

Town of Woodstock
Select Board Meeting
June 7, 2022
10:00 am
Town Hall & Zoom
Agenda

- A. Call to order
- B. Planning Commission Interviews
 - 1. Laura Powell
 - 2. William Boardman
 - 3. Brad Lawrence
- C. Finance Committee Interviews
 - 1. Jon Spector
 - 2. Karim Houry
 - 3. Ellen LeFever
- D. Additions to & deletions from posted agenda
- E. Citizen Comments
- F. Manager's Report
- G. Permits
 - 1. Parade/Event Permit – Vermont 100 Endurance Race – Rusiecki
 - 2. Liquor License Application – Sante LLC – Sante Woodstock
- H. New business
 - 1. Resolution for a Local Cannabis Control Commission
 - 2. Paving Bid
 - 3. Dump Truck Bid
 - 4. Skyland Drive – Road Section Discontinuance
 - 5. Pomfret Ambulance Contract
- I. Other business
- J. Board of Sewer Commissioners
 - 1. Sewer Abatement Request – 2588 East Woodstock Road – Roylance
 - 2. New Sewer Billing
- K. Approval of minutes
 - 1. 5/17/22 minutes
 - 2. 5/31/22 joint minutes
- L. Adjournment

This Meeting will be held on Zoom

The link to join us is

<https://us02web.zoom.us/j/84782406503?pwd=UXAzWnJxaEEOMzJaMIBKeHJPUjB6QT09>

or from zoom.us you can enter these details to join the meeting

Meeting ID: 847-8240-6503

Password: 247624

You can also download the Zoom app on your smartphone

For those without a computer or smartphone you may call in:

Phone number: 646 558 8656

Meeting ID: 847-8240-6503

Password: 247624

For Help on Joining Use this Link:

<https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

- Please join the meeting ten minutes prior to start, so we can give technical help if needed.
- We will ask everyone on the phone and zoom to identify themselves, so we know who is present.
- Please raise your hand on the Participant tab to comment or ask a question.
- Press *9 to raise your hand by phone

Request for Appointment to Town & Village of Woodstock Public Boards, Commissions, and Committees

Name: LAURA POWELL
Physical address: 31 SOUTH STREET Mailing address: _____
WOODSTOCK VT 05091
Telephone: 404 431 0434 Email: LAURA@LAURAPOWELL.CO

Board/Commission/Committee you are applying for: PLANNING COMMISSION

Thank you for being willing to serve the Town and/or the Village of Woodstock. Applicants who are interested in serving on one of these boards are asked to:

- Attend at least 1 meeting of the relevant board/commission/committee before their interview
- Complete this application and return it to Nikki Nourse at nnourse@townofwoodstock.org

All members appointed will be asked to:

- Attend 80% of regularly scheduled meetings (unless there are extenuating circumstances)
- Follow the Open Meeting Law requirements
- Prepare for meetings by reviewing all appropriate material before each meeting
- Follow the Woodstock Conflict of Interest Policy which can be found at http://townofwoodstock.org/wp-content/uploads/2019/02/Conflict-of-Interest-Policy_2017.pdf
- Contribute to work requested outside of the regular meetings if necessary
- Abide by the rules and responsibilities of each board
- Advise the board chair, the Town Manager, Select Board and/or Trustees immediately of their resignation

Reasons for request appointment

Summarize the reasons that you are requesting appointment: I CARE DEEPLY ABOUT THE FUTURE OF WOODSTOCK AND BELIEVE CIVIC PARTICIPATION IS HOW I CAN PUT THAT CARE INTO ACTION.

Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or thorough other activities, including hobbies or sports: I HAVE WORKED IN BUSINESS OPERATIONS FOR ALMOST A DECADE - I AM SKILLED AT FINDING COMPROMISE BETWEEN INDIVIDUAL PURSUITS, ORGANIZATIONAL LIMITS AND LAW. I ALSO HAVE EXPERIENCE IMPLEMENTING AND IMPROVING INFORMATION ARCHITECTURE, WHICH COMES IN HANDY FOR WEBSITES AND DENSE DOCUMENTATION.

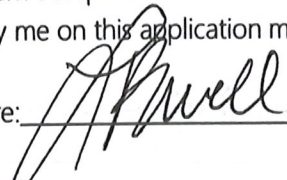
Previous Volunteer Experience

Summarize your previous volunteer experience: FROM 2015 TO 2018, I SECURED
VENUES, SPEAKERS, AND PHOTOGRAPHERS FOR A FREE MONTHLY
BREAKFAST SERIES IN BOSTON CALLED CREATIVE MORNINGS. I ALSO
WROTE FOR THEIR BLOG.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Signature: _____



Date: _____

2/1/22

Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with us.

Request for Appointment to Town & Village of Woodstock Public Boards, Commissions, and Committees

Name: William Boardman
Physical address: 2134 Church Hill Road Mailing address: SAME
Woodstock, VT 05091
Telephone: 802-457-1782 Email: panthers007@comcast.net

Board/Commission/Committee you are applying for: Planning commission

Thank you for being willing to serve the Town and/or the Village of Woodstock. Applicants who are interested in serving on one of these boards are asked to:

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Reasons for request appointment

Summarize the reasons that you are requesting appointment: It's an opportunity to serve that appeals to me. I've lived here off and on since 1948, permanently since 1971
[previous tiny print is system-generated]

As I said, it's an opportunity to serve that I'm interested in. I have lived in Woodstock off and on since 1948, permanently since 1971

Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or thorough other activities, including hobbies or sports: I served as a side judge for twenty years, 1991-2011. As a reporter for the Vermont Standard and Rutland Herald.
I served as a side judge for 20 years, 1991-2011.

As a reporter for the Vermont Standard and the Rutland Herald in the 1970s I covered Woodstock, including planning commission.

I have an eye for accuracy, for example, in the last bulleted point above, "Advice" should be "Advise."

Previous Volunteer Experience

Summarize your previous volunteer experience: _____

Little League coach for several years

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Signature:  Date: May 27, 2022

Our Policy

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Thank you for completing this application form and for your interest in volunteering with us.

Request for Appointment to Town & Village of Woodstock Public Boards, Commissions, and Committees

Name: Brad Lawrence
Physical address: 2 Charles St. Mailing address: Same
Woodstock, VT 05091
Telephone: 310-704-1614 Email: lawrence.brad@gmail.com

Board/Commission/Committee you are applying for: Planning Commission

Thank you for being willing to serve the Town and/or the Village of Woodstock. Applicants who are interested in serving on one of these boards are asked to:

- Attend at least 1 meeting of the relevant board/commission/committee before their interview
- Complete this application and return it to Nikki Nourse at nnourse@townofwoodstock.org

All members appointed will be asked to:

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Reasons for request appointment

Summarize the reasons that you are requesting appointment: I would like to have input & insight into the decisions that will have an effect on the future of this town where I plan to live for the rest of my life, and want to keep it vibrant for my children's generation.

Special Skills or Qualifications


Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or thorough other activities, including hobbies or sports: I have spent the past 17 years working in various aspects of the construction industry (plus the previous 5 years of work experience in college) so I am well versed in the realities and challenges of the process, and have experience dealing with players at all levels.

Previous Volunteer Experience

Summarize your previous volunteer experience: I previously volunteered with
YES (Youth Enrichment Services) in Boston, and taught a
youth group at Freedom Hill Community Church.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Signature: 

Date: 6/1/2022

Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with us.

Request for Appointment to Town & Village of Woodstock Public Boards, Commissions, and Committees

Name: Jonathan Spector
Physical address: 16 The Green Mailing address: 16 The Green
Woodstock, VT 05091
Telephone: 802-457-9109 Email: jonathan.spector@gmail.com

Board/Commission/Committee you are applying for: Finance Committee

Thank you for being willing to serve the Town and/or the Village of Woodstock. Applicants who are interested in serving on one of these boards are asked to:

- Attend at least 1 meeting of the relevant board/commission/committee before their interview
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- Prepare for meetings by reviewing all appropriate material before each meeting
- Follow the Woodstock Conflict of Interest Policy which can be found at http://townofwoodstock.org/wp-content/uploads/2019/02/Conflict-of-Interest-Policy_2017.pdf
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Reasons for request appointment

Summarize the reasons that you are requesting appointment: I've been involved in a number of prior efforts to analyze the Town's financial statements, and I am excited that there will be a new committee to more formally focus on strengthening our financial policies and procedures. I believe my background would allow me to add value to the Committee's work.

Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or thorough other activities, including hobbies or sports: Currently: Treasurer, Chair of the Board's Finance Committee, and Interim (volunteer) CFO, Northern Stage
Previously, CEO of The Conference Board, member of the Audit Committee;
Previously, Vice Chair of the March of Dimes, member of the Finance Committee
(All of the above are not-for-profit organizations)

Previous Volunteer Experience

Summarize your previous volunteer experience: Board member, Wesleyan University

Chair of the Woodstock Economic Development Commission

Member of the Town Hall Rejuvenation Leadership Team (Finance Committee)

Board member, Northern Stage

Board member, March of Dimes

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Signature: Jonathan Spector

Digitally signed by Jonathan Spector
Date: 2022.05.23 10:18:00 -04'00'

Date: May 23, 2022

Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with us.

Request for Appointment to Town & Village of Woodstock Public Boards, Commissions, and Committees

Name: Karim Houry
Physical address: 61 River St Mailing address: Same
Woodstock VT 05091
Telephone: cell: 914 216 5103 Email: karimhry@gmail.com

Board/Commission/Committee you are applying for: Finance Committee

Thank you for being willing to serve the Town and/or the Village of Woodstock. Applicants who are interested in serving on one of these boards are asked to:

- Attend at least 1 meeting of the relevant board/commission/committee before their interview
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- Contribute to work requested outside of the regular meetings if necessary
- Abide by the rules and responsibilities of each board
- Advise the board chair, the Town Manager, Select Board and/or Trustees immediately of their resignation

Reasons for request appointment

Summarize the reasons that you are requesting appointment: _____

As a resident of both the town and village, I am very much interested in ensuring that both have optimal and efficient financial processes in place as well as transparency and full and timely access to data.

I also believe that this committee's role is to work closely with the town/village manager so that this person and their staff have the best data possible to do perform their duties.

Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or thorough other activities, including hobbies or sports: Prior to purchasing the Woodstocker in town, my entire career has been in financial services. I also hold an MBA in Finance from New York University. I have also volunteered many times to provide financial analyses to the town residents, its staff and its boards.

Previous Volunteer Experience

Summarize your previous volunteer experience: _____

In Woodstock: Founding members of the Woodstock COVID Relief Fund, Chair of the Cannabis

Committee, Member of the Town Sewer Review Committee

In Vermont: Founding and Secretary of the for the Vermont Lodging Association

Prior: Volunteer pilot for Angel Flight, ski instructor for Adaptive Sports Foundation

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Signature: _____

Date: 5/31/2022

Our Policy

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Thank you for completing this application form and for your interest in volunteering with us.

KARIM HOURY

7 Deer Run Road, Pomona NY, 10970
email: karimhry@gmail.com - cell: (914) 216-5103

Twenty years experience in delivering global complex projects, mitigating risk and reengineering processes/costs in Capital Markets, Commercial, Correspondent and Private Banking as well as Credit Cards. Functional expertise in banking, credit card operations, operational and credit risk management, post-trade processing, derivatives and technology implementation. Key results include: annual average of \$1 billion in reengineering value (cost reduction, revenue enhancement and productivity improvement); successful global product launches; enterprise-wide change management and project/program management; introduction of process improvement/design with significant increase in Sigma levels; 15% staff redeployment based on strategic outsourcing assessments; compliance with strict regulatory requirements; establishment of governance structures and broad industry recognition of best in class Quality Program.

AREAS OF EXPERTISE

Global project management and PMO lead
Process design and improvement
Operational risk management and credit analysis
Change management and internal consulting
Product launches and product management

Business process outsourcing and reengineering
Six Sigma and Lean program deployment
Strategic planning and department start-ups
Cost control and PL management
Global governance

PROFESSIONAL EXPERIENCE

THE DEPOSITORY TRUST & CLEARING CORPORATION (DTCC), New York, NY, March 2007 – March 2018

Executive Director, Product Management, Head Global Project Portfolio Oversight & Governance, December 2011 – Present

Head the Global Project Portfolio Oversight & Governance group for the design, build, and worldwide launch of the first global trade repository across all derivative asset classes (interest rates, foreign exchange, commodities, credit and equities) to enable the industry to meet Dodd-Frank and other global regulatory reporting requirements. In charge of driving, monitoring, and reporting against execution progress as well as program governance for various business units with annual revenues exceeding \$550 million. Business Finance Officer responsible for a global \$240 million P&L and responsible for the Business Risk Management team mitigating risks, strengthening controls and interfacing with DTCC's control groups.

- Ensured the timely delivery of technology releases to enable global broker-dealers and other industry participants to meet regulatory compliance dates for swap trade reporting in the US and internationally.
- Interfaced with industry working groups to develop design requirements, ensure timely delivery by external service providers, and escalate industry readiness issues impacting global regulatory compliance deadlines.
- Supported the Chief Operating Officer for five business units by providing global project portfolio oversight and ensuring compliance with governance requirements.
- Interfaced with regulators (e.g. CFTC) to align on business and technical requirements.
- Drove successful launches of swap data repositories in compliance with US/CFTC, Europe/ESMA, Canadian, Australian, Singaporean, Japanese and Hong Kong regulatory reporting regimes (over 280 million trade messages processed weekly)
- Led the Business Risk Management team as it identified, monitored and mitigated key business risks globally, enhanced the risk and control culture of the business and liaised with the firm's risk and control groups (e.g. Audit, Compliance etc.).
- Designed processes to transition project-based activities into "business as usual" tasks, following production releases.
- Established new internal testing tracking and reporting processes (leveraged by other areas at DTCC).
- Launched comprehensive user acceptance control and reporting mechanisms used by all industry participants.
- Developed and leverage flexible project monitoring tools/processes (across all functional areas) allowing for rapid adjustment to sudden and unforeseen regulatory requirement and compliance date changes.
- Established governance process for a \$240 million global P&L (with over 600 headcount spread globally) and manage cost allocation of the project portfolio (over 60 global initiatives at \$75MM annually).
- Managed portfolio of reengineering initiatives to drive cost reduction (e.g. elimination of \$10 million in technology allocations).

Vice President, Operational Risk Management, October 2010 – November 2011

In charge of operational risk assessment for core lines of business. Provided leadership and direction to the ORM team and played a key role in the ongoing development, strategic and tactical design and structuring of the risk management function in accordance with corporate goals, regulatory requirements, DTCC business initiatives and global industry trends. Developed collaborative relationships with line management to support the enterprise from an operational risk perspective. Implemented an enterprise-wide risk management MIS and ran the department's program management office.

- Designed and implemented the monthly operational risk profile review process across business units, including the development of scenario analysis, key risk indicators and incorporating external loss data.
- Drove the implementation of the company's global MIS to capture and report risk assessments, incidents and metrics.
- Rolled out DTCC's global incident collection program, trained the organization on incident reporting and designed department's intranet site to enhance employee awareness about risk management.
- Performed operational risk assessments for core lines of business and cross-functional groups, e.g. Settlement (over \$1.4 quadrillion settled annually), Asset Services (3.5 million issues valued at \$34 trillion), Customer On-boarding, etc.
- Partnered with other control functions (Audit, Compliance, Privacy, Technology Risk) in the operational risk assessment process
- Created and maintained operational risk policies and procedures.
- Conducted on-going evaluations of operational risk factors against approved risk tolerance levels.
- Analyzed impact of operational risk on market and liquidity risks in relation to DTCC and the industry.

KARIM HOURY

Vice President, Head of Business Reengineering and Quality for DTCC, March 2007 – September 2010

Owned the overall leadership responsibilities for all Reengineering and Quality initiatives. Led projects to deliver reductions in operating expenses (approx. 10% of operating expenses), productivity improvements as well as revenue growth enhancements. Maintained a 90% customer satisfaction rating for commitment to Quality.

