

**Town of Woodstock**  
**Application for Excavation in Town Limits**

911 Location: \_\_\_\_\_ Road Name: \_\_\_\_\_  
Name of individual/business for whom work is being done: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Notice: This permit covers only rights vest in the Select Board over this highway or street and it does not release the petitioner from the requirements for any other statues, ordinance, rules or regulations, or the need to obtain an easement from the landowner if any of the work area is located on lands of another person.

The undersigned request approval to excavate within the highway limits of the Town of Woodstock in the following area: \_\_\_\_\_, on \_\_\_\_\_, 20\_\_ for the following purposes: \_\_\_\_\_  
\_\_\_\_\_

If approval is granted, I, the undersigned, agree to be responsible for repairing or replacing said street. Traffic control will be provided at my expense. Traffic will not be interrupted for more than 15 minutes at any one period of time.

Signed: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Printed name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Email: \_\_\_\_\_

When excavation will cause a road/street to be closed for more than 15 minutes, the Municipal Manager will be advised 24 hours prior to the closing to ensure that Public Safety Agencies are advised of the temporary closing of roads (457-3456).

Important notice:  
Permittee to notify dispatcher 24 hours prior to excavation: 457-2337.

Permit (if approved) is subject to the following conditions:

Backfill for excavation made within the road right of way must be compacted with a vibrator or puddled at one-foot intervals. Upon completion of backfill, the excavation area will be mounded up and allowed to settle for a period of one week, during which time the owner is responsible for maintaining the fill above road level. After sufficient time has elapsed to ensure proper compaction, the excavation must be dug out and road surface restored with the same material of the same thickness. In the event the road surface is more than three inches thick it will be necessary to reconstitute the road surface by two applications of the pavement material. In the event it is necessary to close the road to traffic, prior to

closing the road, the applicant must notify the Woodstock Emergency Communications dispatcher of the necessity to close the road and obtain the Chief of Fire Department's concurrence. Road closing will not exceed four hours without written permission from the Municipal Manger. Detours will be maintained during the time the road is closed.

1. Pavement to be cut with a saw or jack hammer.
2. Notify Municipal Manager prior to backfill of trench.
3. Pavement patch to be done with hot mix and rolled by a professional paver.
4. Contractor responsible to set up and maintain detour signs around excavation if road is to be blocked.
5. Contractor responsible for compliance with OSHA regulations.
6. Applicant does hereby agree to hold the Town of Woodstock harmless from all claims of third parties for damages from whatsoever cause incidental to the exercise of this permission to excavate within the highway right of way.
7. Applicant shall submit a certificate of insurance by a company licensed to do business in this state that the person or entity for which a permit is sought is presently insured in an amount arise by reason or consequence of this street excavation. Also, to name the Town of Woodstock as an additional insured on said policy for this project.
8. Any pipes or wires buried under the road must be placed within a sleeve and buried a minimum of three feet.

Conditions accepted by applicant: \_\_\_\_\_

Date: \_\_\_\_\_

**OFFICE USE ONLY:**

Highway Department:

- Approve
- Deny

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Comments and/or conditions: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

This permit is:

- Approved
- Denied

Municipal Manger: \_\_\_\_\_

Date: \_\_\_\_\_