

TOWN OF WOODSTOCK
SELECT BOARD
January 19, 2021
6:00 PM
Meeting
Zoom
Agenda

- A.** CALL TO ORDER
- B.** INTERVIEWS FOR THE EDC
 - 1. Jeremy Bhatia
 - 2. David Brown
 - 3. Gabriel DeLeon
 - 4. Ernesto Fernandez
 - 5. Patrick Fultz
 - 6. Karim Houry
 - 7. Devon Kurtz
 - 8. Thomas McCaughey
- C.** ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA
- D.** MANAGER REPORT
 - 1. General Report
 - 2. Financial Report
- E.** FIRE CHIEF'S REPORT
- F.** PERMITS
 - 1. Overweight Truck Permits
 - a. Barrett Trucking Co Inc
 - b. Grizzly Mountain Trucking
 - c. Mountain Milk LLC
- G.** NEW BUSINESS
 - 1. Condition of Route 4 Discussion
 - 2. Speed Survey – College Hill Road
 - 3. Town Report Discussion
 - a. Cover
 - b. Dedication
 - c. Warning
- H.** OTHER BUSINESS

- I. BOARD OF SEWER COMMISSIONERS
 - 1. Sewer Permit – 67&117 Safford Commons Way – Safford Real Estate
 - 2. Revision of Sewer Billing Policy
 - 3. Sewer Rate Discussion
 - 4. Sewer Write Off – Michael & Barbara Pacht
- J. CITIZEN COMMENTS
- K. APPROVAL OF MINUTES
 - 1. 12.15.20 Meeting Minutes
- L. ADJOURNMENT

This Meeting will be held on Zoom

The link to join us is

<https://us02web.zoom.us/j/84782406503?pwd=UXAzWnJxaEE0MzJaMlBKeHJPUjB6QT09>

or from zoom.us you can enter these details to join the meeting

Meeting ID: 847-8240-6503

Password: 247624

You can also download the Zoom app on your smartphone

For those without a computer or smartphone you may call in:

Phone number: 646 558 8656

Meeting ID: 847-8240-6503

Password: 247624

For Help on Joining Use this Link:

<https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

- Please join the meeting ten minutes prior to start, so we can give technical help if needed.
- We will ask everyone on the phone and Zoom to identify themselves, so we know who is present.
- Please raise your hand on the Participant tab to comment or ask a question.
- Press *9 to raise your hand by phone

Request for Appointment to Town and Village of Woodstock Public Boards, Commissions and Committees

Thank you for being willing to serve the Town and/or the Village of Woodstock. Applicants who are interested in serving on one of these boards are asked to:

- Attend at least one meeting of the relevant board/commission/committee before their interview
- Complete this application form and return it to Nicole Nourse at nnourse@townofwoodstock.org

All members appointed will be asked to:

- Attend 80% of regularly scheduled meetings (unless there are extenuating circumstances)___
- Follow the Open Meeting Law requirements
- Prepare for meetings by reviewing all appropriate material before each meeting
- Follow the Woodstock Conflict of Interest Policy
https://townofwoodstock.org/wp-content/uploads/2019/02/Conflict-of-Interest-Policy_2017.pdf
- Contribute to work requested outside of the regular meetings if necessary
- Abide by the rules and responsibilities of each board
- Advise the board chair, the Town Manager, Select Board and/or Trustees immediately of their resignation

Reasons for Requested Appointment

Summarize the reasons that you are requesting appointment

My wife Erin and I moved to Woodstock, Vermont on December 1, 2020. We came here six years ago with friends and were struck by the beauty, and charm of this wonderful town. Even before the crazy times of Covid-19, my wife and I both had remote jobs. After completing graduate school in May, we were fortunate to have the flexibility to work from anywhere in the USA and we chose Woodstock to be our permanent home. We truly love this place. My background in public policy, education and technology form a foundation for me to contribute to EDC's mission to support the economic growth of Woodstock. In all of the places I have lived in my adult life, Wellesley, NYC, Cambridge, and now here, I have always supported local establishments and volunteered to ensure inclusive growth in the community. I hope to support the great work the EDC is doing on housing, community spaces, and economic development.

Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

In May 2020, I graduated from Harvard Kennedy School with a Master's in Public Policy and a specialization in economic development. While at Harvard I incubated a start-up at MIT and Harvard and took courses in economics, leadership, communications, and entrepreneurship. I have extensive experience starting and working for small and large businesses. I have worked at an educational start-up, now a large organization, called Avenues: the World School for 7 years. At Avenues, I have worked in operations, finance, strategy, R&D, and now, I lead our efforts to ensure that we are making a positive impact through our ecosystem of education. Outside of work, I love to be outdoors skiing and hiking, hence the move to Woodstock. I have also coached high school baseball, and played baseball at Babson College.

Request for Appointment to Town and Village of Woodstock Public Boards, Commissions and Committees continued

Previous Volunteer Experience

Summarize your previous volunteer experience

Below are my own personal major volunteer experiences:

- 1Room Learning, Kisumu, Kenya (Fall 2019-October 2020), Executive Director
- Baseball Coach, Harlem, NY (Fall 2014-Summer 2018), Harlem RBI
- Barton Road after School Program, Needham, MA (Fall 2009-Spring 2011), Tutor, Program Leader
- Escuela Belen, Costa Rica (Summer 2009) , Physical Education Teacher

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed): Jeremy Bhatia

Signature: _____

Jeremy Bhatia

Date : 1/7/2021

Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with us.

Request for Appointment to Town and Village of Woodstock Public Boards, Commissions and Committees

Thank you for being willing to serve the Town and/or the Village of Woodstock. Applicants who are interested in serving on one of these boards are asked to:

- Attend at least one meeting of the relevant board/commission/committee before their interview • Complete this application form and return it to the Nicole Nourse NNourse@townofwoodstock.org

All members appointed will be asked to commit to :

- Attend 80% of regularly scheduled meetings (unless there are extenuating circumstances) • Follow the Open Meeting Law requirements
- Prepare for meetings by reviewing all appropriate material before each meeting • Follow the Woodstock Conflict of Interest Policy
https://townofwoodstock.org/wp-content/uploads/2019/02/Conflict-of-Interest-Policy_2017.pdf • Contribute to work requested outside of the regular meetings if necessary • Abide by the roles and responsibilities of each board
- Advise the board chair, the Town Manager, Selectboard and/or Trustees immediately of their resignation

Reasons for Requested Appointment

Summarize the reasons that you are requesting appointment

For the past year I have been attending EDC meetings in order to observe their operation and better understand the function of the EDC. Now that I am fully retired and have both time and skills to contribute, I am interested in actively participating in the organization.

Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

As President and CEO of Manufacturing Information Systems, Inc. (a Woodstock-based software company with 25+ employees) I have developed management skills that could be valuable to the EDC. I have also been an active member of the East Central Vermont Communications Union District (ECFiber) since 2007, representing Woodstock as a delegate to the ECFiber Governing Board. I designed and implemented the VisitWoodstock smartphone app which provides useful information to people visiting our town.

Request for Appointment to Town and Village of Woodstock Public Boards, Commissions and Committees continued

Previous Volunteer Experience

Summarize your previous volunteer experience

Current delegate to the ECFiber Governing Board
Former member of the EDC 1.0

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed): David Brown_____

Signature: /s David Brown_____

Date : December 15, 2020_____

Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with us.

I am a proud resident of one of the most beautiful towns in America and I strongly believe that working together with my neighbors in the economic development of our community is a worthwhile endeavor. I have a strong track record in both business and my personal life of making things more optimal than they were before. My unrelenting energy, keen focus and forward thinking will be an asset to the Commission. It is important for the community to continue to preserve, and revitalize the historic buildings, further beautify our environs, all while working to attract more business opportunities. The end game is to work together with my neighbors to create a more vibrant and economically sustainable Woodstock. One that all our residents can continue to be proud of and our visitors will enjoy as a destination time and again.

Gabriel DeLeon, Jr.

Gabe has 35 years of experience in Financial Services and 2.5 years in the Hospitality Industries. He spent his first 15 years in the industry at JP Morgan Chase in various roles as a Mortgage Originator, Credit Analyst/Underwriter in the Personal Financial Services Division, Commercial Business Development Manager within the Small Business Division, a Retail Branch Manager and then a Business Operations Manager in the Domestic Private Bank. He later moved on to Deutsche Bank (formerly Bankers Trust) as the Head of Operations and Service for International Private Wealth Management. Gabe then joined Morgan Stanley Wealth Management in 2004 as the Vice President and Program Manager for the Client Experience and in June of 2006 was appointed the Head of Financial Planning. He then spent three years as the Business Manager for the Talent Management Organization with responsibility for Talent Acquisition before moving on to IBM where he spent four years as a Strategy and Transformation Consultant advising Financial Services Companies.