- Led business improvement and transformation initiatives by applying Six Sigma, Lean, Kaizen and other business process reengineering disciplines across all DTCC business segments (e.g. end-to-end billing process optimization resulting in 60% reduction of aged receivables, Risk department organizational redesign leading to a 20% staff redeployment/reduction, process re-design for new product introductions, staffing capacity analyses, project office for global mergers and joint ventures, company-wide outsourcing diagnostic with a 10% headcount impact).
- Implemented enterprise-wide Process Excellence program by measuring and improving core process metrics in each of the company's 35 functional areas, with significant improvement in Sigma levels for timeliness and accuracy (above 5 Sigma) in key areas such as Operations (e.g. securities processing and asset servicing), Technology and Product Management.
- Spearheaded the Quality Program global deployment effort across approximately 3,000 employees via customized training and hands-on coaching, resulting in the Six Sigma certification of about 10% of DTCC employees.
- Launched and chaired a Business Transformation Industry Roundtable with over 30 global financial services firms (e.g. Goldman Sachs, Citi, Bank of America Merrill Lynch, AXA, Morgan Stanley, Credit Suisse, etc.).
- Led DTCC's induction into the Harvard Business Review sponsored Kaplan/Norton Palladium Balanced Scorecard Hall of Fame.
- Winner of two global Six Sigma industry awards for best achievement of Six Sigma improvement in financial services.

AMERICAN EXPRESS COMPANY, New York, NY, September 1991 – March 2007

Vice President, Head Global Reengineering & Six Sigma Group for American Express Co., November 1999 – March 2007

Led American Express' Global Reengineering / Six Sigma Program and coordinated a multi-billion dollar reengineering portfolio covering global businesses: Credit Cards, American Express Travel and American Express Bank. Charged with driving cross-functional projects focused on revenue enhancement and/or cost reduction. Results ran 30% above target.

- Built American Express' Reengineering, Change Management and Quality Program through the design and implementation of governance frameworks and idea generation processes as well as the setting of cost reduction and revenue enhancement targets for each business unit. Results averaged over \$1 billion in annual reengineering benefits.
- Led a global team of 130 full-time employees as well as external consultants, across all business units and drove an average of \$350 million of directly-owned initiatives annually. Responsible for a \$50 million departmental budget.
- Managed global functional and cross-functional projects, leveraging relationship and change management skills as well as expertise across various reengineering levers such as staff migrations, consolidations and outsourcing, with implementation and results responsibility (e.g. designed a global Investment Optimization process for a \$5 billion portfolio, reengineered the company's Global Service Establishment Operations with a \$150 million multi-year target, delivered \$50 million a year from IT Demand Management initiatives, led the Finance Transformation initiative).
- Implemented the company's Six Sigma global training and deployment strategy (15,000 employees trained).

American Express Bank Ltd. (AEB, subsidiary of American Express Co.), New York, NY, September 1991 – October 1999

- Vice President, Foreign Exchange and Global Treasury, April 1999 – October 1999.
- Vice President, Strategic Planning, February 1998 – March 1999.
- Vice President, Credit Risk Management, September 1996 – January 1998.

EDUCATION & CERTIFICATIONS

NEW YORK UNIVERSITY, Leonard N. Stern School of Business, New York, NY

- Master of Business Administration, Finance, May 1990.
- Awarded fellowship by the United Nations covering 100% of tuition, Research Assistant for Management professor.

UNIVERSITE PARIS-DAUPHINE, Paris, France

- Post-graduate degree in International Trade and Business (D.E.S.S. degree), June 1988.
- Master's degree in International Business Law (Maîtrise), June 1987.

PROFESSIONAL CERTIFICATIONS

- Six Sigma Black Belt certified (2008) – Breakthrough Management Group.
- Lean Six Sigma certified (2007) – Villanova University.
- Six Sigma Process Management certified (2006), Six Sigma Green Belt certified (2002) - American Express Co.

PERSONAL PROFILE

- Fluent in French, English, German and Arabic. Proficient in Spanish.
- Former member of Florida's governor-sponsored Sterling Council Board and of the Conference Board's Quality Council.
- Published author on process improvement and reengineering articles in Quality Progress and iSixSigma magazines.
- Licensed instrument rated commercial pilot, single and multi-engine aircraft. Licensed glider pilot.
- Five-year volunteer pilot for Angel Flight North East (non-profit organization offering free life-saving air transportation to medical patients, mostly children) and served as an advisor to its Board of Directors.
- Volunteer ski instructor for the Adaptive Sports Foundation (non-profit organization that provides profound and life changing experiences for children and adults with physical and cognitive disabilities and chronic illnesses through outdoor physical activity, education, support and community).

THE WOODSTOCKER BED & BREAKFAST, Woodstock, VT, March 2018 - Present

Co-Owner and Operator

In charge of all aspects of business activities with particular focus on Operations, Finance and Front Office guest interactions. Partake in Marketing and Strategy decisions with other co-owner. The Woodstocker has nine rooms including two suites.

- Doubled the occupancy rate in less than two years as a result of a disciplined and targeted marketing strategy.
- Increased revenues by 45% during first year of full operation (2019).
- Maintained a five star rating on Trip Advisor.
- Founding member of the Woodstock Area Relief Fund – Covid19 (to provide financial assistance to residents of the greater Woodstock area who are unable to meet their basic household needs due to the economic disruption caused by the COVID-19 pandemic). The fund raised over \$660,000 and helped 650 individuals in need.
- Founding member and Secretary of the Vermont Lodging Association established primarily to lobby the state legislature and administration for the provision of economic support during the COVID-19 pandemic. The association is also the voice of the lodging industry in Vermont.

Request for Appointment to Town & Village of Woodstock Public Boards, Commissions, and Committees

Name: Ellen LeFever
Physical address: 61 Academy Circle Mailing address: PO Box 385
S Woodstock, VT 05071 S Woodstock, VT 05071
Telephone: 832-538-8311 Email: eglefever@gmail.com

Board/Commission/Committee you are applying for: Finance Committee

Thank you for being willing to serve the Town and/or the Village of Woodstock. Applicants who are interested in serving on one of these boards are asked to:

- Attend at least 1 meeting of the relevant board/commission/committee before their interview
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- Abide by the rules and responsibilities of each board
- Advise the board chair, the Town Manager, Select Board and/or Trustees immediately of their resignation

Reasons for request appointment

Summarize the reasons that you are requesting appointment: _____

I worked for many years in finance and accounting and believe my skills are uniquely suited to fulfill the stated mission of the Finance Committee. I see appointment to the committee as a good way to use my talents to serve my community.

Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or thorough other activities, including hobbies or sports: B.A. and M.B.A. 20+ years as an accounting and finance professional including: Business Manager, Financial Analyst, and Business Analyst. In these positions I worked specifically on Management Reporting, Budgeting, and Long Range Planning.

Previous Volunteer Experience

Summarize your previous volunteer experience: I have volunteered at large organisations: the Anchorage Food Bank and Habitat for Humanity. When my children were in school I helped in their classrooms and served as a library volunteer. I have lead Brownie troops and served on the Girl Scout Neighborhood Committee. I had a number of positions on my son's Boy Scout Committee and attained the rank of Assistant Scout Master

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Signature: _____

Date: Ellen LeFever 05-31-14

Our Policy

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Thank you for completing this application form and for your interest in volunteering with us.

TOWN/VILLAGE OF WOODSTOCK
PO BOX 488
WOODSTOCK, VT 05091

APPLICATION FOR A PERMIT TO HOLD A PARADE OR EVENT ON PUBLIC STREET OR HIGHWAY

Pursuant to Title 24 V.S.A. Section 2291 (5) the Legislative Board of the Village/Town of Woodstock herewith regulates the use of public highways for parades and/or events.

Event: Vermont 100 Endurance Race

(Parade, Walk, Road Race, etc.)

Parade/Event date: July 16th, 2022

Start time: 9:45am

End: 2:00pm

Applicant/Origination: Amy Rusiecki

Telephone 413.575.4491

Email: vt100@vermontadaptive.org

Mailing Address: 27 Graves Street

South Deerfield, MA

Contact Person: Amy Rusiecki

Best Contact Number: 413.575.4491

Location of assembly & beginning of event: Start on Garvin Hill Road

Route on public highways: Garvin Hill Rd & run up Hartland Hill Rd to Happy Valley Rd, across Rte 4 & the Taftsville Bridge. We also cross Rte 4 in West Woodstock at Austin Road/ Prosper Rd.

*Attach map showing route

Traffic control (if any): N/A

Estimated no. of participants: 450

Authorized Representative: Sign: 

Print: Amy Rusiecki

CONDITIONS – Include Certificate of Insurance naming the Town of Woodstock as additional insured in the amount of \$500,000.

