

**VILLAGE OF WOODSTOCK
BOARD OF VILLAGE TRUSTEES MEETING**

March 10, 2020

7:00pm

Woodstock Town Hall

Draft Minutes

Draft subject to approval.

Present: Chair Jeffrey Kahn, Cary Agin, Keri Cole, Ana DiNatale, Frank Heald, Beth Fish, Fire Chief Green, Police Chief Blish, Alan Stein, Ray Bourgeois, Macy Lawrence, Seton McIlroy, Mary Riley, Brenda Blakeman, Beth Finlayson, Daphne Lowe, Jennifer Raymond, Doug Raymond, Wendy Marrinan, Isabelle Chiccoine, Karim Houry

I. CALL TO ORDER

Chair Jeffrey Kahn called the March 10, 2020 meeting of the Village Trustees to order at 7:02pm.

II. CITIZEN COMMENTS

A. Ms. Finlayson shared with the Trustees the proposed litter receptacle and new flower baskets.

i. Litter Receptacles

1. The group has met with Casella and Casella is okay with the proposed receptacles. There is currently enough money to get 8 with the EDC funds that have been approved. They are about \$2,100 each. Each side holds 22 gallons each.
2. The Trustees are in support of the receptacles if the funding is coming from the EDC. The EDC is meeting on March 12, 2020 at 7pm in the Town Hall and trash receptacles will be discussed and comments from residents are encouraged.
3. Ms. DiNatale asked about composting. Composting is not mandated for street barrels.

ii. Flower baskets

1. The EDC and Chamber are collaborating to replace the flower baskets with a new design that will allow the hooks to be left out year-round.
2. Mr. Agin asked about the hanging baskets getting blown around during storms. Mr. Bourgeois says that fish string can be tied to the pot and the pole to limit the pots being blown around in weather.
3. The reason for the new design is that the old baskets are worn out and need replacing. The current baskets are very awkward and heavy to put up and take down and the proposed design would make this easier on the people who volunteer to help.

B. Wendy Marrinan addressed the Trustees on behalf of the Faulkner Park Working Group. Ms. Marrinan gave the Trustees a letter addressed to them to read and review. The letter has been included at the end of the minutes for the public to read.

III. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

A. Discussion on Coronavirus Disease 2019 (COVID-19)

- i. The Woodstock Emergency Management Group has met and set up a plan to assist quarantined people with necessities, as well as keeping the public updated.
- ii. Chief Green gave a brief update on how to prevent getting the virus. Details on this can be found on the Woodstock Fire & EMS website at <https://www.woodstockfire-ems.org/emergency-managment>
- iii. There are a couple self-quarantined people in Woodstock right now. No further information was given about those who are quarantined.
- iv. Chief Green suggested that due to the guidelines of not being within 6 feet of another person that the Annual Village Meeting be moved to another location.
- v. It was suggested that the meeting be moved downstairs to the theater. The Trustees have agreed to move it down there to help ensure the safety of the residents and allow people to spread out more.

IV. REQUESTS FOR PERMITS

A. Use of the Village Green

i. Easter Egg Hunt – Vicki Ferentinos

1. This is the same as last year, but with more hidden eggs. 9am start time on April 12, 2020 and will go until 10:30am.

Motion: by Ms. Cole to approve the permit for the Easter Egg Hunt as submitted.

Seconded: by Mr. Agin

Discussion: None

Vote: 4-0-0, passed.

ii. Bookstock 2020 – Sustainable Woodstock

1. Nothing has changed on the permit from last year. Bookstock will be held July 31- August 2, 2020.

Motion: by Mr. Agin to approve the permit for Bookstock 2020 as submitted.

Seconded: by Ms. Cole

Discussion: None

Vote: 4-0-0, passed.

B. Request to hold St. James Annual Fair

- i. Requesting closure of St. James Place road during event on July 18, 2020.

Motion: by Ms. Cole to approve the request for road closure of St. James Place during the St. James Episcopal Church Fair on July 18, 2020.

Seconded: by Ms. DiNatale

Discussion: None

Vote: 4-0-0, passed.

V. POLICE CHIEF'S REPORT

- A. Chief Blish would like to let residents know that updates on the Coronavirus will be available on the Emergency Services social media platforms, websites, and on WCTV.

