedule 1
Page 5 of 13

	<u>Original and Final Budget</u>	<u>Actual (Budgetary Basis)</u>	<u>Variance Over (Under)</u>
EXPENDITURES (CONTINUED):			
Public Safety -			
Town Constables:			
Crime investigation control -			
Salaries and wages	7,000	6,117	(883)
Benefits	520	468	(52)
Operating supplies	100	-	(100)
Office supplies	50	-	(50)
Repair and maintenance supplies	50	-	(50)
Animal control	500	-	(500)
Communications	1,200	-	(1,200)
Other purchased services	50	20	(30)
Machinery and equipment	100	246	146
Mileage - Blue Light	500	-	(500)
Total Town Constables	<u>10,070</u>	<u>6,851</u>	<u>(3,219)</u>
Town Communications Department:			
Salaries and wages	220,000	223,512	3,512
Training wages	2,000	913	(1,087)
Residency stipend	500	481	(19)
EMT stipend	1,200	1,431	231
Benefits	76,500	91,245	14,745
Office supplies	1,200	738	(462)
Repairs and maintenance supplies	1,000	1,645	645
Small tools and equipment	600	1,148	548
Communications	7,500	4,642	(2,858)
Tower rent	5,000	1,200	(3,800)
Tower maintenance	300	1,937	1,637
Repairs and maintenance	800	3,378	2,578
Machinery and equipment	900	191	(709)
Training and tuition	300	40	(260)
Travel and transportation	200	520	320
Operating supplies	1,200	1,048	(152)
Total Town Communications Department	<u>319,200</u>	<u>334,069</u>	<u>14,869</u>
Town Fire Department:			
Firefighting -			
Salaries and wages	80,000	73,954	(6,046)
Benefits	6,500	5,658	(842)
Operating supplies	4,000	4,638	638
Dues, subscriptions, and meetings	900	376	(524)
Professional services	1,750	6,391	4,641
Medical testing	750	-	(750)
CDL licensing	500	-	(500)
Travel and transportation	200	-	(200)
Fire prevention	1,000	887	(113)
Education	2,500	380	(2,120)

TOWN OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2019

Schedule 1
Page 6 of 13

	<u>Original and Final Budget</u>	<u>Actual (Budgetary Basis)</u>	<u>Variance Over (Under)</u>
EXPENDITURES (CONTINUED):			
Public Safety (continued) -			
Town Fire Department (continued):			
Firefighting (continued) -			
Hydrant rental	25,200	26,394	1,194
Winter hydrant maintenance	3,600	3,500	(100)
Total Firefighting	<u>126,900</u>	<u>122,178</u>	<u>(4,722)</u>
Fire communications -			
Alarm registration	200	-	(200)
Communications	3,000	5,355	2,355
Repairs and maintenance	3,000	796	(2,204)
Machinery and equipment	2,500	280	(2,220)
Total Fire communications	<u>8,700</u>	<u>6,431</u>	<u>(2,269)</u>
Fire truck and equipment -			
Operating supplies	1,500	1,706	206
Repairs and maintenance	6,500	903	(5,597)
Fuel	1,500	247	(1,253)
Engine and tanker maintenance	8,500	5,134	(3,366)
Total Fire truck and equipment	<u>18,000</u>	<u>7,990</u>	<u>(10,010)</u>
Fire fighting equipment -			
Operating supplies	1,500	1,434	(66)
Rescue equipment	800	-	(800)
Air pack maintenance and equipment	3,000	693	(2,307)
Bunker gear	2,500	5,362	2,862
Hose and hose adapters	1,000	297	(703)
Small tools and equipment	400	133	(267)
Equipment maintenance and reserve	1,000	1,388	388
Equipment purchase	3,000	3,227	227
Total Fire fighting equipment	<u>13,200</u>	<u>12,534</u>	<u>(666)</u>
Woodstock Station #2 -			
Maintenance supplies	150	232	82
Repairs and maintenance	1,000	15,220	14,220
Propane	2,800	2,944	144
Electricity	800	550	(250)
Utilities	2,900	3,725	825
Total Woodstock Station #2	<u>7,650</u>	<u>22,671</u>	<u>15,021</u>
Total Town Fire Department	<u>174,450</u>	<u>171,804</u>	<u>(2,646)</u>
Town Ambulance Department:			
Operations -			
Salaries and wages, including volunteer services	80,525	76,724	(3,801)
Associates' salaries	240,000	252,655	12,655

