

**Town of Woodstock
Select Board Meeting
July 19, 2022
6:00 pm
Town Hall & Zoom
Minutes**

Present: Chair Joe Swanson, Ray Bourgeois, Keri Cole, Tom Yennerell, Nikki Nourse, Delia Makhetha, Tess Hunter, Tom Meyerhoff, Matt Bogaczyk, Jeffrey Kahn, Mary MacVey

A. Call to order

1. Chair Swanson called the Select Board meeting of July 19, 2022, to order at 6:00 pm.

B. Additions to & deletions from posted agenda

1. Additions
 - a. Overland Bike Event Permit
 - b. Cancellation of 8/2 SB meeting
 - c. Reappraisal requirement acceptance

C. Presentation – Woodstock – Hartland US Route 4 Paving Project

1. Mr. Bogaczyk stated that they will be continuing paving from where they stopped last year and continuing to Route 12 intersection. He presented a PowerPoint presentation.

D. Citizen comments – none.

E. Manager's report

1. General report

- a. Mr. Yennerell stated that the process for developing the FY24 Annual Budget has been complete and shared with the Finance Committee. He and Ms. Parent will meet with the Finance Committee on 7/20/22. The original staff meeting was scheduled for July 14th but had to be cancelled. River Street and Pleasant Street sidewalk paving are complete. The sidewalk on Prospect Street has had the preparation work completed and is awaiting the final coat of asphalt.

2. Financial report

- a. The FY22 audit has started.

F. Old business

1. Speed Ordinance

Motion: by Mr. Bourgeois to approve the Speed Ordinance.

Seconded: by Ms. Cole.

Discussion: none.

Vote: 3-0-0, passed.

2. Funding Application Approval – CWSRF Step 1 Planning Loan for the Main WWTF Preliminary Engineering Study

- a. The Select Board agreed to sign this. It was approved last year.

G. New business

1. Bridgewater ambulance write offs

Motion: by Mr. Bourgeois to approve the Bridgewater ambulance write offs.

Seconded: by Ms. Cole.

Discussion: none.

Vote: 3-0-0, passed.

2. Sign request – South Road – Regan

- a. Chair Swanson stated that Paul Regan has requested a sign for limiting jake brakes. They do not have a Town ordinance on jake brakes. The Village has one. They cannot put a sign on a State highway.
- b. Mr. Yennerell stated that he believes jake brakes cannot be regulated due to safety reasons.

3. Year-end report from the Investment Advisory Group

- a. No discussion

4. MOU of East End Park

- a. Mr. Kahn stated that the term of this agreement is for one year from the date of signing. After that point it can be reaffirmed or amended in any manner. It is agreeing to something that they have already begun doing which is the mowing and fertilization. The Town also has to maintain the access road. They are already doing regular trash pickup. He urged the Select Board to approve this. He would like to have a joint meeting soon to have Peter Butler, who has been maintaining the park, discuss with the boards what it would take on an ongoing basis to take the whole park over which is the eventual goal once they can afford it.

Motion: by Mr. Bourgeois to approve the Memorandum of Understanding between Woodstock Community Trust and the Village and Town of Woodstock for the maintenance and management of the East End Park.

Seconded: by Ms. Cole.

Discussion: none.

Vote: 3-0-0, passed.

H. Other business

1. Overland Bike Event Permit

- a. Chair Swanson stated that everything looks in order and they have a certificate of insurance.

Motion: by Mr. Bourgeois to approve the Overland Bike Event Permit for August 27, 2022, with the addition that signs be put up prior to the event.

Seconded: by Ms. Cole.

Discussion: none.

Vote: 3-0-0, passed.

2. Cancellation of 8/2 SB Meeting

- a. Mr. Bourgeois stated that he does not think they need the 8/2 morning meeting
- b. Mr. Yennerell stated that they do have one thing that is time sensitive. They received a notice from the State Property Evaluation Department. They are saying that Woodstock needs to do a reappraisal. They need to reply by August 12th saying they are going to do a reappraisal.

