

**Town of Woodstock
Select Board
Meeting
May 4, 2021
10:00 am
Minutes**

Draft minutes are subject to approval.

Present: Chair Mary Riley, Ray Bourgeois, John Doten, Keri Cole, Joe Swanson, Nikki Nourse, Police Chief Robbie Blish, Kit Mean, Jill Davies, Fire Chief David Green, Tory Littlefield, Susan Ford, Kevin Geiger, Bill Corson, Geoff Martin, Allan Stein, Alita Wilson, Peggy Fraser, Peter Gregory, Patrick Fultz, Linda Machalaba, Zoie Parent, Jon Spector, Jill Rose, Barbara Barry

A. Call to Order

1. Chair Riley called the Select Board meeting of May 4, 2021 to order at 10:01 am.

B. Additions to and deletions from the posted agenda

1. Masks in Woodstock
2. Executive session

C. Citizen comments

1. Ms. Davies asked about money that is budgeted for roads and sidewalks that is in the Highway budget.
 - a. Chief Green stated that there is \$150,000 special article for paving allocated for paving to start at the end of this month and to be done the second week of June. They have \$8,000 in the budget for paving for the joint copay for the Pleasant Street bridge. There is \$15,000 for the pavement patch but that did not happen. They added it to the \$150,000 for paving. They will be using some of this for the Route 4 crosswalks. The Route 4 contract with the State does not include thermal plastic crosswalks. This extra will help pay for that.

D. Manager's Report

1. General report

- a. Chief Green is doing the report in William Kerbin's absence. The Highway's main objective is road grading. They also doing spring cleanup in the Village. The street sweeper has an oil leak. They are getting it fixed. The Fire/EMS building is coming along well. An ambulance was in a minor accident. It clipped a bridge, but they are covered by insurance. There are rocks and small stones on the sidewalks due to the road construction. Pike or the Highway Department will take care of the sidewalks.
- b. Ms. Davies is concerned about curbing on South Road. The sidewalk does not have curbing in some spots.

E. Permits

1. Overweight truck permits

- a. Peeler Brothers Excavation LLC
- b. Steve Newton
- c. Birdseye Building Company
- d. Feeney's Property Maintenance LLC

e. Baker Distribution Corporation

Motion: by Mr. Doten to approve the overweight truck permits for Peeler Brothers Excavation LLC, Steve Newton, Birdseye Building Company, Feeney's Property Maintenance LLC, and Baker Distribution Corporation

Seconded: by Ms. Cole.

Discussion: none.

Vote: 5-0-0, passed.

2. Liquor license permit renewals

a. Mangalista LLC – first class

Motion: by Ms. Cole to approve the liquor license for Mangalista LLC.

Seconded: by Mr. Swanson.

Discussion: none.

Vote: 5-0-0, passed.

F. Old business

1. Fire Ordinance

- a. Chair Riley stated that they reviewed this ordinance at the last meeting. The focus of discussion was the fee for solar inspections.
- b. Chief Green stated that he investigated different fees. The fee for solar on the fire station would be \$2,000. There are permits and fees for fossil fuel systems at the State level. Solar is not signaled out. Fossil fuel systems are required to be installed by code. Therefore, they do not need to be inspected after installation.
- c. Mr. Caduto stated that they should consider a nominal fee of \$50.
- d. Mr. Swanson stated that this is an important ordinance that needs to be adopted. He would be fine with an \$80 fee for solar inspections.

Motion: by Ms. Cole to approve the Fire Ordinance with an amendment of an \$80 fee for solar inspections.

Seconded: by Mr. Swanson.

Discussion: none.

Vote: 5-0-0, passed.

2. Doten Way

- a. Chair Riley stated that there is going to be another house built on this road. Therefore, it is now required to have a name.
- b. Mr. Doten stated that he rejects to Way. He would like to have it changed to Doten Drive.
- c. Chief Green stated that the standard of the Town is to have town owned roads be named road or street in the Village. Private owned roads in the Town are named way and private owned roads in the Village are named Place.

Motion: by Ms. Cole to approve the naming of the road to Doten Drive.

Seconded: by Mr. Bourgeois.

Discussion: none.

Vote: 5-0-0, passed.

G. New business

1. Keys to the Valley Initiative Project update

- a. Chair Riley stated that this project was established back in 2018. It is regarding the housing shortage.
- b. Mr. Geiger stated that he has been working on the project. He shared the website and information for the project can be found there at keystothevalley.com.

2. Declaration of Inclusion

- a. Chair Riley read the Declaration of Inclusion (included in minutes).

Motion: by Ms. Cole to adopt the Declaration of Inclusion.

Seconded: by Mr. Bourgeois.

Discussion: none.

Vote: 5-0-0, passed.

3. Contract for theater consultant

- a. Ms. Wilson stated that this is part of the Town Hall Rejuvenation project. The rear of the building is going to be demolished. They wanted to have some expertise. This is the phase 1 of the contract which is the schematic design for. This will be paid for by the project. The consultant will coordinate and collaborate with Black River Design. They will access what our assets are now. They still have some very good equipment that they will keep. To continue to have process with this project they need the Select Board's approval.
- b. Ms. Davies stated that private money is paying for it. It is not part of the Town's budget.