TOWN OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2019

Schedule 1
Page 7 of 13

	<u>Original and Final Budget</u>	<u>Actual (Budgetary Basis)</u>	<u>Variance Over (Under)</u>
EXPENDITURES (CONTINUED):			
Public Safety (continued) -			
Town Ambulance Department (continued):			
Operations (continued) -			
Benefits	34,900	36,124	1,224
Office supplies	3,000	3,384	384
Operating supplies	30,000	25,839	(4,161)
Repairs and maintenance supplies	100	15	(85)
Paramedic supplies	4,000	2,435	(1,565)
Billing software	5,000	4,113	(887)
Other purchased services	2,600	4,282	1,682
Dues, subscriptions, and meetings	750	1,855	1,105
Uncollectible accounts	20,000	51,074	31,074
Personal protection equipment	1,000	667	(333)
Rental quarters	5,220	5,220	-
Communications	600	215	(385)
Contract services	-	18,546	18,546
Paramedic intercept	8,000	5,085	(2,915)
Vermont patient 3% tax	1,000	638	(362)
Medical testing	300	-	(300)
Medical insurance allowance	100	-	(100)
Total Operations	<u>437,095</u>	<u>488,871</u>	<u>51,776</u>
Vehicle maintenance -			
Small tools and equipment	1,400	1,162	(238)
Repair and maintenance	8,000	8,362	362
Communications	500	503	3
Fuel	4,000	4,648	648
Total Vehicle maintenance	<u>13,900</u>	<u>14,675</u>	<u>775</u>
Training -			
Salaries and wages	3,500	-	(3,500)
Benefits	200	-	(200)
Operating supplies	1,000	1,849	849
Small tools and equipment	100	47	(53)
Dues, subscriptions and meetings	200	55	(145)
Professional services	600	700	100
State EMS training	5,000	8,229	3,229
Travel and transportation	500	-	(500)
Total Training	<u>11,100</u>	<u>10,880</u>	<u>(220)</u>
Communications -			
Office phone and internet	1,800	1,668	(132)
Vehicle cell phones	1,000	1,668	668
Pagers	3,000	958	(2,042)
Portable radios	3,000	2,359	(641)

TOWN OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2019

Schedule 1
Page 8 of 13

	<u>Original and Final Budget</u>	<u>Actual (Budgetary Basis)</u>	<u>Variance Over (Under)</u>
EXPENDITURES (CONTINUED):			
Public Safety (continued) -			
Communications (continued) -			
Vehicle mobile radios	500	231	(269)
Total Communications	<u>9,300</u>	<u>6,884</u>	<u>(2,416)</u>
Total Town Ambulance Department	<u>471,395</u>	<u>521,310</u>	<u>49,915</u>
Emergency Services Department:			
Maintenance supplies	1,000	1,744	744
Painting exterior of ESB	500	-	(500)
Equipment repair and maintenance	7,000	11,695	4,695
Building custodian	6,000	4,022	(1,978)
Propane	2,000	3,236	1,236
Electricity	8,350	8,773	423
Utilities	<u>5,000</u>	<u>3,381</u>	<u>(1,619)</u>
Total Emergency Services Department	<u>29,850</u>	<u>32,851</u>	<u>3,001</u>
Town Police Department:			
Salaries and wages	77,000	67,966	(9,034)
Employer paid benefits	28,000	14,434	(13,566)
Training wages	1,300	1,463	163
Stipend	2,200	-	(2,200)
Training paid benefits	200	-	(200)
Uniform service	1,300	575	(725)
Repairs and maintenance of vehicles	3,700	2,397	(1,303)
Small tools and equipment	500	499	(1)
4x4 Vehicle lease	7,800	7,624	(176)
4x4 Radio, lights, radar	800	743	(57)
Communications	300	50	(250)
Fuel	2,500	2,516	16
Dues, subscriptions and meetings	125	144	19
Tuition	<u>750</u>	<u>551</u>	<u>(199)</u>
Total Town Police Department	<u>126,475</u>	<u>98,962</u>	<u>(27,513)</u>
Amounts paid to Village for police services	<u>258,620</u>	<u>280,175</u>	<u>21,555</u>
Total Town Police Services	<u>385,095</u>	<u>379,137</u>	<u>(5,958)</u>
Total Public Safety expenditures	<u>1,390,060</u>	<u>1,446,022</u>	<u>55,962</u>
Public Works -			
Highways and Streets:			
Highway maintenance -			
Salaries and wages	377,700	381,903	4,203
Overtime	50,300	67,733	17,433
Benefits	205,000	206,231	1,231
Office supplies	100	579	479

