

TOWN OF WOODSTOCK
SELECT BOARD SPECIAL MEETING

February 8, 2021

12:30 pm

Zoom

Minutes

Draft minutes are subject to approval.

Present: Chair Mary Riley, Jill Davies, L.D. Sutherland, Keri Cole, William Kerbin, Beth Fish, Fire Chief David Green, Zoie, Parent, Patrick Fultz

A. CALL TO ORDER

1. Chair Riley called to order the Select Board meeting of February 8, 2021 at 12:30 pm.

B. ADDITIONS TO AND DELETIONS FROM THE SCHEDULED AGENDA - none

C. NEW BUSINESS

1. Review and approval of truck bids

- a. Chair Riley stated that this is for the financing of two trucks. The staff recommendation is to purchase the trucks through Bar Harbor Bank. This is for a Wester Star and a Ford F550.

Motion: by Ms. Davies to approve the truck bids for \$10,237 annually for the Ford F550 and \$38,138 for the Western Star for 5-year terms.

Seconded: by Mr. Sutherland.

Discussion: none.

Vote: 4-0-0, passed.

2. Review and approval of bond documents

- a. Ms. Riley stated that the bond documents are for the Emergency Services Building.

Motion: by Mr. Sutherland to enter executive session to discuss legal work and civil actions at 12:34 pm.

Seconded: by Ms. Cole.

Discussion: none.

Vote: 4-0-0, passed.

Motion: by Mr. Sutherland to leave executive session at 12:47 pm.

Seconded: by Ms. Cole.

Discussion: none.

Vote: 4-0-0, passed.

Motion: by Ms. Cole to rescind the offer to Russell Construction Services.

Seconded: by Mr. Sutherland.

Discussion: none.

Vote: 4-0-0, passed.

Motion: by Ms. Cole to award the contract for the Emergency Services Building to DEW Construction Corporation.

Seconded: by Mr. Sutherland.

Discussion: none.

Vote: 4-0-0, passed.

3. Review Select Board presentations for the informational meeting

- a. Chair Riley stated that they need to make plans for Town Meeting and what each of them are going to speak about.
- b. Ms. Davies suggested they do not go through the budget line by line. They should discuss the things they have been working on. Talk about the highlights of the budget for next year and point out the major changes.
- c. Mr. Sutherland stated that what they did last year is similar to what Ms. Davies is suggesting. He thinks it went very well.
- d. Ms. Davies stated that the meetings should be around 90 minutes.
- e. Chair Riley stated that Chief Green should speak about the full-time Ambulance service and the Emergency Services Building
- f. Mr. Sutherland stated that he will give an update on the State paving project.
- g. Chair Riley stated that she can talk about Town Hall.
- h. Mr. Fultz stated that the Select Board should talk about where they want to go versus where they were. They should express their vision moving forward.
- i. Chair Riley stated that John Doten will be coming to the Town Hall for the meeting. Charlie Degener will also be there. Matt Maxham will be at the Town Hall to moderate.
- j. Ms. Fish stated that she and Nikki Nourse will be hosting the Zoom meeting and will keep track of who has questions. She has seen that in bigger meetings questions are usually done through the chat.

D. OTHER BUSINESS

1. Ms. Parent stated that she has the rates for the ESB bond. The rates are 2.1% for 20 years and 2.69% for 30 years. The Town is opting for 30 years.
2. Mr. Sutherland stated that the rate could drop more.

Motion: by Ms. Davies to approve the attached documents for the \$4.5 million bond, the ESB construction project, that we authorize the appropriate signatures for these documents and authorize the Town Manager to submit the signed documents to the Vermont Bond Bank for processing.

Seconded: Mr. Sutherland.

Discussion: none.

Vote: 4-0-0, passed.

E. CITIZEN COMMENTS - none.

F. EXECUTIVE SESSION TO DISCUSS CONTRACTS AND CIVIL ACTIONS

Motion: by Mr. Sutherland to enter executive session to discuss personnel at 1:28 pm.

Seconded: by Ms. Davies.

Discussion: none.

Vote: 4-0-0, passed.

Motion: by Mr. Sutherland to leave executive session at 1:49 pm.

Seconded: by Ms. Davies.

Discussion: none.

Vote: 4-0-0, passed.

G. ADJOURNMENT

Motion: by Ms. Davies to adjourn the meeting at 1:49 pm.

Seconded: by Ms. Cole

Discussion: none.

Vote: 4-0-0, passed.

*Respectfully submitted,
Nikki Nourse*