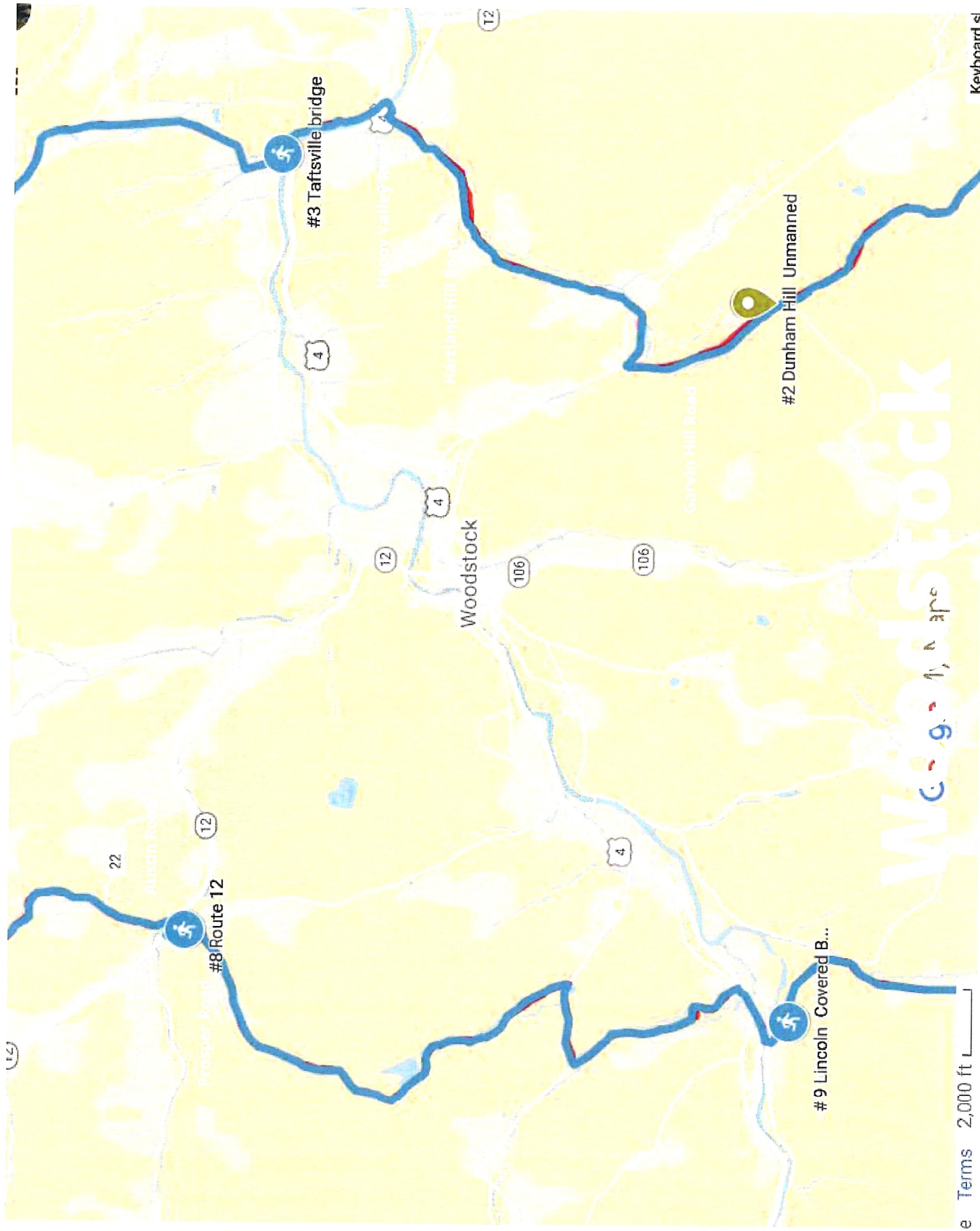
ADDITIONAL CONDITIONS: _____

☐ Approved

☐ Denied

Municipal Manager: _____

Date: _____





May 1, 2022

Dear Woodstock Select Board & Board of Village Trustees,

In the past, you have approved our annual application for a ***Permit to Hold a Parade on Public Street or Highway***. We thank you! Once again, we are planning to hold the annual Vermont 100 Endurance Race, July 16th-17th, 2022. Our event runs from 4am on Saturday, July 16th until 10am on Saturday, July 17st, though our participants will only be in Woodstock between 5:45 am & 2:00 pm on July 16th.

Our course will cross into Woodstock on Garvin Hill Road & run up Hartland Hill Road to Happy Valley Road, across Route 4 and the Taftsville Bridge. We also cross Route 4 in West Woodstock at Austin Road/ Prosper Road. A map of the route is included, along with the permit application.

Celebrating its 32nd year, the Vermont 100 Mile Endurance Race has many unique qualities. In addition to being the only not-for-profit endurance run in the country, proceeds benefit Vermont Adaptive Ski & Sports (VASS). VASS, also a non-profit, provides recreational opportunities for individuals with disabilities. They offer basic skill lessons, as well as competitive programs, on a year-round basis. The success of the VT100 allows those with physical or mental disabilities to experience the thrill of sports that most of us take for granted. Skiing, sailing & horseback riding are just a few of their programs. The VT100 is one of the largest fundraisers supporting VASS. It's also the only combined 100 mile run & ride left in the US.

The VT100 Mile planning committee has been planning for a successful race, with special consideration regarding COVID safety. All participants, crew, volunteers and staff are required to be fully vaccinated. In addition, we'll be following all state and federally mandated safety precautions, including social distancing. The goal of the race committee and volunteer staff is to organize a SAFE & enjoyable event. We strive to host an event that is respectful of both property and individuals. We appreciate hearing any comments or concerns you may have.

I hope that you'll once again approve our application. Thank you for your time. Please feel free to contact me with any questions!

Sincerely,

A handwritten signature in blue ink that reads "Amy Rusiecki".

Amy Rusiecki
VT100 Race Director
27 Graves Street
South Deerfield, MA 413.575.4491
vt100@vermontadaptive.org vermont100.com

FIRST/SECOND/THIRD CLASS LIQUOR LICENSE AND TOBACCO APPLICATION

(License year is May 1ST through April 30TH of the following year)

Santa' LLC

Print Name of Person, Partnership, Corp., Club or LLC

Santa' Woodstock

Doing Business as – Trade Name

61 Central Street

Street

Woodstock, VT 05091

Town or City & Zip Code

802-291-3691

Telephone Number

61 Central Street

Mailing Address (if different from above)

Email address: Matt @ MangalitsaUT.com

APPLICATION FEES:

FIRST CLASS LICENSE - \$115.00 to DLC **and** \$115.00 to Town/City

SECOND CLASS LICENSE- \$70.00 to DLC **and** \$70.00 to Town/City

SECOND CLASS RETAIL DELIVERY PERMIT - \$100.00 to DLC

THIRD CLASS LICENSE - \$1,095 for a full year to DLC
\$550 for 6 or fewer months to DLC

TOBACCO LICENSE- (there is no application fee for tobacco if
applying for second class)

TOBACCO ENDORSEMENT PERMIT - \$50.00 to DLC

**If applying for Tobacco only license, please use the Tobacco Only form.*

Please check appropriate categories

☒ FIRST CLASS

☐ SECOND CLASS

☒ THIRD CLASS

☐ TOBACCO

☐ Retail Delivery Permit

☐ Tobacco Endorsement

☒ Restaurant

☐ Hotel

☐ Club

☐ Commercial Kitchen (a Liquor Control Commercial
Caterer's License is needed with this license)

TO THE CONTROL COMMISSIONERS OF THE TOWN/CITY OF

Woodstock

Application is hereby made for a license to sell malt and vinous beverages under and in accordance with Title 7, Vermont Statutes Annotated, as amended, and certify that all statements, information and answers to questions herein contained are true; and in consideration of such license being granted do promise and agree to comply with all local and state laws; and to comply with all regulations made and promulgated by the Board of Liquor and Lottery. Upon hearing, the Board of Liquor and Lottery may, in its discretion, suspend or revoke such license whenever it may determine that the law or any regulations of the Board of Liquor and Lottery have been violated, or that any statement, information or answers herein contained are false.

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING.

If this premise was previously licensed, please indicate name

The Daily Catch

I/we are applying as (please check one):

INDIVIDUAL

LIMITED LIABILITY COMPANY

PARTNERSHIP

CORPORATION

Please fill in name and address of individual, partners, directors or members.

LEGAL NAME

STREET/CITY/STATE

Matt Lombard

169 Long Hill Rd South Woodstock, VT 05071

John Hollan

257 Tremont St Boston, MA 02184

Are all of the above citizens or lawful permanent residents of the UNITED STATES?