TOWN OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2019

Schedule 1
Page 9 of 13

	<u>Original and Final Budget</u>	<u>Actual (Budgetary Basis)</u>	<u>Variance Over (Under)</u>
EXPENDITURES (CONTINUED):			
Public Works (continued) -			
Highways and Streets (continued):			
Highway maintenance (continued) -			
Rubbish removal	12,000	15,494	3,494
Operating supplies	32,000	20,192	(11,808)
Emergency work	1,000	-	(1,000)
Snow dump pollution monitor	2,000	3,862	1,862
Small tools and equipment	2,000	538	(1,462)
Communications	1,500	1,671	171
Other purchased services	49,000	59,869	10,869
Professional services	1,000	6,238	5,238
Rentals	1,500	758	(742)
Travel and transportation (fuel)	53,500	54,733	1,233
Spot gravel	78,000	116,482	38,482
Road stabilization	30,000	13,377	(16,623)
Street paving	55,000	44,032	(10,968)
Street line painting	10,000	7,890	(2,110)
Pavement patch	23,000	9,576	(13,424)
Tree maintenance	12,000	6,168	(5,832)
Stormwater management	14,000	22,983	8,983
Crosswalk maintenance	12,000	-	(12,000)
North Street retaining wall	45,000	30,475	(14,525)
Salt and sand	190,000	257,787	67,787
Total Highway maintenance	<u>1,257,600</u>	<u>1,328,571</u>	<u>70,971</u>
Maintenance of storm drains -			
Culverts and drains	<u>7,500</u>	<u>6,150</u>	<u>(1,350)</u>
Construction and maintenance of bridges -			
Repair and maintenance supplies	6,000	878	(5,122)
Bridge rehabilitation and miscellaneous	36,000	2,474	(33,526)
Engineering services	1,000	83	(917)
Total Construction and maintenance of bridges	<u>43,000</u>	<u>3,435</u>	<u>(39,565)</u>
Traffic control -			
Operating supplies	<u>5,000</u>	<u>3,240</u>	<u>(1,760)</u>
Street lights -			
Utilities and maintenance	<u>50,500</u>	<u>36,976</u>	<u>(13,524)</u>
Equipment maintenance and purchase -			
Repairs and maintenance supplies	65,000	75,115	10,115
Small tools and equipment	24,600	3,303	(21,297)
Communications	500	857	357
Operating supplies	8,000	7,110	(890)

TOWN OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2019

Schedule 1
Page 10 of 13

	<u>Original and Final Budget</u>	<u>Actual (Budgetary Basis)</u>	<u>Variance Over (Under)</u>
EXPENDITURES (CONTINUED):			
Public Works (continued) -			
Highways and Streets (continued):			
Equipment maintenance and purchase (continued) -			
Backhoe lease	18,400	20,641	2,241
Ton truck lease	13,800	13,216	(584)
Dump truck leases	39,385	38,124	(1,261)
Pickup lease	6,800	6,762	(38)
Other purchased services	5,000	2,626	(2,374)
Total Equipment maintenance and purchase	<u>181,485</u>	<u>167,754</u>	<u>(13,731)</u>
Sidewalk maintenance -			
Sidewalk maintenance	15,000	7,886	(7,114)
Sidewalk construction	8,000	4,772	(3,228)
Total Sidewalk maintenance	<u>23,000</u>	<u>12,658</u>	<u>(10,342)</u>
Public Works building -			
Repairs and maintenance	8,850	3,724	(5,126)
Utilities	21,200	32,098	10,898
Bond payment - Principal	70,000	70,000	-
- Interest	28,800	24,318	(4,482)
Total Public Works building	<u>128,850</u>	<u>130,140</u>	<u>1,290</u>
Total Highway and Streets expenditures	<u>1,696,935</u>	<u>1,688,924</u>	<u>(8,011)</u>
Cemetery:			
Other purchased services	14,000	17,450	3,450
Repairs and maintenance	1,000	2,078	1,078
Total Cemetery expenditures	<u>15,000</u>	<u>19,528</u>	<u>4,528</u>
Sanitation:			
Sanitation	<u>33,528</u>	<u>33,528</u>	<u>-</u>
Total Public Works expenditures	<u>1,745,463</u>	<u>1,741,980</u>	<u>(3,483)</u>
Culture and Recreation -			
Culture and Recreation:			
Woodstock Council on Aging	10,810	10,810	-
Parades	2,000	4,417	2,417
Pentangle	36,000	36,000	-
Little Theatre - Principal	11,000	11,000	-
- Interest	5,000	4,972	(28)
Woodstock Recreation Department	287,100	287,100	-
Grants, subsidies and contributions, Town Library	147,750	147,750	-
Fireworks	7,500	7,500	-
July 4th celebration	-	9,875	9,875