Motion: by Mr. Bourgeois to approve the contract for the Theater Consultant for the phase 1, the schematic design.

Seconded: by Mr. Cole.

Discussion: none.

Vote: 5-0-0, passed.

4. Transfer of Benson Place.

- a. Chair Riley stated that they need to reschedule this because they were unable to do the site visit. They can try for early June. They must sign a public notice to advertise the meeting. The second of June meeting would be June 15th. The site visit would have to happen before that.
- b. The site visit will be June 2, 2021 at 5:00 pm.

5. Energy Efficient Plan for ESB

- a. Mr. Martin shared a presentation (included in the minutes). In six years, the Town has the option to purchase the array. It is not really known how long solar panels will last. They have a 25 year warranty.

6. Town Hall Rejuvenation Governance Plan

- a. Mr. Spector stated that they are hoping to set up this process with the Select Board. This will set a process for how they make decisions. They will not call on taxpayers to pay anything for the next 18 to 24 months. Mr. Spector shared a presentation (included in the minutes).

Motion: by Mr. Bourgeois to approve the proposal only for the period prior to any Bond vote and any allocation of taxpayer funds to the Town Hall Rejuvenation Project the Select Board:

- Formally reviews and approved Project plans at 3 points in time.

- When conceptual designs are completed
- After the public has provided their input
- When construction drawings are completed
- Appoints the following volunteers to the THRP Leadership Team:
 - Mary Riley (Select Board Team, Town Hall Personnel Liaison)
 - Bill Kerbin (Owner’s Rep Team, Town Hall Personnel Liaison)
 - Jill Davies (Finance Team)
 - Jill Rose (Communications Team)
 - Hank Savelberg (Owner’s Rep Team)
 - Jon Spector (Finance Team)
 - Wendy Spector (Campaign Team)
 - Alita Wilson (Pentangle Team)
- Requires the Leadership Team to share conceptual plans with the public and solicit their feedback before proceeding with the development of construction drawings.
- Delegates to the Leadership Team authority to spend as described in the attached presentation, which has been reviewed by the Select Board.
- Agrees to the definition of which costs each party is responsible for as described in the attached presentation, which as been reviewed by the Select Board.
- Approves expenditures only with the concurrence of representatives of the Pentangle Board.
- And signs contracts for the project when private funds are available.

Seconded: by Mr. Swanson.

Discussion: none.

Vote: 4-0-1, Mr. Bourgeois for, Mr. Doten for, Ms. Cole for, Mr. Swanson for, Chair Riley abstained.

H. Other business

1. Masks in Woodstock

- a. Chair Riley stated that recently Governor Scott has stated that people should wear face mask in public places inside even if you are vaccinated, but masks are not required to be worn outside unless you are in a crowd or other households when you cannot maintain a six-foot distance. The Village will be reviewing their ordinance next week. It is still in affect as of now. Last year, the Select Board made a statement to support the Village Mask Ordinance.
- b. Mr. Swanson stated that they should follow the State guidelines.

Motion: by Mr. Bourgeois to have the Town of Woodstock follow the State guidelines regarding mask requirements and will continue to support the requirements within the Village.

Seconded: by Mr. Swanson.

Discussion: none.

Vote: 5-0-0, passed

I. Board of Sewer Commissioners

1. Sewer adjustment

- a. **Swain Street Battilana** – TABLED

J. Approval of minutes

- 1. 4/20/21 Meeting Minutes**
- 2. 4/30/21 Special Meeting Minutes**

Motion: by Ms. Cole to approve the meeting minutes for April 4, 2021 and April 30, 2021.

Seconded: by Mr. Bourgeois.

Discussion: none.

Vote:5-0-0, passed.

K. Adjournment

Motion: by Ms. Cole to adjourn the meeting at 12:30 pm.

Seconded: by Mr. Swanson.

Discussion: none.

Vote: 5-0-0, passed.

Respectfully submitted,

Nikki Nourse

Mary Y Riley

Mary Y Riley (Jun 1, 2021 11:23 EDT)

Raymond Bourgeois

Raymond Bourgeois (Jun 1, 2021 19:45 EDT)

Keri P Cole

Keri P Cole (Jun 2, 2021 15:21 EDT)

J. Swanson

Joe Swanson (Jun 2, 2021 17:17 EDT)

Town of _____ Declaration of Inclusion

The Town of _____ condemns racism and welcomes all persons, regardless of race, color, religion, national origin, sex, gender identity or expression, age, or disability, and will protect these classes to the fullest extent of the law.

As a town, we formally condemn discrimination in all of its forms and commit to fair and equal treatment of everyone in our community.

The Town of _____ has and will continue to be a place where individuals can live freely and express their opinions.

By the _____ Select Board on _____ 2021
