

VILLAGE OF WOODSTOCK  
BOARD OF VILLAGE TRUSTEES MEETING

July 13, 2021

6:30 PM

Town Hall

Agenda

- A.** CALL TO ORDER
- B.** CITIZEN COMMENTS
- C.** ADDITIONS TO AND DELETIONS FROM THE POSTED AGENDA
- D.** MANAGER'S REPORT
  - 1. General Report
  - 2. Financial Report
- E.** POLICE CHIEF'S REPORT
- F.** PERMITS
  - 1. Request from St. James Episcopal Church to hold its 9<sup>th</sup> annual church fair
  - 2. Use of the Green permit – Bookstock 2022
- G.** NEW BUSINESS
  - 1. Cannabis Opt-in Timing Discussion
  - 2. Discussion of Woodstock History Center parking lot
  - 3. Use of Rockefeller Endowment funds which were withdrawn for capital expenditure use
  - 4. Discussion regarding ARPA funds
  - 5. Traffic speed on Route 4 discussion
- H.** OTHER BUSINESS
- I.** APPROVAL OF MINUTES
  - 1. 6/8/21 Meeting Minutes
  - 2. 6/24/21 Special Meeting Minutes
- J.** ADJOURNMENT

This Meeting will be held in person at the Town Hall and on Zoom.

The link to join us by Zoom is:

<https://us02web.zoom.us/j/85879622419?pwd=Q1NZUIFKaWRPTmZURFppUGxWRU9UUT09>

or from [zoom.us](https://zoom.us) you can enter these details to join the meeting

Meeting ID: 858-7962-2419

Password: 412048

You can also download the Zoom app on your smartphone

For those without a computer or smartphone you may call in:

Phone number: 646 558 8656

Meeting ID: 858-7962-2419

Password: 412048

For Help on Joining Use this Link:

<https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

- Please join the meeting ten minutes prior to start, so we can give technical help if needed.
- We will ask everyone on the phone and Zoom to identify themselves, so we know who is present.
- Please raise your hand on the Participant tab to comment or ask a question.
- Press \*9 to raise your hand by phone

07/08/21

## WOODSTOCK TOWN General Ledger

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12:04 pm Previous Year Pd: 12 - Budget Status RStaff Accountant.TOWNACCTPC2015

## VILLAGE GENERAL FUND

Account	Budget	Actual	% of Budget
REAL ESTATE TAX REVENUE	558,542.00	582,422.46	104.28%
HIGHWAY REVENUE	0.00	0.00	0.00%
FEES & PERMITS	150.00	550.00	366.67%
SHORT TERM RENTAL ENFORCE	4,700.00	750.00	15.96%
PLANNING & ZONING	8,050.00	16,100.16	200.00%
POLICE REVENUE	664,598.00	586,581.22	88.26%
INTEREST INCOME	500.00	5,108.91	1,021.78%
MISCELLANEOUS	47,000.00	63,518.52	135.15%
EAST END	0.00	3,400.00	100.00%
IRENE RECOVERY REVENUE	0.00	0.00	0.00%
GRANT REVENUE	14,000.00	20,186.62	144.19%
TRANSFERS IN	1,000.00	0.00	0.00%
COMMUNITY CONTRIBUTIONS	0.00	0.00	0.00%
<b>Total Revenues</b>	<b>1,298,540.00</b>	<b>1,278,617.89</b>	<b>98.47%</b>
SPECIAL ARTICLES			
GRANTS/CONTRIB-TRUST FUND	800.00	0.00	0.00%
GRANTS/CONTRIB-GENL FUND	25,000.00	10,150.00	40.60%
<b>Total SPECIAL ARTICLES</b>	<b>25,800.00</b>	<b>10,150.00</b>	<b>39.34%</b>
ADMINISTRATION			
TRUSTEES	94,850.00	108,741.91	114.65%
EXECUTIVE	56,050.00	54,338.38	96.95%
OFFICE ADMINISTRATION	11,150.00	25,727.01	230.74%
AUDITING	14,000.00	12,000.00	85.71%
TREASURER	1,320.00	1,290.09	97.73%
ACCOUNTING	43,110.00	37,107.03	86.08%
VILLAGE CLERK	400.00	400.00	100.00%
CAPITAL RESERVE	30,500.00	0.00	0.00%
<b>Total ADMINISTRATION</b>	<b>251,380.00</b>	<b>239,604.42</b>	<b>95.32%</b>
HIGHWAY DEPARTMENT			
TRAFFIC CONTROL	0.00	0.00	0.00%
HIGHWAY MAINTENANCE	0.00	0.00	0.00%
SIDEWALK MAINTENANCE	0.00	0.00	0.00%
VILLAGE PARKS	0.00	0.00	0.00%
STREET LIGHTS	0.00	0.00	0.00%
PUBLIC WORKS BUILDING	0.00	0.00	0.00%
HIGHWAY EQUIPMENT MAINT	0.00	0.00	0.00%
CAPITAL RESERVE	0.00	0.00	0.00%
<b>Total HIGHWAY DEPARTMENT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
VILLAGE POLICE DEPT			
POLICE ADMINISTRATION	184,375.00	201,634.48	109.36%
LAW ENFORCEMENT	401,100.00	430,787.14	107.40%

