

TOWN OF WOODSTOCK
SELECT BOARD
April 20, 2021
6:00 PM
Meeting
Zoom
Agenda

- A. CALL TO ORDER
- B. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA
- C. CITIZENS COMMENTS 6:00-6:10
- D. MANAGER REPORT 6:10-6:20
 - 1. General Report
 - 2. Financial Report
- E. PERMITS 6:20-6:30
 - 1. Overweight truck permits
 - a. Borderline Trucking LLC
 - b. S.D. Ireland
 - c. Camp Precast Concrete Products Inc
 - d. Stearns Septic Service
 - e. Stacey Thomson Properties LP
 - f. Pike Industries Inc
 - g. Limlaw Chipping & Land Clearing Inc
 - h. Turks Auto Body Inc
 - i. Hutch Crane & Pump Rental Corporation
 - j. Eastern Propane & Oil
 - k. Junction Fuels
 - l. Cota & Cota Inc
 - m. Romano Trucking Inc
 - n. W.B. & R.L. Martin Inc – Martin’s Quarry
 - o. Theodore Earle – Earle & Company Concrete
 - p. Fornwalt Excavation LLC
 - q. Norman E Martin II
 - 2. Liquor license renewals
 - a. NMB LLC – Soulfully Good Café
 - b. Woodstock Pizza Chef Inc
 - c. Mandolin, Corp – Daily Catch
- F. NEW BUSINESS
 - 1. Green Mountain Horse Association trails 6:30-6:35
 - 2. Resolution to appoint representatives to the governing board of the East Central Vermont Telecommunications District 6:35-6:40

3. Town Hall Rejuvenation Update 6:40-7:30
4. Public Hearing – Town of Woodstock Comprehensive Plan – Education Chapter 7:30-8:00
5. Adoption of 2021 Local Emergency Management Plan 8:00-8:10
6. Review of Fire Ordinance 8:10-8:30
7. Approval of South Woodstock Wastewater Treatment Facility Loan Documents 8:30-8:40
8. Re-Appointment of Bill Dagger as Town Agent 8:40-8:50
9. Award of Paving Project 8:50-9:00
10. Request from Green Mountain Power to install poles on College Hill Road 9:00-9:10
11. Doten Way 9:10-9:20

G. OTHER BUSINESS

H. BOARD OF SEWER COMMISSIONERS 9:20-9:30

1. Sewer Permit – Berge – Pleasant Street

I. APPROVAL OF MINUTES 9:30-9:40

1. 3/15/21 meeting minutes
2. 3/29/21 special meeting minutes

J. ADJOURNMENT

This Meeting will be held on Zoom

The link to join us is

<https://us02web.zoom.us/j/84782406503?pwd=UXAzWnJxaEE0MzJaMlBKcHJPUjB6QT09>

or from zoom.us you can enter these details to join the meeting

Meeting ID: 847-8240-6503

Password: 247624

You can also download the Zoom app on your smartphone

For those without a computer or smartphone you may call in:

Phone number: 646 558 8656

Meeting ID: 847-8240-6503

Password: 247624

For Help on Joining Use this Link:

<https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

- Please join the meeting ten minutes prior to start, so we can give technical help if needed.
- We will ask everyone on the phone and Zoom to identify themselves, so we know who is present.
- Please raise your hand on the Participant tab to comment or ask a question.
- Press *9 to raise your hand by phone

04/15/21

WOODSTOCK TOWN General Ledger

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08:31 am Current Yr Pd: 10 - Budget Status ReporStaff Accountant.TOWNACCTPC2015

TOWN GENERAL FUND

Account	Budget	Actual	% of Budget
TAX REVENUE- ALL	5,640,131.00	5,096,226.91	90.36%
RENTAL INCOME	16,000.00	11,725.00	73.28%
FEES & PERMITS	19,500.00	7,655.00	39.26%
TOWN CLERK FEES	47,750.00	78,652.45	164.72%
FRONT OFFICE FEES	400.00	73.15	18.29%
PLANNING & ZONING	12,000.00	10,136.01	84.47%
INTEREST INCOME	25,000.00	3,597.22	14.39%
AMBULANCE & FIRE DEPT	915,000.00	866,920.37	94.75%
MISCELLANEOUS	522,230.00	1,996,058.52	382.22%
GRANT REVENUE	0.00	179,700.69	100.00%
MANDATORY DRAWBACK	-370,000.00	-310,746.25	83.99%
COMMUNITY CONTRIBUTIONS	0.00	0.00	0.00%
TRANSFERS IN	157,000.00	2,100.00	1.34%
BILLINGS PARK	0.00	0.00	0.00%
TOWN FOREST	7,500.00	7,800.00	104.00%
Total Revenues	6,992,511.00	7,949,899.07	113.69%

GRANTS/CONTRIB-TRUST FUND	2,400.00	0.00	0.00%
GRANTS/CONTRIB-GENL FUND	493,113.00	316,176.24	64.12%
CULTURE & RECREATION	455,700.00	418,107.31	91.75%
HEALTH OFFICER	7,440.00	3,498.63	47.02%
GOVERNMENT BUILDINGS	104,000.00	127,854.72	122.94%
SELECT BOARD	37,600.00	24,499.36	65.16%
EXECUTIVE	117,400.00	93,857.78	79.95%
OFFICE ADMINISTRATION	26,600.00	17,353.50	65.24%
AUDITING	15,000.00	22,460.00	149.73%
TREASURER	15,100.00	9,676.63	64.08%
ACCOUNTING	119,450.00	88,278.66	73.90%
TAX LISTING	110,800.00	94,084.59	84.91%
TAX COLLECTING	0.00	15.30	100.00%
CAPITAL RESERVE	53,500.00	53,500.00	100.00%
HIGHWAY DEPARTMENT			
TRAFFIC CONTROL	7,000.00	2,667.69	38.11%
HIGHWAY CONST&MAINT	1,226,900.00	854,910.73	69.68%
C&M-BRIDGES&STORMDRAINS	88,000.00	30,454.09	34.61%
HIGHWAY EQUIPMENT	276,780.00	393,528.60	142.18%
SIDEWALK MAINTENANCE	90,000.00	73,755.07	81.95%
STREET LIGHTS	40,000.00	28,515.12	71.29%
PARKS	6,450.00	3,292.73	51.05%
PUBLIC WORKS BUILDINGS	130,850.00	97,795.01	74.74%
CAPITAL RESERVE	67,000.00	67,000.00	100.00%
Total HIGHWAY DEPARTMENT	1,932,980.00	1,551,919.04	80.29%

AMBULANCE DEPARTMENT			
AMBULANCE OPERATIONS	1,101,770.00	764,718.02	69.41%
AMBULANCE VEHICLE	17,650.00	15,569.97	88.22%
AMBULANCE TRAINING	18,700.00	8,512.30	45.52%

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WOODSTOCK TOWN General Ledger

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08:31 am Current Yr Pd: 10 - Budget Status ReporStaff Accountant.TOWNACCTPC2015
TOWN GENERAL FUND

Account	Budget	Actual	% of Budget
AMBULANCE COMMUNICATIONS	9,900.00	3,542.31	35.78%
CAPITAL RESERVE	90,500.00	90,500.00	100.00%
Total AMBULANCE DEPARTMENT	1,238,520.00	882,842.60	71.28%
FIRE DEPARTMENT			
FIREFIGHTING	156,450.00	66,935.26	42.78%
FIRE COMMUNICATIONS	7,500.00	4,478.14	59.71%
FIRE TRUCK & EQUIPMENT	93,900.00	16,908.86	18.01%
FIREFIGHTING EQUIPMENT	13,700.00	7,309.23	53.35%
WOODSTOCK STATION #2	9,350.00	6,230.80	66.64%
EMERGENCY SERVICES BLDG	31,050.00	198,170.62	638.23%
CAPITAL RESERVE	56,000.00	58,500.00	104.46%
Total FIRE DEPARTMENT	367,950.00	358,532.91	97.44%
COMMUNICATIONS			
DISPATCH SERVICES	343,600.00	262,604.37	76.43%
CAPITAL RESERVE	15,100.00	15,100.00	100.00%
Total COMMUNICATIONS	358,700.00	277,704.37	77.42%
TOWN CLERK			
BOARD OF CIVIL AUTHORITY	8,000.00	3,551.33	44.39%
TOWN CLERK	152,040.00	120,180.02	79.05%
CAPITAL RESERVE	3,500.00	3,500.00	100.00%
Total TOWN CLERK	163,540.00	127,231.35	77.80%
BOARDS & AGENCIES			
PLANNING & ZONING	114,800.00	82,805.90	72.13%
CAPITAL RESERVE	1,000.00	1,000.00	100.00%
Total BOARDS & AGENCIES	115,800.00	83,805.90	72.37%
TOWN CONSTABLE	9,800.00	6,231.32	63.58%
MAINTAINING CEMETERIES	18,500.00	10,620.00	57.41%
WELCOME CENTER	36,850.00	30,387.30	82.46%
LITTLE THEATER	0.00	0.00	0.00%
CAPITAL RESERVE	2,000.00	2,000.00	100.00%
INTERGOVERNMENTAL	33,550.00	33,528.00	99.93%
SELECT BOARD CONTINGENCY	480,500.00	177,980.64	37.04%
CAPITAL RESERVE SB	50,000.00	50,000.00	100.00%
CAPITAL RESERVE SPENDING	157,000.00	293,234.47	186.77%
LOSS REPAIR EXPENSE	0.00	2,770.56	100.00%
LITTLE THEATER REPAIR	0.00	0.00	0.00%
IRENE RECOVERY EXPENSE	57,350.00	5,598.21	9.76%
GRANT EXPENSE	0.00	71,439.34	100.00%
COMMUNITY CELEBRATIONS	10,000.00	0.00	0.00%
TRANSFERS OUT	0.00	0.00	0.00%

04/15/21

WOODSTOCK TOWN General Ledger

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08:31 am Current Yr Pd: 10 - Budget Status ReporStaff Accountant.TOWNACCTPC2015

TOWN GENERAL FUND

Account	Budget	Actual	% of Budget
TOWN FOREST	0.00	0.00	0.00%
BILLINGS PARK	0.00	2,445.00	100.00%
Total Appropriations	6,591,143.00	5,237,633.73	79.46%
Total TOWN GENERAL FUND	401,368.00	2,712,265.34	
Total All Funds	401,368.00	2,712,265.34	

Vermont Agency of Transportation
Department of Motor Vehicles
Uniform Municipal Excess Weight Permit

RECEIVED
MAR 22 2021

Kloodstock
(Municipality)

BY:



Fleet



Single Vehicle

Approval is hereby given for the granting of a permit under the provisions of VSA Title 23, Sec. 1400a, and any amendments thereto, covering the operations of motor vehicles over local highways and bridges with gross loads as follows:

Registrant: Borderline Trucking, LLC

Address: [REDACTED]
Street/Road City State Zip

Contact: Alan Bean Phone: [REDACTED]

Type of Vehicles	# of Axles	Product Carried	Max. Weight Requested	Max Weight Approved
TT	6	A	99,000	

Approved for the following highways (list may be attached): _____

The following restrictions apply (list may be attached): _____

This approval shall be effective for no more than a one-year period ending March 31, 2020. If a fleet permit, this approval covers all vehicles bearing the registrants name. If the permit is to cover unmarked company trucks, please attach a list to this form giving the year, make, VIN number, maximum weight and registration number.

The holder of a permit shall be liable for any damage to highways or bridges per VSA Title 23, Sec. 1400a © and is **required to furnish the municipality a valid Certificate of Insurance** in the following amounts: a minimum of \$100,000/\$300,000 Personal Injury Liability Coverage and \$100,000 Property Damage Coverage.

Approved: _____ Title: _____ Date: _____

Instructions for Applicant

1. Permit is valid for up to one year, expiring on March 31.
2. Please include an administrative fee of \$5.00 for each single vehicle application, or \$10.00 for a fleet permit: *Paid 3/23/21 Check 1579*
 - a. A municipal permit fee of _____.
3. Single vehicle permits must be carried in the permitted truck. Fleet permits are not required to be carried in the trucks.
4. Please use the following codes:

Type of Vehicle		Products	
TK	Truck	A	All Products
TR	Tractor		
TT	Tractor Trailer	M	Unprocessed Milk Products

Instructions for Municipality

1. You may attach a copy of approved highways and/or restrictions to this form.
2. A Vermont blanket permit is not required for issuance of Municipal Excess weight permits.
3. Special weight limits which are higher or lower than legal limits for highways or bridges within your jurisdiction must be on file with the Vermont department of Motor Vehicles as outlined in 23 V.S.A. §1400b.

check 588413
Paid 3/23/21
Community

Vermont Agency of Transportation
Department of Motor Vehicles
Uniform Municipal Excess Weight Permit

RECEIVED
MAR 22 2021

Woodstock
(Municipality)

BY:

☒ Fleet

☐ Single Vehicle

Approval is hereby given for the granting of a permit under the provisions of VSA Title 23, Sec. 1400a, and any amendments thereto, covering the operations of motor vehicles over local highways and bridges with gross loads as follows:

Registrant: S. D. Ireland

Address: [Redacted]
Street/Road City State Zip

Contact: Lisa McGarghan Phone: [Redacted]

Type of Vehicles	# of Axles	Product Carried	Max. Weight Requested	Max Weight Approved
<u>* Please see attached list</u>				

Approved for the following highways (list may be attached):

The following restrictions apply (list may be attached):

This approval shall be effective for no more than a one-year period ending March 31, _____. If a fleet permit, this approval covers all vehicles bearing the registrants name. If the permit is to cover unmarked company trucks, please attach a list to this form giving the year, make, VIN number, maximum weight and registration number.

The holder of a permit shall be liable for any damage to highways or bridges per VSA Title 23, Sec. 1400a © and is required to furnish the municipality a valid Certificate of Insurance in the following amounts: a minimum of \$100,000/\$300,000 Personal Injury Liability Coverage and \$100,000 Property Damage Coverage.

Approved: _____ Title: _____ Date: _____

UNIT #	DESCRIPTION	IDENTIFICATION #	PRODUCT CARRIED	# AXELS	LICENSE #	REG.WT.	WEIGHT REQUESTED	# Axles
5	CONCRETE MIXER	1FVHALDEX5DU36964	CONCRETE	3	BFP707	55000	60000	3
6	CONCRETE MIXER	1FVHALAN93LK39257	CONCRETE	3	BAM872	55000	60000	3
9	CONCRETE MIXER	1M2GR2GC2LM010330	CONCRETE	3	355A934	55000	60000	3
10	CONCRETE MIXER	1M2GR2GC6KM010328	CONCRETE	3	351A631	55000	60000	3
11	MACK GU813	1M2AX13C7HM036523	CONCRETE	3	281A839	55000	60000	3
16	CONCRETE MIXER	1M2AX13C9HM036524	CONCRETE	3	A281A840	55000	60000	3
17B	CONCRETE MIXER	1FVHALDE75DN80617	CONCRETE	3	BCM657	55000	60000	3
20G	MACK	1M2P267C7RM020582	AGGREGATES	3	115A825	55000	60000	3
22G	4 AXLE DUMP TRUCK	1NKDLUOX35J080777	AGGREGATES	4	287A976	80000	80000	4
24B	CONCRETE MIXER	1HTTGAHT5YJ068865	CONCRETE	3	ATT603	55000	60000	3
24G	4 AXLE DUMP TRUCK	1M2AG11C43M006813	AGGREGATES	4	BMP610	80000	80000	4
25G	BLOCK TRUCK	1M2P267CXTM026755	PRECAST & BLOCK	3	BMP611	55000	55000	3
26G	BLOCK TRUCK	2FZXBJBB8YAH46084	PRECAST & BLOCK	3	BMP612	55000	55000	3
27G	BLOCK TRUCK	1FUJ3WDB1YLB87604	PRECAST & BLOCK	3	46D11	55000	60000	3
29G	BLOCK TRUCK	1M2P270C91M060425	PRECAST & BLOCK	3	46D12	80000	80000	5
30	SCHWING PUMPER TRUCK	1M2K189C1TM007162	CONCRETE	3	S15262	55000	60000	3
31	PUMP TRUCK	1M2AV04C7HM014665	CONCRETE	4	S16424	64000	64000	4
32	DUMP TRUCK	1M2P267C6TM029166	AGGREGATES	3	ALC115	55000	60000	3
34	PUMP TRUCK	1M2K193CITM006446	CONCRETE	3	S15263	54000	54000	3
34G	PUMP TRUCK	1M2AL02C06M002315	CONCRETE	5	48D10	68225	68225	5
39B	PUMP TRUCK	1M2K197C62M018665	CONCRETE	4	S15264	64000	69000	4
40G	MACK MIXER	1M2AG11C35M017630	CONCRETE	3	287A977	55000	60000	3
42B	CONCRETE MIXER	1FVHALDEX5DU48533	CONCRETE	3	BFP709	55000	60000	3
44	CONCRETE MIXER (3 AXLES)	1HTTGAHT1XJ003400	CONCRETE	3	AYX123	55000	60000	3
46B	CONCRETE MIXER	4V5SC2JF4YN520988	CONCRETE	3	AYX591	55000	60000	3
48	KENWORTH MIXER	1NKZL70X6GJ103351	CONCRETE	3	247A293	55000	60000	3
51	CONCRETE MIXER	4V5CK9GF03N347253	CONCRETE	3	BDC494	55000	60000	3
52G	MACK	1M2AG02C75M001956	EQUIPMENT & AGGREGATES	3	BMP629	66000	66000	3
54	FRHT	1FVXTMDB7XHA62247	AGGREGATES	4	225A764	60000	69000	4
61G	CONCRETE MIXER	1HTXLATT2YJ089404	CONCRETE	3	BMP630	55000	60000	3
62	4 AXLE DUMP TRUCK	1FVXTWEB8WH973905	AGGREGATES	4	APB955	60000	69000	4
62G	MACK	1M2AG02C95M001957	CONCRETE	3	BMP623	66000	66000	3
63G	MACK	1M2AG02C35M001954	CONCRETE	4	BMP624	66000	66000	4
65G	MACK	1M2AG02C15M001953	CONCRETE	3	BMP801	66000	66000	3
66G	VOLVO	4V5SC2UF6YN520888	CONCRETE	4	BMP802	66000	66000	4
68	4 AXLE DUMP TRUCK	1FVXTMDB5XHA62246	AGGREGATES	4	BAW676	60000	69000	4
69	4 AXLE DUMP TRUCK	4VHJCCPF3XN864578	AGGREGATES	4	BAW762	60000	69000	4
69G	MACK	1M2B209C9RM013847	AGGREGATES	4	164A286	60000	69000	4
71G	MACK	1M2B209C2RM013849	AGGREGATES	3	BMP632	60000	69000	3
72	TRACTOR	1XKDBB9X34J070744	EQUIPMENT & AGGREGATES	3	99C55	80000	80000	5
72G	MACK	1M2B209C9RM013850	AGGREGATES	4	BMP633	60000	69000	4
73G	MACK	1M2AG02C55M001955	CONCRETE	3	BMP804	66000	66000	3
74	DUMP TRUCK	2FVNFSYB7WA892593	AGGREGATES	3	BBY308	55000	60000	3
78	CONCRETE MIXER	1HTTGAHTXYJ068862	CONCRETE	3	ATT602	55000	60000	3
78G	MACK	1M2P267CXXM046512	CONCRETE	4	BMP806	66000	66000	4
80G	MACK MIXER	1M2AG11C75M017629	CONCRETE	3	287A980	55000	60000	3
81G	MACK MIXER	1M2B209C1SM017588	CONCRETE	3	BMP619	55000	60000	3
82	KW MIXER	1NKZL70X8GJ103352	CONCRETE	3	247A278	55000	60000	3
84G	DUMP TRUCK	1M2T142CXFM001596	AGGREGATES	4	BMP847	60000	69000	4
85	CONCRETE MIXER	1M2GR2GC8KM010329	CONCRETE	3	351A632	55000	50000	3
86G	DUMP TRUCK	1M29267C8XM048338	AGGREGATES	4	BMP821	60000	69000	4
87	4 AXLE DUMP TRUCK	1FVXTMDB0XHB29786	AGGREGATES	4	AWT300	60000	69000	4
87G	MACK MIXER	1M2P267CXXM048339	CONCRETE	3	287A983	55000	60000	3
88G	MACK MIXER	1M29267C4YM048340	CONCRETE	3	BMP617	55000	60000	3
89B	4 AXLE DUMP TRUCK	1FVMALCV25DU30785	AGGREGATES	4	BFP708	60000	69000	4
90	PUMP TRUCK	1M2K197C66M029073	CONCRETE	4	S15266	64000	69000	4
91G	MACK	1M2AG02C25M001959	CONCRETE	4	BMP808	66000	66000	4
92	KW MIXER	1NKZL70XXGJ103353	CONCRETE	3	247A279	55000	60000	3
94G	MACK	1M2AG02C05M001958	CONCRETE	3	BMP618	66000	66000	3
105	4 AXLE DUMP TRUCK	1FVHALCV77DX38488	AGGREGATES	4	BHM257	60000	69000	4
106	4 AXLE DUMP TRUCK	1FVHALCV27DX38429	AGGREGATES	4	BHM258	60000	69000	4
107	KENWORTH TRACTOR	1XKWDB9XO1J882250	EQUIPMENT & AGGREGATES	3	67C98	80000	80000	5
133	INTL 7600 DUMP	1HTWYAXT74J018958	AGGREGATES	4	BDM307	60000	69000	4
139	INTL 7600 DUMP	1HTWYAXT74J018961	AGGREGATES	4	BDX585	60000	69000	4
140	INTL 7600 DUMP	1HTWYAXT94J018959	AGGREGATES	4	BDX584	60000	69000	4
141	INTL 7600 DUMP	1HTWYAXT14J018955	AGGREGATES	4	BEG171	60000	69000	4
151	KENWORTH TRACTOR	1XKWDB0X85J083027	EQUIPMENT & AGGREGATES	3	96C34	80000	80000	5
174	FRHT DUMP	1FVHALCVX7DZ31136	AGGREGATES	4	BLY390	60000	69000	4
177	FRHT DUMP	1FVMALCV39DAE5739	AGGREGATES	4	BLB682	60000	69000	4
178	FRHT DUMP	1FVMALCVX9DAE5740	AGGREGATES	4	BLB698	60000	69000	4
220G	MACK DUMP TRUCK	1M2AG11CX5M029242	AGGREGATES	4	47D83	80000	80000	5
295	FRHT	1FUJGNBG0CDBF4414	EQUIPMENT & AGGREGATES	3	51D24	80000	80000	5
296	FRHT	1FUJGNBG2CDBF4415	EQUIPMENT & AGGREGATES	3	51D25	80000	80000	5
329	KEN	1NKDX4TXDJ343913	FORMS	4	S14719	60000	60000	3
378	KW	1NKDX4TX4EJ414508	PRECAST & BLOCK	3	70D42	80000	80000	5

UNIT #	DESCRIPTION	IDENTIFICATION #	PRODUCT CARRIED	# AXELS	LICENSE	REG.WT.	REQUESTED	Axles
419	KW	1XKDD40XFJ460770	EQUIPMENT & AGGREGATES	3	76D63	80000	80000	5
421	KW	1NKZL70XXFJ452964	CONCRETE	3	233A957	55000	60000	3
422	KW	1NKZL70XIFJ452965	CONCRETE	3	233A958	55000	60000	3
423	KW	1NKZL70X3FJ452966	CONCRETE	3	233A959	55000	60000	3
439	KW	1NKZLP0XYFJ465137	FORMS	4	226A873	55000	60000	4
500	KW T880	1XKZD40X0GJ494398	EQUIPMENT & AGGREGATES	4	89D92	80000	99000	6
520	WESTERN STAR DUMP TRUCK	5KKMAVDVXJLP9499	AGGREGATES	4	294A738	60000	69000	4
521	WESTERN STAR DUMP TRUCK	5KKMAVDV2JLP9500	AGGREGATES	4	294A739	60000	69000	4
522	WESTERN STAR DUMP TRUCK	5KKMAVDV8JLP9498	AGGREGATES	4	294A737	60000	69000	4
523	WESTERN STAR DUMP TRUCK	5KKMAVDV6JLP9497	AGGREGATES	4	294A736	60000	69000	4
529	WESTERN STAR DUMP TRUCK	5KKMAVDV4JLP9501	AGGREGATES	4	294A745	60000	69000	4
538	PETERBUILT 567 TRACTOR	1XPDP0X2JD467937	EQUIPMENT & AGGREGATES	3	91D66	80000	90000	6
545	MACK TRACTOR	1M1AN07Y1JM028143	EQUIPMENT & AGGREGATES	3	91D90	80000	99000	6
563	WESTERN STAR DUMP TRUCK	5KKMAVDV9PKPD9567	AGGREGATES	4	309A798	60000	69000	4
564	WESTERN STAR DUMP TRUCK	5KKMAVDV5PKPD9565	AGGREGATES	4	319A600	60000	69000	4
565	WESTERN STAR DUMP TRUCK	5KKMAVDV7PKPD9566	AGGREGATES	4	319A799	60000	69000	4
566	WESTERN STAR DUMP TRUCK	5KKMAVDV2PKPD9569	AGGREGATES	4	319A601	60000	69000	4
567	WESTERN STAR DUMP TRUCK	5KKMAVDV0PKPD9568	AGGREGATES	4	309A797	60000	69000	4
568	WESTERN STAR DUMP TRUCK	5KKMAVDV5PKPD9548	AGGREGATES	4	319A602	60000	69000	4
577	MACK MIXER	1M2AX13CJ4M041331	CONCRETE	3	318A486	60000	60000	3
578	MACK MIXER	1M2AX13C6JM041332	CONCRETE	3	318A793	60000	60000	3
579	MACK MIXER	1M2AX13CXJM041334	CONCRETE	3	318A963	55000	60000	3
583	PETERBUILT 567 TRACTOR	1XPDP40X2KD601555	EQUIPMENT & AGGREGATES	3	96D98	80000	80000	5
616	PETERBUILT 365	1NP5L70X4KD626936	PRECAST & BLOCK	4	14E50	80000	99000	6
625	2020 MACK GR64F DUMP	1M2GR4GC1LM019144	AGGREGATES	4	380A122	60000	69000	4
626	2020 MACK GR64F DUMP	1M2GR4GC3LM019145	AGGREGATES	4	380A123	60000	69000	4
643	2021 KENWORTH T800	3WKDD40X2MF434066	EQUIPMENT & AGGREGATES	3	1.70E+38	80000	99000	3
P18	TRUCK TRACTOR	1M2AA13Y9PW023059	EQUIPMENT & AGGREGATES	3	17D60	80000	80000	5
P8	KENWORTH DUMP	1NKDLB0X56J105409	AGGREGATES	3	BFD833	55000	60000	3

Paid 3/23/21
check 43090

TOWN OF WOODSTOCK

31 THE GREEN
WOODSTOCK, VT 05091

Vermont Agency of Transportation
Department of Motor Vehicles
Uniform Municipal Excess Weight Permit

FLEET

Approval is hereby given for the granting of a permit under the provisions of VSA Title 23, Sec. 1400a, and any amendments thereto, covering the operations of motor vehicles over local highways and bridges with gross loads as follows:

Owner: Camp Precast Concrete Products, Inc.

