

**Village of Woodstock
Board of Trustees
July 13, 2021
6:30 pm
Town Hall
Minutes**

Draft minutes are subject to approval.

Present: Chair Jeffrey Kahn, Daphne Lowe, Brenda Blakeman, Bill Corson, William Kerbin, Nikki Nourse, Ray Bourgeois, Beth Finlayson, Karim Houry, Joe Swanson, Kimberly French, Tess Hunter, Jennifer Raymond, Mary Riley, Roger Logan, Wendy Spector

A. Call to order

1. Chair Kahn called the Trustees meeting of July 13, 2021, to order at 6:30 pm.

B. Citizens comments

1. Ms. Finlayson stated that she did not get an application in for sidewalk sales for August 20-21.

Motion: by Ms. Lowe to approve the sidewalk sales days for August 20-21 which the condition that a permit is completed and submitted.

Seconded: by Ms. Blakeman.

Discussion: none.

Vote: 4-0-0, passed.

C. Additions to and deletions from the posted agenda – none.

D. Manager's report

1. General report

- a. Mr. Kerbin stated that Pike Paving is finishing up the project on Route 4, 106, and 16. He will soon be reaching out to business owners and introducing himself. Beth Fish has left Town Hall. They are in the process of interviewing for her position. The Mitigation Hazard Committee is meeting three times. They will have a draft later this summer.

2. Financial report

- a. Chair Kahn stated that he finds the numbers of Short Term Rentals in the Village interesting. They created the regulations because it was becoming popular in the Village. Since then, they have not had very many people register. They should have David Green check on this.

E. Police Chief's report

1. Officer Swanson reported that the meter for June was \$9,600. Kiosks were \$2,310. Meters were \$6,484. Park Mobile was \$804. Park Mobile signs will go back up soon. The Emergency Services Building is under work. The Speed Action Plan was conducted between July 5-13. They conducted 36 directed patrols. There were four tickets issued overall. 0 (tickets)/10 (directed patrols)

on Central Street, 0/1 on Church Street, 2/5 on Elm Street, 0/2 on Pleasant Street, 2/8 on South Street, 0/8 on River Street, and 0/2 on the Green.

2. Ms. Lowe stated that she is surprised that River Street had none.
3. Officer Swanson stated that the patrols happened during all hours of the day, but mostly day hours. He is not surprised by the numbers. They have to sit where they can use a radar effectively. They can use driveways if the owner does not mind.

F. Permits

1. Request from St. James Episcopal Church to hold its 95th annual church fair

Motion: by Mr. Corson to approve the request from St. James Episcopal Church to hold its 95th annual church fair as submitted.

Seconded: by Ms. Blakeman.

Discussion: none.

Vote: 4-0-0, passed.

2. Use of the Green permit – Bookstock 2022

Motion: by Ms. Lowe to approve the use of the Green permit for Bookstock 2022 as submitted with the condition that the fee and certificate of insurance be submitted.

Seconded: by Ms. Blakeman.

Discussion: none.

Vote: 4-0-0, passed.

G. New business

1. Cannabis opt-in timing discussion

- a. Chair Kahn stated that the Cannabis recently gave a very thorough presentation regarding this.
- b. Mr. Houry stated that the committee will regroup sometime in September. They are hoping to get additional information from the State. There is a chance that this may be delayed longer than October 2022.
- c. The Cannabis Committee will present more information to the public sometime during the first few weeks of November to the Village and the Town.

2. Discussion of Woodstock History Center parking lot

- a. Ms. Blakeman stated that they are making progress. She and Ms. Raymond have written up a formal lease that they will have the Parking Committee take a look at. They are on the right track.
- b. Chair Kahn stated that they are looking into leasing the entire lot. It has 29 spaces.
- c. Ms. French asked that the Board respect the process of the Parking Committee. She received a call about the property being purchased.

- d. Chair Kahn stated that they do respect the process. They are very early in the process. This is why it was not brought up. They are just exploring many options.

3. Use of Rockefeller Endowment funds which were withdrawn for capital expenditure use

- a. Chair Kahn stated that the Select Board and Trustees agreed to withdraw \$200,000 with the advisement of the Investment Advisory Committee for a capital expense. The Select Board proposed using \$100,000 towards the purchase of a new ambulance. The Village has a portion of the funds.

Motion: by Ms. Lowe to approve using the Village's portion of the \$100,000 of the Rockefeller funds towards the purchase of a new ambulance.

Seconded: by Ms. Blakeman.

Discussion: none.

Vote: 4-0-0, passed.

4. Discussion regarding ARPA funds

- a. Mr. Kerbin stated that this year the Village is getting \$44,000. Next year they will get the same amount. The funds can be used in four different areas. They can be used to support public health expenditures, address the negative economic impacts caused by the public health emergency, replace lost public sector revenue, provide premium pay for essential workers, and invest in water, sewer, and broadband infrastructure. This is an opportunity to help support small businesses, particularly those hit by covid.
- b. Chair Kahn stated that one idea is to help the building that houses Dr. Coburn's Tonic. He has spoken to the owner. They had started to paint the building but had to stop due to the lead paint on the building. They were not scraping it off correctly. Then covid hit and they have not had the funds to continue the project. They may be able to use some of these funds to help this building.
- c. Mr. Kerbin will reach out to VLCT to find more specific information on how to use these funds.
- d. Chair Kahn stated that they will be discussing this more at the joint meeting with the Select Board.

5. Traffic speed on Route 4 discussion

- a. Mr. Logan stated that he is concerned about speeding in the entire Village. They need to make a comprehensive approach. The majority of the cars going through the Village appear to be speeding. They need to do speed studies. They need to think seriously about traffic enforcement. Often crosswalks are not very visible. They need to develop data. He would like to see monthly reports of traffic stops to

see trends. This is a dangerous situation they have on their streets. Engineering firms can do speed studies.

- b. Ms. Lowe stated that the issue is that drivers cannot see people crossing the streets until they are already in the streets due to the parked cars.
- c. Chair Kahn stated that they can take a look at the data from the speed signs. They need to see what reality versus perception is. TRORC is capable of doing speed studies for the Village.

H. Other business – none

I. Approval of minutes

1. 6/8/21 meeting minutes

- a. Executive session – 8:55 pm

2. 6/24/21 special meeting minutes

Motion: by Ms. Lowe to approve the minutes for 6/8/21 and 6/24/21 as submitted with the one change as noted above.

Seconded: by Mr. Corson.

Discussion: none.

Vote: 4-0-0, passed.

J. Adjournment

Motion: by Ms. Lowe to adjourn the meeting at 7:48 pm.

Seconded: by Ms. Blakeman.

Discussion: none.

Vote: 4-0-0, passed.

Respectfully submitted,
Nikki Nourse


Seton McIlroy (Aug 12, 2021 10:42 EDT)


Daphne Lowe (Aug 12, 2021 12:19 EDT)


Brenda Blakeman (Aug 13, 2021 18:21 EDT)


William C. Corson (Aug 14, 2021 22:23 EDT)












7.13.21 Trustees Minutes


Final Audit Report

2021-08-15


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