- B. Legislature to repeal requirement to have permit for over 68'

- i. Chair Kahn and Chief Blish will be going to Montpelier to speak about this.
 - ii. See old business D. Trucking in Woodstock for more information.
- C. The parking committee has met, and they have met with a different meter company. They are considering kiosks and meters, but no decisions have been made.

VI. VILLAGE MANAGER'S REPORT

- A. Financial Report
 - i. Should be at approximately 67%. There is some seasonality in the spending. Chair Kahn asked about the Grant Revenue. Chief Green informed the Board that the revenue is most likely from the Governor's Highway Safety Campaign.
- B. This will be Mr. Heald's last regular Village Trustees meeting. The new manager is set to start on March 23, 2020. The Village Trustees thanked Mr. Heald for his work.

VII. OLD BUSINESS

- A. ~~Elm~~ Street Parking Program
 - i. The parking committee is heavily leaning towards kiosks. There is more flexibility with the kiosks and less headaches with maintenance. The 166 meters would be replaced with 15 kiosks if it is decided the kiosks would be the best fit for the Village.
 - ii. Mr. Heald mentioned that it would also be easier to remove snow without having the meters.
 - iii. The committee is working on getting quotes and crunching the numbers but will have more information at the May meeting of the Village Trustees.
 - iv. Ms. Marrinan pointed out that the courthouse blocks off meters for jurors to use and so does Market on the Green and asked how this would be addressed if kiosks were to be used. Ms. DiNatale answered that there are alternative solutions such as coning off spots or marked parking.
- B. Discussion on the Town Website
 - i. Chair Kahn would like to start to push for the upgrade of the Town and Village Municipal Website.
 - 1. Mr. Kahn suggested that we look at Belfast, Maine, as their website is very appealing.
 - 2. Mr. Houry suggested that if an effort is going to be made there should be procedures and a specific person/people to update the website in a timely manner.
- C. Community Television Live Streaming
 - i. Tonight's meeting is being live streamed. There have been some recent issues with live streaming, but Mr. Lawrence believes that they have a solution.
 - ii. Chair Kahn asked about the archive of older Village Trustees meetings. Mr. Lawrence said that everything used to be on Vimeo, but due to a three-strike rule on unlicensed music being put in videos, WCTV lost their Vimeo account and online archive. The 3 strikes came from minor

- causes like *Frosty the Snowman* playing in a video from a float during alumni day parade.
- iii. Mr. Lawrence suggested that a link to the videos be provided on the Town/Village Website.
- iv. Chair Kahn would like for a link to the meeting videos and a reminder that the meetings are livestreamed on Facebook and available after editing on YouTube and channel 1080 on Comcast to be posted with meeting agendas on the List Serve.
- v. Comcast is shifting WCTV from channel 8 to 1080.
- D. Trucking in Woodstock
 - i. There is currently Legislature on the Senate floor to repeal the requirement for trucks 68'-75' to have an overlength permit to travel Route 4.
 - ii. The trucking companies are claiming that the roads have been improved, that the trucks can make the corners while maintaining their lane, as well as other factors.
 - iii. Chair Kahn is concerned about the structure of the buildings in the Village, the wellbeing of the residents and visitors, as well as the safety of everyone.
 - iv. Mr. Kahn and Chief Blish will be going to Montpelier to voice their concerns on Thursday March 12, 2020 and Chair Kahn is encouraging everybody to email Senator Dick Mazza, Chair of the Senate Transportation Agency, with their concerns.
 - a. Senator Dick Mazza, rmazza@leg.state.vt.us
- E. Mr. Lawrence is concerned about the Town's use of manufactured materials for sand and gravel on the road, and the dust that it causes.
- F. Short Term Rental Applications
 - i. There have been 5-6 permits received so far. Applications are due April 30, 2020. If a Short Term Rental is not registered after April 30th, they are subject to fines. Chair Kahn encouraged short term rental owners to register as soon as possible to avoid fines.
 - ii. If someone purchased a home after the deadline, they could register any time before listing the short term rental for rent.