Address: [REDACTED]

Contact: RICK GILLIS Phone: [REDACTED]

<u>Type of Vehicle</u>	<u># of Axles</u>	<u>Product Carried</u>	<u>Max. Weight Requested</u>	<u>Max Weight Approved *</u>
<u>(4)TK</u>	<u>4</u>	<u>A</u>	<u>69,000</u>	<u> </u>
<u>(3)TT</u>	<u>3+2</u>	<u>A</u>	<u>90,000</u>	<u> </u>
<u>(4)TT</u>	<u>4+2</u>	<u>A</u>	<u>99,000</u>	<u> </u>
<u>(3) TT</u>	<u>3+3</u>	<u>A</u>	<u>99,000</u>	<u> </u>

*Approved for the following highways only: _____

The following restrictions apply: _____

This approval shall be effective for no more than a one-year period ending March 31, 20 .
This approval covers all vehicles bearing the company name. If permit is to cover unmarked company trucks, please attach a list of this form giving year and make of truck, VIN#, maximum weight and registration #.

The holder of permit shall be liable for any damage to highways or bridges per VSA Title 23, Sec. 1400a© and is **required to furnish the municipality a valid Certificate of Insurance** in the following amounts: a minimum of \$100,000/\$300,000 Personal Liability Coverage and \$100,000 Property Damage Coverage.

Approved: _____ Title: _____ Date: _____
(Town Duly Authorized Agent)

Note: Effective July 1, 1994, a Vermont State permit is not required to operate on local highways and bridges.

Paid 3/23/21
check 18446
Mascoma

WOODSTOCK

Vermont Agency of Transportation
Department of Motor Vehicles
Uniform Municipal Excess Weight Permit
FLEET

RECEIVED
MAR 22 2021

BY:

Approval is hereby given for the granting of a fleet permit under the provisions of VSA Title 23, Sec. 1400a, and any amendments thereto, covering the operations of motor vehicles over local highways and bridges with gross loads as follows:

Owner: Stearns Septic Service

Address: [REDACTED]

Contact: Brian Stearns Phone# [REDACTED]

Email: [REDACTED]

Type(s) OF Vehicle(s)	# OF Axles	Product Carried	Max. Weight Requested	Max. Weight Approved
(2) TK	2	A. Septic	40,000	
(3) TK	3	A. Septic	60,000	
(1) TT	5	A. Septic	80,000	

Approved for the following highways (list may be attached): _____

The following restrictions apply (list may be attached): _____

This approval shall be effective for no more than a one period ending March, 31, 20____. This approval covers all vehicles bearing the company name. If permit is to cover unmarked company trucks, please attach a list to this form giving year and make of truck, VIN#, maximum weight and registration #.

The holder of a permit shall be liable for any damage to highways or bridges per VSA Title 23, Sec 1400a (c) and is required to furnish the municipality a valid Certificate of Insurance in the following amounts: a minimum of \$100,000/\$300,000 Personal Injury Liability Coverage and \$100,000 Property Damage Coverage.

Approved: _____ Title _____ Date _____
(Duly authorized agent)

Paid 3/23/21
Check 15923

Vermont Agency of Transportation
Department of Motor Vehicles
Uniform Municipal Excess Weight Permit

Town of
WOODSTOCK

(Municipality)



Fleet



Single Vehicle

Approval is hereby given for the granting of a permit under the provisions of VSA Title 23, Sec. 1400a, and any amendments thereto, covering the operations of motor vehicles over local highways and bridges with gross loads as follows:

Registrant: Stacey Thomson Properties, LP

Address: [REDACTED]
Street/Road City State Zip

Contact: Stacey Thomson Phone: [REDACTED]

Type of Vehicles	# of Axles	Product Carried	Max. Weight Requested	Max Weight Approved
Dump Truck	4	Aggregates	80,000	
Log Truck	4	Timber	100,000	
Tractor	3	Timber/EQUIP	100,000	
Bucket Truck	3	N/A	60,000	

Approved for the following highways (list may be attached):

The following restrictions apply (list may be attached):

This approval shall be effective for no more than a one-year period ending March 31, 2022. If a fleet permit, this approval covers all vehicles bearing the registrants name. If the permit is to cover unmarked company trucks, please attach a list to this form giving the year, make, VIN number, maximum weight and registration number.

The holder of a permit shall be liable for any damage to highways or bridges per VSA Title 23, Sec. 1400a © and is required to furnish the municipality a valid Certificate of Insurance in the following amounts: a minimum of \$100,000/\$300,000 Personal Injury Liability Coverage and \$100,000 Property Damage Coverage.

Approved: _____

Title: _____

Date: _____

WOODSTOCK

Vermont Agency of Transportation
Department of Motor Vehicles
Uniform Municipal Excess Weight Permit
FLEET

Approval is hereby given for the granting of a fleet permit under the provisions of VSA Title 23, Sec. 1400a, and any amendments thereto, covering the operations of motor vehicles over local highways and bridges with gross loads as follows:

Owner: Pike Industries, Inc

Address: [REDACTED]

Mailing: SAME

Contact: Judy Beck Phone#: [REDACTED]

Email: [REDACTED]

Type(s) of Vehicle(s)	Number of Axles	Product Carried	Max. Weight Requested	Max. Weight Approved
TK	3	A	60,000 lbs	
TK	4	A	69,000 lbs	
TT	6	A	99,000 lbs	
TT	6-8	A	108,000 lbs	

Approved for the following highways (list may be attached): _____

The following restrictions apply (list may be attached): _____

This approval shall be effective for no more than a one period ending March 31, 20 2022. This approval covers all vehicles bearing the company name. If permit is to cover unmarked company trucks, please attach a list to this form giving year and make of truck, VIN, maximum weight, and registration #.

Please mail to:
PO Box 488
Woodstock VT 05091

Or email: nnourse@townofwoodstock.org

The holder of a permit shall be liable for any damage to highways or bridges per VSA Title 23, Sec 1400a © and is required to furnish the municipality a valid Certificate of Insurance in the following amounts: a minimum of \$100,000/\$300,000 Personal Injury Liability Coverage and \$100,000 Property Damage Coverage.

Approved: _____ Title: _____
Date: _____

INSTRUCTIONS FOR APPLICANT

1. Permit is valid for up to one year expiring on March 31.
2. You must include a valid certificate of insurance in the amount of a minimum of \$100,000/\$300,000 Personal Injury Liability Coverage and \$100,000 Property Damage Coverage.
3. Please include \$5.00 for each single vehicle application, or \$10.00 for a fleet permit. *check 1167200 Paid 3/26/21*
4. Single vehicle permits must be carried in the permitted truck. Fleet permits are not required to be carried in the trucks.
5. Please use the following codes:
 - a. Type of Vehicle
 - TK Truck
 - TR Tractor
 - TT Truck Tractor
 - b. Products
 - A All products
 - F Unprocessed forest products
 - M Unprocessed milk products
 - Q Unprocessed quarry products

INSTRUCTIONS FOR MUNICIPALITY

1. You may attach a copy of approved highways and/or restrictions to this form.
2. Effective July 1, 1994, a Vermont blanket permit is not required for issuance of Municipal excess weight permits.
3. Special weight limits which are higher or lower than legal limits for highways or bridges within your jurisdiction must be on file with the Vermont Department of Motor Vehicles

Please mail to:
PO Box 488
Woodstock VT 05091

Or email: nnourse@townofwoodstock.org

Company: 20 - Pike Industries, Inc.Shop(s): 1211,1212 Category(ies): Various Selected Department(s): Various Selected Job(s): All Selected Equipment: All Selected
Ownership Status: Owned Status: Active Production Use: Auction,Fleet,Reserve,Transfer Machine Health: 100,200,300,400,500 Reporting Group: 1 - Region 1
NH,2 - Region 2 ME,3 - Region 3 VT,4 - Region 4 MA/RI,99 - Region 99 Corporate Reporting Sub Group: Various Selected

Equipment	Description	Year	Make	Model	VIN Number	Category	Shop	A/I	Fuel	RC	Own	License #	State
51.0291	16 Mack GU813 Triaxle	2016	Mack	GU813	1M2AX18C0GM034054	5140.	301	A	DIESELON	10	O	AP9678	NH
51.0298	18 Mack GU813 Triaxle	2018	Mack	GU813	1M2AX18C0JM040749	5140.	302	A	DIESELON	10	O	3673AP	NH
51.0299	18 Mack GU813 Triaxle	2018	Mack	GU813	1M2AX18C9JM040748	5140.	302	A	DIESELON	10	O	3674AP	NH
51.0300	18 Mack GU813 Triaxle	2018	Mack	GU813	1M2AX18C7JM040747	5140.	301	A	DIESELON	10	O	91D22	VT
51.0301	18 Mack GU813 Triaxle	2018	Mack	GU813	1M2AX18C7JM040750	5140.	302	A	DIESELON	10	O	91D23	VT
51.0302	18 Mack GU813 Triaxle	2018	Mack	GU813	1M2AX18C9JM040751	5140.	302	A	DIESELON	10	O	91D24	VT
51.0308	19 Mack GR64B Triaxle	2019	Mack	GR64B	1M2GR3GCOKM007477	5140.	301	A	DIESELON	10	O	98D48	VT
51.2241	96 Mack RD688S Water Truck	1996	Mack	RD688S	1M2P267C2TM028340	5330.	301	A	DIESELON	1	O	68D71	VT
51.2808	96 Mack RD688S Water Truck	1996	Mack	RD688S	1M2P267C0TM028465	5330.	301	A	DIESELON	1	O	AP5057	NH
51.2818	96 Mack RD688S Water Truck	1996	Mack	RD688S	1M2P267C2TM028466	5330.	302	A	DIESELON	1	O	56D98	VT
51.2829	99 Mack RD688S Water Truck	1999	Mack	RD688S	1M2P267C2XM047749	5330.	301	A	DIESELON	1	O	68D72	VT
51.2833	00 Mack RD688S Water Truck	2000	Mack	RD688S	1M2P267C8YM054027	5330.	302	A	DIESELON	1	O	68D73	VT
51.6023	96 Mack RD688S Water Truck	1996	Mack	RD688S	1M2P267C8TM027662	5330.	301	A	DIESELON	1	O	21C21	VT
51.6054	03 Mack CV713 Water Truck	2003	Mack	CV713	1M2AG11C83M002523	5330.	301	A	DIESELON	1	O	76C11	VT
51.6056	03 Mack CV713 Triaxle	2003	Mack	CV713	1M2AG11C13M002525	5140.	302	A	DIESELON	10	O	76C13	VT
51.6085	07 Mack CV713 Triaxle	2007	Mack	CV713	1M2AG11C27M054929	5140.	301	A	DIESELON	10	O	31D14	VT
51.6086	07 Mack CV713 Triaxle	2007	Mack	CV713	1M2AG11C07M054928	5140.	302	A	DIESELON	10	O	31D15	VT
51.6092	07 Mack CTP713 Triaxle	2007	Mack	CTP713	1M2AT04C17M006176	5140.	301	A	DIESELON	10	O	7647AR	NH
51.6095	09 Mack GU813 Triaxle	2009	Mack	GU813	1M2AX13C79M004432	5140.	301	A	DIESELON	10	O	8752AR	NH
51.6096	09 Mack GU813 Triaxle	2009	Mack	GU813	1M2AX13C09M004434	5140.	301	A	DIESELON	10	O	8753AR	NH
51.6099	09 Mack GU713 Triaxle	2009	Mack	GU713	1M2AX04C99M005560	5140.	302	A	DIESELON	10	O	38D31	VT
51.7000	09 Mack GU713 Triaxle	2009	Mack	GU713	1M2AX04C29M005562	5140.	301	A	DIESELON	10	O	38D32	VT
52.0106	18 Mack CHU613 Tractor	2018	Mack	CHU613	1M1AN07Y8JM028222	5235.	302	A	DIESELON	10	O	76D49	VT
52.0107	18 Mack CHU613 Tractor	2018	Mack	CHU613	1M1AN07YXJM028223	5235.	302	A	DIESELON	10	O	81D50	VT
52.0108	18 Mack CHU613 Tractor	2018	Mack	CHU613	1M1AN07Y1JM028224	5235.	302	A	DIESELON	10	O	81D51	VT
52.0112	05 Kenworth T800 Tractor	2005	Kenworth	T800	ME7338	5235.	302	A	DIESELON	10	O	930074	ME
52.0116	19 Mack P164T Tractor	2019	Mack	P164T	1M1PN4GY1KM003178	5235.	301	A	DIESELON	10	O	1AP686	NH
52.0120	20 Peterbilt 567 Tractor	2020	Peterbilt	567	1XPCP4EX4LD647468	5240.	302	A	DIESELON	10	O	14E62	VT
52.6073	06 International 9900i Tractor	2006	International	9900i	2HSCHSBR16C188145	5235.	302	A	DIESELON	10	O	15D09	VT
52.6079	06 International 5900i Tractor	2006	International	5900i	1HSXRSCR46J179356	5240.	302	A	DIESELON	10	O	17D04	VT
52.6080	06 International 5900i Tractor	2006	International	5900i	1HHSXRRCR26J179355	5240.	302	A	DIESELON	10	O	15D36	VT
52.6089	08 Mack CHU613 Tractor	2008	Mack	CHU613	1M1AN07Y58N001323	5235.	302	A	DIESELON	10	O	7922AR	NH
52.6091	08 International 9900i Tractor	2008	International	9900i	2HSCHSBR99C055279	5235.	302	A	DIESELON	10	O	38D07	VT
53.8062	94 Kenworth T800B Water Truck	1994	Kenworth	T800B	2NKDX6TX2RM632831	5330.	302	A	DIESELON	1	O	AP1620	NH
54.8026	04 Freightliner M2106 Distributor	2004	Freightliner	M2 106	1FVACXDC74HN62398	5420.	301	A	DIESELON	1	O	25D97	VT
54.8027	06 International 7300 Distributor	2006	International	7300	1HTWAAAN26J208703	5420.	301	A	DIESELON	1	O	25D98	VT
54.8030	07 International 7300 Distributor	2007	International	7300	1HTWAAAN06J380776	5420.	301	A	DIESELON	1	O	25D99	VT
54.8032	13 International 7300 Distributor	2013	International	7300	1HTZAAAN8EJ759142	5420.	302	A	DIESELON	1	O	66D80	VT

Woodstock

(Municipality)

Vermont Agency of Transportation
Department of Motor Vehicles
Uniform Municipal Excess Weight Permit
FLEET

Approval is hereby given for the granting of a fleet permit under the provisions of VSA Title 23, Sec. 1400a, and any amendments thereto, covering the operations of motor vehicles over local highways and bridges with gross loads as follows:

Owner: Limlaw Chipping & Land Clearing Inc.

Address: [REDACTED]

Contact: Bruce Limlaw Phone# [REDACTED]

Type(s) of Vehicle(s)	# of Axles	Product Carried	Max. Weight Requested	Max. Weight Approved
<u>TT</u>	<u>6</u>	<u>F</u>	<u>99,000</u>	
<u>TT</u>	<u>6</u>	<u>F</u>		
<u>TT</u>	<u>6</u>	<u>F</u>		
<u>TT</u>	<u>6</u>	<u>F</u>		
<u>TT</u>	<u>6</u>	<u>Chipper (1pc)</u>	<u>108,000</u>	

Approved for the following highways (list may be attached): _____

The following restrictions apply (list may be attached): _____

This approval shall be effective for no more than a one year period ending March 31, 2022. This approval covers all vehicles bearing the company name. If permit is to cover unmarked company trucks, please attach a list to this form giving year and make of truck, VIN#, maximum weight and registration #.

The holder of a permit shall be liable for any damage to highways or bridges per VSA Title 23, Sec 1400a (c) and is required to furnish the municipality a valid **Certificate of Insurance** in the following amounts: a minimum of \$100,000/\$300,000 Personal Injury Liability Coverage and \$100,000 Property Damage Coverage.

Approved : _____ Title _____ Date _____
(Duly authorized agent)

WOODSTOCK

Vermont Agency of Transportation
Department of Motor Vehicles
Uniform Municipal Excess Weight Permit
FLEET

Approval is hereby given for the granting of a fleet permit under the provisions of VSA Title 23, Sec. 1400a, and any amendments thereto, covering the operations of motor vehicles over local highways and bridges with gross loads as follows:

Owner: Turks Auto Body Inc

Address: [REDACTED]

Mailing: Same

Contact: John Turco

Phone#: [REDACTED]

Email: [REDACTED]

Type(s) of Vehicle(s)	Number of Axles	Product Carried	Max. Weight Requested	Max. Weight Approved
<u>T/T'S</u>	<u>5</u>	<u>See Attached</u>	<u>80000</u>	<u>80000</u>

Approved for the following highways (list may be attached): _____

The following restrictions apply (list may be attached): _____

This approval shall be effective for no more than a one period ending March 31, 2022. This approval covers all vehicles bearing the company name. If permit is to cover unmarked company trucks, please attach a list to this form giving year and make of truck, VIN, maximum weight, and registration #.

Please mail to:
PO Box 488
Woodstock VT 05091

Or email: nnourse@townofwoodstock.org

The holder of a permit shall be liable for any damage to highways or bridges per VSA Title 23, Sec 1400a © and is required to furnish the municipality a valid Certificate of Insurance in the following amounts: a minimum of \$100,000/\$300,000 Personal Injury Liability Coverage and \$100,000 Property Damage Coverage.

Approved: _____ Title: _____
Date: _____

INSTRUCTIONS FOR APPLICANT

1. Permit is valid for up to one year expiring on March 31.
2. You must include a valid certificate of insurance in the amount of a minimum of \$100,000/\$300,000 Personal Injury Liability Coverage and \$100,000 Property Damage Coverage.
3. Please include \$5.00 for each single vehicle application, or \$10.00 for a fleet permit. *Paid 3/26/21 Check 10515*
4. Single vehicle permits must be carried in the permitted truck. Fleet permits are not required to be carried in the trucks.
5. Please use the following codes:
 - a. Type of Vehicle
 - TK Truck
 - TR Tractor
 - TT Truck Tractor
 - b. Products
 - A All products
 - F Unprocessed forest products
 - M Unprocessed milk products
 - Q Unprocessed quarry products

INSTRUCTIONS FOR MUNICIPALITY

1. You may attach a copy of approved highways and/or restrictions to this form.
2. Effective July 1, 1994, a Vermont blanket permit is not required for issuance of Municipal excess weight permits.
3. Special weight limits which are higher or lower than legal limits for highways or bridges within your jurisdiction must be on file with the Vermont Department of Motor Vehicles

Please mail to:
PO Box 488
Woodstock VT 05091

Or email: nnourse@townofwoodstock.org

Paid 3/29/21
check 22801

(Municipality)
Town of Woodstock

Address: 31 The Green
Woodstock, VT
05091

Vermont Agency of Transportation
Department of Motor Vehicles
Uniform Municipal Excess Weight Permit
FLEET

Submitted: _____
By: Sarah W. Polli

Approval is hereby given for the granting of a fleet permit under the provisions of VSA Title 23, Sec. 1400a, and any amendments thereto, covering the operations of motor vehicles over local highways and bridges with gross loads as follows:

Owner: Hutch Crane and Pump Rental Corporation

Address: [REDACTED]

Contact: Dick Hutchins Phone: [REDACTED]

<u>Types(s) of Vehicles(s)</u>	<u># of Axles</u>	<u>Product Carried</u>	<u>Max. Weight Requested</u>	<u>Max. Weight Approved</u>
<u>2004 23½ Ton Terex Boom Truck</u>	<u>3</u>	<u>All</u>	<u>47,500</u>	<u> </u>
<u>2009 36-Ton Nat'l Boom Truck</u>	<u>4</u>	<u>None</u>	<u>54,000</u>	<u> </u>
<u>2011 45-Ton NBT Boom Truck</u>	<u>4</u>	<u>None</u>	<u>61,999</u>	<u> </u>
<u>2006 75-Ton Link Belt Truck Crane</u>	<u>4</u>	<u>None</u>	<u>99,800</u>	<u> </u>
<u>2008 90-Ton Link Belt Truck Crane</u>	<u>4</u>	<u>None</u>	<u>99,800</u>	<u> </u>

Approved for the following highways (list may be attached):

The following restrictions apply (list may be attached):

This approval shall be effective for no more than a one year period ending March 31, 2022. This approval covers all vehicles bearing the company name. If permit is to cover unmarked company trucks, please attach a list to this form giving year and make of truck, VIN#, maximum weight and registration #.

The holder of a permit shall be liable for any damage to highways or bridges per VSA Title 23, Sec. 1400a© and is required to furnish the municipality a valid Certificate of Insurance in the following amounts: a minimum of \$100,000/\$300,000 Personal Injury Liability Coverage and \$100,000 Property Damage Coverage.

Approved: _____ Title: _____ Date: _____
(Duly Authorized Agent)

Paid 4/1/21
check 2512

Vermont Agency of Transportation
Department of Motor Vehicles
Uniform Municipal Excess Weight Permit

WOODSTOCK
(Municipality)



Fleet



Single Vehicle

Approval is hereby given for the granting of a permit under the provisions of VSA Title 23, Sec. 1400a, and any amendments thereto, covering the operations of motor vehicles over local highways and bridges with gross loads as follows:

Registrant: EASTERN PROPANE + OIL

Address: [REDACTED]
Street/Road City State Zip

Contact: JOANNE MILLER Phone: [REDACTED]

Type of Vehicles	# of Axles	Product Carried	Max. Weight Requested	Max Weight Approved
<u>TK</u>	<u>2</u>	<u>A</u>	<u>33,000</u>	

Approved for the following highways (list may be attached): _____

The following restrictions apply (list may be attached): _____

This approval shall be effective for no more than a one-year period ending March 31, _____. If a fleet permit, this approval covers all vehicles bearing the registrants name. If the permit is to cover unmarked company trucks, please attach a list to this form giving the year, make, VIN number, maximum weight and registration number.

The holder of a permit shall be liable for any damage to highways or bridges per VSA Title 23, Sec. 1400a © and is **required** to furnish the municipality a valid Certificate of Insurance in the following amounts: a minimum of \$100,000/\$300,000 Personal Injury Liability Coverage and \$100,000 Property Damage Coverage.

Approved: _____

Title: _____

Date: _____

Vermont Agency of Transportation
Department of Motor Vehicles
Uniform Municipal Excess Weight Permit

Woodstock

(Municipality)



Fleet



Single Vehicle

Approval is hereby given for the granting of a permit under the provisions of VSA Title 23, Sec. 1400a, and any amendments thereto, covering the operations of motor vehicles over local highways and bridges with gross loads as follows:

Registrant: Junction Fuels

Address: [REDACTED]
Street/Road City State Zip

Contact: Jason Feddersen Phone: [REDACTED]

Type of Vehicles	# of Axles	Product Carried	Max. Weight Requested	Max Weight Approved
TK	2	A propane	33,000	
TK	2	A propane	33,000	
TK	2	A oil	33,000	

Approved for the following highways (list may be attached):

The following restrictions apply (list may be attached):

This approval shall be effective for no more than a one-year period ending March 31, _____. If a fleet permit, this approval covers all vehicles bearing the registrants name. If the permit is to cover unmarked company trucks, please attach a list to this form giving the year, make, VIN number, maximum weight and registration number.

The holder of a permit shall be liable for any damage to highways or bridges per VSA Title 23, Sec. 1400a © and is **required to furnish the municipality a valid Certificate of Insurance** in the following amounts: a minimum of \$100,000/\$300,000 Personal Injury Liability Coverage and \$100,000 Property Damage Coverage.

Approved: _____ Title: _____ Date: _____

Instructions for Applicant

1. Permit is valid for up to one year, expiring on March 31.
2. Please include an administrative fee of \$5.00 for each single vehicle application, or \$10.00 for a fleet permit: *Paid 4/12/21 check 2876*
 - a. A municipal permit fee of _____.
3. Single vehicle permits must be carried in the permitted truck. Fleet permits are not required to be carried in the trucks.
4. Please use the following codes:

Type of Vehicle		Products	
TK	Truck	A	All Products
TR	Tractor		
TT	Tractor Trailer	M	Unprocessed Milk Products

Instructions for Municipality

1. You may attach a copy of approved highways and/or restrictions to this form.
2. A Vermont blanket permit is not required for issuance of Municipal Excess weight permits.
3. Special weight limits which are higher or lower than legal limits for highways or bridges within your jurisdiction must be on file with the Vermont department of Motor Vehicles as outlined in 23 V.S.A. §1400b.

Paid 4/6/21
check 4527

Vermont Agency of Transportation
Department of Motor Vehicles
Uniform Municipal Excess Weight Permit

WOODSTOCK
(Municipality)



Fleet



Single Vehicle

Approval is hereby given for the granting of a permit under the provisions of VSA Title 23, Sec. 1400a, and any amendments thereto, covering the operations of motor vehicles over local highways and bridges with gross loads as follows:

Cota and Cota, Inc

Registrant: _____

Address: _____
Street/Road City State Zip

Contact: Kelley Cota Tully Phone: _____

Type of Vehicles	# of Axles	Product Carried	Max. Weight Requested	Max Weight Approved
TK	2	A	33,000	
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Approved for the following highways (list may be attached): _____

The following restrictions apply (list may be attached): _____

This approval shall be effective for no more than a one-year period ending March 31, 2022. If a fleet permit, this approval covers all vehicles bearing the registrants name. If the permit is to cover unmarked company trucks, please attach a list to this form giving the year, make, VIN number, maximum weight and registration number.

The holder of a permit shall be liable for any damage to highways or bridges per VSA Title 23, Sec. 1400a © and is **required to furnish the municipality a valid Certificate of Insurance** in the following amounts: a minimum of \$100,000/\$300,000 Personal Injury Liability Coverage and \$100,000 Property Damage Coverage.

