

**Town of Woodstock  
Select Board Meeting  
May 17, 2022  
6:00 pm  
Town Hall & Zoom  
Agenda**

- A. Call to order**
- B. Additions to & deletions from posted agenda**
- C. Citizen Comments**
- D. Manager's Report**
  - 1. General report**
  - 2. Financial report**
- E. New business**
  - 1. Cannabis Commission recommendations & discussion**
  - 2. Approve Special Town Meeting warning**
  - 3. Dispatchers Union Contract**
  - 4. ESB financial update**
- F. Other business**
- G. Board of Sewer Commissioners**
  - 1. Sewer permit – Calabrese – 71 Shurtleff Lane**
  - 2. Sewer abatement request – Hwang – 169 Eaton Place**
- H. Executive session to discuss contract**
- I. Approval of minutes**
  - 1. 5/2/22 joint minutes**
  - 2. 5/3/22 minutes**
- J. Adjournment**

**This Meeting will be held on Zoom**

**The link to join us is**

**[https://us02web.zoom.us/j/84782406503?pwd=UXAzWnJxaEE0MzJaMIBKeHJP  
UjB6QT09](https://us02web.zoom.us/j/84782406503?pwd=UXAzWnJxaEE0MzJaMIBKeHJP<br/>UjB6QT09)**

**or from [zoom.us](https://zoom.us) you can enter these details to join the meeting**

**Meeting ID: 847-8240-6503**

**Password: 247624**

**You can also download the Zoom app on your smartphone**

**For those without a computer or smartphone you may call in:**

**Phone number: 646 558 8656**

**Meeting ID: 847-8240-6503**

**Password: 247624**

**For Help on Joining Use this Link:**

**<https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>**

- **Please join the meeting ten minutes prior to start, so we can give technical help if needed.**
- **We will ask everyone on the phone and zoom to identify themselves, so we know who is present.**
- **Please raise your hand on the Participant tab to comment or ask a question.**
- **Press \*9 to raise your hand by phone**

SELECTBOARD

FY '22

**May 12, 2022**

**7/1/2021 -5/12/2022**

July – April 12<sup>th</sup> represents 86.3% of the fiscal year.

Revenues:

Budget: **\$6,614,407.00** – this has been reduced for the Town. The balance has been transferred to the Police (5 account)  
**\$418,475**

Actual: **\$6,726,625.16** – this has also been reduced for the Town. The balance has been transferred to the Police (5 account)  
**\$418,475**

We have received 101.70% of this year's revenue.

Appropriations:

Budget: **\$6,613,506.81**

Actual: **\$8,345,657.21 or \$5,465,108.75 w/o ESB**

We have spent 126.19% if you include the expenses for the New ESB Building, or 82.6% without those expenses.

Highlights in revenue:

- 1-4002-000 – has been increased due to delinquent Interest on May 6<sup>th</sup> taxes
- 1-4003-000 – this is now posted as May 6<sup>th</sup> taxes are now past due
- 1-4016-000 – this has increased over budget. Payments in the amount of \$1500 were made in August that were FY 21
- 1-4071-000 – a reminder to reduce this budgeted number in FY 23 to accurately reflect reduced amount in savings and reduced interest rates
- 1-4085-000 – this is Rockefeller money for the fire truck plus other misc. money
- 1-4092-000 – this was reduced. Money reclassified to Moving Violations – Village money

Highlights in appropriations:

- 1-5002-902 – this \$86,000 will be spent by the end of the year.
- Special Articles – there are many pending special articles who have not asked for their money.
- 1-5003-807 – this is being paid this week.
- 1-5010-703 – 229.89% of budget
- 1-5023-305 – 10 Pleasant Street an invoice for \$10,000+/- coming soon
- 1-5023-716 – an invoice for \$11,000 coming soon
- 1-5023-720 – an invoice for \$17,000 +/- coming soon – Well Tech
- 1-5025-728 – this will be spent in June

Looking at the week ahead: BCA and election wages will be paid out and stipends will be looked at to see if they need to be paid.

Total Delinquent Taxes for FY22: \$938,618.75

Total Delinquent Taxes for FY 21: \$60,021.00

5/12/2022				
86.3%				
TOWN GENERAL FUND				
Account				Actual
		Budget	Actual	% of Budget
1-400 TAX REVENUE- ALL				
1-4001-000	Real Estate Taxes	\$ 4,899,032.00	\$ 4,898,465.44	99.99%
1-4002-000	Delinquent Interest	\$ 70,000.00	\$ 61,326.53	87.61%
1-4003-000	Delinquent Penalty	\$ 57,000.00	\$ 75,509.41	132.47%
1-4004-000	In Lieu of Taxes	\$ 1,500.00	\$ 12,290.69	819.38%
1-4005-000	Land Use	\$ 275,000.00	\$ 343,358.50	124.86%
1-4006-000	Rockefeller Endowment	\$ 76,800.00	\$ 66,300.00	86.33%
Total TAX REVENUE- ALL		\$ 5,379,332.00	\$ 5,457,250.57	101.45%
1-401 RENTAL INCOME				
1-4015-000	Pentangle Rental	\$ 10,000.00	\$ 9,250.00	92.50%
1-4016-000	Chamber of Commerce Rent	\$ 3,000.00	\$ 4,500.00	150.00%
Total RENTAL INCOME		\$ 13,000.00	\$ 13,750.00	105.77%
1-402 FEES & PERMITS				
1-4022-000	Overweight Permits	\$ 500.00	\$ 600.00	120.00%
1-4024-000	Alarm System Registration	\$ 15,000.00	\$ 7,325.00	48.83%
1-4025-000	Fire/Accident Fees	\$ 2,500.00	\$ -	0.00%
1-4027-000	Bldg Safety Enforce Fee	\$ 1,500.00	\$ -	0.00%
Total FEES & PERMITS		\$ 19,500.00	\$ 7,925.00	40.64%
1-403 TOWN CLERK FEES				
1-4031-000	Dog Licenses	\$ 2,000.00	\$ 54.00	2.70%
1-4032-000	Liquor Licenses	\$ 2,500.00	\$ 2,995.00	119.80%
1-4033-000	Marriage Licenses	\$ 800.00	\$ (190.00)	-23.75%
1-4034-000	Recording Fees	\$ 43,000.00	\$ 42,813.00	99.57%
1-4035-000	Use of Records	\$ 750.00	\$ 1,272.00	169.60%
1-4036-000	Town Clerk Copies	\$ 10,000.00	\$ 12,487.50	124.88%
1-4037-000	Restoration of Records	\$ 15,000.00	\$ 15,597.00	103.98%
1-4039-000	Town Clerk Miscellaneous	\$ -	\$ 483.00	100.00%
Total TOWN CLERK FEES		\$ 74,050.00	\$ 75,511.50	101.97%
1-404 FRONT OFFICE FEES				
1-4046-000	Front Office Copies	\$ 100.00	\$ 31.00	31.00%
Total FRONT OFFICE FEES		\$ 100.00	\$ 31.00	31.00%
1-405 PLANNING & ZONING				
1-4051-000	Zoning Permits	\$ 14,000.00	\$ 13,591.89	97.08%
Total PLANNING & ZONING		\$ 14,000.00	\$ 13,591.89	97.08%
1-407 INTEREST INCOME				
1-4071-000	General Interest Income	\$ 18,000.00	\$ 4,394.09	24.41%
1-4073-000	CD Interest Income	\$ -	\$ 114.85	100.00%
Total INTEREST INCOME		\$ 18,000.00	\$ 4,508.94	25.05%

1-408 AMBULANCE & FIRE DEPT				
1-4081-000	Ambulance Services	\$ 800,000.00	\$ 774,094.00	96.76%
1-4082-000	Ambulance Contract Fees	\$ 115,000.00	\$ 178,573.77	155.28%
1-4085-000	Misc. Fire	\$ -	\$ 122,572.54	100.00%
Total AMBULANCE & FIRE DEPT		\$ 915,000.00	\$ 1,075,240.31	117.51%
1-409 MISCELLANEOUS				
1-4091-000	Miscellaneous Revenue	\$ 4,600.00	\$ 90,898.09	1 976.05%
1-4091-002	Bank Recon Items	\$ -	\$ (3,765.07)	100.00%
1-4092-000	Misc - State of Vermont	\$ -	\$ 6.00	100.00%
1-4093-000	Town Highway State Aid	\$ 133,000.00	\$ 154,239.84	115.97%
1-4093-001	Village Highway State Aid	\$ 44,900.00	\$ -	0.00%
1-4094-000	Local Option Tax Revenue	\$ 270,000.00	\$ -	0.00%
1-4095-000	Dispatching/Vill Police	\$ 64,730.00	\$ 64,730.00	100.00%
1-4095-001	Dispatching/Other Towns	\$ 5,000.00	\$ -	0.00%
1-4096-000	Sale of Equip/Material	\$ -	\$ 600.00	100.00%
1-4098-001	Insurance Reimbursement	\$ -	\$ 95,593.46	100.00%
Total MISCELLANEOUS		\$ 522,230.00	\$ 402,302.32	77.04%
1-44 GRANT REVENUE				
1-4405-000	Highway Grant Revenue	\$ -	\$ 3,842.45	100.00%
1-4419-000	BetterBackRoadsGrantReven	\$ -	\$ 37,760.00	100.00%
1-4434-000	Keys to Valley Initiative	\$ -	\$ 33,369.00	100.00%
Total GRANT REVENUE		\$ -	\$ 74,971.45	100.00%
1-450 MANDATORY DRAWBACK				
1-4501-000	Abatements	\$ (10,000.00)	\$ (4,424.16)	44.24%
1-4502-000	Ambulance Drawback	\$ (360,000.00)	\$ (401,833.66)	111.62%
Total MANDATORY DRAWBACK		\$ (370,000.00)	\$ (406,257.82)	109.80%
1-470 TRANSFERS IN				
1-4701-000	Transfer from Cap Reserve	\$ 19,295.00	\$ -	0.00%
1-4702-000	Transfer from Trustee	\$ 2,400.00	\$ -	0.00%
Total TRANSFERS IN		\$ 21,695.00	\$ -	0.00%
1-489 TOWN FOREST				
1-4897-000	Town Forest Lease	\$ 7,500.00	\$ 7,800.00	104.00%
Total TOWN FOREST		\$ 7,500.00	\$ 7,800.00	104.00%
Total Revenues		\$ 6,614,407.00	\$ 6,726,625.16	101.70%
1-5001 GRANTS/CONTRIB-TRUST FUND				
1-5001-901	Audit Expense	\$ 1,500.00	\$ -	-100.00%
Total GRANTS/CONTRIB-TRUST FUND		\$ 1,500.00	\$ -	-100.00%
1-5002 GRANTS/CONTRIB-GENL FUND				
1-5002-902	Paving Town/Village	\$ 86,000.00	\$ -	0.00%
1-5002-903	Visiting Nurses	\$ 25,000.00	\$ -	0.00%
1-5002-906	SE CommunityAction SEVCA	\$ 3,000.00	\$ 3,000.00	100.00%