VIII. NEW BUSINESS -None

IX. OTHER BUSINESS

- A. Village Meeting is on March 17, 2020 at 7:30pm in the Town Hall Theater. Please come out and vote on March 17th if you are Village Voter.
 - i. Village Reports are available at businesses throughout the Village and in the Town Hall.
 - ii. Schedule of who will be covering what part of the budget discussion
 - 1. Ms. Cole will be discussing Misc.
 - 2. Ms. DiNatale will be discussing Boards & Agencies.
 - 3. Mr. Agin will be discussing Police.
 - 4. Chair Kahn will be discussing General Government.

X. APPROVAL OF MINUTES

- A. February 7, 2020 Joint Meeting Minutes

- i. No Corrections
- B. February 11, 2020 Minutes
 - i. Line 12 – Correct the spelling of Seton McIlroy’s last name.
 - ii. Line 97 – Correct the date the registrations are due to April 30th, not 1st.
 - iii. Line 194 - Correct the spelling of Seton McIlroy’s last name.
 - iv. Line 200 – Replace Village with Town. The Town passed the Dangerous and Vacant Building & Property Ordinance in 2019.

Motion: by Ms. Cole to approve the meeting minutes from February 7th, 2020 as submitted, and the minutes from February 11, 2020 with the corrections mentioned.

Seconded: by Mr. Agin

Discussion: None

Vote: 4-0-0, passed.

C. February 18, 2020 Joint Meeting Minutes

- i. No Corrections

Motion: by Mr. Agin to approve the meeting minutes from February 18, 2020 as submitted.

Seconded: by Mr. Cole

Discussion: None

Vote: 4-0-0, passed.

XI. ADJOURNMENT PENDING REVIEW OF EXPENSE WARRANTS

Motion: by Mr. Agin to adjourn the meeting at 8:15pm.

Seconded: by Ms. Cole

Discussion: None

Vote: 4-0-0, passed.

Respectfully Submitted,
Beth Fish

To: L.D. Sutherland, Jr. Chair, Town of Woodstock Select Board
Members of the Town of Woodstock Select Board
Members of the Village Trustees

From: The Faulkner Park Working Group (names provided at conclusion of this letter)

Date: February 18, 2020

Re: October 9, 2019 Proposed Conveyance of Faulkner Park and Trails by the Trustee of the Marianne Faulkner Trust to the Town of Woodstock

Appointing a Citizen's Committee:

Following the Working Group's comments at the January 21, 2020 Select Board meeting, the Select Board Chair proposed the idea of appointing a citizen's committee to take a closer look at all the information available surrounding the October 9, 2019 Proposed Conveyance of Faulkner Park. The Faulkner Park Working Group supports this idea. The following are our thoughts regarding the profile and goals of the proposed citizen's group for consideration should the Select Board move forward with creating such a committee.

Suggested Member Profile of the Citizen's Committee:

We suggest that a committee including representatives of each of the following groups would be a workable size and would provide a balanced and desirable range of perspectives.

1. Village residents (Faulkner Park neighborhood and frequent users of Faulkner Park)
2. Town residents (frequent users of Woodstock Parks and Trails)
3. The Faulkner Park Working Group
4. Billings Park Commission
5. Marsh Billings Rockefeller National Park
6. Chairperson with neutral interest

In addition, engage representatives from the following groups as needed:

7. The Town and the Village Investment Advisory Groups
8. The Homestead, Inc. Board of Directors
9. Woodstock Associates, Inc. Board of Directors
10. Woodstock Recreation Center Board of Trustees

**please note:*

To avoid any appearance of or any actual conflict of interest, we request that no elected Town or Village official, or Town employee, be appointed to this Citizen's Committee. Interested parties could, however, be invited to submit reference materials to this committee.

Suggested Tasks of Citizen's Committee

Research the annual expenditures associated with Faulkner Park (current year and past five years) and understand the distribution of park-related funds from the Faulkner Trust and any other sources over this time.

Determine the rationale for the Trust's original proposal, and identify the pros and cons for Woodstock and the resource impact if this proposal is accepted.

Define and assess alternative proposals (ranging from doing nothing to establishing some form of alternate oversight) and identify the pros and cons of each

- Define the pros and cons of each alternative proposal
- Define the resource impacts for the town (people, budget, etc.)

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Develop a thorough understanding of all applicable provisions of Marianne Faulkner's Will and Trust

Research the history of Faulkner Park to understand the impact that history should have on this decision.