07/08/21

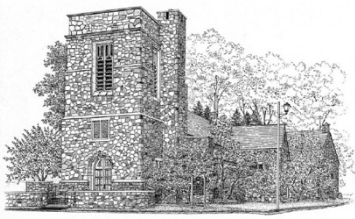
## WOODSTOCK TOWN General Ledger

Page 2 of 2

12:04 pm Previous Year Pd: 12 - Budget Status RStaff Accountant.TOWNACCTPC2015

## VILLAGE GENERAL FUND

Account	Budget	Actual	% of Budget
POLICE TRAINING	8,050.00	8,677.33	107.79%
POLICE COMMUNICATIONS	76,130.00	72,429.34	95.14%
PARKING METERS	75,680.00	147,636.93	195.08%
POLICE VEHICLE	13,100.00	9,281.45	70.85%
BUILDING MAINTENANCE	9,875.00	8,377.19	84.83%
TOWN POLICE SERVICES	122,350.00	109,687.16	89.65%
CAPITAL RESERVE	3,500.00	0.00	0.00%
<b>Total VILLAGE POLICE DEPT</b>	<b>894,160.00</b>	<b>988,511.02</b>	<b>110.55%</b>
SHORT TERM RENTAL ENFORCE	4,700.00	0.00	0.00%
BOARDS & AGENCIES			
PLANNING & ZONING	100,300.00	81,899.19	81.65%
CAPITAL RESERVE	2,000.00	573.94	28.70%
<b>Total BOARDS &amp; AGENCIES</b>	<b>102,300.00</b>	<b>82,473.13</b>	<b>80.62%</b>
VILLAGE HWY EXPENSE	45,000.00	0.00	0.00%
TRUSTEES' CONTINGENCY	0.00	0.00	0.00%
CAPITAL RESERVE SPENDING	1,000.00	3,000.00	300.00%
LOSS REPAIR EXPENSES	0.00	0.00	0.00%
IRENE RECOVERY EXPENSE	0.00	0.00	0.00%
GRANT EXPENSE	0.00	20,767.59	100.00%
TRANSFERS OUT	0.00	0.00	0.00%
<b>Total Appropriations</b>	<b>1,324,340.00</b>	<b>1,344,506.16</b>	<b>101.52%</b>
<b>Total VILLAGE GENERAL FUND</b>	<b>-25,800.00</b>	<b>-65,888.27</b>	
<b>Total All Funds</b>	<b>-25,800.00</b>	<b>-65,888.27</b>	



ST. JAMES EPISCOPAL CHURCH  
2 ST. JAMES PLACE

WOODSTOCK, VT 05091

802-457-1727

Woodstock Village Trustees

Woodstock, VT 05091

June 18, 2021

To: Woodstock Village Trustees

St. James Episcopal Church is seeking permission to hold its 95<sup>th</sup> annual church fair on the small common in front of the church on September 25, 2021. – 7:00 a.m. to 5:00 p.m.

This outdoor event would require the closing of the road directly in front of the church, known as St. James Place on September 25 from 7:00 a.m. to 5:00 p.m.

We will have barricades that mark the closure of this road as well as hired police officers or constable to handle traffic control.

Acceptance of donations will start on Monday, August 30<sup>th</sup> at which time we will have a dumpster located by the stairs on our Rt. 4 side entrance. We understand that we should not block the sidewalk and will work with the trash company to assure that this will not happen.