Approved: _____ Title: _____ Date: _____

Paid 4/9/21
check 10150

WOODSTOCK
Municipality

VERMONT AGENCY OF TRANSPORTATION
DEPARTMENT OF MOTOR VEHICLES
UNIFORM MUNICIPAL EXCESS WEIGHT PERMIT
FLEET

Approval is hereby given for the granting of a fleet permit under the provisions of VSA Title 23, Sec. 1400a, and any amendments thereto, covering the operations of motor vehicles over local highway and bridges with gross loads as follows:

Owner: ROMANO TRUCKING INC

Address:

Contact: RACHEL PIPPIN

Phone:

Type(s) of Vehicles	# of Axles	Product Carried	Max. Weight Requested	Max. Weight approved
TK	4	ALL	69000	

Approved for the following highways (list may be attached):

The following restrictions apply (list may be attached):

This approval shall be effective for no more than a one year period ending March 31, 20____. This approval covers all vehicles bearing the company name. If permit is to cover UNMARKED company trucks, please attach a list to this form giving year and make of truck, VIN#, maximum weight and registration #.

The holder of a permit shall be liable for any damage to highways or bridges per VSA Title 23, Sec 1400a (c) and is required to furnish the municipality a valid Certificate of Insurance in the following amounts; a minimum of \$100,000/\$300,000 Personal Injury Liability Coverage and \$100,000 Property Damage Coverage.

APPROVED: _____ TITLE _____ DATE _____
Duly authorized agent

Paid 4/9/21
check 9215

WOODSTOCK

Vermont Agency of Transportation
Department of Motor Vehicles
Uniform Municipal Excess Weight Permit
SINGLE VEHICLE

Approval is hereby given for the granting of a fleet permit under the provisions of VSA Title 23, Sec. 1400a, and any amendments thereto, covering the operations of motor vehicles over local highways and bridges with gross loads as follows:

Owner: W.B. & B.L. Martin, Inc. d/b/a Martin's Quarry
Address: 107 Rock Quarry Drive
Bradford, VT 05033-0752
Mailing: [REDACTED]
Contact: Kelly Fornwalt Phone#: [REDACTED]
Email: [REDACTED]

Type of Vehicle	# of Axles	Product Carried	Max. Weight Requested	Max. Weight Approved
<u>TK</u>	<u>4</u>	<u>A</u>	<u>72,000</u>	

Year	Make	Registration #	VIN
<u>2019</u>	<u>Western Star</u>	<u>99D65</u>	<u>5KKMAVD7KLKE0238</u>

Approved for the following highways (list may be attached): _____

The following restrictions apply (list may be attached): _____

This approval shall be effective for no more than a one period ending March 31, 2022. This approval covers all vehicles bearing the company name. If permit is to cover unmarked company trucks, please attach a list to this form giving year and make of truck, VIN, maximum weight, and registration #.

The holder of a permit shall be liable for any damage to highways or bridges per VSA Title 23, Sec 1400a (c) and is required to furnish the municipality a valid Certificate of Insurance in the following amounts: a minimum of \$100,000/\$300,000 Personal Injury Liability Coverage and \$100,000 Property Damage Coverage.

Approved: _____ Title: _____
Date: _____

Paid 4/13/21
Cash
Received by NW

WOODSTOCK

Vermont Agency of Transportation
Department of Motor Vehicles
Uniform Municipal Excess Weight Permit
SINGLE VEHICLE

Approval is hereby given for the granting of a fleet permit under the provisions of VSA Title 23, Sec. 1400a, and any amendments thereto, covering the operations of motor vehicles over local highways and bridges with gross loads as follows:

Owner: Theodore Earle Earle & Company Concrete
Address: [REDACTED]
Mailing: [REDACTED]

Contact: William Earle Phone#: [REDACTED]
Email: [REDACTED]

Type of Vehicle	# of Axles	Product Carried	Max. Weight Requested	Max. Weight Approved
<u>TK</u>	<u>3</u>	<u>concrete forms</u>	<u>50,000</u>	

Year	Make	Registration #	VIN
<u>1988</u>	<u>Mack</u>	<u>S14062</u>	<u>1M2B197C8JM002983</u>

Approved for the following highways (list may be attached): _____

The following restrictions apply (list may be attached): _____

This approval shall be effective for no more than a one period ending March 31, 20 _____. This approval covers all vehicles bearing the company name. If permit is to cover unmarked company trucks, please attach a list to this form giving year and make of truck, VIN, maximum weight, and registration #.

The holder of a permit shall be liable for any damage to highways or bridges per VSA Title 23, Sec 1400a (c) and is required to furnish the municipality a valid Certificate of Insurance in the following amounts: a minimum of \$100,000/\$300,000 Personal Injury Liability Coverage and \$100,000 Property Damage Coverage.

Approved: _____ Title: _____
Date: _____

Please mail to PO Box 488, Woodstock VT 05091, or email nnourse@townofwoodstock.org

Paid 4/9/21
check 10214

Vermont Agency of Transportation
Department of Motor Vehicles
Uniform Municipal Excess Weight Permit

Town of Woodstock
(Municipality)



Fleet



Single Vehicle

Approval is hereby given for the granting of a permit under the provisions of VSA Title 23, Sec. 1400a, and any amendments thereto, covering the operations of motor vehicles over local highways and bridges with gross loads as follows:

Registrant: Fornwalt Excavation, LLC

Address: [REDACTED]
Street/Road City State Zip

Contact: Kelly Fornwalt Phone: [REDACTED]

Type of Vehicles	# of Axles	Product Carried	Max. Weight Requested	Max Weight Approved
<u>TK</u>	<u>4</u>	<u>A</u>	<u>72,000</u>	
<u>TK</u>	<u>3</u>	<u>A</u>	<u>62,000</u>	

Approved for the following highways (list may be attached): _____

The following restrictions apply (list may be attached): _____

This approval shall be effective for no more than a one-year period ending March 31, 2022. If a fleet permit, this approval covers all vehicles bearing the registrants name. If the permit is to cover unmarked company trucks, please attach a list to this form giving the year, make, VIN number, maximum weight and registration number.

The holder of a permit shall be liable for any damage to highways or bridges per VSA Title 23, Sec. 1400a © and is required to furnish the municipality a valid Certificate of Insurance in the following amounts: a minimum of \$100,000/\$300,000 Personal Injury Liability Coverage and \$100,000 Property Damage Coverage.

Approved: _____ Title: _____ Date: _____

Paid 4/14/21
check 5693

(Municipality)

Vermont Agency of Transportation
Department of Motor Vehicles
Uniform Municipal Excess Weight Permit
SINGLE VEHICLE

Approval is hereby given for the granting of a permit under the provisions of VSA Title 23, Sec. 1400a, and any amendments thereto, covering the operations of motor vehicles over local highways and bridges with gross loads as follows:

Owner: Norman E Martin II

Address: [REDACTED]

Contact: Norman Phone# [REDACTED]

Type of Vehicle	# of Axles	Product Carried	Max. Weight Requested	Max. Weight Approved
<u>Dump Truck</u>	<u>3</u>	<u>gravel/dirt</u>	<u>62,000</u>	<u> </u>

Approved for the following highways (list may be attached):

The following restrictions apply (list may be attached):

This approval shall be effective for no more than a one year period ending March 31, _____. This approval covers only the vehicle listed above.

The holder of a permit shall be liable for any damage to highways or bridges per VSA Title 23, Sec 1400a (c) and is required to furnish the municipality a valid Certificate of Insurance in the following amounts: a minimum of \$100,000/\$300,000 Personal Injury Liability Coverage and \$100,000 Property Damage Coverage.

Approved: _____ Title _____ Date _____
(Duly authorized agent)

Note: Effective July 1, 1994, a Vermont State permit is not required to operate on local highways and bridges.

2021 LIQUOR LICENSE RENEWAL APPLICATION
FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

10028-001-1RST-001

Page 1

License Year Beginning May 1, 2021 ending April 30, 2022

Fee: \$230.00 of which
\$115.00 is paid to town/city
\$115.00 is paid to DIC
Town: 14120 - WOODSTOCK

**MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS
FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING**

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: NMB, LLC

Licensee #10028- 1

Doing Business As:

Soulfully Good Cafe
67 Central Street
Woodstock VT 05091

Mailing Address:

67 Central Street

#3

Woodstock VT 05091

PLEASE INCLUDE EMAIL ADDRESS: Nicoleburbank@msn.com

Description of Premises:

1st class license on the first floor of a three story wooden structure
Located on the south side of Central Street, designated as #67,
situated just west of the intersection of Slayton Terrace in the Town
of Woodstock, Vermont.

Lessor:

Vermont Central, LLC
40 Shackford Road
Reding MA 01867

Last Enforcement Seminar: 11/19/2019

Filed Articles of Organization: **Yes**

Date Filed: 11/04/2019

Federal ID Number: [REDACTED]

Majority of Members are US Citizens: **Yes**

**ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES
AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.**

Limited Liability

Company	Name	Address	Town/City	State	Zip Code
Member	1. Burbank, Nicole	67 Central Street	Woodstock	VT	05091

Has any person been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law
(including traffic tickets by mail) during the last year? Yes ☒ No

If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any person held any elective or appointive state, county, city, village or town office in Vermont
(See VSA, T.7, Ch.9, Sec. 223)? Yes ☒ No

If yes, please attach the following information: Individual's name, office and jurisdiction

Vt. Dept. of Health Food License No.: 10927

Vt. Dept. of Health Lodging No.:

Vt. Tax Dept. Meals & Rooms Cert./Acct. No.: MRT-11026884-001

Exp 11/26/21

Disclosure of Non-profit Organization?: Yes ☒ No

ALL APPLICANTS MUST COMPLETE AND SIGN

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

2021 LIQUOR LICENSE RENEWAL APPLICATION
FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

10028-001-1RST-001

Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 18 day of March, 2021

Signature of authorized agent
of corporation, company, club or association

Nicole Barba

Signature of individual or partners

Nicole Barba

(Title)

Are you making this application for the benefit of any other party? ☐ Yes ☒ No

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present

Attest, _____, Town Clerk

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec.312

2021 LIQUOR LICENSE RENEWAL APPLICATION

10028-001-OUTC-001

OUTSIDE CONSUMPTION PERMIT

Page 1

Fee: \$20.00

Paid to DLC

License Year Beginning May 1, 2021 ending April 30, 2022

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS
FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: NMB, LLC

Licensee #10028- 1

Doing Business As:

Soulfully Good Cafe
67 Central Street
Woodstock VT 05091

Mailing Address:

67 Central Street
#3
Woodstock VT 05091PLEASE INCLUDE EMAIL ADDRESS: nicoleburbank@msn.com

Description of the delineated area is as follows:

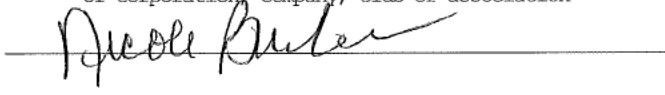
16' X 40' outside patio area in front of Cafe, fenced in to the left
of entrance. Permanent use 8:00am - 10:00pm

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We hereby certify that the information in this application is true and complete.

Dated this 18 day of March, 2021Signature of authorized agent
of corporation, company, club or association

Signature of individual or partners



(Title)

Are you making this application for the benefit of any other party? Yes ☒ NoMAKE CHECKS PAYABLE TO AND MAIL TO: VERMONT DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present

Attest, _____, Town Clerk

2021 LIQUOR LICENSE RENEWAL APPLICATION
FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

159-001-1RST-001

Page 1

License Year Beginning May 1, 2021 ending April 30, 2022

Fee: \$230.00 of which
\$115.00 is paid to town/city
\$115.00 is paid to DLC
Town: 14120 - WOODSTOCK

**MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS
FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING**

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Woodstock Pizza Chef, Inc.

Licensee # 159- 1

Doing Business As:

Pizza Chef
Route 4
Honda Woodstock Complex
Woodstock VT 05091

Mailing Address:

PLEASE INCLUDE EMAIL ADDRESS: _____

Description of Premises:

Restaurant located in a one-story cement block post and beam building approximately 20,000 square feet in the complex known as Honda Woodstock, on the westernmost side, located on Route 4, Town of Woodstock, Vermont.

Lessor:

Tsouknakis Brothers Realestate
Route 4
Lebanon NH 03766

Last Enforcement Seminar: 12/22/2018

Fed. ID Number: _____ Incorporation Date: 03/25/1991 Valid Charter?: **Yes** State of Charter: Vermont

Majority of Directors are US Citizens: **Yes**

ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.

Corporation	Name	Address	Town/City	State	Zip Code
Secretary	1. Tsouknakis, Nick				
Director	2. Tsouknakis, Alex				
Director	3. Tsouknakis, Nick				

Has any director or stockholder been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law (including traffic tickets by mail) during the last year? ☐ Yes ☒ No

If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any director or stockholder of the corporation held any elective or appointive state, county, city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? ☐ Yes ☒ No

If yes, please attach the following information: Individual's name, office and jurisdiction

Vt. Dept. of Health Food License No.: 3153

Vt. Dept. of Health Lodging No.:

Vt. Tax Dept. Meals & Rooms Cert./Acct. No.: 45882

Disclosure of Non-profit Organization?: ☐ Yes ☒ No

ALL APPLICANTS MUST COMPLETE AND SIGN

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

2021 LIQUOR LICENSE RENEWAL APPLICATION
FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

159-001-1RST-001
Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 9 day of MARCH, 2021

Signature of authorized agent
of corporation, company, club or association

Signature of individual or partners

Alex South

Rus
(Title)

Are you making this application for the benefit of any other party? Yes No

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the _____ commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any license may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present

Attest, _____, Town Clerk

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec. 312

2021 LIQUOR LICENSE RENEWAL APPLICATION
OUTSIDE CONSUMPTION PERMIT

9661-001-OUTC-001

Page 1

Fee: \$20.00

Paid to DLC

License Year Beginning May 1, 2021 ending April 30, 2022

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS
FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Mandolin, Corp

Licensee # 9661- 1

Doing Business As:

Daily Catch, The
61 Central Street
Woodstock VT 05091

Mailing Address:

PLEASE INCLUDE EMAIL ADDRESS: maria@mandolinvt.com

Description of the delineated area is as follows:

20' X 12' fenced in brick patio area outside entrance. Permanent use
10:00am - 11:00pm

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We hereby certify that the information in this application is true and complete.

Dated this 1st day of April, 2021

Signature of authorized agent
of corporation, company, club or association

Signature of individual or partners

(Title)

Are you making this application for the benefit of any other party? Yes ☒ No

MAKE CHECKS PAYABLE TO AND MAIL TO: VERMONT DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present

Attest, _____, Town Clerk

2021 LIQUOR LICENSE RENEWAL APPLICATION**9661-001-3RST-001**

THIRD CLASS RESTAURANT/BAR LICENSE TO SELL SPIRITUOUS LIQUORS

Page 1

License Year Beginning May 1, 2021 ending April 30, 2022

Fee: \$1,095.00

Paid to DLC

Seasonal Fee: \$550.00

Town: 14120 - WOODSTOCK

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Mandolin, Corp

Licensee # 9661- 1

Doing Business As:

Daily Catch, The
61 Central Street
Woodstock VT 05091

Mailing Address:

Telephone: [REDACTED]

PLEASE INCLUDE EMAIL ADDRESS: maria@mandolinvt.com

Description of Premises:

Lessor:

1st class restaurant on the bottom floor (Street level) of a multi level wood constructed building located on the southern side of Central Street, east of High Street, designated as #61 Central Street in the Town of Woodstock, Vermont.

Geoffrey Nichols Revocable Tr.
Woodstock VT

Last Enforcement Seminar: 01/31/2020

This Club is: An unincorporated Association? ☐ Yes ☒ No
A Limited Liability Company? ☐ Yes ☒ No
A Vermont Corporation? ☒ Yes ☐ NoFed. ID Number: [REDACTED] Incorporation Date: 06/11/2018 Valid Charter?: Yes State of Charter: Vermont
Majority of Directors are US Citizens: Yes**ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.**

Corporation	Name	Address	Town/City	State	Zip Code
Director	1. Feddura, Maria	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Director	2. Freddura, Paul	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Director	3. Freddura, Louis	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Has any director or stockholder been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law (including traffic tickets by mail) during the last year? ☐ Yes ☒ No
If yes, please attach the following information: Individual's name, court/traffic bureau, offense and dateIn the past year has any director or stockholder of the corporation held any elective or appointive state, county, city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? ☐ Yes ☒ No
If yes, please attach the following information: Individual's name, office and jurisdiction

Vt. Dept. of Health Food License No.:

Vt. Dept. of Health Lodging No.:

Vt. Tax Dept. Meals & Rooms Cert./Acct. No.:

Disclosure of Non-profit Organization?: ☐ Yes ☒ No**ALL APPLICANTS MUST COMPLETE AND SIGN**

The applicant understands that he/she must maintain a list of the names and residences of paid up members, a list of club officers, and a list of employees of the club and their annual salaries. These lists must remain on the licensed premises and be available for inspection upon request.

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or are in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

2021 LIQUOR LICENSE RENEWAL APPLICATION
THIRD CLASS RESTAURANT/BAR LICENSE TO SELL SPIRITUOUS LIQUORS

9661-001-3RST-001
Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 1st day of April, 2021

Signature of authorized agent
of corporation, company, club or association

Signature of individual or partners

[Signature] President

(Title)

Are you making this application for the benefit of any other party? ☐ Yes ☒ No

MAKE CHECKS PAYABLE TO: VERMONT DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

MAIL CHECK WITH COMPLETED FORMS TO THE TOWN OR CITY CLERK

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any License may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present Attest, _____, Town Clerk

The seasonal fee applies to establishments open for six continuous months or less of the license year.

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec. 312

2021 LIQUOR LICENSE RENEWAL APPLICATION
FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

9661-001-1RST-001
Page 1

License Year Beginning May 1, 2021 ending April 30, 2022

Fee: \$230.00 of which
\$115.00 is paid to town/city
\$115.00 is paid to DLC
Town: 14120 - WOODSTOCK

**MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS
FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING**

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Mandolin, Corp

Licensee # 9661- 1

Doing Business As:

Daily Catch, The
61 Central Street
Woodstock VT 05091

Mailing Address:

PLEASE INCLUDE EMAIL ADDRESS: maria@mandolinvt.com

Description of Premises:

1st class restaurant on the bottom floor (Street level) of a multi
level wood constructed building located on the southern side of
Central Street, east of High Street, designated as #61 Central Street
in the Town of Woodstock, Vermont.

Lessor:

Geoffrey Nichols Revocable Tr.
Woodstock VT

Last Enforcement Seminar: 01/31/2020

Fed. ID Number: 83-0873029 Incorporation Date: 06/11/2018 Valid Charter?: **Yes** State of Charter: Vermont

Majority of Directors are US Citizens: **Yes**

**ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES
AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.**

Corporation	Name	Address	Town/City	State	Zip Code
Director	1. Feddura, Maria				
Director	2. Freddura, Paul				
Director	3. Freddura, Louis				

Has any director or stockholder been convicted or pleaded guilty to any criminal or motor vehicle offense in any court
of law (including traffic tickets by mail) during the last year? Yes ☒ No
If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any director or stockholder of the corporation held any elective or appointive state, county,
city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? Yes ☒ No
If yes, please attach the following information: Individual's name, office and jurisdiction

Vt. Dept. of Health Food License No.: 20411

Vt. Dept. of Health Lodging No.: **9976**

Vt. Tax Dept. Meals & Rooms Cert./Acct. No.: MRT-10955676

Disclosure of Non-profit Organization?: Yes ☒ No

ALL APPLICANTS MUST COMPLETE AND SIGN

The applicant understands and agrees that the Liquor and Lottery Control Board may obtain criminal history record information
from State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full
compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date
of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with
respect to child support or are in full compliance with a plan to pay any and all child support payable under a support
order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good
standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of
contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

Continued on next page

2021 LIQUOR LICENSE RENEWAL APPLICATION
FIRST CLASS RESTAURANT/BAR LICENSE TO SELL MALT AND VINOUS BEVERAGES

9661-001-1RST-001
Page 2

I/We hereby certify that the information in this application is true and complete.

Dated this 1st day of APRIL, 2021

Signature of authorized agent
of corporation, company, club or association

[Signature] President

Signature of individual or partners

[Signature]

(Title)

Are you making this application for the benefit of any other party? Yes ☒ No

----- LOCAL COMMISSIONER SECTION BELOW -----

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor and Lottery Control Board for suitable action thereon, before any license may be granted. For the information of the Liquor and Lottery Control Board, applications shall carry the signature of each individual commissioner registering either approval or disapproval.

APPROVED

DISAPPROVED

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present

Attest, _____, Town Clerk

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DIVISION OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec. 312

****CHANGE****



VERMONT SECRETARY OF STATE

Corporations Division

MAILING ADDRESS: Vermont Secretary of State, 128 State Street, Montpelier, VT 05633-1104

DELIVERY ADDRESS: Vermont Secretary of State, 128 State Street, Montpelier, VT 05633-1104

PHONE: 802-828-2386

WEBSITE: sos.vermont.gov

FILING #0002796609

FILED 04/11/2021 04:18 PM

ANNUAL REPORT

1. Client ID:	000297907
2. Business Name:	MANDOLIN CORP.
3. Business ID:	0344494
4. Fiscal year end month:	December
5. Citizenship:	DOMESTIC/PROFIT
6. Fee:	\$70.00
7. Principal Office Address:	61 Central Street WoodstockVT 05091 USA
8. Mailing Address:	[REDACTED]
9. Date:	4/11/2021

eSignature:

10. Business Email:	[REDACTED]
11. Authorizer Name:	Maria L Freddura
12. Authorizer Title:	President



Green Mountain Horse Association

P.O. Box 8 • South Woodstock, Vermont
05071 (802) 457-1509 •
www.gmhainc.org.

March 2021

Phil Swanson, Town Manager Town of Woodstock
31 The Green
Woodstock, VT 05091

Dear Phil Swanson,

The 2021 season of GMHA trail riding is just around the corner!

Thank you for the continued use of your trails as part of our trail system. We are so thankful for each and every landowner who allows us the privilege of riding on their property. In the coming weeks we will be out assessing trail damage from the winter and clearing trails of branches, trimming and chain sawing (where needed and allowed by each landowner). Please do not hesitate to reach out if you have any concerns. Below is the planned trail usage for 2021. If you have any questions or concerns, please contact your GMHA Land Ambassador: GMHA 802-457-1509

Your Land Ambassador will be contacting you to make sure the listed trails/dates are OK for use.

Date	Trail/Hold/Stop	Event
Bryant Road	5/29/2021	Memorial Day Pleasure Ride
Folding Hills Road	5/29/2021	Memorial Day Pleasure Ride
Calender Hill Road	5/29/2021	Memorial Day Pleasure Ride
Morgan Hill Road	5/29/2021	Memorial Day Pleasure Ride
Long Hill Road	5/30/2021	Memorial Day Pleasure Ride
Keeling Road	5/30/2021	Memorial Day Pleasure Ride
Greene Road	5/30/2021	Memorial Day Pleasure Ride
Fletcher Hill	5/30/2021	Memorial Day Pleasure Ride
Fletcher Schoolhouse	5/30/2021	Memorial Day Pleasure Ride
Bryant Hill Road	6/12/2021	Spring CTR & Endurance
Morgan Hill Extension	6/12/2021	Spring CTR & Endurance
Calendar Hill Road	6/12/2021	Spring CTR & Endurance
Long Hill Road	6/12/2021	Spring CTR & Endurance
Eastman Road	6/12/2021	Spring CTR & Endurance
Fletcher Schoolhouse Road	6/12/2021	Spring CTR & Endurance
Greene Road plus Ext.	6/12/2021	Spring CTR & Endurance
Church Hill Road	6/12/2021	Spring CTR & Endurance
Randall Road	6/12/2021	Spring CTR & Endurance
Hoadley Road	6/12/2021	Spring CTR & Endurance
Kendall Road	6/12/2021	Spring CTR & Endurance
Cowdrey Path	6/12/2021	Spring CTR & Endurance
Morgan Hill Road	6/12/2021	Spring CTR & Endurance
Bryant Hill Road	7/8/2021	Twilight Ride
Folding Hills Road	7/9/2021	Twilight Ride
Calendar Hill Road	7/9/2021	Twilight Ride
Slayton Hil Road	7/9/2021	Twilight Ride
Folding Hills Road	8/7/2021	2-Day 50 Mile CTR
Kendall Road	8/7/2021	2-Day 50 Mile CTR
Church Hill Road	8/7/2021	2-Day 50 Mile CTR
Keeling Road	8/7/2021	2-Day 50 Mile CTR
Fletcher Schoolhouse Road	8/7/2021	2-Day 50 Mile CTR
Benedict Road	8/7/2021	2-Day 50 Mile CTR
Long Hill Road	8/7/2021	2-Day 50 Mile CTR
Calendar Hill Road	8/7/2021	2-Day 50 Mile CTR
Eastman Road	8/7/2021	2-Day 50 Mile CTR
Paul Kendall Trail	8/7/2021	2-Day 50 Mile CTR
Green Road & Ext	8/7/2021	2-Day 50 Mile CTR
Bryant Road	8/7/2021	2-Day 50 Mile CTR
Hoadley Road	8/7/2021	2-Day 50 Mile CTR

The Loop Road	10/1/2021	Fall Foliage
Morgan Hill Road	10/1/2021	Fall Foliage
Bryant Road	10/2/2021	Fall Foliage
Folding Hills Road	10/2/2021	Fall Foliage
Loop Road	10/2/2021	Fall Foliage
Morgan Hill Road	10/2/2021	Fall Foliage

Thank you again for sharing your trails.

Sincerely,

Hannah Bright

Trail Event Manager

Green Mountain Horse Association



**A RESOLUTION TO APPOINT REPRESENTATIVES
to the GOVERNING BOARD of the
EAST CENTRAL VERMONT TELECOMMUNICATIONS DISTRICT (ECVTD)**

INSTRUCTIONS

Please use the form on the reverse side to provide Appointments as required by the legislation (30 V.S.A. Chapter 82) concerning Communications Union Districts. Here are the relevant sections:

§ 3059. APPOINTMENT Annually on or before the last Monday in April commencing in the year following the effective date of the district's creation, the legislative body of each member shall appoint a representative and one or more alternates to the governing board for one-year terms. Appointments of representatives and alternates shall be in writing, signed by the chair of the legislative body of the appointing member, and presented to the clerk of the district. The legislative body of a member, by majority vote, may replace its appointed representative or alternate at any time and shall promptly notify the district clerk of such replacement.

§ 3062. VOTING Each district member's delegation shall be entitled to cast one vote.

