

**Town of Woodstock
Select Board Meeting
September 20, 2022
6:00 pm
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Chair Joe Swanson, Ray Bourgeois, Keri Cole, Susan Ford, Tom Yennerell, Nikki Nourse, Zoie Parent, Rita Seto, Laura Stone, Tyler Reynolds, Lisa Lawlor, Jon Spector, Tess Hunter, Greg McKenney, Adam Goudreau, Bill Corson, PJ Eames, Fire Chief David Green, Matt Stout

A. Call to order

1. Chair Swanson called the Select Board meeting of September 20, 2022, to order at 6:00 pm.

B. Citizen comments – none.

C. Additions to & deletions from posted agenda – none.

D. Manager's report

1. Mr. Yennerell stated that advertisements for a temporary full time office assistant have been published. This person is to replace the current Administrative Assistant while she is on maternity leave. The part-time person hired in the Zoning Office is no longer available to cover this position. The shoes are still dangling from the cable over Central Street. However, a local tree service company is scheduled to remove them by Friday, September 16th. Ford of Claremont confirmed that fleet pricing with Government Price Concessions were used in formulating the prices for the two truck bids that were conditionally approved at the last meeting. The orders have been placed. He continues to do the work of the Director of Public Works. They are fortunate to have a competent and cooperative staff that he can rely upon.

E. Presentation – Woodstock BF 0166(12), FAS Route 166 (TH 1/Pomfret Road), Bridge 1 over Gulf Stream

1. Presentation included in minutes.
2. Ms. Stone stated that she is a VTrans scoping engineer. She gave an overview of the bridge, about constraints, and the alternatives that they looked at in the scoping report.
3. Will discuss alternative route next meeting.

F. Permits

1. Cannabis Control Commission permit – JP Eames LLC – Sun Day Farms – Mixed Cultivator Tier 1 Small Cultivator

- a. Ms. Eames stated that she has been licensed by the State for a tier 1 cultivation license. That is 125 plants of a 1,000 square foot canopy. It is mixed use so that can be indoor and/or outdoor. She does not have any intentions of growing much. She is planning to cultivate indoors this winter. She will plant outdoors this spring but plans to have no more than 20 plants. The State required that the space be locked, and video surveillance is required. There were no new structures built. This is a private building. She has a security plan. With the outdoor plants the State requires a motion activated flood light or game camera. She does not have any employees.

Motion: by Ms. Ford to approve the Cannabis Permit for JP Eames LLC for a mixed cultivator tier 1 small cultivator local license.

Seconded: by Mr. Bourgeois.

Discussion: none.

Vote: 4-0-0, passed.

2. Parade permit – Eastern States Cup – Eastern States, WAMBA, Woodstock Inn & Resort

- a. Chair Swanson stated that this is on October 2nd from 8:00 am to 4:00 pm.
- b. Mr. Stout stated that it will start as Saskadena Six and go to Mount Peg. Police Chief Robbie Blish did want to have some traffic control. They came up with a slightly different route than was in the permit application.
- c. Ms. Ford stated that she would just like to condition the permit as far as putting a notice in the Vermont Standard and putting signage up by Friday.

Motion: by Ms. Ford to approve the parade permit for Eastern States Cup with the condition that they have traffic control and advertise the race prior to the event.

Seconded: by Mr. Bourgeois.

Discussion: none.

Vote: 4-0-0, passed.

G. Old business

1. EDC approval of extension of marketing grant to February 2023

- a. Mr. Spector stated that August 2021, the EDC, and the Select Board approved a one year marketing program to build a new marketing platform. They did it in August because they did not want to wait until January. The idea was it was going to take 10 months to build the platform. In the last two months they were going to use it for marketing. The purpose of the platform was to collect names of people and contact information of who was interested in Woodstock and to identify their specific interests. During the last three months they have increased their forecast for their revenues for 2022 by slightly more than \$45,000 because the economy has been doing better than they forecasted. They will end the year with slightly more reserves than they forecasted even with spending the \$45,000 that they did not fully anticipate. The exact amount is \$45,832.

Motion: by Mr. Bourgeois to approve the EDC expenditure of \$45,832 for the marketing program.

Seconded: by Ms. Ford.

Discussion: none.

Vote: 4-0-0, passed.

2. Acceptance of new road and land transfer – Loop Road

- a. Chair Swanson stated that the agreement was drawn up by Peter Vollers.
- b. Ms. Ford stated that paragraph three seems to be an agreement between South Woodstock Field and Forest and Fernbrook LLC. She does not think it needs to be a part of this agreement.

Motion: by Ms. Ford to approve the Town Highway Right of Way Relocation Agreement with the removal of paragraph 3 and to authorize Chair Swanson to sign it.

Seconded: by Mr. Bourgeois.

Discussion: none.

Vote: 4-0-0, passed.

3. Sand bids

- a. Mr. Yennerell stated that they can purchase the dried screened sand from D&D Excavating at \$12.12 per ton and the manufactured sand from Twin State at \$18.10 per ton. The manufactured sand includes the 3/8 stone. That will enable them to get the product that they need at the least expensive pricing of those two categories.

Motion: by Ms. Ford to approve buying screened sand from D&D Excavating and buying dried manufactured sand which includes the 3/8 crushed stone from Twin State and, in the extent, they need additional 3/8 crushed stone they will buy it from Pike.

Seconded: by Mr. Bourgeois.

Discussion: none.

Vote: 4-0-0, passed.

H. New business

1. Peterkin Hill Road speed limit reduction request

- a. Chair Swanson stated that the daily average was 78 cars between May 21st and June 4th. The 85th percentile each direction was 27 mph and 28 mph. the posted speed limit is 35 mph. 85% of vehicles traveling on this road are going at speeds below the posted speed limit. He recommends they drop the speed limit to 30 mph. In the future if they get requests for more roads, they queue them up and every three to four years look at the speed survey results and amend the ordinance as dictated by the speed survey.
- b. Ms. Ford stated that she would rather see them do this all at once. This is their second one this summer.
- c. Chair Swanson agrees. However, this road was brought before the Select Board one to two years ago. He does not want to put this off because they are changing their strategy now.
- d. Ms. Cole stated that she does think they should make a statement going forward when people want to petition that their speed limits be lowered. They should let people know they will add it, but they only review them every so often.

Motion: by Mr. Bourgeois to reduce the speed limit on Peterkin Hill Road to 30 mph.

Seconded: by Ms. Cole.

Discussion: none.

Vote: 4-0-0, passed.

2. Fall morning meetings

- a. Chair Swanson stated that on October 4th they would normally have a morning meeting, but they have also warned the farm to table zoning amendment for that afternoon at 5:00 pm. He thinks it is appropriate to cancel that morning meeting in October. They can keep the morning meeting in November on the schedule because they plan to open the budget cycle then. He does not think there is a need for the morning meeting in December.

Motion: by Mr. Bourgeois to cancel the October 4th and December 6th meetings.

Seconded: by Ms. Ford.

Discussion: none.

Vote: 4-0-0, passed.

3. Town Health Officer Appointment

a. Chair Swanson stated that the Town's Health Officer is up for reappointment.

Motion: by Mr. Bourgeois to reappoint Chief Green as Town Health Officer.

Seconded: by Ms. Ford.

Discussion: none.

Vote: 4-0-0, passed.

I. Other business – none.

J. Executive session to discuss Emergency Services Agreement

Motion: by Ms. Ford to go into executive session at 1 VSA 313 under contracts at 7:13 pm.

Seconded: by Mr. Bourgeois.

Discussion: none.

Vote: 4-0-0, passed.

The Select Board exited executive session and resumed the normal meeting at 7:21 pm.

Motion: by Mr. Bourgeois to approve the Town of Woodstock Emergency Services Agreement with the Town of Pomfret.

Seconded: by Ms. Cole.

Discussion: none.

Vote: 4-0-0, passed.

K. Approval of minutes

1. 8/9/22 joint minutes

2. 9/6/22 minutes

Motion: by Mr. Bourgeois to approve the joint minutes of 8/9/22 and the minutes of 9/6/22 as submitted.

Seconded: by Ms. Ford.

Discussion: none.

Vote: 4-0-0, passed.

L. Adjournment

Motion: by Mr. Bourgeois to adjourn the meeting at 7:22 pm.

Seconded: by Ms. Cole.

Discussion: none.

Vote: 4-0-0, passed.

Respectfully submitted,

Nikki Nourse



Woodstock BF 0166(12)

Alternatives Presentation Meeting

FAS Route 166 (TH 1), Bridge 1 over Gulf Steam

September 20, 2022

Introductions

Adam Goudreau, P.E.