If you have any questions regarding this event, please contact Sari White at St. James Church.  
802-457-1727

Sincerely,

Sari White  
St. James Episcopal Church  
Woodstock, VT 05091

**Village of Woodstock  
Permit for Use of the Village Green**

Application date: 6/18/21  
Event name: BOOKSTOCK 2022  
Name of Non-Profit Organization: BOOKSTOCK  
Address: [REDACTED]

**Event Information:**

Date of event: 6/23-6/26/2022 Time of event: SEE BELOW  
Hours event will occupy the Green, including setup and clean up time: FROM 2PM 6/23  
Anticipated crowd size: 1000 TO 4 PM 6/26  
Booths/stalls:

- ☒ Yes  
☐ No

If yes how many: IN LARGE TENTS

Equipment to be used on the Green: TENTS, SOUND EQUIPT, FOOD STATIONS

Event description (clearly state the scope and nature of the event to be held):

BOOK SALE, EXHIBITOR, MUSIC AND OTHER  
ACTIVITIES ALL FRIDAY + SATURDAY + PART MONDAY  
WHILE SPEAKER EVENTS GO ON IN BUILDINGS

Traffic control plan/arrangements: WEBSITE + PRINTED PROGRAM  
SHOW PARKING OPTIONS IN TOWN

**Please submit a layout for the event on page 4 of this application.**

Please see the attached conditions and restrictions for use of the Village Green.

**An application fee of \$50.00 must accompany this application, as well as a Certificate of Insurance naming the Village of Woodstock as the certificate holder.**

The individual designated as responsible to the Village Trustees for compliance with the provisions of the Village Ordinance governing the Use of the Village Green, certification that the organization is based in Woodstock, and the restrictions/conditions on the reverse side.

Name: PETER ROUSSEAU

Title: VOLUNTEER

Phone: [REDACTED]

Mailing: [REDACTED]

Email: [REDACTED]

PO Box 4: [REDACTED]

Woodstock VT 05091

nnourse@townofwoodstock.org

**Permission to use the Green is approved with restrictions/conditions:**

1. The Village Green shall be maintained in a neat and orderly condition at all times during the date of the activity and, to the extent reasonable possible, during the setup and cleanup time for such activity.
2. Any equipment installed on the Village Green in connection with the activity shall be installed no sooner than 24 hours prior to the scheduled date of the activity and shall be removed no later than 24 hours after the scheduled date of the activity, provided however, any equipment which can be installed and removed shall be installed and removed on the day of the activity. This standard shall have separate application to any alternate date not immediately following the scheduled date.
3. No signs or equipment shall be attached to or installed upon trees or historic/memorial markers in the Village Green or upon traffic signs, parking meters, or light poles surrounding the Village Green.
4. Traffic signs and parking meters surrounding the Village Green shall not be obstructed.
5. No structures or tents shall be erected or placed within fifteen feet of the trunk of any tree in the Village Green.
6. No activity shall be carried out on or before 7:00AM or after 10:00PM without special arrangements.
7. Consideration may be given as to whether an applied for activity, if permitted, would unreasonably restrict the public access to and use of the Village Green.
8. Parking and traffic control:
  - a. All traffic control arrangements and site layouts shall be reasonably calculated to ensure the maximum safety of the public and to cause the least possible inconvenience to the public. Descriptions of arrangements for traffic control shall include the recommendations of the Village Chief of Police with respect thereto and shall clearly state any variances between actual arrangements made recommendation of the Village Chief of Police.
  - b. Participants and sponsors parking – participants and individuals involved in providing the activities must park at locations away from the Green, including North and South Park Street, Union Street, Court Street, South Street, and the Village Square.
  - c. Police officers must be furnished by and paid for by the sponsor. Please contact the Woodstock Police Department for fees and arrangements.
9. Maintenance and Damages:
  - a. All arrangements for and expenses relating to maintenance of the Village Green immediately before, during, and immediately after a permitted activity and traffic control during a permitted activity, shall be the responsibility of the permittee.
  - b. Any damage to the Village Green occurring in connection with an activity (including setup and cleanup), permitted hereunder shall be repaired at the expense of the permittee. At the option of the Board, any repair so required shall be arranged by the Board or by the permittee.

