

**Town of Woodstock
Select Board Meeting
March 14, 2022
6:00 pm
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Chair Joe Swanson, Ray Bourgeois, Mary Riley, Keri Cole, Susan Ford, William Kerbin, Nikki Nourse, Devin Coleman, Wendy Marrinan, Jill Davies, Jeffrey Kahn

A. Call to order

- I. Chair Swanson called the Select Board Meeting of March 14, 2022, to order at 6:00 pm.

B. Additions to & deletions from posted agenda

- I. Additions
 - a. Sewer Ordinance Update
 - b. Mountain Avenue Drainage
 - c. Funding for Ash Trees – Emerald Ash Borer
 - d. Financial Committee

C. Citizen comments – none

D. Manager's report

I. General report

- a. Mr. Kerbin stated that he participated in a weekly legislative update last week. They discussed Act 250 and also ARPA funding. He had a telephone conversation with Nathan Cleveland regarding community development block grant funding for businesses.

2. Financial report

- a. Mr. Kerbin stated that the \$2.6 million deficit is under the emergency services building so that is coming out of the bond and that needs to be transferred over.

E. Permits

I. Overweight Truck Permits

- a. CSE Inc
- b. Champlain Construction Company Inc – Bear Dog Enterprises
- c. Ken Reney

- d. NA Manosh Inc
- e. ST Pierre Inc
- f. Connecticut Valley Trucking Inc
- g. Blaktop Inc
- h. Eastern Propane & Oil
- i. Cardinal Logistics Management Corporation
- j. Steve Newton
- k. Junction Fuels
- l. Ditech Transportation
- m. McCullough Crushing Inc
- n. JP Carrara & Sons Inc
- o. Markowski Excavating Inc

Motion: by Mr. Bourgeois to approve the overweight truck permits for CSE Inc, Champlain Construction Company Inc, Ken Reney, NA Manosh Inc, ST Pierre Inc, Connecticut Valley Trucking Inc, Blaktop Inc, Eastern Propane & Oil, Cardinal Logistics Management Corporation, Steve Newton, Junction Fuels, Ditech Transportation, McCullough Crushing Inc, JP Carrara & Sons Inc, and Markowski Excavating Inc as submitted.

Seconded: by Ms. Riley.

Discussion: none.

Vote: 5-0-0, passed.

2. Liquor License Renewals

- a. Worthy Kitchen
- b. Shine Associates VT LLC – Woodstock Beverage
- c. Melaza LLC
 - i. Missed questions
- d. Mon Vert Café LLC
 - i. Missed questions
- e. Woodstock Farmers Market Incorporated
- f. DJKB Enterprises LLC – Woodstock Hops N’ Barley
- g. Family Village Butcher Inc – The Village Butcher
- h. Lincoln Inn & Restaurant at the Covered Bridge LLC
 - i. Missed questions
- i. Mangalitsa LLC
 - i. Mr. Lombard owes money to the Village.
- j. Decant Wine shop LLC

- k. Woodstock Resort Corporation
 - i. Woodstock Inn
 - ii. Woodstock Inn Gift Shop
 - iii. Woodstock Inn & Resort's Golf Club
 - iv. Kelley Way Gardens
- l. My Village Inn LLC – Village Inn of Woodstock
- m. 4778 South Road LLC – Kedron Valley Inn
 - i. Missed questions
- n. Bradens LLC – Coburns
- o. Sherman V Allen Inc – Mac's Woodstock Market
- p. P and P Restaurants LLC – Prince and the Pauper

Motion: by Chair Swanson to approve the liquor license renewals for Worthy Kitchen, Shine Associates VT LLC, Woodstock Farmers Market Incorporated, DJKB Enterprises LLC, Family Village Butcher Inc, Woodstock Resort Corporation, My Village Inn LLC, Bradens LLC, Sherman V Allen Inc, and P and P Restaurants as submitted.

Seconded: by Ms. Cole.

Discussion: none.

Vote: 5-0-0, passed.

Motion: by Ms. Cole to conditionally approve the liquor licenses for Melaza LLC, Mon Vert Café LLC, Lincoln Inn & Restaurant at the Covered Bridge LLC, Mangalitsa LLC, Decant Wine Shop, and 4778 South Road LLC when applications are completed, and Mr. Lombard pays debt to Village.

Seconded: by Mr. Bourgeois.

Discussion: none.

Vote: 5-0-0, passed.

