

**Town of Woodstock
Select Board
Reorganization Meeting
March 3, 2021
1:00 pm
Zoom
Minutes**

Draft Minutes are subject to approval

Present: Chair Mary Riley, Ray Bourgeois, John Doten, Keri Cole, Joe Swanson, William Kerbin, Nikki Nourse, Fire Chief David Green, Jon Spector, Bill Corson, Zoie Parent, Beth Finlayson, Wendy Marrinan

A. Call to order

1. Chair Riley called the Select Board Reorganization Meeting to order at 1:02 pm.

B. Additions to and deletions from the posted agenda

1. Deletions – Minutes to approve

C. Reorganization of the Board

Motion: by Mr. Doten to appoint Ms. Riley to the position of Chair on the Board.

Seconded: by Ms. Cole.

Discussion: none.

Vote: 5-0-0, passed.

Motion: by Ms. Cole to appoint Mr. Bourgeois as Vice Chair on the Board.

Seconded: by Mr. Swanson.

Discussion: none.

Vote: 5-0-0, passed.

D. Adopt newspapers of record

Motion: by Mr. Doten to adopt the Vermont Standard and the Valley News as the newspapers of record.

Seconded: by Ms. Cole.

Discussion: none.

Vote: none.

E. Permits

1. Liquor license renewals

a. 4778 South Road LLC – Kedron Valley Inn

b. Shine Associates VT LLC – Woodstock Beverage

Motion: by Ms. Cole to approve the liquor license renewals for 4778 South Road LLC and Shine Associates VT LLC.

Seconded: by Mr. Doten.

Discussion: none.

Vote: 5-0-0, passed.

2. Overweight truck permits

a. J Hutchins Inc

b. RK Mile Inc

c. Ken Reney

d. Harvey's Plumbing and Excavating LLC

e. Bethel Mills

f. Mosher Excavating Inc

Motion: by Mr. Doten to approve the overweight truck permits for J Hutchins Inc, RK Mile Inc, Ken Roney, Harvey's Plumbing and Excavating LLC, Bethel Mills, and Mosher Excavating Inc as submitted.

Seconded: by Mr. Swanson.

Discussion: none.

Vote: 5-0-0, passed

F. New business

1. Municipal appointments

a. Fire Warden

i. David Green

b. Deputy Fire Warden

i. Emo Chynoweth

c. Tree Ward

i. Don Wheeler

d. Health Officer

i. David Green

e. Inspector of Lumber

i. Fred Barr

f. Delinquent Tax Collector

i. William Kerbin

g. Truant Officer

i. Joe Swanson

h. Two Rivers Ottawaquechee Regional Commission Representative

i. Brad Prescott

i. Greater Upper Valley Solid Waste Management District Representative

i. William Kerbin

j. Design Review Board (So Woodstock)

i. Glenn Soule

k. Development Review Board

i. Kim French

l. Conservation Commission (3)

i. Byron Quinn, Barbara Gibbs, and Bethany Powers

m. Planning Commission (2)

i. Sam Segal and Sara Stadler

n. Fence Viewers (3)

i. Fred Barr, Richard Roy, and Joseph Lucot

o. Economic Development Commission (3)

i. Chair Riley stated that there are only 2 appointments because they appointed someone in January for one of the spots.

ii. The other two reappointments are Joe DiNatale and Mica Seely

p. Billings Park Commission (2)

i. Chair Riley stated that Alison Clarkson asked that the Select Board wait until April to make these appointments. They had to cancel their February

meeting and therefore have not discussed this. Chair Riley stated that they can do that. They will be appointed at the Select Board's regular April meeting.

- q. Chair Riley stated that there are some elected positions that the Select Board will have to appoint. They will look at those at the later March meeting. Last year many did not get filled due to Covid. Once they get the official return of vote from Charlie Degener, they will know which positions they need to fill.

Motion: by Ms. Cole to reappoint David Green as Fire Warden and Health Officer, Emo Chynoweth as Deputy Fire Warden, Don Wheeler as Tree Warden, Fred Barr as Inspector of Lumber and Fence Viewer, William Kerbin as Delinquent Tax Collector and Greater Upper Valley Solid Waste Management District Representative, Glenn Soule for South Woodstock Design Review Board, Kim French for the Development Review Board, Byron Quinn, Barbara Gibbs, and Bethany Powers for the Conservation Commission, Sam Segal and Sara Stadler for the Planning Commission, Richard Roy and Joseph Lucot for Fence Viewers, Joe DiNatale and Mica Seely to the Economic Development Commission, and to appoint Joseph Swanson as Truant Officer and Brad Prescott as Two Rivers Ottauquechee Regional Commission Representative.

Seconded: by Mr. Bourgeois.

Discussion: Chair Riley stated that most of these appointments rare one-year terms.

Ms. Marrinan congratulated Mr. Swanson and Mr. Bourgeois to the Select Board. She asked about the requirements for Auditors or Trustee of Public Funds.

Chair Riley stated that Mr. Degener has the requirements. Most years a person must circulate a petition to run. Some people do not want to do that or do not have the time. None of that was the case this year. Terms of office for those positions rotate. Anyone is welcome to check in to the Clerk's Office to see what positions are still available and what the requirements are.

Vote: 5-0-0, passed.

2. Resolution for weight restriction on Town Highways

- a. Chair Riley stated that this resolution is for the roads that are posted in the spring. The Select Board has a policy that they can restrict overweight truck from going on these roads while the roads are soft. They post signs at the bottom of the roads. They do this every year. The Highway Supervisor must post the policy once it is approved and signed.

Motion: by Ms. Cole to approve the resolution for Weight Restrictions on Town Highways.

Seconded: by Mr. Doten.

Discussion: none.

Vote: 5-0-0, passed.

G. Other business

- 1. Mr. Doten welcomed Mr. Swanson and Mr. Bourgeois to the Select Board.

H. Citizen Comments

- 1. Chair Riley stated that the Select Board may be adding another regular meeting to their schedule. This probably will not happen until at least May.
- 2. Ms. Marrinan stated that she thinks the website is working beautifully. She is thankful for the upcoming meeting box.

3. Mr. Kerbin stated that they will have a meeting with the Capital Budget Committee, the Trustees, and the Select Board later this month. His personal deadline to create a Capital Budget plan is July 1, 2021.

I. ~~Approval of minutes~~ – deleted.

J. **Adjournment**

Motion: by Mr. Doten to adjourn the meeting at 1:41 pm.

Seconded: by Ms. Cole.

Discussion: none.

Vote: 5-0-0, passed.

*Respectfully submitted,
Nikki Nourse*

Mary V Riley
Mary V Riley (Mar 26, 2021 10:25 EDT)

Raymond Bourgeois
Raymond Bourgeois (Mar 26, 2021 18:49 EDT)

Keri P. Cole
Keri P. Cole (Mar 27, 2021 15:47 EDT)

Joe
Joe Swanson (Mar 28, 2021 10:14 EDT)