

VILLAGE OF WOODSTOCK
BOARD OF VILLAGE TRUSTEES
Informational Meeting
March 9, 2021
7:00 pm
Zoom
Agenda

- A. CALL TO ORDER
- B. GREG CAMP - READING OF WARNING
 - 1. Candidate Statements
 - 2. William Kerbin – Budget Presentation
- C. JEFFREY KAHN PRESENTATION
 - 1. Mask Ordinance
 - 2. Short-Term Rental Ordinance
 - 3. Cannabis Committee
 - 4. Overlength Trucks
- D. SETON MCILROY PRESENTATION – POLICE UNION CONTRACT
- E. BILL CORSON PRESENTATION –PARKS
- F. BRENDA BLAKEMAN PRESENTATION – PARKING METERS & KIOSKS
- G. DAPHNE LOWE PRESENTATION – ROUTE 4 PAVING PROJECT
- H. VILLAGE REPORT & VOTING INFORMATION
- I. ADJOURNMENT

Regular Trustees Meeting to Immediately Follow

- A. CALL TO ORDER
- B. CITIZEN COMMENTS
- C. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA
- D. MANAGER’S REPORT
 - 1. General Report
 - 2. Financial Report
- E. POLICE CHIEF’S REPORT
- F. PERMITS
 - 1. Use of the Green Permits

- a. Puppies and Pooches on Parade – Annual Event – Friends of the Norman Williams Public Library
- b. 2021 March for Meals – The Thompson Center

G. NEW BUSINESS

- 1. Discussion of all aspects of the new meters & kiosks
- 2. Trustee email availability on the Town website
- 3. Winter Village road, sidewalk, and crosswalk maintenance
- 4. Request from Pentangle regarding East End Park

H. OTHER BUSINESS

I. APPROVAL OF MINUTES

- 1. January 22, 2021 Special Meeting Minutes
- 2. February 9, 2021 Meeting Minutes

J. ADJOURNMENT

This Meeting will be held on Zoom

The link to join us is

<https://us02web.zoom.us/j/85879622419?pwd=Q1NZUIFKaWRPTmZURFppUGxWRU9UUT09>

or from zoom.us you can enter these details to join the meeting

Meeting ID: 858-7962-2419

Password: 412048

You can also download the Zoom app on your smartphone

For those without a computer or smartphone you may call in:

Phone number: 646 558 8656

Meeting ID: 858-7962-2419

Password: 412048

For Help on Joining Use this Link:

<https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

- Please join the meeting ten minutes prior to start, so we can give technical help if needed.
- We will ask everyone on the phone and Zoom to identify themselves, so we know who is present.
- Please raise your hand on the Participant tab to comment or ask a question.
- Press *9 to raise your hand by phone

03/05/21

WOODSTOCK TOWN General Ledger

Page 1 of 2

11:49 am Current Yr Pd: 9 - Budget Status Report Staff Accountant.TOWNACCTPC2015

VILLAGE GENERAL FUND

Account	Budget	Actual	% of Budget
REAL ESTATE TAX REVENUE	558,542.00	582,189.28	104.23%
HIGHWAY REVENUE	0.00	0.00	0.00%
FEES & PERMITS	150.00	250.00	166.67%
SHORT TERM RENTAL ENFORCE	4,700.00	75.00	1.60%
PLANNING & ZONING	8,050.00	6,230.31	77.40%
POLICE REVENUE	664,598.00	376,989.73	56.72%
INTEREST INCOME	500.00	4,612.36	922.47%
MISCELLANEOUS	47,000.00	47,762.46	101.62%
EAST END	0.00	200.00	100.00%
IRENE RECOVERY REVENUE	0.00	0.00	0.00%
GRANT REVENUE	14,000.00	6,409.99	45.79%
TRANSFERS IN	1,000.00	0.00	0.00%
COMMUNITY CONTRIBUTIONS	0.00	0.00	0.00%
Total Revenues	1,298,540.00	1,024,719.13	78.91%
SPECIAL ARTICLES			
GRANTS/CONTRIB-TRUST FUND	800.00	0.00	0.00%
GRANTS/CONTRIB-GENL FUND	25,000.00	3,250.00	13.00%
Total SPECIAL ARTICLES	25,800.00	3,250.00	12.60%
ADMINISTRATION			
TRUSTEES	94,850.00	61,868.02	65.23%
EXECUTIVE	56,050.00	36,397.20	64.94%
OFFICE ADMINISTRATION	11,150.00	6,356.12	57.01%
AUDITING	14,000.00	5,700.00	40.71%
TREASURER	1,320.00	893.13	67.66%
ACCOUNTING	43,110.00	24,770.26	57.46%
VILLAGE CLERK	400.00	0.00	0.00%
CAPITAL RESERVE	30,500.00	0.00	0.00%
Total ADMINISTRATION	251,380.00	135,984.73	54.10%
HIGHWAY DEPARTMENT			
TRAFFIC CONTROL	0.00	0.00	0.00%
HIGHWAY MAINTENANCE	0.00	0.00	0.00%
SIDEWALK MAINTENANCE	0.00	0.00	0.00%
VILLAGE PARKS	0.00	0.00	0.00%
STREET LIGHTS	0.00	0.00	0.00%
PUBLIC WORKS BUILDING	0.00	0.00	0.00%
HIGHWAY EQUIPMENT MAINT	0.00	0.00	0.00%
CAPITAL RESERVE	0.00	0.00	0.00%
Total HIGHWAY DEPARTMENT	0.00	0.00	0.00%
VILLAGE POLICE DEPT			
POLICE ADMINISTRATION	184,375.00	136,587.70	74.08%
LAW ENFORCEMENT	401,100.00	270,905.88	67.54%

