

**Town of Woodstock
Select Board Meeting
April 5, 2022
10:00 am
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Chair Joe Swanson, Ray Bourgeois, Mary Riley, Keri Cole, Susan Ford, William Kerbin, Nikki Nourse, Janet Proctor, Ernesto Fernandez, Peggy Fraser, John Doten, Patrick Fultz, Tess Hunter, Todd Ulman, Jon Spector, Elijah Lemieux, Tom Ayres, Jill Davies, Fire Chief David Green, Joe DiNatale, Darren Marcy, Barry Milstone, Bill Corson

A. Call to order

1. Chair Spector called the Select Board Meeting of April 5, 2022, to order at 10:00 am.

B. Town Development Review Board Interview – Ernie Fernandez

1. Mr. Fernandez is very involved in the community. He would like to bring his experience of urban planning to the Town. He would like to learn and contribute in any way he can.

C. Additions to & deletions from posted agenda – none

D. Citizens comments – none

E. Manager’s report

1. Mr. Kerbin stated that he and Jonathan Wilson are going to participate in a capital planning forum this Friday to discuss our capital plan. They had a 30% review meeting for the Main Wastewater Plant. This means they are 30% along on completing the preliminary engineering report.

F. Permits

1. Liquor License Renewals

- a. **JHI Operations LLC – Jackson House Inn**
- b. **NMB LLC – Soulfully Good Café**
- c. **Structures RBR Inc**
- d. **South Woodstock Community Partnership LLC – SWCS**

Motion: by Ms. Ford to approve the Liquor License Renewals for JHI Operations LLC, NMB LLC, Structures RBR Inc, and South Woodstock Community Partnership LLC as submitted.

Seconded: by Mr. Bourgeois.

Discussion: none.

Vote: 5-0-0, passed.

2. Overweight Truck Permits

- a. **Gurney Brothers Construction Inc**
- b. **Rk Miles Inc**
- c. **Structures RBR Inc**
- d. **Birdseye Building Company**
- e. **Demag Riggers & Crane Srv Inc**
- f. **Structural Wood Corp**
- g. **Chase Site Services Inc**
- h. **Camp Precast Concrete Products Inc**

- i. Ross Express LLC**
- j. SD Ireland**
- k. Borderline Trucking LLC**
- l. WB & RL Martin Inc**
- m. Fornwalt Excavation LLC**
- n. C-V Oil Co Inc**
 - i. Incomplete
- o. Pike Industries Inc**
- p. Irving Energy**
 - i. Incomplete
- q. Casella Construction**
- r. Beacon Sales Acquisition**
- s. Stacey Thomson Properties LP**
- t. Baker Distributing Corporation**
- u. 802 Fuel LLC – David White**
- v. Sargent Concrete & Construction LLC**
- w. ArborScape Inc**
- x. Dead River Co**
- y. Turks Auto Body Inc**

Motion: by Mr. Bourgeois to approve the overweight truck permits for Gurney Brothers Construction Inc, Rk Miles Inc, Structures RBR Inc, Birdseye Building Company, Demag Riggers & Crane Srv Inc Structural Wood Corp, Chase Site Services Inc, Camp Precast Concrete Products Inc, Ross Express LLC, SD Ireland, Borderline Trucking LLC, WB & RL Martin Inc, Fornwalt Excavation LLC, Pike Industries Inc, Casella Construction, Beacon Sales Acquisition, Stacey Thomson Properties LP, Baker Distributing Corporation, 802 Fuel LLC, Sargent Concrete & Construction LLC, ArborScape Inc, Dead River Co, and Turks Auto Body Inc as submitted.

Seconded: by Ms. Riley.

Discussion: none.

Vote: 5-0-0, passed.

3. Parade Permit – Prouty Ultimate Bicycle Ride – Friends of the Norris Cotton Cancer

- a. Ms. Proctor stated that the last few years this has been a virtual event. Their plan is to come in on River Road. They will continue north on Route 12. It is Friday, July 8th. They leave Hanover at 6:00 am. It will be between 7:00 am and 8:00 am when they come through Woodstock.

