

**WOODSTOCK VILLAGE DESIGN REVIEW BOARD**  
**Wednesday, June 17, 2020**  
**4:00PM**  
**CONFERENCE CALL/ZOOM MEETING**  
**MINUTES**

- I. CALL TO ORDER** 4:00 P.M.
- II. PUBLIC HEARING**

- A. V-3541-20;** Corliss-Eames, LLC, applicant; Gillman Block, LLC, owner; 10 Elm Street; Parcel # 20.52.44.; Zone: CC/DR; To Replace Awning & Add Window Signage.

The town planner presented the application to replace the existing awning with a new awning at 10 Elm Street.

The signage on the existing awning would be removed from the new awning as wording is no longer permitted on awnings per Woodstock Village Zoning Regulations. The words from the awning would be relocated to the bottom of the storefront windows in the same size. The application would not increase the total square footage of signage. The signage and awning application is considered minor. The Design Review Board reviewed the signage and the new awning and agreed it would fit with the character of Elm street.

After discussion, the Board agreed the application would comply with the Design Review Regulations and recommended approval as a minor application to be issued administratively.

A motion was made to approve the application as submitted. The motion was seconded.

**Motion passed 3-0**

- B. V-3543-20;** Phillip Neuberg, owner/applicant; 4 Church Street; Parcel #23.54.14.; Zone: RMD/DR; To Install New Window on West Elevation.

The applicant Phil Neuberg presented his application to the board.

He plans to install a small window in the bathroom on the west facing side of his house. The window would not be visible from the street or public view. It would match the style of the existing windows on the house. The board discussed the placement of the window and agreed that the design matches the existing windows on the house and cannot be seen from any public vantage point. The window application was considered minor.

After discussion, the Board agreed the application would comply with the Design Review Regulations and recommended approval as a minor application to be issued administratively.

A motion was made to approve the application as submitted. The motion was seconded.

**Motion passed 3-0.**

- C. **V-3544-20**; Nicholas Ferro, owner/applicant; 11 Central Street, Unit 1 Jones Block; Parcel #23.56.03.001; Zone: CC/DR; To Install 2 New Signs & Dropbox to Rear of Building.

The applicant presented the application to the board.

The signs would be placed in the back of the store at 11 Central Street. The instructional signs would instruct customers to drop their jewelry or watches in the drop box for repair. The applicant stated that the store remains closed to customers, but much of the business is repair business, which can continue in a contactless manner. The board discussed the signage, the placement and the drop box. The signs and drop box would be located in the back of the building and not noticeable from Central Street. After discussion, the Board agreed the application would comply with the Design Review Regulations and recommended approval as a minor application to be issued administratively. A motion was made to approve the application as submitted. The motion was seconded.

**Motion passed 3-0.**

- D. **V-3545-20**; Sustainable Woodstock, applicant; Village of Woodstock, owner; 0 Maxham Meadow Way/East End Park; Parcel #21.51.18.; Zone: COM; To Install 2 Signs-1 Entrance Sign & 1 Interpretive Sign.

Mary MacVey, representative of the East End Park Group, introduced the application to the board.

The East End Park is currently nearing completion and needs a sign near the entrance of the park. They also propose interpretive signs on the parking lot edge. The signs will not be illuminated and are therefore considered a minor application. The design of the non-illuminated freestanding signs was discussed. The content of the interpretative signs was shown to the board by Mary MacVey. The history of the park location and natural features of the landscape are highlighted in the interpretive signs. A discussion ensued about the East End Park and the amenities it will provide to the community. Board member Jack Rossi recused himself from the vote on this item since he was involved with the design of the East End Park and is a member of the East End Park Group.

After discussion, the Board agreed the application would comply with the Design Review Regulations and recommended approval as a minor application to be issued administratively.

A motion was made to approve the application as submitted. The motion was seconded.

**Motion passed 2-0-1 Abstention (Rossi)**

- E. **OTHER**

- F. **ADJOURNMENT**: Meeting adjourned at 5:25 P.M.