In 2014, Gabe joined the PenFed Credit Union. As the Head of IT Program Management. He successfully built the Project Management Organization responsible for the organization's strategic technology initiatives. In 2016, Gabe joined Fannie Mae as the Director of the Enterprise Program Management Office where he was responsible for strategic investment portfolio reporting to the Management Committee and Board of Directors.

In 2018, Gabe relocated to Woodstock, Vermont where he later joined the Woodstock Inn and Resort where he now supports all project management efforts related to strategic investments, preventive maintenance, the guest experience and resort-wide staffing.

Gabe was a successful high school athlete in New York City who advanced to play NCAA Division II baseball. In his free time, he enjoys gourmet food, wine, travel and sports.

Gabe holds a BA in Business Management from Eckerd College in St. Petersburg, FL.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Request for Appointment to Town and Village of Woodstock Public Boards, Commissions and Committees

Thank you for being willing to serve the Town and/or the Village of Woodstock. Applicants who are interested in serving on one of these boards are asked to:

- Attend at least one meeting of the relevant board/commission/committee before their interview
- Complete this application form and return it to Nicole Nourse at nnourse@townofwoodstock.org

All members appointed will be asked to:

- Attend 80% of regularly scheduled meetings (unless there are extenuating circumstances)___
- Follow the Open Meeting Law requirements
- Prepare for meetings by reviewing all appropriate material before each meeting
- Follow the Woodstock Conflict of Interest Policy
https://townofwoodstock.org/wp-content/uploads/2019/02/Conflict-of-Interest-Policy_2017.pdf
- Contribute to work requested outside of the regular meetings if necessary
- Abide by the rules and responsibilities of each board
- Advise the board chair, the Town Manager, Select Board and/or Trustees immediately of their resignation

Reasons for Requested Appointment

Summarize the reasons that you are requesting appointment

I learned good citizenship and civic engagement growing up as a family value. I believe participation in community organizations is both a privilege and obligation. In the summer of 2020, after a long search for an opportunity to relocate and begin our family in the Upper Valley, we were fortunate to purchase our first home at 2776 East Woodstock Rd. in Taftsville. I began observing town meetings on Zoom beginning in October 2020. Now, with this vacancy on the EDC, I see the opportunity to learn about and understand the life and needs of my new home while bringing my competencies to bear for its benefit.

Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

Aside from that which is outlined in my resume (attached), I believe my experience managing a community-owned small-business at the Cambridge Masonic Temple in Cambridge, MA, as well as my experience in business process engineering and business analytics may allow me to offer some meaningful perspective and insight to the work of the EDC from time to time.

Request for Appointment to Town and Village of Woodstock Public Boards, Commissions and Committees continued

Previous Volunteer Experience

Summarize your previous volunteer experience

Please see my resume (attached):

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed): Ernesto Fernandez

Signature: Ernesto Fernandez ef

Date : 1/11/21

Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with us.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

- [Redacted]
- [Redacted]
- [Redacted]

[Redacted]

[Redacted]

- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]

[Redacted]

[Redacted]

- [Redacted]
- [Redacted]
- [Redacted]

[Redacted]

[Redacted]

- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]

[Redacted]

[Redacted]

[Redacted]

- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]

[Redacted]

- [Redacted]
- [Redacted]

Request for Appointment to Town and Village of Woodstock Public Boards, Commissions and Committees

Thank you for being willing to serve the Town and/or the Village of Woodstock. Applicants who are interested in serving on one of these boards are asked to:

- Attend at least one meeting of the relevant board/commission/committee before their interview
- Complete this application form and return it to the Nicole Nourse NNourse@townofwoodstock.org

All members appointed will be asked to commit to :

- Attend 80% of regularly scheduled meetings (unless there are extenuating circumstances)
- Follow the Open Meeting Law requirements
- Prepare for meetings by reviewing all appropriate material before each meeting
- Follow the Woodstock Conflict of Interest Policy
https://townofwoodstock.org/wp-content/uploads/2019/02/Conflict-of-Interest-Policy_2017.pdf
- Contribute to work requested outside of the regular meetings if necessary
- Abide by the roles and responsibilities of each board
- Advise the board chair, the Town Manager, Selectboard and/or Trustees immediately of their resignation

Reasons for Requested Appointment

Summarize the reasons that you are requesting appointment

The reasons I'd like to join the EDC Board are simple.

1. I'd like to participate in the betterment of Woodstock and help bring the town forward without changing its character. We all love the character and charm, it's why most of us moved here.
2. I'd like to add to the talent the EDC currently has, as part of their team.
3. I can bring a skill set and knowledge that may not currently exist or at least add to it if it does exist.
4. I have ideas I'd like to bring to the group that to date I've not heard

Simply put, I think I can help.

Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

1. I can bring to the EDC my 40 years of creative marketing/advertising graphic design experience to continue to build the strong brand the town has. This includes 10 years working on destination marketing for Amex (Cape Cod, Nantucket, Coast of Maine Bucks County PA and more), and Prince Edward Island.
2. I can bring the perspective of a business owner in Woodstock as one of the owners of Sleep Woodstock Motel
3. I have 15 years owning and running my own NYC creative agency with my partner, with a list of high profile clients including American Express, Citibank, Columbia House, Disney and Mission BBQ.
4. I have a long history of leveraging technology to better solve client problems, better run my companies and develop creative ways to use tech to save money.
5. I've served on many industry boards bringing new ideas to help rejuvenate and grow their reach.

Request for Appointment to Town and Village of Woodstock Public Boards, Commissions and Committees continued

Previous Volunteer Experience

Summarize your previous volunteer experience

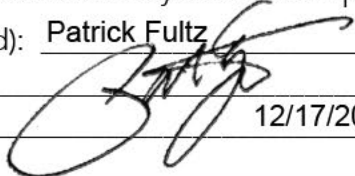
- Prior to living in Woodstock I was on the board of NYC trade groups, WDMI (membership and Night of the Round Tables Chair), 10 years and The Caples International Awards (Community Relations and President) 10 years. I also regularly volunteered to help the Direct Marketing Club of NY.

- While living in Woodstock I initially became involved with the Chamber and was part of the two different teams that were chartered to design a logo for Woodstock/The Chamber—finalizing the Star logo. I also volunteered the first redesign of the Chamber website including getting one of my developers to donate the programming. I was part of the team that helped redo that site to the one we have now. I participated on the website marketing team until it was disbanded, although I understand it's been brought back. I'm the current President of the Woodstock Area Job Bank and have been on their board for 5 years. Lastly, I'm a volunteer on the Ottauquechee Health Foundation Communications Committee and have redesigned the Foundation's logo that will premiere February 2021.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed): Patrick Fultz

Signature: 

Date : 12/17/20

Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with us.



DM CREATIVE GROUP LLC

DM CREATIVE GROUP LLC
10000 Bayside Blvd, Suite 100, Bayside, NY 11003
PH 646 827 0540 FAX 360 233 0668

www.dmcreativegroup.com

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



DM CREATIVE GROUP LLC

DM CREATIVE GROUP LLC

PH 646 827 0540 FAX 360 233 0668

WWW.DMCREATIVEGROUP.COM

Technology

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



DM CREATIVE GROUP LLC

DM CREATIVE GROUP LLC

PO BOX 8000, PLYMOUTH, NY 10583

PH 646 827 0540 FAX 360 233 0668

WWW.DMCREATIVEGROUP.COM

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Request for Appointment to Board/Commission

Date: 12/15/2020

Board/Commission Requested: Economic Development Commission

CONTACT INFORMATION:

Name: Karim Houry

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Reasons for Requested Appointment

Summarize the reasons that you are requesting appointment to the board/commission.

I am interested in volunteering in an activity that supports the community I live in since March 2018. I would like to offer the skills I developed personally and professionally to the EDC whose mission and mandate are of interest to me given my background and the long-term impact its actions could have on the larger Woodstock area.

On a more personal basis, I believe this is an exciting way for me to continue getting to know people in my town/village and to help me get more familiar with its administrative and financial processes.

Finally, I believe that being an active business owner in Woodstock (co-owner of the Woodstocker B&B) would further diversify and strengthen the make-up of the current EDC membership.

Note: I attended most EDC meetings since I moved to Woodstock.

Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

Note: Please see enclosed resume pre-move to Woodstock, VT

Professional skills directly relevant to the mission of the EDC:

- Complex project portfolio management and implementation
- Financial analysis expertise
- Risk management expertise
- Decision making skills in high stress and demanding corporate environments
- Investment analysis and optimization
- Process optimization expert
- Entrepreneur and Woodstock business owner

Personal experience and hobbies relevant to the mission of the EDC:

- Licensed instrument rated pilot → Calculated risk taker
- Skier, swimmer, tennis player, soccer player → Energetic and enthusiastic
- Guitar player → Creative
- Multi-lingual (5 languages) → Non-linear thinker
- Multi-cultural background (German mother and Lebanese father, lived in the Middle East, Europe and the US) → Open minded

Previous Volunteer Experience

Summarize your previous volunteer experience.

Current:

Volunteer founding member of the Vermont Lodging Coalition and - as of last week - Secretary and board/founding member of the newly created Vermont Lodging Association

Volunteer founding member of the Woodstock Area Relief Fund

Past:

Volunteer pilot for Angel Flight North East (non-profit organization offering free life-saving air transportation to medical patients, mostly children) and served as an advisor to its Board of Directors.

Volunteer ski instructor for the Adaptive Sports Foundation (non-profit organization that provides profound and life changing experiences for children and adults with physical and cognitive disabilities and chronic illnesses through outdoor physical activity, education, support and community).

Request for Appointment to Board/Commission Agreement and Signature By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed): Karim Houry

Signature: *Karim Houry*

Date: *12/15/2020*

Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability. Thank you for completing this application form and for your interest in volunteering with us.

[REDACTED]
 [REDACTED]
 [REDACTED]
 [REDACTED]
 [REDACTED]
 [REDACTED]
 [REDACTED]

[illegible][illegible]

[illegible]

- [illegible]

[REDACTED]
 [REDACTED]
 [REDACTED]
 [REDACTED]
 [REDACTED]
 [REDACTED]

- [illegible]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Request for Appointment to Town and Village of Woodstock Public Boards, Commissions and Committees

Thank you for being willing to serve the Town and/or the Village of Woodstock. Applicants who are interested in serving on one of these boards are asked to:

- Attend at least one meeting of the relevant board/commission/committee before their interview
- Complete this application form and return it to the Nicole Nourse NNourse@townofwoodstock.org

All members appointed will be asked to commit to :

- Attend 80% of regularly scheduled meetings (unless there are extenuating circumstances)
- Follow the Open Meeting Law requirements
- Prepare for meetings by reviewing all appropriate material before each meeting
- Follow the Woodstock Conflict of Interest Policy
https://townofwoodstock.org/wp-content/uploads/2019/02/Conflict-of-Interest-Policy_2017.pdf
- Contribute to work requested outside of the regular meetings if necessary
- Abide by the roles and responsibilities of each board
- Advise the board chair, the Town Manager, Selectboard and/or Trustees immediately of their resignation

Reasons for Requested Appointment

Summarize the reasons that you are requesting appointment

I have the pleasure of working with Charlie Kimbell on the EDC's housing task force. I would like the opportunity to be more involved with the EDC, beyond my current capacity. As the EDC considers housing-related proposals, I would like to offer my perspective as a renter and someone under 25 because these decisions affect people like me most of all.

Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

I work as a senior public policy advisor at the Cicero Institute, researching and advocating for state-level policies in criminal justice, health care, housing, and education. While at Cicero, I coordinated relationships with policymakers, non-profits, and policy organizations around the country. I serve as the head of criminal justice policy. I also work with Cicero's partner organization, American Optimist Media, where I have created documentaries, educational videos, and marketing videos.

Request for Appointment to Town and Village of Woodstock Public Boards, Commissions and Committees continued

Previous Volunteer Experience

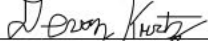
Summarize your previous volunteer experience

I have volunteered with organizations like the Sons of the American Legion and Kiwanis. I am currently being trained to work with the Hartford Restorative Justice Center.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed): Devon Kurtz

Signature: 

Date : 12/30/2020

Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with us.

Request for Appointment to Board/Commission

Board/Commission Requested: Economic Development Commission

CONTACT INFORMATION:

Name: Thomas K McCaughey



Email Address: thomas@kmcgaughey.com

Reasons for Requested Appointment

Summarize the reasons that you are requesting appointment to the EDC:

I first visited Woodstock in 1970 and fell in love with the historic New England town. I revisited frequently; however, it was only in 2013 that my dream of home ownership was fulfilled. Since then, I have become more and more interested in the Woodstock community and am excited at the opportunity to become more involved through the EDC.

Following a long career in banking, both in London and New York, I have begun to spend more time at my home on Pleasant Street and now have proper time to devote to the business of the EDC.

From attending a recent EDC meeting, reviewing the tapes of old meetings as well as discussions with Jon Spector and my neighbor Bill Corson, I sense that my global finance background is different from and should be complementary to the skills of the other board members.

With interest rates at historic lows, the opportunity to secure attractive low cost, long term financing for development is immense.

Evaluating financing alternatives is my core skill, and I should be helpful whether it is a public, federal, state, agency, local government or private financing.

Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

I have many decades of experience in all areas of domestic and international finance through my positions at Chase Manhattan Bank, Salomon Brothers, Donaldson, Lufkin & Jenrette (DLJ), Prudential Securities and ING.

Most recently I have led diverse, global teams to success despite volatile markets. Since my return from London to New York in 2011, I transformed ING's European leveraged lending business into a global one with new offices in the US (New York) and Asia (Singapore) doubling profits to over \$300 million with a cost/income ratio below 20% —one third of the bank's overall expense ratio.

In short, I have a long record of growing profitable businesses in all kinds of economic environments.

Finally, I have been an enthusiastic outdoor sportsman since my youth as an Eagle Scout. Whether it is hiking up to the Pogue or the top of Mt Tom, skiing, golf or biking, I enjoy a broad range of outdoor activities. I see enhancing the range of outdoor activities in Woodstock as a way to drive economic development.

Previous Volunteer Experience

Summarize your previous volunteer experience

President of Yale University Charities Drive—worked on fundraising all four years at Yale, leading the effort in senior year. I transformed the effort in senior year with an "About Face" effort to shift the donations from national groups such as United Way to local charities, including a local halfway house and a New Haven home for unwed mothers.

President-elect and Board Member of Puerto Rico Chamber of Commerce in the US—Group included major financial and manufacturing companies with operations in Puerto Rico. We met in both Puerto Rico and New York on issues of business and local government interest. During my tenure, we began an annual award dinner to raise money for local charities.

At ING, we escalated charitable work to an annual evaluation objective. Each of my eight global teams had group and individual

objectives. In the past two years in NY, I led efforts with "cool roofs" in the Bronx for which we repaired and coated public housing buildings with reflective paint to improve cooling efficiency, and we also had two teams working to rehabilitate Morningside Park in northern Manhattan

Agreement and Signature

By submitting this application, I affirm the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statement, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name: Thomas K McCaughey

Signature: Thomas K. McCaughey

Date: January 12, 2021

Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with us.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