1-5002-907	Pentangle	\$ 42,000.00	\$ 42,000.00	100.00%
1-5002-908	NormanWilliamsPubLibrary	\$ 51,250.00	\$ 51,250.00	100.00%
1-5002-916	Woodstock Council Aging	\$ 40,400.00	\$ 40,400.00	100.00%
1-5002-917	Windsor County Mentors	\$ 2,500.00	\$ 2,500.00	100.00%
1-5002-918	HealthCare/RehabilService	\$ 3,247.00	\$ 3,247.00	100.00%
1-5002-919	WISE	\$ 2,500.00	\$ -	0.00%
1-5002-921	Spectrum Teen Center	\$ 1,250.00	\$ -	0.00%
1-5002-928	Green Mountain RSVP	\$ 500.00	\$ -	0.00%
1-5002-966	Community Television	\$ 6,000.00	\$ 6,000.00	100.00%
1-5002-967	Senior Solutions	\$ 1,500.00	\$ -	0.00%
1-5002-969	Woodstock Job Bank	\$ 2,800.00	\$ 2,800.00	100.00%
1-5002-970	Ottauq Health Foundation	\$ 30,000.00	\$ 30,000.00	100.00%
1-5002-972	Public Health Council UV	\$ 1,466.00	\$ 1,466.00	100.00%
<b>Total GRANTS/CONTRIB-GENL FUND</b>		<b>\$ 299,413.00</b>	<b>\$ 182,663.00</b>	<b>61.01%</b>
1-5003 CULTURE & RECREATION				
1-5003-807	LittleTheaterBondPayment	\$ 11,000.00	\$ -	0.00%
1-5003-808	LittleTheaterBondInterest	\$ 3,630.00	\$ 1,991.76	54.87%
1-5003-916	Woodstock Council Aging	\$ 11,000.00	\$ 11,000.00	100.00%
1-5003-921	Parades	\$ 3,000.00	\$ 2,086.00	69.53%
1-5003-922	Town Library Contribution	\$ 154,000.00	\$ 154,000.00	100.00%
1-5003-923	Woodstock Rec Center	\$ 231,928.00	\$ 231,928.00	100.00%
1-5003-924	Fireworks	\$ -	\$ 1,700.00	100.00%
1-5003-927	Pentangle	\$ 36,000.00	\$ 36,000.00	100.00%
<b>Total CULTURE &amp; RECREATION</b>		<b>\$ 450,558.00</b>	<b>\$ 438,705.76</b>	<b>97.37%</b>
1-5004 HEALTH OFFICER				
1-5004-100	Salaries & Wages	\$ 6,650.00	\$ 3,250.00	48.87%
1-5004-199	Employer Paid Benefits	\$ 490.00	\$ 248.63	50.74%
1-5004-208	Water Testing Supplies	\$ 100.00	\$ 90.00	90.00%
1-5004-601	Travel & Transportation	\$ 100.00	\$ -	0.00%
1-5004-603	Dues Subs & Meetings	\$ 100.00	\$ -	0%
<b>Total HEALTH OFFICER</b>		<b>\$ 7,440.00</b>	<b>\$ 3,588.63</b>	<b>48.23%</b>
1-5010 GOVERNMENT BUILDINGS				
1-5010-201	Operating Supplies	\$ 7,500.00	\$ 2,424.17	32.32%
1-5010-305	Other Purchased Services	\$ 15,000.00	\$ 14,586.75	97.25%
1-5010-309	Custodial Services	\$ 13,000.00	\$ 8,540.00	65.69%
1-5010-409	Small Tools & Equipment	\$ 100.00	\$ -	0.00%
1-5010-501	Utilities	\$ 34,000.00	\$ 39,630.63	116.56%
1-5010-702	Building Improvements	\$ 5,000.00	\$ -	0.00%
1-5010-703	Bldg Repairs & Mainte	\$ 15,000.00	\$ 34,484.20	229.89%
1-5010-807	Town Hall Loan Repayment	\$ 21,158.00	\$ 21,157.41	100.00%
<b>Total GOVERNMENT BUILDINGS</b>		<b>\$ 110,758.00</b>	<b>\$ 120,823.16</b>	<b>109.09%</b>
1-5011 SELECT BOARD				
1-5011-199	Employer Paid Benefits	\$ 400.00	\$ -	0.00%
1-5011-302	Legal Services	\$ 25,000.00	\$ 32,745.42	130.98%
1-5011-313	Community Television	\$ 1,200.00	\$ -	0.00%
1-5011-603	Dues Subs & Meetings	\$ 6,000.00	\$ 708.42	11.81%
1-5011-612	Printing Town Report	\$ 5,000.00	\$ 4,415.16	88.30%

1-5011-613	Regional Energy Coordinat	\$ 38,850.00	\$ 34,965.00	90.00%
1-5011-614	Documentation Retention	\$ 5,000.00	\$ -	0.00%
<b>Total SELECT BOARD</b>		<b>\$ 81,450.00</b>	<b>\$ 72,834.00</b>	<b>89.42%</b>
1-5012 EXECUTIVE				
1-5012-100	Salaries & Wages	\$ 82,500.00	\$ 83,766.44	101.54%
1-5012-199	Employer Paid Benefits	\$ 37,160.00	\$ 32,471.61	87.38%
1-5012-200	Wellness	\$ 1,000.00	\$ 426.00	42.60%
1-5012-603	Dues Subs & Meetings	\$ 1,500.00	\$ 2,076.98	138.47%
<b>Total EXECUTIVE</b>		<b>\$ 122,160.00</b>	<b>\$ 118,741.03</b>	<b>97.20%</b>
1-5013 OFFICE ADMINISTRATION				
1-5013-201	Operating Supplies	\$ 4,000.00	\$ 4,343.08	108.58%
1-5013-202	Office Supplies	\$ 3,200.00	\$ 3,347.87	104.62%
1-5013-204	Postage	\$ 5,000.00	\$ 4,004.88	80.10%
1-5013-401	Equipment Maintenance	\$ 4,000.00	\$ 549.86	13.75%
1-5013-405	Machinery & Equipment	\$ 19,500.00	\$ 20,740.91	106.36%
1-5013-502	Communications	\$ 4,000.00	\$ 11,288.06	282.20%
1-5013-615	Advertising	\$ 3,900.00	\$ 3,262.20	83.65%
<b>Total OFFICE ADMINISTRATION</b>		<b>\$ 43,600.00</b>	<b>\$ 47,536.86</b>	<b>109.03%</b>
1-5014 AUDITING				
1-5014-301	Professional Services	\$ 15,000.00	\$ 26,606.24	177.37%
<b>Total AUDITING</b>		<b>\$ 15,000.00</b>	<b>\$ 26,606.24</b>	<b>177.37%</b>
1-5015 TREASURER				
1-5015-100	Salaries & Wages	\$ 12,000.00	\$ 10,223.20	85.19%
1-5015-199	Employer Paid Benefits	\$ 1,000.00	\$ 798.62	79.86%
<b>Total TREASURER</b>		<b>\$ 13,000.00</b>	<b>\$ 11,021.82</b>	<b>84.78%</b>
1-5016 ACCOUNTING				
1-5016-100	Salaries & Wages	\$ 88,900.00	\$ 63,097.07	70.98%
1-5016-199	Employer Paid Benefits	\$ 29,950.00	\$ 34,031.40	113.63%
1-5016-210	Software Upgrade	\$ 500.00	\$ -	0.00%
1-5016-301	Professional Services	\$ 2,000.00	\$ 3,371.52	168.58%
1-5016-305	Other Purchased Services	\$ 1,500.00	\$ -	0.00%
1-5016-503	NEMRC Support/License	\$ 2,750.00	\$ 2,750.00	100.00%
1-5016-999	Prior Year Adjustment	\$ -	\$ 20,716.80	100.00%
<b>Total ACCOUNTING</b>		<b>\$ 125,600.00</b>	<b>\$ 123,966.79</b>	<b>98.70%</b>
1-5017 TAX LISTING				
1-5017-100	Salaries & Wages	\$ 83,471.00	\$ 70,184.76	84.08%
1-5017-199	Employer Paid Benefits	\$ 42,133.00	\$ 35,138.76	83.40%
1-5017-201	Operating Supplies	\$ 200.00	\$ 66.48	33.24%
1-5017-301	Professional Services	\$ 400.00	\$ 186.00	46.50%
1-5017-305	Other Purchased Services	\$ 300.00	\$ 240.00	80.00%
1-5017-312	Licensed State Support	\$ 1,075.00	\$ 1,139.95	106.04%
1-5017-401	Equip Repair & Mainte	\$ 885.00	\$ 1,019.17	115.16%
1-5017-601	Travel & Transportation	\$ 250.00	\$ -	0.00%
1-5017-603	Dues Subs & Meetings	\$ 1,000.00	\$ 100.00	10.00%