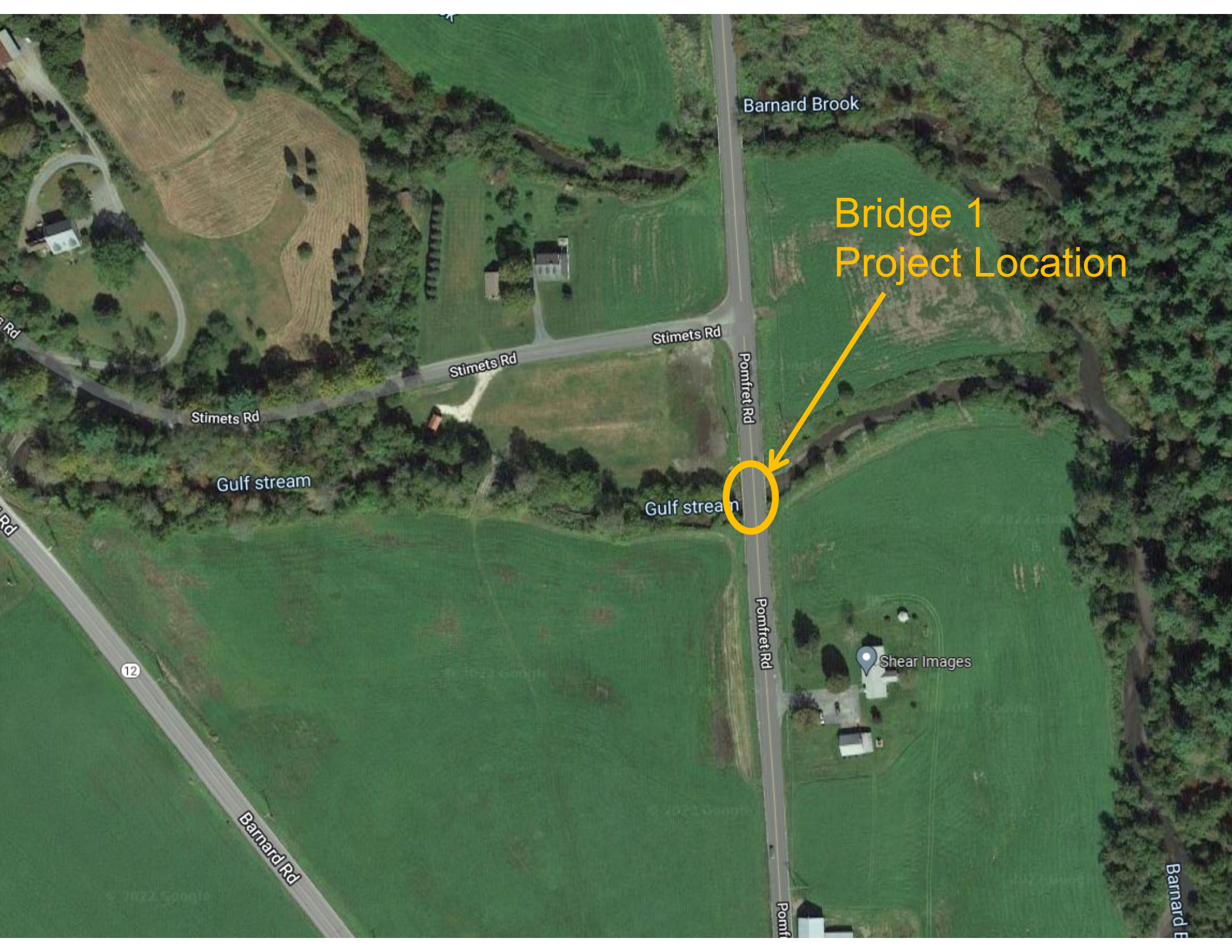
VTrans Design Project Manager

Laura Stone, P.E.

VTrans Scoping Engineer

Purpose of Meeting

- Provide an understanding of our approach to the project
- Provide an overview of project constraints
- Discuss alternatives that were considered
- Discuss our recommended alternative
- Provide an opportunity to ask questions and voice concerns



Bridge 1
Project Location

Barnard Brook

Stimets Rd

Stimets Rd

Stimets Rd

Gulf stream

Gulf stream

Pomfret Rd

Pomfret Rd

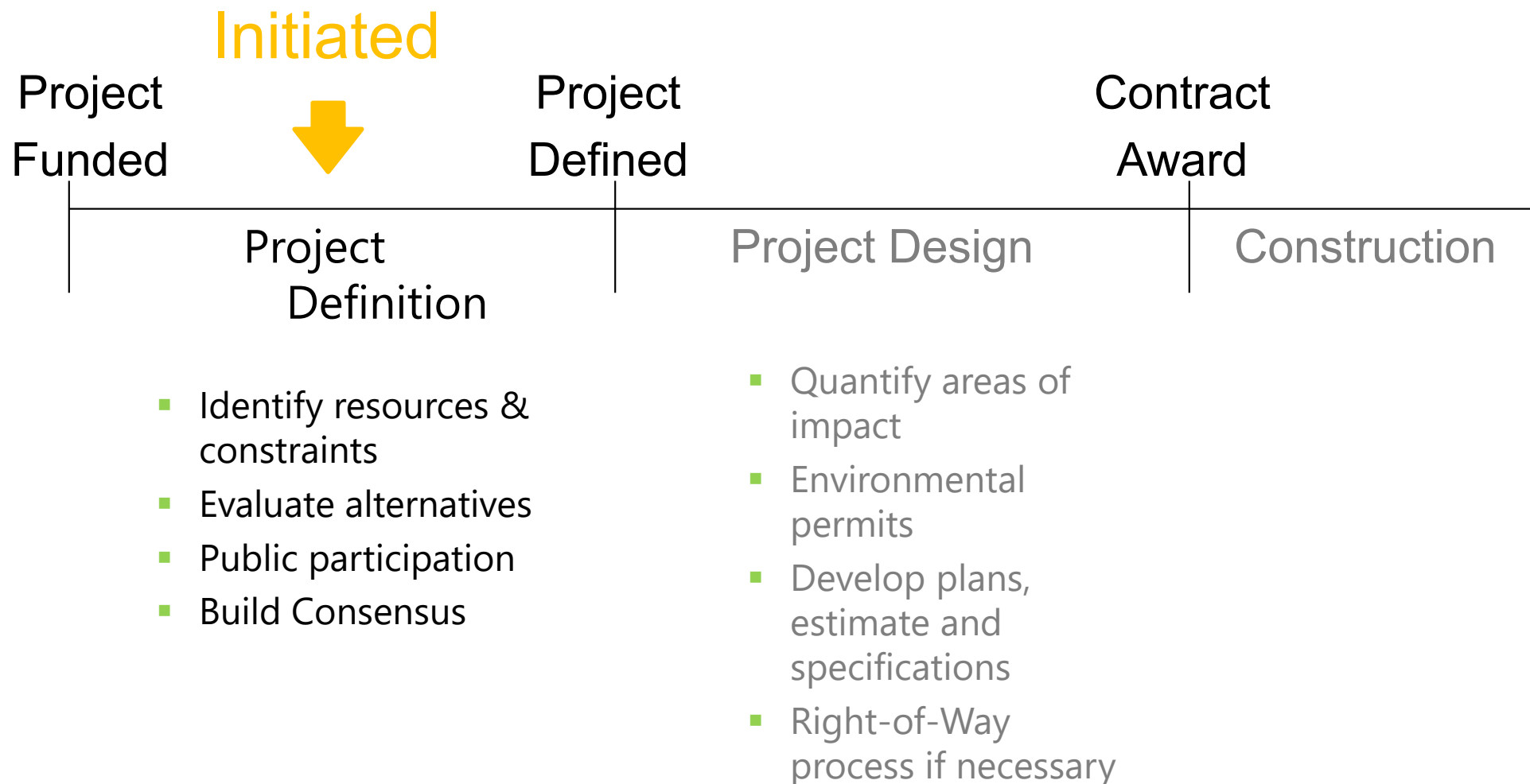
Barnard Rd

12

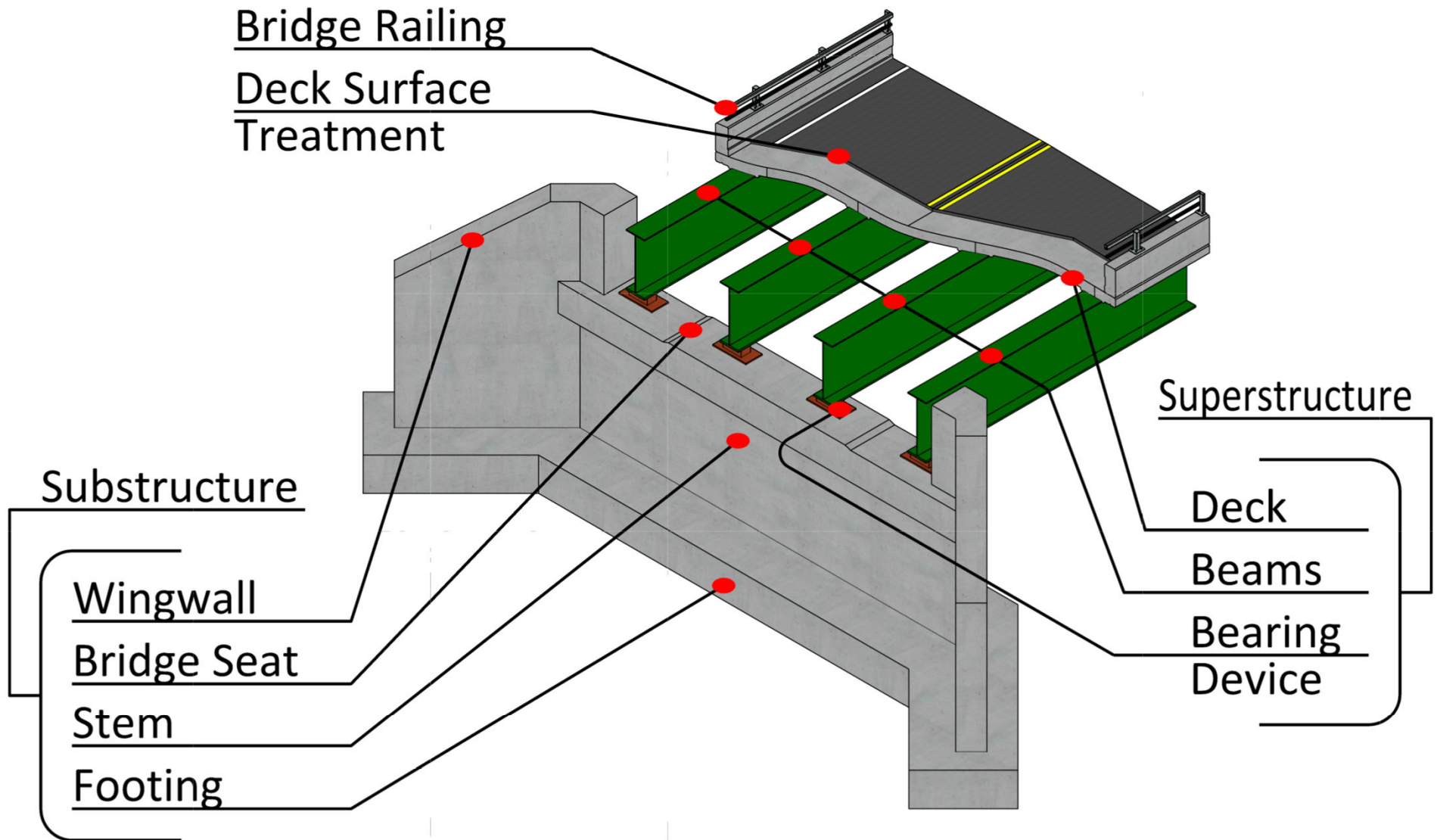
Shear Images

Barnard E

VTrans Project Development Process



Description of Terms Used



Looking South over Bridge 1



Existing Conditions – Bridge 1

- Roadway Classification – Major Collector (Class 2 TH)
- Bridge Type – 82' Span Single Span Rolled Beam Bridge
- Constructed in 1937, Reconstructed in 1973
- Ownership – Town of Woodstock