§ 3063. TERM Unless replaced in the manner provided in section 3059 of this chapter, a representative on the governing board shall hold office until his or her successor is duly appointed. Any representative or alternate may be reappointed to successive terms without limit.

§ 3064. VACANCY Any vacancy on the board shall be filled within 30 days after such vacancy occurs by appointment by the authority which appointed the representative or alternate whose position has become vacant. An appointee to a vacancy shall serve until the expiration of the term of the representative or alternate to whose position the appointment was made and may thereafter be reappointed.

We require only the completed, signed and dated RESOLUTION. Copies of meeting minutes or other letters from your office are not necessary.

Subsequent changes or additions to Appointments should be made by submitting a replacement copy of this Resolution that supersedes the prior version and must include all Appointments, whether changed or not, such that the new form stands on its own and identifies all relevant Appointees. It is the practice of the District to ask these resolutions be completed yearly after Town Meeting Day and before the Annual Meeting of the District on the 2nd Tuesday of May.

Please send completed forms to the ECVTD Secretary at secretary@ecfiber.net.

**A RESOLUTION TO APPOINT REPRESENTATIVES
to the GOVERNING BOARD of the
EAST CENTRAL VERMONT TELECOMMUNICATIONS DISTRICT (ECVTD)**

Whereas the Town of Woodstock is currently a member of the East Central Vermont Telecommunications District (d/b/a ECFiber)

NOW, THEREFORE, BE IT RESOLVED THAT:

The following resident(s) of the Town of Woodstock are hereby appointed to the Governing Board of the East Central Vermont Telecommunications District to serve until successors are duly appointed.

Representative: David Brown

Phone: [REDACTED]

Email: [REDACTED]

First Alternate: Daniel Orcutt

Phone: [REDACTED]

Email: [REDACTED]

Second Alternate: Alex Rozek

Phone: [REDACTED]

Email: [REDACTED]

Adopted at a regular meeting of the Selectboard or City Council of the Town of Woodstock, duly held on the _____ day of _____ 2021.

ATTEST:

Selectboard Chair or Town Clerk

Date

Note: Appointment of a delegate is required.

Appointment of an alternate delegate is desirable.

Appointment of a second alternate delegate is optional, not required.

EDUCATION

The quality of Woodstock's public schools is critical to the fabric and future of the town as well as the school's constituent communities. The Windsor Central Modified Unified Union School District (WCMUUSD), which administers the public schools serving Woodstock—the Woodstock Elementary School (WES) and the Woodstock Union High School & Middle School (WUHSMS)—is facing significant challenges that must be addressed directly and aggressively in order to ensure that the town's students receive the best possible education and that the town remains an attractive destination for families with school-aged children. Many of these issues have been long in the making, and the Planning Commission believes the Town needs to work with the school board to seek appropriate resolution.

Woodstock has historically had an excellent educational program but this has been compromised in recent years by challenges that are currently facing many Vermont schools. Statewide property taxes for school funding implemented in 1998 have effectively limited investment for local education in "sending towns." Demographic changes and increased housing costs have affected enrollment at our schools, but a statewide mandate to merge schools has led to increased enrollment from area towns, tuition students and school choice keeping overall population relatively steady. In addition, between 2017 and 2021, the District saw increased enrollment due to an influx of new families moving to the area.

Maintaining and continuing to improve the academic excellence that has historically been a hallmark of Woodstock is the single most important issue for the long-term viability and vibrancy of our community. Working to improve academic outcomes and the overall educational experience is an ambitious and critical undertaking. In addition to improving educational outcomes to ensure the success of our children, retaining families and increasing enrollment, lower taxes are achievable, while maintaining higher property values and a solid tax base.

Windsor Central Modified Unified Union School District (WCMUUSD)

The Windsor Central Modified Unified Union School District encompasses the towns of Barnard, Bridgewater, Killington, Plymouth, Pomfret, Reading, and Woodstock and includes WUHSMS and associated elementary schools. The 2020-2021 district enrollment stands at 1,037. The WCMUUSD School Board oversees all of the schools and member towns approve one budget for all schools.

The New England School Development Council has reported that enrollment in Pre-K through grade 12 will decline in every New England state by 2028. Vermont's enrollment is expected to decrease by 9.0% while Windsor Central School District is projected to see increased enrollment.

During the past several years, there has been community concern about a number of issues within the district and in particular, at the Middle and High School. These concerns include failing Middle and High School buildings; inconsistent academic outcomes and lack of emphasis on every student meeting their full potential; and social and behavioral concerns. As a result, some families have chosen to send their children to other high schools within and outside of the

region (including Hanover High School and Kimball Union Academy). Given the appeal of our community, and its' unique cultural, recreational and natural resources, our schools (and our school district) should be exemplary in the State and serve as a magnet for those seeking the highest quality public education in a rural New England environment. Addressing these issues is key to maintaining and increasing enrollment. The opportunity to increase enrollment given the Town's unique brand and assets is significant.

In response to these challenges, the District adopted a Strategic Plan in 2019. At the heart of the plan is the Portrait of a Graduate document which defines the skills, knowledge, and personal habits critical to students' future success. Each year, with the approval of the School Board, the administration identifies goals to be addressed and subsequently acts upon these goals. A five year timeline for the Strategic Plan is in place. The Vermont Agency of Education honored the District's work developing and implementing this approach to learning by nominating Woodstock Union High School and Middle School to be included in the Canopy Project's national database of innovative schools.

Woodstock Elementary School (WES)

The WES has served the children of Woodstock at the present site since 1957. The school currently serves students from Woodstock, Pomfret, Bridgewater, and Reading in grades Pre-K through Grade 6. The school has historically had enrollments as high as 390. With the increased enrollment from neighboring district towns and an increase in academic programs, the WES facilities are approaching their maximum effective capacity. In order to alleviate the physical space concerns related to increased enrollment, the district is considering moving some portion of the students from the WES building to the Prosper Valley School building starting in the 2021-2022 academic year.

WES School Population

<u>Class/Year</u>	<u>PreK</u>	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>Total</u>
2004-2005	0	21	31	27	27	28	25	41	200
2009-2010	0	27	28	29	26	28	22	36	196
2014-2015	1	15	22	24	34	16	34	30	176
2018-2019	47	21	26	28	23	25	27	36	233
2019-2020	19	37	28	40	38	38	37	44	281
2020-2021	29	37	47	28	39	44	43	38	305

(2019-2021 reflects additional students from Pomfret and Reading)

*2003-2019 Stats from Vermont Agency of Education
2019-2021 Stats from Windsor Central Supervisory Union*

WES continues to provide a wide array of programs to enrich and support student learning across the spectrum. The school offers Art, Library, Music, Physical Education, and STEM lab to all K-6 students. The STEM (science, technology, engineering, math) Lab is an exploratory learning space and Program that strives to infuse the STEM disciplines into the broader curriculum. This space and program was the first such elementary school STEM program in the State of Vermont

and was implemented with privately raised funds. In the 2019-2020 academic year, Spanish instruction was reduced from a school-wide instruction to [grades 3-6]. WES also has an Educational Support Team (EST) to assist teachers with the classroom accommodations and remedial services for children with educational or emotional needs. The school also has a dedicated staff member for behavioral and emotional support.

Community involvement is very high. Parents and other community members volunteer time on a regular basis, and the PTO is active in fundraising for the school. In 2012 a new award winning (2014 Vermont Public Places and 2015 Vermont Chapter ASLA, Merit Awards) outdoor playground and learning area was built with funds raised privately.

In 2011-12 Woodstock Elementary School completed a Safe Routes to School assessment program which encouraged offsite solutions to making the community more accessible to walkers and bikers. Fund-raising for additional improvements and maintenance to the playground is ongoing in 2019-2021. Woodstock encourages the Elementary School to maintain a village location.

WES has deferred maintenance issues. The school recently failed routine lead tests conducted by the State of Vermont. Out of 28 taps sampled, 12 taps had levels at or above the action level. Remediation to the lead issue is ongoing with significant progress made as of the 2020-2021 academic year. In addition, there are a number of additional essential capital projects that are required at WES.

WES Pre-K

The Woodstock Elementary School Pre-K is an inclusive, play-based program serving families of young children ages 3-5 in Woodstock, Vermont and its surrounding communities. They are part of a network of quality programs in the Windsor Central Supervisory Union that serve families in the district. The program was full for the 2019-2020 school year with a wait list. An additional section was added and in 2020-2021, two Pre-K classes are fully enrolled. There is a strong need in all the district towns for additional quality Pre-K slots.

After School Program (ASP)

The After School Program (ASP) at WES serves children from the Woodstock Elementary School. They provide childcare for children in grades Pre-K through 6th grade. The program runs from 2:50-5:30 everyday school is in session. The goal of the ASP is to provide a safe, happy, warm environment where the children can enjoy a healthy snack and have both structured and free-play time in and outdoors. For the 2019-20 school year, ASP was full and needed to turn away students.

Woodstock Union High School & Middle School (WUHSMS)

The WUHSMS serves as the public middle and high school for students from Barnard, Bridgewater, Killington, Plymouth, Pomfret, Reading, and Woodstock, and also accepts tuition students from other towns.

While the WUHSMS has a long and proud history and continues to produce many successful students, there are some clear and urgent problems that must be addressed through the full implementation of the newly-adopted (2019) 21st Century Master Plan and other measures.

Enrollment

While school district enrollment showed a decline over the past decade, the last three school years have shown a stable trend as indicated in the table below, detailing middle and high school population.

Grade	7	8	9	10	11	12	Total
2004-2005	112	96	115	108	98	98	627
2009-2010	86	92	102	96	101	109	586
2014-2015	70	75	73	93	107	74	492
2018-2019	79	60	104	98	88	72	501
2019-2020	74	73	80	98	92	78	495
2020-2021	77	77	94	73	94	88	503

2003-2019 Stats from Vermont Agency of Education

2019-2021 Stats from Windsor Central Supervisory Union

The 2020-2021 Pre-K through 12 district wide enrollment of 1,037 students includes 113 tuition students, 4 school choice students and 3 state placed students). The Covid-19 pandemic resulted in a number of students transitioning to home school. Longer term, it is not clear where the enrollment numbers will stabilize but some increase due to an influx of new residents during this time is reasonable to expect.

Woodstock Union High School

Woodstock Union High School has recently received praise for academic achievement. The school was one of ten Vermont schools to receive a College Success award from GreatSchools.org. In addition, The College Board named WUHS to the AP Honor Roll for expanding Opportunity and Improving Performance of AP Students.

In US News and World Report's 2018 rankings of public high schools, Woodstock Union High School ranked 17th in the State of Vermont out of 54 eligible schools, and 3,826th nationally, out of more than 17,000 schools. The 2020 US News and World Report ranks Woodstock Union High School at number 3 among high schools in the State of Vermont out of 45 ranked and 15 unranked. Nationally, Woodstock Union High school was ranked 1,133. In 2017, US News and Report listed Woodstock Union High School on its list of the best STEM schools in the country.

College enrollment rates stated in the WUHS High School Profile 2020 are as follows:

Class of 2015 2016 2017 2018 2019

Total % 72 78 75 75 76

Woodstock Union High School offers various courses, programs, and learning opportunities on site and outside of the school that allow students to demonstrate achievement toward the Woodstock graduation requirements. Students may also design their own learning opportunities toward graduation as long as they meet the criteria for graduation. Programs include the C3 (Center for Community Connections), Hartford Career and Technology Center, Virtual High School (online learning) and programs at Vermont colleges and Dartmouth College.

In 2017, Woodstock Union High School & Middle School created an Innovation Lab with state-of-the-art equipment and became the first public school in the world to partner with NuVu innovation school in Cambridge, MA and the NuVuX global network. NuVu now has partnerships (NuVuX) with 14 schools around the world including schools in Scotland and India and a community innovation center in Turkey. Woodstock Union High School's innovation lab and program was funded through private donations and grants.

Facilities

In 2017 an existing facility analysis led by the architectural firm Lavallee/Brensinger determined the WUHSMS building to be at or beyond its useful life and spending additional funds to maintain existing systems was no longer cost effective. The building is 60-plus years old and fails to meet health and safety codes in a host of critical areas. The building does not fulfill ADA requirements, it does not meet snow load or seismic codes or current security standards. Fire suppression operates in only parts of the structure and nearly all heating, ventilation, electrical, mechanical and septic systems are beyond their useful life. Functionally, the spaces do not meet standards for modern learning, the building is operationally cost inefficient, environmentally unfriendly and has limited natural light, low ceilings, and outdated furnishings throughout.

According to a recent analysis by the Harvard School of Public Health, a healthy, safe, and well-designed learning environment can have broad and far-reaching positive impacts. "The evidence is unambiguous, the school building is as important as any other factor in academic achievement and student health," and the impact of moving students to a school building that meets 21st Century criteria is "measurable and immediate." The report notes that these impacts extend beyond academic achievement, and include mental health, physical health, safety and security, substance abuse, and even extracurricular involvement.

The campus currently has a football field and other athletic fields, as well as a privately funded ice hockey rink. Some athletic facilities are not equal to other towns in our division, especially lacrosse fields, basketball courts and the lack of a track. Many of the fields are wet and have poor drainage, which delay important training for spring sports, leaving our teams at a disadvantage. Despite these deficiencies, several of our athletic teams are competitive at a state level.

In 2019 at the recommendation of the Campus Configuration Committee, the school board voted to evaluate the financial feasibility of implementing the recommendations of the 21st Century Master Plan; rebuilding the Middle and High School buildings. Other alternatives were evaluated including renovation and new build + renovation, however, it was determined given the

significant constraints of the existing facility, that a new middle and high school building would be the most efficient, cost effective and high value solution. The assumption is that significant private funding support in the form of grants and gifts, as well as potential state support, will be necessary in order to pass a bond for the construction of a new school. The District will need significant help generating support for replacing the building and navigating the challenging education funding environment. Each year that goes by the need becomes more urgent as the building's systems are at risk of failure and good money is spent nursing them along, while the cost of building becomes more expensive.

Vermont Youth Risk Behavior Survey Report

Per the 2017 Vermont Youth Risk Behavior Survey Report, 49% of Woodstock High School students have used tobacco vaping products versus the state average of 34%; 47% have used marijuana versus the state average of 37%; 7% have used cocaine versus the state average of 4%; and 31% of Woodstock students have been offered, sold or given illegal drugs while at school, versus the state average of 15%.

This report has not been updated since 2017, however the Strategic Plan references these issues and many have already been addressed.

Act 60

Woodstock continues to suffer financially under ACT 60. The implications are increasingly critical to the Town as it seeks funding for the new Middle/High School building, and other infrastructure projects the town must address. ACT 60, passed in 1997, redistributes education tax dollars from towns like Woodstock, with above average property tax bases to towns within the state that have average or below average property tax bases. For FY20, Woodstock sent \$13.64 million to the state in education tax dollars and received back \$6.37 million (\$2.70m to MS/HS and \$3.67m to WCMUUSD) to fund school expenses. In 2020 alone, Woodstock effectively contributed \$7.27 million to the rest of the state.

The estimated cost of the new MS/HS building is +/- \$70 million. The State of Vermont suspended its 30% match for school construction in 2007, effectively deferring statewide reinvestment in school infrastructure indefinitely. A bill introduced in 2020 to end the suspension of school construction aid (HB209), failed to progress, however the legislature is set to renew discussion on the topic again in 2021. The School Board is looking at financing the new MS/HS project through public and private fundraising in combination with a bond which must be approved by voters in all district towns and will increase local taxes. The more private and other public (government) funds that are contributed, the smaller the size of the bond and the lower the local tax increase. Furthermore, higher district enrollment, results in new revenue and lower taxes. Funding for capital expenditure is exempt from the Act 60 multiplier. Overall the mix of project funding is key to project success, and therefore residents of the school district should be fully engaged in this process, given the importance of the project to the community.

ACTION PLAN

Goal 1 - Fully support the funding and construction of a new Middle School and High School per the recommendations outlined in the 21st Century School Master Plan.

A. The Select Board should form a School Action Working Group composed of elected town officials, School Board members, active community members and others with interest and expertise, who can focus on the funding of a new MS/HS building.

B. The School Action Working Group should obtain legal advice, from counsel with expertise in Vermont's school funding mechanisms, to help the Town understand its options. This expert will inform, assess and assist the School Board's efforts to effectively finance a new building and build public support for this project. The following specific questions are a start and an expert will likely have further areas to explore;

- 1.** Does the state have any legal obligation to fund, in total or part, a new school building when the current building has exceeded its useful life and fails to meet numerous code requirements?
- 2.** If there is no obligation to fund, is it possible that the need to rebuild a school can lower the amount of money Woodstock must share with the State for education?
- 3.** If a bond is required to fund this infrastructure project, does the State have any legal obligation to participate with the Town in the financing expense?
- 4.** Are there other creative financing mechanisms that the Town can leverage/deploy to assist in funding the school project?

Goal 2 – Continually Improve and Maintain the Academic Performance, Ranking of Woodstock Schools, and the focus on Academic Excellence

A. The Planning Commission recommends that the School Board closely follow the goals set forth by the Strategic Plan by regularly conducting:

- 1.** A twice annual assessment (at a minimum) of school/district performance against the strategic plan goals for the year.
- 2.** An assessment of student performance and outcomes. This should include an evaluation of the resources requested, the costs to be incurred, the implementation timeframes, and the metrics for evaluating success against the Strategic Plan
- 3.** An assessment of each school's administrative staff (WES) and WUHSMS, including an assessment of their policies and practices for evaluating and managing their classroom teachers and specialists.
- 4.** An assessment of teaching staff and their classroom practices. This will require administrators to spend time in each classroom.

B. The successful implementation of the recommendations laid out in this chapter will require retaining the best leadership possible.

Goal 3 - Reduce Substance Abuse Issues in the School

A. The Select Board should work in collaboration with the School Board and the administration to understand the underlying issues related to the results of the 2017 Vermont Youth Risk Behavior Survey Report. It is recommended that students,

teachers, and administration be interviewed to assess current uses of illegal and dangerous substances, including tobacco, alcohol, vaping products, and illegal drugs. The district's use rates should be compared with state and national averages, and causes of problematic levels of use and abuse should be identified.

B. A Community Substance Abuse Task Force should be convened to address the substance abuse problem that exists in our schools and in our community. The Task Force should include parents, teachers, a substance abuse specialist, a representative of the Police Department, a representative from the Ottauquechee Health Center and community members.

Goal 4 - Address the Crippling Effect of Act 60 on our Town's Ability to Maintain and Reinvest in Critical Infrastructure

A. The Town needs to urge its elected state representatives to push for changes to the financial obligations of ACT 60 and for modification of the funding formula. The taxes required to fund school operations at a basic level, when factoring in the Act 60 multiplier make it difficult or impossible to maintain existing Town assets, let alone improve them. School building infrastructure reinvestment should be included/factored into the state education funding formulas.

SELECTBOARD ACTION ITEM

Motion: Madame Chair I move that the Town of Woodstock Selectboard adopt the 2021 Town of Woodstock Local Emergency Management Plan.

Date: April 20, 2021

Action: Adoption of the 2021 Town of Woodstock Local Emergency Management Plan

Recommendation: I recommend the adoption of the 2021 Town of Woodstock Local Emergency Management Plan.

Description: Each year, the State of Vermont requires that the Town and Village of Woodstock adopt a Local Emergency Management Plan. The attached plan has no substantive changes from the 2020 plan. The Village adopted the combined plan at its regularly scheduled meeting on April 13.

William H. Kerbin Jr.
Town Manager

Local Emergency Management Plan Municipal Adoption Form

Town/Village of Woodstock 31 the Green Woodstock, VT 05091

The Local Emergency Management Plan (LEMP) must be (re)adopted annually, after town meeting day, and submitted to the appropriate Regional Planning Commission (RPC) by May 1st.

At a warned public meeting (regular selectboard/city council meeting), the municipality adopted the Local Emergency Management Plan (LEMP) on the date shown at right.

At a warned public meeting (regular selectboard/city council meeting), the municipality adopted the National Incident Management System (NIMS) on the date shown at right.

If Vermont Emergency Management needs to contact municipal leaders to determine status and support requirements during an emergency, the Emergency Management Director (EMD) and two other local Points Of Contact (POCs) who should have authoritative local information are listed at right.

Municipality	Town/Village of Woodstock
LEMP Adoption Date	4/20/2021
NIMS Adoption Date	12/20/2005
EMD Name	William Kerbin
Position	EMD
Primary Phone	M/H/W:802-457-3456
Alternate Phone	M/H/W:802-222-7727
Email	wkerbin@townofwoodstock.org
POC 2 Name	Chief David Green
Position	Fire and EMS Chief
Primary Phone	M/H/W:802-457-1420
Alternate Phone	M/H/W:802-457-2337
Email	Davidgreen@townofwoodstock.org
POC 3 Name	Chief Robbie Blish
Position	Police Chief
Primary Phone	M/H/W:802-457-1420
Alternate Phone	M/H/W:802-457-2337
Email	rblish@townofwoodstock.org

☐ Mark this block if a readopted plan has no changes since the previous year.

I hereby certify that the LEMP meets Vermont National Incident Management System (NIMS) requirements and current LEMP Implementation Guidance as on page 2:

Signed* _____

Printed Name; certifying individual must have taken, at a minimum, ICS402 or ICS100/IS-100 training

I hereby attest that the municipality has adopted NIMS and the LEMP as stated above:

Signed* _____

Printed Name, Selectboard / council member

Once completed, send adoption form and copy of Local Emergency Management Plan to Regional Planning Commission.



Local Emergency Management Plan (LEMP)

Required Elements

*A typed name is acceptable as an electronic signature if it represents an act of that person in accordance with 9 V.S.A. § 278.

3. Resources

Use municipal resources, mutual aid agreements, and local purchases first to get resources for response as needed and available.

Purchasing agents for emergencies: Municipal manager/ dept. heads w/ limitations set by boards based on budgets.

Emergency spending limits:

n/a

Businesses with Standing Municipal Contracts

Type of Contract	Name	Contact Info
Service Contract for Water	Woodstock Aquaduct	457-4497

Other Local Resources

[illegible]

State support that is usually at no cost to the municipality:

Vermont Hazardous Material (HAZMAT) Response Team (VHMRT)

Vermont Urban Search and Rescue (USAR, VT-TF1)

Vermont State Police and Special Teams

Community Emergency Response Teams (CERTs)

Swiftwater Rescue Teams

Regional Shelter Support

State government agency expertise/services

Federal response agency expertise

State support the municipality will normally eventually have to pay for:

Supplies and equipment (including sandbags)

VTrans Equipment and Personnel

Vermont National Guard Support

The State Emergency Operations Center (SEOC, 800-347-0488) will help coordinate any state support teams or other external resources that local responders may need.

National Incident Management System (NIMS) Typed Resources											
Type	I	II	III	IV	Other	Type	I	II	III	IV	Other
Critical Incident Stress Management Team				N/A		Hydraulic Excavator, Large Mass Excavation				N/A	
Mobile Communications Center						Hydraulic Excavator, Medium Mass Excavation					
Mobile Communications Unit			N/A	N/A		Hydraulic Excavator, Compact					
All-Terrain Vehicles	N/A	NIA	NIA	NIA		Road Sweeper	1				
Marine Vessels	NIA	NIA	NIA	NIA		Snow Blower, Loader Mounted	1			1	
Snowmobile	NIA	NIA	NIA	NIA		Track Dozer					
Public Safety Dive Team						Track Loader					
SWAT/Tactical Team						Trailer, Equipment Tag-Trailer	1			NIA	
Firefighting Brush Patrol Engine	NIA	NIA	NIA		12	Trailer, Dump		N/A	NIA	NIA	
Fire Engine (Pumper)	3					Trailer, Small Equipment			N/A	N/A	2
Firefighting Crew Transport				NIA		Truck, On-Road Dump			6		
Aerial Fire Truck			NIA	NIA		Truck, Plow			3		
Foam Tender			NIA	N/A		Truck, Sewer Flusher				1	
Hand Crew						Truck, Tractor Trailer				NIA	
HAZMAT Entry Team				NIA		Water Pumps, De-Watering					
Engine Strike Team						Water Pumps, Drinking Water Supply - Auxiliary Pump					
Water Tender (Tanker)	1			NIA		Water Pumps, Water Distribution					
Fire Boat				NIA		Water Pumps, Wastewater					
Aerial Lift - Articulating Boom						Water Truck		NIA	NIA	NIA	
Aerial Lift - Self Propelled, Scissor, Rough Terrain						Wheel Dozer			NIA	NIA	
Aerial Lift - Telescopic Boom						Wheel Loader Backhoe		1			
Aerial Lift - Truck Mounted						Wheel Loader, Large					
Air Compressor			1			Wheel Loader, Medium					
Concrete Cutter/Multi-Processor for Hydraulic Excavator						Wheel Loader, Small	1	1		NIA	
Electronic Boards, Arrow						Wheel Loader, Skid Steer				NIA	
Electronic Boards, Variable Message Signs						Wheel Loader, Telescopic Handler					
Floodlights				NIA		Wood Chipper	1	N/A	NIA	NIA	
Generator						Wood Tub Grinder					
Grader	1			N/A							

Information about the NIMS Typed resources can be found at: <https://rtit.preptoolkit.org>

4. Public Information and Warning

<i>During a significant emergency, the Emergency Operations Center (EOG) and Incident Command Posts (ICPs) will coordinate and manage public information, both by producing accurate, timely reports and by tracking what is publicly reported to minimize confusion and help ensure a positive public response.</i>	
VT-Alert message - State: Other VT-Alert managers:	Vermont Emergency Management: 800-347-0488
Important Local Websites/ Social Media channels:	Woodstock List Serv/ Woodstock FD website/ Woodstock FD Facebook page/ Woodstock PD facebook page/ Town of Woodstock Website/ Town of Woodstock Facebook Page
Local Newspaper, Radio, TV:	The Vermont Standard/ Woodstock Community Television
Public Notice locations:	Library/ Emergency Services Building/ Town Hall/ Thompson Senior Center/ Woodstock Rec. Center/ Town Crier Board/ Boards on the Village Green
<i>Vermont 2-1-1 is a United Ways of Vermont system that provides 24x7x365 information and referral services in cooperation with a large number of state and local government and community based entities. 2-1-1 collects and maintains a database of local resource information and is available to take calls from the general public to inform and instruct them in relation to emergency events, and to refer them to the appropriate response and recovery resource, if necessary.</i>	
To provide information for 2-1-1	Dial 211 or (802) 652-4636

5. Vulnerable Populations

<i>If necessary, the EOG may contact organizations and facilities, below, that serve vulnerable populations to identify residents who are at risk based on the emergency. If there are residents at risk or in danger, the EOG should monitor their status and if required coordinate support for them until their situation stabilizes.</i>	
<i>Name/ Notes</i>	<i>Contact Info</i>
CARE (Citizen Assistance Registration for Emergencies)	(Supporting PSAP)
Merten's House	457-4411
Woodstock Terrace	457-2228
The Homestead	457-1310
Woodstock Schools	457-1213
Woodstock Christian Child Care	457-2278
Woodstock Nursery School	457-1611
Rainbow School	457-3629

6. Shelters

<i>During some emergencies, the EOG will monitor or coordinate support for residents who are displaced due to property or infrastructure damage.</i>	
<i>Spontaneous Sheltering</i>	
<ul style="list-style-type: none"> • Determine the approximate number of people who need sheltering • Call the State EOG/ Watch Officer at 800-347-0488 and request support • Track the status of residents who need shelter until their situation stabilizes 	
<i>Regional Shelter</i>	
Location/ Address:	Hartford High School
Opening Contact:	State EOG, 800-347-0488; American Red Cross, 802-660-9130
Phone Numbers:	
<i>Primary Local Shelter</i>	
Location / Address:	None
Facility Contact(s):	
Phone Numbers:	
Shelter Manager:	
Staff Requirements:	
Services:	Warm/Cool Overnight Food Prep Showers Healthcare
Notes:	
	Capacity: Generator? Y / N Pets Allowed? Y / N
<i>Alternate Local Shelter</i>	
Location/ Address:	n/a
Facility Contact(s):	
Phone Numbers:	
Shelter Manager:	
Staff Requirements:	
Services:	Warm/Cool Overnight Food Prep Showers Healthcare
Notes:	
	Capacity: Generator? Y / N Pets Allowed? Y / N

Annexes (Optional, create and letter as needed)

<i>Nia</i>

See the Vermont Emergency Management (VEM) web site at <http://vem.vermont.gov> for samples and examples of annexes, such as: forms; delegations of authority; debris plans; incident-specific plans, checklists, and matrices; animal disaster references; etc.

Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
		Local Emergency Management Team			
EMO	William Kerbin	457-3456	802-222-7727		wkerbin@townofwoodstock.org
EM Coordinator					
Local Response Organization Contacts					
Fire Chief	David Green	457-1420	802-291-0440		davidgreen@townofwoodstock.org
Assistant/Deputy Fire Chief					
EMS Chief	Misha McNabb	457-1420	225-328-3917		mmcnabb@townofwoodstock.org
Chief of Police or Constable	Robbie Blish	457-1420	457-7501	802-280-5221	rblish@townofwoodstock.org
State Police or County Sheriff	Michael Chamberlain	457-5211			Michael.chamberlain@vermont.gov
Local Dispatch Center	Woodstock Dispatch	457-1420	457-2337	911	dispatch@townofwoodstock.org
Town Constable	Kelly Linton	457-2337	802-839-6238		kellyelinton@aol.com
Local Public Works Contacts					
Road Foreman	Ken Vandenburg	457-2233			dpw@townofwoodstock.org
Road Commissioner	William Kerbin	457-3456			wkerbin@townofwoodstock.org
Town Garage		457-2233			
Drinking Water Utility	Woodstock Aquaduct	457-4497			
Wastewater Utility	Wayland Lord	457-1910	457-2233	802-356-8171	wwtf@townofwoodstock.org
Municipal Government Contacts					
Town Administrator					
Municipal Manager	William Kerbin	457-3456	802-222-7727		wkerbin@townofwoodstock.org
Selectboard Chair	Mary Riley	457-2183	802-291-0429		mriley@townofwoodstock.org
Trustees Chair	Jeffrey Kahn	457-2480	457-2553		unicornvt@gmail.com

Contact Information

[illegible]

Town of Woodstock

Building Inspection, Code Enforcement, and Fire Ordinance

Section 1- Authority

This ordinance is enacted pursuant to the authority granted to the Town under 20 V.S.A, 2736 & 24 V.S.A. Chapter 59,

As authorized by 20 V.S.A,2736 the Commissioner of the Department of Public Safety has entered into a Cooperative Inspection Agreement with the Town of Woodstock _____, dated authorizing the Woodstock Fire Department to conduct building inspections and enforce the Vermont Fire & Building Safety Code,

The Town of Woodstock will be responsible for the inspection of buildings, as assigned by the Commissioner in the agreement dated _____,or any subsequent agreement.

Section 2-Purpose

This ordinance is intended to reduce the hazards to persons and property within the Town of Woodstock, through enforcement of Vermont Fire & Building Safety Codes.

Section 3-Definitions

Except as defined below the definitions contained in the Vermont Fire & Building Safety Code, as amended from time to time by the State of Vermont, Division of Fire Safety, and the nationally recognized safety standards referenced therein, adopted by reference in Section 4 of this ordinance, shall apply to this ordinance.

For the purpose of this ordinance, the definitions contained in 20 V.S.A 2736, including, without limitation, the definition of "public building", shall also apply to this ordinance.

Additionally, the following terms shall have the specific definitions set forth below;

Authority having Jurisdiction (AHJ) - Those individuals responsible for the enforcement of the VT Fire & Building Safety Code, pursuant to the Cooperative Inspection Agreement between the State of Vermont and the Town of Woodstock.

Cooperative Inspection Agreement- Legal document that assigns responsibility for inspections and enforcement of the Vermont Fire & Building Safety Code, in the Town of Woodstock, to the Woodstock Fire Department.

Short Term Rental or STR - shall mean any rental of residential property, including single-family, two-family, multi-family dwellings, attached and detached apartments, whether accessory or not, and/or any dwelling unit or room located therein containing living quarters, but specifically excluding motels, hotels/inns, bed and breakfast, tourist homes, clubs, group homes, sober-living houses, schools, hospitals or similar facilities, for a term or period of time that is less than thirty (30) days.

Owner Occupied - shall mean that the owner of the Short Term Rental, or another person authorized by the owner to act on his, her or its behalf, will be present at and residing on the property where the Short Term Rental is located during the rental period.

Dwelling Unit - A building or portion thereof designed, used, constructed or occupied as separate living quarters for one (1) household which includes independent and exclusive cooking, sleeping, and sanitary facilities for a household, and direct access to the unit from the outside of the building, or through a common hallway. This term may include single family, Two family, multi-family, Townhouse or Condominium dwellings.

Fire Department- Woodstock Fire Department.

IBC - International Building Code, a nationally recognized code that details the minimum requirements to which a building or structure shall be constructed, renovated or altered. This code is amended and adopted via legislative authority by the State of Vermont.

NFPA- National Fire Protection Association, the organization that creates consensus documents that are nationally recognized and contain minimum required fire prevention codes and standards for the protection of life and property. These codes are amended and adopted via legislative authority by the State of Vermont.

Public Building- Shall have the same meaning as defined in 20 V.S.A. 2736.

Selectboard -the legislative body of the Town of Woodstock

Town- The Town/Village of Woodstock.

Vermont Fire & Building Safety Code — the comprehensive document comprised of State and Nationally recognized codes and standards for the public safety from fire, explosions, and dangerous substances, as amended and adopted by the State of Vermont pursuant to 20 V.S.A., Chapter 173.

Section 4 – Fire Code Adoption by Reference

The Town of Woodstock henceforward adopts the most current Codes and Standards as amended and adopted by the State of Vermont, Division of Fire Safety. (a) Including, but not limited to;

1. Vermont Fire & Building Safety Code
2. NFPA 1
3. NFPA 101
4. NFPA Codes referenced by NFPA I & 101
5. The International Building code, IBC

Section 5 - Solar Photovoltaic Systems - Private Buildings/Owner Occupied

All building-mounted photovoltaic installations, installed after this ordinance becomes effective shall be installed in accordance with the most current edition of NFPA1 that has been adopted by the State of Vermont. No Residential buildings shall be exempt.

A permit from the Fire department shall be required and approved prior to any installation on any private building. See fee schedule for permit fees. Failure to receive a permit prior to construction may result in fines.

Drawing and layouts shall be included with permit. Plans that do not meet NFPA 1 will not be approved. A Waiver for install modifications may be obtained from the Fire department when situations justify such.

An inspection and testing of install shall be required to ensure compliance with NFPA 1. Failure to receive an installation inspection may result in fines.

A Public building Solar photovoltaic install requires a permit from the State of Vermont Fire Marshall.

Section 6- Fire safety inspector

The Fire Safety Inspector shall be an employee of the Woodstock Fire department, that has been approved by the Commissioner of the Vermont Department of Public Safety. The Inspector shall have a minimum of NFPA certification of Certified Fire Inspector I.

Section 7 Powers & duties Inspector

- (1) The Inspector shall have and exercise all powers of an AHJ in making the inspections required in this ordinance.
- (2) The Inspector shall keep a record of all inspections on file at the Fire Department.
- (3) The Inspector Shall share inspection information with the VT Division of Fire Safety, as required in the Cooperative Inspection Agreement.

Section 8 - Inspection of Buildings

- (1) The Inspector shall be authorized to make a careful inspection of any public buildings and premises within the Town of Woodstock.
- (2) Upon receiving a complaint from a citizen, or request of an AHJ, the Inspector shall investigate any report involving a public building or premises reported as being unsafe or hazardous, having code violations, or containing unsafe or combustible materials.

Section 9- Inspector to be Permitted Entry into Premises

- (1) For the purpose of inspecting buildings and carrying out other responsibilities under this ordinance, the inspector may, at all reasonable times (9am- 9pm for residential), have access to and enter into any land, premises, and buildings in the Town of Woodstock.
- (2) Prior to entering a one/two family dwelling, where the unit is entirely owner-occupied the Building Inspector shall first obtain the consent of the owner of the dwelling.
- (3) Where permission to enter an owner-occupied dwelling is granted, the provisions of this ordinance shall apply.
- (4) Where permission to enter an owner-occupied one/two family dwelling is refused or not available;
 - (a) The Inspector shall seek a warrant, or other authorization provided by law, prior to entry.
 - (b) Where the Building Inspector reasonably determines that an emergency exists, entry may be made.

Section 10 - Refusal to Permit Entry

Except as provided above, no person shall refuse to allow the Building Inspector to enter upon or into their premises or buildings, at a reasonable time, for the purpose of carrying out their responsibilities under this ordinance. Furthermore, no person shall attempt to prevent any inspection outlined in this ordinance, obstruct the Building Inspector carrying out their duties.

Section 11- Inspections

(1) General Fire Safety Inspection

- (a) General Fire Safety Inspections of existing units shall be performed utilizing the Codes and Standards referenced in Section 4 of this ordinance.
- (b) A General Fire Safety Inspection shall be performed in response to a complaint by a citizen, or other AHJ official in regard to a possible code violation, fire hazard, or other unsafe condition,
- (c) Any violations of the VT Rental Housing Health Code, that are observed, shall be shared with the Woodstock Town Health Officer.

(2) Inspection Reports

Following a General Fire Safety inspection, the Building Inspector shall generate a report of any violation's deficiencies found during said inspection. A copy of the report shall be forwarded to the property owner, or their designee, including time line in which the violations and/or deficiencies need to be addressed/repaired. If any violation and/or deficiencies is of such a nature that it must be addressed immediately, the owner or their designee shall be informed at the time of the inspection, if present.

(4) Follow up Inspections

- (a) There is no fee for the initial or first follow-up inspection, resulting from a complaint by a citizen, or other AHJ official, in regard to a possible code violations, fire hazard, or other unsafe condition.
- (b) If the owner fails to correct the violations or deficiencies found during the initial inspection, prior to the follow-up inspection, and additional follow-up inspections are required to verify that the violations or deficiencies have been properly resolved, the owner will be responsible for a "re-inspection fee" as outlined on the "Fee Schedule".
- (c) Reinspection fees will be the responsibility of the property owner and will be due prior to any follow-up inspections following the first follow-up inspection.
- (d) Violations and deficiencies shall not be considered corrected or resolved until all associated fees have been paid, and therefore further penalties may be accrued, as they would if the violation or deficiency had not been corrected.
- (e) A failure to pay the reinspection fees within the time frame above is a violation of this ordinance.

Section 12- Suspension of Permit & Stop Work Notice

- (1) The Inspector may issue a stop work order, and/or order a property vacated if the he or she believes a threat to public safety, or other exigent circumstances exist.
- (2) The Inspector shall report any condition that requires a Stop Work Notice in a Public Building to the VT Division of Fire Safety.

Section 13- Removal of a Fire Hazard

- (1) A Chief Officer Of the Fire Department, or their designee may direct the owner or occupant of any premises or building to abate any unsafe condition, move to a place of safety, or remove any unsafe or combustible materials which in their opinion shall expose the building, or any surrounding or adjacent property or buildings to an unnecessary hazard.
- (2) A Chief Officer of the Fire Department, or their designee may direct the owner or occupant of any premises or building to clear away from their building or premises debris or other materials resulting from fire, windstorm, or other catastrophe, within a reasonable time after the occurrence of said fire, storm, or catastrophe,
- (3) Failure to comply with a direction of a Chief Officer, or their designee, shall be a violation of this ordinance.

Section 14 - Liquor license inspections

An operator/business holding a liquor license in Woodstock shall have a building safety inspection prior to renewal of the yearly liquor license. Any violation of the inspection shall be repaired prior to issuance of the liquor license.

Section 15 - Short Term Rentals

A. Compliance with Law.

The owner of any Short Term Rental property shall comply with all other requirements of federal, State and local law pertaining to rental housing, including, without limitation, relevant provisions of the Vermont Rental Housing Health Code and the Woodstock Zoning Regulations, as amended from time to time. A building in which people rent accommodations, whether as a Short Term Rental or for a term of 30 days or more, constitutes a “public building” under 30 V.S.A. §2730(a)(1)(D) and is subject to the authority of the State of Vermont Division of Fire Safety or its designee.

B. Short Term Rental Registry & Annual Report.

To provide Woodstock officials, including designated Compliance Officers, with up to-date emergency contact, identification, occupancy, and pre- and post-incident planning and compliance information for Short Term Rental properties in the Town of Woodstock, the Town of Woodstock will utilize a Short Term Rental Registry and Annual Reporting Program. The Short Term Rental Registry and Annual Reporting Program shall include all Short Term Rental properties, whether or not Owner Occupied.

C. Short Term Rental Registry

On or before April 30 of each year:

(1) The owner of property proposed for use as a Short Term Rental shall complete and submit a Short Term Rental Registry form to the Fire department on an annual basis.

(2) The following information shall be provided by owner(s) of Short Term Rental property on or in conjunction with the Short Term Rental Registry form (note: proof of ownership may be required if the person submitting the Short Term Rental Registry form is not the record title holder, as indicated by documentation maintained in the Woodstock Land Records):

(a) physical address(es) of all property advertised, offered for use, or used as a Short Term Rental.

(b) contact information for property owner, including: name, mailing and/or physical address, telephone number, email address.

(c) contact information for any person present at and residing on the property and authorized to act on the owner’s behalf, including: name, mailing and/or physical address, telephone number, email address.

(d) contact information for any property manager, including: name mailing address, telephone number, email address.

(e) a copy of the written property management agreement or contract, if applicable, stating the duration/term of any contract.

- (f) if not a whole building rental, the number of Short Term Rental dwelling units located within the building and the 911 addresses assigned to the units (if separate from the building).
- (g) a sketch plan depicting the Short Term Rental property and all proposed onsite parking spaces, including guest parking.
- (h) a floor plan of the Short Term Rental depicting the location of all proposed sleeping areas and fire exits, including egress windows.
- (i) valid proof of home owners insurance with a short term rental endorsement;
- (j) proof of Vermont tax account for room & meals and/or sale tax purposes.
- (k) proof of positive inspection, for both new and existing buildings, by Division of Fire Safety or its designee.
- (l) copy of any Short Term Rental rules applicable to the rental property.

(3) The Short Term Rental Registry form may also require such additional information as the Woodstock Selectboard, in their discretion, deem reasonable, necessary and appropriate.

(4) Upon transfer of ownership of any property on the Short Term Rental Registry, the new owner shall complete a new Short Term Rental registry form with updated information and any prior Short Term Rental authorization shall be null and void.

(5) Any owner of a Short Term Rental property who fails or refuses to complete a Short Term Rental Registry form as provided herein shall be subject to civil penalties under this Ordinance.

(6) Upon complete and proper submission of all required information, as determined by the Short Term Rental Compliance Officer, the Compliance Officer shall issue a Short Term Rental Authorization and Registration Number authorizing lawful rental of the Short Term Rental property.

(7) All Short Term Rental Authorization and Registration Numbers shall expire on May 31 of each year, with registration renewal forms submitted no later than April 30 of each year (even if actual rentals will occur later in the year).

D. Annual Report

The owner of Short Term Rental property shall annually complete and submit a report form to the Fire Dept. The following information shall be provided by owner(s) of Short Term Rental property on the annual report form:

- (a) Updated owner/on-site manager contact information, if applicable.
- (b) Updated property manager contact information, if applicable.
- (c) Date, duration and number of guests for each Short Term Rental period/stay;
- (d) photographic proof that the telephone number of the person(s) responsible for the Short Term Rental and contact information for the Vermont Department of Health and the Vermont Division of Fire Safety is conspicuously posted in each dwelling unit of the Short Term Rental.
- (e) photographic proof that the Vermont Meals and Rooms tax license is conspicuously posted in each dwelling unit of the Short Term Rental.
- (f) date of last inspection by the Vermont Division of Fire Safety or its designee.

(g) identification of any municipal complaint tickets issued and/or fines paid in the preceding 12 months in connection with any Short Term Rental property.

E. Regulatory Requirements and Prohibited Activities.

A. The Short Term Rental of property that is not in compliance with this Ordinance is prohibited.

B. Providing false or materially misleading information on any Short Term Rental Registry or Annual Report form shall be a violation of this Ordinance.

C. All Short Term Rental property in the Town shall be Owner Occupied or, if not Owner Occupied, under the active management and control of a property manager, who shall: (i) be located within a 30 minute drive of the Short Term Rental property being managed, (ii) available and authorized to respond promptly to incidents involving the Short Term Rental, and (iii) capable of providing timely interior and exterior access to the Short Term Rental, on a 24/7 basis. .

D. All Short Term Rental property shall conspicuously display within each dwelling unit the current and valid name, address and phone number of the Short Term Rental operator (whether the owner, on-site manager, or property manager), the Vermont Department of Health, and the Vermont Division of Fire Safety or its designee . In addition, the contact information of the Village's Short Term Rental Compliance Officer shall be similarly displayed.

E. Advertising any Short Term Rental without first obtaining a Woodstock-issued Registration Number or not including the Registration Number in the advertisement to demonstrate that the STR is lawful shall be a violation of this Ordinance.

F. Renting, using or occupying a Short Term Rental without first obtaining a Short Term Rental Authorization and Registration Number shall be a violation of this Ordinance.

G. Short Term Rental guests shall not sublease, sublicense or assign all or any portion of the Short Term Rental to another person during the rental period.

H. Short Term Rental properties shall be limited in occupancy to two guests per bedroom or sleeping area and a maximum of six guests total per occupancy, unless a waiver is granted by the Fire Dept.

I. The following are expressly prohibited in connection with Short Term Rental properties:

a. Gatherings of more than 16 persons on the STR premises during the period of occupancy, absent a waiver or variance by the Fire Dept.

b. Signs and other outside indications, other than on-site parking, that a property is used or occupied as a Short Term Rental.

c. Noise or unreasonably loud activities, whether inside or out, that violate the Noise Control law.

J. Except as otherwise provided herein, Short Term Rental of property shall occur no more than ten (10) times with a two-night minimum ,excluding foliage season. When the owner is in residence ,five (5) additional rentals are allowed during the permit period, a twelve (12) month period.

K. In Residential Five Acre and Forestry zones, Short Term Rental are allowed no more than 15 times in a calendar year with a two-night minimum stay. When the owner is in residence ,Short Term Rentals are unlimited.

L. The foregoing limitation on the number of times that a Short Term Rental property may be rented on an annual basis shall not apply to Owner Occupied Short Term Rentals occurring during the Foliage Period, which shall run from September 15 up to and including October 21 of each year. During this period, there is no limitation on the number of times that an Owner Occupied Short Term Rental may be

rented. This exemption for Owner Occupied Short Term Rentals during the Foliage Period shall not relieve the owners of such properties of their obligation to comply with all other applicable requirements of federal, State and local law and regulations pertaining to rental properties, including health and safety requirements.

E. Fees

A fee of \$75.00 shall be paid to the Town of Woodstock in connection with the submission of any Short Term Rental Registry form or renewal thereof. The Selectboard, from time to time, modify this fee and may establish and adopt other fees related to the administration and enforcement of this Ordinance, and may incorporate all such fees into a duly adopted fee schedule.

F. Waiver/Variance

To prevent undue hardship or delay, avoid injustice, or for other good cause shown, the selectboard may, upon good cause shown, waive or vary the requirements of this Ordinance upon such reasonable terms and conditions as it may require, unless precluded by the Ordinance itself or by other provisions of law. In considering any request for waiver or variance, the selectboard shall at least consider: (1) the reason for the request, including its reasonableness, and the reason for the requirement at issue, (2) the risk to public health, safety, welfare and convenience in granting the request, (3) the danger of prejudice to the applicant and third parties if the request is granted, (4) the timeliness of the request, and (5) whether the requestor is acting in good faith.

G. Enforcement

Any person who violates a provision of this civil ordinance shall be subject to a civil penalty of up to \$800 per day for each day that such violation continues. Each day the violation continues shall constitute a separate offense.

The Compliance Officer, Woodstock Police Officers, the Woodstock Zoning Administrator and the Woodstock Village/Town Manager shall all be designated and authorized to act as Issuing Municipal Officials to issue and pursue before the Judicial Bureau, or other court having jurisdiction, a municipal complaint.

H. Waiver Fees

I. An Issuing Municipal Official is authorized to recover waiver fees, in lieu of a civil penalty, in the following amount, for any person who declines to contest a municipal complaint and pays the waiver fee:

(a) Operating STR Without Authorization or Registration Number - \$500

(b) All Other Violations:

First Offense - \$100

Second Offense - \$250

Third Offense - \$500

Fourth and Subsequent Offenses - \$700

Offenses shall be counted on a twelve (12) month basis, beginning May 1 and ending April 30 of each year. An Issuing Municipal Official shall have authority to issue a written warning, without recovering a waiver fee, for any First Offense violation other than Operating a Short Term Rental Without Authorization or a Registration Number. In such instance, the written warning shall be counted as a First Offense for calculating annual offenses.

I. Civil Penalties

An Issuing Municipal Official is authorized to recover civil penalties in the following amounts for each violation:

(a) Operating STR Without Authorization or Registration Number - \$800

(b) All Other Violations:

First Offense - \$400

Second Offense - \$600

Third Offense - \$800

Fourth and Subsequent Offenses - \$800, plus automatic revocation for twelve months before a new Short Term Rental Authorization Application may be submitted.

Offenses shall be counted on a twelve (12) month basis, beginning May 1 and ending April 30 of each year. An Issuing Municipal Official shall have authority to issue a written warning, without recovering a civil penalty, for any First Offense violation other than Operating a Short Term Rental Without Authorization or a Registration Number. In such instance, the written warning shall be counted as a First Offense for calculating annual offenses.

J. Other Relief

In addition to the enforcement procedures available under Chapter 59 of Title 24, the Town of Woodstock/Town Manager is authorized to commence a civil action in the Civil Division of the Vermont Superior Court to obtain injunctive and other appropriate relief, to request revocation or suspension of any Short Term Rental Authorization and Registration Number on behalf of the Town of Woodstock, or to pursue any other remedy authorized by law.

K. Severability. If any provision of this ordinance is deemed by a court of competent jurisdiction to be unconstitutional, invalid or unenforceable, that provision shall be severed from the ordinance and the remaining provisions that can be given effect without the severed provision shall continue in effect.

L. Effective Date. This Ordinance shall take effect upon passage.

Any person who violates provision of this civil ordinance shall be subject to a civil penalty of up to \$800.00 per day, for each day that said violation continues. The Fire Chief or his designee shall be authorized to act

as issuing Municipal Officials to issue and pursue before the Judicial Bureau or other appropriate judicial body a municipal complaint.

Section 16- Fee Schedule for other than Short term rentals

The Woodstock Fire Department shall establish and maintain the fee schedule referenced in this ordinance. The fee schedule, and any revisions Shall be approved by the Woodstock Selectboard.

Building Inspection, Code Enforcement, and Fire Safety Ordinance

Fire Safety / Complaint Inspection No Fee

1st Follow-up Inspection No Fee

Additional Follow-up Inspections for failure to comply \$50.00

Solar PV permit \$150.00 Available on the Town of Woodstock Website in the Fire Department section.

Solar PV Site Visit /Final inspection No Fee

Failure to obtain Approval for Solar PV System permit prior to beginning installation. \$250.00, Waiver \$100.00

Failure to obtain certificate of compliance for Building Mounted Solar PV System. \$500.00, Waiver \$100.00

Failure to comply with order to remove hazards, or to address an ordinance or code violation. \$50.00 per day

This Ordinance does not in relieve any party from the requirements of the State of Vermont regarding obtaining Building/Construction Electrical, Elevator and/or Plumbing permits through the Division of Fire Safety, or any other needed permits as required by the State of Vermont or the Town Woodstock Zoning office.

Section 17 – Severability

If any provision of this ordinance is deemed by a court of competent jurisdiction to be unconstitutional, invalid or unenforceable, that provision shall be severed from the ordinance and the remaining provisions that can be given effect without the severed provision shall continue in effect.

Signature Page

SELECTBOARD ACTION ITEM

Motion: Madam chair, I move that the Town of Woodstock approve the attached documents for the \$343,300 final engineering design for the South Woodstock Wastewater Treatment Facility (WWTF) Upgrade project, authorize the appropriate signatures for these documents and authorize the Town Manager to submit these signed documents to the Vermont Bond Bank for processing.

Date: April 20, 2021

Action: Review and Approval of the Loan Documents for the South Woodstock WWTF Upgrade.

Staff Recommendation: I recommend the approval of the loan documents.

Description: The Town of Woodstock applied for a loan from the Vermont Bond Bank in the amount of \$343,300 for the final engineering design of the South Woodstock WWTF Upgrade. The underwriting team at the Vermont Bond Bank has approved the loan. The construction bid opening is scheduled for May, 2021. The bond documents are attached for your review and approval.

