

**TOWN OF WOODSTOCK
SELECT BOARD MEETING
March 04, 2020
8:30AM
Town Hall
Minutes**

Draft subject to approval.

Present: Chair L.D. Sutherland, Mary Riley, Jill Davies (via phone), Keri Cole, John Doten, William Kerbin, Frank Heald, Nikki Nourse, Chief David Green

I. CALL TO ORDER

- A. Chair L.D. Sutherland called the March 4, 2020 meeting of the Select Board to order at 8:32am.

II. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

- A. Sewer Application – Taftsville Commons LLC
 - i. Mr. Heald recommended to approve the sewer application.

Motion: by Ms. Riley to approve the sewer application as submitted for Taftsville Commons LLC

Seconded: by Mr. Doten

Discussion: None

Vote: 4-0-1 passed. Ms. Davies abstained.

III. REORGANIZATION OF THE BOARD

Motion: by Chair Sutherland to nominate Mary Riley to be the Chairman of the Select Board for the next year.

Seconded: by Mr. Doten

Discussion: None

Vote: 5-0-0 passed

Motion: by Mr. Sutherland to nominate Jill Davies to be Vice Chair for the Select Board.

Seconded: by Chair Riley

Discussion: None

Vote: 5-0-0 passed

IV. ADOPT NEWSPAPERS OF RECORD

- A. Chair Riley stated that the Board typically adopts the Vermont Standard as the number one choice. However, because it only has a weekly publication the Valley News is used as a secondary.

Motion: by Ms. Cole to adopt the Vermont Standard and the Valley News as the Newspapers of Record

Seconded: by Mr. Sutherland

Discussion: None

Vote: 5-0-0 passed

V. OLD BUSINESS - None

VI. NEW BUSINESS

- A. Municipal Appointments

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- i. Administrative Officer - 3 years: Michael Brands
 - 1. Chair Riley stated that Michael Brands is up for a three year appointment. Although he is retiring soon in May there is no one to replace him as of now so she believes that they should reappoint Mr. Brands for the time being. They will continue the search for a Planning and Zoning Commissioner
 - 2. Mr. Heald stated that the search is under way. He has three new resumes that have been submitted.
 - ii. Tree Warden: Don Wheeler (11 River St, wheelerdrw52@gmail.com)
 - iii. Inspector of Lumber: Fred Barr (373 Fletcher Hill Rd, South Woodstock, thenorthmowin@gmail.com)
 - iv. Delinquent Tax Collector: William Kerbin Jr.
 - v. Town Service Officer: William Kerbin Jr.
 - vi. Truant Officer: Jessica Ryan-Leblanc (jryanleblanc@townofwoodstock.org)
 - vii. Pound Keeper: Kelly Linton (3950 W Woodstock Rd, kellyelinton@aol.com)
 - viii. TRORC Representative: Don Bourdon (PO Box 55, donbourdon@comcast.net)
 - ix. GUVSWMD Representative: William Kerbin Jr.
 - x. Capital Budget Committee (5):
 - 1. Roy Bates (PO Box 305, rbates357@comcast.net)
 - 2. Tom Debevoise (PO Box 25, upweyfarm@valley.net)
 - 3. Matthew Maxham (550 Lincoln St, maxhamvt@comcast.net)
 - 4. Mary Riley (3548 Cox District Rd, mriely@townofwoodstock.org)
 - 5. Jonathan Wilson (3059 Church Hill Rd, jonathan@farmandwilderness.org)
 - a. Ms. Davies stated that last year the Select Board agreed not to have the Capital Budget Committee this year because this is something the Select Board should be doing.
 - b. Ms. Riley stated the message received from Town Meeting seemed that people are expecting this kind of process and committee. Her recommendation is to try a little harder to publicly announce when and where these meetings will be held. It is very important to continue to involve Department Heads. She recommends that the Select Board keeps this committee this year.
 - c. Ms. Davies suggests that the Select Board direct the process. They should also work with the Town Manager for the Capital Budget Process. This way the committee has direction. She also recommends Seth Webb for the committee.
 - d. Ms. Riley stated that they can think about that. She will step down from the committee. She has not met Mr. Webb but would like an introduction and to meet him. She recognized the committee needs to be involved with more than just equipment but with buildings and other plans as well. She is withdrawing because the Select Board is directing the committee.
 - xi. Development Review Board (2) - 3 years:
 - 1. Frederick Hunt (341 Westerdale Rd, fhunt@aol.com)
 - a. Mr. Heald stated that Frederick Hunt has declined reappointment.