ACT 153 of the 2012 Legislative Session

	Local Share	
	Road Closed During Construction	Road Open During Construction
Rehabilitation	2.5%	5%
Replacement	5%	10%

- Per Act 153, the local share is reduced by 50% for rehabilitating versus replacement
- Per Act 153, the local share is reduced by 50% for closing the road to traffic during construction

Looking North over Bridge 1



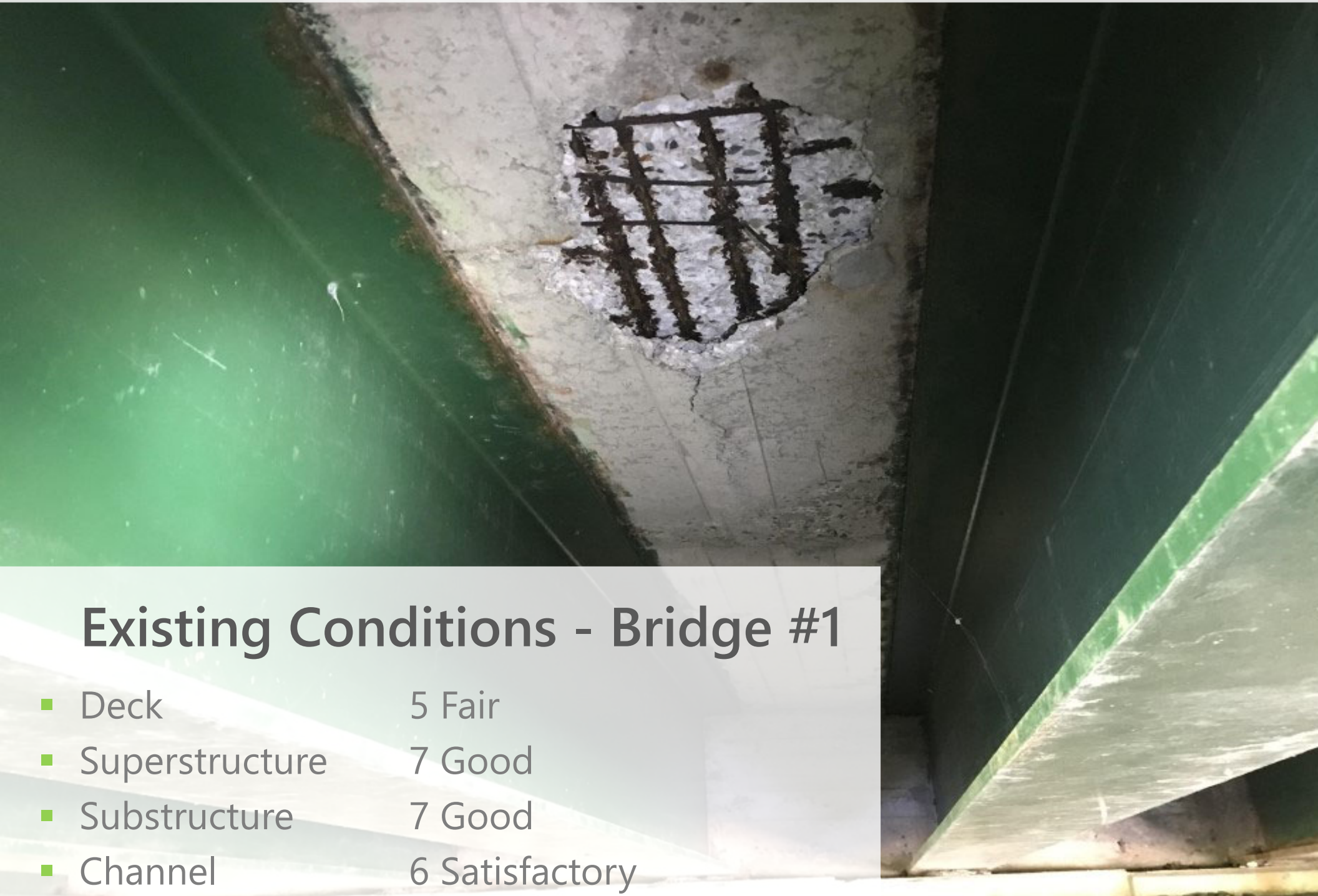
Existing Conditions – Bridge 1

- Municipal Utilities - A dry hydrant is located near the southwest corner of the bridge, owned by the Woodstock Fire Department
- Public Utilities - Aerial utilities in the Project area are owned by GMP (existing 3 phase), Consolidated Communications of Vt, Comcast, and ValleyNet (EC Fiber)

Existing Conditions – Bridge 1

- The existing reinforced concrete deck is only in fair condition with delaminations and saturation in areas along with a large spalled area with exposed rebar.
- The existing grated drains with downspouts are rusted and are leaking on the beams.

Bridge Inspection Ratings



Existing Conditions - Bridge #1

- | | |
|------------------|----------------|
| ■ Deck | 5 Fair |
| ■ Superstructure | 7 Good |
| ■ Substructure | 7 Good |
| ■ Channel | 6 Satisfactory |

Underside of Deck



Existing Conditions - Bridge 1

Typical Abutment Condition



Existing Conditions - Bridge 1

Typical Backwall Condition



Existing Conditions - Bridge 1

Debris Build-up Following Large Flow Event



Existing Conditions - Bridge 1

Corroded Box Drain



Existing Conditions - Bridge 1

View Looking East/Downstream

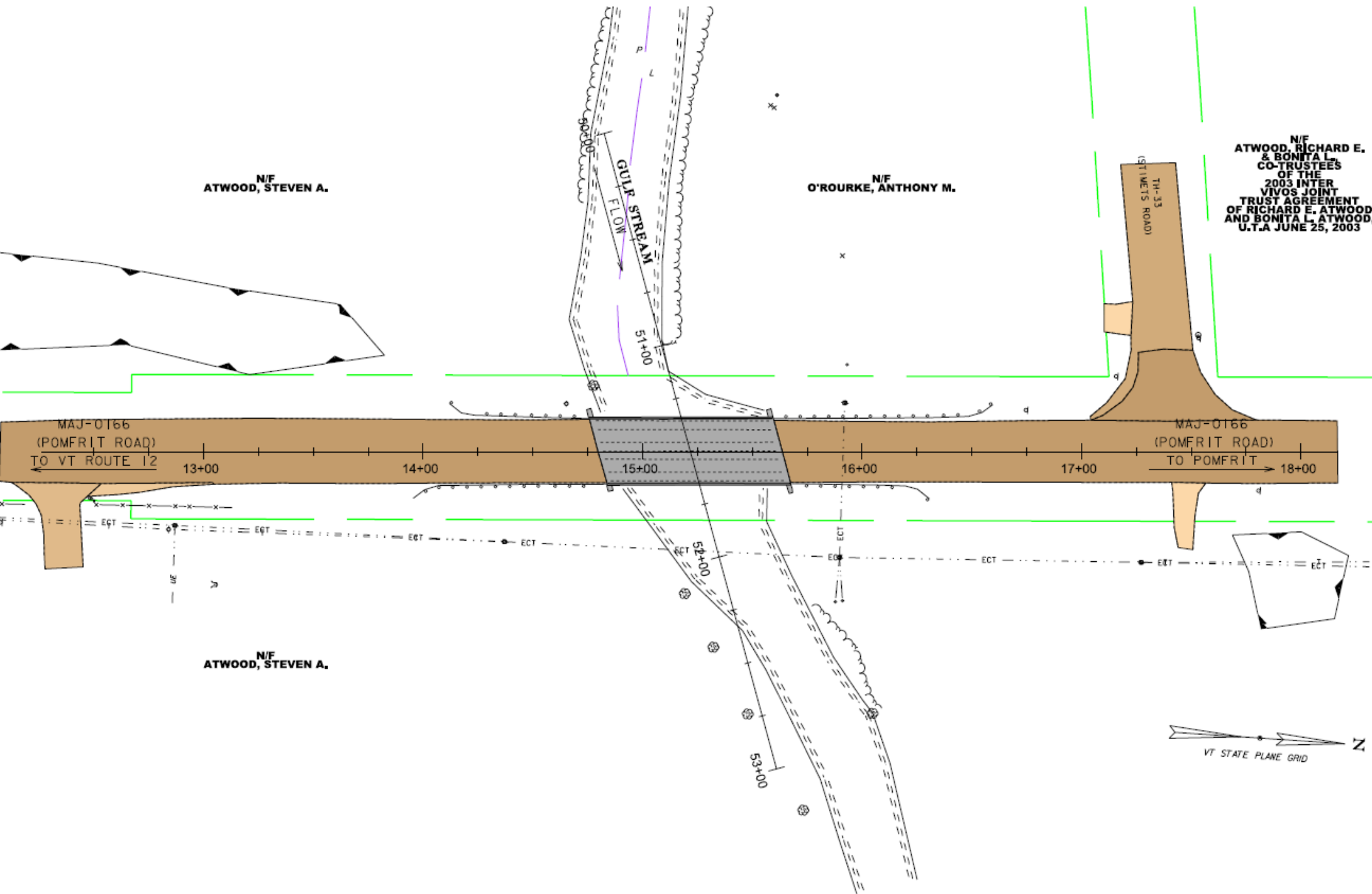


Existing Conditions – Resources

- Wetland – 2 areas of non-State jurisdictional Class III wetlands
- Wildlife Habitat - Wildlife passage is limited during higher flows
- Agricultural Soils – Majority classified as Prime (f) agricultural soils
- Archaeological – An archaeologically sensitive area is located in the SE quadrant