LOAN AGREEMENT

Vermont State Revolving Fund

Loan RF1-266-2.0

Loan Amount: \$343,330.00

1. Town of Woodstock, the Municipality, hereby certifies to the Vermont Municipal Bond Bank ("Bond Bank") that:
 - (a) It will secure all state and federal permits, licenses and approvals necessary to construct and operate the improvements to be financed by the Loan (the "Project"), if any, as described in Exhibit A;
 - (b) It has established, or covenants with the Bond Bank to establish, by ordinance, rule or regulation, a rate charge or assessment schedule which will generate annually sufficient revenue to pay:
 - (i) Principal, administrative fees and interest of the Municipal Note, as the same becomes due; and
 - (ii) reasonably anticipated cost of operating and maintaining the improvements to be financed by the Loan, if any, and the system of which is a part;
 - (c) It has duly established a fund under Title 24 of the Vermont Statutes Annotated, or by other means permitted by law which, for so long as the Municipal Note shall remain outstanding, shall be maintained and replenished from time to time, and used solely to repair, replace, improve and enlarge the improvement to be financed by the Loan, if any.
2. The Municipality shall make funds sufficient to pay the principal, administrative fees and interest as the same matures (based upon the Maturity Schedule appended hereto as Exhibit C) available to the Bond Bank at least five business days prior to each principal payment date.
3. The Bond Bank and Municipality agree that Loan proceeds will be paid to the Municipality as Project costs are incurred and paid by the Municipality over the course of the Project, but in no event shall payments be made more often than monthly, and only on Municipality's certification, through its authorized representative, that such costs have been paid.
4. The Municipality is obligated to make the principal, administrative fee and interest portion of the Municipal Note payments scheduled by the Bond Bank on an annual basis. The Municipality may prepay the Loan at its option without penalty.
5. The Municipality shall be obligated to inform in writing to the Bond Bank, or such agent designated by the Bond Bank, at least thirty days prior to each principal payment date of any

changes to the name of the official or address to whom invoices for the payment of principal, administrative fees and interest should be sent.

6. The period of performance for this agreement begins upon execution and ends five years after execution.

7. Notwithstanding paragraph 14 hereof, prior to payment of the amount of the Loan, or any portion thereof, the Bond Bank shall have the right to cancel all or any part of its obligations hereunder and after payment of any portion thereof to require a refund of amounts paid if:

(a) Any representation made by the Municipality to the Bond Bank in connection with its application for a loan or additional loans shall be incorrect or incomplete in any material respect; or

(b) The Municipality has violated commitments made by it in its application and supporting documents or has violated any of the terms of this Loan Agreement.

8. The Municipality shall at all times comply with all applicable federal and state requirements pertaining to the Project, including but not limited to requirements of Federal Clean Water Act, Title 24 of the Vermont Statutes Annotated, and the list of Federal Laws and Authorities included as Exhibit B. The enumeration of the Federal Laws and Authorities in Exhibit B shall not be construed as a waiver by the Municipality of any exemption or exception, jurisdictional or otherwise.

9. If any provisions of this Loan Agreement shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such provision shall not affect any of the remaining provisions of this Loan Agreement and this Loan Agreement shall be construed and enforced as if such invalid or unenforceable provision had not been contained herein.

10. This Loan Agreement may be executed in one or more counterparts, any of which shall be regarded for all purposes as an original and all of which constitute but one and the same instrument. Each party agrees that it will execute any and all documents or other instruments, and take such other actions as are necessary, to give effect to the terms of this Loan Agreement.

11. No waiver by either party of any term or condition of the Loan Agreement shall be deemed or construed as a waiver of any other terms or conditions, nor shall a waiver of any breach be deemed to constitute a waiver of any subsequent breach, whether of the same or of a different section, subsection, paragraph, clause, phrase, or other provision of this Loan Agreement. Any delay in exercising rights or requirements of the Loan Agreement does not constitute a waiver of such rights or requirements.

12. The Municipality agrees to indemnify and hold the Bond Bank, the state, its officials, agents, and employees harmless from and against any and all claims, suits, actions, costs, and damages resulting from the negligent performance or non-performance by the Municipality or any of its officials, agents, or employees of the Municipality's obligations under this Agreement, as it

may be amended or supplemented from time to time. It is further understood that such indemnity shall not be limited by an insurance coverage.

13. The Municipality agrees that the Loan will be adjusted upon final audit to an amount equal to or less than the project costs determined eligible by the Department of Environmental Conservation and recommended to the Bond Bank for loan participation.

14. The Municipality agrees that if actual final eligible costs are less than the amount paid under the Loan Agreement, repayment of the excess funds will be made within sixty days of the request made by the Department of Environmental Conservation.

15. Increases, amendments, or modifications to the project during construction will be processed for record keeping purposes only, except for the addition of major approved Project Elements, Exhibit A. The Loan Agreement will also be amended upon completion of the project based upon final audited eligible costs, and any increases in the Loan will be made contingent upon availability of funds. All Project records will be retained by the Municipality and made available for state inspection upon request for three years after Project completion or until any audit questions have been resolved, whichever is later.

16. The Municipality will obtain flood insurance for any insurable portion of the Project.

17. The Municipality agrees to use the Loan proceeds solely for the Project for which the Loan is made and any approved amendments thereto. The Municipality further agrees to make prompt payment to the contractors and to apply any interest received to the Project. Once payment has been made to contractors, the applicant shall submit a payment request to the Department of Environmental Conservation (DEC). Funds will be disbursed from Federal Award ID Number CS500001## (## equals last two digits of award year). Upon disbursement, DEC will notify the Municipality of the standard terms and conditions applicable based on the exact amount of federal funds disbursed and relevant capitalization grant being drawn down. Please see <https://dec.vermont.gov/water-investment/water-financing/srf/reimbursement-help> for the standard terms and conditions. If the foregoing link is not accessible, contact DEC for assistance.

18. The terms of this Loan Agreement shall be controlling over those of any prior Agreement with respect to this Loan Agreement. However, this Loan Agreement shall not otherwise supersede the terms of any other agreements between the Municipality and the State.

19. The Municipality agrees to furnish to the Bond Bank such financial statements as the Bond Bank may reasonably request, which statements and supporting records shall be prepared and maintained in accordance with Generally Accepted Accounting Principles (GAAP).

20. This agreement will be funded by approximately 80 percent federal funds. These funds are being awarded in accord with the Federal Clean Water State Revolving Fund, CFDA number 66.458, under the authority of the Environmental Protection Agency. This is not a research and development award. For any accounting year in which the Municipality expends Loan proceeds and other Federal funds of \$750,000.00 or more from all Federal sources, the Municipality shall

have an audit performed in accord with the Federal Single Audit Act and furnish a copy to the Vermont Department of Environmental Conservation within 9 months of the end of Municipality's accounting period.

21. By acceptance of this Agreement, the Municipality agrees to complete a Subrecipient Annual Report as provided by the Department of Finance. Prior to submitting the Subrecipient Annual Report, the Municipality must review previous fiscal year disbursements from the Facilities Engineering Division to determine the actual amount of federal funds disbursed from the loan proceeds. The Subrecipient Annual Report must then be submitted to the State of Vermont Department of Finance within 45 days after its fiscal year end, informing the State whether or not a single audit is required for the prior fiscal year. If a single audit is required, the Municipality will submit a copy of the audit report to the Vermont Department of Environmental Conservation within 9 months of its fiscal year end. If a single audit is not required, only the Subrecipient Annual Report to the State Department of Finance is required.

22. The Municipality understands that the provisions of the Davis-Bacon Act, which is codified at Subchapter IV of Chapter 31 of Title 40 of the United States Code and U.S. Department of Labor Memorandum No. 208 ("Memorandum 208"), may apply to the Project, and the Municipality certifies and agrees that with respect to the Project, it has complied and will continue to comply with the requirements of the Davis-Bacon Act and Memorandum 208, as applicable.

23. The effective date of the Loan Agreement is the execution date of the General Obligation Note.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

Attest:



Secretary

VERMONT MUNICIPAL BOND BANK



Executive Director

Attest:



Clerk

Town of Woodstock

By: 

Chair of the Governing Body

And by:



Treasurer

List of Loan Exhibits

EXHIBIT A: Project description and conditions

EXHIBIT B: List of Federal Laws and Authorities

EXHIBIT C: General Obligation Note

EXHIBIT D: Resolution and Certificate

EXHIBIT A

PROJECT DESCRIPTION AND CONDITIONS FOR THIS AGREEMENT

Description:

The planning loan is for funding the final design engineering for the South Woodstock WWTF refurbishment project.

Conditions:

- 1) Repayment of this loan shall commence five (5) years after the execution of the loan.
- 2) If this loan does not result in a constructed project by the anticipated repayment start date, repayment shall commence immediately.
- 3) The engineer will meet with the Water Investment Division (WID) to present work summaries at 30% work completion, 60% work completion, and 90% work completion, or as otherwise directed by the WID engineer. Disbursements will not be made without each required meeting and disbursements above 90% of the loan amount will not be made until the final documents have been received, reviewed, and approved by WID.
- 4) If this project is funded by USDA/Rural Development or any other non-CWSRF funding, the applicant shall, within sixty (60) days of receiving the non-CWSRF funding, repay the entire portion of the CWSRF planning loan(s).
- 5) The Applicant shall, as a condition of the loan, provide the Department with a digitally formatted copy of any plan or surveys developed with funds awarded under the loan, if the Applicant or any subcontractor develops plans or surveys in digital format. By acceptance of the loan, the Applicant agrees to pass through this requirement to any subcontracts awarded and funded by the loan. This condition is included pursuant to Section 56 of Act 233 of 1994. Such digital formats are subject to the Federal Freedom of Information Act and the State Access to Public Records and Document Statute and, unless otherwise restricted, the Department will release copies of such information to the general public upon request. It shall be acceptable to submit read only copies or copies marked archival copies only. The Applicant, by acceptance of this loan agrees not to copyright any plans or surveys developed pursuant to this action. Acceptable electronic formats include pdf and pdf/A.

EXHIBIT B

LIST OF FEDERAL LAWS AND AUTHORITIES WHERE APPLICABLE

ENVIRONMENTAL:

- “American Iron and Steel” requirements of P.L. 113-76 the Consolidated Appropriations Act of 2014
- Archeological and Historic Preservation 16 USC §469a-1
- Bald and Golden Eagle Protection Act, 16 USC §668-668c
- Clean Air Act, 42 USC §7401
- Coastal Barrier Resources Act, 16 USC §3501
- Coastal Zone Management 16 USC §1451
- Davis-Bacon Act (40 CFR '31.36(i)(5))
- Davis Bacon and Related Acts Wage Rate Requirements (29 CFR 5.5)
- Endangered Species Act, 16 USC §1531
- Floodplain Management, Executive Order 11988, as amended by Executive Order 12148
- Protection of Wetlands, Executive Order 11990 (1977) as amended by Executive Order 12608 (1997)
- Environmental Justice, Executive Order 12898
- Protection and Enhancement of the Cultural Environment, Executive Order 11990 (1977), as amended by Executive Order
- Farmland Protection Policy Act, 7 USC §4201
- Fish and Wildlife Coordination Act, 16 USC §661
- Magnuson-Stevens Fishery Conservation and Management Act, 16 USC §1801 *et seq.*
- Marine Mammal Protection Act, 16 USC §7703 *et seq.*
- Migratory Bird Act 16 USC Chapter 7, Subchapter II: Migratory Bird Treaty
- National Historic Preservation Act 54 USC § 300101 *et seq.*
- Rivers and Harbors Act, 33 USC §403
- Safe Drinking Water Act, 42 USC §300f
- Wild and Scenic Rivers Act 16 USC §1271

ECONOMIC:

- Demonstration Cities and Metropolitan Development Act of 1966, PL 89-754 as amended
- Section 306 of the Clean Air Act and Section 508 of the Clean Water Act, including Executive Order 11738, Administration of the Clean Air Act and the Federal Water Pollution Control Act with Respect to Federal Contracts, Grants, or Loans

SOCIAL LEGISLATION:

- Age Discrimination Act, PL 94-135
- Civil Rights Act of 1964, PL 88-352
- Disadvantaged Business Enterprise, 49 USC § 47113 - Minority and disadvantaged business participation

- Equal Employment Opportunity, Executive Order 11264
- Women's and Minority Business Enterprise, Executive Orders 11625 and 12138
- Section 13 of PL 92-500; Prohibition against sex discrimination under the Federal Water Pollution Control Act
- Rehabilitation Act of 1973, PL 93-112 (including Executive Orders 11914 and 11250)

MISCELLANEOUS AUTHORITY:

- Executive Order 12549 - Debarment and Suspension
- Trafficking and Violence Protection Act of 2000 (P.L. 106-386)
- Uniform Relocation and Real Property Acquisition Policies Act of 1970, PL 91-646
- Signage requirements per 2015 EPA guidance
- 2 CFR 200.216 and section 889 of Public Law 115-232, Prohibition of certain telecommunication and video surveillance services or equipment

EXHIBIT C

\$343,330.00

UNITED STATES OF AMERICA
STATE OF VERMONT
Town of Woodstock
GENERAL OBLIGATION NOTE

The Town of Woodstock (hereinafter called the “Municipality”), a body corporate and a political subdivision of the State of Vermont, promises to pay to the Vermont Municipal Bond Bank, or registered assigns, the not-to-exceed sum of \$343,330.00 with a preliminary interest at the rate of 0.00% per annum and with a preliminary administrative fee of 0.00%, subject to change based on final disbursed value, beginning on 3/1/2026 as follows:

Woodstock Town, Vermont							
Loan RF1-266-1.0							
Prepared on 1/13/2021							
Loan Terms							
Loan Amount:	\$343,330.00						
Loan Term Year	10						
Interest rate:	0.0000%						
Administrative Fee	0.0000%						
Repayment Date	Payment Number	Principal Due	Principal Payment	Principal Forgiven	Interest Payment	Administrative Fees	Total Payment
3/1/2026	1	343,330.00	20,383.00	139,500.00	0.00	0.00	20,383.00
3/1/2027	2	183,447.00	20,383.00	0.00	0.00	0.00	20,383.00
3/1/2028	3	163,064.00	20,383.00	0.00	0.00	0.00	20,383.00
3/1/2029	4	142,681.00	20,383.00	0.00	0.00	0.00	20,383.00
3/1/2030	5	122,298.00	20,383.00	0.00	0.00	0.00	20,383.00
3/1/2031	6	101,915.00	20,383.00	0.00	0.00	0.00	20,383.00
3/1/2032	7	81,532.00	20,383.00	0.00	0.00	0.00	20,383.00
3/1/2033	8	61,149.00	20,383.00	0.00	0.00	0.00	20,383.00
3/1/2034	9	40,766.00	20,383.00	0.00	0.00	0.00	20,383.00
3/1/2035	10	20,383.00	20,383.00	0.00	0.00	0.00	20,383.00
			203,830.00	139,500.00	0.00	0.00	
For planning purposes only. Figures subject to change based on actual disbursements.							

EXHIBIT C

This Note is payable in lawful money of the United States at People's United Bank in the City of Burlington, State of Vermont. Repayment terms shall comply with 24 V.S.A. Chapter 120, §4755 which prohibits deferral of payment. Final payment of this Bond shall be made upon surrender of this Bond for cancellation.

This Note is issued by the Municipality for the purpose of financing planning and design of infrastructure improvements under and by virtue of Title 24, Vermont Statutes Annotated, and a vote of the governing body of the Municipality duly passed on 1/8/2021.

This Note is transferable only upon presentation to the Treasurer of the Municipality with a written assignment duly acknowledged or proved. No transfer hereof shall be effectual unless made on the books of the Municipality kept by the Treasurer as transfer agent and noted hereon by the Treasurer with a record of payments as provided hereon.

It is hereby certified and recited that all acts, conditions and things required to be done precedent to and in the issuing of this Note have been done, have happened, and have been performed in regular and due form, as required by such law and vote, and for the assessment, collection and payment hereon of a tax to pay the same when due the full faith and credit of the Municipality are hereby irrevocably pledged.

IN TESTIMONY WHEREOF, the Municipality has caused this Note to be signed by its Treasurer, and a majority of its Selectboard and its seal to be affixed hereto.

Town of Woodstock

By: _____

Majority of its Governing Body

Date _____

Treasurer

EXHIBIT C

\$343,330.00

Town of Woodstock

GENERAL OBLIGATION NOTE

CERTIFICATE OF REGISTRATION

It is hereby certified that this Note is a fully registered Note, payable only to the holder of record as appears of record in the office of the Treasurer of the issuing Municipality. This Note may be transferred by presentation of the same with an assignment in writing signed by the registered holder. Presentation shall be made to the Treasurer of the Municipality at his office and he shall record such transfer in his records and on the Note. The name and address of the original registered owner of this Note is Vermont Municipal Bond Bank, 20 Winooski Falls Way #305, Winooski, VT 05404.

Treasurer

EXHIBIT D

RESOLUTION AND CERTIFICATE (General Obligation) (Vermont Clean Water State Revolving Fund)

WHEREAS, at meetings of the municipal legislative body of the Town of Woodstock (herein called the "Municipality") at each of which all or a majority of the members were present and voting, which meetings were duly noticed, called and held as appears of record, it was found and determined that the public interest and necessity required certain public wastewater system improvements described in Exhibit A, and it was further found and determined that the cost of making such public improvements would be too great to be paid out of ordinary annual income and revenue, and that a proposal for providing such improvements and the issuance of bonds of the Municipality to pay for its share of the cost of the same shall be submitted to the legal voters at meetings thereof, and it will be ordered, all of which action will be hereby ratified and confirmed; and

WHEREAS, the Municipality has applied for financial assistance in planning for the authorized improvements which application has been approved by the Department of Environmental Conservation and the Vermont Municipal Bond Bank, as evidenced by the Funding Application Approval, the terms and conditions of which are found in Exhibit A; and

WHEREAS, pursuant to powers vested in them by law the said governing board is about to enter into a Loan Agreement on behalf of the Municipality with the Vermont Municipal Bond Bank respecting a Loan from said Bank in the amount of \$343,330.00 to be discounted by the amount of \$139,500, repayable with interest at the rate of 0.00% per annum, together with an administrative fee of 0.00%.

AND WHEREAS, the Note to be given by the Municipality to the Vermont Municipal Bond Bank at the time of receiving the proceeds of said Loan shall be substantially in the form found in Exhibit C;

THEREFORE, be it resolved that the Governing Body proceed forthwith to cause said Note to be executed and delivered to the Vermont Municipal Bond Bank upon the price and terms stated, and be registered as the law provides; and

BE IT FURTHER RESOLVED, that the Note when issued and delivered pursuant to law and this Resolution shall be the valid and binding obligation of the said Municipality, payable according to law and the terms and tenor thereof from unlimited ad valorem taxes on the grand list of taxable property of said Municipality as established, assessed, apportioned and provided by law; and

BE IT FURTHER RESOLVED, that in addition to all other taxes, there shall annually be assessed and collected in the manner provided by law each year until the Note, or any bond or bonds issued to refund or replace the same, is fully paid, a tax, charge or assessment sufficient to pay the note and bond or bonds as the same shall become due; and

BE IT FURTHER RESOLVED, that execution of the above-referenced Loan Agreement between the Municipality and the Vermont Municipal Bond Bank is hereby authorized, the presiding officer of the legislative body and Treasurer of the borrower being directed to execute said Loan Agreement on behalf of the Municipality and the legislative branch thereof; and

EXHIBIT D

BE IT FURTHER RESOLVED, that the Municipality expressly incorporates into this Resolution each and every term, provision, covenant and representation set forth at length in Exhibit A to be delivered in connection with the issuance and sale of the Note, execution and delivery of each of which is hereby authorized, ratified and confirmed in all respects, and the covenants, representations and undertakings set forth at length in said Loan Agreement are incorporated herein by reference; and

BE IT FURTHER RESOLVED, that all acts and things heretofore done by the lawfully constituted officers of the Municipality, and any and all acts or proceedings of the Municipality and of its Governing Body, in, about or concerning the improvements hereinabove described and of the issuance of evidence of debt in connection therewith, are hereby ratified and confirmed.

BE IT FURTHER RESOLVED, that in connection with the pending sale of the Note in the face amount of \$343,330.00 to the Vermont Municipal Bond Bank, execution and delivery of the Note, this Resolution Certificate, Loan Agreement and incidental documents, all attached hereto, are authorized; and

BE IT FURTHER RESOLVED, that People's United Bank in the City of Burlington, Vermont, is hereby designated the Municipality's paying agent with respect to the Note and the Loan Agreement.

And we, the undersigned officers, as indicated, hereby certify that we as such officers have signed the Note payable as aforesaid, and reciting that it is issued under and pursuant to the vote herein above mentioned, and we also certify that the Note is duly registered in the office of the Treasurer of the Municipality as prescribed by law.

And we, the said officers of the Municipality, hereby certify that we are the duly chosen, qualified and acting officers of the Municipality as undersigned; that the Note is issued pursuant to said authority; that no other proceedings relating thereto have been taken; and that no such authority or proceeding has been repealed or amended.

We further certify that no litigation is pending or threatened affecting the validity of the Note nor the levy and collection of taxes, charges or assessments to pay it, nor the works of improvement financed by the proceeds of the Note, and that neither the corporate existence of the Municipality nor the title of any of us to our respective offices is being questioned.

EXHIBIT D

ATTEST:

Town of Woodstock

Clerk

By: _____

Majority of its Governing Body

And By:

Its Treasurer

Paving Quotes & Recommendation 2021

Paving quotes are for the roads listed in the proposal request.

<u>Blak-Top-</u>	\$71.75 pr/ton	2466 tons	\$176,935.50
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Pleasant St. Overlay

\$79.50 pr/ton	478 tons	\$38,001.00
----------------	----------	-------------

W/Milling	589 tons	\$46,825.50
-----------	----------	-------------

Milling		<u>\$27,500.00</u>
---------	--	--------------------

		\$74,325.50
--	--	-------------

<u>Springfield Paving-</u>	\$79.60 pr/ton	2224 tons	\$177,030.40
----------------------------	----------------	-----------	--------------

Pleasant St. Overlay	\$79.60	875 tons	\$69,800
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No milling quote

<u>Wilk Paving-</u>	\$115 pr/ton	2890 tons	\$332,350
---------------------	--------------	-----------	-----------

Includes Pleasant St. Overlay

Notes: The request for a milling quote for Pleasant St. was an additional request after bids were turned in, this will be done dependent on the grant being increased. Pleasant St. carries a 20% actual cost to what is shown due to grant funding.

I recommend the Bid be awarded to Blak-Top Paving as they are the lowest bidder.

Ken Vandenburg

Highway Supt.



Mike Christian
1252 Post Rd. Rutland, Vt. 05701
Phone: (802) 770-3326
Page: (802) 349-6795
Mike.christian@greenmountainpower.com

**TO THE SELECTBOARD OF THE TOWN OF
WOODSTOCK, VERMONT**

Tuesday, March 23, 2021

Comes the Green Mountain Power Corporation, your petitioner, and respectfully represents that in order to furnish adequate service to its patrons it is necessary to locate poles, guys and wires within the highway limits of Church Hill Rd, Project #171731, in the Town of Woodstock as shown on the attached sketch.

The Company further represents that such work will be done in a manner safe for public travel and subject to the rules thereof. Also, that it is not desirable to make such locations otherwise than shown on the attached plan.

WHEREFORE, your petitioner requests permission from the Select board to locate poles, guys and wires as aforesaid.