1-5017-604	Mapping	\$ 1,400.00	\$ -	0.00%
<b>Total TAX LISTING</b>		<b>\$ 131,114.00</b>	<b>\$ 108,075.12</b>	<b>82.43%</b>
1-5018 TAX COLLECTING				
1-5018-199	Employer Paid Benefits	\$ -	\$ 36.15	100.00%
<b>Total TAX COLLECTING</b>		<b>\$ -</b>	<b>\$ 36.15</b>	<b>100.00%</b>
1-5019 CAPITAL RESERVE				
1-5019-931	Town Hall Improvements	\$ 50,000.00	\$ 50,000.00	100.00%
1-5019-932	Office Equipment	\$ 1,500.00	\$ 1,500.00	100.00%
1-5019-933	Computer Software	\$ 2,000.00	\$ 2,000.00	100.00%
<b>Total CAPITAL RESERVE</b>		<b>\$ 53,500.00</b>	<b>\$ 53,500.00</b>	<b>100.00%</b>
1-502 HIGHWAY DEPARTMENT				
1-5021 TRAFFIC CONTROL				
1-5021-201	Operating Supplies	\$ 3,000.00	\$ 2,195.25	73.18%
1-5021-715	TrafficControlSigns Posts	\$ 4,000.00	\$ 3,403.23	85.08%
<b>Total TRAFFIC CONTROL</b>		<b>\$ 7,000.00</b>	<b>\$ 5,598.48</b>	<b>79.98%</b>
1-5022 HIGHWAY CONST&MAINT				
1-5022-100	Salaries & Wages	\$ 396,350.00	\$ 337,549.50	85.16%
1-5022-101	Overtime	\$ 56,650.00	\$ 42,000.50	74.14%
1-5022-103	Summerhelp Wages	\$ 6,000.00	\$ 3,436.50	57.28%
1-5022-199	Employer Paid Benefits	\$ 233,625.00	\$ 144,866.22	62.01%
1-5022-201	Operating Supplies	\$ 30,000.00	\$ 11,587.30	38.62%
1-5022-202	Office Supplies	\$ 500.00	\$ 234.97	46.99%
1-5022-301	Professional Services	\$ 1,000.00	\$ 159.00	15.90%
1-5022-305	Other Purchased Services	\$ 42,500.00	\$ 10,628.93	25.01%
1-5022-307	Emergency Work	\$ 1,000.00	\$ 3,177.39	317.74%
1-5022-308	Street Line Painting	\$ 10,000.00	\$ -	0.00%
1-5022-320	SnowDump PollutionMonitor	\$ 5,000.00	\$ -	0.00%
1-5022-409	Small Tools & Equipment	\$ 1,500.00	\$ 1,354.89	90.33%
1-5022-425	Rentals	\$ 2,000.00	\$ -	0.00%
1-5022-502	Communications	\$ 3,100.00	\$ 3,646.91	117.64%
1-5022-507	Rubbish Removal	\$ 17,000.00	\$ 16,761.88	98.60%
1-5022-601	Diesel & Gasoline	\$ 55,000.00	\$ 59,507.55	108.20%
1-5022-707	Spot Gravel	\$ 80,000.00	\$ 67,062.13	83.83%
1-5022-708	Pavement Patch	\$ 5,000.00	\$ 1,229.50	24.59%
1-5022-709	St Mandate-Stormwater Mgt	\$ 24,000.00	\$ 49,048.00	204.37%
1-5022-711	Street Paving	\$ 50,000.00	\$ 41,595.88	83.19%
1-5022-712	Road Stabilization	\$ 31,000.00	\$ 28,029.12	90.42%
1-5022-716	Roadside Tree Maintenance	\$ 15,000.00	\$ 4,202.20	28.01%
1-5022-727	Crosswalk Maintenance	\$ 12,000.00	\$ -	0.00%
1-5022-801	Salt & Sand	\$ 210,000.00	\$ 146,184.18	69.61%
1-5022-802	Unclassified	\$ -	\$ 44.38	100.00%
1-5022-900	CDCB Expense	\$ -	\$ 17,081.00	100.00%
<b>Total HIGHWAY CONST&amp;MAINT</b>		<b>\$ 1,288,225.00</b>	<b>\$ 989,387.93</b>	<b>76.80%</b>
1-5023 C&M-BRIDGES&STORMDRAINS				
1-5023-201	Operating Supplies	\$ 1,000.00	\$ 381.60	38.16%
1-5023-203	Repair & Mainte Supplies	\$ 4,000.00	\$ 688.91	17.22%



1-5023-305	Other Purchased Services	\$ 8,000.00	\$ -	0.00%
1-5023-307	Engineering Services	\$ 1,000.00	\$ -	0.00%
1-5023-425	Rentals	\$ 500.00	\$ -	0.00%
1-5023-716	Culverts & Drains	\$ 32,500.00	\$ 9,393.01	28.90%
1-5023-717	Catch Basins	\$ 6,000.00	\$ 993.48	16.56%
1-5023-720	Bridge Rehabilitation	\$ 30,000.00	\$ 93,014.95	310.05%
Total C&M-BRIDGES&STORMDRAINS		\$ 83,000.00	\$ 104,471.95	125.87%
1-5024 HIGHWAY EQUIPMENT				
1-5024-201	Operating Supplies	\$ 10,000.00	\$ 10,447.89	104.48%
1-5024-203	Repair & Maint Supplies	\$ 75,000.00	\$ 32,543.74	43.39%
1-5024-305	Other Purchased Services	\$ 3,000.00	\$ 1,618.72	53.96%
1-5024-406	Grader Lease/Purchase	\$ 42,550.00	\$ 42,547.46	99.99%
1-5024-407	Backhoe Lease/Purchase	\$ 20,650.00	\$ 20,640.58	99.95%
1-5024-408	Loader Lease/Purchase	\$ 23,000.00	\$ 22,034.73	95.80%
1-5024-409	Small Tools & Equipment	\$ 1,100.00	\$ 586.18	53.29%
1-5024-410	Ton Truck 2019 F550 BH	\$ 16,242.00	\$ 16,241.66	100.00%
1-5024-429	DumpTk Lease/Purchase (3-	\$ 42,000.00	\$ 38,177.64	90.90%
1-5024-430	2020 F550 2-1	\$ 22,000.00	\$ 10,248.07	46.58%
1-5024-431	Freighliner 2020 BH	\$ 42,000.00	\$ 27,236.30	64.85%
1-5024-432	Ford F550 2022 /5	\$ 17,000.00	\$ 90,393.00	531.72%
Total HIGHWAY EQUIPMENT		\$ 314,542.00	\$ 312,715.97	99.42%
1-5025 SIDEWALK MAINTENANCE				
1-5025-727	Sidewalk Maintenance	\$ 30,000.00	\$ 16,183.94	53.95%
1-5025-728	Sidewalk/Curb Constructio	\$ 60,000.00	\$ -	0.00%
Total SIDEWALK MAINTENANCE		\$ 90,000.00	\$ 16,183.94	17.98%
1-5026 STREET LIGHTS				
1-5026-505	Street Lights	\$ 40,000.00	\$ 37,925.04	94.81%
Total STREET LIGHTS		\$ 40,000.00	\$ 37,925.04	94.81%
1-5027 PARKS				
1-5027-201	Operating Supplies	\$ 7,000.00	\$ 9,658.20	137.97%
1-5027-210	Dog Poop Bags	\$ 3,000.00	\$ 3,667.07	122.24%
1-5027-409	Small Tools & Equipment	\$ 250.00	\$ -	0.00%
Total PARKS		\$ 10,250.00	\$ 13,325.27	130.00%
1-5028 PUBLIC WORKS BUILDINGS				
1-5028-501	Utilities	\$ 30,000.00	\$ 14,159.65	47.20%
1-5028-703	Bldg Repairs & Mainte	\$ 5,500.00	\$ 2,561.13	46.57%
1-5028-807	Bond Payment	\$ 70,000.00	\$ 70,000.00	100.00%
1-5028-808	Bond Payment - Interest	\$ 14,705.00	\$ 14,704.22	99.99%
Total PUBLIC WORKS BUILDINGS		\$ 120,205.00	\$ 101,425.00	84.38%
1-5029 CAPITAL RESERVE				
1-5029-932	Equip Dump Truck '19	\$ 20,000.00	\$ 20,000.00	100.00%
1-5029-956	Emergency Infrastructure	\$ 10,000.00	\$ 10,000.00	100.00%
1-5029-958	PleasantStBridge Deck '22	\$ 10,000.00	\$ 10,000.00	100.00%
1-5029-959	Rt 4 Garage Generator	\$ 2,000.00	\$ 2,000.00	100.00%