06/09/2016

Existing Conditions



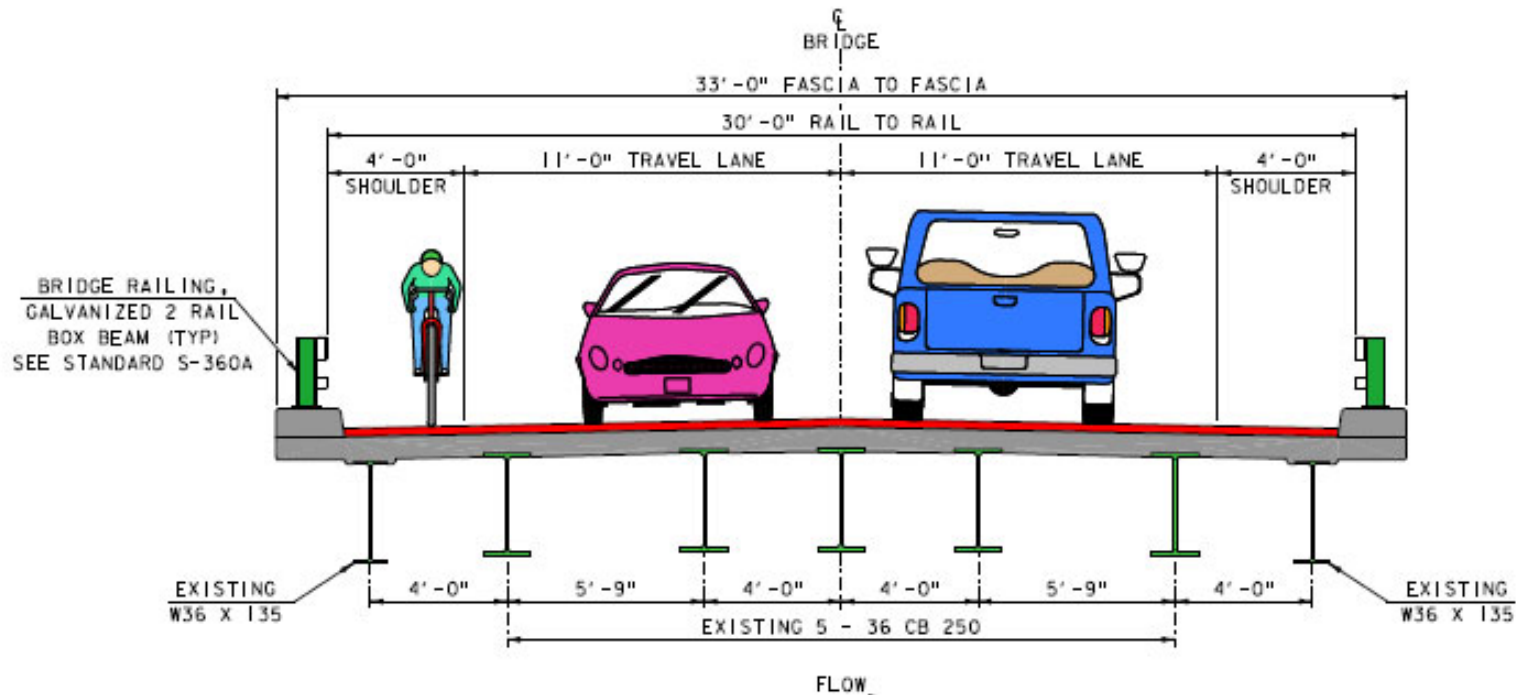
Design Criteria and Considerations

- Average Daily Traffic
 - 2000 vehicles per day
- Design Hourly Volume
 - 230 vehicles per hour
- % Trucks
 - 15.4%

Alternatives Considered – Bridge 1

- No Action
 - No imminent danger, but will eventually need to be posted for lower traffic loads
- Deck Rehabilitation
 - Would address the deterioration issues of the existing bridge.
 - 20-year design life
- Deck Replacement
 - New cast-in-place deck
 - Minimal impacts to adjacent properties and resources
 - 50-year design life
- Superstructure Replacement
 - New deck, railings, and superstructure
 - 50-year design life
- Full Bridge Replacement (On Alignment)
 - Span similar to the existing
 - Maintains minimum standard bridge width (4'-11'-11'-4')
 - 75-year design life

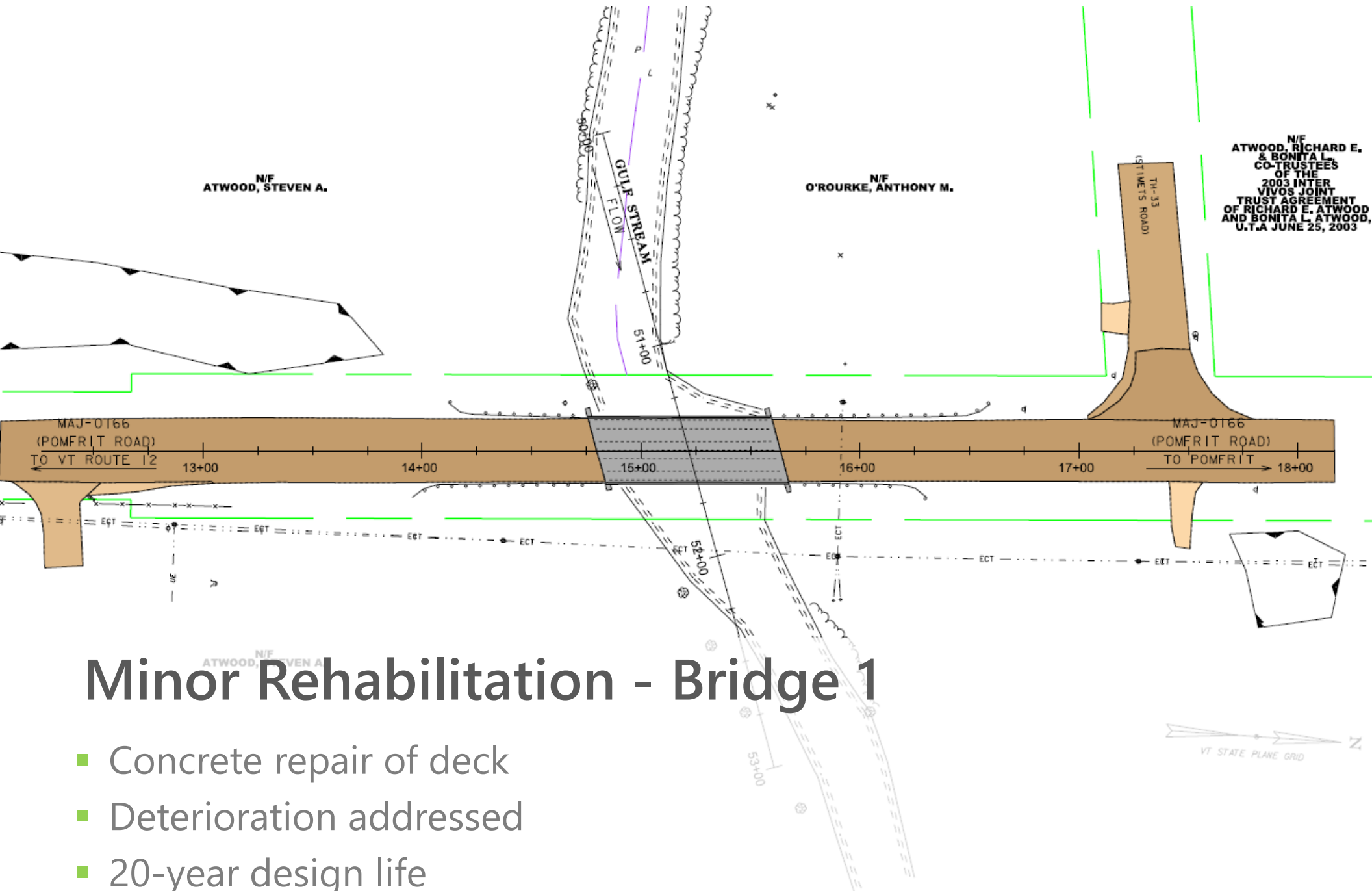
Alternative 1 Layout



Minor Rehabilitation - Bridge 1

- Maintains existing bridge width (4'-11'-11'-4')