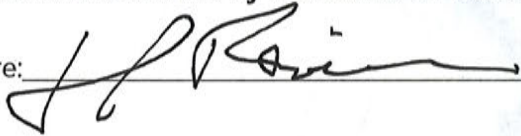
10. Applicant should check for electricity on the Green before the event. Please understand that the electricity at the information booth is paid by the Chamber of Commerce. Please call the Chamber at 457-3555.

At the option of the Board, a written indemnification agreement or some other security may be required as a condition precedent to the holding of a permitted activity hereunder the permit or any applicable law.

11. Applicant's recycling plan: applicant to describe plans for the event to collect and recycle a minimum of the following items: glass, plastic, and aluminum containers.  
a. Please see the attached recycling protocol for events on the Village Green.
12. The \$50.00 application fee may be refundable if all conditions of the permit are met, including recycling requirements. It is up to the applicant to request the return of the \$50.00 fee. Such refund will be made only after the Board of Village Trustees agrees to do so.
13. Additional restrictions and conditions by the Board of Trustees are a condition of your permit: \_\_\_\_\_

**I have read and understand the above restrictions and conditions and agree to any additional conditions established by the Board of Trustees.**

Applicant signature: \_\_\_\_\_



Date: 5/18/21

For office use only

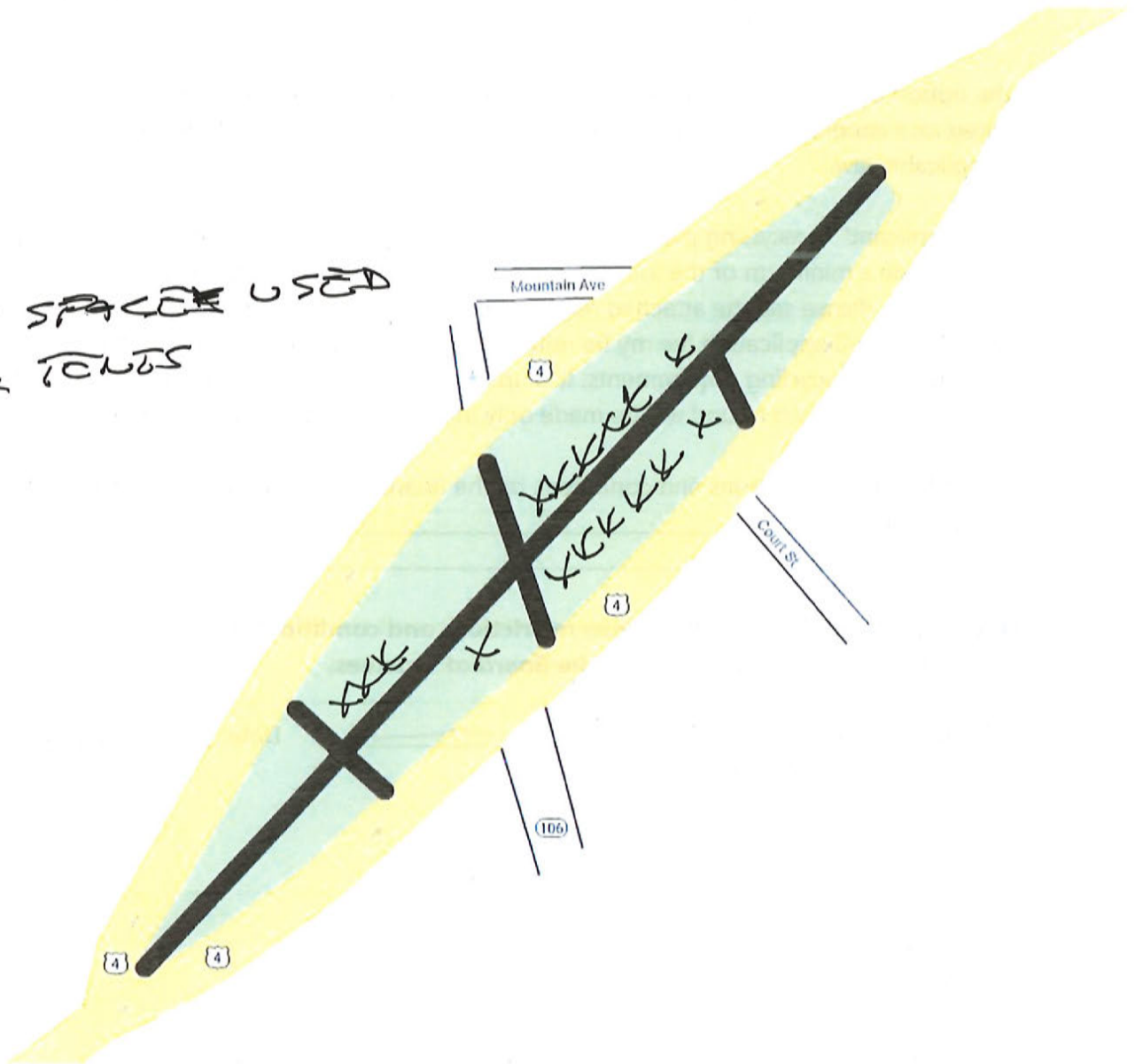
- ☐ Approved  
☐ Disapproved

Municipal Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Please use this to show the layout of the event:

XX = SPACE USED  
FOR TENTS



June 18 2021

To: Nicole Nourse, Administrative Assistant

[nnourse@townofwoodstock.org](mailto:nnourse@townofwoodstock.org)

(802) 457-3456 ext 2101

Dear Nicole,

I am submitting with this letter a request that Bookstock, the literary Festival, have access to the entire Green for the days of June 23 through June 26, 2022.

Bookstock wishes to move from its traditional time, the last weekend of July, to the last weekend in June, in response to requests from volunteers, businesses and collaborating organizations.

The use of the Green we expect will be similar to years when Bookstock used the Green, from 2011 through 2019. (The festival was suspended in 2020-2021. (Tents were set up on Thursday and events conclude on Sunday, with the Green entirely restored Sunday afternoon.)

This is the first time that I have personally submitted this application. I believe that the insurance provisions were worked out in prior years, but I do not know how, and will ask colleagues at Bookstock.

My own personal, temporary address is in Colorado, and I have used in the application the address of our fiscal agent, Sustainable Woodstock.