Motion: by Ms. Ford to approve the parade permit for the Prouty Ultimate Bicycle Ride as submitted.

Seconded: by Mr. Bourgeois.

Discussion: none.

Vote: 5-0-0, passed.

G. New business

1. 2022 EDC Grant Recommendations

- a. Mr. Spector stated that the EDC is recommending funding 19 projects. Expanding Wassail Weekend grants funds for activities on Saturday and Sunday, specifically buses to bring people to the center of Town from remote parking. It does expand some activities for a two hour period during Friday afternoon.

Streetscape Enhancement is basically for benches and trees. The Woodstock Nursery School requested \$20,000 to use. \$5,000 is to enable them to hire a teacher to bring themselves back up to pre-covid capacity. \$15,000 was requested because they were unsettled about their financial situation. The contingency is, that the EDC give them the \$5,000 and they keep the \$15,000 for them to ask for if they need it.

- b. Mr. DiNatale is concerned about the Bookstock application. They mentioned they wanted to use some of the money for porta potties in the Green. They have the Welcome Center, so people have access to a bathroom.
- c. Chair Swanson stated that any porta potties would be subject to the Trustees approval. He does not believe they would approve that.
- d. Mr. Spector stated that Village Beautification is one of three that have the same conditions. This is a grant from the Chamber for holiday lights and flowers. The condition also applies to the Fireworks and the Woodstock Greeter Project. The EDC will set aside the full amount. They will reimburse invoices for half the amount. They will release the other half when any of these organizations say that they have made a good effort to try to raise the money from individuals or businesses. Startup Woodstock is a business plan competition. They have raised \$20,000. It is a \$30,000 competition where they would grant funds. They would have a panel of judges. They would solicit businesses to start up in Woodstock. They will give one grant of \$30,000 or maybe two grants of \$15,000. It will all be public. It will probably be finished by end of this year. Other communities have done this. Vail Field Revitalization is a grant for \$39,000. This is for kids, community, and residents. The contingency is that they erect a placard post that describes some of the history of Vail Field. They held two public meetings for people who might be interested in creating accessory dwelling units. As they laid out the process of building an ADU, people said they needed help navigating through the steps. The grant is written for the Housing Advisor to support three programs and one of them is the ADU program. The other two are the home share program and the rental incentive pilot program.
- e. Ms. Davies stated that to have an ADU, you have to show that you have adequate water and sewer whether you live in the Village or the Town. Zoning will be involved in the permit process. These programs have been used well with good effect in other towns. They want to start working on this issue. It is the fastest way to get more units which is what they need.

Motion: by Mr. Bourgeois to approve the 19 grants totaling \$302,947 for projects to enhance Woodstock's economic and community development.

Seconded: by Ms. Cole.

Discussion: none.

Vote: 5-0-0, passed.

H. Other business – none.

I. Executive Session

Motion: by Chair Swanson to enter executive session at 11:21 am.

Seconded: by Ms. Riley.

Discussion: none.

Vote: 5-0-0, passed.

The Select Board exited executive session at 11:58 am.

Motion: by Mr. Bourgeois to authorize Mr. Kerbin to work with the Town Attorney to develop and execute an agreement in a manner that was discussed in executive session.

Seconded: by Ms. Ford.

Discussion: none.

Vote: 4-0-0, passed. (Ms. Cole left the meeting)

Motion: by Mr. Bourgeois to appoint Ernie Fernandez to the Town Development Review Board.

Seconded: by Ms. Riley.

Discussion: none.

Vote: 4-0-0, passed.

J. Approval of minutes

1. 2/15/22 minutes

2. 2/22/22 minutes

3. 3/3/22 minutes

Motion: by Mr. Bourgeois to approve the minutes for 2/15/22, 2/22/22, and 3/3/22 as submitted.

Seconded: by Ms. Ford.

Discussion: none.

Vote: 4-0-0, passed.

K. Adjournment

Motion: by Ms. Riley to adjourn the meeting at 12:02 pm.

Seconded: by Chair Swanson.

Discussion: none.

Vote: 4-0-0, passed.

*Respectfully submitted,
Nikki Nourse*