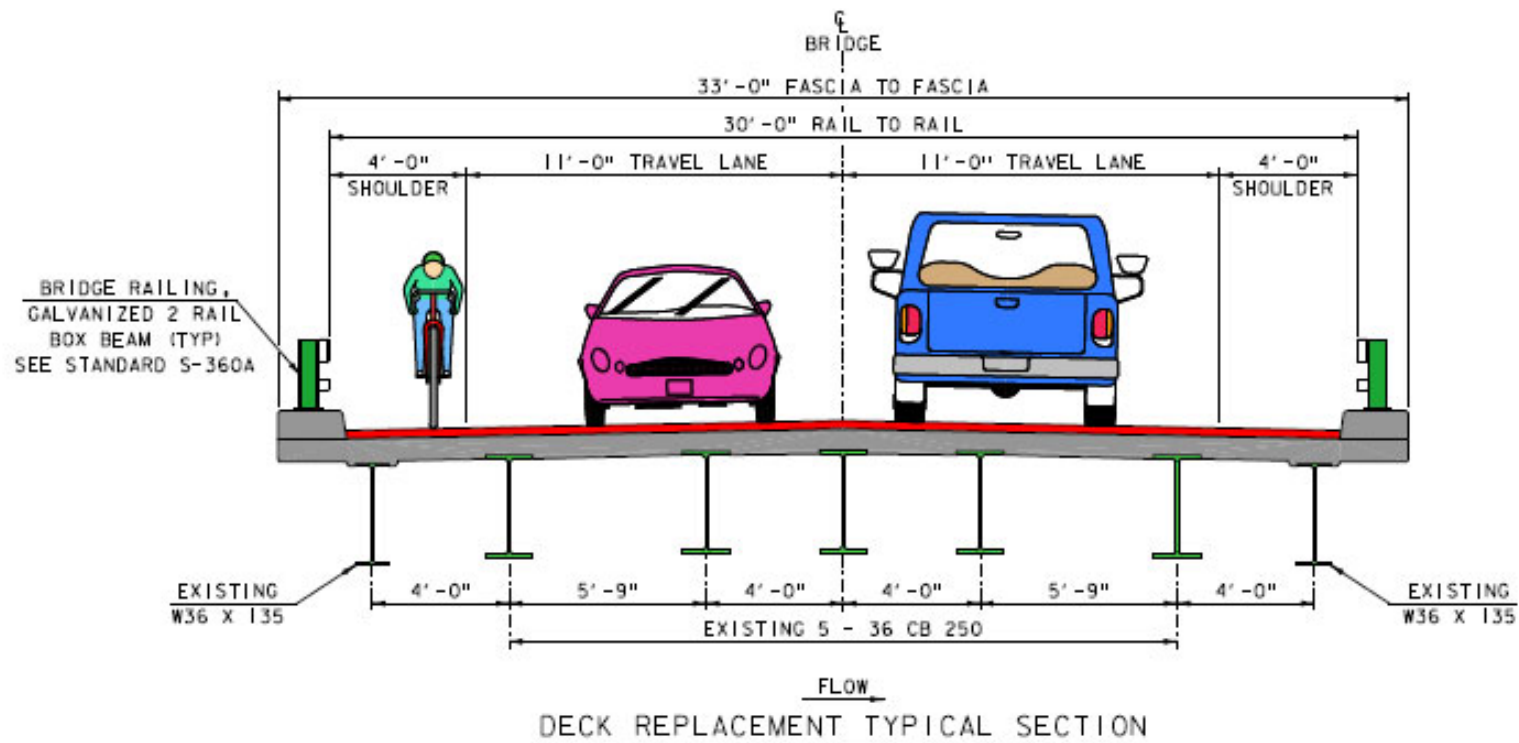
Alternative 1 Layout



Minor Rehabilitation - Bridge 1

- Concrete repair of deck
- Deterioration addressed
- 20-year design life

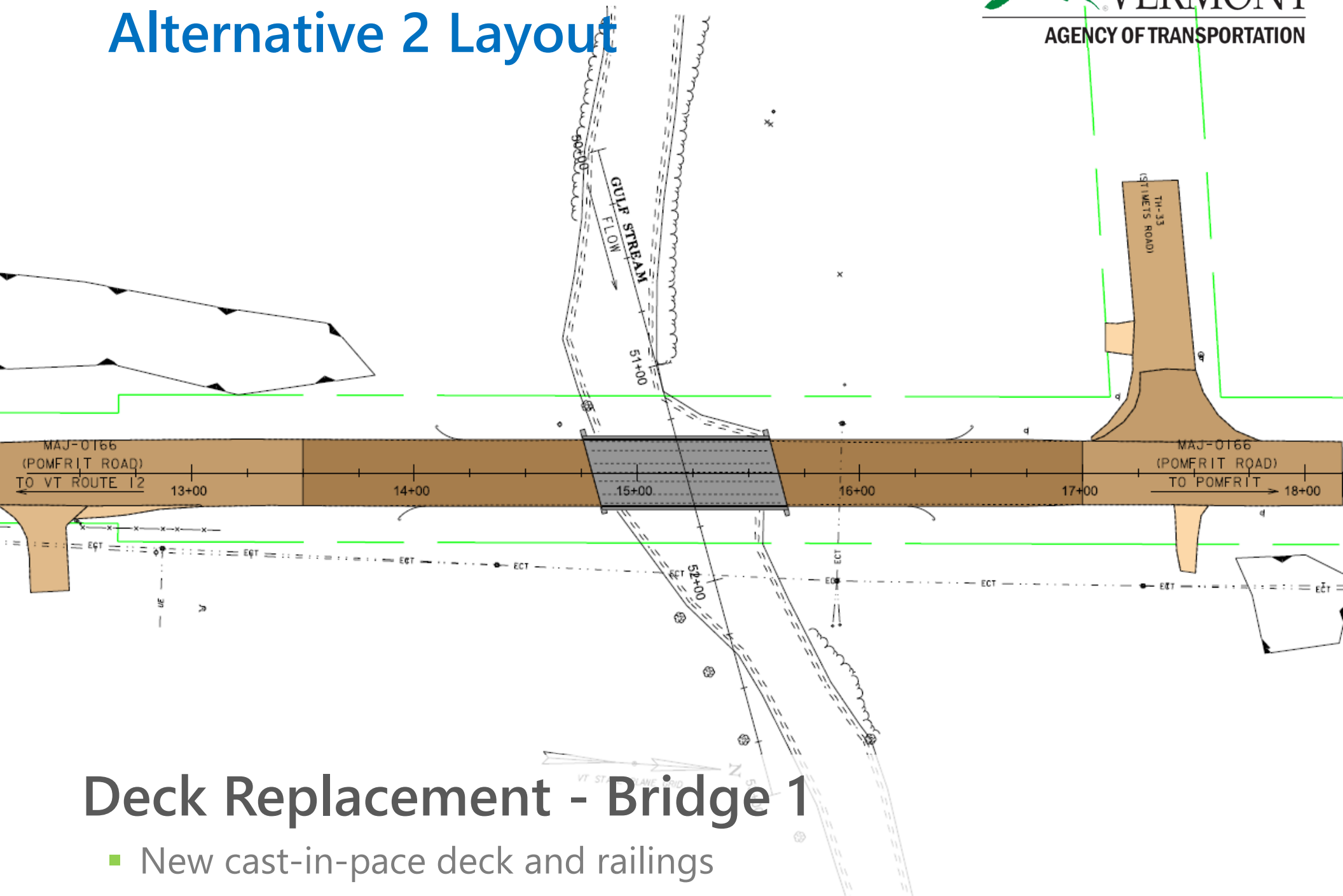
Alternative 2 Typical Section



Deck Replacement - Bridge 1

- Maintains existing bridge width (4'-11'-11'-4')

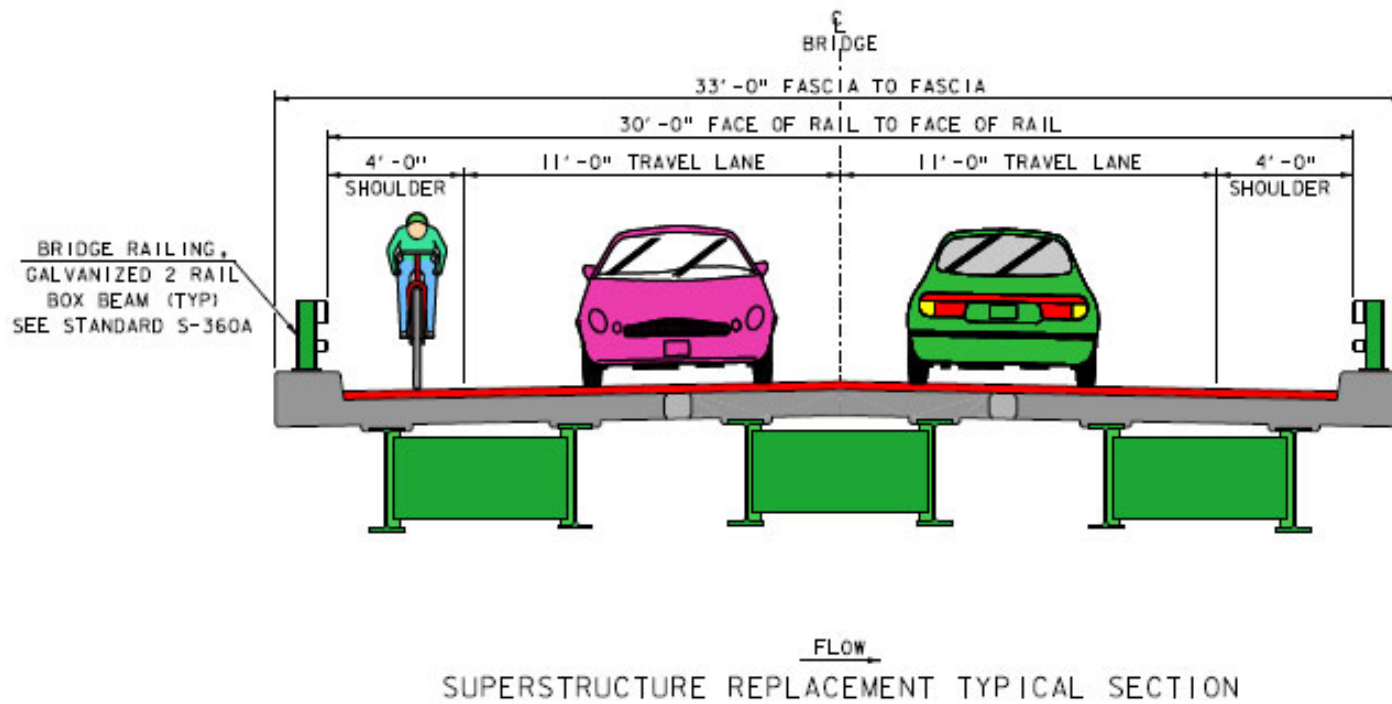
Alternative 2 Layout



Deck Replacement - Bridge 1

- New cast-in-place deck and railings
- 50-year design life

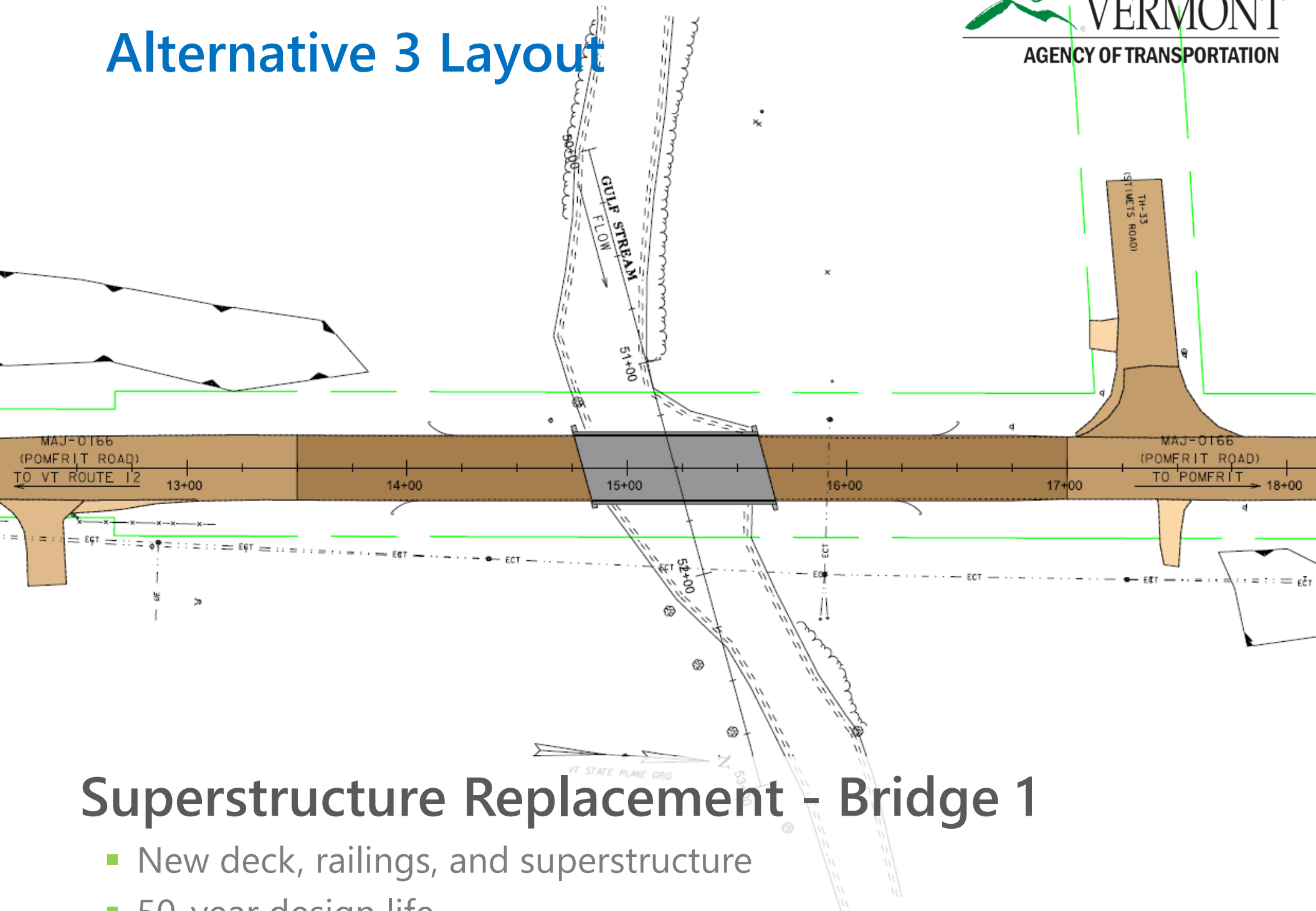
Alternative 3 Typical Section



Superstructure Replacement - Bridge 1

- Maintains existing bridge width (4'-11'-11'-4')