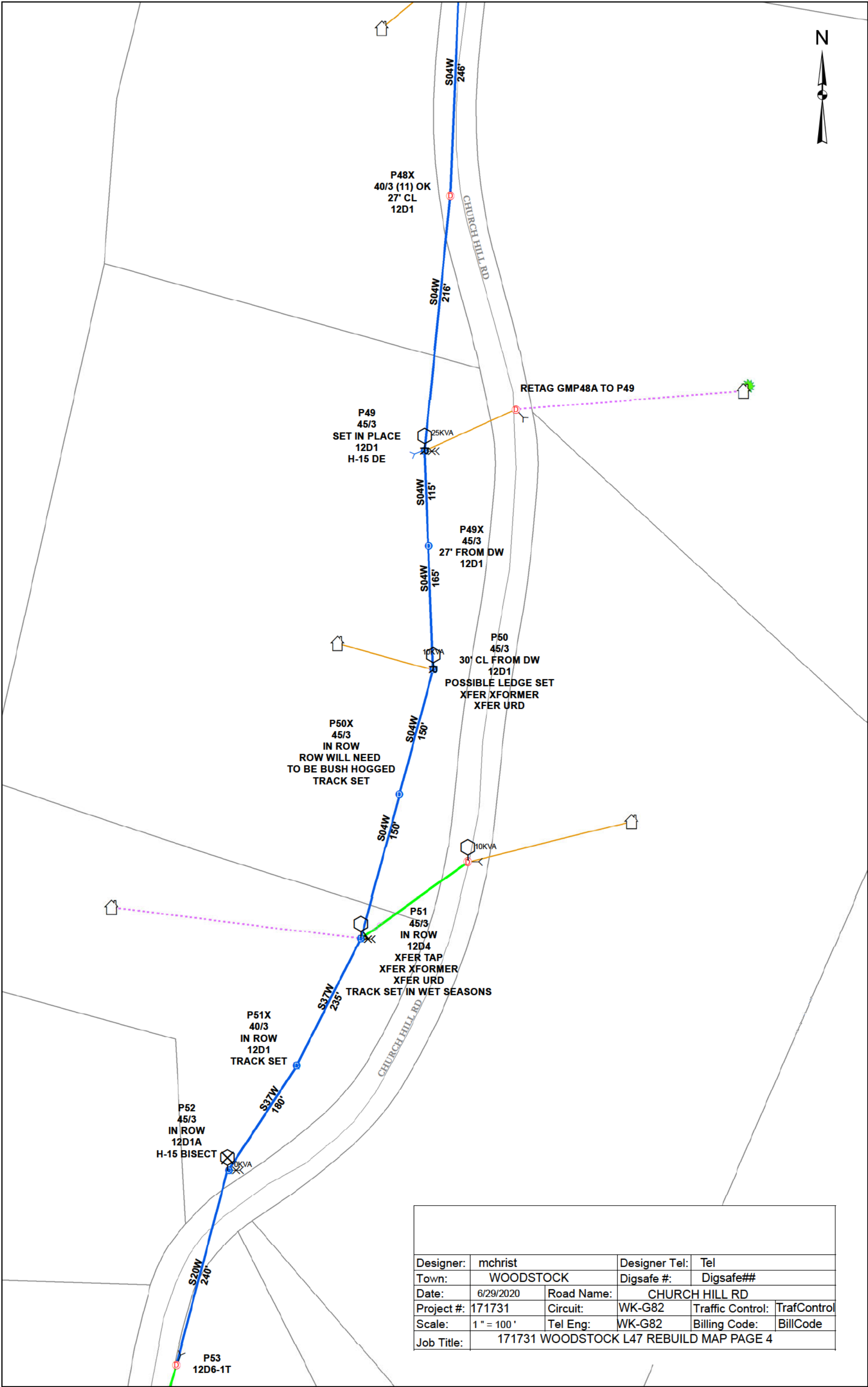
By: _____

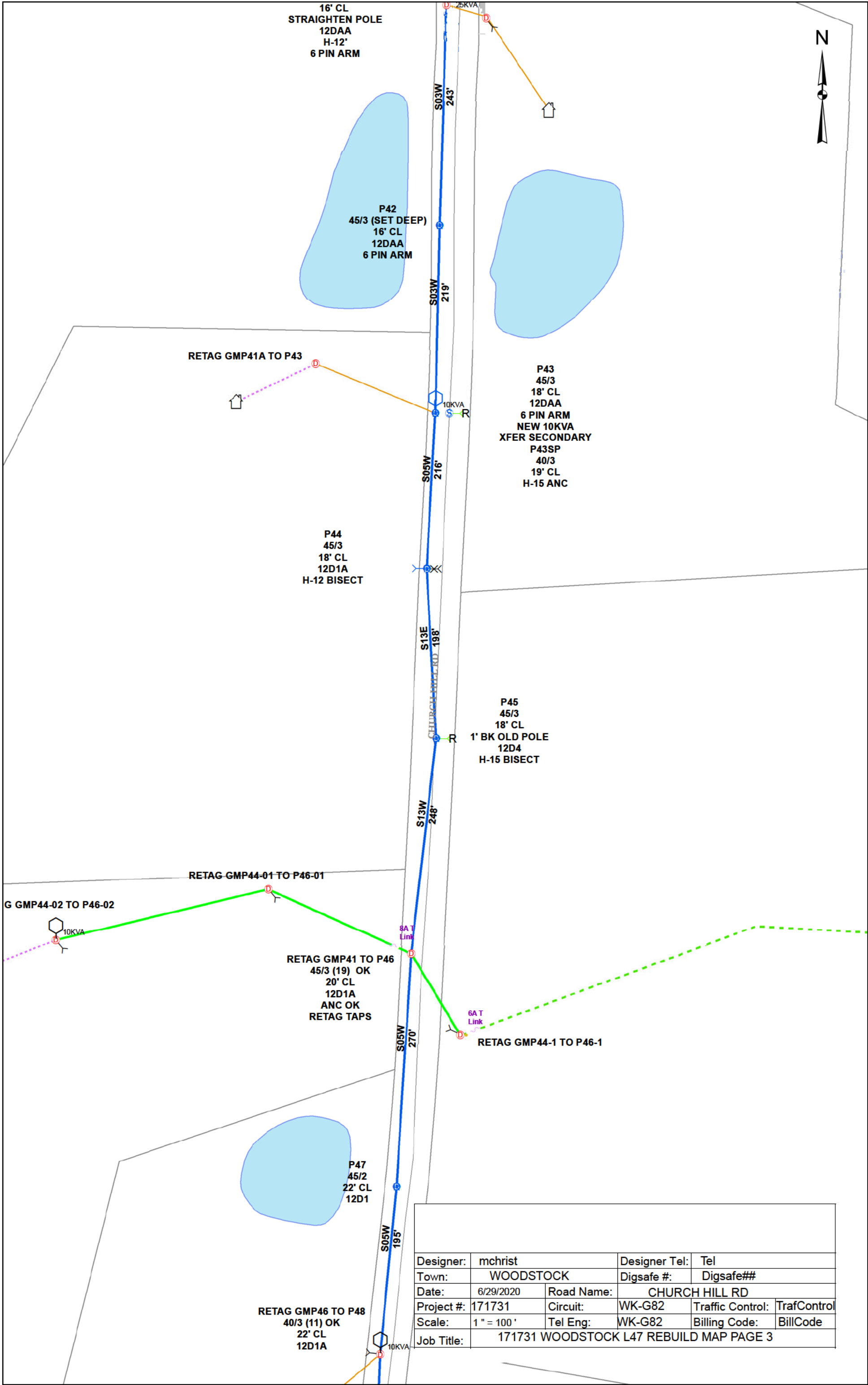
Distribution Designer
Green Mountain Power Corporation

Sketch Attached

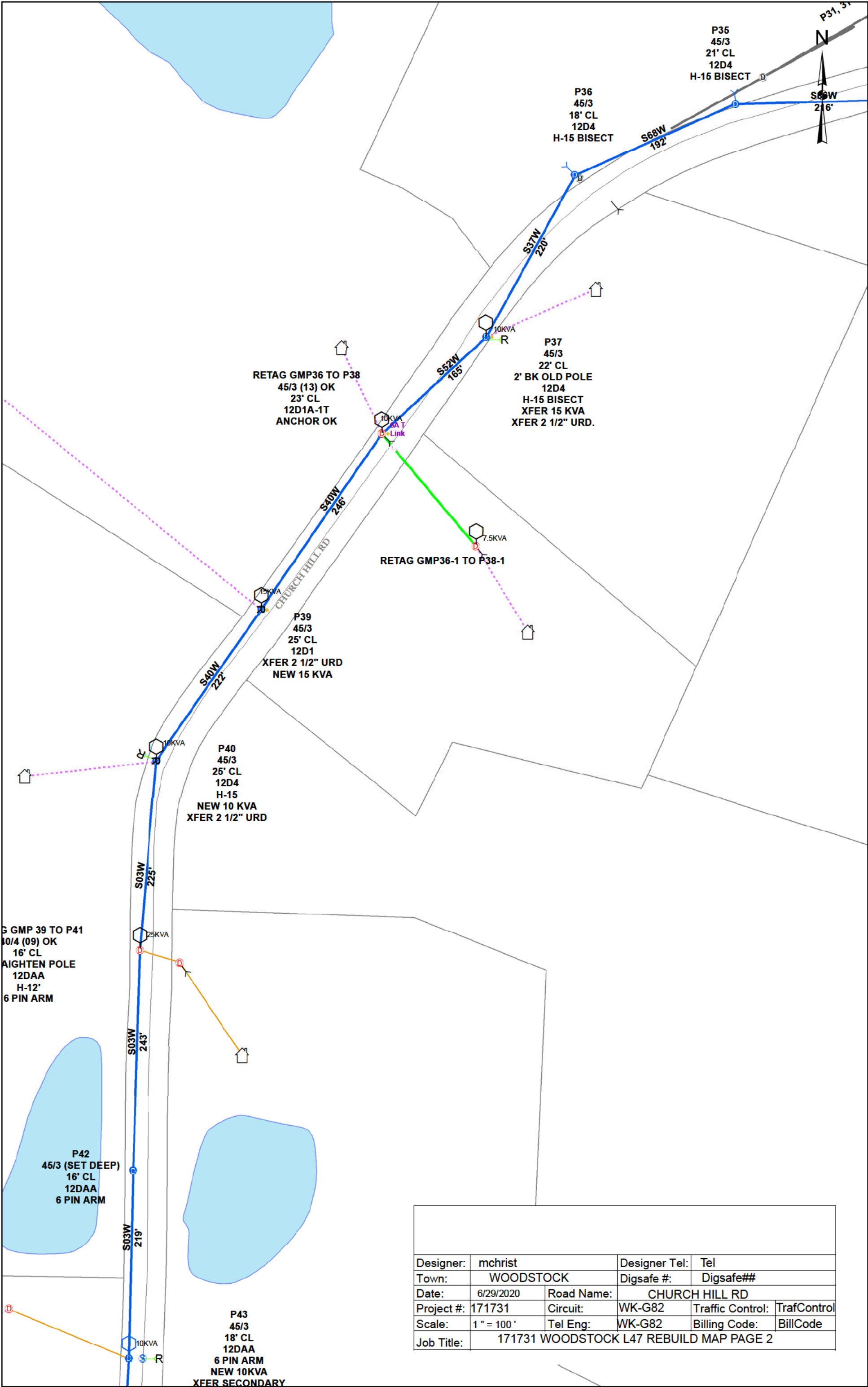
APPROVED:
Select board of the Town of Woodstock

EFFECTIVE DATE: _____

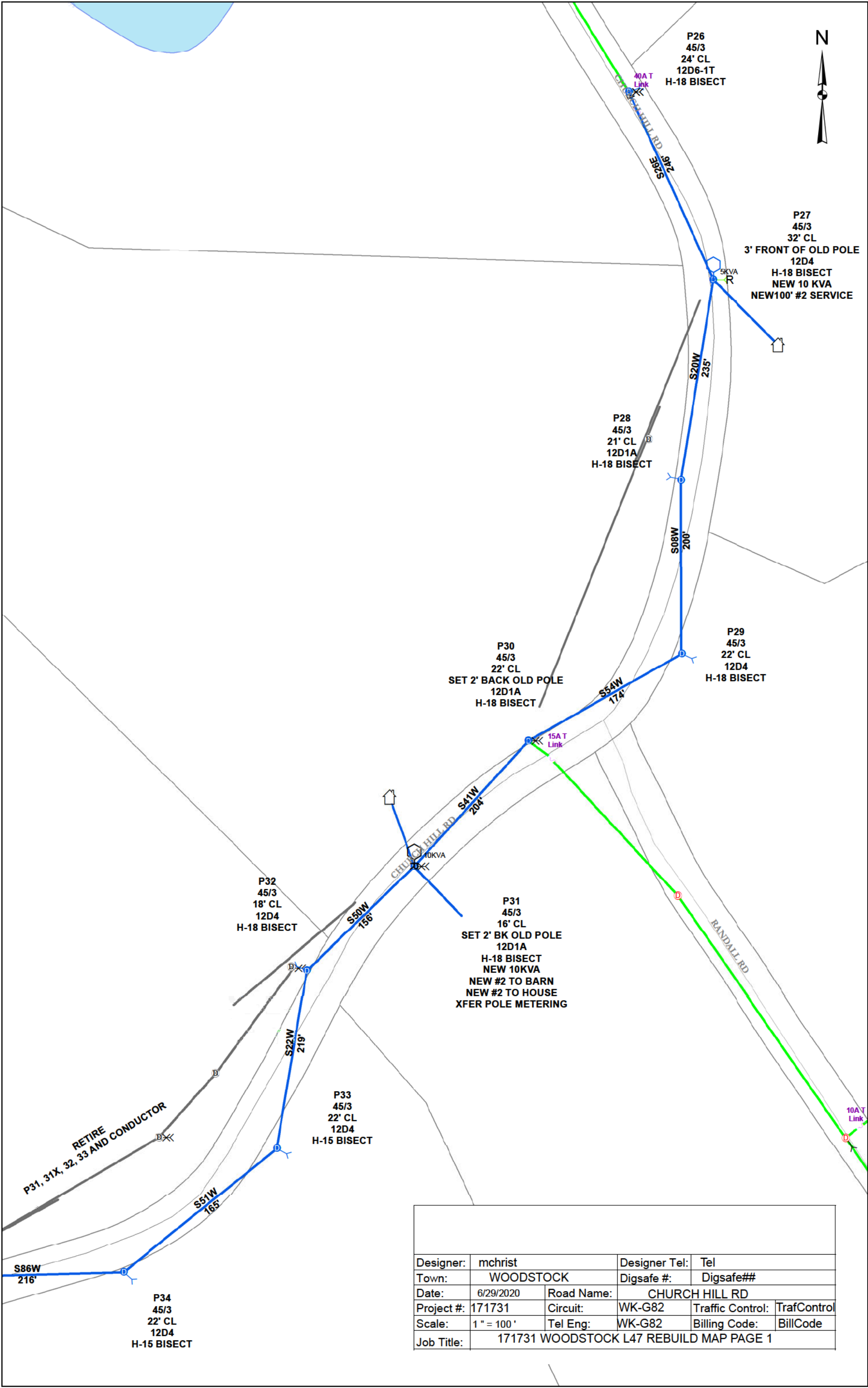


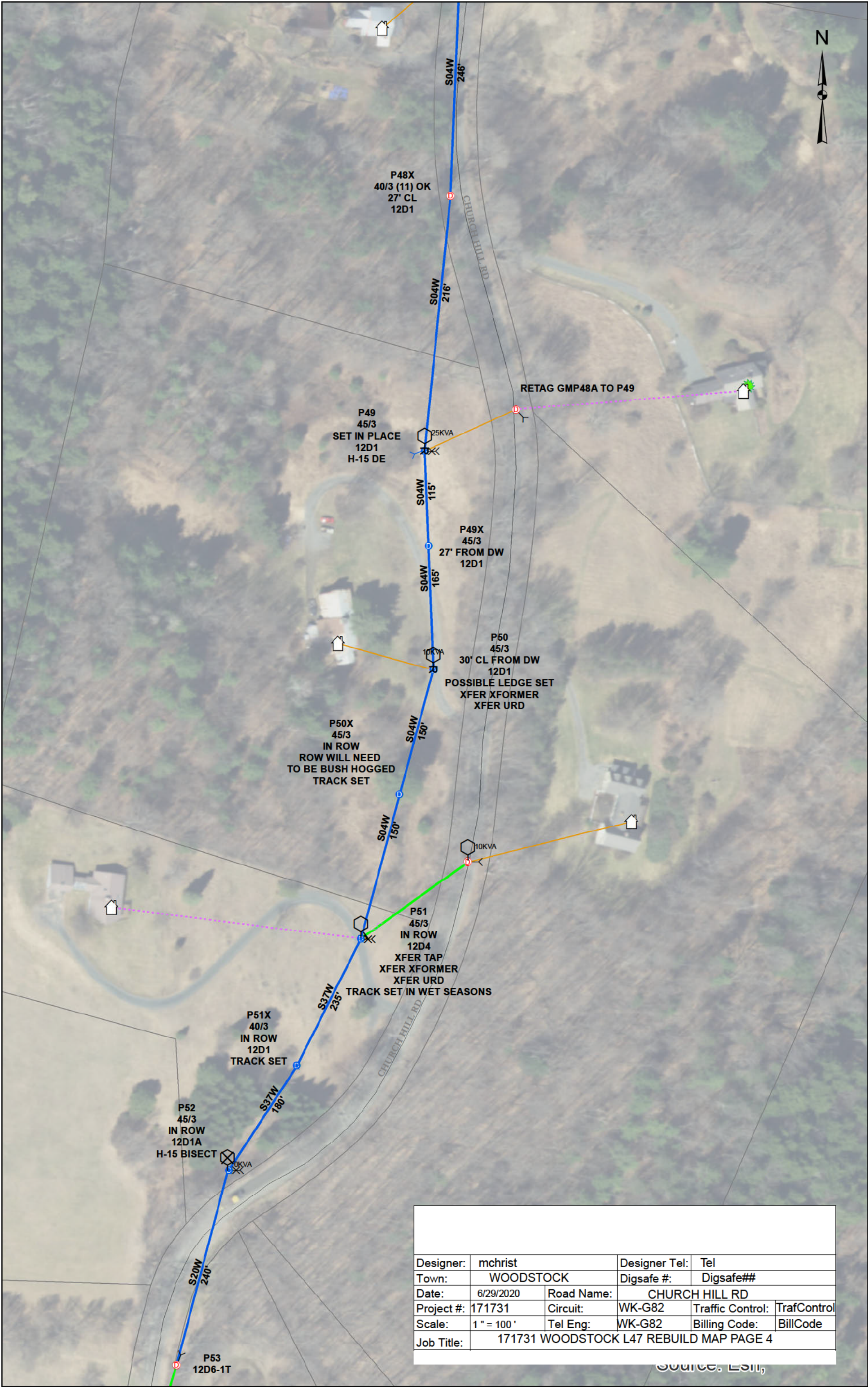


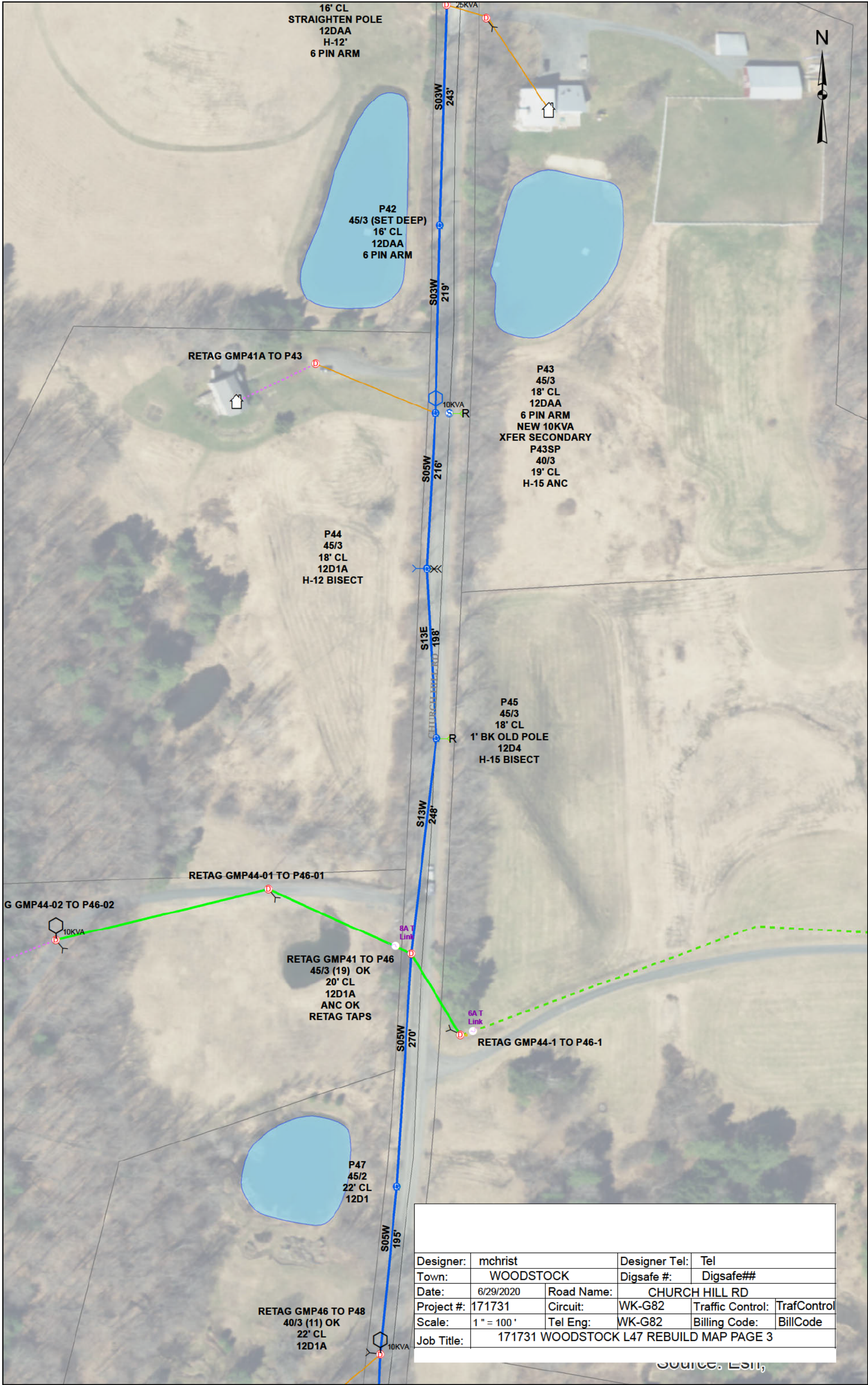
Designer:	mchrist	Designer Tel:	Tel
Town:	WOODSTOCK	Digsafe #:	Digsafe##
Date:	6/29/2020	Road Name:	CHURCH HILL RD
Project #:	171731	Circuit:	WK-G82
Scale:	1" = 100'	Tel Eng:	WK-G82
Job Title:	171731 WOODSTOCK L47 REBUILD MAP PAGE 3		
		Traffic Control:	TrafControl
		Billing Code:	BillCode

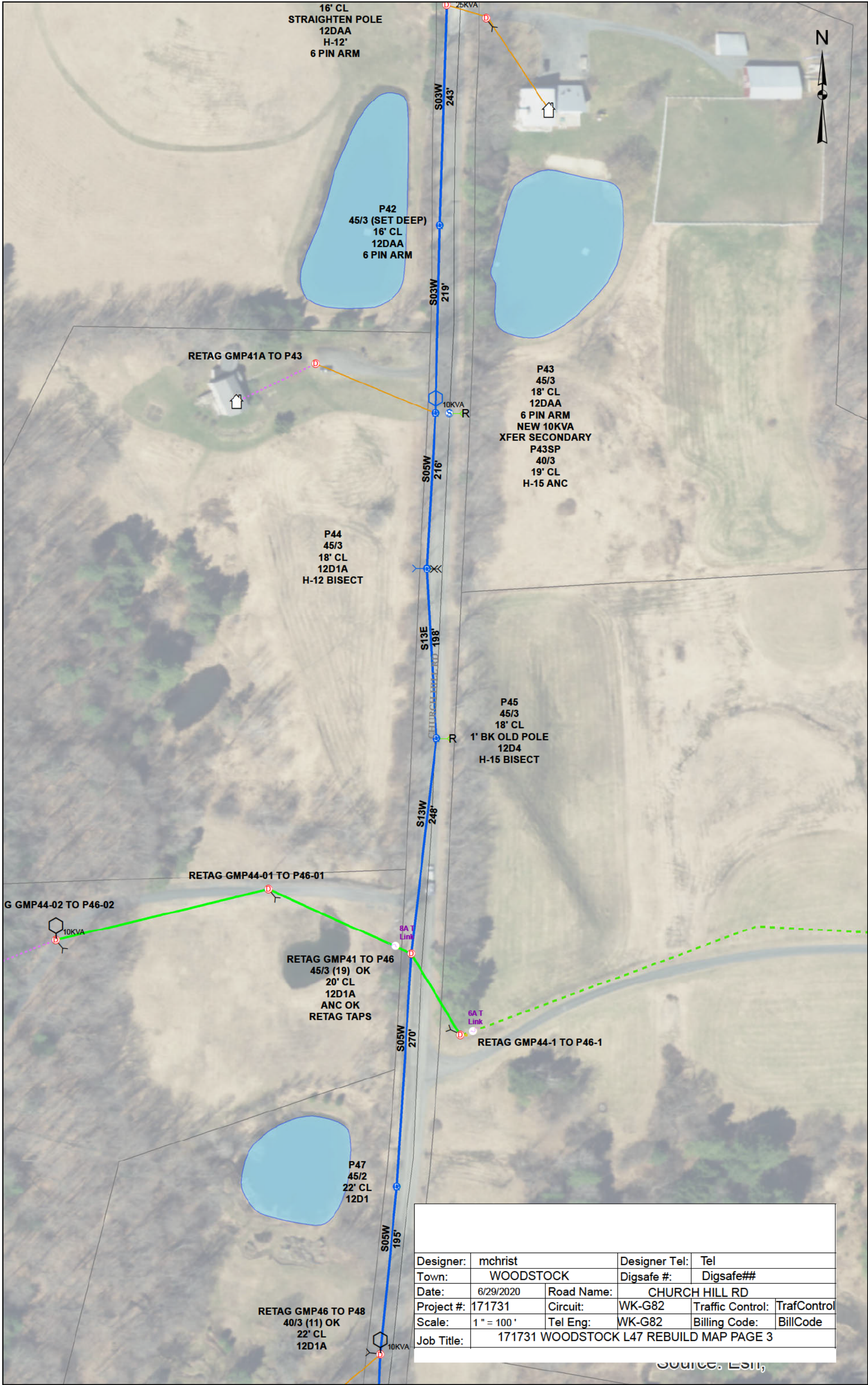


Designer:	mchrist	Designer Tel:	Tel
Town:	WOODSTOCK	Digsafe #:	Digsafe##
Date:	6/29/2020	Road Name:	CHURCH HILL RD
Project #:	171731	Circuit:	WK-G82
Scale:	1" = 100'	Tel Eng:	WK-G82
Job Title:	171731 WOODSTOCK L47 REBUILD MAP PAGE 2		