Provide a summary of all options (including the Trust's original proposal and any alternative proposals) to the Town Select Board and the Village Trustees. For each option, this summary should include the following:

- Pros and cons
- Resource impact
- Alignment with the Faulkner Will and Trust and the historical context of the park

Recommend the best option for the long-term interests of the Town and Village and the fulfillment of Marianne Faulkner's vision as captured in her Will and Trust.

Respectfully submitted on behalf of the Faulkner Park Working Group,

Wendy Marrinan, Graham Hankey, Linda Smiddy, Jennifer Raymond

Preventing the Spread of Coronavirus Disease 2019 in Homes and Residential Communities

Interim Guidance

Update: February 14, 2020

(This guidance provides clarification regarding evaluation for home isolation and a new section with information regarding preventative steps for household members, intimate partners, and caregivers in a nonhealthcare setting of a person with symptomatic, laboratory-confirmed COVID-19.)

This interim guidance is based on what is currently known about the epidemiology of COVID-19 and the transmission of other viral respiratory diseases. CDC will update this interim guidance as needed and as additional information becomes available.

Coronaviruses are a large family of viruses, some causing illness in people and others that circulate among animals, including camels, cats, and bats. Rarely, animal coronaviruses can infect people exposed to infected animals, and then spread among people, as has been seen with MERS-CoV and SARS-CoV, and likely now with SARS-CoV-2, the virus that causes COVID-19. This interim guidance may help prevent this virus from spreading among people in their homes and in other residential communities.

This interim guidance is intended for:

People with confirmed or suspected COVID-19, including persons under investigation, who do not need to be hospitalized and who can receive care at home (see Interim Guidance for Implementing Home Care of People Not Requiring Hospitalization for Coronavirus Disease 2019 (COVID-19));

People with confirmed COVID-19, who were hospitalized and then determined to be medically stable to go home (see Interim Guidance for Implementing Home Care of People Not Requiring Hospitalization for Coronavirus Disease 2019 (COVID-19));

Household members, intimate partners, and caregivers in a nonhealthcare setting of a person with symptomatic, laboratory-confirmed COVID-19.

Prevention steps for People with confirmed or suspected COVID-19 (including persons under investigation) who do not need to be hospitalized

People with confirmed COVID-19 who were hospitalized and determined to be medically stable to go home

Your healthcare provider and public health staff will evaluate whether you can be cared for at home. If it is determined that you do not need to be hospitalized and can be isolated at home, you will be monitored by staff from your local or state health department. You should follow the prevention steps below until a healthcare provider or local or state health department says you can return to your normal activities.

Stay home except to get medical care

People who are mildly ill with COVID-19 are able to isolate at home during their illness. You should restrict activities outside your home, except for getting medical care. Do not go to work, school, or public areas. Avoid using public transportation, ride-sharing, or taxis.

Separate yourself from other people and animals in your home

People: As much as possible, you should stay in a specific room and away from other people in your home. Also, you should use a separate bathroom, if available.

Animals: You should restrict contact with pets and other animals while you are sick with COVID-19, just like you would around other people. Although there have not been reports of pets or other animals becoming sick with COVID-19, it is still recommended that people sick with COVID-19 limit contact with animals until more information is known about the virus. When possible, have another member of your household care for your animals while you are sick. If you are sick with COVID-19, avoid contact with your pet, including petting, snuggling, being kissed or licked, and sharing food. If you must care for your pet or be around animals while you are sick, wash your hands before and after you interact with pets and wear a facemask. See COVID-19 and Animals for more information.

Call ahead before visiting your doctor

If you have a medical appointment, call the healthcare provider and tell them that you have or may have COVID-19. This will help the healthcare provider's office take steps to keep other people from getting infected or exposed.

Wear a facemask

You should wear a facemask when you are around other people (e.g., sharing a room or vehicle) or pets and before you enter a healthcare provider's office. If you are not able to wear a facemask (for example, because it causes trouble breathing), then people who live with you should not stay in the same room with you, or they should wear a facemask if they enter your room.

Cover your coughs and sneezes

Cover your mouth and nose with a tissue when you cough or sneeze. Throw used tissues in a lined trash can. Immediately wash your hands with soap and water for at least 20 seconds or, if soap and water are not available, clean your hands with an alcohol-based hand sanitizer that contains at least 60% alcohol.

