

**TOWN OF WOODSTOCK  
SELECT BOARD  
MAY 8, 2020  
9:00 AM  
MEETING  
CONFERENCE CALL  
MINUTES**

**Draft subject to approval.**

**Present:** Chair Mary Riley, Jill Davies, LD Sutherland, Keri Cole, John Doten, Fire Chief David Green, Ken Vandenburg, Beth Fish, Kathleen Eilish, Ray Bourgeois, Zoie Parent, Allan Stein, Lynn Beach, Police Chief Robbie Blish, Seton McIlroy

**I. CALL TO ORDER**

- a. Chair Mary Riley called to order the Select Board Meeting of May 8, 2020 at 9:00am.

**II. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA -None**

**III. OLD BUSINESS**

- a. Continuing COVID-19 Protection

1. There are no changes or additions. Every department is continuing protocols. Mr. Kerbin appreciates the cooperation from all employees.

ii. Manager's Office

1. Mr. Kerbin stated they are planning to reopen Town Hall. They will tentatively open May 18. Any employee who is sick needs to stay home. They will be required to take their temperature before each shift and wear a face mask and continue to practice social distancing. The office will be sanitized. There will be hand sanitizer in the office. Plexiglas will be put up. They will encourage members of the public to wear face masks. If they do not, we can meet them in the lobby. If any staff members have concerns, they can reach out. This is all subject to the Governor's orders. Currently this is the plan.

2. Chair Riley stated that the stay home stay safe order expires next Friday. This is all at the direction of the Governor and the Vermont Health Department.

iii. Emergency Services

1. Fire  
2. Ambulance

iv. Police Department

1. Police  
2. Dispatch

v. Listers

vi. Planning & Zoning

vii. Town Clerk

viii. Highway Department

ix. Sewer

- b. Cindy Slane Settlement
  - i. This is the property tax appeal for Cindy Slane.
  - ii. Mr. Kerbin stated that Ms. Slane will be refunded \$3,400 and \$1,500 will also be applied to her May 1 tax bill.
  - iii. Chair Riley stated she will forward the settlement and they will take a vote next meeting.
- c. Pentangle Rent Forgiveness
  - i. Chair Riley stated the Select Board had originally granted rent forgiveness for May and June. Pentangle has sense received a small loan and will be paying for those months. However, they are hoping for rent forgiveness for July and August. They doubt they will be fully operational this summer.

**Motion:** by Ms. Cole to grant rent forgiveness to Pentangle for the months of July and August.

**Seconded:** by Ms. Davies.

**Discussion:** none.

**Vote:** 4-0-0, passed.

#### **IV. NEW BUSINESS**

- a. Web Services Agreement
  - i. Mr. Kerbin stated that there was a misunderstanding. This agreement was already approved during the EDC budget discussion in the January Select Board Meeting.

#### **V. OTHER BUSINESS**

- a. Ms. Fish stated that with taxes there is about \$666,000 outstanding. This does not include the \$60,000 that needs to be deposited today.

#### **VI. CITIZEN COMMENTS**

#### **VII. ADJOURNMENT**

**Motion:** by Ms. Davies to adjourn the meeting at 9:20am

**Seconded:** by Mr. Sutherland.

**Discussion:** none.

**Vote:** 5-0-0, passed.

This Meeting will be held on Zoom

The link to join us is

<https://us02web.zoom.us/j/84782406503?pwd=UXAzWnJxaEE0MzJaMIBKeHJPUjB6QT09>

or from [zoom.us](https://zoom.us) you can enter these details to join the meeting

Meeting ID: 847-8240-6503

Password: 247624

You can also download the Zoom app on your smartphone

For those without a computer or smartphone you may call in:

Phone number: 646 558 8656

Meeting ID: 847-8240-6503

Password: 247624

For Help on Joining Use this Link:

<https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

- Please join the meeting ten minutes prior to start, so we can give technical help if needed.
- We will ask everyone on the phone and Zoom to identify themselves, so we know who is present.
- Please raise your hand on the Participant tab to comment or ask a question.
- Press \*9 to raise your hand by phone