

**Village of Woodstock  
Board of Trustees  
Meeting  
March 9, 2021  
Immediately following Informational Meeting  
Zoom  
Minutes**

**Draft minutes are subject to approval.**

**Present:** Chair Jeffrey Kahn, Seton McIlroy, Daphne Lowe, Brenda Blakeman, Bill Corson, William Kerbin, Nikki Nourse, Peggy Fraser, Jon Spector, Jennifer Falvey, Police Chief Robbie Blish, Mary Riley, Jill Davies, Todd Ulman, Greg Camp, Don Wheeler, Janet English, Alison Clarkson, Fire Chief David Green, Edgar Smith, Neil Allen, Gareth Henderson, Jack Rossi, Karen Copenhaver, William Colson, Antonia Richie, Sarah Adams, Jay Flaster, Alita Wilson, Barbara Barry

**A. Call to order**

1. Chair Kahn called to order the Trustees Meeting of March 9, 2021 at 8:09 pm.

**B. Citizen comments**

1. Ms. Richie stated that she would like the Trustees to consider a time for people to have their dogs off leash in a park so they can get adequate exercise.

**C. Additions to and deletions from the posted agenda**

1. Addition – Report from the Investment Committee

**D. Manager's Report**

**1. General Report**

- a. Mr. Kerbin stated that he met with John Muse of the USDA to discuss opportunities for grants. They are not eligible but may be eligible for loans for some capital projects. They have increased the staffing level in the Town offices.

**2. Financial Report**

- a. Chair Kahn stated that he is concerned a little about the police revenue versus the police expense. They are at 77% for expense and only 56% on the revenue side. Other than that, the budget looks good.

**E. Police Chief's Report**

1. Chief Blish stated that for grants the officers have participated in the Governor's Highway Safety DUI Occupant Protection patrols. These are the Click it or Ticket patrols. They are receiving additional funds for additional patrols to help with distracted drivers. Meter revenue for February was \$4,854.63. Park Mobile was \$1,492. Meters were \$2,740.58. Kiosks were \$621.80. For February 2020, the revenue was \$7,731.95. They are off on revenues for parking, but this is most likely still due to covid. There have been complaints regarding the Park Mobile signs around the Village. They want to be conscious of sign pollution in Woodstock. They have stickers that they are going to put on the meters and kiosks that have the Park Mobile information. They still want people to know Park

Mobile is an option. There will also be smaller signs put up near the Green and on Mechanic Street. The sticks will be less intrusive.

2. Chair Kahn stated that for Park Mobile the zones automatically show up right on the app.
3. Chief Blish stated that the Green is one whole zone. He reminded everyone that the parking ban is still in effect until April 15<sup>th</sup>. They most likely have a couple snowstorms left. He reminded everyone to clear their sidewalks after a weather event.

## **F. Permits**

### **1. Use of the Green Permits**

#### **a. Puppies and Pooches on Parade – Annual Event – Friends of the Norman Williams Public Library**

- i. Ms. Fraser stated that this is the 7<sup>th</sup> year of this event. Last year they got a permit but were unable to hold the event. They have a lot of locals and tourists who come to this event. Last year they could not have a live event because of covid. They had people participate from as far away as Poland and Australia because it was online. This is a dog show. They have different categories to compete in. They cap the number of dogs at 70. They get quite a few spectators. They got a couple of dogs adopted during the event. They have paid for the permit. They receive very generous donations from places like the Woodstock Inn. It is a lot of fun. Anyone is welcome to join. Covid is still with us but they hope it will be gone by then.

**Motion:** by Ms. Lowe to approve the Use of the Green Permit for Puppies and Pooches on Parade – Annual Event as submitted by the Friends of the Norman Williams Public Library pending all state laws are followed regarding covid and insurance is turned in prior to the event.

**Seconded:** by Mr. Corson.

**Discussion:** none.

**Vote:** 5-0-0, passed.

### **2. 2021 March for Meals – The Thompson Center**

- a. Chair Kahn stated that the Thompson Center is not using the Green, but they will be putting up banners.
- b. Mr. Kerbin stated that no other banners have been requested this month.

**Motion:** by Ms. McIlroy to approve the Use of the Green permit for 2021 March for Meals as submitted by The Thompson Center to place a banner on both ends of the Green.

**Seconded:** by Ms. Lowe.

**Discussion:** none.

**Vote:** 5-0-0, passed.

## **G. New business**

### **1. Discussion of all aspects of the new meters and kiosks**

a. Trustees think everything is good with the changes Chief Blish already mentioned in his report.

**2. Trustee email availability on the Town website**

a. Ms. McIlroy stated that she wanted to see if all the Trustees would be comfortable having email addresses on the Town website.

b. The Trustees agreed to this. Email addresses will be added to the website.

**3. Winter Village road, sidewalk, and crosswalk maintenance**

a. Chair Kahn stated that in almost 50 years being here, the last two years have been the worst in terms of snow maintenance and quickly it gets done in the Village. He hopes next year the Select Board will have the Highway Department look at their care of the Village sidewalks. He hopes the Highway Department does a better job next winter.

**4. Request from Pentangle regarding East End Park**

a. Ms. Wilson stated that she is really excited to present Pentangle's 47<sup>th</sup> year of free music concerts. They are hoping to do them on East End Park. They will comply with all regulations.

b. Chair Kahn stated that Pentangle always puts on good music.

c. Ms. Lowe agrees with offering a discount to Pentangle for these concerts.

d. Ms. Wilson stated that they have learned a lot last year about how to do concerts with covid restrictions. Hopefully, they do not have to do that this year. Worthy Kitchen is very interested in doing beer and wine for their concerts.

**H. Other business**

**1. Investment Committee Report**

a. Chair Kahn stated that the Woodstock Rockefeller Endowment Fund is 60% equities and 40% bonds. The bonds have outperformed the Bloomberg index for three of the past eight months. The fund was \$1,893,357 as of February 28<sup>th</sup>. It is down 1.7% since June 30, 2020. This is due to the one-time withdrawal of \$200,000 that was agreed upon by both boards. The capital expenditure has not been determined yet. \$69,500 was withdrawn as well. This is a yearly withdrawal. The fund has performed well.

**I. Approval of minutes**

**1. January 22, 2021 Special Meeting Minutes**

**2. February 9, 2021 Meeting Minutes**

**Motion:** by Ms. Lowe to approve the special meeting minutes of January 22<sup>nd</sup> and the meeting minutes of February 9<sup>th</sup> as submitted.

**Seconded:** by Mr. Corson.

**Discussion:** none.

**Vote:** 5-0-0, passed.

**J. Adjournment**

**Motion:** by Ms. Lowe to adjourn the meeting at 9:08 pm.

**Seconded:** by Ms. Blakeman.

**Discussion:** none.

**Vote:** 5-0-0, passed.

*Respectfully submitted,  
Nikki Nourse*