Yes

No

If naturalized citizen or lawful permanent resident of the United States, please provide a copy of the naturalization or lawful permanent resident documentation.

CORPORATE INFORMATION:

If you have checked the box marked CORPORATION, please fill out this information for stockholders (attach sheet if necessary).

LEGAL NAME

STREET/CITY/STATE

Date of incorporation

Is corporate charter now valid? Yes No

Corporate Federal Identification Number

Have you registered your corporation and/or trade name with the Town/City Clerk? Y N and/or Secretary of State? Y N
(as required by VSA Title 11 § 1621, 1623 & 1625).

ALL APPLICANTS

HAVE ANY OF THE APPLICANTS EVER BEEN CONVICTED OR PLED GUILTY TO ANY CRIMINAL OR MOTOR VEHICLE OFFENSE IN ANY COURT OF LAW (INCLUDING TRAFFIC TICKETS) AT ANY TIME? YES NO

If yes, please complete the following information: (attached sheet if necessary)

Name	Court/Traffic Bureau	Offense	Date
------	----------------------	---------	------

Do any of the applicants hold any elective or appointive state, county, city, village/town office in Vermont? (See VSA, T.7, Ch. 9, §223)
If yes, please complete the following information:

Name	Office	Jurisdiction
------	--------	--------------

Please give name, title and date attended of manager, director, partner or individual who has attended a Liquor Control Licensee Education Seminar, as required by Education Regulation No. 3:

Name: Matthew Lombard
Title: Managing Member
Date: 1/1/2022

If you have not attended an Education Seminar prior to making application, please visit www.liquorcontrol.vermont.gov and click on Seminar Schedule for a list of Seminars in your area.

FOR ALL APPLICANTS: DESCRIPTION /LOCATION OF PREMISES (Section 4)

Description of the premises to be licensed:

Ground level restaurant consisting of 40 seats, 14 of which are at bar

Does applicant own the premises described? YES NO If not owned, does applicant lease the premises? YES NO

If leased, name and address of lessor who holds title to property:

Are you making this application for the benefit of any other party? YES NO

FIRST CLASS APPLICANTS ONLY: No first-class license may be issued without the following information.

HEALTH LICENSE #: Food Lodging (if licensed as a Hotel)

VERMONT TAX DEPARTMENT: Meals & Rooms Certificate/Business Account#

MT - 11175850-001

Business is devoted primarily to (please check one):

FOOD (restaurant)

HOTEL

CLUB

COMMERCIAL CATERING

If you are considering Outside Consumption service on decks, porches, cabanas, etc. you must complete an Outside Consumption Permit. This form can be found on our website at www.liquorcontrol.vermont.gov and then click on licensing and then forms.

TOWN/CITY APPROVAL/DISAPPROVAL

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the applications and transmit both copies to the Board of Liquor and Lottery for suitable action thereon, before any license may be granted. For the information of the Board of Liquor and Lottery, all applications shall carry the signature of each individual commissioner registering either approval or disapproval. Lease or title must be recorded in town or city before issuance of license.

Town/City _____, Vermont, Date _____

APPROVED

DISAPPROVED

Please check one: ☐ Approved ☐ Disapproved

by the Board of Control Commissioners of the City or Town of _____

Total Membership

Members present

Attest,

City or Town Clerk

TOWN OR CITY CLERK SHALL MAIL ONE APPLICATION DIRECTLY TO THE DIVISION OF LIQUOR CONTROL, 13 Green Mountain Drive, Montpelier, VT 05602. If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second-class application shall be considered binding except as taken or made at an open public meeting. VSA Title 1 §312.

SECTION 5111 AND 5121 OF THE INTERNAL REVENUE CODE OF 1954 REQUIRE EVERY RETAIL DEALER IN ALCOHOLIC BEVERAGES TO FILE A FORM ANNUALLY AND PAY A SPECIAL TAX IN CONNECTION WITH SUCH SALES ACTIVITY. FOR FURTHER INFORMATION, CONTACT:

**THE BUREAU OF ALCOHOL, TOBACCO & FIREARMS (TTB)
DEPARTMENT OF THE TREASURY
550 MAIN STREET, CINCINNATI, OH 45202
(513) 684-2979**

NOTICE: All new applications are investigated by the Enforcement and Licensing Division prior to approval/disapproval of the license by the Board of Liquor and Lottery. Please note that this process can take anywhere from 2 weeks to 6 weeks to complete once Liquor Control receives the application.

ALL APPLICANTS MUST COMPLETE AND SIGN BELOW

The applicant(s) understands and agrees that the Board of Liquor and Lottery may obtain criminal history record information from State and Federal repositories prior to acting on this application.

I/We hereby certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, §3113).

In accordance with 21 VSA, §1378 (b) I/We certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of contributions due to the Department of Employment and Training.

If applicant is applying as an individual: I hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with respect to child support or am in full compliance with a plan to pay any and all child support payable under a support order. (VSA, Title 15, §795).

Dated at 61 Central St. in the County of Windsor and State of Vermont,
this 26 day of May, 2022.

Corporations/Clubs: Signature of Authorized Agent

Individuals/Partners: (All partners must sign)

ALL APPLICANTS MUST COMPLETE AND SIGN BELOW

The applicant(s) understands and agrees that the Board of Liquor and Lottery may obtain criminal history record information from State and Federal repositories prior to acting on this application.

I/We hereby certify, under pains and penalties of perjury, that I/We are in good standing with respect to or in full compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date of this application. (VSA, Title 32, §3113).

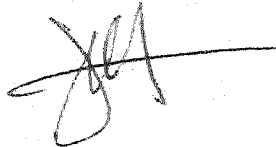
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Dated at 61 Canal St. in the County of Windsor and State of Vermont
this 26 day of May, 2022

Corporations/Clubs: Signature of Authorized Agent

Individuals/Partners: (All partners must sign)

 John Holland

 Matt Lombardi

**Personal Information Form
To Accompany License Applications**

Complete for all Owners, Partners, or Corporate Officers

Legal Name: Matthew K Lombard

Telephone: 802-291-3691 Email: Matt@Mungu175aUt.com

Address: 61 Central Street Woodstock VT 05091
Street City/Town State Zip Code

Date of Birth: 11/27/1984 Place of Birth: Florida Gender: Male

Drivers License #: 02035058 State: Vermont

Legal Name: John Holland

Telephone: 718-953-1751 Email: John@thehollandcomputers.com

Address: 257 Tremont Street Boston MA 02129
Street City/Town State Zip Code

Date of Birth: 6/30/66 Place of Birth: MA Gender: Male

Drivers License #: S54284940 State: MA

Legal Name: _____

Telephone: _____ Email: _____

Address: _____
Street City/Town State Zip Code

Date of Birth: _____ Place of Birth: _____ Gender: _____

Drivers License #: _____ State: _____

Use additional forms if necessary.

Send completed form with application to:

Vermont Department of Liquor and Lottery
Division of Liquor Control
Attention: Licensing
13 Green Mountain Drive
Montpelier, VT 05602

Phone (802) 828-2345
FAX (802) 828-1031
Email DLC.EnfLic@vermont.gov

Confidential

Rev. 08/09/2019

This is a statement of parking violations for your vehicle with registration # 312A469

5/26/2022 312A469

MATTHEW LOMBARD
PO BOX 27

SOUTH WOODSTOCK VT 05071

5/26/2022 312A469

25.00 25.00
125.00 5-24-22
OK

3/22/2022 302712	Other	25.00	302712	25.00
4/2/2022 302919	Other	25.00	302919	25.00
4/20/2022 306934	Other	25.00	306934	25.00
4/22/2022 306917	Other	25.00	306917	25.00
5/4/2022 307293	Other	25.00	307293	25.00

125.00

125.00

Resolution for A Local Cannabis Control Commission

Whereas, Title 7, Chapter 33 of Vermont State Statutes was Amended in 2020 to provide for the safe, equitable, and effective regulation of Adult-Use Cannabis; and

Whereas, 7 VSA § 863(b) provides that a municipality that hosts any cannabis establishment may choose to establish a cannabis control commission; and

Whereas, a Local Control Commission may issue and administer local control license for cannabis establishment within the municipality; and

Whereas, the commission may condition the issuance of a local control license upon compliance with any bylaw adopted pursuant to 24 VSA §4414 or ordinance regulating signs or public nuisances adopted pursuant to 24 VSA §2291; and

Whereas, the Local Control Commission may suspend or revoke a local control license for a violation of any condition placed upon the license pursuant to 7 VSA §863(b); and

Whereas, prior to issuing a cannabis establishment license the State Cannabis Control Board must ensure that an applicant has obtained a local control license if a municipality as established a Local Control Commission;

Now Therefore Be It Resolved, that the Select Board has voted affirmatively to form a Local Cannabis Control Commission effective as of the date of this resolution, June 7, 2022;

Be it further resolved that, the Local Commission will be comprised of members of the Select Board;

Be it further resolved, the Local Cannabis Control Commission of the Town of Woodstock will:

- a) Review information provided by the State Cannabis Control Board;
- b) Review information provided by applicants for the approval or denial of a local control license;
- c) Will communicate approval, denial, or conditions placed on the local control license to licensees and to the State Cannabis Control Board; and
- d) Comply with the provisions of 7 V.S.A. § 863 and Cannabis Control Board Rule 2.14.