TOWN OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2019

Schedule 1
Page 11 of 13

	<u>Original and Final Budget</u>	<u>Actual (Budgetary Basis)</u>	<u>Variance Over (Under)</u>
EXPENDITURES (CONTINUED):			
Culture and Recreation (continued) -			
Culture and Recreation (continued):			
Chamber office	13,450	11,564	(1,886)
Total Culture and Recreation	<u>520,610</u>	<u>530,988</u>	<u>10,378</u>
Public Health Services:			
Salaries and wages	6,500	6,500	-
Benefits	480	497	17
Water testing supplies	100	-	(100)
Dues, subscriptions, and meetings	100	-	(100)
Travel and transportation	100	-	(100)
Total Public Health Services	<u>7,280</u>	<u>6,997</u>	<u>(283)</u>
Total Culture and Recreation expenditures	<u>527,890</u>	<u>537,985</u>	<u>10,095</u>
Comfort Station -			
Maintenance supplies	2,500	1,941	(559)
Custodial services	19,000	18,056	(944)
Propane	1,200	1,289	89
Electricity	1,400	1,164	(236)
Miscellaneous utilities	1,800	1,915	115
Building improvements	2,000	-	(2,000)
Building repairs and maintenance	3,500	5,593	2,093
Total Comfort Station expenditures	<u>31,400</u>	<u>29,958</u>	<u>(1,442)</u>
Intergovernmental -			
Highway rebate	<u>288,000</u>	<u>288,000</u>	<u>-</u>
Special Articles -			
Trustee of Public Fund Wages	900	300	(600)
Trust fund audit	1,500	1,100	(400)
Woodstock Area Job Bank	3,000	3,000	-
Woodstock Council on Aging	34,935	34,935	-
Visiting Nurses	25,000	25,000	-
SE Community Action SEVCA	3,000	3,000	-
Windsor County Partners	2,500	2,500	-
WISE	2,000	2,000	-
Pentangle	39,000	39,000	-
Norman Williams Public Library	51,250	51,250	-
Ottawaquechee Health Foundation	25,000	25,000	-
Spectrum Teen Center	1,250	1,250	-
Health Care & Rehab Services	3,247	3,247	-
Green Mountain RSVP	500	-	(500)
Welcome Center	25,000	25,000	-
Community television	3,500	-	(3,500)

TOWN OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2019

Schedule 1
Page 12 of 13

	<u>Original and Final Budget</u>	<u>Actual (Budgetary Basis)</u>	<u>Variance Over (Under)</u>
EXPENDITURES (CONTINUED):			
Special Articles (continued) -			
Senior Solutions	1,500	3,000	1,500
Total Special Articles expenditures	<u>223,082</u>	<u>219,582</u>	<u>(3,500)</u>
Capital Reserve Spending -			
Restoration of records	-	3,602	3,602
Town Hall improvements	50,000	26,772	(23,228)
Bridges	60,000	17,996	(42,004)
Paving	12,000	12,733	733
Road construction and sidewalks	-	3,900	3,900
Vail field improvements	-	3,275	3,275
Manager's truck	12,000	6,381	(5,619)
Trucks	4,000	-	(4,000)
Culverts and stormwater	8,000	18,500	10,500
Backhoe purchase	-	137,560	137,560
Gator note principal	-	4,635	4,635
Gator note interest	-	113	113
Emergency infrastructure	52,000	17,312	(34,688)
Dispatch equipment	16,000	11,303	(4,697)
Ambulance purchase	80,000	138,551	58,551
Computer equipment replacement	-	4,092	4,092
Total Capital Reserve Spending expenditures	<u>294,000</u>	<u>406,725</u>	<u>112,725</u>
Loss Repair -			
Vehicle damage repair	-	1,394	1,394
Tropical Storm Irene -			
Bond repayment	44,600	44,600	-
Bond interest	17,250	13,351	(3,899)
Total Tropical Storm Irene	<u>61,850</u>	<u>57,951</u>	<u>(3,899)</u>
Grants -			
ORRV	-	4,745	4,745
Highway	-	31,778	31,778
Cox Road	-	159,194	159,194
North street retaining wall	-	230,000	230,000
Storm event	-	46,255	46,255
Village green lighting	-	67,464	67,464
Densmore repairs	-	148,636	148,636
Total Grants expenditures	<u>-</u>	<u>688,072</u>	<u>688,072</u>
Total expenditures	<u>5,878,855</u>	<u>6,658,254</u>	<u>779,399</u>

TOWN OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2019

Schedule 1
Page 13 of 13

EXCESS OF REVENUES OR (EXPENDITURES)	<u>(166,250)</u>	<u>(179,080)</u>	<u>12,830</u>
OTHER FINANCING SOURCES (USES):			
Note proceeds	100,000	227,560	127,560
Insurance reimbursements	-	2,672	2,672
Sale of general capital assets	-	60,000	60,000
Transfers in	356,400	304,653	(51,747)
Transfers out	<u>(290,150)</u>	<u>(308,723)</u>	<u>18,573</u>
Total other financing sources (uses)	<u>166,250</u>	<u>286,162</u>	<u>119,912</u>
NET CHANGE IN FUND BALANCE	\$ <u>-</u>	\$ <u>107,082</u>	\$ <u>107,082</u>

