

Village of Woodstock
Board of Trustees
Meeting
June 8, 2021
7:00 pm
Zoom
Agenda

Draft minutes are subject to approval.

Present: Chair Jeffrey Kahn, Seton McIlroy, Daphne Lowe, Brenda Blakeman, Bill Corson, William Kerbin, Nikki Nourse, Jess Abston, Beth Finlayson, Gareth Henderson, Police Chief Robbie Blish, Kimberly Gilbert, Mary MacVey, Bjorn Schultz, Karim Houry, Isabelle Chicoine, Allen Stein, Wendy Spector, Clare Drebitko, Mary Riley, Melanie Sheehan, Keri Cole

A. Call to order

1. Chair Kahn called the Trustees Meeting of June 8, 2021, to order at 7:02 pm.

B. Citizen comments

1. Ms. Finlayson stated that the parking meters were originally intended to keep vehicles moving, not for revenue. Phil Swanson had created stickers that told the parking hours and when to feed the meters. People are feeding them after hours or on Sundays.
 - a. Chief Blish stated that he thought the meters and kiosks were programmed to say the hours. He can have them programed to do that.
2. Ms. Finlayson stated that people speed on Mechanic Street, especially in the alley. There are many pedestrians and kids around there. She is suggesting having some signage to tell people to be cautious of pedestrians.
 - a. Chief Blish stated that it is a Village Street. If we put a sign there, they would have to put a sign on someone's building.
 - b. Ms. McIlroy stated that markings on the ground seem to be more effective. She suggested referring to TRORC.
 - c. Chief Blish agreed with Ms. McIlroy. Marking on the ground would help people go slower if they thought the streets were narrower.

C. Additions to and deletions form the posted agenda – none.

D. Manager's report

1. General report

- a. Mr. Kerbin stated that the paving project is coming along. They are paving later this week and next week. The summer help, Cody Parkhurst has started. He is working Wednesdays and Thursdays. Casella will be picking up twice a week throughout the Village.

2. Financial report

- a. Mr. Kerbin stated that he has instructed departments to limit spending.

- b. Chief Blish stated that he thinks the Police will be on target for ticket revenue, but they are behind on meter revenue due to covid.
- c. Chair Kahn asked about the Office Administration jump. It is 225% above budget.
 - 1. Mr. Kerbin stated that this is listed as a reallocation of reappraisal. He will check with Zoie Parent on why it is located there.

E. Police Chief's report

- 1. Chief Blish stated that paving is starting Thursday. Next week they will be starting with night paving. This will be the final coat. It would take more time if they did it during the day.
- 2. Mr. Houry stated that it seemed to be a last minute decision to change it to night paving. He asked if it could be posted to List Serve.
- 3. Chief Blish stated that graduation is this week. June 11th is the last day of school. The Memorial Day Parade went well. The Emergency Service's Building construction is going well and on schedule. The meter revenue for May was \$6,653.24. The meters were \$4,207, kiosks were about \$1,400, and Park Mobile was \$1,000. Chief Blish will be out of town towards the end of the month for three to four weeks for a medical family issue. Officer Swanson will be filling in.

F. Permits

1. Driveway permit – Berdan – 11 Slayton Terrace

- a. Mr. Shultz stated that they are looking to move their asphalt driveway. This would give them more useable lawn. Ken Vandenburg came out with John Doten to look at it. Their concern was that FEMA requires that there be no runoff into Village/Town streets. Mr. Shultz would add the suggested grade at the base of the driveway. They will have small retaining rock walls. There will be a French drain that would go underground and keep their runoff on their property.
- b. Mr. Kerbin stated that he has taken a look at it. He has spoken with Mr. Vandenburg about it.
- c. Mr. Shultz stated that the retaining wall will be two feet tall at most.
- d. Chair Kahn stated that he is not sure if the Village Design Review Board should approve this.
- e. Mr. Kerbin stated that he will check with Neal Leitner.
- f. Mr. Shultz stated that the old driveway would be removed.
- g. Ms. McIlroy stated that she is concerned about safety with vehicles going by.
- h. Ms. Lowe suggested road safety mirrors.
- i. Mr. Shultz stated he has spoken with this neighbor. She will be up to look at it.

Motion: by Ms. Lowe to approve the driveway permit for 11 Slayton Terrace as submitted, with the condition of adding a road safety mirror at the end of the driveway and that approval is not needed from the Village Design Review Board.