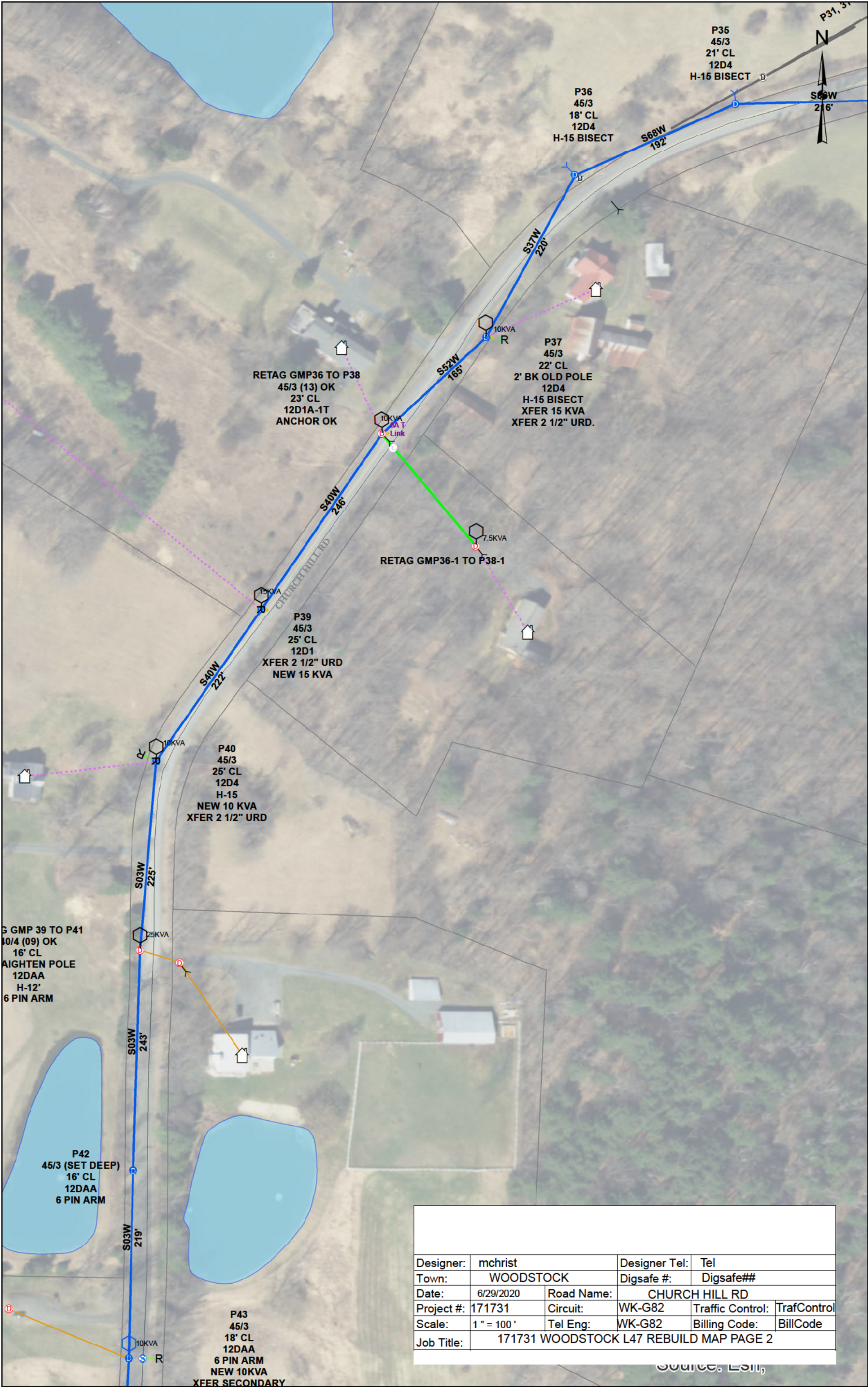


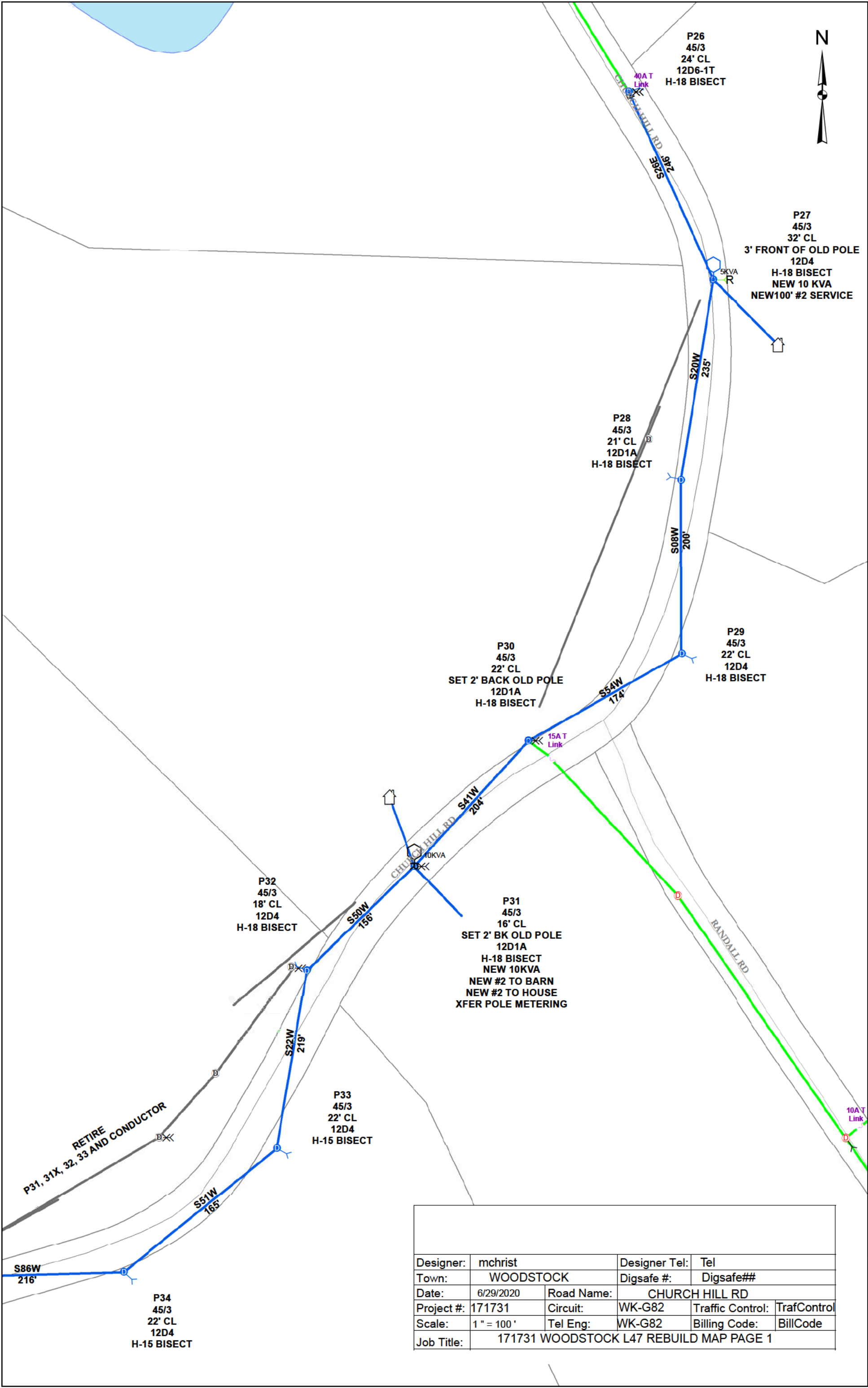






Designer:	mchrist	Designer Tel:	Tel
Town:	WOODSTOCK	Digsafe #:	Digsafe##
Date:	6/29/2020	Road Name:	CHURCH HILL RD
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Designer:	mchrist	Designer Tel:	Tel
Town:	WOODSTOCK	Digsafe #:	Digsafe##
Date:	6/29/2020	Road Name:	CHURCH HILL RD
Project #:	171731	Circuit:	WK-G82
Scale:	1" = 100'	Tel Eng:	WK-G82
Job Title:	171731 WOODSTOCK L47 REBUILD MAP PAGE 1		
		Traffic Control:	TrafControl
		Billing Code:	BillCode



Woodstock Fire Department

454 Woodstock Rd
Woodstock, VT 05091

Non-Emergency Phone 802-457-2337

Fax 802-457-3237

In Emergency Dial 9-1-1

MEMORANDUM

TO: WOODSTOCK SELECTBOARD

FROM: CHIEF DAVID GREEN

SUBJECT: PRIVATE ROAD NAME

DATE: 4/12/2021

CC:

A group of houses with a shared driveway off Barberry Hill road now need a road name. VT E911 requires all driveways with 3 or more houses to have a road name. The owner of the new house went to all of the other homeowners and the new name they all approved is Doten Way(private road).

This meets all the E911 criteria, and I approve this as well. VT E911 requires all driveways with 3 or more houses to have a road name.

David



Woodstock Fire Department

454 Woodstock Rd
Woodstock, VT 05091

Non-Emergency Phone 802-457-2337

Fax 802-457-3237

In Emergency Dial 9-1-1



House numbers 395,397,399 as well as the new house will get renumbered and be on Doten Way.

TOWN OF WOODSTOCK
P.O. Box.448
WOODSTOCK, VT 05091

APPLICATION FOR SEWER CONNECTION/REPAIR/INCREASED DISCHARGE

Commercial Application

TO: BOARD OF SEWER COMMISSIONERS OF THE TOWN OF WOODSTOCK

Application is hereby made by the undersigned pursuant to the Town of Woodstock Sewer Ordinance to:

☒ New Connection ☐ Increase ☐ Repair

Amount of g.p.d. for new connection or increase: 465 G.P.D.

280
APT 1 = 210 GPD
APT 2 = 210 GPD
OFFICE w/3 EMPLOYEES = 45 GPD
465 GPD
TOTAL

At the following locations: 21 Map 53 Block 08.001 Lot

Applicant name: LES BRIDGE Phone: [REDACTED]

Street address: PLEASANT STREET
WOODSTOCK, VT 05091

MAILING ADDRESS:

Email address: [REDACTED]

Description of work to be done:

NEW PROPOSED SEWER LINE AND CONNECTION FROM MAIN
ALONG ROUTE 4 (PLEASANT ST) TO PROPOSED MULTI-UNIT
BUILDING.

Number of employees: 3

If restaurant, number of seats: _____

If hotel/inn, number of rooms: _____

If store, square footage of location: _____

* PLUS TWO (2) APARTMENTS.

Applicant agrees to install low flow plumbing fixtures further, applicant agrees to be responsible for repairing or replacing any damage done to Town sewer lines, streets/roads/sidewalks and to see that said repair/connection is done in accordance with the applicable Town Sewer Regulations or as determined by the Municipal Manager. The applicant also agrees to hold the Town and Village harmless from any

Phone-(802) 457-3456

Email- nnourse@townofwoodstock.org

damage/injury caused to a third party. To pay the designated application fee to the Town at the time of the application for this permit and to advise the Superintendent of the Sewer Department in advance of construction to permit scheduling of the repair inspection.

Applicant must obtain easements from all affected landowners if any part of the sewer line passes on lands of another landowner.

(See reverse for fee schedule)

BY SIGNING THIS APPLICATION, I UNDERSTAND THAT I ALSO NEED TO OBTAIN A POTABLE WATER SUPPLY AND WASTEWATER DISPOSAL PERMIT FROM THE STATE OF VERMONT-

Contact the State by telephone at (802) 591-0338 or by email at terry.shearer@vermont.gov

ADDITIONALLY, I UNDERSTAND THAT ONCE THE CONNECTION IS MADE, I AM REQUIRED TO SUBMIT AN "AS BUILT" DRAWING OF THE ACTUAL CONNECTION PREPARED BY THE INSTALLER TO THE TOWN OF WOODSTOCK BEFORE THE PERMIT IS ISSUED.

Date: 4-12-01

Signature: _____

Owner name: LES BENOIR

Street address: PLEASANT ST.

Mailing Address: _____

WOODSTOCK, VT

Telephone: _____

Approved by Manager: _____

Date: _____

****This Permit is good for ONE YEAR from the date of approval.****

Permit No: _____

Woodstock Sewer Connection Fee Schedule

The Permit Fee will be refunded in full (without interest) if revoked, withdrawn, or not executed within ONE YEAR.

Phone-(802) 457-3456

Email- nnourse@townofwoodstock.org

**TOWN OF WOODSTOCK
SELECT BOARD**

March 15, 2021

6:00 PM

Meeting

Zoom

Draft Minutes

Draft: Subject to Approval

Present: Chair Mary Riley, Ray Bourgeois, Keri Cole, Joe Swanson, William Kerbin, Beth Fish, Zoie Parent, Fire Chief David Green, Jon Spector, Bill Corson, Karim Houry, Jill Davies, Thomas McCaughey, Tyler Kimberley, Jennifer Auster, Liza Deignan, Todd & Angela Ulman, Allan Stein,

A. CALL TO ORDER

- a. Chair Riley called the Select Board Meeting to order at 6:00pm.

B. ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA

- a. Capital Budget Committee -Interviews
 - i. Jill Davies
 - 1. Ms. Davies had been working on updating the Capital Plan as a former Select Board member and would like to continue with her work on this project as a member of the Capital Budget Committee.
 - ii. Thomas McCaughey
 - 1. Mr. McCaughey has a background in finance and would like to be involved in the Capital Budget Committee.
 - iii. Mr. Kerbin stated that he has reached out to the members of the Capital Budget Committee to see if they would like to be reappointed and has heard back from two people and is waiting to hear from the others. Chair Riley said that historically the committee has been 4-7 people.
 - iv. In the interest of moving this project forward in a timely manner, Ms. Cole would like to appoint the new members tonight so that the group can meet with the Municipal Manager before the end of the month.

Motion: by Ms. Cole to appoint Jill Davies and Thomas McCaughey to the Capital Budget Committee.

Seconded: by Mr. Bourgeois

Discussion: Ms. Riley pointed out that usually a decision is not made immediately following interviews. Usually there is a discussion, and all committee members would be appointed at the meeting after Town Meeting or the next regular Select Board Meeting. Mr. Swanson asked about the number of members on the committee and if the Board should wait until they hear back from the other existing members before appointing the new members.

Vote: 3,1,0, passed. Chair Riley, Ms. Cole, & Mr. Bourgeois voted “yes”, Mr. Swanson voted “no”.

C. MANAGER REPORT

- a. General Report
 - i. Mr. Kerbin gave a verbal report to the Select Board.

- ii. The bid specs have been sent out to interested bidders for the Paving Projects for this paving season. The bid opening will be March 30th.
 - iii. Mr. Kerbin talked to Dale Gozalkowski to follow-up on last week's informational meeting on the Route 4, 106 & 12 project. He mentioned that Pike Paving received the bid award. This firm does work throughout Vermont. I emphasized the importance of moving forward with the project and starting the project prior to May 1st. Mr. Gozalkowski reiterated the point that VTRANS has very little control over the start date.
 - iv. An RFP for services has been submitted to TRORC for a proposal to update the Town and Village's Hazard Mitigation Plan. This plan is necessary to receive funding from FEMA for disasters.
 - v. Energy audits were conducted in the Municipal Buildings. A full report will be forthcoming.
 - vi. The Vail Field project should resume in early May, depending on the weather.
 - vii. Village Trustees Chair Kahn and Mr. Kerbin will be proactively seeking out funds for the Town and Village from the American Rescue Act. The plan is to reach out to Senator Clarkson, Representative Kimball, and Congressman Welch as well as TRORC and VLCT to get more information on what is available.
- b. Financial Report
- i. A report was given to the Select Board for review.
 - ii. Ms. Parent has asked that any specific questions being asked about this month's financial report be emailed to her and she will get the answers back to the Board members.

D. PERMITS

- 1. Overweight Truck Permits
 - 1. Connecticut Valley Trucking Inc
 - 2. Demag Riggers & Crane Srv Inc
 - 3. NA Manosh Inc
 - 4. D&D Excavating Inc
 - 5. Chevalier Drilling Co Inc
 - 6. Feed Commodities International Inc
 - 7. Structural Wood Corporation
 - 8. Cardinal Logistics Management Corporation
 - 9. Champlain Construction Co – Bear Dog Enterprises
 - 10. ST Pierre Inc
 - 11. Calco Inc
 - 12. Ditech Transportation
 - 13. Irving Energy
 - 14. Newport Sand & Gravel Co Inc
 - 15. Markowski Excavating Inc

Motion: by Ms. Cole to approve the overweight truck permits for the companies listed above as submitted.

Seconded: by Mr. Bourgeois

Discussion: These permits are for trucks to go on Town Roads that have weight restrictions. The permits are issued with restrictions.

Vote: 4,0,0, passed.

2. Liquor License
 1. My Village Inn LLC – Village Inn of Woodstock
3. Liquor License Renewals
 1. Lincoln Inn & Restaurant at the Covered Bridge
 2. Bradens LLC – Coburns
 3. South Woodstock Community Partnership LLC – SWCS
 4. DJKB Enterprises LLC – Woodstock Hops N' Barley
 5. Woodstock Hospitality Inc – 506 on the River Inn
 6. My Village Inn LLC – Village Inn of Woodstock
 7. JHI Operations LLC
 8. Woodstock Resort Corporation – Kelley Way Gardens
 9. Woodstock Resort Corporation - Woodstock Inn
 10. Woodstock Resort corporation – Woodstock Inn & Resort's Golf Club
 11. Woodstock Resort Corporation – Woodstock Inn Gift Shop
 12. Prince & the Pauper

Motion: by Ms. Cole to approve the Liquor License and Liquor License Renewals as submitted.

Seconded: by Mr. Bourgeois

Discussion: None

Vote: 4,0,0, passed.

E. NEW BUSINESS

1. Auditors Report review
 1. A draft audit has been received by Mudgett, Jennett & Krogh-Wisner, PC. Mr. Kimberley is in attendance tonight to review the findings with the Select Board.
 2. Mr. Kimberley summarized the draft audit and went over the schedule of findings and responses. The auditor's recommendation for the past few years has been that the Town and Village hire additional staff to support the Staff Accountant. This year they have recommended a full-time person to support the Staff Accountant. The full audit is available on request and will be posted on the website later, once the final audit is available.
2. Updated Zoning permit fee schedule
 1. Mr. Leitner presented a propose change to the permit fees for Planning and Zoning as they have not been updated in a long time and do not reflect current costs or similar fees to other towns.
 2. The new fee schedule will start on July 1, 2021.

Motion: Ms. Cole to approve the updated permit fee schedule as presented.

Seconded: Mr. Bourgeois
Discussion: None
Vote: 4,0,0, passed.

3. Review of Fire Ordinance

1. Fire Chief Green has received an MOU proposal from the State of Vermont Department of Public Safety, Division of Fire Safety. The proposed Building Inspection, Code Enforcement, and Fire Ordinance would include the Woodstock Fire Department.
2. The Select Board only received 6 of the 12 pages.

TABLED until next meeting, as a full copy of the Ordinance was not received by the Select Board for review.

4. Authorization for Municipal Manager to execute the Step III Construction Phase Engineering Services Agreement for the South Woodstock Sewer Plant

1. Ms. Auster was present to explain the next step and the cost. The Step III fee is \$332,908 and this is currently under review at the state level but is right on track. This phase is in keeping with the schedule and is a part of the contract.

Motion: by Ms. Cole to approve the execution of Step III Construction Phase Engineering Services Agreement for the South Woodstock Sewer Plan.

Seconded: by Mr. Bourgeois
Discussion: None
Vote: 4,0,0, passed.

5. Discontinuance of Benson Place

1. Mr. Kerbin has recommended that the Town of Woodstock start the process of discontinuance of Benson Place. The Town has been approached by a homeowner located at the end of the road requesting it be discontinued as a town road.

Motion: by Mr. Swanson to proceed with a Public Hearing on a date to be approved by the Municipal Manager and Ms. Deignan following the meeting.

Seconded: by Ms. Cole
Discussion: The Public Hearing will be publicly warned, and abutters will be notified.
Vote: 4,0,0, passed.

6. Granting Authority to David Green in Municipal Manager's Absence

1. From time to time the Town Manager will be either unavailable due to sickness or out of town on vacation, etc. During these instances, situations may arise that require either an executive decision or a time sensitive signature of a document. Granting of this authority will ensure that day-to-day operations are not possibly interrupted, and projects are not delayed.

- Motion: by Mr. Swanson that the Town of Woodstock Select Board grant authority to David Green to serve as the Acting Town Manager in the absence of the Town Manager for the period of more than two (2) consecutive days or at the request of the Town Manager in other circumstances, or to address an urgent matter or emergency situation in the absence of Town Manager; and when necessary, direct personnel to carry out functions for the day-to-day operations of the Town; and to sign all required documents normally signed by the Town Manager.
- Seconded: by Mr. Bourgeois
- Discussion: None
- Vote: 4,0,0, passed.
 1. Discussion of the need for a 2nd meeting a month.
 1. In the past there has been discussion of adding a second meeting. Currently the Select Board is recommending adding a second meeting a month. The meeting held on the 3rd Tuesday of the month at 6pm will continue. A discussion was had about when the other meeting would occur and at what time.
 2. The Select Board agreed to the following meeting schedule starting in May 2021.
 - 1st Tuesday at 10:00am
 - 3rd Tuesday at 6:00pm

Motion: by Ms. Cole to adopt the schedule listed above starting in May.

Seconded: by Mr. Swanson

Discussion: None

Vote: 4,0,0, passed.

2. Municipal appointments

1. Cemetery Commissioner – Fred Barr

- Mr. Barr has been a member of the Cemetery Commission for a long time and due to the confusion of this year's election process, he did not get on the ballot. Mr. Barr would like to be appointed to the Cemetery Commission.

Motion: by Mr. Bourgeois to appoint Fred Barr to the Cemetery Commission for 1 year.

Seconded: by Mr. Swanson

Discussion: None

Vote: 4,0,0, passed.

2. Capital Budget Committee

- Discussed under Additions to and Deletions from the Posted Agenda.

3. Financial reporting

1. Ms. Parent and Mr. Spector have been working on a system to provide financial documents in an easier to read manor. This would allow for more in depth searches and will help with long term planning.

F. OTHER BUSINESS - NONE

G. BOARD OF SEWER COMMISSIONERS

1. Marwood LLC – 1057 West Woodstock Rd
 - Reduce the usage from 7300 cubic feet to 5000 cubic feet on account 31.02.22 based on evidence provided by Ms. Clement.
2. Martel – 73 Pleasant Street
 - Reduce the fee from the 2-person fee to the 1-person fee based on evidence provided by Ms. Martel.
3. Harris – 1 Highland Ave
 - Reduce the cubic footage from 20591 to last year's amount of 10396 based on evidence provided by Mr. Harris and the understanding that he will get the bleeder meter replaced.
4. Carrado – 3 Linden Hill
 - Reduce the usage from 12896 cubic feet to 5000 cubic feet based on evidence provided by Ms. Corrado.

Motion: by Mr. Bourgeois to approve the recommended changes as submitted by Beth Fish to the above referenced sewer accounts.

Seconded: by Ms. Cole

Discussion: None

Vote: 4,0,0, passed.

H. CITIZEN COMMENTS

1. A request has been made that Citizen's Comments be moved back up to the top of the agenda. Ms. Riley stated that it was at the top of the agenda in the past and was moved down, for various reasons. The Select Board will move it to item C on the agenda.

I. APPROVAL OF MINUTES

1. 1.25.21 Joint Meeting Minutes
 - Change: C1b – befits to benefits
2. 2.8.21 Special Meeting Minutes
 - Change: C3i – riley to Riley
3. 2.16.21 Meeting Minutes
 - Change: H2b – new sewer plant in South Woodstock to New Main Sewer Plant
4. 3.3.21 Reorganization Meeting Minutes

Motion: by Ms. Cole approve the minutes above as submitted with the changes mentioned.
Seconded: by Mr. Bourgeois
Discussion: None
Vote: 4,0,0, passed.

J. ADJOURNMENT

Motion: by Mr. Bourgeois to adjourn the meeting at 8:31pm.
Seconded: by Mr. Swanson
Discussion: None
Vote: 4,0,0, passed.

Respectfully Submitted,

Beth Fish

**Town of Woodstock
Select Board
Meeting
March 29, 2021
6:00 pm
Minutes**

Draft minutes are subject to approval.

Present: Chair Mary Riley, Roy Bourgeois, John Doten, Keri Cole, Joe Swanson, William Kerbin, Nikki Nourse, Jill Davies, Bill Corson, Thomas McCaughey, Neil Allen, Mary MacVey, Jon Spector

A. Call to order

1. Chair Riley called the Select Board Meeting of March 29 2021 to order at 6:00 pm.

B. Additions to and deletions from the posted agenda – None

C. Citizen Comments – None

D. Permits

1. **Overweight truck permits**

- a. J.P. Carrara & Sons Inc
- b. Dead River Company
- c. Blaktop Inc
- d. Ross Express LLC
- e. McCullough Crushing Inc
- f. Gurney Brothers Construction Inc
- g. Chase Site Services Inc

Motion: by Ms. Cole to approve the overweight truck permits for J.P. Carrara & Sons Inc, Dead River Company, Blaktop Inc, Ross Express LLC, McCullough Crushing Inc, Gurney Brothers Construction Inc, and Chase Site Services Inc as submitted.

Seconded: by Mr. Bourgeois.

Discussion: none.

Vote: 4-0-0, passed. (Mr. Doten was not on the meeting at this time)

2. **Liquor license renewals**

- a. **Sherman V Allen Inc – Mac’s Woodstock Market**
- b. **Worthy Kitchen**
- c. **Cumberland Farms of Vermont Inc**
- d. **Mon Vert Café LLC**

Motion: by Ms. Cole to approve the liquor license renewals for Sherman V Allen Inc, Worthy Kitchen, Cumberland Farms of Vermont Inc, and Mon Vert Café LLC as submitted

Seconded: by Mr. Swanson.

Discussion: none.

Vote: 4-0-0, passed.

E. New business

1. Appointment of Capital Budget Committee

- a. Chair Riley stated that after the last Select Board meeting, she received some inquiries and a reminder that they did not officially move to have the committee members go from five to seven members. Mr. Kerbin has suggested that they do that. It has been three years since they have had a strong committed committee. They will be adding different segments to the plan. They will add buildings, roads, and other capital planned work.

Motion: by Ms. Cole to make the Capital Budget Committee a seven-member committee.

Seconded: by Mr. Swanson.

Discussion: none.

Vote: 4-0-0, passed.

- b. Ms. Cole stated that the guidelines for committee's state that members are required to be residents. Can they change that?
- c. Mr. Swanson stated that the reason for having the resident requirement was to have active members. However, with a larger committee he does not see that being an issue.
- d. Ms. Cole stated that they should allow part time residents who occupy their home in Woodstock at least 50% of the year.
- e. Mr. Spector stated that the wording might be that when using the secondary home, the primary user is the owner.
- f. Chair Riley suggested that second homeowners would be limited to two people on the committee.

Motion: by Mr. Swanson to allow the change to the committee guidelines for the Capital Budget Committee to allow up to two members to be part time residents who are the primary inhabitant of the second home in Woodstock when it is occupied and to appoint Matt Maxham, Jonathan Wilson, John Doten, Roy Bates, Roy Bourgeois, and Tom McCaughey for three year terms.

Seconded: by Ms. Cole.

Discussion: Mr. Bourgeois stated that they will have to stagger terms.

Chair stated that Ms. Davies was appointed at their last meeting. Mr. McCaughey's appointment was questioned. The other members will be Matt Maxham, Jonathan Wilson, John Doten, Roy Bates, Ray Bourgeois.

Mr. Kerbin stated that a date for the committee's first meeting has not been set yet.

Vote: 4-0-0, passed.

- g. Mr. Spector stated that he would like to contribute and help Mr. Kerbin and Zoie Parent on the financial reports.

2. Review and approval of financing for truck

- a. Chair Riley stated that when the Select Board approves the purchase of a truck it is usually well over a year before they receive that truck. This truck was ordered in June 2020.

b. Mr. Kerbin stated that he is proposing to finance the truck with Mascoma Bank. The annual payment would be \$27,236.30.

Motion: by Mr. Doten to approve the financing of the 2021 Freightliner truck with Mascoma Bank with the interest rate of 2.95 % and an annual payment of \$27,236.30 and to authorize the Municipal Manager to sign financing documents if the bank allows

Seconded: by Mr. Swanson.

Discussion: none.

Vote: 5-0-0, passed.

F. **Other business** – none

G. **Adjournment**

Motion: by Ms. Cole to adjourn the meeting at 6:49 pm.

Seconded: by Mr. Bourgeois.

Discussion: none.

Vote: 5-0-0, passed.

*Respectfully submitted,
Nikki Nourse*