TOWN OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENSES -
BUDGET AND ACTUAL - SEWER FUND
FOR THE YEAR ENDED JUNE 30, 2019

Schedule 2
Page 1 of 3

	Original and Final <u>Budget</u>	Actual (Budgetary <u>Basis</u>)	Variance Over (Under)
OPERATING REVENUES:			
User fees	\$ 827,875	\$ 832,185	\$ 4,310
Miscellaneous	<u>2,000</u>	<u>802</u>	<u>(1,198)</u>
Total operating revenues	<u>829,875</u>	<u>832,987</u>	<u>3,112</u>
OPERATING EXPENSES:			
Sewer administration -			
Salaries and wages	55,900	62,950	7,050
Benefits	20,200	24,389	4,189
Office supplies	1,500	1,571	71
Legal services	250	111	(139)
Communications	2,000	1,894	(106)
Professional services	8,900	9,769	869
Computer expense	<u>500</u>	<u>383</u>	<u>(117)</u>
Total Sewer administration	<u>89,250</u>	<u>101,067</u>	<u>11,817</u>
Sewer operations -			
Salaries and wages	29,200	31,804	2,604
Benefits	15,800	15,284	(516)
Operating supplies	6,000	19,011	13,011
Professional services	1,000	-	(1,000)
Engineering services	21,000	28,560	7,560
Rentals	400	-	(400)
Repairs and maintenance	26,000	7,729	(18,271)
Machinery and equipment	500	5,200	4,700
Sewer line maintenance equipment	600	200	(400)
Sewer line cleaning	12,000	7,332	(4,668)
I.I. Improvements	<u>100</u>	<u>-</u>	<u>(100)</u>
Total Sewer operations	<u>112,600</u>	<u>115,120</u>	<u>2,520</u>
Maintenance of plant -			
Salaries and wages	162,200	167,094	4,894
Benefits	77,250	78,457	1,207
Office supplies	1,500	1,651	151
Operating supplies	50,000	52,301	2,301
Repairs and maintenance supplies	7,500	7,519	19
Contingencies	10,000	13,473	3,473
Professional services	2,000	407	(1,593)
Small tools and equipment	2,000	1,224	(776)

TOWN OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENSES -
BUDGET AND ACTUAL - SEWER FUND
FOR THE YEAR ENDED JUNE 30, 2019

Schedule 2
Page 2 of 3

	<u>Original and Final Budget</u>	<u>Actual (Budgetary Basis)</u>	<u>Variance Over (Under)</u>
OPERATING EXPENSES (CONTINUED):			
Maintenance of plant (continued) -			
Communications	5,000	3,604	(1,396)
Dues, subscriptions, and meetings	1,500	579	(921)
Insurance and fidelity bond premiums	44,000	40,180	(3,820)
Other purchased services	20,000	12,873	(7,127)
Repairs and maintenance	34,600	22,577	(12,023)
Taxes, licensing and regulations	2,400	490	(1,910)
Travel and transportation	200	132	(68)
Utilities	82,000	98,752	16,752
Test and monitor wells	100	-	(100)
Laboratory testing	20,000	15,580	(4,420)
Field rental	14,000	30,000	16,000
Uniforms and protective gear	5,000	6,685	1,685
Engineering	12,000	7,172	(4,828)
Bond repayment	37,675	-	(37,675)
Total Maintenance of plant	<u>590,925</u>	<u>560,750</u>	<u>(30,175)</u>
Sewer vehicles -			
Repairs and maintenance supplies	21,000	4,711	(16,289)
Travel and transportation	6,000	5,709	(291)
Total Sewer vehicles	<u>27,000</u>	<u>10,420</u>	<u>(16,580)</u>
Construction	<u>225,000</u>	<u>19,919</u>	<u>(205,081)</u>
Depreciation	<u>-</u>	<u>201,694</u>	<u>201,694</u>
Total operating expenses	<u>1,044,775</u>	<u>1,008,970</u>	<u>(35,805)</u>
Operating income (loss)	<u>(214,900)</u>	<u>(175,983)</u>	<u>(38,917)</u>
NONOPERATING REVENUES (EXPENSES):			
Tap fees	-	25,549	25,549
Efficiency VT rebate	-	75	75
(Increase) decrease in net pension liability	-	(22,610)	22,610
Interest income	2,000	10,173	8,173
Total nonoperating revenues (expenses)	<u>2,000</u>	<u>13,187</u>	<u>11,187</u>
INCOME (LOSS) BEFORE TRANSFERS	<u>(212,900)</u>	<u>(162,796)</u>	<u>(50,104)</u>