1-5029-961	Street Drain Pipe Repair	\$ 5,000.00	\$ 5,000.00	100.00%
1-5029-962	Catch Basin Repair	\$ 5,000.00	\$ 5,000.00	100.00%
1-5029-963	Lower Hwy Garage Roof	\$ 15,000.00	\$ 15,000.00	100.00%
Total CAPITAL RESERVE		\$ 67,000.00	\$ 67,000.00	100.00%
<b>Total HIGHWAY DEPARTMENT</b>		<b>\$ 2,020,222.00</b>	<b>\$ 1,648,033.58</b>	<b>81.58%</b>
1-503 AMBULANCE DEPARTMENT				
1-5030 AMBULANCE OPERATIONS				
1-5030-100	Paramedic/BillingSalWages	\$ 74,160.00	\$ 58,017.01	78.23%
1-5030-102	Chief EM Serv-SalaryWages	\$ 37,500.00	\$ 31,947.45	85.19%
1-5030-103	Firefighter/EMT	\$ 405,500.00	\$ 299,329.01	73.82%
1-5030-197	Firefighter/EMT Benefits	\$ 166,875.00	\$ 131,454.08	78.77%
1-5030-198	Chief EM Serv-Benefits	\$ 22,250.00	\$ 14,153.53	63.61%
1-5030-199	Paramedic/Billing Benefit	\$ 39,550.00	\$ 43,468.76	109.91%
1-5030-201	Operating Supplies	\$ 30,000.00	\$ 25,699.44	85.66%
1-5030-202	Office Supplies	\$ 3,500.00	\$ 2,958.56	84.53%
1-5030-203	Repair & Maint Supplies	\$ 500.00	\$ 106.54	21.31%
1-5030-207	Paramedic Supplies	\$ 3,000.00	\$ 1,051.50	35.05%
1-5030-210	Billing Software	\$ 4,500.00	\$ -	0.00%
1-5030-305	Other Purchased Services	\$ 3,500.00	\$ 1,376.27	39.32%
1-5030-315	Associates Salary	\$ 235,000.00	\$ 149,354.97	63.56%
1-5030-318	Paramedic Intercept	\$ 5,000.00	\$ 4,470.00	89.40%
1-5030-319	Contract Services	\$ -	\$ 17,075.68	100.00%
1-5030-402	Equipment Fire	\$ 4,000.00	\$ 2,699.91	67.50%
1-5030-418	Personal Protection Equip	\$ 1,000.00	\$ 501.87	50.19%
1-5030-425	Rental Quarters	\$ 10,000.00	\$ 6,557.68	65.58%
1-5030-426	Rental Utilities	\$ 3,000.00	\$ 499.59	16.65%
1-5030-502	Communications	\$ 600.00	\$ 223.25	37.21%
1-5030-603	Dues Subs & Meetings	\$ 800.00	\$ -	0.00%
1-5030-607	Medical Testing	\$ 250.00	\$ -	0.00%
1-5030-810	Uncollectable Accounts	\$ 50,000.00	\$ -	0.00%
1-5030-812	3% Tax VT Patient Income	\$ 600.00	\$ 384.04	64.01%
1-5030-816	Medicare & Ins Allowance	\$ 100.00	\$ -	0.00%
Total AMBULANCE OPERATIONS		\$ 1,101,185.00	\$ 791,329.14	71.86%
1-5031 AMBULANCE VEHICLE				
1-5031-405	Ambulance	\$ 11,000.00	\$ 12,963.72	117.85%
1-5031-406	Ambulance Purchase	\$ -	\$ 31,390.00	100.00%
1-5031-409	Small Tools & Equipment	\$ 500.00	\$ 619.58	123.92%
1-5031-431	Ambulance 1 Maintenance	\$ 2,500.00	\$ 690.82	27.63%
1-5031-432	Ambulance 2 Maintenance	\$ 2,500.00	\$ 1,590.07	63.60%
1-5031-433	Ambulance 3 Maintenance	\$ 2,500.00	\$ 184.53	7.38%
1-5031-435	Car 1 - Lease Purchase	\$ 2,900.00	\$ 2,960.58	102.09%
1-5031-502	Communications	\$ 1,000.00	\$ -	0.00%
1-5031-503	Fuel	\$ 4,500.00	\$ 4,664.99	103.67%
Total AMBULANCE VEHICLE		\$ 27,400.00	\$ 55,064.29	200.96%
1-5032 AMBULANCE TRAINING				
1-5032-105	Training Wages	\$ 3,500.00	\$ 287.04	8.20%
1-5032-199	Employer Paid Benefits	\$ 200.00	\$ 12.32	6.16%

1-5032-201	Operating Supplies	\$ 2,000.00	\$ 2,854.78	142.74%
1-5032-301	Professional Services	\$ 800.00	\$ 156.00	19.50%
1-5032-409	Small Tools & Equipment	\$ 100.00	\$ -	0.00%
1-5032-601	Travel & Transportation	\$ 750.00	\$ -	0.00%
1-5032-603	Dues Subs & Meetings	\$ 300.00	\$ 319.00	106.33%
1-5032-605	State EMS Training	\$ 8,500.00	\$ 5,194.97	61.12%
Total AMBULANCE TRAINING		\$ 16,150.00	\$ 8,824.11	54.64%
1-5033 AMBULANCE COMMUNICATIONS				
1-5033-561	Office Phone & Internet	\$ 1,800.00	\$ 2,166.62	120.37%
1-5033-562	Vehicle Cell Phones	\$ 2,000.00	\$ 1,455.21	72.76%
1-5033-563	Pagers	\$ 2,500.00	\$ -	0.00%
1-5033-564	Portable Radios	\$ 2,800.00	\$ 2,800.50	100.02%
1-5033-565	Vehicle Mobile Radios	\$ 500.00	\$ -	0.00%
Total AMBULANCE COMMUNICATIONS		\$ 9,600.00	\$ 6,422.33	66.90%
1-5039 CAPITAL RESERVE				
1-5039-906	Cardiac Monitors	\$ 20,000.00	\$ 20,000.00	100.00%
1-5039-934	Portable Computer	\$ 2,500.00	\$ 2,500.00	100.00%
1-5039-953	Ambulance 2021	\$ 50,000.00	\$ 50,000.00	100.00%
1-5039-963	Pagers	\$ 2,000.00	\$ 2,000.00	100.00%
1-5039-964	2-Way Radios	\$ 4,000.00	\$ 4,000.00	100.00%
Total CAPITAL RESERVE		\$ 78,500.00	\$ 78,500.00	100.00%
Total AMBULANCE DEPARTMENT		\$ 1,232,835.00	\$ 940,139.87	76.26%
1-504 FIRE DEPARTMENT				
1-5040 FIREFIGHTING				
1-5040-100	Salaries&WageFirefighters	\$ 50,000.00	\$ 17,850.27	35.70%
1-5040-102	Chief EM Serv-SalaryWages	\$ 37,500.00	\$ 31,947.45	85.19%
1-5040-197	Firefighters Benefits F/T	\$ -	\$ 791.30	100.00%
1-5040-198	Chief EM Serv-Benefits	\$ 22,250.00	\$ 9,239.98	41.53%
1-5040-199	EmplPaidBenefitFirefighte	\$ 5,750.00	\$ 1,128.15	19.62%
1-5040-201	Operating Supplies	\$ 5,000.00	\$ 3,464.11	69.28%
1-5040-202	Equipment Fire	\$ -	\$ 108.94	100.00%
1-5040-301	Professional Services	\$ 1,500.00	\$ 1,595.00	106.33%
1-5040-425	Hydrant Rental	\$ 32,850.00	\$ 19,710.00	60.00%
1-5040-601	Travel & Transportation	\$ 200.00	\$ -	0.00%
1-5040-603	Dues Subs & Meetings	\$ 1,500.00	\$ 269.00	17.93%
1-5040-605	Education	\$ 3,000.00	\$ 1,150.00	38.33%
1-5040-606	CDL Licensing	\$ 450.00	\$ -	0.00%
1-5040-607	Medical Testing	\$ 650.00	\$ -	0.00%
1-5040-819	Fire Prevention	\$ 1,000.00	\$ -	0.00%
Total FIREFIGHTING		\$ 161,650.00	\$ 87,254.20	53.98%
1-5043 FIRE COMMUNICATIONS				
1-5043-311	Alarm Registration Admin	\$ 200.00	\$ -	0.00%
1-5043-401	Equip Repair & Mainte	\$ 2,250.00	\$ 2,000.84	88.93%
1-5043-405	Machinery & Equipment	\$ 1,000.00	\$ 630.50	63.05%
1-5043-502	Communications	\$ 3,800.00	\$ 4,004.52	105.38%
Total FIRE COMMUNICATIONS		\$ 7,250.00	\$ 6,635.86	91.53%

1-5045 FIRE TRUCK & EQUIPMENT				
1-5045-201	Operating Supplies	\$ 2,000.00	\$ 1,192.82	59.64%
1-5045-311	Pump Testiing	\$ 3,000.00	\$ 204.50	6.82%
1-5045-401	Repair & Maintenance	\$ 2,500.00	\$ 1,797.04	71.88%
1-5045-407	Storage Trailer	\$ -	\$ 182.86	100.00%
1-5045-431	Engine #1 Maintenance	\$ 1,500.00	\$ 11,377.95	758.53%
1-5045-432	Engine #2 Maintenance	\$ 3,000.00	\$ 3,570.77	119.03%
1-5045-434	Engine #3 Maintenance	\$ 2,500.00	\$ -	0.00%
1-5045-435	Rescue Maintenance	\$ 2,500.00	\$ 622.50	24.90%
1-5045-436	Car 1 - Lease Purchase	\$ 2,900.00	\$ 2,900.58	100.02%
1-5045-440	Fire Truck Payment	\$ 66,000.00	\$ 65,804.73	99.70%
1-5045-503	Fuel	\$ 1,750.00	\$ 3,212.08	183.55%
Total FIRE TRUCK & EQUIPMENT		\$ 87,650.00	\$ 90,865.83	103.67%
1-5046 FIREFIGHTING EQUIPMENT				
1-5046-201	Operating Supplies	\$ 1,500.00	\$ 2,067.17	137.81%
1-5046-401	Equipment Maintenance	\$ 1,500.00	\$ 559.88	37.33%
1-5046-403	Air Pack Maint & Equip	\$ 3,000.00	\$ 4,717.97	157.27%
1-5046-406	Equipment Purchase	\$ 3,000.00	\$ 2,751.52	91.72%
1-5046-409	Small Tools & Equipment	\$ 400.00	\$ 23.16	5.79%
1-5046-411	Rescue Equipment	\$ 800.00	\$ 478.16	59.77%
1-5046-415	Bunker Gear	\$ 2,500.00	\$ 1,297.64	51.91%
1-5046-416	Hose Adapters	\$ 1,000.00	\$ 2,500.67	250.07%
Total FIREFIGHTING EQUIPMENT		\$ 13,700.00	\$ 14,396.17	105.08%
1-5047 WOODSTOCK STATION #2				
1-5047-203	Maintenance Supplies	\$ 150.00	\$ 180.00	120.00%
1-5047-504	Propane	\$ 2,500.00	\$ 4,510.60	180.42%
1-5047-506	Electricity	\$ 700.00	\$ 2,079.97	297.14%
1-5047-509	Misc Utilities	\$ 4,000.00	\$ 4,960.58	124.01%
1-5047-703	Bldg Repairs & Mainte	\$ 2,000.00	\$ 1,309.99	65.50%
Total WOODSTOCK STATION #2		\$ 9,350.00	\$ 13,041.14	139.48%
1-5048 EMERGENCY SERVICES BLDG				
1-5048-203	Maintenance Supplies	\$ 2,000.00	\$ 2,111.87	105.59%
1-5048-309	Building Custodian	\$ -	\$ 125.91	100.00%
1-5048-504	Propane	\$ 4,200.00	\$ 17,475.47	416.08%
1-5048-506	Electricity	\$ 8,000.00	\$ 10,613.14	132.66%
1-5048-509	Misc Utilities	\$ 3,500.00	\$ 7,958.12	227.37%
1-5048-703	Equip Repair & Mainte	\$ 8,000.00	\$ 2,130.53	26.63%
1-5048-705	ESB New Building	\$ -	\$ 2,880,548.46	100.00%
1-5048-709	ESB Bond Interest	\$ 124,924.00	\$ 122,783.45	98.29%
Total EMERGENCY SERVICES BLDG		\$ 150,624.00	\$ 3,043,746.95	2020.76%
1-5049 CAPITAL RESERVE				
1-5049-930	Pager Replacement	\$ 2,000.00	\$ 2,000.00	100.00%
1-5049-960	Fire Truck	\$ 10,000.00	\$ 10,000.00	100.00%
1-5049-964	Fire Hose	\$ 1,000.00	\$ 1,000.00	100.00%
1-5049-965	Bunker Gear	\$ 12,500.00	\$ 12,500.00	100.00%
1-5049-967	Air Pack Frames	\$ 15,000.00	\$ 15,000.00	100.00%