I look forward to hearing from the Village.

Regards



Peter Rousmaniere



**Village of Woodstock**

**Board of Trustees**

**Meeting**

**June 8, 2021**

**7:00 pm**

**Zoom**

**Agenda**

**Draft minutes are subject to approval.**

**Present:** Chair Jeffrey Kahn, Seton McIlroy, Daphne Lowe, Brenda Blakeman, Bill Corson, William Kerbin, Nikki Nourse, Jess Abston, Beth Finlayson, Gareth Henderson, Police Chief Robbie Blish, Kimberly Gilbert, Mary MacVey, Bjorn Schultz, Karim Houry, Isabelle Chicoine, Allen Stein, Wendy Spector, Clare Drebitko, Mary Riley, Melanie Sheehan, Keri Cole

**A. Call to order**

1. Chair Kahn called the Trustees Meeting of June 8, 2021, to order at 7:02 pm.

**B. Citizen comments**

1. Ms. Finlayson stated that the parking meters were originally intended to keep vehicles moving, not for revenue. Phil Swanson had created stickers that told the parking hours and when to feed the meters. People are feeding them after hours or on Sundays.
  - a. Chief Blish stated that he thought the meters and kiosks were programmed to say the hours. He can have them programed to do that.
2. Ms. Finlayson stated that people speed on Mechanic Street, especially in the alley. There are many pedestrians and kids around there. She is suggesting having some signage to tell people to be cautious of pedestrians.
  - a. Chief Blish stated that it is a Village Street. If we put a sign there, they would have to put a sign on someone's building.
  - b. Ms. McIlroy stated that markings on the ground seem to be more effective. She suggested referring to TRORC.
  - c. Chief Blish agreed with Ms. McIlroy. Marking on the ground would help people go slower if they thought the streets were narrower.

**C. Additions to and deletions form the posted agenda – none.**

**D. Manager's report**

**1. General report**

- a. Mr. Kerbin stated that the paving project is coming along. They are paving later this week and next week. The summer help, Cody Parkhurst has started. He is working Wednesdays and Thursdays. Casella will be picking up twice a week throughout the Village.

**2. Financial report**

- a. Mr. Kerbin stated that he has instructed departments to limit spending.

- b. Chief Blish stated that he thinks the Police will be on target for ticket revenue, but they are behind on meter revenue due to covid.
- c. Chair Kahn asked about the Office Administration jump. It is 225% above budget.
  - 1. Mr. Kerbin stated that this is listed as a reallocation of reappraisal. He will check with Zoie Parent on why it is located there.