TOWN OF WOODSTOCK, VERMONT
SCHEDULE OF REVENUES AND EXPENSES -
BUDGET AND ACTUAL - SEWER FUND
FOR THE YEAR ENDED JUNE 30, 2019

Schedule 2
Page 3 of 3

	Original and Final <u>Budget</u>	Actual (Budgetary Basis) <u>Basis)</u>	Variance Over (Under) <u>(Under)</u>
OTHER FINANCING SOURCES (USES):			
Transfers to Capital Reserve Fund -			
Pick-up truck - Manager	(600)	(600)	-
Ton-Truck	(3,000)	(3,000)	-
Pick-up truck 4x4	(3,000)	(3,000)	-
Repairs and maintenance	(20,000)	(20,000)	-
Tractor	(5,000)	(5,000)	-
Sludge spreading truck	(3,000)	(3,000)	-
Total Transfers to Capital Reserve Fund	<u>(34,600)</u>	<u>(34,600)</u>	<u>-</u>
Interfund transfers in	<u>247,500</u>	<u>9,496</u>	<u>(238,004)</u>
Total other financing sources (uses)	<u>212,900</u>	<u>(25,104)</u>	<u>(238,004)</u>
CHANGE IN NET POSITION	\$ <u>-</u>	\$ <u>(187,900)</u>	\$ <u>187,900</u>

TOWN OF WOODSTOCK, VERMONT
COMBINING BALANCE SHEET
PERMANENT FUND
JUNE 30, 2019

Schedule 3
Page 1 of 2

	<u>Common Fund</u>	<u>Cemetery Fund</u>	<u>Billings/ French Fund</u>	<u>Boyce Fund</u>	<u>Dreer Fund</u>	<u>Freeman Fund</u>	<u>Gilman Fund</u>
ASSETS							
Cash and cash equivalents	\$ 2,272	\$ 579	\$ 2,739	\$ -	\$ 144	\$ 183	\$ 5
Investments	-	76,500	369,273	-	18,969	24,194	687
Vermont Community Loan Fund Receivable	-	-	-	-	-	-	-
Due from other funds	<u>1,400</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total assets	\$ <u>3,672</u>	\$ <u>77,079</u>	\$ <u>372,012</u>	\$ <u>-</u>	\$ <u>19,113</u>	\$ <u>24,377</u>	\$ <u>692</u>
LIABILITIES AND FUND EQUITY							
LIABILITIES:							
Due to other funds	\$ <u>2,100</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>
FUND EQUITY:							
Fund balances -							
Restricted	<u>1,572</u>	<u>77,079</u>	<u>372,012</u>	<u>-</u>	<u>19,113</u>	<u>24,377</u>	<u>692</u>
Total liabilities and fund equity	\$ <u>3,672</u>	\$ <u>77,079</u>	\$ <u>372,012</u>	\$ <u>-</u>	\$ <u>19,113</u>	\$ <u>24,377</u>	\$ <u>692</u>

TOWN OF WOODSTOCK, VERMONT
COMBINING BALANCE SHEET
PERMANENT FUND
JUNE 30, 2019

Schedule 3
Page 2 of 2

	Whitcomb <u>Fund</u>	Marbara Bagley Scholarship <u>Fund</u>	Gary Hersey Award <u>Fund</u>	George C. Brockway Scholarship <u>Fund</u>	Endowment <u>Fund</u>	Totals Permanent <u>Fund</u>
ASSETS						
Cash and cash equivalents	\$ 39	\$ 356	\$ 15	\$ -	\$ -	\$ 6,332
Investments	5,123	46,954	1,976	-	1,483,252	2,026,928
Vermont Community Loan Fund Receivable	-	-	-	-	89,517	89,517
Due from other funds	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,400</u>
Total assets	\$ <u>5,162</u>	\$ <u>47,310</u>	\$ <u>1,991</u>	\$ <u>-</u>	\$ <u>1,572,769</u>	\$ <u>2,124,177</u>
LIABILITIES AND FUND EQUITY						
LIABILITIES:						
Due to other funds	\$ <u>1,400</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>3,500</u>
FUND EQUITY:						
Fund balances -						
Restricted	<u>3,762</u>	<u>47,310</u>	<u>1,991</u>	<u>-</u>	<u>1,572,769</u>	<u>2,120,677</u>
Total liabilities and fund equity	\$ <u>5,162</u>	\$ <u>47,310</u>	\$ <u>1,991</u>	\$ <u>-</u>	\$ <u>1,572,769</u>	\$ <u>2,124,177</u>