3. Liquor License Application – Melaza LLC – Outside Consumption

Motion: by Ms. Riley to approve the liquor license application for Melaza LLC for outside consumption for the area out front for 16 seats and outback on the hill for 24 seats.

Seconded: by Mr. Bourgeois.

Discussion: none.

Vote: 5-0-0, passed.

4. Tobacco License Renewals

- a. Shine Associates VT LLC – Woodstock Beverage
- b. DJKB Enterprises LLC – Woodstock Hops N' Barley

Motion: by Mr. Bourgeois to approve the tobacco license renewals for Shine Associates VT LLC and DJKB Enterprises LLC as submitted.

Seconded: by Ms. Riley.

Discussion: none.

Vote: 5-0-0, passed.

F. Old business

I. Certified Local Government Ordinance – tabled.

G. New business

I. 2021 Certificate of no Appeals

Motion: by Mr. Bourgeois to approve the 2021 Certificate of no Appeals.

Seconded: by Ms. Riley.

Discussion: none.

Vote: 5-0-0, passed.

2. Resolution to Appoint Representatives to Governing Board of East Central Vermont Telecommunications District

Motion: by Ms. Riley to appoint David Brown as the primary representative and Chris Miller as the alternate representative to the governing board of East Central Vermont Telecommunications District.

Seconded: by Mr. Bourgeois.

Discussion: none.

Vote: 5-0-0, passed.

3. Certificate of Highway Mileage

a. No change.

Motion: by Mr. Bourgeois to approve the Certificate of Highway Mileage.

Seconded: by Ms. Riley.

Discussion: none.

Vote: 5-0-0, passed.

H. Other business

I. Mountain Avenue Drainage

a. Ms. Marrinan stated that she lives in the Village on Mountain Avenue. This is a collaborative proposal idea. She has a unique view of the whole boundary along Faulkner Park. She is representing Friends of Faulkner Park. It is a nonprofit that was formed in December 2020. They would like to hire Ethan Gilmore of Holt Surveyors to mark the Town Right of Way along Faulkner Park.

2. Sewer Ordinance Update

- a. Chair Swanson would like to schedule a time to discuss the sewer ordinance and possibly update it.
- b. This will be discussed at both meetings in May

Motion: by Mr. Bourgeois to grant permission to the Friends of Faulkner Park to hire Holt Surveyors on their own to figure out the Town's Right of Way.

Seconded: by Ms. Riley.

Discussion: none.

Vote: 5-0-0, passed.

3. Funding for Ash Trees – Emerald Ash Borer

- a. Mr. Bourgeois stated that the Village put some money aside, but he is not sure if they have put enough aside to cover the whole Village and some of the outlying Town areas. They need to find the money to do it now. It is going to have to be done quickly.
- b. Mr. Kahn stated that the Village Trustee of Public Funds, Ms. Davies, and the Trustees have agreed to use some of the public trust funds that are relevant and can be used for this. He would like to make sure that all the trees that Don Wheeler has targeted will be inoculated this spring. It does not cover all trees in the Village. It covers most of the ash trees in the central district on Elm, Central, and Pleasant Street. There are more to be covered. He would like to see as many covered as they can.
- c. Mr. Bourgeois stated that once the trees get infected, they cannot use them for lumber. The trees become useless.

Motion: by Ms. Cole to approve treating the ash trees that Don Wheeler has targeted and once the amount is known look for funding.

Seconded: by Mr. Bourgeois.

Discussion: none.

Vote: 5-0-0, passed.

4. Finance Committee

- a. This is to have people with financial backgrounds to work on the budget. This may be made of Capital Budget Committee members.

Motion: by Mr. Bourgeois to approve the creation and merging of the Capital Budget Committee into a Finance Committee.

Seconded: by Ms. Cole.

Discussion: none.

Vote: 5-0-0, passed.

I. Board of Sewer Commissioners

I. Sewer Abatement Request – Audsley Properties Holding LLC – 90 Mill Road

a. Not hooked up.

Motion: by Mr. Bourgeois to approve the sewer abatement request for Audsley Properties Holding LLC.

Seconded: by Ms. Cole.

Discussion: none.

Vote: 5-0-0, passed.

J. Adjournment

Motion: by Mr. Bourgeois to adjourn the meeting at 7:24 pm.

Seconded: by Ms. Riley.

Discussion: none.

Vote: 5-0-0, passed.

*Respectfully submitted,
Nikki Nourse*