

**Town of Woodstock  
Select Board Meeting  
February 1, 2022  
10:00 am  
Town Hall & Zoom  
Minutes**

**Draft minutes are subject to approval.**

**Present:** Chair Mary Riley, Ray Bourgeois, John Doten, Keri Cole, Joe Swanson, William Kerbin, Nikki Nourse, Susan Ford, Scott Smith, Tom Meyerhoff, Jill Davies, Tess Hunter, Patrick Fultz, PJ Eames, Kathy Avellino, Fire Chief David Green, Kim Smith, Ken Sturm

**A. Call to order**

1. Chair Riley called the Select Board meeting of February 1, 2022, to order at 10:00 am.

**B. Meeting protocols**

1. Chair Riley discussed meeting protocols.

**C. Additions to & deletions from posted agenda**

1. Additions
  - a. Patricia Eames – Interview for School Board
  - b. Discussion about Rec Center & Repairs and Maintenance at Vail Field

**D. Citizens Comments – none**

**E. Manager's report**

1. Mr. Kerbin stated that the union negotiation for the Dispatchers and Town employees are continuing. He received the draft audits from Tyler Kimberly, and he will be sending those to the Select Board shortly. They are still reviewing them, and he is working with Mr. Kimberly on a couple of items.

**F. Permits**

1. Overweight truck permit – Bourne's Inc & Bourne's Propane – Bourne's Energy

**Motion:** by Mr. Doten to approve the overweight truck permit for Bourne's Inc & Bourne's Propane as submitted.

**Seconded:** by Mr. Swanson.

**Discussion:** none.

**Vote:** 5-0-0, passed.

**2. Liquor license renewals**

- a. Woodstock Hospitality Inc – 506 on the River Inn
- b. R.L. Vallee Inc – Maplefields
- c. F. H. Gillingham & Sons Inc

**Motion:** by Mr. Doten to approve the liquor license renewals for Woodstock Hospitality Inc, R. L. Vallee Inc, and F. H. Gillingham & Sons Inc as submitted.

**Seconded:** by Mr. Swanson.

**Discussion:** none.

**Vote:** 5-0-0, passed.

**G. Old business**

**1. Certified Local Government Ordinance**

- a. Chair Riley stated that Phil Neuburg was here to speak with the Select Board at a Joint Meeting they had with the Village Trustees. It is up to both Boards to discuss and decide whether it should be approved or not. It will be a Town Ordinance. The Trustees have not had a meeting where they have discussed it. She recommends that they table this until the Trustees weigh in on their interest in this.

**Motion:** by Chair Riley to table the Certified Local Government Ordinance.

**Seconded:** by Mr. Doten.

**Discussion:** none.

**Vote:** 5-0-0, passed.

## **2. EDC appointment**

- a. Chair Riley stated that they had an interview with Marion Abrams recently for the EDC. There is one opening. She is the only person they have interviewed. The EDC is anxious to have someone appointed. They have a meeting this week. They also have their annual meeting scheduled for March where they will award all the grants based on the applications that they have had which was 49. Jon Spector, Chair of the EDC, told her last week four had withdrawn so they are down to 45 applications. Their annual meeting to award those grants will be on March 12<sup>th</sup>. They would like to have a full commission again.

**Motion:** by Mr. Swanson to appoint Marion Abrams to the Economic Development Commission.

**Seconded:** by Mr. Bourgeois.

**Discussion:** none.

**Vote:** 5-0-0, passed.

## **H. Board of Sewer Commissioners**

### **1. Sewer permit – Woodstock Investments LLC – Woodstock Scoops – 20 Central Street**

**Motion:** by Mr. Bourgeois to approve the sewer permit for Woodstock Investments LLC for 20 Central Street as submitted.

**Seconded:** by Mr. Swanson.

**Discussion:** none.

**Vote:** 5-0-0, passed.

## **I. Other business**

### **1. Interview with Patricia Eames – School Board**

- a. Ms. Eames stated that she is a parent of two student at Woodstock Elementary School. She is a business owner in Town, and she has lived in Woodstock for about 15 years. She thinks that public education is very important, and she wants to make the good quality education continues.
- b. Chair Riley stated that the term is from now until Town Meeting. There is one more year left for this term. One option would be to try to be elected to that position as a write-in candidate at Town Meeting voting. Another possibly is to come back to the Select Board after Town Meeting. There will only be one or two meetings before Town Meeting.
- c. Ms. Eames stated that she has not attended a meeting recently but has in the past.

**Motion:** by Ms. Cole to appoint Patricia Eames to the School Board.

**Seconded:** by Mr. Bourgeois.

**Discussion:** none.

**Vote:** 5-0-0, passed.

2. Discussion about Rec Center & Repairs and Maintenance at Vail Field

- a. Mr. Swanson stated that Gail Devine, the Director of the Rec Center, had asked him about the funding that is left for Vail Field improvements which is in the capital reserve. There is a balance of \$38,124 that was funded by the special articles over the years. Ms. Devine is looking for a blessing from the Select Board to move forward with outside fundraising. The next project would be the baseball diamond. Mr. Swanson would be willing to act as liaison for the Rec as they move forward with that project.

**Motion:** by Mr. Bourgeois to use the \$38,124 from capital reserve account for the Rec Center to use for baseball field improvements at Vail Field.

**Seconded:** by Ms. Cole.

**Discussion:** none.

**Vote:** 5-0-0, passed.

**J. Approval of minutes**

**1. 1/13/22 joint minutes**

**2. 1/17/22 special minutes**

**Motion:** by Mr. Doten to approve the minutes of 1/13/22 and 1/17/22 as submitted.

**Seconded:** by Mr. Bourgeois.

**Discussion:** none.

**Vote:** 5-0-0, passed.

**K. Adjournment**

**Motion:** by Mr. Bourgeois to adjourn the meeting at 10:28 am.

**Seconded:** by Mr. Swanson.

**Vote:** 5-0-0, passed.

Respectfully submitted,  
Nikki Nourse