Clean your hands often

Wash your hands often with soap and water for at least 20 seconds, especially after blowing your nose, coughing, or sneezing; going to the bathroom; and before eating or preparing food. If soap and water are not readily available, use an alcohol-based hand sanitizer with at least 60% alcohol, covering all surfaces of your hands and rubbing them together until they feel dry.

Soap and water are the best option if hands are visibly dirty. Avoid touching your eyes, nose, and mouth with unwashed hands.

Avoid sharing personal household items

You should not share dishes, drinking glasses, cups, eating utensils, towels, or bedding with other people or pets in your home. After using these items, they should be washed thoroughly with soap and water.

Clean all "high-touch" surfaces everyday

High touch surfaces include counters, tabletops, doorknobs, bathroom fixtures, toilets, phones, keyboards, tablets, and bedside tables. Also, clean any surfaces that may have blood, stool, or body fluids on them. Use a household cleaning spray or wipe, according to the label instructions. Labels contain instructions for safe and effective use of the cleaning product including precautions you should take when applying the product, such as wearing gloves and making sure you have good ventilation during use of the product.

Monitor your symptoms

Seek prompt medical attention if your illness is worsening (e.g., difficulty breathing). Before seeking care, call your healthcare provider and tell them that you have, or are being evaluated for, COVID-19. Put on a facemask before you enter the facility. These steps will help the healthcare provider's office to keep other people in the office or waiting room from getting infected or exposed. Ask your healthcare provider to call the local or state health department. Persons who are placed under active monitoring or facilitated self-monitoring should follow instructions provided by their local health department or occupational health professionals, as appropriate. When working with your local health department check their available hours.

If you have a medical emergency and need to call 911, notify the dispatch personnel that you have, or are being evaluated for COVID-19. If possible, put on a facemask before emergency medical services arrive.

Discontinuing home isolation

Patients with confirmed COVID-19 should remain under home isolation precautions until the risk of secondary transmission to others is thought to be low. The decision to discontinue home isolation precautions should be made on a case-by-case basis, in consultation with healthcare providers and state and local health departments.

Recommended precautions for household members, intimate partners, and caregivers in a nonhealthcare setting¹ of

A patient with symptomatic laboratory-confirmed COVID-19 or

A patient under investigation

Household members, intimate partners, and caregivers in a nonhealthcare setting may have close contact² with a person with symptomatic, laboratory-confirmed COVID-19 or a person under investigation. Close contacts should monitor their health; they should call their healthcare provider right away if they develop symptoms suggestive of COVID-19 (e.g., fever, cough, shortness of breath) (see Interim US Guidance for Risk Assessment and Public Health Management of Persons with Potential Coronavirus Disease 2019 (COVID-19) Exposure in Travel-associated or Community Settings.)

Close contacts should also follow these recommendations:

Make sure that you understand and can help the patient follow their healthcare provider's instructions for medication(s) and care. You should help the patient with basic needs in the home and provide support for getting groceries, prescriptions, and other personal needs.

Monitor the patient's symptoms. If the patient is getting sicker, call his or her healthcare provider and tell them that the patient has laboratory-confirmed COVID-19. This will help the healthcare provider's office take steps to keep other people in the office or waiting room from getting infected. Ask the healthcare provider to call the local or state health department for additional guidance. If the patient has a medical emergency and you need to call 911, notify the dispatch personnel that the patient has, or is being evaluated for COVID-19.

Household members should stay in another room or be separated from the patient as much as possible. Household members should use a separate bedroom and bathroom, if available.

Prohibit visitors who do not have an essential need to be in the home.

Household members should care for any pets in the home. Do not handle pets or other animals while sick. For more information, see COVID-19 and Animals.

Make sure that shared spaces in the home have good air flow, such as by an air conditioner or an opened window, weather permitting.

Perform hand hygiene frequently. Wash your hands often with soap and water for at least 20 seconds or use an alcohol-based hand sanitizer that contains 60 to 95% alcohol, covering all surfaces of your hands and rubbing them together until they feel dry. Soap and water should be used preferentially if hands are visibly dirty.

Avoid touching your eyes, nose, and mouth with unwashed hands.

The patient should wear a facemask when you are around other people. If the patient is not able to wear a facemask (for example, because it causes trouble breathing), you, as the caregiver, should wear a mask when you are in the same room as the patient.