1-5049-968	Air Pack Tanks	\$ 2,000.00	\$ 2,000.00	100.00%
1-5049-973	Boiler Replacement	\$ 2,000.00	\$ 2,000.00	100.00%
1-5049-976	Fire Ground 2-way Radios	\$ 2,000.00	\$ 2,000.00	100.00%
1-5049-977	Portable Pump	\$ 3,500.00	\$ 3,500.00	100.00%
Total CAPITAL RESERVE		\$ 50,000.00	\$ 50,000.00	100.00%
<b>Total FIRE DEPARTMENT</b>		<b>\$ 480,224.00</b>	<b>\$ 3,305,940.15</b>	<b>688.42%</b>
<b>Without ESB New Building Expenses</b>		<b>\$ 480,224.00</b>	<b>\$ 425,391.69</b>	<b>88.58%</b>
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1-505 COMMUNICATIONS				
1-5050 DISPATCH SERVICES				
1-5050-100	Salaries & Wages	\$ 235,750.00	\$ 217,870.13	92.42%
1-5050-105	Training Wages	\$ 2,000.00	\$ 2,310.02	115.50%
1-5050-107	Residency Stipend	\$ 1,000.00	\$ -	0.00%
1-5050-108	EMT Stipend	\$ 1,200.00	\$ -	0.00%
1-5050-199	Employer Paid Benefits	\$ 99,900.00	\$ 77,695.76	77.77%
1-5050-201	Operating Supplies	\$ 1,100.00	\$ 531.78	48.34%
1-5050-202	Office Supplies	\$ 900.00	\$ 100.18	11.13%
1-5050-203	Repair & Mainte Supplies	\$ 1,600.00	\$ 1,679.02	104.94%
1-5050-401	Repairs & Maintenance	\$ 3,000.00	\$ -	0.00%
1-5050-405	Machinery & Equipment	\$ 900.00	\$ -	0.00%
1-5050-409	Small Tools & Equipment	\$ 800.00	\$ 1,328.23	166.03%
1-5050-425	Tower Rental & Lease	\$ 3,200.00	\$ 1,200.00	37.50%
1-5050-426	Tower Maintenance	\$ 1,500.00	\$ 39.87	2.66%
1-5050-502	Communications	\$ 7,000.00	\$ 6,083.69	86.91%
1-5050-601	Travel & Transportation	\$ 400.00	\$ 133.85	33.46%
1-5050-608	Training Fees	\$ 300.00	\$ -	0.00%
Total DISPATCH SERVICES		\$ 360,550.00	\$ 308,972.53	85.69%
1-5059 CAPITAL RESERVE				
1-5059-955	Recorder	\$ 1,500.00	\$ 1,500.00	100.00%
1-5059-957	Console Terminal (a)	\$ 5,000.00	\$ 5,000.00	100.00%
1-5059-958	Console Terminal (b)	\$ 2,600.00	\$ 2,600.00	100.00%
1-5059-959	Receiver/Transmitter B	\$ 3,000.00	\$ -	0.00%
1-5059-960	Receiver/Transmitter F	\$ 3,000.00	\$ 3,000.00	100.00%
Total CAPITAL RESERVE		\$ 15,100.00	\$ 12,100.00	80.13%
<b>Total COMMUNICATIONS</b>		<b>\$ 375,650.00</b>	<b>\$ 321,072.53</b>	<b>85.47%</b>
1-506 TOWN CLERK				
1-5060 BOARD OF CIVIL AUTHORITY				
1-5060-205	Printing Supplies	\$ 2,000.00	\$ 2,698.11	134.91%
1-5060-317	BCA Wages	\$ 500.00	\$ -	0.00%
1-5060-318	Election Wages	\$ 1,000.00	\$ -	0.00%
Total BOARD OF CIVIL AUTHORITY		\$ 3,500.00	\$ 2,698.11	77.09%
1-5061 TOWN CLERK				
1-5061-100	Salaries & Wages	\$ 67,568.00	\$ 59,794.10	88.49%
1-5061-106	Asst Town Clerk Wages	\$ 45,750.00	\$ 42,572.00	93.05%
1-5061-199	Employer Paid Benefits	\$ 57,850.00	\$ 38,558.00	66.65%
1-5061-202	Office Supplies	\$ 400.00	\$ 475.86	118.97%

1-5061-305	Other Purchased Services	\$ 300.00	\$ 248.81	82.94%
1-5061-405	Machinery & Equipment	\$ 500.00	\$ -	0.00%
1-5061-406	Copier Lease	\$ 3,000.00	\$ 1,870.15	62.34%
1-5061-603	Dues Subs & Meetings	\$ 700.00	\$ 488.00	69.71%
1-5061-613	Record Retention	\$ 2,600.00	\$ 2,600.00	100.00%
1-5061-614	Restoration of Records	\$ 1,500.00	\$ -	0.00%
Total TOWN CLERK		\$ 180,168.00	\$ 146,606.92	81.37%
1-5069 CAPITAL RESERVE				
1-5069-934	Town Clerk Vault	\$ 3,500.00	\$ 3,500.00	100.00%
Total CAPITAL RESERVE		\$ 3,500.00	\$ 3,500.00	100.00%
Total TOWN CLERK				
		\$ 187,168.00	\$ 152,805.03	81.64%
1-507 BOARDS & AGENCIES				
1-5070 PLANNING & ZONING				
1-5070-100	Salaries & Wages	\$ 68,495.00	\$ 61,596.38	89.93%
1-5070-199	Employer Paid Benefits	\$ 22,000.00	\$ 14,719.47	66.91%
1-5070-301	Professional Services	\$ 500.00	\$ 235.00	47.00%
1-5070-406	Equipment Purchase	\$ 250.00	\$ 255.63	102.25%
1-5070-601	Travel & Transportation	\$ 4,000.00	\$ 2,728.44	68.21%
1-5070-603	Dues Subs & Meetings	\$ 6,250.00	\$ 2,403.79	38.46%
1-5070-615	Advertising	\$ 6,000.00	\$ 3,225.95	53.77%
1-5070-812	GIS Mapping	\$ 1,100.00	\$ -	0.00%
Total PLANNING & ZONING		\$ 108,595.00	\$ 85,164.66	78.42%
1-5079 CAPITAL RESERVE				
1-5079-905	Town Plan Consulting	\$ 1,000.00	\$ 1,000.00	100.00%
Total CAPITAL RESERVE		\$ 1,000.00	\$ 1,000.00	100.00%
Total BOARDS & AGENCIES				
		\$ 109,595.00	\$ 86,164.66	78.62%
1-5082 TOWN CONSTABLE				
1-5082-100	Salaries & Wages	\$ 7,000.00	\$ 2,844.10	40.63%
1-5082-199	Employer Paid Benefits	\$ 550.00	\$ 217.57	39.56%
1-5082-203	Repair & Mainte Supplies	\$ 200.00	\$ -	0.00%
1-5082-305	Other Purchased Services	\$ 50.00	\$ -	0.00%
1-5082-311	Animal Control	\$ 700.00	\$ -	0.00%
1-5082-405	Machinery & Equipment	\$ 600.00	\$ -	0.00%
1-5082-502	Communications	\$ 1,500.00	\$ -	0.00%
Total TOWN CONSTABLE		\$ 10,600.00	\$ 3,061.67	28.88%
1-5083 MAINTAINING CEMETERIES				
1-5083-305	Other Purchased Services	\$ 17,500.00	\$ 18,920.00	108.11%
1-5083-401	Repair & Maintenance	\$ 1,000.00	\$ -	0.00%
Total MAINTAINING CEMETERIES		\$ 18,500.00	\$ 18,920.00	102.27%
1-5084 WELCOME CENTER				
1-5084-203	Maintenance Supplies	\$ 2,500.00	\$ 281.35	11.25%
1-5084-309	Custodial Services	\$ 20,000.00	\$ 19,164.34	95.82%