01/15/21

WOODSTOCK TOWN General Ledger

Page 1 of 3

01:55 pm Current Yr Pd: 7 - Budget Status Report Staff Accountant.TOWNACCTPC2015

TOWN GENERAL FUND

Account	Budget	Actual	% of Budget
TAX REVENUE- ALL	5,640,131.00	5,020,477.35	89.01%
RENTAL INCOME	16,000.00	7,700.00	48.13%
FEES & PERMITS	19,500.00	1,250.00	6.41%
TOWN CLERK FEES	47,750.00	52,941.45	110.87%
FRONT OFFICE FEES	400.00	67.15	16.79%
PLANNING & ZONING	12,000.00	7,680.54	64.00%
INTEREST INCOME	25,000.00	3,596.69	14.39%
AMBULANCE & FIRE DEPT	915,000.00	599,649.93	65.54%
MISCELLANEOUS	522,230.00	1,237,846.55	237.03%
GRANT REVENUE	0.00	167,882.69	100.00%
MANDATORY DRAWBACK	-370,000.00	-183,332.72	49.55%
COMMUNITY CONTRIBUTIONS	0.00	0.00	0.00%
TRANSFERS IN	157,000.00	2,100.00	1.34%
BILLINGS PARK	0.00	0.00	0.00%
TOWN FOREST	7,500.00	0.00	0.00%
Total Revenues	6,992,511.00	6,917,859.63	98.93%
GRANTS/CONTRIB-TRUST FUND	2,400.00	0.00	0.00%
GRANTS/CONTRIB-GENL FUND	493,113.00	294,926.24	59.81%
CULTURE & RECREATION	455,700.00	418,107.31	91.75%
HEALTH OFFICER	7,440.00	3,498.63	47.02%
GOVERNMENT BUILDINGS	104,000.00	93,650.26	90.05%
SELECT BOARD	37,600.00	11,274.58	29.99%
EXECUTIVE	117,400.00	67,304.31	57.33%
OFFICE ADMINISTRATION	26,600.00	13,203.82	49.64%
AUDITING	15,000.00	12,260.00	81.73%
TREASURER	15,100.00	7,195.46	47.65%
ACCOUNTING	119,450.00	63,537.02	53.19%
TAX LISTING	110,800.00	66,554.40	60.07%
TAX COLLECTING	0.00	0.00	0.00%
CAPITAL RESERVE	53,500.00	53,500.00	100.00%
HIGHWAY DEPARTMENT			
TRAFFIC CONTROL	7,000.00	2,667.69	38.11%
HIGHWAY CONST&MAINT	1,226,900.00	535,492.93	43.65%
C&M-BRIDGES&STORMDRAINS	88,000.00	27,445.10	31.19%
HIGHWAY EQUIPMENT	276,780.00	145,492.87	52.57%
SIDEWALK MAINTENANCE	90,000.00	61,960.07	68.84%
STREET LIGHTS	40,000.00	16,013.18	40.03%
PARKS	6,450.00	3,292.73	51.05%
PUBLIC WORKS BUILDINGS	130,850.00	86,787.59	66.33%
CAPITAL RESERVE	67,000.00	67,000.00	100.00%
Total HIGHWAY DEPARTMENT	1,932,980.00	946,152.16	48.95%
AMBULANCE DEPARTMENT			
AMBULANCE OPERATIONS	1,101,770.00	535,171.35	48.57%
AMBULANCE VEHICLE	17,650.00	10,095.58	57.20%
AMBULANCE TRAINING	18,700.00	5,744.86	30.72%

01/15/21

WOODSTOCK TOWN General Ledger

Page 2 of 3

01:55 pm Current Yr Pd: 7 - Budget Status Report Staff Accountant.TOWNACCTPC2015
TOWN GENERAL FUND

Account	Budget	Actual	% of Budget
AMBULANCE COMMUNICATIONS	9,900.00	2,676.16	27.03%
CAPITAL RESERVE	90,500.00	90,500.00	100.00%
Total AMBULANCE DEPARTMENT	1,238,520.00	644,187.95	52.01%
FIRE DEPARTMENT			
FIREFIGHTING	156,450.00	39,880.78	25.49%
FIRE COMMUNICATIONS	7,500.00	3,523.95	46.99%
FIRE TRUCK & EQUIPMENT	93,900.00	14,022.52	14.93%
FIREFIGHTING EQUIPMENT	13,700.00	3,474.45	25.36%
WOODSTOCK STATION #2	9,350.00	2,889.40	30.90%
EMERGENCY SERVICES BLDG	31,050.00	153,341.68	493.85%
CAPITAL RESERVE	56,000.00	56,000.00	100.00%
Total FIRE DEPARTMENT	367,950.00	273,132.78	74.23%
COMMUNICATIONS			
DISPATCH SERVICES	343,600.00	190,273.59	55.38%
CAPITAL RESERVE	15,100.00	15,100.00	100.00%
Total COMMUNICATIONS	358,700.00	205,373.59	57.25%
TOWN CLERK			
BOARD OF CIVIL AUTHORITY	8,000.00	689.00	8.61%
TOWN CLERK	152,040.00	86,816.21	57.10%
CAPITAL RESERVE	3,500.00	3,500.00	100.00%
Total TOWN CLERK	163,540.00	91,005.21	55.65%
BOARDS & AGENCIES			
PLANNING & ZONING	114,800.00	58,776.52	51.20%
CAPITAL RESERVE	1,000.00	1,000.00	100.00%
Total BOARDS & AGENCIES	115,800.00	59,776.52	51.62%
TOWN CONSTABLE			
MAINTAINING CEMETERIES	9,800.00	6,231.32	63.58%
WELCOME CENTER	18,500.00	10,620.00	57.41%
LITTLE THEATER	36,850.00	21,142.44	57.37%
CAPITAL RESERVE	0.00	0.00	0.00%
INTERGOVERNMENTAL	2,000.00	2,000.00	100.00%
SELECT BOARD CONTINGENCY	33,550.00	33,528.00	99.93%
CAPITAL RESERVE SB	480,500.00	135,399.19	28.18%
CAPITAL RESERVE SPENDING	50,000.00	50,000.00	100.00%
LOSS REPAIR EXPENSE	157,000.00	237,727.05	151.42%
LITTLE THEATER REPAIR	0.00	2,770.56	100.00%
IRENE RECOVERY EXPENSE	0.00	0.00	0.00%
GRANT EXPENSE	57,350.00	5,598.21	9.76%
COMMUNITY CELEBRATIONS	0.00	59,457.83	100.00%
TRANSFERS OUT	10,000.00	0.00	0.00%
	0.00	0.00	0.00%

01/15/21

WOODSTOCK TOWN General Ledger

Page 3 of 3

01:55 pm Current Yr Pd: 7 - Budget Status Report Staff Accountant.TOWNACCTPC2015
TOWN GENERAL FUND

Account	Budget	Actual	% of Budget
TOWN FOREST	0.00	0.00	0.00%
BILLINGS PARK	0.00	1,000.00	100.00%
Total Appropriations	6,591,143.00	3,890,114.84	59.02%
Total TOWN GENERAL FUND	401,368.00	3,027,744.79	
Total All Funds	401,368.00	3,027,744.79	

Vermont Agency of Transportation
Department of Motor Vehicles
Uniform Municipal Excess Weight Permit

T/O Woodstock
(Municipality)



Fleet



Single Vehicle

Approval is hereby given for the granting of a permit under the provisions of VSA Title 23, Sec. 1400a, and any amendments thereto, covering the operations of motor vehicles over local highways and bridges with gross loads as follows:

Barrett Trucking Co., Inc.

Registrant:

Address: 16 Austin Drive Burlington Vermont 05401
Street/Road City State Zip

Contact: [REDACTED] [REDACTED]

Type of Vehicles	# of Axles	Product Carried	Max. Weight Requested	Max Weight Approved
TK	4	A	69,000	
TT	5	A	90,000	
TT	6	A	99,000	
TT	6	1 PC EQUIP	108,000	

Approved for the following highways (list may be attached):

The following restrictions apply (list may be attached):

This approval shall be effective for no more than a one-year period ending March 31, _____. If a fleet permit, this approval covers all vehicles bearing the registrants name. If the permit is to cover unmarked company trucks, please attach a list to this form giving the year, make, VIN number, maximum weight and registration number.

The holder of a permit shall be liable for any damage to highways or bridges per VSA Title 23, Sec. 1400a © and is required to furnish the municipality a valid Certificate of Insurance in the following amounts: a minimum of \$100,000/\$300,000 Personal Injury Liability Coverage and \$100,000 Property Damage Coverage.

Approved: _____

Title: _____

Date: _____



BARRTRU-01

JVANDYK

DATE (MM/DD/YYYY)

7/6/2020

CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Hickok & Boardman, Inc.
146 Shelburne Rd
Burlington, VT 05401

CONTACT NAME: Joanne VanDyk

PHONE (A/C, No, Ext): (802) 383-1622

FAX (A/C, No): (802) 658-0541

E-MAIL: jvandyk@hbinsurance.com

ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Acuity Insurance

14184

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED

Barrett Trucking Co Inc
16 Austin Drive
Burlington, VT 05401

REVISION NUMBER:

COVERAGES

CERTIFICATE NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			ZD1838	6/13/2020	6/13/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 250,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:						
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			ZD1838	6/13/2020	6/13/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB			ZD1838	6/13/2020	6/13/2021	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
	DED \$ RETENTION \$ 0						
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	ZD1838	6/13/2020	6/13/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000 Ded: \$5,000 600,000
A	<input checked="" type="checkbox"/> Motor Truck Cargo			ZD1838	6/13/2020	6/13/2021	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Excess Weight Permit

CERTIFICATE HOLDER

Town of Woodstock
31 The Green
Woodstock, VT 05091

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

WOODSTOCK

Vermont Agency of Transportation
Department of Motor Vehicles
Uniform Municipal Excess Weight Permit
FLEET

Approval is hereby given for the granting of a fleet permit under the provisions of VSA Title 23, Sec. 1400a, and any amendments thereto, covering the operations of motor vehicles over local highways and bridges with gross loads as follows:

Owner: Mountain Milk LLC

Address: 2860 Dartmouth College Hwy.
North Haverhill, NH 03274

Mailing: [REDACTED]

[REDACTED]

Type(s) of Vehicle(s)	Number of Axles	Product Carried	Max. Weight Requested	Max. Weight Approved
-----------------------	-----------------	-----------------	-----------------------	----------------------

TK	3	M	54,000	
----	---	---	--------	--

Approved for the following highways (list may be attached):

The following restrictions apply (list may be attached):

This approval shall be effective for no more than a one period ending March 31, 20 _____. This approval covers all vehicles bearing the company name. If permit is to cover unmarked company trucks, please attach a list to this form giving year and make of truck, VIN, maximum weight, and registration #.