Wear a disposable facemask and gloves when you touch or have contact with the patient's blood, stool, or body fluids, such as saliva, sputum, nasal mucus, vomit, urine.

Throw out disposable facemasks and gloves after using them. Do not reuse.

When removing personal protective equipment, first remove and dispose of gloves. Then, immediately clean your hands with soap and water or alcohol-based hand sanitizer. Next, remove and dispose of facemask, and immediately clean your hands again with soap and water or alcohol-based hand sanitizer.

Avoid sharing household items with the patient. You should not share dishes, drinking glasses, cups, eating utensils, towels, bedding, or other items. After the patient uses these items, you should wash them thoroughly (see below "Wash laundry thoroughly").

Clean all "high-touch" surfaces, such as counters, tabletops, doorknobs, bathroom fixtures, toilets, phones, keyboards, tablets, and bedside tables, every day. Also, clean any surfaces that may have blood, stool, or body fluids on them.

Use a household cleaning spray or wipe, according to the label instructions. Labels contain instructions for safe and effective use of the cleaning product including precautions you should take when applying the product, such as wearing gloves and making sure you have good ventilation during use of the product.

Wash laundry thoroughly.

Immediately remove and wash clothes or bedding that have blood, stool, or body fluids on them.

Wear disposable gloves while handling soiled items and keep soiled items away from your body. Clean your hands (with soap and water or an alcohol-based hand sanitizer) immediately after removing your gloves.

Read and follow directions on labels of laundry or clothing items and detergent. In general, using a normal laundry detergent according to washing machine instructions and dry thoroughly using the warmest temperatures recommended on the clothing label.

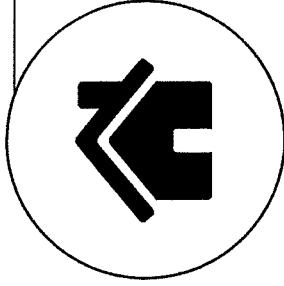
Place all used disposable gloves, facemasks, and other contaminated items in a lined container before disposing of them with other household waste. Clean your hands (with soap and water or an alcohol-based hand sanitizer) immediately after handling these items. Soap and water should be used preferentially if hands are visibly dirty.

Discuss any additional questions with your state or local health department or healthcare provider. Check available hours when contacting your local health department.

Keeping the home safe

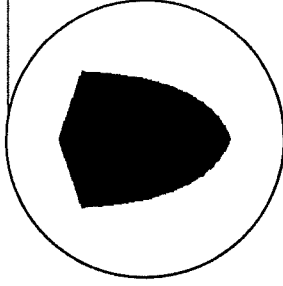
Encourage your family members to...

All households



- Clean hands at the door and at regular intervals
- Create habits and reminders to avoid touching their face and cover coughs and sneezes
- Disinfect surfaces like doorknobs, tables, and handrails regularly
- Increase ventilation by opening windows or adjusting air conditioning

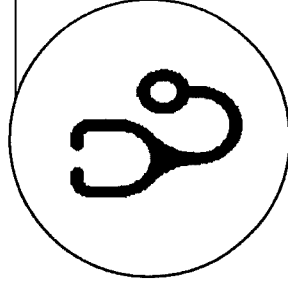
Households with vulnerable seniors or those with significant underlying conditions



Significant underlying conditions include heart, lung, kidney disease; diabetes; and conditions that suppress the immune system

- Have the healthy people in the household conduct themselves as if they were a significant risk to the person with underlying conditions. For example, wash hands frequently before interacting with the person, such as by feeding or caring for the person
- If possible, provide a protected space for vulnerable household members
- Ensure all utensils and surfaces are cleaned regularly

Households with sick family members



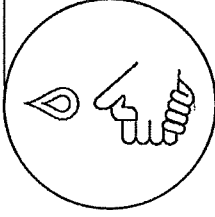
- Give sick members their own room if possible, and keep the door closed
- Have only one family member care for them
- Consider providing additional protections or more intensive care for household members over 65 years old or with underlying conditions

What every American and community can do now to decrease the spread of the coronavirus

Keeping commercial establishments safe

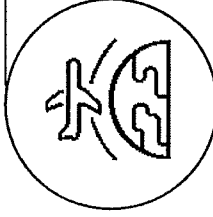
Encourage your employees and customers to...

