

**WOODSTOCK VILLAGE DESIGN REVIEW BOARD
WOODSTOCK TOWN HALL
31 THE GREEN
May 20, 2020**

DRAFT MINUTES

MEMBERS PRESENT: Nancy Sevcenko, Beverly Humpstone

MEMBERS ABSENT: Jack Rossi

OTHERS PRESENT: Neal Leitner

- I. CALL TO ORDER** 4:00 PM
- II. PUBLIC HEARING**

- A. V-3519-20; Nick & Beverly Ferro, owner/applicant; 181/2 Mountain Avenue; Parcel #23.51.19.001; Zone: R1/DR; To Install Heat Pump and Enclosure of Heat Pump.**

The town planner presented the application for an enclosure around an existing heat pump on the side of a house at 18 ½ Mountain Avenue. The applicant proposed a white wooden lattice enclosure to shield the view of the heat pump. Nancy Sevcenko and Beverly Humpstone viewed the plans, dimensions and images depicting the proposed lattice enclosure. It was noted that there is an existing lattice trellis on the side of the house adjacent to the proposed enclosure. The proposed materials would be the same as the existing lattice trellis, and the manufacturer is the same as well. The dimensions of the proposed enclosure are 49" X 35" X 61" tall. The discussion led to a motion to approve the enclosure as proposed. The motion was seconded and approved.

III. NEW BUSINESS

A. Design Review Board Vacancies

Two vacancies exist on the board. The board discussed the desire to have an architect or engineer on the board. The town planner mentioned that a Fellow AIA architect was interested in applying, and he would encourage a letter of interest. The town planner briefed the board on the amended appointment guidelines for boards so that the appointment will follow the guidelines and regulations. Three additional village residents have already submitted their letters of interest. The idea of hosting a Zoom meeting to interview each candidate was discussed and agreed upon. The town planner agreed to schedule the interviews in accordance with the amended procedures.

IV. OLD BUSINESS

V. NEXT MEETING The next meeting is scheduled for June 3, 2020.

VI. ADJOURNMENT The meeting was adjourned at 4:45 p.m.

*Respectfully Submitted,
Neal Leitner, Town Planner*