03/05/21

WOODSTOCK TOWN General Ledger

Page 2 of 2

11:49 am Current Yr Pd: 9 - Budget Status Report Staff Accountant.TOWNACCTPC2015

VILLAGE GENERAL FUND

Account	Budget	Actual	% of Budget
POLICE TRAINING	8,050.00	7,508.90	93.28%
POLICE COMMUNICATIONS	76,130.00	69,281.87	91.00%
PARKING METERS	75,680.00	122,181.48	161.44%
POLICE VEHICLE	13,100.00	3,728.68	28.46%
BUILDING MAINTENANCE	9,875.00	6,582.82	66.66%
TOWN POLICE SERVICES	122,350.00	71,317.84	58.29%
CAPITAL RESERVE	3,500.00	0.00	0.00%
Total VILLAGE POLICE DEPT	894,160.00	688,095.17	76.95%
SHORT TERM RENTAL ENFORCE	4,700.00	0.00	0.00%
BOARDS & AGENCIES			
PLANNING & ZONING	100,300.00	57,137.14	56.97%
CAPITAL RESERVE	2,000.00	7.95	0.40%
Total BOARDS & AGENCIES	102,300.00	57,145.09	55.86%
VILLAGE HWY EXPENSE	45,000.00	0.00	0.00%
TRUSTEES' CONTINGENCY	0.00	0.00	0.00%
CAPITAL RESERVE SPENDING	1,000.00	3,000.00	300.00%
LOSS REPAIR EXPENSES	0.00	0.00	0.00%
IRENE RECOVERY EXPENSE	0.00	0.00	0.00%
GRANT EXPENSE	0.00	14,529.98	100.00%
TRANSFERS OUT	0.00	0.00	0.00%
Total Appropriations	1,324,340.00	902,004.97	68.11%
Total VILLAGE GENERAL FUND	-25,800.00	122,714.16	
Total All Funds	-25,800.00	122,714.16	

**Village of Woodstock
Permit for Use of the Village Green**

Application date: Feb 16 2021
Event name: Puppies and Pooches on Parade - Annual Event
Name of Non-Profit Organization: Friends of the Norman Williams Public Library
Address: 10 The Green mailing: c/o Fraser
Woodstock VT PO Box 417
Woodstock

Event Information:

Date of event: Sat. Aug. 28 2021 Time of event: 9AM - 1pm includes set-up & clean-up
Hours event will occupy the Green, including setup and clean up time: _____
Anticipated crowd size: 150

Booths/stalls:

- ☒ Yes
☐ No

If yes how many: 2

Equipment to be used on the Green: Audio HOT PLATE

Event description (clearly state the scope and nature of the event to be held):

A dog parade down the Green and dog show
in a ring. Raffle tickets and hot dogs for sale
Fundraising for the Friends of the NWPL

Traffic control plan/arrangements: N/A

Please submit a layout for the event on page 4 of this application. ✓

2/16 Please see the attached conditions and restrictions for use of the Village Green. ✓
check

H → **An application fee of \$50.00 must accompany this application, as well as a Certificate of Insurance naming the Village of Woodstock as the certificate holder.**

178 Certificate coming w/ Woodstock Insurance

The individual designated as responsible to the Village Trustees for compliance with the provisions of the Village Ordinance governing the Use of the Village Green, certification that the organization is based in Woodstock, and the restrictions/conditions on the reverse side.