1-5084-504	Propane	\$ 1,300.00	\$ 1,624.77	124.98%
1-5084-506	Electricity	\$ 1,250.00	\$ 1,087.79	87.02%
1-5084-509	Misc Utilities	\$ 1,800.00	\$ 1,952.05	108.45%
1-5084-702	Building Improvements	\$ 500.00	\$ -	0.00%
1-5084-703	Bldg Repairs & Mainte	\$ 4,000.00	\$ 317.48	7.94%
1-5084-807	Chamber Office Loan Prin.	\$ 4,000.00	\$ -	0.00%
1-5084-808	Chamber Office Loan Int.	\$ 1,851.00	\$ -	0.00%
1-5084-810	Woodstock Chamber	\$ 35,000.00	\$ 26,050.00	74.43%
Total WELCOME CENTER		\$ 72,201.00	\$ 50,477.78	69.91%
1-5091 INTERGOVERNMENTAL				
1-5091-804	Upper Valley Solid Waste	\$ 33,528.00	\$ 33,528.00	100.00%
Total INTERGOVERNMENTAL		\$ 33,528.00	\$ 33,528.00	100.00%
1-5092 SELECT BOARD CONTINGENCY				
1-5092-801	Unclassified	\$ 25,000.00	\$ 4,559.70	18.24%
1-5092-813	House Numbers	\$ 250.00	\$ 278.05	111.22%
1-5092-814	Econ Develop Reserve Fund	\$ 270,000.00	\$ -	0.00%
1-5092-815	Insurance	\$ 185,000.00	\$ 144,411.56	78.06%
Total SELECT BOARD CONTINGENCY		\$ 480,250.00	\$ 149,249.31	31.08%
1-5093 CAPITAL RESERVE SB				
1-5093-199	Compens. Unused Sick/Vac	\$ 50,000.00	\$ 50,000.00	100.00%
Total CAPITAL RESERVE SB		\$ 50,000.00	\$ 50,000.00	100.00%
1-5099 CAPITAL RESERVE SPENDING				
1-5099-913	TaxMap Update-Reappraisal	\$ 9,207.00	\$ -	0.00%
1-5099-914	Select Board Contingency	\$ -	\$ 12,744.07	100.00%
1-5099-915	Compensation Unused sick/	\$ 5,200.00	\$ -	0.00%
1-5099-936	Listers' Equip/Education	\$ -	\$ 973.76	100.00%
1-5099-944	HWY Supt Pick-up (used)	\$ 4,887.81	\$ -	0.00%
1-5099-953	Amb ComputerReportingSyst	\$ -	\$ 8,851.28	100.00%
1-5099-955	Ambulance Equipment	\$ -	\$ 1,835.00	100.00%
1-5099-960	Fire Truck	\$ -	\$ 227,512.34	100.00%
1-5099-963	Ambulance Radio Purchase	\$ -	\$ 3,121.15	100.00%
1-5099-965	Fire Dept Bunker Gear	\$ -	\$ 827.54	100.00%
1-5099-984	Vail Field-Improvements	\$ -	\$ (3,902.90)	100.00%
Total CAPITAL RESERVE SPENDING		\$ 19,294.81	\$ 251,962.24	1305.85%
1-5303 IRENE RECOVERY EXPENSE				
1-5303-807	IRE Bond Repayment	\$ 44,600.00	\$ -	0.00%
1-5303-808	IRE Bond Interest Expense	\$ 13,746.00	\$ 5,035.47	36.63%
Total IRENE RECOVERY EXPENSE		\$ 58,346.00	\$ 5,035.47	8.63%
1-5401 GRANT EXPENSE				
1-5401-848	Keys to Valley Initiative	\$ -	\$ 16,288.36	100.00%
Total GRANT EXPENSE		\$ -	\$ 16,288.36	100.00%
1-560 COMMUNITY CELEBRATIONS				
1-5601-924	July 4th Celebration	\$ 10,000.00	\$ 5,900.00	59.00%

Total COMMUNITY CELEBRATIONS		\$ 10,000.00	\$ 5,900.00	59.00%
1-585 BILLINGS PARK				
1-5856-810	Billings Park Expense	\$ -	\$ 480.00	100.00%
Total BILLINGS PARK		\$ -	\$ 480.00	100.00%
Total Appropriations		\$ 6,613,506.81	\$ 8,345,657.21	126.19%
		-----	-----	-----
Total TOWN GENERAL FUND		\$ 900.19	\$ (1,619,032.05)	
Total Town w/o ESB		\$ 6,613,506.81	\$ 5,465,108.75	82.6%
			\$ 1,148,398.06	



5/13/2022				
86%				
TOWN POLICE FUND				
Account		Budget	Actual	% of Budget
5-400 REAL ESTATE TAX REVENUE				
5-4001-000	Real Estate Taxes	\$ 418,475.00	\$ 418,788.39	100.07%
Total REAL ESTATE TAX REVENUE		\$ 418,475.00	\$ 418,788.39	100.07%
5-406 POLICE REVENUE				
5-4064-000	Police Misc Revenue	\$ -	\$ 6,300.00	100.00%
5-4066-000	False Alarms	\$ -	\$ 300.00	100.00%
Total POLICE REVENUE		\$ -	\$ 6,600.00	100.00%
5-409 MISCELLANEOUS				
5-4097-003	Loan Proc Masc 2022 Fd Ex	\$ -	\$ 31,153.00	100.00%
Total MISCELLANEOUS		\$ -	\$ 31,153.00	100.00%
Total Revenues		\$ 418,475.00	\$ 456,541.39	109.10%
5-5030 RESPONSE & ADMINISTRATION				
5-5030-100	Admin Salaries & Wages	\$ 68,263.00	\$ 56,885.80	83.33%
5-5030-102	Enforce Salaries & Wages	\$ 122,400.00	\$ 102,000.00	83.33%
5-5030-103	Admin EMT Train & Stipend	\$ 718.00	\$ 598.30	83.33%
5-5030-107	Enforce Stipend	\$ 6,560.00	\$ 5,466.70	83.33%
5-5030-198	Adm EmployerPaid Benefits	\$ 25,000.00	\$ 20,833.30	83.33%
5-5030-199	Enf EmployerPaid Benefits	\$ 37,600.00	\$ 31,333.30	83.33%
5-5030-201	Admin Operating Supplies	\$ 738.00	\$ 615.00	83.33%
5-5030-202	Admin Office Supplies	\$ 205.00	\$ 170.80	83.32%
5-5030-203	Enforc Operating Supplies	\$ 410.00	\$ 341.70	83.34%
5-5030-206	Weapon Maint & Supplies	\$ 615.00	\$ 512.50	83.33%
5-5030-301	Professional Services	\$ 410.00	\$ 341.70	83.34%
5-5030-306	Enforce Uniform Service	\$ 1,640.00	\$ 1,366.70	83.34%
5-5030-312	Bike Patrol	\$ 41.00	\$ 34.20	83.41%
5-5030-408	Officer Video Camera	\$ 41.00	\$ 34.20	83.41%
5-5030-409	Enf Small Tools & Equip	\$ 1,312.00	\$ 1,093.30	83.33%
5-5030-601	Travel & Transportation	\$ 123.00	\$ 102.50	83.33%
5-5030-603	Adm Dues Subs & Meetings	\$ 615.00	\$ 512.50	83.33%
5-5030-605	Enf Dues Subs & Meetings	\$ 144.00	\$ 120.00	83.33%
5-5030-610	Printing & Binding	\$ 41.00	\$ 34.20	83.41%
5-5030-615	Advertising	\$ 205.00	\$ 170.80	83.32%
Total RESPONSE & ADMINISTRATION		\$ 267,081.00	\$ 222,567.50	83.33%
5-5031 EDUCATE ENGINEER ENFORCE				
5-5031-100	EEE Salaries & Wages	\$ 79,950.00	\$ 65,217.16	81.57%
5-5031-102	EEE Training Wages	\$ 1,400.00	\$ 698.95	49.93%
5-5031-107	EEE Stipend	\$ 2,200.00	\$ -	0.00%
5-5031-198	EEE TrainingPaid Benefits	\$ 200.00	\$ -	0.00%
5-5031-199	EEE EmployerPaid Benefits	\$ 25,000.00	\$ 19,424.99	77.70%
5-5031-306	EEE Uniform Service	\$ 1,300.00	\$ 673.97	51.84%
5-5031-401	EEE Vehicle Repair&Mainte	\$ 2,500.00	\$ 3,997.65	159.91%
5-5031-409	EEE Small Tools & Equip	\$ 500.00	\$ 184.54	36.91%
5-5031-410	4X4 Vehicle Lease	\$ 7,800.00	\$ -	0.00%

5-5031-411	4X4 Radio Lights Radar	\$ 800.00	\$ 571.90	71.49%
5-5031-412	T Flashing Radar Speed Signs	\$ -	\$ 200.00	100.00%
5-5031-502	Communications	\$ 300.00	\$ 250.00	83.33%
5-5031-503	EEE Fuel	\$ 2,750.00	\$ 2,574.48	93.62%
5-5031-603	Dues Subs & Meetings	\$ 150.00	\$ 1,260.82	840.55%
5-5031-605	EEE Tuition	\$ 750.00	\$ 685.46	91.39%
Total EDUCATE ENGINEER ENFORCE		\$ 125,600.00	\$ 95,739.92	76.23%
5-5032 TRAINING				
5-5032-100	Training Salaries & Wages	\$ 2,460.00	\$ 2,050.00	83.33%
5-5032-199	Employer Paid Benefits	\$ 185.00	\$ 154.20	83.35%
5-5032-601	Travel & Transportation	\$ 164.00	\$ 136.70	83.35%
5-5032-605	Tuition	\$ 779.00	\$ 649.20	83.34%
Total TRAINING		\$ 3,588.00	\$ 2,990.10	83.34%
5-5033 COMMUNICATIONS				
5-5033-402	Radio Maintenance	\$ 164.00	\$ 136.70	83.35%
5-5033-502	Communications	\$ 4,600.00	\$ 3,833.30	83.33%
Total COMMUNICATIONS		\$ 4,764.00	\$ 3,970.00	83.33%
5-5035 POLICE VEHICLE				
5-5035-401	Equip Repair & Mainte	\$ 1,640.00	\$ 1,366.70	83.34%
5-5035-409	Small Tools & Equipment	\$ 246.00	\$ 205.00	83.33%
5-5035-503	Fuel	\$ 4,100.00	\$ 3,416.70	83.33%
Total POLICE VEHICLE		\$ 5,986.00	\$ 4,988.40	83.33%
5-5036 BUILDING MAINTENANCE				
5-5036-100	Salaries & Wages	\$ 750.00	\$ 625.00	83.33%
5-5036-199	Employer Paid Benefits	\$ 72.00	\$ 60.00	83.33%
5-5036-504	Propane	\$ 820.00	\$ 683.30	83.33%
5-5036-506	Electricity	\$ 700.00	\$ 583.30	83.33%
5-5036-507	Rubbish Removal	\$ 750.00	\$ 625.00	83.33%
5-5036-508	Water/Sewer	\$ 164.00	\$ 136.70	83.35%
5-5036-703	Building & Maintenance	\$ 615.00	\$ 512.50	83.33%
Total BUILDING MAINTENANCE		\$ 3,871.00	\$ 3,225.80	83.33%
5-5039 CAPITAL RESERVE				
5-5039-933	Police Computer	\$ 615.00	\$ 512.50	83.33%
5-5039-934	Radio System	\$ 820.00	\$ 683.20	83.32%
5-5039-965	Police Cruiser Town	\$ 6,150.00	\$ 36,278.00	589.89%
Total CAPITAL RESERVE		\$ 7,585.00	\$ 37,473.70	494.05%
Total Appropriations		\$ 418,475.00	\$ 370,955.42	88.64%
Total TOWN POLICE FUND		\$ -	\$ 85,585.97	

To: Woodstock Selectboard  
From: Woodstock Cannabis Commission  
CC: Dave Green, Interim Municipal Manager

Date: 5/3/2022 - DRAFT

Chair Swanson,

The Woodstock Cannabis Commission (WCC) has received further guidance from the Vermont Cannabis Control Board (CCB) on local control options related to retail cannabis establishments, which the Town voted to allow this past Town Meeting Day 2022. The Village had a similar vote, but opted to **not allow** retail cannabis establishments at this time.

