

**WOODSTOCK VILLAGE DEVELOPMENT REVIEW BOARD
WOODSTOCK TOWN HALL
31 THE GREEN
JUNE 24, 2020**

DRAFT MINUTES

MEMBERS PRESENT: Keri Cole, Randy Mayhew, Wendy Spector, Jane Soule
MEMBERS ABSENT: One Vacancy
OTHERS PRESENT: Neal Leitner, Janet Spangler

I. OPENING OF MEETING

Chair Jane Soule called the meeting to order at 7:30 p.m.

II. APPLICATIONS

1. **V-3540-20;** Janet Spangler, owner/applicant; 20 Lincoln Street; Parcel #21.52.22.; Zone: RHD; To Convert Short Term Rental to Bed & Breakfast.

Chair Jane Soule opened the item to convert a short-term rental to a bed and breakfast at 20 Lincoln Street. Janet Spangler described her existing Short-Term Rental, which she desires to convert to a B&B. She explained that she lives on the property year-round. Her rental unit would be used by tourists only during times when she is home. She stated she will not have people staying in the unit when she is not home. She mentioned that Michael Brands thought her Short-Term Rental would be appropriate for a B&B use. Randy Mayhew asked Janet Spangler if anything has changed in her rental unit since it was last inspected by the Fire Chief in 2017. She confirmed that no changes have been made since the fire inspection in 2017.

Chair Soule asked for a motion to close testimony. Wendy Spector motioned to close testimony; Keri Cole seconded the motion.

Motion passed 4-0.

Keri Cole motioned to approve as presented. Wendy Spector seconded the motion.

Motion passed 4-0.

2. **V-3541-20;** Corliss-Eames, LLC, applicant; Gillman Block, LLC, owner; 10 Elm Street; Parcel # 20.52.44.; Zone: CC/DR; To Replace Awning & Add Window Signage. <**DEEMED A MINOR APPLICATION**>

3. **V-3543-20**; Phillip Neuberg, owner/applicant; 4 Church Street; Parcel #23.54.14.; Zone: RMD/DR; To Install New Window on West Elevation. <**DEEMED A MINOR APPLICATION**>
4. **V-3544-20**; Nicholas Ferro, owner/applicant; 11 Central Street, Unit 1 Jones Block; Parcel #23.56.03.001; Zone: CC/DR; To Install 2 New Signs & Dropbox to Rear of Building. <**DEEMED A MINOR APPLICATION**>
5. **V-3545-20**; Sustainable Woodstock, applicant; Village of Woodstock, owner; 0 Maxham Meadow Way/East End Park; Parcel #21.51.18.; Zone: COM; To Install 2 Signs-1 Entrance Sign & 1 Interpretive Sign. <**DEEMED A MINOR APPLICATION**>

III. APPROVAL OF MINUTES

Randy Mayhew moved to approve the minutes of June 10th, 2020. Keri Cole seconded the motion.

Motion passed 4-0

III. NEXT MEETING

The next meeting is scheduled for July 8, 2020.

IV. ADJOURNMENT

Wendy Spector motioned to adjourn; it was seconded by Keri Cole.

Motion passed 4-0.

Meeting adjourned 7:50.

Respectfully Submitted,

*Neal Leitner
Town Planner*