Name: Peggy Fraser
Title: President of the Friends of the NWPL
Phone: 457 7078
Mailing Address: PO Box 417
Woodstock VT 05091
Email: fraserusa@gmail.com

Permission to use the Green is approved with restrictions/conditions:

1. The Village Green shall be maintained in a neat and orderly condition at all times during the date of the activity and, to the extent reasonable possible, during the setup and cleanup time for such activity.
2. Any equipment installed on the Village Green in connection with the activity shall be installed no sooner than 24 hours prior to the scheduled date of the activity and shall be removed no later than 24 hours after the scheduled date of the activity, provided however, any equipment which can be installed and removed shall be installed and removed on the day of the activity. This standard shall have separate application to any alternate date not immediately following the scheduled date.
3. No signs or equipment shall be attached to or installed upon trees or historic/memorial markers in the Village Green or upon traffic signs, parking meters, or light poles surrounding the Village Green.
4. Traffic signs and parking meters surrounding the Village Green shall not be obstructed.
5. No structures or tents shall be erected or placed within fifteen feet of the trunk of any tree in the Village Green.
6. No activity shall be carried out on or before 7:00AM or after 10:00PM without special arrangements.
7. Consideration may be given as to whether an applied for activity, if permitted, would unreasonably restrict the public access to and use of the Village Green.
8. Parking and traffic control:
 - a. All traffic control arrangements and site layouts shall be reasonably calculated to ensure the maximum safety of the public and to cause the least possible inconvenience to the public. Descriptions of arrangements for traffic control shall include the recommendations of the Village Chief of Police with respect thereto and shall clearly state any variances between actual arrangements made recommendation of the Village Chief of Police.
 - b. Participants and sponsors parking – participants and individuals involved in providing the activities must park at locations away from the Green, including North and South Park Street, Union Street, Court Street, South Street, and the Village Square.
 - c. Police officers must be furnished by and paid for by the sponsor. Please contact the Woodstock Police Department for fees and arrangements.
9. Maintenance and Damages:
 - a. All arrangements for and expenses relating to maintenance of the Village Green immediately before, during, and immediately after a permitted activity and traffic control during a permitted activity, shall be the responsibility of the permittee.
 - b. Any damage to the Village Green occurring in connection with an activity (including setup and cleanup), permitted hereunder shall be repaired at the expense of the permittee. At the option of the Board, any repair so required shall be arranged by the Board or by the permittee.

10. Applicant should check for electricity on the Green before the event. Please understand that the electricity at the information booth is paid by the Chamber of Commerce. Please call the Chamber at 457-3555.

At the option of the Board, a written indemnification agreement or some other security may be required as a condition precedent to the holding of a permitted activity hereunder the permit or any applicable law.

11. Applicant's recycling plan: applicant to describe plans for the event to collect and recycle a minimum of the following items: glass, plastic, and aluminum containers.
a. Please see the attached recycling protocol for events on the Village Green.
12. The \$50.00 application fee may be refundable if all conditions of the permit are met, including recycling requirements. It is up to the applicant to request the return of the \$50.00 fee. Such refund will be made only after the Board of Village Trustees agrees to do so.
13. Additional restrictions and conditions by the Board of Trustees are a condition of your permit: _____

I have read and understand the above restrictions and conditions and agree to any additional conditions established by the Board of Trustees.