#### **E. Police Chief's report**

- 1. Chief Blish stated that paving is starting Thursday. Next week they will be starting with night paving. This will be the final coat. It would take more time if they did it during the day.
- 2. Mr. Houry stated that it seemed to be a last minute decision to change it to night paving. He asked if it could be posted to List Serve.
- 3. Chief Blish stated that graduation is this week. June 11<sup>th</sup> is the last day of school. The Memorial Day Parade went well. The Emergency Service's Building construction is going well and on schedule. The meter revenue for May was \$6,653.24. The meters were \$4,207, kiosks were about \$1,400, and Park Mobile was \$1,000. Chief Blish will be out of town towards the end of the month for three to four weeks for a medical family issue. Officer Swanson will be filling in.

#### **F. Permits**

##### **1. Driveway permit – Berdan – 11 Slayton Terrace**

- a. Mr. Shultz stated that they are looking to move their asphalt driveway. This would give them more useable lawn. Ken Vandenburg came out with John Doten to look at it. Their concern was that FEMA requires that there be no runoff into Village/Town streets. Mr. Shultz would add the suggested grade at the base of the driveway. They will have small retaining rock walls. There will be a French drain that would go underground and keep their runoff on their property.
- b. Mr. Kerbin stated that he has taken a look at it. He has spoken with Mr. Vandenburg about it.
- c. Mr. Shultz stated that the retaining wall will be two feet tall at most.
- d. Chair Kahn stated that he is not sure if the Village Design Review Board should approve this.
- e. Mr. Kerbin stated that he will check with Neal Leitner.
- f. Mr. Shultz stated that the old driveway would be removed.
- g. Ms. McIlroy stated that she is concerned about safety with vehicles going by.
- h. Ms. Lowe suggested road safety mirrors.
- i. Mr. Shultz stated he has spoken with this neighbor. She will be up to look at it.

**Motion:** by Ms. Lowe to approve the driveway permit for 11 Slayton Terrace as submitted, with the condition of adding a road safety mirror at the end of the driveway and that approval is not needed from the Village Design Review Board.

**Seconded:** by Ms. McIlroy.

**Discussion:** none.

**Vote:** 5-0-0, passed.

## **2. East End Park Permit – Who is Sylvia?**

- a. Ms. Abston stated that the event will be on June 27<sup>th</sup>. It was Who is Sylvia?'s 40<sup>th</sup> anniversary last year. They had to delay the celebration due to covid. They wanted an outdoor celebration. The theme is beach pajama party. The event will be from 3:00 pm to 7:00 pm. They will need an hour or so for set up. Ana's Empanadas will be selling food at the event. There will be live music. Dimmick Septic will provide two porta potties for the event. One will be standard size and the other handicap accessible. They will deliver them on Friday but will be locked.

**Motion:** by Mr. Corson to approve the East End Permit for Who is Sylvia? with the condition that the reception desk is moved to the central stairs, there will be no liquor due to change in vendors, and Ana's Empanadas will be catering.

**Seconded:** by Ms. McIlroy.

**Discussion:** none.

**Vote:** 5-0-0, passed.

## **G. New Business**

### **1. Cannabis Committee presentation**

- a. The Cannabis Committee shared a presentation (included in the minutes).
- b. Ms. Sheehan stated that zoning regulations let you establish density, advertising, etc. The Village or Town has to have the regulations in place prior to the licensing process. This protects the Town from legal issues if they have zoning laws ahead of time.
- c. Chair Kahn stated that they do not need a Cannabis Commission if the Town opts out.
- d. Ms. McIlroy stated that there is a racial component that the State is very sensitive too. They need to take that into account.
- e. Ms. Drebitko stated that cannabis can have negative impacts on health.

### **2. Return to live meetings**

- a. Chair Kahn stated that he thinks returning to live meetings is a good idea, but they need to be hybrid. He would love to start in July.
- b. Ms. McIlroy stated that she loves the hybrid idea for meetings. Zoom is easier for some people.
- c. Ms. Lowe stated that earlier meetings would be better.

- d. Mr. Corson stated that he is on the fence. Zoom is very convenient. In person is important as well. He is for live meetings with Zoom availability.
- e. Ms. Blakeman stated that she also likes the convenience of using Zoom but understands the need for in person.
- f. Mr. Corson stated that Zoom makes it easy to see everyone.
- g. Chair Kahn stated that Zoom is great but meeting in person has more advantages.
- h. Ms. Riley stated that they can only have one computer audio on at a time in the Conference Room. They were able to do it at Town Meeting. She thinks they need to keep having Zoom to allow everyone to join.
- i. Mr. Bourgeois agreed that they need to do hybrid meetings.