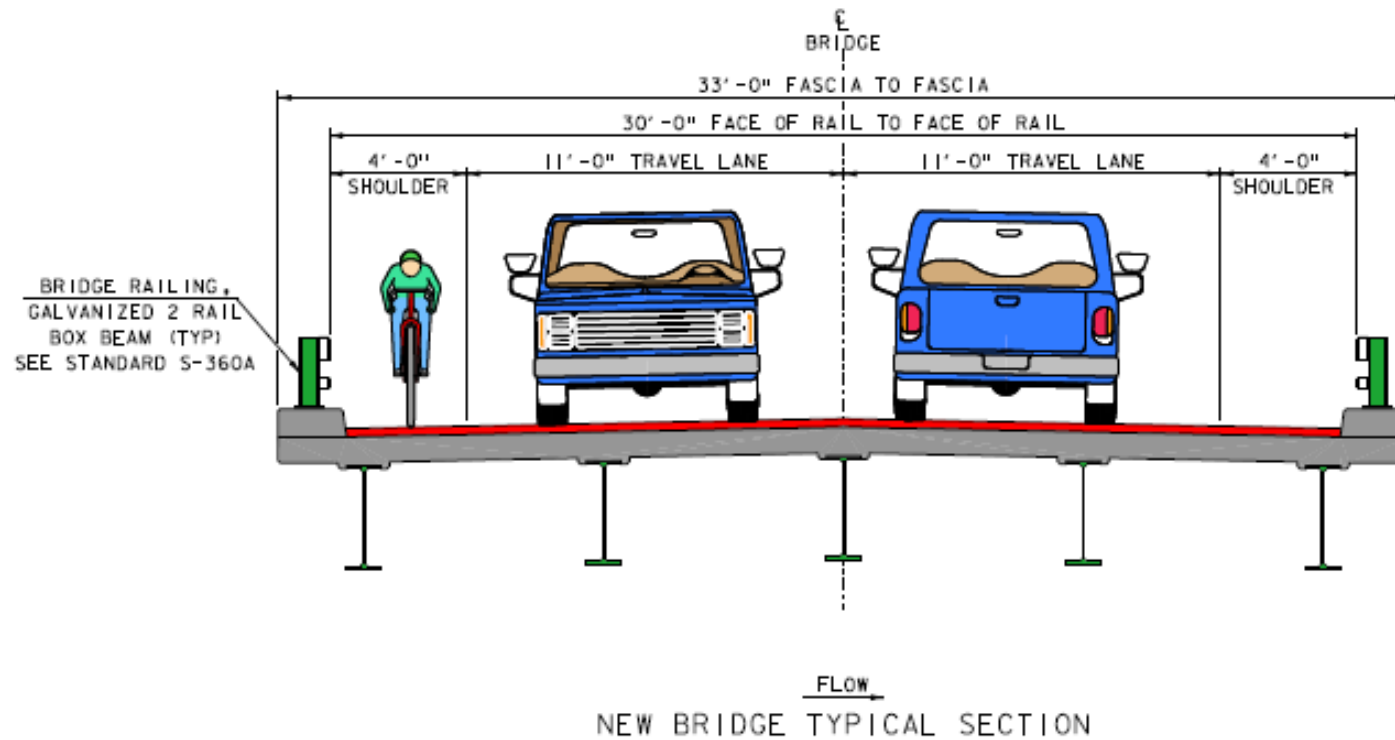
Alternative 3 Layout



Superstructure Replacement - Bridge 1

- New deck, railings, and superstructure
- 50-year design life

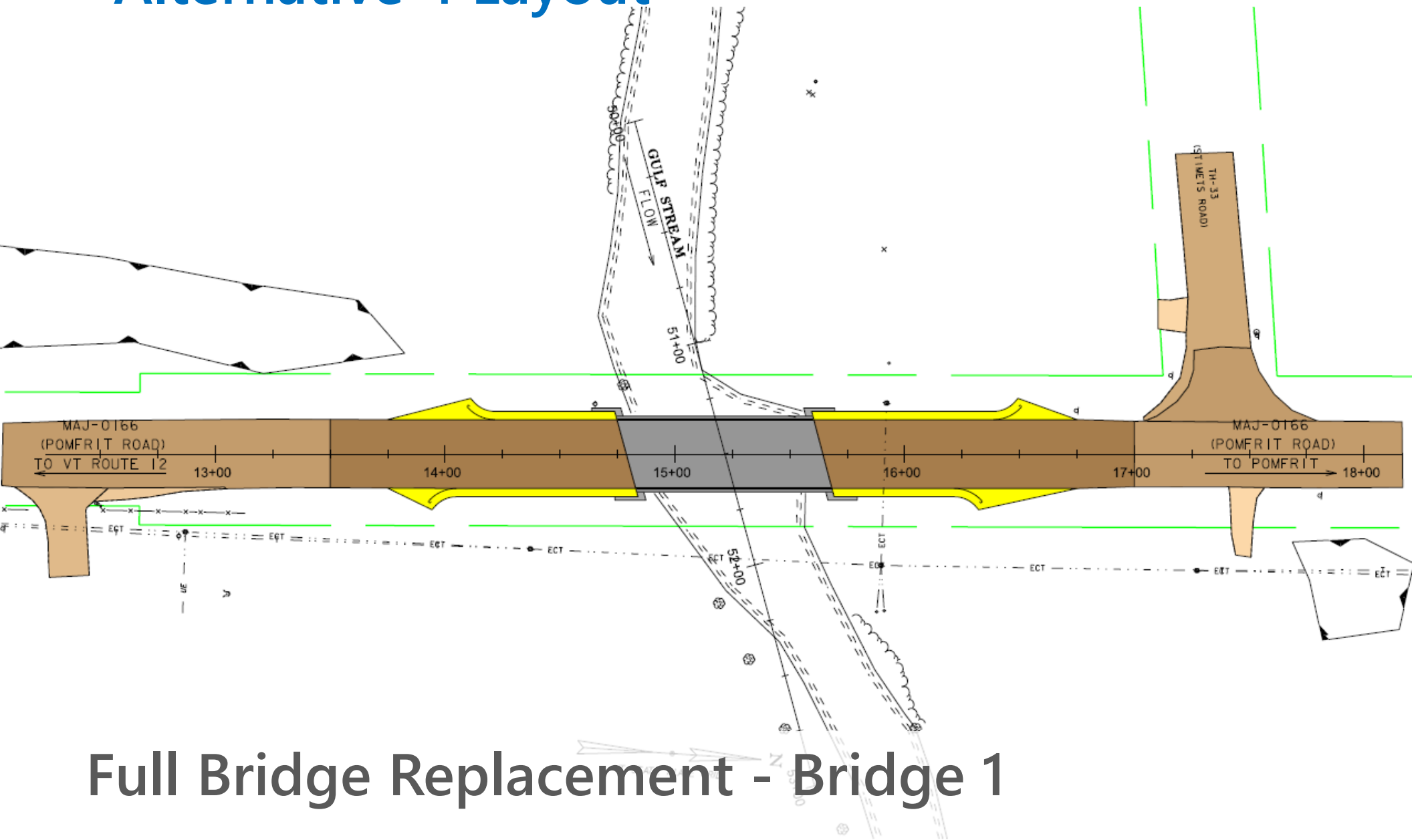
Alternative 4 Typical Section



Full Bridge Replacement - Bridge 1

- Maintains existing bridge width (4'-11'-11'-4')

Alternative 4 Layout



Full Bridge Replacement - Bridge 1

- Similar span length
- 75-year design life

Recommended Alternative - Bridge 1

- Deck Replacement
 - Addresses deteriorating condition of the concrete deck
 - Results in all components in 'Good' condition or better with minimum upfront and annualized cost
 - Existing Typical exceeds standards
 - 11'/4' typical
 - 50-year design life
 - Based on current substructures rated as 7 (Good)

Maintenance of Traffic Options Considered

■ Offsite Detour

- Close road and reroute traffic onto detour signed by Town
- No impacts to archaeological resources adjacent to the bridge
- No temporary bridge or phased construction, which significantly decreases cost and time of construction

■ Phased Construction

- Road stays open during construction
- Minimal impacts to adjacent property owners and environmental resources
- Accomplished in 2 phases

■ Temporary Bridge

- Need additional rights from adjacent property owners
- Would have impacts to aerial utilities and resources

A photograph of a road closure. In the center, a white rectangular sign with a black border and the words "ROAD CLOSED" in large, bold, black capital letters is mounted on a white post. The sign is flanked by two horizontal barriers with red and white diagonal stripes. In the background, there is a concrete wall, a chain-link fence, and green trees under a clear blue sky.