Please mail to:
PO Box 488
Woodstock VT 05091

Or email: nnourse@townofwoodstock.org

The holder of a permit shall be liable for any damage to highways or bridges per VSA Title 23, Sec 1400a © and is required to furnish the municipality a valid Certificate of Insurance in the following amounts: a minimum of \$100,000/\$300,000 Personal Injury Liability Coverage and \$100,000 Property Damage Coverage.

Approved: _____ Title: _____
Date: _____

INSTRUCTIONS FOR APPLICANT

1. Permit is valid for up to one year expiring on March 31.
2. You must include a valid certificate of insurance in the amount of a minimum of \$100,000/\$300,000 Personal Injury Liability Coverage and \$100,000 Property Damage Coverage.
3. Please include \$5.00 for each single vehicle application, or \$10.00 for a fleet permit.
4. Single vehicle permits must be carried in the permitted truck. Fleet permits are not required to be carried in the trucks.
5. Please use the following codes:
 - a. Type of Vehicle
 - TK Truck
 - TR Tractor
 - TT Truck Tractor
 - b. Products
 - A All products
 - F Unprocessed forest products
 - M Unprocessed milk products
 - Q Unprocessed quarry products

INSTRUCTIONS FOR MUNICIPALITY

1. You may attach a copy of approved highways and/or restrictions to this form.
2. Effective July 1, 1994, a Vermont blanket permit is not required for issuance of Municipal excess weight permits.
3. Special weight limits which are higher or lower than legal limits for highways or bridges within your jurisdiction must be on file with the Vermont Department of Motor Vehicles

Please mail to:
PO Box 488
Woodstock VT 05091

Or email: nnourse@townofwoodstock.org

WOODSTOCK

Vermont Agency of Transportation
Department of Motor Vehicles
Uniform Municipal Excess Weight Permit
FLEET

Approval is hereby given for the granting of a fleet permit under the provisions of VSA Title 23, Sec. 1400a, and any amendments thereto, covering the operations of motor vehicles over local highways and bridges with gross loads as follows:

Owner: Tristan Vaughn / Grizzley Mountain Trucking LLC
Address: 148 Powerhouse Road
Groton, VT 05046
Mailing: Same as above

Contact: _____

Email: _____

Type(s) of Vehicle(s)	Number of Axles	Product Carried	Max. Weight Requested	Max. Weight Approved
TT	6	F	99,000.	
TT	6	F	99,000	

Approved for the following highways (list may be attached): _____

The following restrictions apply (list may be attached): _____

This approval shall be effective for no more than a one period ending March 31, 20____. This approval covers all vehicles bearing the company name. If permit is to cover unmarked company trucks, please attach a list to this form giving year and make of truck, VIN, maximum weight, and registration #.

Please mail to:

PO Box 488
Woodstock VT 05091

Or email: nnourse@townofwoodstock.org

The holder of a permit shall be liable for any damage to highways or bridges per VSA Title 23, Sec 1400a © and is required to furnish the municipality a valid Certificate of Insurance in the following amounts: a minimum of \$100,000/\$300,000 Personal Injury Liability Coverage and \$100,000 Property Damage Coverage.

Approved: _____ Title: _____
Date: _____

INSTRUCTIONS FOR APPLICANT

1. Permit is valid for up to one year expiring on March 31.
2. You must include a valid certificate of insurance in the amount of a minimum of \$100,000/\$300,000 Personal Injury Liability Coverage and \$100,000 Property Damage Coverage.
3. Please include \$5.00 for each single vehicle application, or \$10.00 for a fleet permit.
4. Single vehicle permits must be carried in the permitted truck. Fleet permits are not required to be carried in the trucks.
5. Please use the following codes:
 - a. Type of Vehicle
 - TK Truck
 - TR Tractor
 - TT Truck Tractor
 - b. Products
 - A All products
 - F Unprocessed forest products
 - M Unprocessed milk products
 - Q Unprocessed quarry products

INSTRUCTIONS FOR MUNICIPALITY

1. You may attach a copy of approved highways and/or restrictions to this form.
2. Effective July 1, 1994, a Vermont blanket permit is not required for issuance of Municipal excess weight permits.
3. Special weight limits which are higher or lower than legal limits for highways or bridges within your jurisdiction must be on file with the Vermont Department of Motor Vehicles

Please mail to:
PO Box 488
Woodstock VT 05091

Or email: nnourse@townofwoodstock.org



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/31/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER CASS INSURANCE INC. P.O. BOX 406 NEWPORT, VT 05855-0406		CONTACT NAME: PHONE (A/C, No, Ext): 802-334-6944 FAX (A/C, No): 802-334-6934 E-MAIL ADDRESS:	
INSURED GRIZZLY MOUNTAIN TRUCKING LLC. 148 POWER HOUSE RD. GROTON, VT 05046		INSURER(S) AFFORDING COVERAGE INSURER A: PROGRESSIVE CASUALTY INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			CA0-15-11-819-1	12/09/2020	12/09/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**TOWN OF WOODSTOCK
PO Box 488
Woodstock, VT 05091
802-457-2329

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Na Cass

© 1988-2015 ACORD CORPORATION. All rights reserved.

Nicholas Seldon <[REDACTED]>

Wed 12/30/2020 5:06 PM

Good afternoon, Mr. Kerbin:

This e-mail concerns the speed/traffic survey on College Hill Road that occurred following Suzanne's communicated desire to set a safe speed limit (25MPH) on this narrow pedestrian-laden road with blind corners and driveways.

Now that the results are in, my neighbors and I would like to reconvene with the Town for the purpose of changing the 35MPH segments of College Hill Road to a 25MPH zone.

Would you kindly add this issue to the first available agenda?

Many thanks!

Nicholas Seldon

[REDACTED]

[REDACTED]

October 16, 2020

Bill Kerbin, Town Manager
Town of Woodstock
31 The Green
Woodstock, VT05091

Subject: Town Volume and Speed Study Analysis 2020

Dear Bill:

The Two Rivers-Ottawaquechee Regional Commission completed a series of volume traffic studies on Shurtleff Rd, College Hill Rd, Eaton Pl, Rose Hill Rd, Prospect St, School St, Lincoln St, Ford St, Stanton Rd, Sawyer Rd, Senior Ln, and Cabot Rd per the Town's request. Automated traffic count recorders were used to perform this count, which included measuring traffic volume and times cars passed over the tubes. We also installed a speed counter on College Hill Rd by Shurtleff Rd intersection. Automated traffic count recorders were used to perform this count, which included measuring traffic volume, direction of travel, time of vehicle passing over the tubes, and speed. A map of the volume and speed study locations and raw data of these counts are attached. The results are summarized below. ***As a caveat prior to installing the counters, I noted that due to being summer and in conjunction with Covid-19, the typical travel behavior that may normally be present on these roads may not be reflected in the current data collected.***

Traffic Volumes

Average daily traffic in Table 1 represents the average number of vehicle trips at each location during the study period. Average weekday figures include traffic volumes during Monday through Friday. Average weekend traffic includes only Saturday and Sundays during the study period. For comparison purposes, an ADT less than 400 vehicles a day is considered a low volume road.

Table 1 – Woodstock Traffic Volume Study Summer 2020

Site No.	Location	Dates	Surface Type	Average Daily Traffic	Average Weekday Traffic	Average Weekend Traffic
1	College Hill Road (by Shurtleff)	September 9 – 22, 2020	Paved	302	624	472
2	Shurtleff Road (College Hill Intersection)	September 9 – 22, 2020	Gravel	253	527	387
3	College Hill Road (village side)	September 9 – 22, 2020	Paved	169	343	279
4	College Hill Road (by Mill Rd)	September 9 – 22, 2020	Paved	270	631	442
5	Eaton Pl	September 9 – 22, 2020	Paved	241	523	376
6	Rose Hill Road (by Cabot Funeral Home)	September 9 – 22, 2020	Paved	264	552	463
7	Prospect St	September 9 – 22, 2020	Paved	689	1,500	1,072
8	School St	Sept. 24 – Oct. 7, 2020	Paved	265	442	749
9	Lincoln St	Sept. 24 – Oct. 7, 2020	Paved	343	597	611
10	Ford St	Sept. 24 – Oct. 7, 2020	Paved	82	166	154
11	Stanton Rd	Sept. 24 – Oct. 7, 2020	Paved	68	144	118
12	Sawyer Rd	Sept. 24 – Oct. 7, 2020	Paved	201	423	304
13	Senior Lane	Sept. 24 – Oct. 7, 2020	Paved	232	481	362
14	Cabot Rd	Sept. 24 – Oct. 7, 2020	Paved	93	196	160
15	College Hill Road	Sept. 11 – Sept. 24, 2020	Paved	1,072	903	536

Traffic Speeds

Traffic speed is presented in Table 1 as the 85th percentile speed, which represents the measured speed at a specified location which 85 percent of all motorist travel. The 85th percentile speed is typically used by traffic engineers as the basis for setting the posted speed limit, although other factors – such as the

number of driveways and density of development – should also be considered.