Practice good hygiene



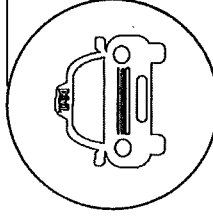
- Stop handshaking – use other noncontact methods of greeting
- Clean hands at the door, and schedule regular hand washing reminders by email
- Promote tap and pay to limit handling of cash
- Disinfect surfaces like doorknobs, tables, desks, and handrails regularly
- Increase ventilation by opening windows or adjusting air conditioning

Avoid crowding



- Use booking and scheduling to stagger customer flow
- Use online transactions where possible
- Consider limiting attendance at larger gatherings

For transportation businesses, taxis, and ride shares



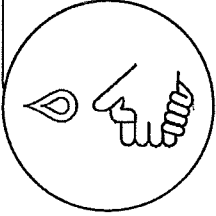
- Keep windows open when possible
- Increase ventilation
- Regularly disinfect surfaces

What every American and community can do now to decrease the spread of the coronavirus

Keeping the workplace safe

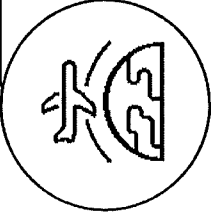
Encourage your employees to...

Practice good hygiene



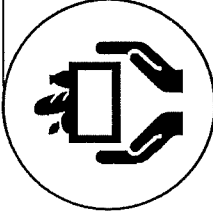
- Stop handshaking – use other noncontact methods of greeting
- Clean hands at the door and schedule regular hand washing reminders by email
- Create habits and reminders to avoid touching their faces and cover coughs and sneezes
- Disinfect surfaces like doorknobs, tables, desks, and handrails regularly
- Increase ventilation by opening windows or adjusting air conditioning

Be careful with meetings and travel



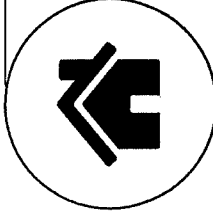
- Use videoconferencing for meetings when possible
- When not possible, hold meetings in open, well-ventilated spaces
- Consider adjusting or postponing large meetings or gatherings
- Assess the risks of business travel

Handle food carefully



- Limit food sharing
- Strengthen health screening for cafeteria staff and their close contacts
- Ensure cafeteria staff and their close contacts practice strict hygiene

Stay home if...



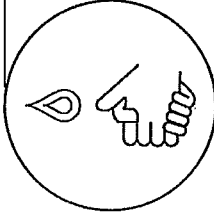
- They are feeling sick
- They have a sick family member in their home

What every American and community can do now to decrease the spread of the coronavirus

Keeping the school safe

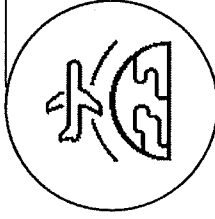
Encourage your faculty, staff, and students to...

Practice good hygiene



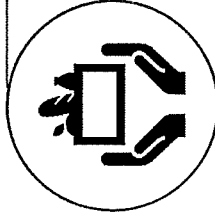
- Stop handshaking – use other noncontact methods of greeting
- Clean hands at the door and at regular intervals
- Create habits and reminders to avoid touching their faces and cover coughs and sneezes
- Disinfect surfaces like doorknobs, tables, desks, and handrails regularly
- Increase ventilation by opening windows or adjusting air conditioning

Consider rearranging large activities and gatherings



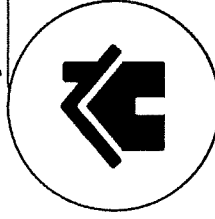
- Consider adjusting or postponing gatherings that mix between classes and grades
- Adjust after-school arrangements to avoid mixing between classes and grades
- When possible, hold classes outdoors or in open, well-ventilated spaces

Handle food carefully



- Limit food sharing
- Strengthen health screening for cafeteria staff and their close contacts
- Ensure cafeteria staff and their close contacts practice strict hygiene

Stay home if...