The WCC has taken a close look at the CCB's guidance on setting up a Local Control Commission, and what that Commission would accomplish. We have put this letter together to lay out two options the Selectboard could take:

- Option 1: Set up a Local Control Commission
- Option 2: Do not designate a Local Control Commission

Under the state cannabis rules, it is optional for towns that have voted to opt-in (allow) retail cannabis establishments. We have laid out the pros and cons of each option for consideration by the Selectboard.

### **OPTION 1: SET UP A LOCAL CONTROL COMMISSION**

A Local Control Commission shall be formed by a resolution of the legislative body of the municipality. The Local Control Commission may be in the form of the legislative body, or a standalone body, whose makeup will be determined by the Selectboard.

Currently, the WCC is made up of three village residents, and three town residents. It will be the Selectboards decision on if it wants the standalone Commission to be made up of an odd number of town residents, or keep the same makeup as the current WCC.

The Local Control Commission will be responsible for issuing a local license for retail establishments only.

- (For new applications) The commissioners may condition the issuance of a local control license upon compliance with any bylaw adopted pursuant to 24 V.S.A. § 4414 or ordinances regulating signs or public nuisances adopted pursuant to 24 V.S.A. § 2291.
- (For annual renewals) If the Cannabis Establishment has complied with conditions placed on its local license by the local commission.

Pros	Cons
A state license cannot be issued without a local license.	Licensing is a repetitive step as a Town permit for operating the business will already ensure compliance with local zoning rules.
The Town will be aware of each incoming application.	The permit fee is capped at \$100 for municipalities, this may become a financial burden to the town for application review.
Licensing will be relatively easy, as obtaining a business permit from the Town will ensure the retail establishment meets all criteria of the town's zoning regulations.	We can only issue licenses for retail, our jurisdiction would not affect growers, processors, etc.
Annual reviews of retail establishments to check-in and ensure continued compliance of the original license.	

At this time, the WCC is awaiting further guidance from the CCB on what licensing entails, and what it should look like.

To view the full guidance, and sample resolution, go to <https://ccb.vermont.gov/guidance>.

## **OPTION 2: DO NOT DESIGNATE A LOCAL CONTROL COMMISSION**

As the Local Control Commission is optional, the Selectboard may vote to choose this route of action.

Pros	Cons
One less hurdle for retail establishments in the state licensing process.	State may not notify municipality of applications and licensing.
Town staff will not be burdened by application review (they already have to issue a regular town business permit), given the application fee cap.	No local connection with local retail.
	Depending on licensing guidance, no opportunity to place additional regulations on retail establishments outside of the Town permitting process.

## **WCC Recommendation to the Selectboard**

[insert official opinion after discussion at May 9 meeting]

WARNING

TOWN OF WOODSTOCK  
SPECIAL TOWN MEETING  
JUNE 21, 2022  
5:45 P.M.  
WOODSTOCK TOWN HALL  
31 THE GREEN, WOODSTOCK, VT

The citizens of the Town of Woodstock, who are legal voters in the Town of Woodstock, County of Windsor, State of Vermont, are hereby warned to meet at the Woodstock Town Hall in the 2<sup>nd</sup> Floor Meeting Room in the Town Hall in said Town on the 21<sup>st</sup> day of June 2022 at 5:45 P.M. to act upon the following articles.

**Article 1:** Shall the Town appropriate the sum of Three Thousand Two Hundred Forty Seven Dollars (\$3,247) to help support outpatient mental health, and substance abuse service by the staff of Health Care & Rehabilitation Services (HCRS) to be paid from the Select Board Contingency Fund.

Dated at Woodstock, County of Windsor, State of Vermont this 17<sup>th</sup> day of May 2022.

SELECT BOARD

\_\_\_\_\_  
Joseph Swanson, Chair

\_\_\_\_\_  
Ray Bourgeois

\_\_\_\_\_  
Mary Riley

\_\_\_\_\_  
Keri Cole

\_\_\_\_\_  
Susan Ford

\_\_\_\_\_  
Charles Degener  
Town Clerk

NOTICE TO VOTERS

Woodstock Town residents not on the voter checklist may register to vote at the Town Clerk's office on the first level at the Woodstock Town Hall, 31 The Green, Woodstock, Vermont.

RECEIVED  
APR 20 2022

BY: .....

Town of Woodstock  
Application for Sewer Connection/Repair/Increased Discharge  
Residential Application

To: Board of Sewer Commissioners of the Town of Woodstock

Application is hereby made by the undersigned pursuant to the Town of Woodstock Sewer Ordinance to:

New Connection ☐ Increase ☒ Repair ☐

Amount of g.p.d. for new connection or increase: 70

At the following location: Map 23 Block 53 Lot 01 002

Applicant name: Michael Calabrese

Phone number: 616 405 0356

Street address: 71 Shuttleff Lane  
Woodstock

Email: calabreseze@gmail.com

Description of work to be done: converting storage space above  
garage into guest bedroom and adding  
bathroom.

Number of bedrooms: 1

Applicant agrees to install low flow plumbing fixtures. Further, applicant agrees to be responsible for repairing or replacing any damage done to Town sewer lines, streets/roads/sidewalks and to see that said repair/connection is done in accordance with the applicable Town Sewer Regulations or as determined by the Municipal Manager. The applicant also agrees to hold the Town and Village harmless from any damage/injury caused by a third party. The applicant agrees to pay the designated application fee to the Town at the time of the application for this permit and to advise the Director of Public Works in advance of construction to permit scheduling of the repair inspection.

Applicant must obtain easements from all affected landowners if any part of the sewer line passes on lands of another landowner.

See below for fee schedule.

By signing the application, I understand that I also need to obtain a potable water supply and wastewater disposal permit from the State of Vermont.

Contact the State by telephone at (802) 591-0338 or by email at [terry.shearer@vermont.gov](mailto:terry.shearer@vermont.gov)

Additionally, I understand that once the connection is made, I am required to submit an "as built" drawing of the actual connection prepared by the installer to the Town of Woodstock before the permit is issued.

Signature: 

Date: 4/29/22

Owner name: Michael Colaprese

Street address: 71 Shurtleff Lane

Woodstock

Mailing address: \_\_\_\_\_

Telephone: 610 405 0356

Please mail or email this application to:

Town of Woodstock

Nikki Nourse

PO Box 488

Woodstock, VT 05091

[nnourse@townofwoodstock.org](mailto:nnourse@townofwoodstock.org)

**OFFICE USE ONLY**

Woodstock Connection Fee Schedule:

Development fee: \$525 (\$7.50 x gpd reserve capacity)

Received by: NLN Date: 4/29/22

Check #: 154

The permit fee will be refunded in full (without interest) if revoked, withdrawn, or not executed within ONE YEAR.

Approved by Manager: \_\_\_\_\_

Date: \_\_\_\_\_

\*\*This permit is good for ONE YEAR from the date of approval.

Permit number: \_\_\_\_\_



05.11.2022

To the Board of Selectmen,

I am the owner of 169 Eaton Place (as of September 2021). We as a family have been very happy to be in Woodstock and enjoying all the benefits that it has to offer. We have been long time visitors to the area, going back to the early 1990s.

I am writing to discuss the "Taxes Assessed" against me in relation to the new Town Sewer Bill for 2022. I received a notification the week of 5/2/2022 that I had received a penalty amount of \$119.43 as my payment arrived late for my 2022 Sewer bill. I was surprised to receive this penalty fee amount as I spoke to someone at the town on the week of 4/1/2022, stating that a check from Bank of America for the Town Sewer Bill was en route, and specifically delivering the following week. I was told that I should not worry about the penalty fee at this time.

In March 2022, I had also talked to someone in the Sewer department about the cost of the sewer bill as it seemed extremely high based on our current usage (we split half our time in New Hampshire and half our time in Woodstock). And I was unclear if this was assessed based on the previous owners, four full grown adults.

When I received the notification the week of 5/2/2022, I called the Town Hall and was told to send this letter to the Board of Selectmen to review, as they are the only ones who can assist with this discrepancy. I am confused as I was told not to worry about the penalty fee and then am seeing that not only am I being assessed an 8% charge for being approximately a week late due to USPS and my Bank or other factors, but then also being charged interest on top of this. I would appreciate a review of this matter. In the future, I will ensure more timely communication and payment. I am also recovering from some significant injuries (broken fibula, torn meniscus and ACL, fractured scapula, concussion) that occurred in December 2021 which will not resolve for approximately a year. These have been a physical, financial, and mental burden for both myself and my family. I am typically our bill payer and am delayed on a few items due to this debilitating situation.

Thank you for your consideration in this matter. I look forward to meeting you in person during safe and healthy times.