Applicant signature: Margaret Fraser

Date: 2/16/2021

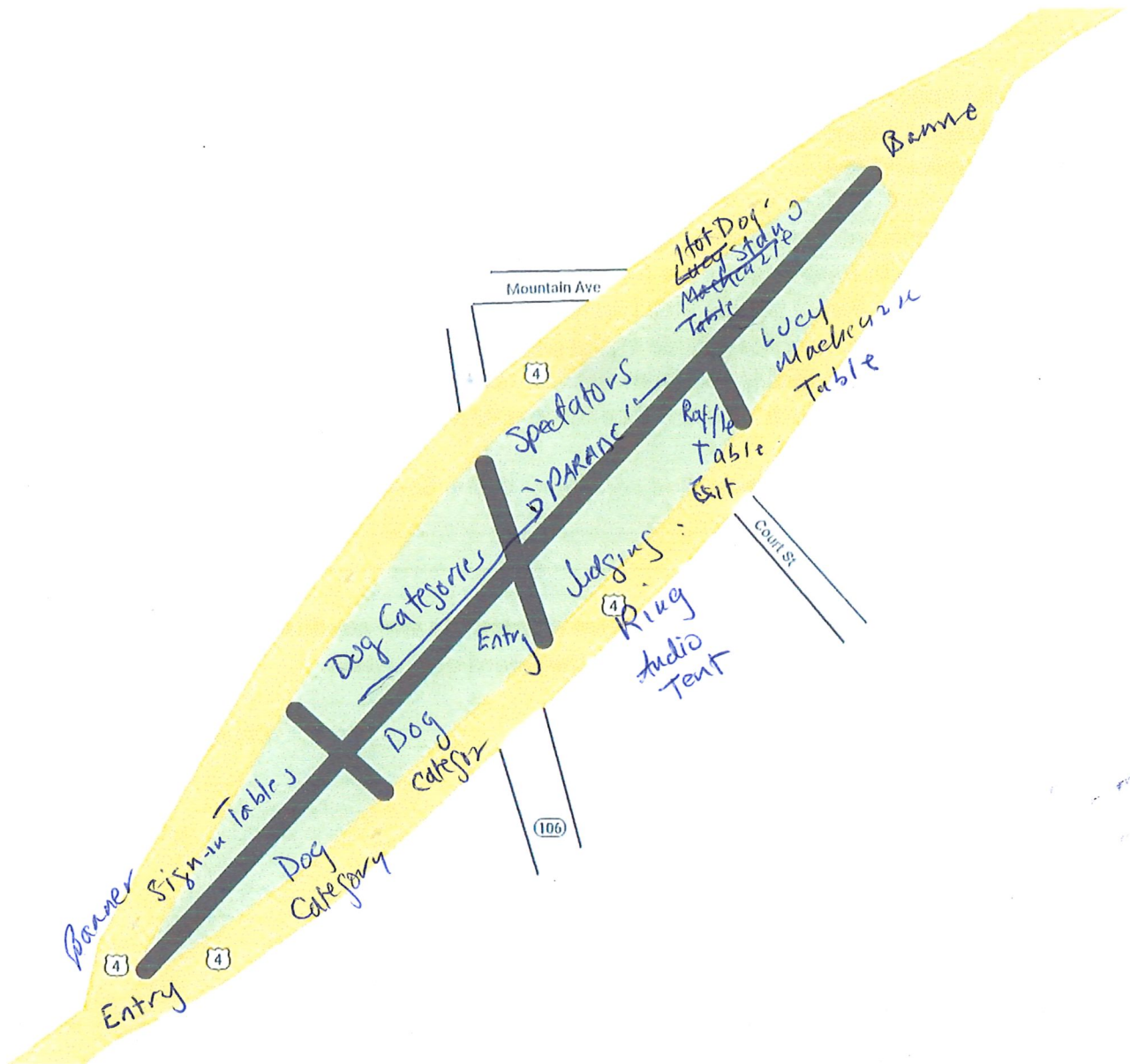
For office use only

- ☐ Approved
☐ Disapproved

Municipal Manager: _____

Date: _____

Please use this to show the layout of the event:



Village of Woodstock
Permit for Use of the Village Green

Application date: 2/22/21

Event name: 2021 March for Meals

Name of Non-Profit Organization: The Thompson Center

Address: 99 Senior Lane, Woodstock, VT
05091

Event Information:

Date of event: 3/1/21-3/31/21 Time of event: _____

Hours event will occupy the Green, including setup and clean up time: _____

Anticipated crowd size: _____

Booths/stalls:

☐ Yes

☐ No

If yes how many: _____

Equipment to be used on the Green: _____

Event description (clearly state the scope and nature of the event to be held): This is not an event on the Green but a request to hang banners during the month of March to support and bring awareness to the National Meals on Wheels initiative Nothing will take place on the Green

Traffic control plan/arrangements: _____

Please submit a layout for the event on page 4 of this application.

Please see the attached conditions and restrictions for use of the Village Green.

An application fee of \$50.00 must accompany this application, as well as a Certificate of Insurance naming the Village of Woodstock as the certificate holder.

The individual designated as responsible to the Village Trustees for compliance with the provisions of the Village Ordinance governing the Use of the Village Green, certification that the organization is based in Woodstock, and the restrictions/conditions on the reverse side.

