

**Town of Woodstock
Select Board
September 7, 2021
10:00 am
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Chair Mary Riley, Ray Bourgeois, John Doten, Keri Cole, Joe Swanson, William Kerbin, Nikki Nourse, Elijah Lemieux

A. Call to order

1. Chair Riley called the Select Board meeting of September 7, 2021, to order at 10:00.

B. Meeting protocols

1. Chair Riley went over the meeting protocols and rules.

C. Additions to and deletions from the posted agenda – none

D. Citizens comments – none

E. Manager's report

1. Mr. Kerbin stated that he attended the Capital Budget Committee meeting last Monday. They are thinking of getting outside help putting the capital plan together.
 - a. Chair Riley stated that it might be a good idea to have a consultant.
 - b. Mr. Kerbin stated they may be able to use this individual throughout the year if needed.
2. Mr. Kerbin stated he has been consulting with Erica Hoffman. There is additional funding for the South Woodstock Wastewater Treatment Plant. There may be additional funding for the Emergency Services Building and the Woodstock Union High School as well. They received \$200,000 for the county portion for ARPA funds. Jennie Auster has told him Woodstock has been approved for the Pollution Control Grant in the amount of \$900,000. The Town would have to come up with \$200,000. They could use ARPA funds. They had a respect in the workplace training last week for all employees. There will be a training for elected officials and another for department heads this Thursday. They are requiring masks in all Town buildings.

F. Permits

1. Liquor License – Bradens LLC – Dr. Coburns Tonic

- a. Chair Riley stated that this is an extension of the current license for outside consumption.

Motion: by Ms. Cole to approve the outside consumption liquor license for Bradens LLC dba Dr. Coburns Tonic as submitted.

Seconded: by Mr. Swanson.

Discussion: none.

Vote: 5-0-0, passed.

G. Old business

1. Review of truck bid

- a. Mr. Lemieux stated that they received two bids for a new truck. Ford of Claremont bid \$84,341. With an 84 month warranty and all municipal equipment the total would be \$89,646. They were the low bidder. He recommends going with them. The vehicle is a 2022 Ford F550.

Motion: by Mr. Bourgeois to accept the bid from Ford of Claremont for a 2022 Ford F550 with an 84 month warranty and municipal equipment for the total amount of \$89,646.

Seconded: by Mr. Swanson.

Discussion: none.

Vote: 5-0-0, passed.

H. New business

1. Appoint Municipal Manager as Woodstock's Voting Delegate at VLCT Annual Business Meeting

- a. Chair Riley stated that Mr. Kerbin will be attending the VLCT Annual Business meeting on September 29th.

Motion: by Mr. Swanson to appoint the Municipal Manager as Woodstock's Voting Delegate at the VLCT Annual Business Meeting.

Seconded: by Mr. Doten.

Discussion: none.

Vote: 5-0-0, passed.

I. Other business

1. Discussion regarding appropriation requests

- a. Chair Riley stated that the Select Board needs to begin to think about this. There were no petitions required last year. The Select Board has to decide if they are going to require petitions again. Will they accept increases, and will they accept new organization requests?
- b. They will discuss this more in October.

J. Approval of minutes

1. 8/17/21 Minutes

Motion: by Mr. Swanson to approve the minutes for 8/17/21 as submitted.

Seconded: by Mr. Doten.

Discussion: none.

Vote: 5-0-0, passed.

2. 8/27/21 Minutes

Motion: by Mr. Bourgeois to approve the minutes for 8/27/21 as submitted.

Seconded: by Mr. Doten.

Discussion: none.

Vote: 5-0-0, passed.

K. Adjournment

Motion: by Mr. Doten to adjourn the meeting at 10:29 am.

Seconded: by Mr. Bourgeois.

Discussion: none.

Vote: 5-0-0, passed.

Respectfully submitted,

Nikki Nourse