Motion: by Ms. Cole to agree to do a reappraisal for property taxes in the near future.

Seconded: by Mr. Bourgeois.

Discussion: none.

Vote: 3-0-0, passed.

Motion: by Mr. Bourgeois to cancel the 8/2/22 Select Board meeting.

Seconded: by Ms. Cole.

Discussion: none.

Vote: 3-0-0, passed.

I. Board of Sewer Commissioners

1. Sewer abatement request – 80 Amsden Way – Union Arena

- a. Mr. Bourgeois stated that he agrees they should reduce the sewer bill because of the agreement.

Motion: by Mr. Bourgeois to approve the abatement request from the Union Arena to reduce their sewer bill to 72% of water usage.

Seconded: by Ms. Cole.

Discussion: none.

Vote: 3-0-0, passed.

- b. Mr. Bourgeois stated that they are requesting that future bills be billed at 66% water usage. He thinks they should stick to the original agreement. He thinks it will open up a can of worms for people with pools and irrigation systems if they approve this. If the Union Arena wants it to be more accurate, they should put in another meter.

Motion: by Mr. Bourgeois to deny the request for future bills to be billed at 66% water usage.

Seconded: by Ms. Cole.

Discussion: none.

Vote: 3-0-0, passed.

Motion: by Mr. Bourgeois to continue the agreement for future bills for the Union Arena to be billed at 72% water consumption.

Seconded: by Ms. Cole.

Discussion: none.

Vote: 3-0-0, passed.

J. Approval of minutes

1. 6/21/22 minutes

2. 6/28/22 minutes

3. 6/28/22 joint minutes

Motion: by Mr. Bourgeois to approve the minutes of 6/21/22, 6/28/22, and 6/28/22 joint minutes as submitted.

Seconded: by Ms. Cole.

Discussion: none.

Vote: 3-0-0, passed.

K. Adjournment

Motion: by Mr. Bourgeois to adjourn the meeting at 7:06 pm.

Seconded: by Ms. Cole.

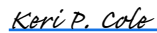
Discussion: none.

Vote: 3-0-0, passed.

*Respectfully submitted,
Nikki Nourse*


Joseph Swanson (Sep 7, 2022 12:29 EDT)


Raymond Bourgeois (Sep 8, 2022 09:19 EDT)


Keri P. Cole (Sep 8, 2022 09:37 EDT)












7.19.22 SB Minutes

Final Audit Report

2022-09-08

Created:	2022-09-07
By:	Nicole Nourse (nnourse@townofwoodstock.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAnwNhS-kCfkx8NpqQcsNabX_gUHqKD4Z4

"7.19.22 SB Minutes" History

-  Document created by Nicole Nourse (nnourse@townofwoodstock.org)
2022-09-07 - 3:03:12 PM GMT- IP address: 198.55.236.43
-  Document emailed to jswanson@townofwoodstock.org for signature
2022-09-07 - 3:03:50 PM GMT
-  Email viewed by jswanson@townofwoodstock.org
2022-09-07 - 4:28:53 PM GMT- IP address: 73.68.200.248
-  Signer jswanson@townofwoodstock.org entered name at signing as Joseph Swanson
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-  Document e-signed by Joseph Swanson (jswanson@townofwoodstock.org)
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-  Document emailed to rbourgeois@townofwoodstock.org for signature
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-  Signer rbourgeois@townofwoodstock.org entered name at signing as Raymond Bourgeois
2022-09-08 - 1:19:04 PM GMT- IP address: 73.143.110.186
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 Signer kpcollection@gmail.com entered name at signing as Keri P. Cole

2022-09-08 - 1:37:14 PM GMT- IP address: 73.38.32.183

 Document e-signed by Keri P. Cole (kpcollection@gmail.com)

Signature Date: 2022-09-08 - 1:37:16 PM GMT - Time Source: server- IP address: 73.38.32.183

 Agreement completed.

2022-09-08 - 1:37:16 PM GMT