Name: Jen Bloch

Title: Marketing

Coordinator

Phone: 802-457-3277

Mailing Address: 99 Senior Lane, Woodstock, VT 05091

Email: _____

jbloch@thompsonscenter.org

PO Box 488

nnourse@townofwoodstock.org

Woodstock VT 05091

Permission to use the Green is approved with restrictions/conditions:

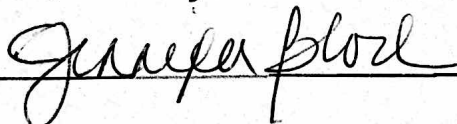
1. The Village Green shall be maintained in a neat and orderly condition at all times during the date of the activity and, to the extent reasonable possible, during the setup and cleanup time for such activity.
2. Any equipment installed on the Village Green in connection with the activity shall be installed no sooner than 24 hours prior to the scheduled date of the activity and shall be removed no later than 24 hours after the scheduled date of the activity, provided however, any equipment which can be installed and removed shall be installed and removed on the day of the activity. This standard shall have separate application to any alternate date not immediately following the scheduled date.
3. No signs or equipment shall be attached to or installed upon trees or historic/memorial markers in the Village Green or upon traffic signs, parking meters, or light poles surrounding the Village Green.
4. Traffic signs and parking meters surrounding the Village Green shall not be obstructed.
5. No structures or tents shall be erected or placed within fifteen feet of the trunk of any tree in the Village Green.
6. No activity shall be carried out on or before 7:00AM or after 10:00PM without special arrangements.
7. Consideration may be given as to whether an applied for activity, if permitted, would unreasonably restrict the public access to and use of the Village Green.
8. Parking and traffic control:
 - a. All traffic control arrangements and site layouts shall be reasonably calculated to ensure the maximum safety of the public and to cause the least possible inconvenience to the public. Descriptions of arrangements for traffic control shall include the recommendations of the Village Chief of Police with respect thereto and shall clearly state any variances between actual arrangements made recommendation of the Village Chief of Police.
 - b. Participants and sponsors parking – participants and individuals involved in providing the activities must park at locations away from the Green, including North and South Park Street, Union Street, Court Street, South Street, and the Village Square.
 - c. Police officers must be furnished by and paid for by the sponsor. Please contact the Woodstock Police Department for fees and arrangements.
9. Maintenance and Damages:
 - a. All arrangements for and expenses relating to maintenance of the Village Green immediately before, during, and immediately after a permitted activity and traffic control during a permitted activity, shall be the responsibility of the permittee.
 - b. Any damage to the Village Green occurring in connection with an activity (including setup and cleanup), permitted hereunder shall be repaired at the expense of the permittee. At the option of the Board, any repair so required shall be arranged by the Board or by the permittee.

10. Applicant should check for electricity on the Green before the event. Please understand that the electricity at the information booth is paid by the Chamber of Commerce. Please call the Chamber at 457-3555.

At the option of the Board, a written indemnification agreement or some other security may be required as a condition precedent to the holding of a permitted activity hereunder the permit or any applicable law.

11. Applicant' s recycling plan: applicant to describe plans for the event to collect and recycle a minimum of the following items: glass, plastic, and aluminum containers.
a. Please see the attached recycling protocol for events on the Village Green.
12. The \$50.00 application fee my be refundable if all conditions of the permit are met, including recycling requirements. It is up to the applicant to request the return of the \$50.00 fee. Such refund will be made only after the Board of Village Trustees agrees to do so.
13. Additional restrictions and conditions by the Board of Trustees are a condition of your permit: _____

I have read and understand the above restrictions and conditions and agree to any additional conditions established by the Board of Trustees.

Applicant signature: 