- They are feeling sick
- They have a sick family member in their home

What every American and community can do now to decrease the spread of the coronavirus

Woodstock Emergency Operations Guidance to COVID-19

The Woodstock EOC Planning Committee has engaged local resources for information dissemination to the general public. Participants from local agencies include Woodstock Emergency Services, Thompson Senior Center, The Terrace, The Homestead, and Merten's House, WCSU, TRORC, Woodstock Rotary members, and other community health partners. Woodstock area community leaders are committed to providing the public with updates from CDC and Vermont Health Alert Network as the information is received.

Should a member of our community find themselves in a self-quarantine or mandated quarantine situation, there are resources and plans in place to assist them or their families during their time of need. In the event of needing more support, please call our town emergency management hotline at 802-457-7516. Please also refer to the links below for the most current information from the CDC and Vermont Health Alert Network. Community members may find daily updates on all of our social media pages as well as townofwoodstock.org and www.woodstockfire-ems.org.

Current Status in Vermont

The Health Department is closely monitoring the developments in the outbreak of respiratory illness caused by a novel (new) coronavirus ("COVID-19"). Vermont is prepared to respond to protect and support Vermonters.

On the evening of March 7, 2020, health officials announced the first case of COVID-19 in Vermont. Officials are awaiting confirmation of the presumptive positive test result by the Centers for Disease Control and Prevention.

The adult patient is a Bennington County resident, currently hospitalized and in an airborne infection isolation room at Southwestern Vermont Medical Center.

This morning, Governor Phil Scott, along with Health Commissioner Mark Levine, MD, Agency of Human Services Secretary Mike Smith and Deputy Public Safety Commissioner Christopher Herrick held a press conference at the State Emergency Operations Center to update Vermonters about this first case and of state preparedness and response efforts.

- For full audio (via vpr.org) of today's press conference on Vermont's first COVID-19 case, visit: <https://cpa.ds.npr.org/vpr/audio/2020/03/vpr-news-coronavrius-press-conference-20200308.mp3>
- For video (in four parts, via WCAX), visit: <https://www.wcax.com/content/news/COVID-19-568607941.html>

Public health epidemiologists are working to investigate possible travel or exposure history and to identify anyone who had close contact with the person. Those individuals will be assessed for their exposure risk and provided with guidance for their health. Where appropriate, they will receive recommendations for self-isolation or other restrictions.

We are also talking with the staff at Southwestern Vermont Medical Center to ensure they are properly cared for and protected, so that other patients are also protected.

We expect, and are prepared for, more cases in Vermont, and are taking every action to limit the spread of illness.

In addition to protecting a patient's personal health information, state health and public safety officials are committed to ensuring that Vermonters are aware of any risk to themselves and their community. This is the essential work of public health. We will contact anyone identified as at-risk as part of any case investigation, and recommend they stay home for 14 days or follow other restrictions as needed.

Actionable information for individuals, schools, organizations, businesses and others will be shared quickly to protect the health of Vermonters and prevent the spread of disease.

Anyone who feels ill or has concerns about their health should call their health care provider.

For the most up-to-date information and guidance about COVID-19, including from the CDC, visit healthvermont.gov/covid19.

As of 1:00 p.m. on March 8, 2020:

Vermont cases of COVID-19	1
Vermont cases of COVID-19 requiring hospitalization	1
Vermonters tested negative for COVID-19	28
Vermonters being monitored	224
Vermonters who have completed monitoring	23

NEW ADVISORY: Following new guidance from the Centers for Disease Control and Prevention, returning travelers whose last day in China, Italy, South Korea or Iran was March 4 or afterwards should stay home and monitor their health for 14 days after returning to the United States. Travelers returning from Japan should monitor their health for 14 days after returning to the United States.

All travelers who have returned from those countries in the last 14 days should call Health Department epidemiology and infectious disease staff at 802-863-7240 to discuss monitoring. If you develop symptoms of shortness of breath, cough or fever, contact your health care provider right away.



The Woodstock Emergency Management is monitoring the Covid-19 situation. Officials met today with key organizations and have a plan in place.

If you or a family member are quarantined, we want to make sure you have the resources you need in order to maintain your quarantine and not have to venture out into the public.

If you need help with necessities such as :

- Food
- Water
- Medications
- Financial assistance

Please contact Woodstock Emergency Management at 802-457-7516

Please also check our websites for the latest updates;

Woodstockfire-ems.org and townofwoodstock.org.

You may also contact Woodstock Fire Chief David Green 802-457-7517

###3/9/2020