Seconded: by Ms. McIlroy.

Discussion: none.

Vote: 5-0-0, passed.

2. East End Park Permit – Who is Sylvia?

- a. Ms. Abston stated that the event will be on June 27th. It was Who is Sylvia?'s 40th anniversary last year. They had to delay the celebration due to covid. They wanted an outdoor celebration. The theme is beach pajama party. The event will be from 3:00 pm to 7:00 pm. They will need an hour or so for set up. Ana's Empanadas will be selling food at the event. There will be live music. Dimmick Septic will provide two porta potties for the event. One will be standard size and the other handicap accessible. They will deliver them on Friday but will be locked.

Motion: by Mr. Corson to approve the East End Permit for Who is Sylvia? with the condition that the reception desk is moved to the central stairs, there will be no liquor due to change in vendors, and Ana's Empanadas will be catering.

Seconded: by Ms. McIlroy.

Discussion: none.

Vote: 5-0-0, passed.

G. New Business

1. Cannabis Committee presentation

- a. The Cannabis Committee shared a presentation (included in the minutes).
- b. Ms. Sheehan stated that zoning regulations let you establish density, advertising, etc. The Village or Town has to have the regulations in place prior to the licensing process. This protects the Town from legal issues if they have zoning laws ahead of time.
- c. Chair Kahn stated that they do not need a Cannabis Commission if the Town opts out.
- d. Ms. McIlroy stated that there is a racial component that the State is very sensitive too. They need to take that into account.
- e. Ms. Drebitko stated that cannabis can have negative impacts on health.

2. Return to live meetings

- a. Chair Kahn stated that he thinks returning to live meetings is a good idea, but they need to be hybrid. He would love to start in July.
- b. Ms. McIlroy stated that she loves the hybrid idea for meetings. Zoom is easier for some people.
- c. Ms. Lowe stated that earlier meetings would be better.

- d. Mr. Corson stated that he is on the fence. Zoom is very convenient. In person is important as well. He is for live meetings with Zoom availability.
- e. Ms. Blakeman stated that she also likes the convenience of using Zoom but understands the need for in person.
- f. Mr. Corson stated that Zoom makes it easy to see everyone.
- g. Chair Kahn stated that Zoom is great but meeting in person has more advantages.
- h. Ms. Riley stated that they can only have one computer audio on at a time in the Conference Room. They were able to do it at Town Meeting. She thinks they need to keep having Zoom to allow everyone to join.
- i. Mr. Bourgeois agreed that they need to do hybrid meetings.

3. Mask Ordinance update

- a. Chair Kahn stated that they need to take down signs when the State drops their mandate. They should post something to the public. Businesses can create their own rules within their own business.
- b. Mr. Kerbin will let the Highway crew know. They will keep the signs.

H. Other business

- 1. Ms. McIlroy asked about the bike racks and if they are putting them back up.
 - a. Chair Kahn stated that they were in front of Bentley's. He does not know the status of them.
 - b. Chief Blish stated that after the paving is done, they will put the bike racks back out.
- 2. Ms. McIlroy stated that she thinks they should have a table during Market on the Green. An Ask a Trustee table.
 - a. Mr. Corson volunteered for this.

I. Executive session to discuss personnel.

Motion: by Ms. McIlroy to enter executive session at 8:55 am.

Seconded: by Mr. Corson.

Discussion: none.

Vote:5-0-0, passed.

Motion: by Ms. McIlroy to leave executive session at 9:06 pm.

Seconded: by Mr. Corson.

Discussion: none.

Vote: 5-0-0, passed.

J. Approval of minutes

- 1. 5/11/21 Trustee minutes**
- 2. 5/14/21 Special Trustee minutes**
- 3. 5/17/21 Special Trustee minutes**

Motion: by Mr. Corson to approve the minutes for 5/11/21, 5/14/21, and 5/17/21 as submitted.

Seconded: by Ms. Lowe.

Discussion: none.

Vote: 5-0-0, passed.

K. Adjournment

Motion: by Ms. McIlroy to adjourn the meeting at 9:09 pm.

Seconded: by Mr. Corson.

Discussion: none.

Vote: 5-0-0, passed.

*Respectfully submitted,
Nikki Nourse*