

**VILLAGE OF WOODSTOCK  
BOARD OF VILLAGE TRUSTEES MEETING  
JUNE 2, 2020  
8:30 AM  
CONFERENCE CALL  
MINUTES**

**Present:** Chair Jeffrey Kahn, Cary Agin, Keri Cole, Ana DiNatale, William Kerbin, Nikki Nourse, Police Chief Robbie Blish, Beth Finlayson, Judy Greene

**I. CALL TO ORDER**

- A. Chair Kahn called to order the Trustees meeting of June 2, 2020 at 8:35am.

**II. CITIZEN COMMENTS – None**

**III. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA – None**

**IV. REQUESTS FOR PERMITS**

A. Use of Sidewalks

1. Sidewalk Sales – Chamber of Commerce

- a. Ms. Finlayson state that this permit came from the suggestion of the merchants in town. This was not Chamber led. It was decided that in May it was too soon to do Sidewalk Sales. However, they wanted to be able to do two events.
- b. Chair Kahn stated that August is a big event. It may not be necessary to have it two months in a row.
- c. Mr. Agin suggested the use of Elm street. There is lot of room for social distancing if closed off.
- d. Chair Kahn suggested letting them use the one parking space in front of their store. They should be coned off.
- e. Ms. DiNatale stated that she does not see a problem with this. People may be more comfortable shopping outside.

**Motion:** by Mr. Agin to approve the permit for Sidewalk Sales as submitted by the Chamber of Commerce.

**Seconded:** by Ms. DiNatale.

**Discussion:** none.

**Vote:** 4-0-0, passed.

2. Messages of Hope – First Congregational Church of Woodstock

- a. Chair Kahn stated he would like to have an end date for this.
- b. Ms. DiNatale suggested the end of August.

**Motion:** by Ms. DiNatale to approve the permit for Message of Hope as submitted by the First Congregational Church of Woodstock with the change of end date to August 31, 2020.

**Seconded:** by Mr. Agin.

**Discussion:** none.

**Vote:** 4-0-0, passed.

**V. POLICE CHIEF'S REPORT**

- A. Chief Blish stated that everyone at the department remains healthy. Officers Patterson and McIntire are done with their phase two training. They are just waiting on a final training from the academy. This will possibly be done Friday. The Police Department continues to assist with prescription and food drop offs. They have resumed the

Governor's Safety Campaign. They have also started monitoring trucks using jake brakes. They stopped a log truck last week and gave them a warning. At the time they had no signs posted. They Highway Garage had two signs available that are now up. They have placed game cameras at Faulkner Park at the trash cans. This is to deter people from dumping their household trash here. Jennifer and Doug Raymond printed the labels. They have also resumed parking enforcements. Last week Harold Eaton came in and cleaned them out. The meters were close to full. The revenue for May was \$530. He also wants to put an announcement out that it is getting hot out. Please do not leave pet in vehicles especially with windows up.

1. Mr. Agin stated that dog waste bags have been left on Lincoln Street.
  - a. Chair Kahn has heard similar reports.
2. Ms. DiNatale suggested that the police do something for the Black Lives Matter movement.

## VI. OLD BUSINESS

### A. Village Budget Follow up

1. Mr. Kerbin stated that he investigated the office administrative overage and it was due to the salary for the Interim Town Manager. Also, the \$17,000 was from grant revenue for the DUI enforcement.

## VII. NEW BUSINESS

### A. Request for High School Graduation Car Parade on June 12<sup>th</sup>

1. Ms. Greene stated that on June 12<sup>th</sup> after diplomas are distributed, cars will go around the town. They will be following a fire truck or police car. It will be about 5:30 to 7:00ish. This will be for the community and family member to wish the graduates well. Artistree has set up a band to play in front of the Congregational Church on Elm St. Pentangle has a band playing on the Green. Cars will be linin gup alphabetically and students will be in the passenger seats of the car.

**Motion:** by Ms. Cole to approve the request for the High School Graduation car parade on June 12<sup>th</sup> as submitted.

**Seconded:** by Mr. Agin.

**Discussion:** Chief Blish would like to see a copy of the parade route.

**Vote:** 4-0-0, passed.

### B. Discussion on Outdoor Dining Use

1. Chair Kahn stated that there had recently been a meeting between a couple members of the Trustees, Select Board, Mr. Kerbin, Jon Spector from the EDC, Ms. Finlayson, and Fire Chief David Green. The Governor has recently allowed gatherings of 25 people. They want to help restaurants and visitors. The idea is to put up more picnic tables on the Green and on the old location of Pi restaurant. There will be a cleaning service involved and/or they will put laminated papers on each table asking people to clean up after themselves. They will also need to have the restroom open.
2. Ms. Finlayson stated that there was a meeting last Friday. The Welcome Center is now open. It is cleaned twice a day. It is not staffed on the weekends but open to the public. They need to figure out a Plexiglas shield or other method to keep staff safe. The staff that works weekends are in the highest risk bracket for the virus. There is signage on the door. They are open 9am to 5pm.
3. Chair Kahn stated that they may want to keep the restrooms open until 7pm. They can see how this goes but may be something to discuss.
4. Ms. DiNatale stated that restaurants are using disposables for takeout. There will be a lot of trash to consider.

5. Chair Kahn stated they may have to modify things with Casella.

**VIII. OTHER BUSINESS**

- A. Mr. Kerbin stated that they have an update on the personnel policy. They sent a draft to Beth Rattigan. The biggest issue was concerning the Short-Term Disability. He has a VLCT meeting tomorrow. Possibly have a joint meeting discussing the personnel policy on Friday June 5.
  - 1. Chair Kahn stated that it would be wonderful to have the personnel policy done by July 1, 2020.
- B. Ms. DiNatale stated that the Parking Committee has met. They will hopefully have a proposal for next meeting.

**IX. EXECUTIVE SESSION TO DISCUSS PERSONNEL**

**Motion:** by Mr. Agin to enter executive session to discuss personnel at 9:12am.

**Seconded:** by Ms. DiNatale.

**Discussion:** none.

**Vote:** 4-0-0, passed.

**Motion:** by Mr. Agin to exit executive session and resume the regular meeting at 9:28am.

**Seconded:** by Ms. DiNatale.

**Discussion:** none.

**Vote:** 4-0-0, passed.

- A. Chair Kahn stated the Board of Trustees would encourage the Police Department to show support.
  - 1. Ms. DiNatale stated that this is to show a sign of solidarity for Black Lives Matter.
  - 2. Chief Blish stated he will come up with something.
- B. Chief Blish stated that the new officers would like to be sworn in publicly, possibly at the Village Meeting.
  - Mr. Agin agreed and believes that will be a good idea.

**X. APPROVAL OF MINUTES**

- A. May 12, 2020 Meeting Minutes

**Motion:** by Ms. Cole to approve the meeting minutes for May 12, 2020 as submitted.

**Seconded:** by Mr. Agin.

**Discussion:** none.

**Vote:** 4-0-0, passed.

**XI. ADJOURNMENT**

**Motion:** by Mr. Agin to adjourn the meeting at 9:37am.

**Seconded:** by Ms. Cole.

**Discussion:** none.

**Vote:** 4-0-0, passed.

Respectfully submitted,  
*Nikki Nourse*