Upon retrieval of the counter, we discovered that someone mowed over the traffic tubes, resulting in an incomplete data set for this location. This was on the side of 589 College Hill Road. Luckily the tubes were not completely ruined, but the nails that were holding them in the ground were destroyed. It is hard to tell with the data when this happened.

Table 2 – Woodstock Traffic Speed Study Fall 2020						
Site No.	Location	Dates	Surface Type	85 th Percentile		Speed Limit
				From Pavement	From Gravel	
1	College Hill Road	Sept. 11 – Sept. 24, 2020	Paved	24	26	35

The data report shows that 85% of vehicles are going at the speed limit proposed.

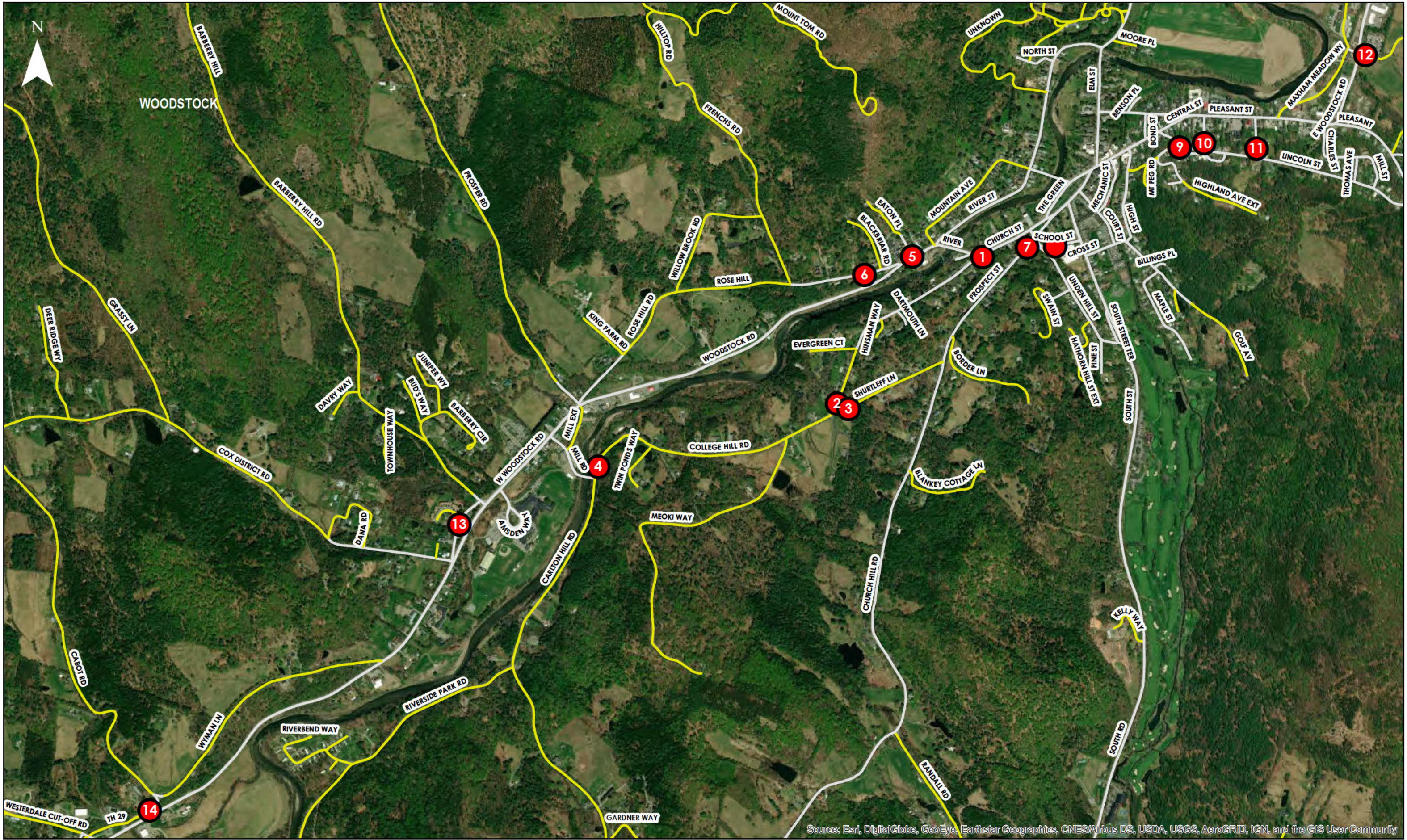
Please call me if you have any questions.

Sincerely,



Rita Seto, AICP
Senior Planner

cc: Chief Robbie Blish
Sgt. Joe Swanson
Ken Vandenburg



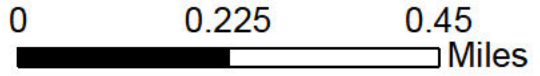
Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

Town of Woodstock
Traffic Volume Study Analysis 2020



Volume Count Locations (14)
 Sept 9, 2020 to Sept 22, 2020 (Pt1)
 Sept 25, 2020 to Oct 8, 2020 (Pt2)

— Paved Surface
 — Gravel Surface





Town of Woodstock
College Hill Speed Study Analysis 2020



Speed Count Location (1)
 Sept 10, 2020 to Sept 25, 2020

— Paved Surface
 — Gravel Surface

0 0.0375 0.075
 Miles

WARNING
TOWN OF WOODSTOCK, VERMONT
ANNUAL TOWN MEETING/INFORMATIONAL MEETINGS
February 20, February 22, and March 2, 2021

The legal voters of the Town of Woodstock, County of Windsor, State of Vermont are hereby notified and warned to meet on Zoom on February 20th at 10:00 am and/or February 22nd at 6:00 pm., for the Annual Meeting which will be in the form of an informational Zoom meeting, and on Tuesday the 2nd day of March 2021 between the hours of 7:00 am until 7:00 pm to act on the following:

The legal votes of the Town of Woodstock are further notified that voter qualifications, registration, and absentee voting relative to said meeting shall be as provided in Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated. You must be registered to vote in the Town of Woodstock in order to vote.

The legal voters of the Town of Woodstock are further notified that the informational hearings that will be held for the purpose of explaining the articles that will be voted on by Australian Ballot. No changes to the articles can be made during these meetings. Due to COVID-19, all articles will be voted on by Australian Ballot.

FEBRUARY 20th at 10:00 AM & FEBRUARY 22nd at 6:00 PM
PUBLIC INFORMATIONAL MEETING/ANNUAL MEETING
TUESDAY, MARCH 2ND, 2021: AUSTRALIAN BALLOT - 7:00 AM TO 7:00 PM

ARTICLE 1: To see if the Town will receive and act upon reports submitted by the Town officers.

ARTICLE 2: To see if the Town will vote to collect the Town General, Highway, School Taxes and State Education Taxes on real property and all other taxes levied through the Treasurer under the provisions of Title 32 VSA Chapter 133 and fix the dates of payments as November 5, 2021 and May 6, 2022.

ARTICLE 3: To see if the Town will vote to pay the Town Officers in accordance with Title 24 VSA, Section 932 as follows:

Select Board	\$1,000 per year
Town Treasurer	\$12,000 per year
Listers	\$25.76 per hour
Constable	\$25.76 per hour
Town Clerk	\$32.47 per hour
Moderator	\$100.00 each time serves

ARTICLE 4: To see if the Town will vote to authorize the Treasurer, with the approval of the Select Board to borrow money, if necessary, in anticipation of taxes for Fiscal Year 2021-2022 to defray current expense and debts of the Town and Sewer Department.

ARTICLE 5: To see if the Town will vote to appropriate the sum of **amount** which includes the specified sums of money to operate each department; and to raise by taxation the amount of **amount** which is the necessary sum to defray operating costs for FY 2021-2022.