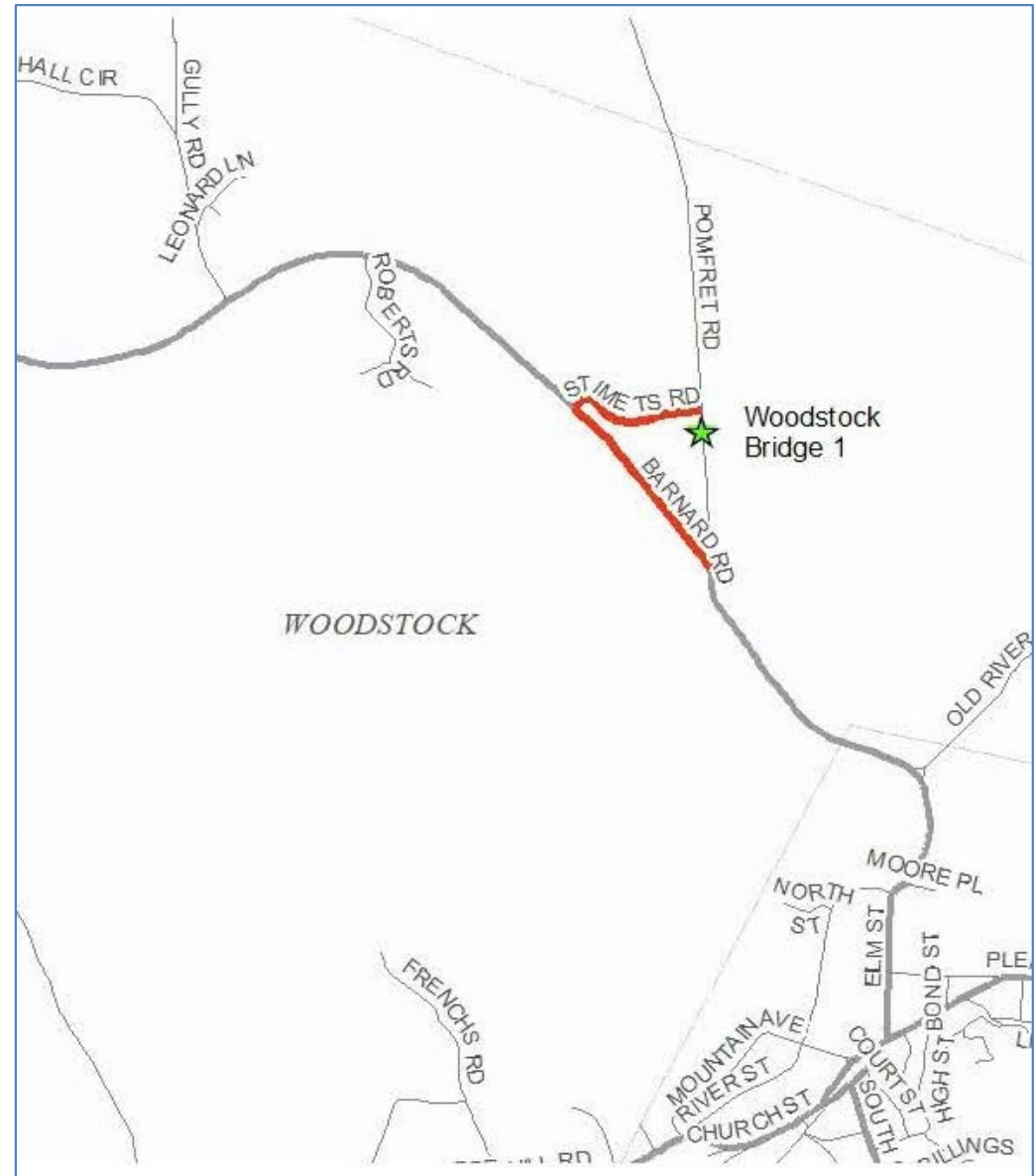
ROAD
CLOSED

Road Closure

- Detour chosen and signed by Town
- 45-day duration
- Shortest Detour Route is 1.0 miles end-to-end

Traffic Control – Detour

- **Detour Route:** Pomfret Road, to Stimets Road, and VT Route 12, back to Pomfret Road
- End-to-End Distance: 1.0 mile
- Through Distance: 0.3 mile
- Detour Distance: 0.7 mile
- Added Distance: 0.4 mile

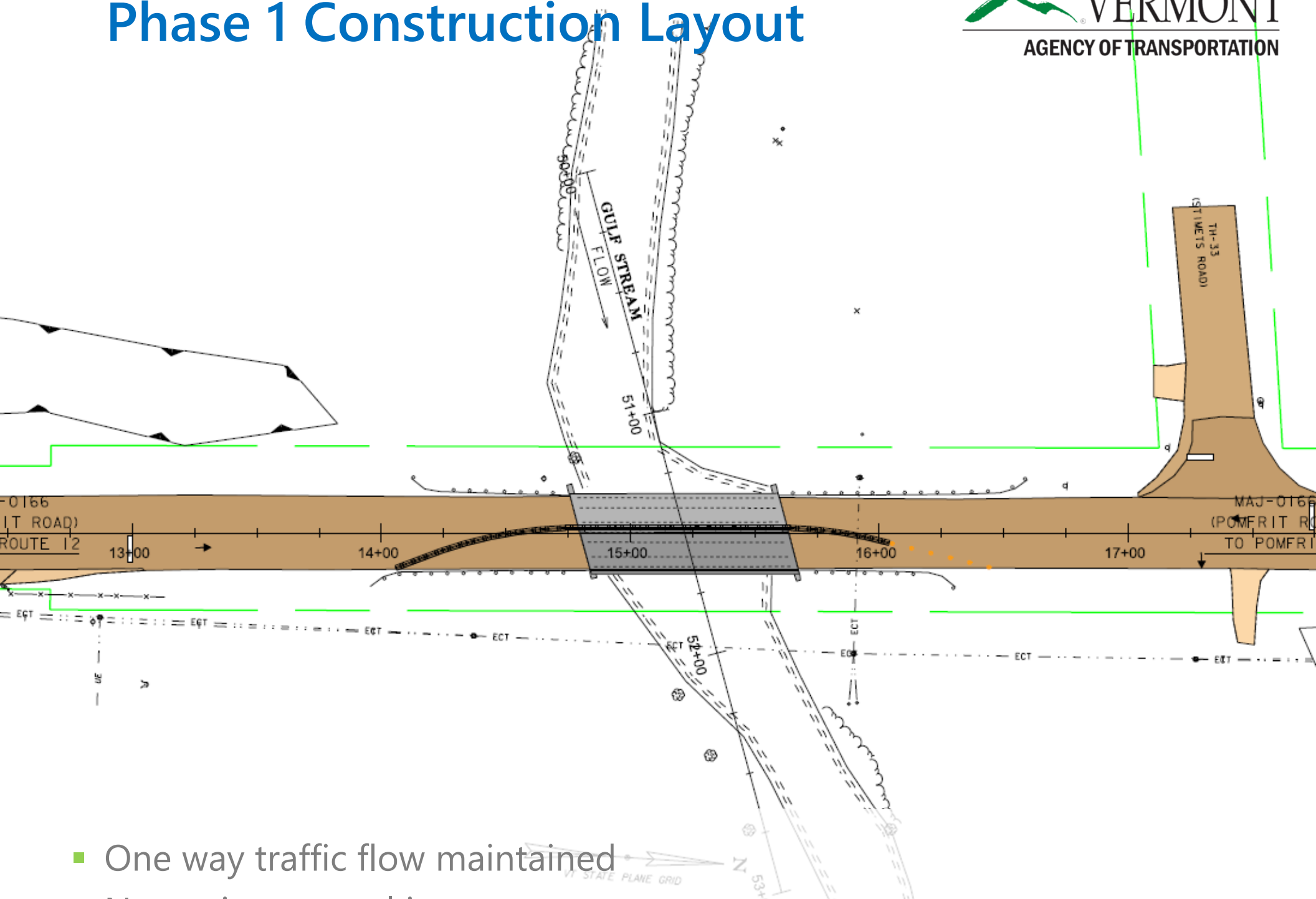




Phased Construction

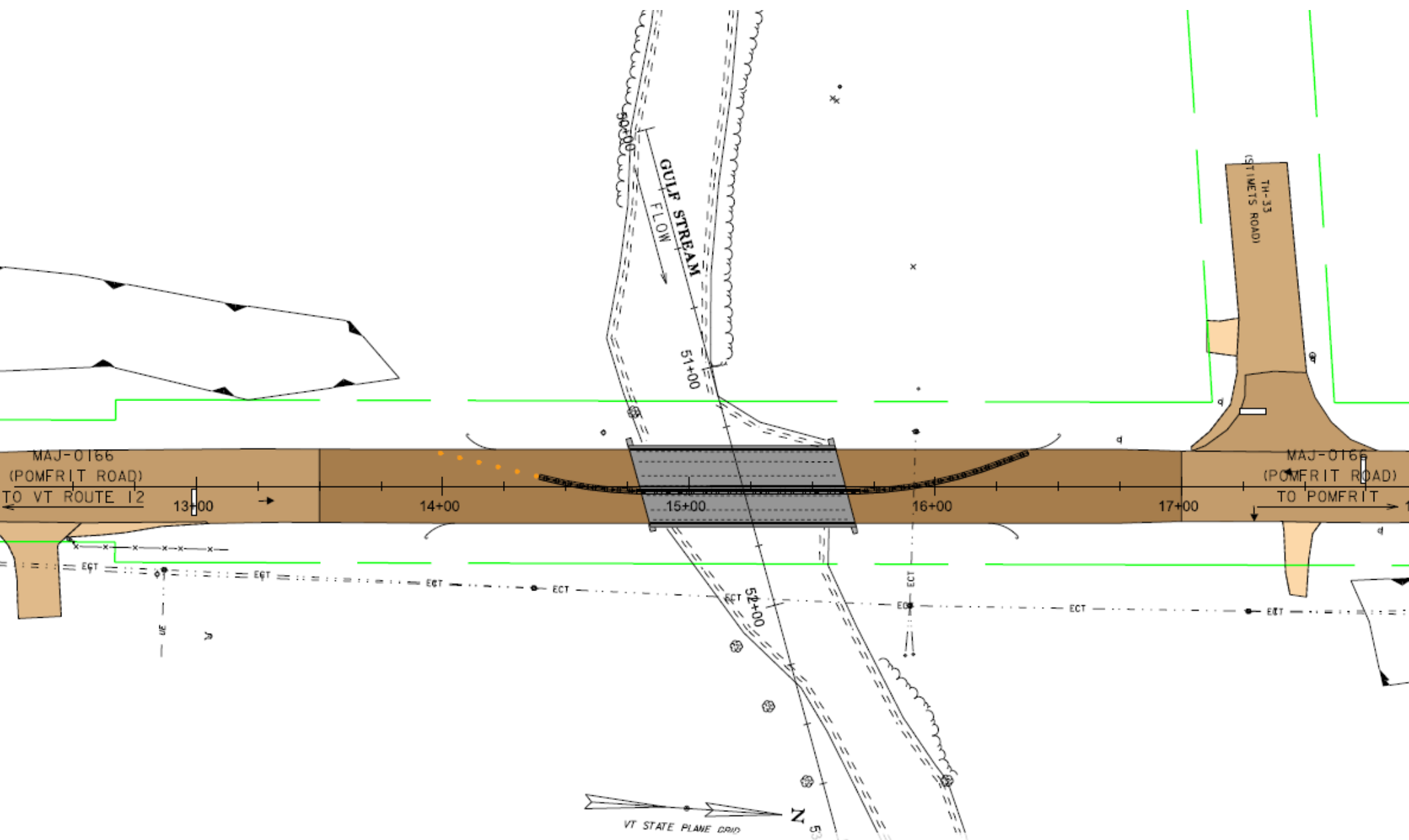
- 2 Phases with one-lane alternating traffic with Traffic Signal