- 97 2. Brad Prescott (PO Box 37, South Woodstock, brad@banwellnh.com)
98 xii. Conservation Commission (2) - 4 years:
99 1. Howard Krum (1362 Barnard Rd, hkrum@me.com)
100 2. Lynn Peterson (PO Box 216, Bridgewater, lpeterson@vermontel.com)
101 xiii. Planning Commission - 4 years: Susan Boston (570 College Hill)
102 xiv. So Woodstock Design Review Board - 3 years: Lyman Shove (PO Box 114, South
103 Woodstock)
104 xv. Fence Viewers (3):
105 1. Fred Barr (373 Fletcher Hill Rd, South Woodstock,
106 thenorthmowin@gmail.com)
107 2. Richard Roy (219 Barberry Circle)
108 3. Joseph Lucot (PO Box 327, jlucot@townofwoodstock.org)
109 xvi. EDC (3) - 3 years:
110 1. Jon Spector (16 the green, jonathan.spector@gmail.com)
111 2. Michael Malik (5 Stanton St)
112 3. Charlie Kimbell (PO Box 142, charlie@kimbellenterprises.com)
113 xvii. Billings Park Commission (7):
114 1. Alison Clarkson (18 Golf Ave, ahudnutc@aol.com)
115 2. Christopher Lloyd (PO Box 210, chrivas3@gmail.com)
116 3. Donald Wheeler (11 River St, wheelerdrw52@gmail.com)
117 4. Joshua Pauly (1 Mount Peg Rd, jh.pauly@gmail.com)
118 5. Sam Segal (3 Highland Ave Ext, samuel.segal@gmail.com)
119 6. Julian Underwood (50 Golf Ave, julianu77@gmail.com)
120 7. Randy Richardson (36 River St, randybtc@gmail.com)

121 **Motion:** by Mr. Sutherland to pass all the names submitted to the Select Board for appointment with the
122 exception of Fred Hunt and Mary Riley.

123 **Seconded:** by Ms. Davies

124 **Discussion:** Ms. Davies wanted clarification on the Billings Park Commission and why they are looking at
125 appointing seven people at once. Ms. Riley stated that she remembers the committee expanding quickly
126 in members. She asked if they should stagger the terms of appointment. Ms. Davies suggested to make
127 some of them two years and some of them three year appointments. Mr. Sutherland believes the
128 members of the committee should have some input on how long they want to serve. Ms. Riley stated that
129 they will talk to them individually to discuss this and how long they want their term to be.

130 **Vote:** 5-0-0 passed

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132 VII. PERMITS

133 A. Overweight Truck Permits

- 134 i. Barrett Trucking Co
135 ii. CSE Inc
136 iii. Harvey's Plumbing & Excavating LLC
137 iv. Rk Miles Inc

- 138 1. Mr. Doten stated that all four permits appear to be in order.

139 **Motion:** by Mr. Doten to approve overweight truck permits for Barrett Trucking Co, CSE Inc, Harvey's
140 Plumbing & Excavating LLC, and rk Miles Inc with the council of John Doten

141 **Seconded:** by Mr. Sutherland

142 **Discussion:** None

143 **Vote:** 5-0-0 passed

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- 145 B. Liquor License Applications
146 i. Woodstock Resort Corporation – Kelly Way Gardens
147 1. 1st/3rd class
148 2. Outside Consumption
149 C. Liquor License Renewals
150 i. Woodstock Resort Corporation – Woodstock Inn (Outside Consumption, 1st
151 class, 3rd class)
152 ii. Woodstock Resort Corporation – Woodstock Inn Gift Shop (2nd class)
153 iii. Woodstock Resort Corporation – Woodstock Inn & Resort’s Golf Club (Outside
154 consumption, 3rd class, 1st class)

155 **Motion:** by Mr. Sutherland to approve the new liquor license application and the liquor license renewals
156 for Woodstock Resort Corporation

157 **Seconded:** by Ms. Cole

158 **Discussion:** None

159 **Vote:** 5-0-0 passed

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- 161 iv. Back Road Provisions LLC – Woodstock Hops N’ Barley (2nd class)

162 **Motion:** by Ms. Cole to approve the liquor license renewal application as submitted by Back Road
163 Provisions LLC

164 **Seconded:** by Mr. Sutherland

165 **Discussion:** None

166 **Vote:** 5-0-0 passed

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168 **VIII. OTHER BUSINESS**

- 169 A. Chair Riley announced that the next regularly scheduled meeting will be in April on the
170 third Tuesday of the month. In the meantime, there may be an emergency meeting if
171 needed.

- 172 B. Mr. Sutherland welcomed Keri Cole to the Select Board.

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174 **IX. CITIZEN COMMENTS - none**

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176 **X. APPROVAL OF MINUTES**

- 177 A. Minutes from Joint Meeting February 18, 2020

- 178 B. Minutes from Meeting February 18, 2020

179 **Motion:** by Mr. Sutherland to approve both the Joint Meeting and regular Meeting minutes of February
180 18, 2020

181 **Seconded:** by Ms. Davies

182 **Discussion:** None

183 **Vote:** 5-0-0 passed

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185 **XI. REVIEW EXPENSE WARRANTS**

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187 **XII. ADJOURNMENT**

188 **Motion:** by Mr. Sutherland to adjourn the meeting at 8:54am pending the review of expense warrants

189 **Seconded:** by Ms. Davies

190 **Discussion:** None

191 **Vote:** 5-0-0 passed

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Respectfully Submitted,

Nikki Nourse