Culture and Recreation	amount
General Government	amount
Planning and Zoning	amount
Town Highways	amount
Cemetery Maintenance	amount
Sanitation	amount
Welcome Center	amount
Ambulance Department	amount
Health Officer	amount
Fire Department	amount
Emergency Services Bldg. Maintenance	amount
Constable	amount
Communications - Dispatch	amount
Town Police	amount
Select Board Contingency	amount
Capital Reserve Spending	amount
Irene Bond	amount
Community Fireworks (4 th of July)	amount
Economic Development Commission	amount
Total	amount

ARTICLE 6: To see if the Town will vote to appropriate the sum of **amount**, which includes **amount** from user fees and **amount** from other revenues, to pay the current expenses and debt of the sewer department for FY 2021-2022.

ARTICLE 7: To see if the Town will vote to appropriate the sum of nine hundred dollars (\$900) and pay each of the Trustees three hundred dollars (\$300) for the purpose of paying the Trustees of Public Funds for services rendered and approve the expenditure from the income of the Trust Funds for that purpose.

ARTICLE 8: To see if the Town will vote to appropriate the sum of one thousand five hundred dollars (\$1,500) for the purpose of having the Public Trust Funds

audited and approve the expenditure of one thousand five hundred dollars (\$1,500) from income of the Trust Funds to pay for the Annual Audit.

ARTICLE 9: Shall the Town of Woodstock raise, appropriate, and expend the sum of one hundred fifty thousand dollars (\$150,000) for the purpose of paving the town and village roads.

ARTICLE 10: The election of Town Officers for the ensuing year as required by law including:

- Select Board (3-year term)
- Select Board (2-year term)
- Town Treasurer (1-year term)
- Moderator (1-year term)
- Lister (3-year term)
- Auditor (1-year term)
- Auditor (2-year term)
- Auditor (3-year term)
- Cemetery Commissioner (1-year term)
- Cemetery Commissioner (2-year term)
- Cemetery Commissioner (3-year term)
- Trustee of Public Funds (1-year term)
- Trustee of Public Funds (2-year term)
- Trustee of Public Funds (3-year term)
- Grand Juror (1-year term)
- First Constable (1-year term)
- Town Agent (1-year term)
- W. C. M. U. U. S. D. (3-year term)
- W. C. M. U. U. S. D. (3-year term)

ARTICLE 11: Shall the Town of Woodstock appropriate the sum of five hundred (\$500) to Green Mountain RSVP & Volunteer Center of Windsor County to develop opportunities for people age 55 and older to positively impact the quality of life in the community of Woodstock through volunteer service.

ARTICLE 12: Shall the Town appropriate the sum of three thousand two hundred forty-seven dollars (\$3,247) to help support outpatient mental health, and substance abuse services by the staff of Health Care and Rehabilitation Services, Inc. (HCRS).

ARTICLE 13: Shall the Town vote to appropriate and raise by property taxes, the sum of fifty-one thousand two hundred and fifty dollars (\$51,250) for the Norman Williams Public Library to help support the operations and maintenance of

the library. These funds are over and above the budgeted support that the Town provides to this library Fiscal Year 2020–2021.

ARTICLE 14: Shall the Town of Woodstock appropriate the sum of thirty thousand dollars (\$30,000) for the Ottauquechee Health Foundation (OHF). OHF is a nonprofit community resource that provides funding and support for individuals with limited financial means to help meet critical health and wellness needs such as medical and dental care, eyeglasses, hearing aids, dentures, prescription copayments and short-term caregiver services.

ARTICLE 15: Shall the Town of Woodstock vote to raise, appropriate and expend the sum of forty-two thousand dollars (\$42,000) for the support of Pentangle Arts to provide services to the residents and students of the Town of Woodstock.

ARTICLE 16: Shall the Town raise and appropriate the sum of one thousand five hundred dollars (\$1,500) for the support of Senior Solutions (formally Council on Aging for Southeastern Vermont) for help to support seniors and their families who are trying to remain at home and not be placed in a nursing home.

ARTICLE 17: Shall the Town appropriate the sum of three thousand dollars (\$3,000) to Southeastern Vermont Community Action (SEVCA) to assist Woodstock in responding to the emergency needs of the community and providing all available and applicable services to families and individuals in need.

ARTICLE 18: Shall the Town appropriate the sum of one thousand two hundred fifty dollars (\$1,250) to support programming of the Spectrum Teen Center. Our objective is to engage teens in healthy activities and make youth feel supported, welcomed, and included. There is no charge to attend our program.

ARTICLE 19: Shall the Town raise and appropriate the sum of one thousand four hundred sixty-six dollars (\$1,466) for the support of The Public Health Council of the Upper Valley to help continuing public health coordination for residents in the areas of Substance Misuse, Elder Care, Oral Health, Emergency Preparedness, and Healthy Living.

ARTICLE 20: Shall the Town vote to raise and appropriate from the general fund the sum of twenty-five thousand dollars (\$25,000) to help support the home health, maternal and child health, and hospice care provided in patients' homes and in community settings by the Visiting Nurse and Hospice for VT and NH.

ARTICLE 21: Shall the Town of Woodstock appropriate the sum of two thousand five hundred dollars (\$2,500) for Windsor County Mentors, for youth mentoring services provide to the children in Windsor County.

ARTICLE 22: Shall the Town raise and appropriate the sum of two thousand five hundred dollars (\$2,500) to support the mission of WISE (Women' s Information Services, Inc.) in providing free crisis intervention and support services to victims of domestic and sexual violence and stalking.

ARTICLE 23: Shall the Town of Woodstock vote to appropriate the sum of forty thousand four hundred dollars (\$40,400) as the Town' s share of service for the Woodstock Area Council on Aging to run the Thompson Senior Center. The Thompson is an important community resource - providing daily meals, medical and area transportation, and an array of health, educational and social services that assist residents to age well.

ARTICLE 24: Shall the Town raise and appropriate the sum of for the support of the Woodstock Area Job Bank to connect individuals and businesses with members of our community who are seeking work and volunteer opportunities.

ARTICLE 25: Shall the Town of Woodstock appropriate the sum of two thousand eight hundred dollars (\$2,800) for the Woodstock History Center to address and improve the energy efficiency of our building.

ARTICLE 26: Shall the Town of Woodstock vote to appropriate the sum of eight thousand dollars (\$8,000) for Woodstock WCTV8 Public Access Television to help support coverage of ongoing events within the Town of Woodstock.

Dated at Woodstock, County of Windsor, State of Vermont on this **date**.

By the Select Board members of the Town of Woodstock:

Mary Riley, Chair

Jill Davies

L.D. Sutherland

John Doten

Keri Cole

F. Charles Degener, III

Town Clerk

NOTICE TO VOTERS

Woodstock residents not on the voter checklist may register to vote at the Town Clerk's office in the Town Hall.



These Meetings will be held on Zoom



For Computer or Smart Device:

Go to zoom.us and enter these details to join the meeting

Meeting ID: 847-8240-6503

Password: 247624

You can also download the Zoom app on your smartphone



For those without a computer or smartphone you may call in

Dial this phone number: 1-646-558-8656

Enter the meeting ID followed by #: 847-8240-6503#

Then push # again to confirm you are a participant.

Enter the password followed by #: 247624#

Wait for the meeting host to let you in.

Important Information:

- Please join the meeting ten minutes prior to start, so we can give technical help if needed.
- We will ask everyone on the phone and Zoom to identify themselves, so we know who is present.
- Please raise your hand on the Participant tab to comment or ask a question.
- Press *9 to raise your hand by phone

Memo:

To: Select Board

From: Beth Fish

Date: 01/15/2021

Regarding: 05.03.31.001 Sewer Bill for 2019S

On January 11, 2021 Mr. Pacht reached out to me regarding a delinquent sewer notice that he was just seeing for the first time, as the address on the account is no longer their address or where they reside.

The history:

Mr. Pacht resides at 05.03.31 and his sewer bill for that house was paid on time.

05.03.31.001 was an apartment on the property and when the Pacht's bought the property they renovated and removed this apartment and made it a part of their house.

Please find Mr. Pacht's letter attached with the detailed information.

Recommendation:

It is my recommendation that this be abated, as the apartment doesn't exist and we haven't billed for this since 2016 until this past year.

The amount to be abated would be \$572.39.

Thank you,

Beth

TOWN/VILLAGE OF WOODSTOCK
PO BOX 488
WOODSTOCK VT 05091
802-457-3456
DELINQUENT SEWER BILL NOTICE AS OF 12/02/2020

PARCEL NUMBER : 05.03.31-001

HOME RENOVATED
PACHT MICHAEL & BARBARA
[REDACTED]

Taxes Assessed Against You

Year	Principal	Interest	Penalty	Other	Total Location
2019S	483.00	43.50	38.64	0.00	565.14 72 HAPPY VALLEY ROAD

TOTAL AMOUNT DUE 565.14

*Beth Fish
BFish@townofwoodstock.org*

Please Remit to :

DELINQUENT TAX COLLECTOR
WOODSTOCK SEWER
TOWN OF WOODSTOCK
PO BOX 488
WOODSTOCK VT 05091

Checks are to be made PAYABLE to Woodstock Sewer.