TOWN OF WOODSTOCK, VERMONT
COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES - PERMANENT FUND
FOR THE YEAR ENDED JUNE 30, 2019

Schedule 4
Page 1 of 2

	<u>Common Fund</u>	<u>Cemetery Fund</u>	<u>Billings/ French Fund</u>	<u>Boyce Fund</u>	<u>Dreer Fund</u>	<u>Freeman Fund</u>	<u>Gilman Fund</u>
REVENUES:							
Net increase in fair value of investments	\$ -	\$ 2,917	\$ 42,620	\$ 108	\$ 724	\$ 931	\$ 26
Miscellaneous	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total revenues	<u>-</u>	<u>2,917</u>	<u>42,620</u>	<u>108</u>	<u>724</u>	<u>931</u>	<u>26</u>
EXPENDITURES:							
Investment fees	-	-	148	-	-	-	-
Ottauquechee Health Foundation	-	-	-	47,763	-	-	-
Scholarships	-	-	-	-	-	-	-
Miscellaneous	<u>128</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total expenditures	<u>128</u>	<u>-</u>	<u>148</u>	<u>47,763</u>	<u>-</u>	<u>-</u>	<u>-</u>
EXCESS OF REVENUES OR (EXPENDITURES)	(128)	2,917	42,472	(47,655)	724	931	26
OTHER FINANCING SOURCES (USES):							
Transfers in (out), net	<u>(2,101)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN FUND BALANCES	(2,229)	2,917	42,472	(47,655)	724	931	26
FUND BALANCES, July 1, 2018	<u>3,801</u>	<u>74,162</u>	<u>329,540</u>	<u>47,655</u>	<u>18,389</u>	<u>23,446</u>	<u>666</u>
FUND BALANCES, June 30, 2019	\$ <u>1,572</u>	\$ <u>77,079</u>	\$ <u>372,012</u>	\$ <u>-</u>	\$ <u>19,113</u>	\$ <u>24,377</u>	\$ <u>692</u>

TOWN OF WOODSTOCK, VERMONT
COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES - PERMANENT FUND
FOR THE YEAR ENDED JUNE 30, 2019

Schedule 4
Page 2 of 2

	Whitcomb <u>Fund</u>	Marbara Bagley Scholarship <u>Fund</u>	Gary Hersey Award <u>Fund</u>	George C. Brockway Scholarship <u>Fund</u>	Endowment <u>Fund</u>	Totals Permanent <u>Fund</u>
REVENUES:						
Net increase in fair value of investments	\$ 385	\$ 3,859	\$ 75	\$ 100	\$ 163,934	\$ 215,679
Miscellaneous	<u>-</u>	<u>-</u>	<u>-</u>	<u>413</u>	<u>-</u>	<u>413</u>
Total revenues	<u>385</u>	<u>3,859</u>	<u>75</u>	<u>513</u>	<u>163,934</u>	<u>216,092</u>
EXPENDITURES:						
Investment fees	-	-	-	-	-	148
Ottauquechee Health Foundation	-	-	-	-	-	47,763
Scholarships	20,414	-	500	2,000	-	22,914
Miscellaneous	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>128</u>
Total expenditures	<u>20,414</u>	<u>-</u>	<u>500</u>	<u>2,000</u>	<u>-</u>	<u>70,953</u>
EXCESS OF REVENUES OR (EXPENDITURES)	(20,029)	3,859	(425)	(1,487)	163,934	145,139
OTHER FINANCING SOURCES (USES):						
Transfers in (out), net	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(60,000)</u>	<u>(62,101)</u>
NET CHANGE IN FUND BALANCES	(20,029)	3,859	(425)	(1,487)	103,934	83,038
FUND BALANCES, July 1, 2018	<u>23,791</u>	<u>43,451</u>	<u>2,416</u>	<u>1,487</u>	<u>1,468,835</u>	<u>2,037,639</u>
FUND BALANCES, June 30, 2019	\$ <u>3,762</u>	\$ <u>47,310</u>	\$ <u>1,991</u>	\$ <u>-</u>	\$ <u>1,572,769</u>	\$ <u>2,120,677</u>