Frank Hwang  
169 Eaton Place  
617-306-4475

05/11/22  
02:34 pm

Woodstock Sewer Tax Administration  
Detail Transactions Report  
Parcel 23.57.08-001 All Tax Years Full Detail

Page 5  
Admin Assist

Parcel	Tax Year	Name	Description	Date	Check #	Deposit #	G/L Batch#	Remit	Amount	Balance
			Rcpt. Appl. To Prin. Pmt 1	03/17/20	2003	10374.0	479		-966.00	0.00
			Parcel Balance							0.00
23.57.08-001	FY2021S	BIRMINGHAM WILLIAM & SHEI	169 EATON PLACE EXT							
			Bill Appl. To Prin. Pmt 1	02/19/21		590			1,192.74	1,192.74
			Bill Appl. To Pen. Pmt 1	04/26/21		663			95.42	1,288.16
			Bill Appl. To Int. Pmt 1	04/26/21		664			11.93	1,300.09
			Bill Appl. To Int. Pmt 1	05/26/21		693			11.93	1,312.02
			Bill Appl. To Int. Pmt 1	06/24/21		708			11.93	1,323.95
			Rcpt. Appl. To Prin. Pmt 1	07/06/21	2005	10581.0	713		-1,192.74	131.21
			Rcpt. Appl. To Int. Pmt 1	07/06/21	2005	10581.0	713		-35.79	95.42
			Rcpt. Appl. To Pen. Pmt 1	07/06/21	2005	10581.0	713		-95.42	0.00
			Parcel Balance							0.00
23.57.08-001	FY2022S	HWANG FRANK	169 EATON PLACE EXT							
			Bill Appl. To Prin. Pmt 1	01/21/22		761			1,313.84	1,313.84
			Bill Appl. To Pen. Pmt 1	04/04/22		824			105.11	1,418.95
			Bill Appl. To Int. Pmt 1	04/04/22		824			13.14	1,432.09
			Rcpt. Appl. To Prin. Pmt 1	04/15/22	87121175	10675.0	841		-1,195.59	236.50
			Rcpt. Appl. To Int. Pmt 1	04/15/22	87121175	10675.0	841		-13.14	223.36
			Rcpt. Appl. To Pen. Pmt 1	04/15/22	87121175	10675.0	841		-105.11	118.25
			Bill Appl. To Int. Pmt 1	05/02/22		859			1.18	119.43
			Parcel Balance							119.43
			Grand Total							119.43

**Town & Village of Woodstock  
Select Board & Board of Trustees Joint Meeting  
May 2, 2022  
6:00 pm  
Town Hall & Zoom  
Minutes**

**Draft minutes are subject to approval.**

**Present:** Chair Joe Swanson, Ray Bourgeois, Keri Cole, Susan Ford, Chair Seton McIlroy, Jeffrey Kahn, Brenda Blakeman, Bill Corson, Gabe DeLeon, Fire Chief David Green, Nikki Nourse, Peggy Fraser, Ed Adrian

**A. Call to order**

**1. Select Board**

a. Chair Swanson called the Joint Meeting of May 2, 2022, to order at 6:02 pm.

**2. Trustees**

a. Chair McIlroy called the Joint Meeting of May 2, 2022, to order at 6:02 pm.

**B. Citizen comments – none.**

**C. Additions to & deletions from posted agenda – none.**

**D. Executive session to discuss personnel**

**Motion:** by Mr. Kahn for the Trustees to enter executive session at 6:03 pm.

**Seconded:** by Mr. Corson.

**Discussion:** none.

**Vote:** 5-0-0, passed.

**Motion:** by Ms. Cole for the Select Board to enter executive session at 6:04 pm.

**Seconded:** by Mr. Bourgeois.

**Discussion:** Chair Swanson recused himself from the executive session.

**Vote:** 4-0-0, passed.

The Select Board and Village Trustees exited executive session at 7:17 pm and resumed the meeting.

**Motion:** by Mr. Kahn to approve the separation contract between Bill Kerbin and the Village of Woodstock and to authorize Chair McIlroy to sign it on behalf of the Village.

**Seconded:** by Mr. DeLeon.

**Discussion:** none.

**Vote:** 5-0-0, passed.

**Motion:** by Ms. Ford to approve the separation contract between Bill Kerbin and the Town of Woodstock and to authorize Mr. Bourgeois to sign it on behalf of the Town.

**Seconded:** by Ms. Cole.

**Discussion:** none.

**Vote:** 4-0-0, passed.

**E. Adjournment**

**1. Select Board**

**Motion:** by Ms. Ford to adjourn the meeting at 7:19 pm.

**Seconded:** by Ms. Cole.

**Discussion:** none.

**Vote:** 4-0-0, passed.

**2. Trustees**

**Motion:** by Mr. Corson to adjourn the meeting at 7:19 pm.

**Seconded:** by Mr. Kahn.

**Discussion:** none.

**Vote:** 5-0-0, passed.

*Respectfully submitted,  
Nikki Nourse*

Town of Woodstock  
Select Board Meeting  
May 3, 2022  
10:00 am  
Town Hall & Zoom  
Minutes

Draft minutes are subject to approval.

**Present:** Chair Joe Swanson, Ray Bourgeois, Keri Cole, Susan Ford, Fire Chief David Green, Nikki Nourse, Tom Meyerhoff, David Nixa, Gary Kessler, Seton McIlroy, Donna Lombard, Tess Hunter, Ethan Weinstein, Police Chief Robbie Blish, Karim Houry, Zoie Parent, Ernesto Fernandez, Al Alessi, Angela Ulman, Jon Spector, PJ Eames, Todd Ulman

**A. Call to order**

1. Chair Swanson called the Select Board meeting of May 3, 2022, to order at 10:00 am.

**B. Additions to & deletions from posted agenda**

1. Addition – Parade/Event permit – Killington Stage Race

**C. Citizen comments – none.**

**D. Manager's report**

1. Chief Green stated that with Mary Riley being out, Mr. Bourgeois will be signing warrants on Thursdays. Taxes are due this Friday by end of business day. Green Up Day is this Saturday. Please meet at Town Hall at 8:00 am.

**E. Permits**

1. Parade/Event Permit – Killington Stage Race
  - a. Chair Swanson stated that this will be the same general route as before with the same coverage.
  - b. Mr. Kessler stated that they have not had the event the last two years because of covid restrictions. They are bringing it back this year. He will talk with Chief Blish regarding coverage at the end of Prosper Road coming on to Route 4.
  - c. Chair Swanson stated that that is the only main intersection that requires traffic control.
  - d. Chief Green stated that he has not received the permit yet.

**Motion:** by Mr. Bourgeois to approve the parade permit for Killington Stage Race.

**Seconded:** by Ms. Cole.

**Discussion:** none.

**Vote:** 3-0-1, passed. (Chair Swanson for, Mr. Bourgeois for, Ms. Cole for, Ms. Ford abstained)

**F. Old business**

**1. Historical Preservation Committee**

- a. Chair Swanson stated that they received the ordinance from Devin Coleman. It is a recommended commission. The Trustees have voted for it, but they are going to adopt this version in a future

meeting. There will be five members. They will also need to add 24 VSA section 4433.

**Motion:** by Ms. Ford to approve the ordinance for establishment of a Historic Preservation Commission as amended today.

**Seconded:** by Mr. Bourgeois.

**Discussion:** none.

**Vote:** 4-0-0, passed.

#### G. New business

##### 1. Chat feature on Zoom

- a. Chair Swanson stated that the Select Board does not have the ability to regulate in real time the chat on Zoom. He thinks it is appropriate to disable the chat features for Zoom meetings. Most committees and commissions do not have it. There is no open meeting violation with disabling it.
- b. Ms. Ford agrees.
- c. Mr. Bourgeois stated that people can raise their hand if they have something to say. He is in favor of removing the chat.
- d. Mr. Spector stated that the EDC has not had a problem with chat. His preference would be to be allowed to continue using it.
- e. Chair Swanson stated that this decision is only for the Select Board.

**Motion:** by Mr. Bourgeois to disable the Zoom chat feature for Select Board meetings to the public allowing people to message the host regarding technical issues and leaving the option for the other commissions and committees to use the Zoom chat if they choose.

**Seconded:** by Ms. Ford.

**Discussion:** Mr. Nixa stated that if they Select Board is going to remove the chat, they need to make sure to call on people who raised their hand on Zoom.

Chair Swanson stated that they will make every effort to call on everyone who has their hand raised. They cannot see hands raised if you do not have your camera on.

Mr. Ulman stated that board members could be on Zoom and see the chat. He does it for EDC and School Board.

**Vote:** 3-1-0, passed. (Chair Swanson for, Mr. Bourgeois for, Ms. Ford for, Ms. Cole against)

##### 2. Review special article

- a. Chair Swanson stated that HCRS located in Springfield, had a petition that was presented in time, but it did not make it on to the Town Meeting ballot. They requested \$3,247. He spoke to Charlie Degener, the Town Clerk, and he stated that the Select Board can vote to honor the request because it was submitted to the Town in time or hold a Special Town Meeting that is properly warned.
- b. Mr. Bourgeois stated that he thinks they should hold a Special Town Meeting.
- c. Chair Swanson recommended doing it before their June 21<sup>st</sup> meeting at 5:45 pm.

**Motion:** by Mr. Bourgeois to hold a Special Town Meeting for the petition request from HCRS for \$3,247 to be held on June 21, 2022, at 5:45 pm.

**Seconded:** by Ms. Ford.

**Discussion:** none.

**Vote:** 4-0-0, passed.

### 3. Planning Commission Vacancies

- a. Chair Swanson stated that there are two vacancies. They are ready to advertise to get those filled.

**Motion:** by Ms. Ford to advertise for the two Planning Commission vacancies.

**Seconded:** by Mr. Bourgeois.

**Discussion:** none.

**Vote:** 4-0-0, passed.

H. Other business – none.

I. Approval of minutes

- 1. 4/5/22 minutes
- 2. 4/11/22 minutes
- 3. 4/13/22 minutes
- 4. 4/19/22 minutes
- 5. 4/22/22 minutes

- a. Add David Nixa as present

**Motion:** by Mr. Bourgeois to approve the minutes for 4/5/22, 4/11/22, 4/13/22, 4/19/22, and 4/22/22 with the one change noted above.

**Seconded:** by Ms. Cole.

**Discussion:** none.

**Vote:** 4-0-0, passed.

J. Adjournment

**Motion:** by Mr. Bourgeois to adjourn the meeting at 10:39 am.

**Seconded:** by Ms. Ford.

**Discussion:** none.

**Vote:** 4-0-0, passed.

*Respectfully submitted,  
Nikki Nourse*