Date: 3/1/21

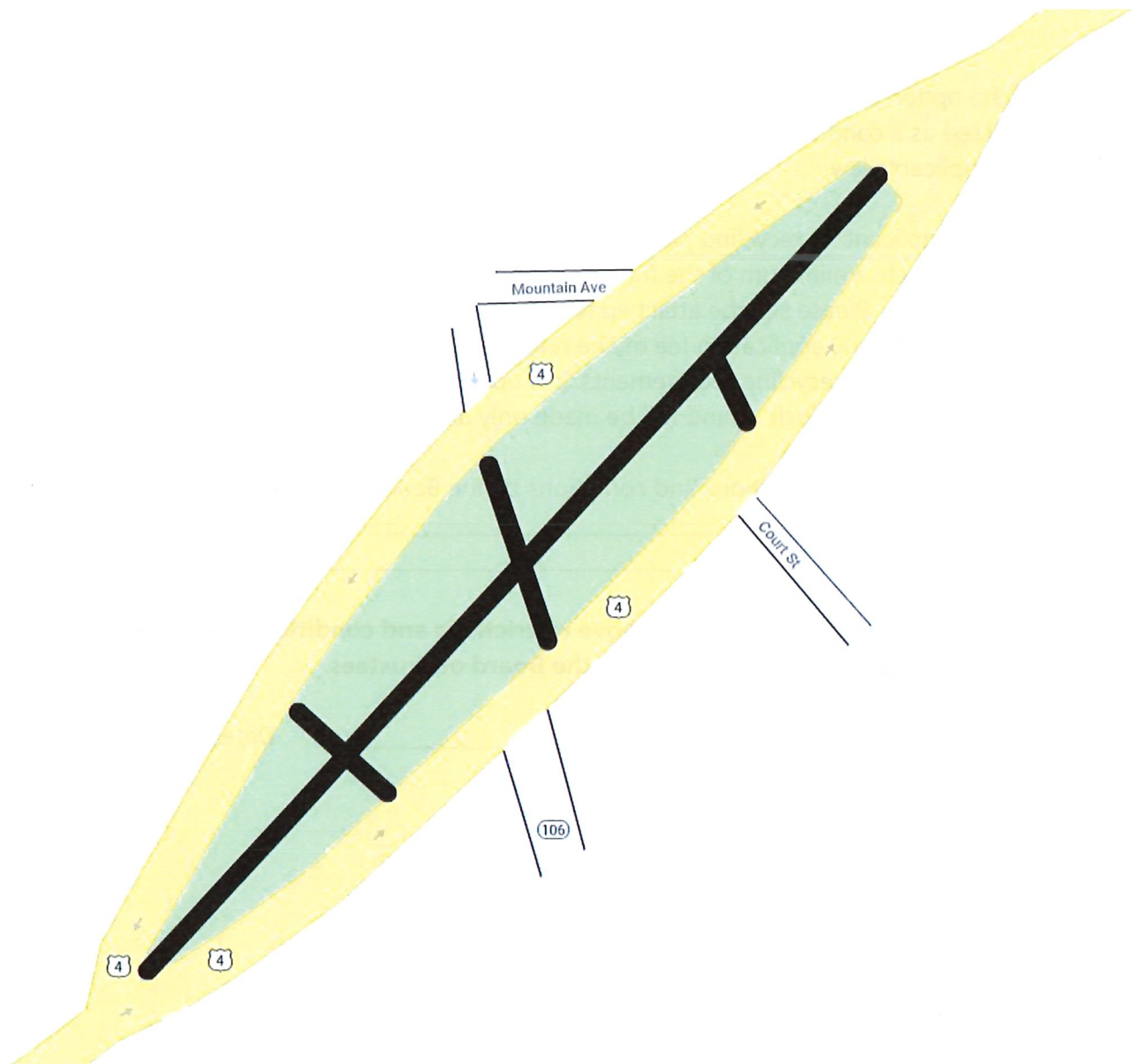
For office use only

- ☐ Approved
☐ Disapproved

Municipal Manager: _____

Date: _____

Please use this to show the layout of the event:





Town Hall Theatre
31 The Green / Woodstock, VT 05091
info@pentanglearts.org
www.pentanglearts.org
802.457.3981

March 1, 2021

Dear Woodstock Trustees:

As many of you know Pentangle Arts has presented a free summer concert series in the Village for 47 years. To attract a broader and more diverse audience we've changed up the roster for the series and at various times the location.

For the past two years we partnered with our friends at the North Chapel and presented the series and a Fall outdoor movies series on the back lawn.

While the back lawn is a lovely location, we received complaints from folks across the river, the narrow steep driveway is difficult for anyone with mobility issues, and the space is limited making it hard for folks to spread out.

This year we would like to move the seven concerts in The *Music By The River* series, and an end of summer Community Celebration, featuring Kat Wright and the Indomitable Soul Band to the East End Park. We would also like to reprise our free outdoor September movie series. We are well versed in meeting all necessary safety precautions should those remain in effect this summer.

The East End Park is a perfect setting for families to spread out, kids to run around and for everyone to appreciate and celebrate the decade of volunteerism and community resources that made the park possible. We look forward to partnering with the Town and to giving the community a delightful season of music and movies.

I've read the Guidelines for Use of the Park and am certain we can comply with all of them. I respectfully request that the Trustees consider this request and plan to review a completed application at the April Meeting.

Kind Regards,

Alita Wilson
Executive Director
Pentangle Arts

**VILLAGE OF WOODSTOCK
BOARD OF VILLAGE TRUSTEES MEETING**

January 22, 2021

9:00 am

Zoom

Minutes

Draft minutes are subject to approval.