Bid For Paving

May 31st, 2022 10:03 am

Present: Elijah Lemieux, Cori Frederick, Kyle Cardillo

Opening bid for paving River St and Mountain Ave, Sidewalks for Pleasant St, Elm St, and Prospect St

1 BID: Blaktop

Estimate for paving River St/Mountain Ave- \$100,520.00. \$100.52 per ton

Estimate for sidewalks for Pleasant/Elm/Prospect St- \$35,215.50. \$345.24 per ton

Fuel price adjusted to \$6.10 a gallon for diesel

Liquid Asphalt \$700.19 per ton?

Bidder	Truck Price	Extended Warranty	Viking Body	Total Sale Price	Trade Allowance	Net Price
ATG	\$ 136,391.00	\$ 12,694.00	\$ 91,000.00	\$ 240,085.00	\$ 65,000.00	\$ 175,085.00
Allegiance	\$ 131,465.00	\$ 21,406.00	\$ 91,000.00	\$ 243,871.00	\$ 50,000.00	\$ 193,871.00

Board of Selectmen

May 23rd, 2022

Woodstock, VT

I am the owner of property situated at 412 & 635 Skyland Lane in Woodstock. My property runs along both sides of Skyland Lane which currently terminates at my property line with a turnaround for the plow trucks.

I am writing to request the abandonment of the portion of Skyland Lane that is bordered on both sides by my property. I propose that we would put in an appropriate sized turnaround so that plows and other maintenance trucks can easily maneuver.

Attached is a map showing the approximate location of the proposed turnaround and the abandoned section.

Thank you for your consideration of this matter.

David Muller
282 Fletcher Hill Rd
South Woodstock, VT

Search...



Sign in

Home Navigation Data Draw Query Measure

Tool Labels X

Zoom In Zoom Out Zoom to Town Full Extent Previous Extent Bookmarks Google Street View

Layers

Filter Layers...

Filter

Quick Tools

Base Maps

☒ Cached Basemap

☐ Dynamic Basemap

☐ Color Imagery

☒ Color Imagery (ESRI)

☐ Color Infrared Imagery

☐ Black & White Imagery

☐ Hillshade and Contours

☐ USGS Topo Map

☒ Operational Layers

☒ Popular layers

☐ Building points

☐ Buildings Address Labels

☒ Building footprints

Layers

WKID: 4326 Lat/Long

Lat: 43.605307 N
Long: 72.50812 W

0 300 600ft



VOGI | VOGI ANR, VTans, E911, USGS, many others | VTANRGIS | VOGI, ANR, VADEM | ...

635 Skyland Lane

Proposed
Turn-around

Baylies Hill
(1900ft)

Dunham Hill
(1470ft)

White B...

Bid For Paving

May 31st, 2022 10:03 am

Present: Elijah Lemieux, Cori Frederick, Kyle Cardillo

Opening bid for paving River St and Mountain Ave, Sidewalks for Pleasant St, Elm St, and Prospect St

1 BID: Blaktop

Estimate for paving River St/Mountain Ave- \$100,520.00. \$100.52 per ton

Estimate for sidewalks for Pleasant/Elm/Prospect St- \$35,215.50. \$345.24 per ton

Fuel price adjusted to \$6.10 a gallon for diesel

Liquid Asphalt \$700.19 per ton?

Hello Select Board-

My wife and I purchased 2588 East Woodstock Road last year from Norm Frates. We arrived at the town hall on March 30, 2022 to pay our residential sewer bill and since we did not receive one for the commercial property, asked the staff to please look up what we owe for sewer for that property. We were told we owe 656.92, which was promptly paid on that same date. What we did not know was there were 4 AP's attached to that address and was not informed about it on March 30, 2022. The previous owner called us on May 4, and asked us if we paid the bill and we said yes. He said it isn't paid completely and that he got a notice in the mail (approx 1 year post purchase) that it was not fully paid and we were accruing penalties and interest. We paid the March 30th total of 1970.76 in full on May 6th, once we discovered there were more AP's. Please consider taking off the penalties and interest as we feel as though we should not be charged considering we arrived on the due date, asked for our total bill for 2588 East Woodstock Road, and were told "we are all set" after payment of 656.92. Had we been informed at that time of more AP's at this address, we would have paid. Thank you for this consideration. Please see attached checks as proof of payment.

Appreciated-

Josh and Meg Roylance

05/20/22

08:21 am

Woodstock Sewer Tax Administration
Detail Transactions Report
Parcel 05.03.17-AP1 All Tax Years Full Detail

Page 3

Admin Assist

Parcel	Tax Year	Name	Description	Date	Check #	Deposit #	G/L Batch#	Remit	Amount	Balance	
			Rcpt. Appl. To Prin. Pmt 1	03/17/17	2838	10155.0	385		-403.50	0.00	
			Parcel Balance								0.00
05.03.17-AP1	2017S	FRATES NORMAN JR				2588	EAST WOODSTOCK ROAD				
			Bill Appl. To Prin. Pmt 1	01/05/18			395		444.00	444.00	
			Bill Appl. To Pen. Pmt 1	03/17/18			397		35.52	479.52	
			Bill Appl. To Int. Pmt 1	03/17/18			397		4.44	483.96	
			Bill Appl. To Int. Pmt 1	04/17/18			398		4.44	488.40	
			Rcpt. Appl. To Prin. Pmt 1	05/14/18	1007	10237.0	399		-444.00	44.40	
			Rcpt. Appl. To Int. Pmt 1	05/14/18	1007	10237.0	399		-8.88	35.52	
			Rcpt. Appl. To Pen. Pmt 1	05/14/18	1007	10237.0	399		-35.52	0.00	
			Parcel Balance								0.00
05.03.17-AP1	2018S	FRATES NORMAN JR				2588	EAST WOODSTOCK ROAD				
			Bill Appl. To Prin. Pmt 1	12/31/18			403		461.00	461.00	
			Bill Appl. To Pen. Pmt 1	03/16/19			407		36.88	497.88	
			Bill Appl. To Int. Pmt 1	03/16/19			407		4.61	502.49	
			Rcpt. Appl. To Prin. Pmt 1	03/25/19	235	10299.0	407		-461.00	41.49	
			Rcpt. Appl. To Int. Pmt 1	03/25/19	235	10299.0	407		-4.61	36.88	
			Rcpt. Appl. To Pen. Pmt 1	03/25/19	235	10299.0	407		-36.88	0.00	
			Parcel Balance								0.00
05.03.17-AP1	2019S	FRATES NORMAN JR				2588	EAST WOODSTOCK ROAD				
			Bill Appl. To Prin. Pmt 1	01/27/20			446		483.00	483.00	
			Rcpt. Appl. To Prin. Pmt 1	04/14/20	160	10391.0	496		-483.00	0.00	
			Parcel Balance								0.00
05.03.17-AP1	FY2021S	FRATES NORMAN JR				2588	EAST WOODSTOCK ROAD				
			Bill Appl. To Prin. Pmt 1	02/19/21			590		596.37	596.37	
			Rcpt. Appl. To Prin. Pmt 1	04/16/21	111	10523.0	647		-596.37	0.00	
			Parcel Balance								0.00
05.03.17-AP1	FY2022S	FRATES NORMAN JR				2588	EAST WOODSTOCK ROAD				
			Bill Appl. To Prin. Pmt 1	01/21/22			761		656.92	656.92	
			Bill Appl. To Pen. Pmt 1	04/04/22			824		52.55	709.47	
			Bill Appl. To Int. Pmt 1	04/04/22			824		6.57	716.04	
			Bill Appl. To Int. Pmt 1	05/02/22			859		6.57	722.61	
			Rcpt. Appl. To Prin. Pmt 1	05/09/22	1036	10693.0	865		-591.23	131.38	
			Rcpt. Appl. To Int. Pmt 1	05/09/22	1036	10693.0	865		-13.14	118.24	
			Rcpt. Appl. To Pen. Pmt 1	05/09/22	1036	10693.0	865		-52.55	65.69	
			Parcel Balance								65.69
			Grand Total								65.69