### **3. Mask Ordinance update**

- a. Chair Kahn stated that they need to take down signs when the State drops their mandate. They should post something to the public. Businesses can create their own rules within their own business.
- b. Mr. Kerbin will let the Highway crew know. They will keep the signs.

### **H. Other business**

- 1. Ms. McIlroy asked about the bike racks and if they are putting them back up.
  - a. Chair Kahn stated that they were in front of Bentley's. He does not know the status of them.
  - b. Chief Blish stated that after the paving is done, they will put the bike racks back out.
- 2. Ms. McIlroy stated that she thinks they should have a table during Market on the Green. An Ask a Trustee table.
  - a. Mr. Corson volunteered for this.

### **I. Executive session to discuss personnel.**

**Motion:** by Ms. McIlroy to enter executive session at 8:55 am.

**Seconded:** by Mr. Corson.

**Discussion:** none.

**Vote:** 5-0-0, passed.

**Motion:** by Ms. McIlroy to leave executive session at 9:06 pm.

**Seconded:** by Mr. Corson.

**Discussion:** none.

**Vote:** 5-0-0, passed.

### **J. Approval of minutes**

- 1. 5/11/21 Trustee minutes
- 2. 5/14/21 Special Trustee minutes
- 3. 5/17/21 Special Trustee minutes

**Motion:** by Mr. Corson to approve the minutes for 5/11/21, 5/14/21, and 5/17/21 as submitted.

**Seconded:** by Ms. Lowe.

**Discussion:** none.

**Vote:** 5-0-0, passed.

**K. Adjournment**

**Motion:** by Ms. McIlroy to adjourn the meeting at 9:09 pm.

**Seconded:** by Mr. Corson.

**Discussion:** none.

**Vote:** 5-0-0, passed.

*Respectfully submitted,  
Nikki Nourse*

**Village of Woodstock  
Board of Trustees  
Special Meeting  
June 24, 2021  
9:00 am  
Town Hall  
Minutes**

**Draft minutes are subject to approval.**

**Present:** Chair Jeffrey Kahn, Seton McIlroy, Brenda Blakeman, Bill Corson, William Kerbin, Nikki Nourse

**A. Call to order**

1. Chair Kahn called the Special Trustees Meeting to order at 9:00 am.

**B. New business**

- 1. Approve the letter of intent to participate in a municipal roads grants-in aid program**

**Motion:** by Ms. Blakeman to approve the letter of intent to participate in a municipal roads grants-in aid program and authorize Mr. Kerbin to sign.

**Seconded:** by Mr. Corson.

**Discussion:** none.

**Vote:** 4-0-0, passed.

**C. Other business**

1. Authorize Municipal Manager to be the representative for ARPA funds

**Motion:** by Ms. McIlroy to authorize Mr. Kerbin as the representative for the ARPA funds.

**Seconded:** by Mr. Corson.

**Discussion:** Mr. Kerbin stated that he will give updates regarding the funds. Charlie Kimbell and Alison Clarkson are doing a lot of research for us.

Chair Kahn stated that they will discuss it at the joint meeting, and it will also be a part of the Trustee's July meeting.

**Vote:** 4-0-0, passed.

2. Chair Kahn stated that on Sundays and Mondays there is very little food service in the Village. The Village Butcher is closed Sunday and Monday. Dr. Coburn's is closed on Mondays. The Green Mountain Creamery is closing. He would like the Trustees to consider allowing food trucks on the Village Green on Sundays and Mondays. This could be for the summer through foliage.

**Motion:** by Chair Khan to allow up to two food truck to park on the Village Green without having to pay for meters and one table vendor for the summer through foliage on Sundays and Mondays.

**Seconded:** by Ms. McIlroy.

**Discussion:** none.

**Vote:** 4-0-0, passed.

**D. Adjournment**

**Motion:** by Ms. McIlroy to adjourn the meeting at 9:18 am.

**Seconded:** by Mr. Corson.

**Discussion:** none.

**Vote:** 4-0-0, passed.

*Respectfully submitted,*  
*Nikki Nourse*