

**VILLAGE OF WOODSTOCK
BOARD OF VILLAGE TRUSTEES MEETING**

January 12, 2021

7:00 PM

Zoom

Minutes

Draft minutes are subject to approval.

Present: Chair Jeffrey Kahn, Seton McIlroy, Daphne Lowe, Brenda Blakeman, Bill Corson, William Kerbin, Nikki Nourse, Mary Riley, Patrick Fultz, Beth Finlayson, Police Chief Robbie Blish, Jill Davies, Allan Stein, Isabelle Chicoine, Karim Houry

A. CALL TO ORDER

1. Chair Kahn called to order the Trustees Meeting of January 12, 2021 at 7:00 pm.

B. CITIZEN COMMENTS - none

C. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

1. Additions
 - a. Police Chief Report
 - b. Faulkner Park Report

D. MANAGER'S REPORT

1. General Report

- a. Mr. Kerbin stated that they are continuing to make budget preparations. He is meeting with TRORC about grant opportunities.

2. Financial Report

- a. Chair Kahn asked about why the report does not show income from tax revenue.
- b. Mr. Kerbin will investigate this.

E. POLICE CHIEF'S REPORT

1. Chief Blish stated that the pads for the kiosks are in. The ground rods will be put in tomorrow. Installation of the new meters will begin tomorrow. Production of the meters was delayed due to COVID-19. They just arrived. They will meet with Park Mobile next week to discuss marketing options. There have been break ins in Woodstock. They have had seven break ins sometime in the overnight hours. Some of these break ins occurred in the Town and some were in the Village. There was no forced entry. This occurred with residences and cars. One residence was occupied but asleep at the time of the break in. They have collected physical evidence. They are asking citizens to reach out to the Police Department if they have any information regarding these events. Speed signs were installed on South Road and River Street. Officer McIntire has successfully graduated from the Police Academy. The Parking meters and kiosks can go active as soon as they are installed, or they can wait for a certain date.
2. Mr. Corson stated that they should have a formal announcement of a certain date that the kiosks and meters will become active.
3. Ms. Davies suggested February 1st.
4. The Trustees agree to make the meters and kiosks live on February 1, 2021. Tickets will be issued then.

F. PERMITS

1. Sidewalk Permit – Sidewalk Sale Days – May 28-29 – Woodstock Area Chamber of Commerce

- a. Ms. Finlayson stated that she has spoken to the merchants. It would be the Friday and Saturday of Memorial Day Weekend. They will work with Chief Blish to use part of the street to help with social distancing. She will work with the Trustees as the date gets closer.

Motion: by Ms. McIlroy to approve the sidewalk permit for Sidewalk Sale Days on May 28th and 29th as submitted by the Woodstock Area Chamber of Commerce.

Seconded: by Mr. Corson.

Discussion: none.

Vote: 5-0-0, passed.

2. Use of the Green Permits

a. Woodstock Wassail Weekend – Woodstock Area Chamber of Commerce

- I. Ms. Finlayson stated that they will continue to do the scavenger hunt and deck the doors and add them as normal activities. Many of the activities are dependent on COVID-19.

Motion: by Chair Kahn to approve the use of the green permit for Woodstock Wassail Weekend as submitted by the Woodstock Area Chamber of Commerce.

Seconded: by Ms. McIlroy.

Discussion: none.

Vote: 5-0-0, passed.

b. Woodstock Chamber Art Festival – Woodstock Area Chamber of Commerce

- I. Ms. Finlayson stated that last year the Art Festival was very successful during COVID-19. This will be the 11th year that it has been held. It is growing in success.

Motion: by Mr. Corson to approve the use of the green permit for Woodstock Chamber Art Festival as submitted by the Woodstock Area Chamber of Commerce.

Seconded: by Ms. Blakeman.

Discussion: none.

Vote: 5-0-0, passed.

c. Market on the Green – Woodstock Area Chamber of Commerce

- I. Ms. Finlayson stated that there are no changes with this permit. The market was very successful. The agricultural vendors had their best year ever. It is open between 3:00 pm to 6:00 pm. They are allowed free parking for all events.
- II. Mr. Houry stated that he thinks that they would make a lot of revenue from meters during these events.
- III. Ms. Lowe agreed and stated that the kiosks would make it easy for people to pay.
- IV. Chair Kahn stated that they will do some research on when this decision was made and discuss it at the next meeting.

3. Parade Permits

a. Woodstock Wassail Parade – Woodstock Area Chamber of Commerce

- I. No changes.

Motion: by Mr. Corson to approve the parade permit for Woodstock Wassail Parade as submitted by the Woodstock Area Chamber of Commerce.

Seconded: by Ms. Lowe.

Discussion: none.

Vote: 5-0-0, passed.

b. Taste of Woodstock – Woodstock Area Chamber of Commerce

- I. Ms. Finlayson stated that this will be held the 2nd Saturday of August. They are hoping to make this happened. They would close Elm Street. It would be from 7:00 am to 7:00 pm. They have music during this event.

Motion: by Mr. Corson to approve the parade permit for Taste of Woodstock as submitted by the Woodstock Area Chamber of Commerce.

Seconded: by Ms. Mcllroy.

Discussion: Chair Kahn stated that they should look at how COVID-19 is in June and make a final decision then.

Vote: 5-0-0, passed.

G. NEW BUSINESS

1. Discussion about Village Meeting

- a. Chair Kahn stated that due to COVID-19, they have to think about how they want to do the Village Meeting. Last year they held off until June. There are different possibilities. They could delay it again.
- b. Ms. Mcllroy stated that she thinks they should follow the lead of the Select Board. This way there is consistency between the Town and the Village. She likes the concept of having one or two online presentations. They should have the Australian ballot for everything that needs to be voted on. They have state money to send out ballots. Keeping it the same will reduce confusion. She does not know if June would be feasible for a meeting. VLCT recommends not having more than two meetings. They should also make the presentation available to pick up for those without computers.
- c. Ms. Lowe agrees that they should be consistent with the Town.

H. OTHER BUSINESS

1. Faulkner Park Update

- a. Mr. Corson stated that there have been ownership and financial questions being asked. One argument is that the Town would do a better job at taking care of Faulkner Park than the trust. The Faulkner Park Working Group came up with a detailed presentation. Mr. Hankey had a compromise for an idea. He suggested the Trust maintain financial aspects of the fund and a nonprofit could take care of the physical aspects of the park. The Billings Park Commission could manage it. The final meeting will be on February 1, 2021. The Town will vote on it.
- b. Ms. Riley stated that there would be a special town meeting. It would most likely be held on a night of a Select Board meeting.
- c. Mr. Corson stated that everyone has done a good job.

I. EXECUTIVE SESSION TO DISCUSS LABOR AGREEMENT

Motion: by Chair Kahn to enter executive session to discuss a labor agreement at 8:37 pm.

Seconded: by Ms. Mcllroy.

Discussion: none.

Vote: 5-0-0, passed.

Motion: by Chair Kahn to exit executive session at 8:52 pm.

Seconded: by Ms. McIlroy.
Discussion: none.
Vote: 5-0-0, passed.

J. APPROVAL OF MINUTES

1. Meeting Minutes – December 8, 2020

Motion: by Ms. Lowe to approve the meeting minutes of December 8, 2020 as submitted.
Seconded: by Mr. Corson.
Discussion: none.
Vote: 5-0-0, passed.

K. ADJOURNMENT

Motion: by Mr. Corson to adjourn the meeting at 9:01 pm.
Seconded: by Ms. Lowe.
Discussion: none.
Vote: 5-0-0, passed.

*Respectfully submitted,
Nikki Nourse*