Phase 1 Construction Layout



- One way traffic flow maintained
- No environmental impacts

Phase 2 Construction Layout



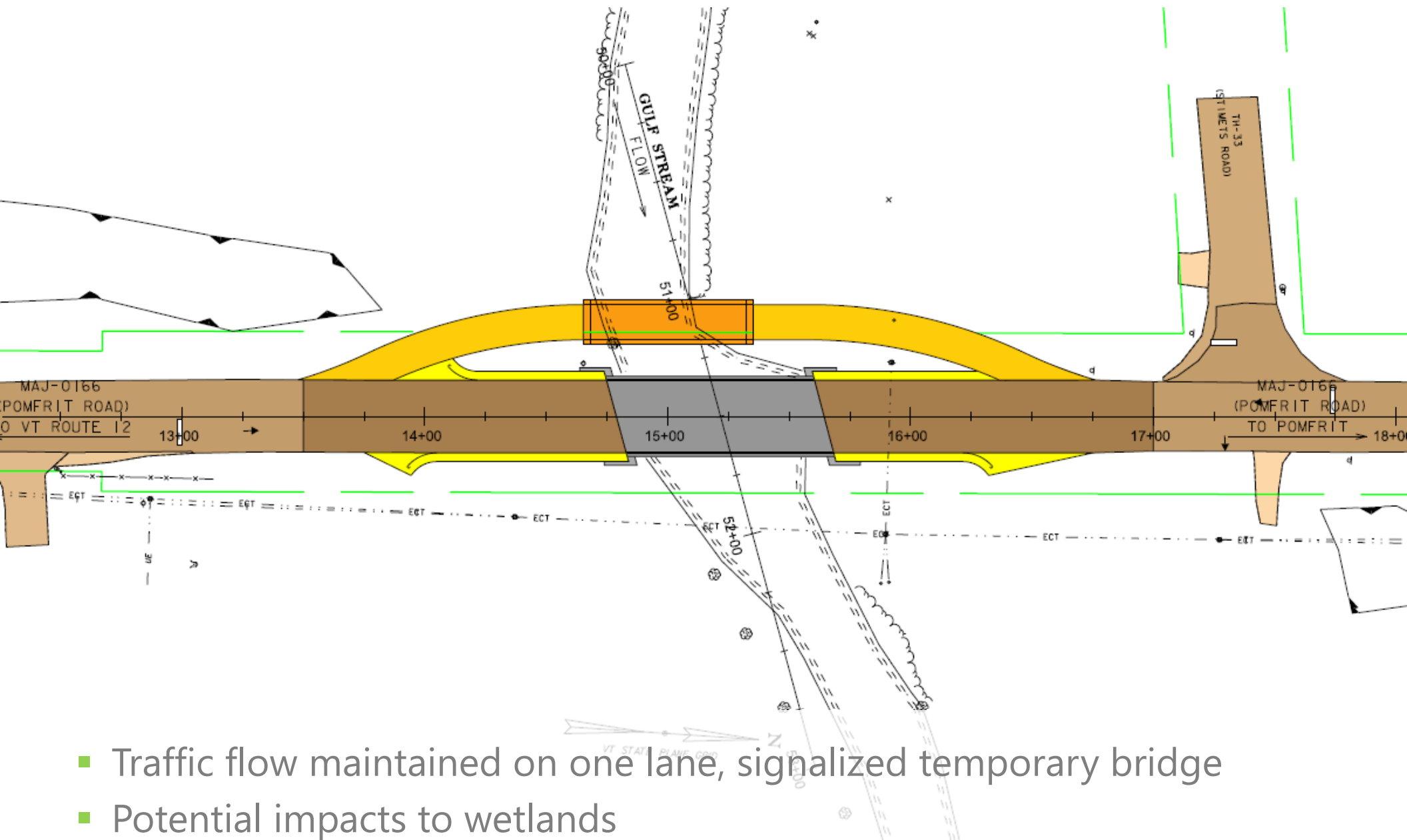
- One way traffic flow maintained
- No environmental impacts



Temporary Bridge

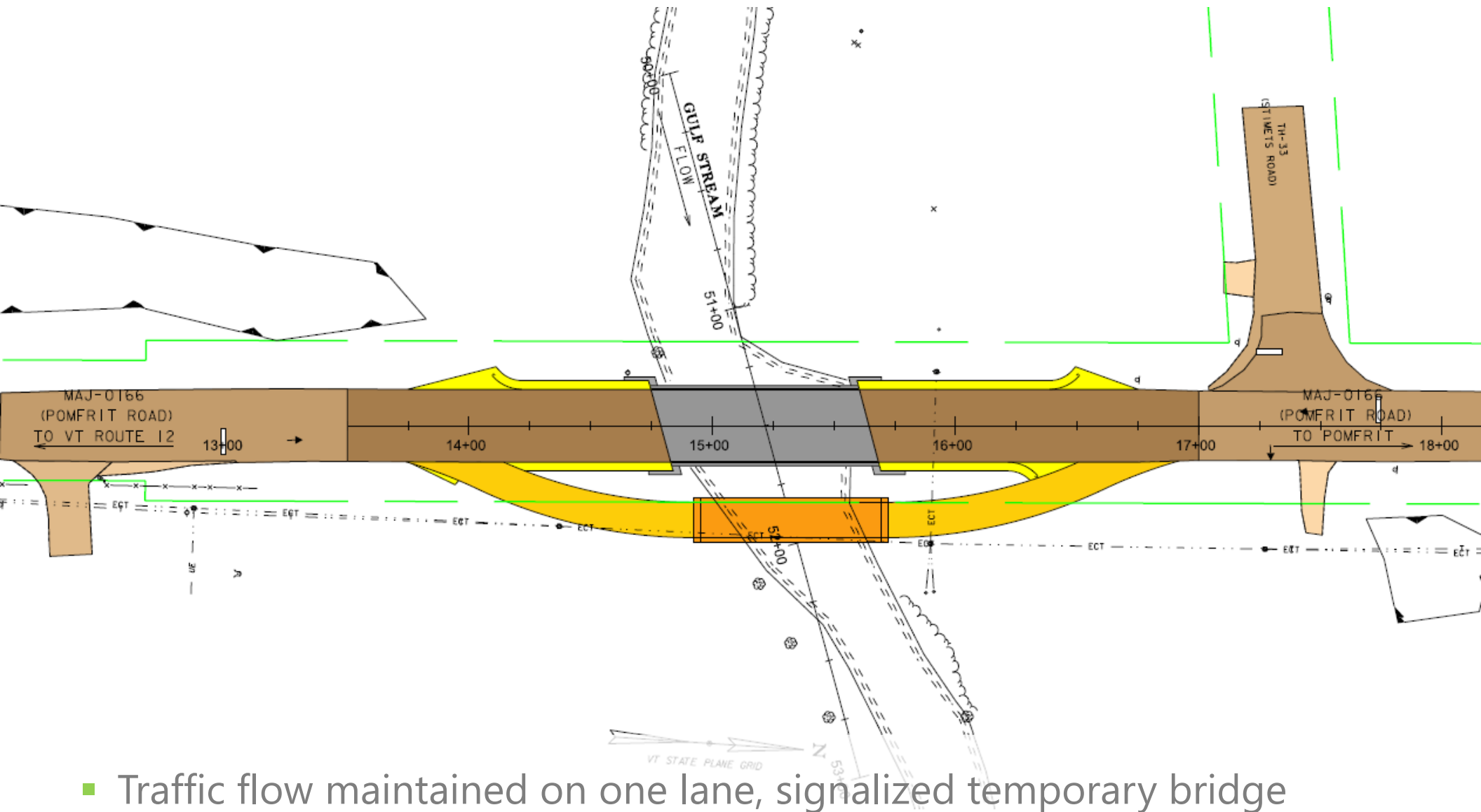
- One Lane Temporary Bridge constructed either Upstream or Downstream side

Upstream Temporary Bridge Layout



- Traffic flow maintained on one lane, signalized temporary bridge
- Potential impacts to wetlands
- Additional ROW required

Downstream Temporary Bridge Layout



- Traffic flow maintained on one lane, signaled temporary bridge
- Impacts to aerial utilities
- Additional ROW required

Recommended Alternative - Bridge 1

- Deck Replacement with Traffic Maintained on an Offsite Detour
 - 45-day bridge closure
 - Addresses deteriorating condition of the concrete deck
 - Results in all components in 'Good' condition or better with minimum upfront and annualized cost
 - Existing Typical exceeds standards
 - 11'/4' typical
 - 50-year design life
 - Based on current substructures rated as 7 (Good)

Cost Matrix

[illegible]

Preliminary Project Schedule

- Construction Start – 2025
 - Total Cost Estimate: \$1,340,000
 - Town Share: \$33,000 (2.5% share)

Next Steps – Bridge #1

This is a list of a few important activities expected in the near future and is not a complete list of activities.

- ➡ Wait for Town response to recommendation on proposed project
 - Develop Conceptual plans and distribute for comment
 - Process local agreements
 - Right-of-Way process (if needed)
 - Updates on project plans and estimates at each submittal

For more information:

- <https://outside.vermont.gov/agency/vtrans/external/Projects/Structures/12J672>



Woodstock BF 0166(12) Questions & Comments

FAS Route 166, Bridge 1 over Gulf Steam

September 20, 2022