05/20/22

08:22 am

Woodstock Sewer Tax Administration

Detail Transactions Report

Parcel 05.03.17-AP2 All Tax Years Full Detail

Page 3

Admin Assist

Parcel	Tax Year	Name	Description	Date	Check #	Deposit #	G/L Batch#	Remit	Amount	Balance	
			Rcpt. Appl. To Prin. Pmt 1	03/17/17	2838	10155.0	385		-403.50	0.00	
			Parcel Balance								0.00
05.03.17-AP2	2017S	FRATES NORMAN JR				2588	EAST WOODSTOCK ROAD				
			Bill Appl. To Prin. Pmt 1	01/05/18			395		444.00	444.00	
			Bill Appl. To Pen. Pmt 1	03/17/18			397		35.52	479.52	
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			Rcpt. Appl. To Pen. Pmt 1	05/14/18	1007	10237.0	399		-35.52	0.00	
			Parcel Balance								0.00
05.03.17-AP2	2018S	FRATES NORMAN JR				2588	EAST WOODSTOCK ROAD				
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			Rcpt. Appl. To Int. Pmt 1	05/09/22	1036	10693.0	865		-13.14	118.24	
			Rcpt. Appl. To Pen. Pmt 1	05/09/22	1036	10693.0	865		-52.55	65.69	
			Parcel Balance								65.69
			Grand Total								65.69

05/20/22

08:23 am

Woodstock Sewer Tax Administration

Detail Transactions Report

Parcel 05.03.17-AP3 All Tax Years Full Detail

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Admin Assist

Parcel	Tax Year	Name	Description	Date	Check #	Deposit #	G/L Batch#	Remit	Amount	Balance	
			Rcpt. Appl. To Prin. Pmt 1	03/17/17	2838	10155.0	385		-403.50	0.00	
			Parcel Balance								0.00
05.03.17-AP3	2017S	FRATES NORMAN JR	2588 EAST WOODSTOCK ROAD								
			Bill Appl. To Prin. Pmt 1	01/05/18			395		444.00	444.00	
			Bill Appl. To Pen. Pmt 1	03/17/18			397		35.52	479.52	
			Bill Appl. To Int. Pmt 1	03/17/18			397		4.44	483.96	
			Bill Appl. To Int. Pmt 1	04/17/18			398		4.44	488.40	
			Rcpt. Appl. To Prin. Pmt 1	05/14/18	1007	10237.0	399		-444.00	44.40	
			Rcpt. Appl. To Int. Pmt 1	05/14/18	1007	10237.0	399		-8.88	35.52	
			Rcpt. Appl. To Pen. Pmt 1	05/14/18	1007	10237.0	399		-35.52	0.00	
			Parcel Balance								0.00
05.03.17-AP3	2018S	FRATES NORMAN JR	2588 EAST WOODSTOCK ROAD								
			Bill Appl. To Prin. Pmt 1	12/31/18			403		461.00	461.00	
			Bill Appl. To Pen. Pmt 1	03/16/19			407		36.88	497.88	
			Bill Appl. To Int. Pmt 1	03/16/19			407		4.61	502.49	
			Rcpt. Appl. To Prin. Pmt 1	03/25/19	235	10299.0	407		-404.64	97.85	
			Rcpt. Appl. To Int. Pmt 1	03/25/19	235	10299.0	407		-4.61	93.24	
			Rcpt. Appl. To Pen. Pmt 1	03/25/19	235	10299.0	407		-36.88	56.36	
			Rcpt. Appl. To Prin. Pmt 1	03/25/19	102	10299.0	407		-56.36	0.00	
			Parcel Balance								0.00
05.03.17-AP3	2019S	FRATES NORMAN JR	2588 EAST WOODSTOCK ROAD								
			Bill Appl. To Prin. Pmt 1	01/27/20			446		483.00	483.00	
			Rcpt. Appl. To Prin. Pmt 1	04/14/20	160	10391.0	496		-483.00	0.00	
			Parcel Balance								0.00
05.03.17-AP3	FY2021S	FRATES NORMAN JR	2588 EAST WOODSTOCK ROAD								
			Bill Appl. To Prin. Pmt 1	02/19/21			590		596.37	596.37	
			Rcpt. Appl. To Prin. Pmt 1	04/16/21	111	10523.0	647		-596.37	0.00	
			Parcel Balance								0.00
05.03.17-AP3	FY2022S	FRATES NORMAN JR	2588 EAST WOODSTOCK ROAD								
			Bill Appl. To Prin. Pmt 1	01/21/22			761		656.92	656.92	
			Bill Appl. To Pen. Pmt 1	04/04/22			824		52.55	709.47	
			Bill Appl. To Int. Pmt 1	04/04/22			824		6.57	716.04	
			Bill Appl. To Int. Pmt 1	05/02/22			859		6.57	722.61	
			Rcpt. Appl. To Prin. Pmt 1	05/09/22	1036	10693.0	865		-591.23	131.38	
			Rcpt. Appl. To Int. Pmt 1	05/09/22	1036	10693.0	865		-13.14	118.24	
			Rcpt. Appl. To Pen. Pmt 1	05/09/22	1036	10693.0	865		-52.55	65.69	
			Parcel Balance								65.69
			Grand Total								65.69

FY222 Flat Rates	FY22 Bedroom Rate	FY23 Bedroom Rate
Single 656.92	One bed 238.25	One bed 250.14
Double 985.38	Two bed 476.50	Two bed 500.28
Family 1313.84	Three bed 714.75	Three bed 750.42
	Four bed 953.00	Four bed 1000.56
	Five bed 1191.25	Five bed 1250.70

**Town of Woodstock
Select Board Meeting
May 17, 2022
6:00 pm
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Chair Joe Swanson, Ray Bourgeois, Keri Cole, Fire Chief David Green, Nikki Nourse, Tess Hunter, Jill Davies, Tom Meyerhoff, Tory Littlefield, Patrick Fultz, Rebecca Mitchell, Jeffrey Kahn, Lisa Lawlor, Wendy Marrinan, Roger Logan

A. Call to order

1. Chair Swanson called the Select Board Meeting of May 17, 2022, to order at 6:02 pm.

B. Additions to & deletions from posted agenda

1. Additions
 - a. Finance Committee Update
 - b. Rosenberg's Rules of Order
 - c. July 4th Fireworks

C. Citizen comments

1. Mr. Logan asked what the process is going to be for getting a new Town Manager.
 - a. Mr. Bourgeois stated that they have not established that yet. They are working on that process right now.

D. Manager's report

1. General report

- a. Chief Green stated that he is working on a grant to cover engineering for the main sewer plant which they should get without a problem. They should get an estimate of total cost of the main sewer plant cost in early fall.

2. Financial report

- a. Financial report was discussed.

E. New business

1. Cannabis Commission recommendations & discussion

- a. Ms. Littlefield stated that the State Cannabis Control Board finally released some guidance on how to set up a local control commission. It is optional.

Motion: by Mr. Bourgeois to set up a Cannabis Control Board comprised of the Select Board which will be advised by the local Cannabis Commission.

Seconded: by Ms. Cole.

Discussion: none.

Vote: 3-0-0, passed.

2. Approve Special Town Meeting Warning

Motion: by Ms. Cole to approve the Special Town Meeting Warning for June 21, 2022.

Seconded: by Mr. Bourgeois.

Discussion: none.

Vote: 3-0-0, passed.

3. Dispatchers Union Contract

- a. To be discussed in executive session.

4. ESB financial update

- a. Chief Green stated that they are almost done with the project. They have a few large items outstanding which is paving the yard and HVAC is still not correct.

F. Other business

- 1. Chair Swanson stated that the Town has received a petition certified by the Clerk as having the appropriate number of signatures. It is a petition for a town wide vote on zoning bylaws.

2. Rosenberg's Rules of Order

- a. Chair Swanson stated that Village Trustees have adopted Rosenberg's Rules of Order which is more concise and easier to navigate.

Motion: by Mr. Bourgeois to adopt Rosenberg's Rules of Order for Select Board meetings.