TOWN OF WOODSTOCK, VERMONT
SCHEDULES OF REQUIRED SUPPLEMENTARY INFORMATION

Schedule 5

**SCHEDULE OF TOWN'S PROPORTIONATE SHARE OF
NET PENSION LIABILITY - VMERS
JUNE 30, 2019**

	<u>June 30, 2019</u>	<u>June 30, 2018</u>	<u>June 30, 2017</u>	<u>June 30, 2016</u>	<u>June 30, 2015</u>
Governmental Activities					
Proportion of the net pension liability	0.4054%	0.4100%	0.3747%	0.3688%	0.3439%
Proportionate share of the net pension liability	\$ 570,310	\$ 496,670	\$ 482,189	\$ 284,356	\$ 31,384
Covered-employee payroll	\$ 1,018,185	\$ 1,018,774	\$ 891,257	\$ 833,306	\$ 783,589
Proportionate share of the net pension liability as a percentage of its covered-employee payroll	56.0124%	48.7517%	54.1021%	34.1238%	4.0052%
VMERS net position as a percentage of the total pension liability	82.60%	83.64%	80.95%	87.42%	98.32%
Business-Type Activities					
Proportion of the net pension liability	0.0980%	0.0962%	0.0945%	0.0989%	0.0909%
Proportionate share of the net pension liability	\$ 137,931	\$ 116,502	\$ 121,550	\$ 76,259	\$ 8,294
Covered-employee payroll	\$ 246,251	\$ 238,969	\$ 224,667	\$ 223,478	\$ 220,053
Proportionate share of the net pension liability as a percentage of its covered-employee payroll	56.0124%	48.7519%	54.1023%	34.1237%	3.7691%
VMERS net position as a percentage of the total pension liability	82.60%	83.64%	80.95%	87.42%	98.32%

TOWN OF WOODSTOCK, VERMONT
SCHEDULE OF REQUIRED SUPPLEMENTARY INFORMATION

Schedule 6

SCHEDULE OF TOWN'S CONTRIBUTIONS
VMERS
JUNE 30, 2019

	June 30, 2019	June 30, 2018	June 30, 2017	June 30, 2016	June 30, 2015
Governmental Activities					
Contractually required contribution	\$ 77,001	\$ 71,042	\$ 61,571	\$ 57,057	\$ 51,232
Contributions in relation to the contractually required contribution	<u>77,001</u>	<u>71,042</u>	<u>61,571</u>	<u>57,057</u>	<u>51,232</u>
Contribution deficiency (excess)	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>
Covered payroll	\$ 1,018,185	\$ 1,018,774	\$ 891,257	\$ 833,306	\$ 783,589
Contributions as a percentage of covered payroll	7.5626%	6.9733%	6.9083%	6.8471%	6.5381%
Business-Type Activities					
Contractually required contribution	\$ 18,631	\$ 16,669	\$ 15,519	\$ 15,300	\$ 14,387
Contributions in relation to the contractually required contribution	<u>18,631</u>	<u>16,669</u>	<u>15,519</u>	<u>15,300</u>	<u>14,387</u>
Contribution deficiency (excess)	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>
Covered payroll	\$ 246,251	\$ 238,969	\$ 224,667	\$ 223,478	\$ 220,053
Contributions as a percentage of covered payroll	7.5659%	6.9754%	6.9076%	6.8463%	6.5380%

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS***

The Selectboard
Town of Woodstock, Vermont

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Woodstock, Vermont (the Town) as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements, and have issued our report thereon dated December 26, 2019.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Town's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did identify a certain deficiency in internal control, described in the accompanying Schedule of Findings and Responses as item 2019-001 that we consider to be a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Town's Response to Finding

Management's response to the finding identified in our audit is described in the accompanying Schedule of Findings and Responses. Management's response was not subjected to the auditing procedures applied in the audit of the financial statements, and accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control and compliance. Accordingly, this report is not suitable for any other purpose.

Montpelier, Vermont
December 26, 2019

*Mudgett, Jonett &
Shawn-Wilson, P.C.*

**TOWN OF WOODSTOCK
SCHEDULE OF FINDINGS & RESPONSES
FOR THE YEAR ENDED JUNE 30, 2019**

2019-001 Capital assets:

During the audit we noted that Town management had not prepared a capital asset and depreciation listing at June 30, 2019 nor did the Town perform a year-end inventory of assets at June 30, 2019. At the request of Town management, a capital asset and depreciation schedule was prepared by the auditor with the assistance of Town management.

We recommend that a June 30 inventory of assets be performed by Town personnel and that this inventory listing be used by Town management to prepare a June 30 asset and depreciation schedule. Lastly, we would recommend that outside contractors, other than the auditor, be utilized to help Town management perform a June 30 inventory and prepare a June 30 asset and depreciation schedule in the event Town management are short staffed and/or unable to perform this function. The Town could also consider hiring an experienced accountant to perform the necessary functions for complete financial reporting as well as assist current Town management in day to day operations.

Management's response - Management has established a schedule of capital assets and will maintain the same on a continuing basis. The depreciation schedule used at the close of fiscal year 2019 will be maintained on a continuing basis as assets are acquired and/or as they mature.