Present: Chair Jeffrey Kahn, Seton McIlroy, Daphne Lowe, Brenda Blakeman, Bill Corson, William Kerbin, Nikki Nourse, Beth Fish, Zoie Parent, Mary Riley, Fire Chief David Green

A. CALL TO ORDER

1. Chair Kahn called to order the Trustees meeting of January 22, 2021 at 9:00 am.

B. CITIZEN COMMENTS – none.

C. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA – none.

D. NEW BUSINESS

1. FY22 Budget Discussion

a. There was a discussion regarding the budget. There were questions concerning a 3% increase to salaries. They will hold a joint meeting with the Select Board to discuss further.

E. OTHER BUSINESS – none.

F. ADJOURNMENT

Motion: by Ms. McIlroy to adjourn the meeting at 9:31 am.

Seconded: by Ms. Lowe.

Discussion: none.

Vote: 5-0-0, passed.

*Respectfully submitted,
Nikki Nourse*

**VILLAGE OF WOODSTOCK
BOARD OF VILLAGE TRUSTEES MEETING**

February 9, 2021

7:00 PM

Zoom

Minutes

Draft minutes are subject to approval.

Present: Chair Jeffrey Kahn, Seton McIlroy, Daphne Lowe, Brenda Blakeman, Bill Corson, William Kerbin, Nikki Nourse, PJ Eames, Patrick Fultz, Ray Bourgeois, Roger Logan, Karim Houry, Beth Finlayson, Isabelle Chicoine, Zoie Parent

A. CALL TO ORDER

1. Chair Kahn called to order the Trustees meeting of February 9, 2021 at 7:02 pm.

B. CITIZEN COMMENTS – none.

C. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

1. Middle Covered Bridge lights

- a. Ms. Finlayson stated that Jim Bradley from Mountain Avenue approached her and expressed interest in recreating the copper lighting that was on the bridge before it burned down. It would be no expense to the Village. He would work with an electrician to have them installed.
- b. Chair Kahn stated that these lights once existed before the fire in 1969.
- c. Mr. Kerbin stated that this probably needs to go before the Village Design Review Board.
- d. Ms. Finlayson stated that the lights would go on each end of the bridge.
- e. Chair Kahn stated that there is already electricity on the bridge.
- f. Ms. Finlayson stated that she would work with an electrician and Mr. Kerbin.
- g. Ms. McIlroy stated that they need to know how much it would cost to have the lights installed.
- h. Chair Kahn stated that he thinks they could find the means to install the lights.
- i. Ms. Finlayson stated that Mr. Bradley has lived in Woodstock a long time and remembers the lights. He is a skilled copper worker.
- j. Chair Kahn stated that he does not think installing the lights would be a lot of funds.
- k. Ms. McIlroy would like an estimate before deciding.
- l. Chair Kahn stated that they can approve the project without the financial commitment subject to the approval of the Design Review Board. He thinks they could fund them privately or through the Economic Development Commission.
- m. Mr. Corson stated that there may be a local electrician who would volunteer their time.
- n. There was a consensus of the Board of Trustees to approve the copper lights to be created subject to the approval of the Design Review Board and funding.

D. MANAGER'S REPORT

1. General Report

- a. Mr. Kerbin stated that he and Mr. Houry had a meeting last week about potential revenues and cost savings. They have two meeting dates proposed to the State for informational meetings for the State paving project. Patricia Martel is the new Accounting Assistant. Brooke Blish is the new Land Use Coordinator. They are both fitting in nicely and are assets to the team.

2. Financial Report

- a. Mr. Kerbin stated that the water chlorine tank at the wastewater main plant is leaking. They have a temp one and are ordering a new one.
- b. Chair Kahn asked about the money that comes from the Rockefeller Endowment Fund. How much is this?
 - I. Ms. Parent stated that \$10,500 is to the Village. 13.7% of the endowment goes to the Village. It is based on amount of land in the Village versus the Town. Government accounting is different. That is why it does not show up on the Village financial report.
 - II. Mr. Corson stated that they should show it in the budget for people to see it.

E. POLICE CHIEF'S REPORT

- 1. Chief Blish stated that the new meters have been installed. They are missing six posts that have been damaged and taken out by snow removal. The meter revenue for the past eight days was \$1,130.50. Kiosk revenue was \$167.50. Meter revenue was \$612.80. Park Mobile revenue was \$350.20. The new parking meters and kiosks have been pretty well received. There were some glitches with the single space meters initially. They also had an issue with a credit card getting stuck in the slot of the meter. He hopes that was just a one-time issue.

