

**Town of Woodstock  
Select Board  
Meeting  
March 29, 2021  
6:00 pm  
Minutes**

**Draft minutes are subject to approval.**

**Present:** Chair Mary Riley, Roy Bourgeois, John Doten, Keri Cole, Joe Swanson, William Kerbin, Nikki Nourse, Jill Davies, Bill Corson, Thomas McCaughey, Neil Allen, Mary MacVey, Jon Spector

**A. Call to order**

1. Chair Riley called the Select Board Meeting of March 29, 2021 to order at 6:00 pm.

**B. Additions to and deletions from the posted agenda – None**

**C. Citizen Comments – None**

**D. Permits**

**1. Overweight truck permits**

- a. J.P. Carrara & Sons Inc
- b. Dead River Company
- c. Blaktop Inc
- d. Ross Express LLC
- e. McCullough Crushing Inc
- f. Gurney Brothers Construction Inc
- g. Chase Site Services Inc

**Motion:** by Ms. Cole to approve the overweight truck permits for J.P. Carrara & Sons Inc, Dead River Company, Blaktop Inc, Ross Express LLC, McCullough Crushing Inc, Gurney Brothers Construction Inc, and Chase Site Services Inc as submitted.

**Seconded:** by Mr. Bourgeois.

**Discussion:** none.

**Vote:** 4-0-0, passed. (Mr. Doten was not on the meeting at this time)

**2. Liquor license renewals**

- a. Sherman V Allen Inc – Mac's Woodstock Market
- b. Worthy Kitchen
- c. Cumberland Farms of Vermont Inc
- d. Mon Vert Café LLC

**Motion:** by Ms. Cole to approve the liquor license renewals for Sherman V Allen Inc, Worthy Kitchen, Cumberland Farms of Vermont Inc, and Mon Vert Café LLC as submitted

**Seconded:** by Mr. Swanson.

**Discussion:** none.

**Vote:** 4-0-0, passed.

**E. New business**

## 1. Appointment of Capital Budget Committee

- a. Chair Riley stated that after the last Select Board meeting, she received some inquiries and a reminder that they did not officially move to have the committee members go from five to seven members. Mr. Kerbin has suggested that they do that. It has been three years since they have had a strong committed committee. They will be adding different segments to the plan. They will add buildings, roads, and other capital planned work.

**Motion:** by Ms. Cole to make the Capital Budget Committee a seven-member committee.

**Seconded:** by Mr. Swanson.

**Discussion:** none.

**Vote:** 4-0-0, passed.

- b. Ms. Cole stated that the guidelines for committee's state that members are required to be residents. Can they change that?
- c. Mr. Swanson stated that the reason for having the resident requirement was to have active members. However, with a larger committee he does not see that being an issue.
- d. Ms. Cole stated that they should allow part time residents who occupy their home in Woodstock at least 50% of the year.
- e. Mr. Spector stated that the wording might be that when using the secondary home, the primary user is the owner.
- f. Chair Riley suggested that second homeowners would be limited to two people on the committee.

**Motion:** by Mr. Swanson to allow the change to the committee guidelines for the Capital Budget Committee to allow up to two members to be part time residents who are the primary inhabitant of the second home in Woodstock when it is occupied and to appoint Matt Maxham, Jonathan Wilson, John Doten, Roy Bates, Roy Bourgeois, and Tom McCaughey for three year terms.

**Seconded:** by Ms. Cole.

**Discussion:** Mr. Bourgeois stated that they will have to stagger terms.

Chair stated that Ms. Davies was appointed at their last meeting. Mr. McCaughey's appointment was questioned. The other members will be Matt Maxham, Jonathan Wilson, John Doten, Roy Bates, Ray Bourgeois.

Mr. Kerbin stated that a date for the committee's first meeting has not been set yet.

**Vote:** 4-0-0, passed.

- g. Mr. Spector stated that he would like to contribute and help Mr. Kerbin and Zoie Parent on the financial reports.

## 2. Review and approval of financing for truck

- a. Chair Riley stated that when the Select Board approves the purchase of a truck it is usually well over a year before they receive that truck. This truck was ordered in June 2020.

b. Mr. Kerbin stated that he is proposing to finance the truck with Mascoma Bank. The annual payment would be \$27,236.30.

**Motion:** by Mr. Doten to approve the financing of the 2021 Freightliner truck with Mascoma Bank with the interest rate of 2.95 % and an annual payment of \$27,236.30 and to authorize the Municipal Manager to sign financing documents if the bank allows

**Seconded:** by Mr. Swanson.

**Discussion:** none.

**Vote:** 5-0-0, passed.

F. **Other business** – none

G. **Adjournment**

**Motion:** by Ms. Cole to adjourn the meeting at 6:49 pm.

**Seconded:** by Mr. Bourgeois.

**Discussion:** none.

**Vote:** 5-0-0, passed.

*Respectfully submitted,  
Nikki Nourse*