Seconded: by Ms. Cole.

Discussion: none.

Vote: 3-0-0, passed.

3. July 4th Fireworks

- a. Chair Swanson stated that there is \$7,500 budgeted for fireworks. There is an EDC grant of \$5,000 that the EDC will match presuming that the Select Board or Town does its due diligence in requesting private donations. In addition, there is \$4,100 left over from line item July Fourth Celebration FY22 that we could use to fund remaining costs.

Motion: by Mr. Bourgeois to move line item 5601-924 July 4th celebration in the amount of \$4,100 to capital budget.

Seconded: by Ms. Cole.

Discussion: none.

Vote: 3-0-0, passed.

4. Finance Committee update

- a. Ms. Davies stated that the Capital Budget Committee will morph into the Finance Committee and take on additional responsibilities. There are four members of the current Capital Budget Committee who would

like to continue. They want to advertise this committee and get new blood. Jon Spector is one of the people interested in joining. That makes five people who are interested. She thinks they should make it more open, advertise, and see if anybody else wants to join to make it a seven person committee. It is a working committee. It is not a decision making committee. There is plenty of work to do.

Motion: by Ms. Cole to increase the Finance Committee size to seven members and to advertise immediately to fill the positions.

Seconded: by Mr. Bourgeois.

Discussion: none.

Vote: 3-0-0, passed.

G. Board of Sewer Commissioners

1. Sewer permit - Calabrese - 71 Shurtleff Lane

Motion: by Mr. Bourgeois to approve the sewer permit for 71 Shurtleff Lane as submitted by Calabrese.

Seconded: by Ms. Cole.

Discussion: none.

Vote: 3-0-0, passed.

2. Sewer abatement request - Hwang - 169 Eaton Place

a. Chair Swanson stated that they did not pay their sewer bill in time.

b. Chief Green stated that the check was dated April 15th.

Motion: by Mr. Bourgeois to deny the sewer abatement request for 169 Eaton Place as submitted by Hwang.

Seconded: by Ms. Cole.

Discussion: none.

Vote: 3-0-0, passed.

H. Executive session to discuss contract

Motion: by Mr. Bourgeois to enter executive session at 6:33 pm.

Seconded: by Ms. Cole.

Discussion: none.

Vote: 3-0-0, passed.

The Select Board exited executive session and resumed the normal meeting at 6:49 pm.

Motion: by Mr. Bourgeois to approve the Dispatchers Union Contract.

Seconded: by Ms. Cole.

Discussion: none.

Vote: 3-0-0, passed.

I. Approval of minutes

1. 5/2/22 joint minutes

2. 5/3/22 minutes

Motion: by Mr. Bourgeois to approve the minutes of 5/2/22 and 5/3/22 as submitted.

Seconded: by Mr. Cole.

Discussion: none.

Vote: 3-0-0, passed.

J. Adjournment

Motion: by Mr. Bourgeois to adjourn the meeting at 6:54 pm.

Seconded: by Ms. Cole.

Discussion: none.

Vote: 3-0-0, passed.

*Respectfully submitted,
Nikki Nourse*

Town & Village of Woodstock
Select Board & Board of Trustees Joint Meeting
May 31, 2022
6:30 pm
Town Hall & Zoom
Minutes

Draft minutes are subject to approval.

Present: Chair Joe Swanson, Ray Bourgeois, Keri Cole, Susan Ford, Chair Seton McIlroy, Jeffrey Kahn, Brenda Blakeman, Gabe DeLeon, Fire Chief David Green, Nikki Nourse, Karim Houry

A. Call to order

1. Select Board

- a. Chair Swanson called the Joint Meeting of May 31, 2022, to order at 6:30 pm.

2. Trustees

- a. Chair McIlroy called the Joint Meeting of May 31, 2022, to order at 6:30 pm.

B. Additions to & deletions from posted agenda

1. Additions

- a. Citizen comments
- b. Sidewalk permit
- c. Town Hall closing early on Fridays

C. Other business

1. Citizen comments

- a. Mr. Houry stated that he received a report regarding the quality of the Town's water. The quality is really good. There is a section of the report called uncorrected significant deficiencies. It has to do mostly with water pressure. There is a schedule of things that need to be done on or before 2016, 2017, and 2018. They are not in the report. Is this within the purview of the boards to follow up with the Woodstock Aqueduct?
 - i. Mr. Kahn stated that the Woodstock Aqueduct is a private company. Anyone can call them and ask questions.
 - ii. Ms. Ford stated that the Woodstock Aqueduct is under the purview of the Public Service Board. They monitor these kinds of things.

2. Sidewalk permit

- a. Chair McIlroy stated that this is for Stich Fix, which is a clothing company, who is planning to come to Woodstock to shoot their catalog. There are a number of places they want to shoot. A lot of locations are going to be on the sidewalk.
- b. Chief Green stated that there will be one or two days of shooting. It is during the week.
- c. Mr. Kahn stated that he does not have a problem with it.
- d. Chair McIlroy stated that it is Tuesday June 14th or Wednesday June 15th in the mornings.

Motion: by Mr. Kahn to approve the sidewalk permit for Stitch Fix.

Seconded: by Ms. Blakeman.

Discussion: none.

Vote: 4-0-0, passed.

3. Town Hall Closing Early on Fridays

- a. Chief Green stated that Town Hall has been closing early on Fridays in the summer for over 20 years. Last year was the first year it was voted on, so he did not realize it needed to be voted on yearly.
- b. Mr. Kahn stated that the time changed last year. It used to be from July 4th to Labor Day weekend. Last year it was approved for Memorial Day weekend to Labor Day weekend. They could use this as a Union bargaining chip.
- c. Chair Swanson stated that last year they put a note with the Town Manager's cell phone number in case there are emergencies.
- d. Chief Green stated that he is okay with putting his number on the door. It is unpaid leave for the employees.
- e. Mr. Bourgeois stated that employees can use vacation time to cover hours if wanted.
- f. Chair Swanson stated that this is a savings to the Town.
- g. Chief Green stated that they close at 2:00 pm.
- h. Mr. DeLeon stated that he is okay with it.
- i. Chair McIlroy stated that nobody comes in here.
- j. Ms. Cole stated that she thinks that closing at 2:00 pm on Fridays is a great idea.

Motion: by Ms. Cole to approve closing Town Hall on Fridays at 2:00 pm from Memorial Day to Labor Day with a sign as described.

Seconded: by Mr. Bourgeois.

Discussion: none.

Vote: 4-0-0, passed.

Motion: by Mr. DeLeon to approve closing Town Hall on Fridays at 2:00 pm from Memorial Day to Labor Day with a sign as described.

Seconded: by Ms. Blakeman.

Discussion: Ms. Blakeman stated that she thinks they should alternate staffing at keep it open until 4:00 pm.

Vote: 2-2-0, failed. (Chair McIlroy for, Mr. DeLeon for, Mr. Kahn against, Ms. Blakeman against)

D. Executive session to discuss personnel

Motion: by Mr. Bourgeois to enter executive session at 6:47 pm.

Seconded: by Ms. Ford.

Discussion: none.

Vote: 4-0-0, passed.

Motion: by Mr. Kahn to enter executive session at 6:47 pm.

Seconded: by Ms. Blakeman.

Discussion: none.

Vote: 4-0-0, passed.

The Select Board and Trustees exited executive session at 7:54 pm and resumed the public meeting.

Motion: by Mr. Bourgeois to allow Town Hall to close Friday afternoons at 2:00 pm from June 3, 2022, to September 2, 2022, and the manager will have a notice on the door with their phone number for emergencies.

Seconded: by Ms. Cole.

Discussion: none.

Vote: 4-0-0, passed.

Motion: by Chair McIlroy to allow Town Hall to close Friday afternoons at 2:00 pm from June 3, 2022, to September 2, 2022, and the manager will have a notice on the door with their phone number for emergencies.

Seconded: by Mr. DeLeon.

Discussion: none.

Vote: 4-0-0, passed.

E. Adjournment

1. Select Board

Motion: by Ms. Ford to adjourn the meeting at 7:55 pm.

Seconded: by Mr. Bourgeois.

Discussion: none.

Vote: 4-0-0, passed.

2. Trustees

Motion: by Mr. Kahn to adjourn the meeting at 7:55 pm.

Seconded: by Ms. Blakeman.

Discussion: none.

Vote: 4-0-0, passed.

*Respectfully submitted,
Nikki Nourse*