F. OLD BUSINESS

1. Event parking around the Green discussion

- a. Chair Kahn stated that traditionally with Market on the Green have not enforced parking. They need to discuss if there should be free parking for all events. They could also handle it on an event-by-event basis.
- b. Ms. Finlayson stated that for six or more years there has been free parking on the Green for events.
- c. Chair Kahn stated that they can keep free parking for the Market on the Green.
- d. Ms. McIlroy stated that she does not think they need to give people free parking. She thinks it is okay for extenuating circumstances.
- e. Mr. Fultz stated that people are going to pay anyway. He does not think the Trustees should be giving free parking on the Green.
- f. Chair Kahn stated that with Market on the Green, vendors have to park on the Green to unload.
- g. Ms. Finlayson stated that there are people who go to the Market on the Green who have financial needs.
- h. Chief Blish stated that they do not bag meters. The parking attendants do not enforce parking on the Green during the events. People still pay though.

- i. Chair Kahn stated that there will be no free parking for events except for Market on the Green.

G. NEW BUSINESS

1. Marijuana dispensaries discussion

- a. Chair Kahn stated that this is a preliminary discussion about something that is happening around the State. He does not think that they have enough information. This would be for shops to sell cannabis for recreational use.
- b. Ms. McIlroy stated that the Village has to vote to have stores sell cannabis and/or produce products that contain cannabis
- c. Chief Blish stated that stores could potentially start selling October 2022. The rules should be finalized by the State by March 2022.
- d. Ms. Eames stated that the Village has to opt in to allow the voters to vote on it. Woodstock can create their own ordinances about it.
- e. Chair Kahn stated that he likes the idea of a committee looking into this.
- f. Mr. Houry stated that a lot of research that needs to be done. He is neither for nor against. At the Federal level there is talk of decriminalizing cannabis.
- g. Ms. McIlroy stated that she will be a part of the committee. She would like Chief Blish to be a part of the committee or come to the meetings.

Motion: by Chair Kahn to create a committee to investigate all the ramifications of a public marijuana dispensary in the Village of Woodstock, with the initial member of the committee being Mr. Houry as Chair with Ms. Eames and Ms. McIlroy and other committee members to be added.

Seconded: by Ms. McIlroy.

Discussion: none.

Vote: 5-0-0, passed.

2. Village Warning review and approval

- a. Mr. Kerbin stated that the public information meeting is set for the regular Trustees meeting on March 9th. Article numbers need to be changed.
- b. Ms. Riley stated that Australian Ballot voting will be between 7:00 am to 7:00 pm.
- c. Ms. McIlroy stated that they should change the word meet to vote.
- d. Ms. Nourse shared the Village Warning and made necessary changes.

Motion: by Mr. Corson to approve the Village Warning with the added changes.

Seconded: by Ms. Lowe.

Discussion: none.

Vote: 5-0-0, passed.

e. Informational Meeting & Australian Ballot process

- I. Chair Kahn stated that in years past they broke the budget up in sections. This year they want to present the summary of the budget.
- II. Ms. Riley stated that they need to read all the articles. The Select Board is going to have some people on Zoom and some people in the conference room. Matt Maxham is their moderator. He has always been elected by Australian Ballot.

- III. Ms. McIlroy stated that she wants everyone to be able to ask their questions and comments.
- IV. Ms. Riley stated that Town Meeting is March 2nd. They start giving out the Village Reports out the next day. Otherwise, people get them mixed up with the Town Report.
- V. Ms. Nourse stated that the Village Report will also be online.
- VI. Chair Kahn stated that someone should give an update on the paving project. Ms. Lowe will talk about this. Mr. Corson will talk about East End Park regulations and fees. Ms. Blakeman will talk about the parking meters and speed signs. Chair Kahn stated that someone should talk about how Woodstock was the first in the State in Vermont to create a mask ordinance. Village Meeting is not generally a huge crowd.

H. OTHER BUSINESS – none.

I. APPROVAL OF MINUTES

1. Meeting Minutes – January 12, 2021

- a. D.I.a – change fro to for

Motion: by Mr. Corson to approve the meeting minutes of January 12, 2021 with the noted change.

Seconded: by Ms. Lowe.

Discussion: none.

Vote: 5-0-0, passed.

2. Special Meeting Minutes – January 19, 2021

Motion: by Mr. Corson to approve the special meeting minutes of January 19, 2021 as submitted.

Seconded: by Ms. Blakeman.

Discussion: none.

Vote: 5-0-0, passed.

J. ADJOURNMENT

Motion: by Mr. Corson to adjourn the meeting at 9:22 pm.

Seconded: by Ms. Blakeman.

Discussion: none.

Vote: 5-0-0, passed.

*Respectfully submitted,
Nikki Nourse*