**TOWN OF WOODSTOCK
SELECT BOARD
DECEMBER 15, 2020
6:00 PM
MEETING
CONFERENCE CALL
MINUTES**

Draft minutes subject to approval.

Present: Chair Mary Riley, Jill Davies, Butch Sutherland, John Doten, Keri Cole, William Kerbin, Nikki Nourse, Bill Corson, Isabelle Chicoine, Ken Vandenburg, Ray Bourgeois, Geoff Martin, Karim Houry, Patrick Fultz, Wendy Marrinan, Sharon Giguere, Chris Higgins, Greg McKenney, Jessica Cassalcino, John Seabrook, Tyler Reynolds, Neal Leitner, Allan Stein, Beth Finlayson, Police Chief Robbie Blish, Liz Schwenk, Fire Chief David Green

A. CALL TO ORDER

1. Chair Riley called to order the Select Board meeting of December 15, 2020 at 6:00 pm.

B. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

1. Additions
 - a. Renaming ESB
 - b. Errors & Omissions from the Grand List
2. Deletions
 - a. Special Articles
 - b. Preservation Trust Easement

C. MANAGER REPORT

1. General Report

- a. Mr. Kerbin stated that the staff is finalizing the bond bank applications. Him and Mr. Sutherland met with Mr. Houry to discuss new potential revenue sources. He was investigating a grant from the Agency of Commerce and Community Development. He talked to Jon Spector. The Economic Development Commission is going to pursue this grant instead. They do not want to compete.

2. Financial Report

- a. No questions or comments

D. PERMITS

1. Overweight Truck Permit – Fleet – TRK Trucking Inc

- a. Chair Riley stated that the fee has been paid and they provided their certificate of insurance.

Motion: by Mr. Doten to approve the overweight truck permit for a fleet as submitted by TRK Trucking Inc.

Seconded: by Ms. Davies.

Discussion: none.

Vote: 5-0-0, passed.

E. OLD BUSINESS - none

F. NEW BUSINESS

1. Budget Update

- a. Mr. Kerbin stated that the budget is going along very well. This Thursday they will discuss the Sewer Department and the special articles. They have preliminary numbers to work on and go forward.

2. Cover for the Town Report

- a. Chair Riley stated that they need to have it ready by January 15th.

3. Dedication for the Town Report

- a. Chair Riley stated that they need to think of who the Town Report should be dedicated to this year.

4. Draft of Fire Inspection Ordinance

- a. Ms. Cole stated that she would prefer the Short-Term Rental to be its own entity.
- b. Chief Green stated that he and Frank Heald started this. They had contacted a lawyer and the lawyer stated they could not do that.
- c. The Select Board will have a working meeting to discuss and fix up the draft. This meeting will be held after the budget meetings are done.

5. Energy Coordinator Update

- a. Mr. Martin stated that regarding the Energy Services Performance Contracting Project they are going with EEI.

6. ESB Bid Award

- a. Chief Green stated that there were two contractors that bid very close together in amounts. They were Russel Construction and DEW. There is about a \$50,000 difference. Chief Green, Mr. Kerbin, and Chair Riley interviewed both contractors. Either low bidder will do a fine job.

Motion: by Mr. Sutherland to award the bid contract to Russel Construction Services from Rutland, VT for the construction of the Emergency Services Building for the amount of \$4,487,717.

Seconded: by Ms. Davies.

Discussion: Chief Blish stated that both companies looked like they did a good job. However, he is more comfortable with Russell Construction and he thinks they will go out of their way to save them money where they can.

Vote: 4-0-1, passed. Chair Riley for, Ms. Davies for, Mr. Sutherland for, Ms. Cole for, Mr. Doten abstained.

- b. Chief Green stated that they have 30 days to sign this agreement contract with Russell Construction. It has already been two weeks They have not technically secured funding for this project yet. They can tell the contractors not to start work until funding is secured.

- c. Chief Green stated that he would like to get permission to name the building the Philip B. Swanson Emergency Services Building.

Motion: by Ms. Davies to approve the naming of the ESB to the Philip B. Swanson Emergency Services Building.

Seconded: by Mr. Sutherland.

Discussion: none.

Vote: 5-0-0, passed.

7. Investment Advisory Committee Report

- a. Ms. Davies stated that she is a member along with four other members including Jeff Kahn, Patrick Proctor, Mark Hall, and Anne Crossman. There are two things to vote on tonight. They are recommending an increase the disbursement from this fund. The increase would be \$76,800. This is to reflect the 10.48% increase in taxes. The fund has gone up an extraordinary amount this year.

Motion: by Ms. Cole to approve the annual disbursement to be \$76,800 from the Rockefeller Endowment Fund.

Seconded: by Mr. Sutherland.

Discussion: none.

Vote: 5-0-0, passed.

Motion: by Mr. Sutherland to make a one-time withdrawal of \$200,000 from the Rockefeller Endowment Fund to be kept in an account until it is decided to be used on a specific capital expense.

Seconded: by Ms. Cole.

Discussion: Mr. Corson stated that the Rockefeller Endowment fund went from \$1.9 million to \$2.1 million because stocks have gone up. However, he feels it is a bad idea to take from principle unless there is a specific need for it.

Mr. Sutherland stated that the fund started at \$600,000. Rockefeller's intent was to help people to offset taxes.

Ms. Davies stated that the reason for taking the money now is because of where the fund is now.

Mr. Corson stated that it seems like it would be good to keep this for the long term.

Mr. Doten stated that he does not think they should take out of the principle. They should leave the funds there for the taxpayers.

Vote: 4-1-0, passed. Chair Riley for, Ms. Davies for, Mr. Sutherland for, Ms. Cole for, Mr. Doten against.

8. Loop Road Relocation Project

- a. Mr. McKenney shared a presentation (included in the minutes).
- b. Mr. Reynolds thanked the Select Board for considering this project. He is doing this for his young children and their safety.
- c. There will be a site visit on January 4, 2020 at 10:00 am.
- d. Mr. Vandenburg stated that the ditching needs to be stone lined. It needs to be six inches down from surface of the road.

~~9. Preservation Trust Easement~~

~~10. Review of Special Articles~~

11. Town Hall Rejuvenation Update

- a. Ms. Davies stated that the Town Hall Rejuvenation Committee is led by a team of volunteers. They meet every week. They have hired Black River Design. By March they will have conceptual drawings ready and prices. They will be raising money for the project from private funds as much as possible. They will be getting a geotechnical assessment for the back of the building. Contractors have been visiting. Susan Silverberg is finding an owner's representative. They will hold public meetings in March and April. A lot is happening.

12. Town Warning Discussion

- a. Ms. Nourse stated that reports are needed by January 15th for the Town Report.

b. Chair Riley stated that they need to encourage the department heads to get their reports in.

G. OTHER BUSINESS - none

H. BOARD OF SEWER COMMISSIONERS

1. Sewer Permit – 24 Elm Street – Elizabeth Schwenk

a. Chair Riley stated that this is for the Prince and Pauper restaurant to add seats. They expanded the restaurant. There are 26 employees.

Motion: by Ms. Cole to approve the sewer permit for 24 Elm Street as submitted by Elizabeth Schwenk.

Seconded: by Ms. Davies.

Discussion: none.

Vote: 5-0-0, passed.

I. CITIZEN COMMENTS – none.

J. EXECUTIVE SESSION

Motion: by Ms. Cole to enter executive session at 7:56 pm.

Seconded: by Ms. Davies.

Discussion: none.

Vote: 5-0-0, passed.

Motion: by Ms. Cole to exit executive session at 8:50 pm.

Seconded: by Ms. Davies.

Discussion: none.

Vote: 5-0-0, passed.

K. APPROVAL OF MINUTES

1. 11.17.20 Select Board Minutes

2. 12.8.20 Select Board Minutes

Motion: by Ms. Davies to approve the minutes from November 17, 2020 and December 8, 2020 as submitted.

Seconded: by Ms. Cole.

Discussion: none.

Vote: 5-0-0, passed.

L. ADJOURNMENT

Motion: by Mr. Sutherland to adjourn the meeting at 8:52 pm.

Seconded: by Ms. Cole.

Discussion: none.

Vote: 5-0-0, passed.

*Respectfully submitted,
Nikki Nourse*