

**Village of Woodstock
Board of Trustees Meeting
October 11, 2022
6:30 PM
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Chair Seton McIlroy, Jeffrey Kahn, Brenda Blakeman, Gabe DeLeon, Tom Yennerell, Nikki Nourse, Brittney Poljacik, Police Chief Robbie Blish, Tom Mccoy, Bob Williamson, Tess Hunter, Jacquelyn Porter, Don Wheeler, Charlotte Hollingsworth, Zoie Parent

A. Call to order

1. Chair McIlroy called the Trustees Meeting of October 11, 2022, to order at 6:30 pm.

B. Citizen comments

1. Ms. Porter stated that she lives in Woodstock. She discussed an event for the night after Halloween, November 1. Jack-o-lanterns would be brought to the Green for the “last light” the night after Halloween and the following day would be picked up by local farmers who partnered with the event.
 - a. Chair McIlroy stated that there would need to be a coordinator and a permit for the Green.
 - b. Mr. Kahn stated the permit is not the problem, the problem is the coordination with farmers and the removal of the pumpkins.
 - c. Chair McIlroy requested more information and organization of the event.
 - d. Mr. Kahn stated that it could be done with reliable pick-up of the pumpkins.

C. Additions and deletions from posted agenda

1. Additions
 - a. Candy distribution on High Street

D. Manager’s report

1. General report

- a. Mr. Yennerell stated there has been two additional days of trash pick-up around the village on top of Casella’s four days a week. Village employees are picking up trash on Saturdays and Sundays if needed. All trash receptacles the town owns have been deployed around the village. Mr. Yennerell also stated the Woodstock Elementary School parking lot has been re-opened to the public on limited hours, 8am to 8pm on weekends, holidays, and during the summer school closure. Mr. Yennerell announced a temporary full time Town Hall Administrative Assistant began working on October 11, 2022. Mr. Yennerell also discussed the National Park has applied for a grant to improve the trails within the park and the trail leading from the park to Rainbow Playschool on Route 12. If this grant is awarded the funds must pass through the Town. Mr. Yennerell stated interviews for the Public Works Director position are still in progress and the application process has not yet ended. He also added that they have been doing some recruiting for the position as well.

2. Financial report

- a. Mr. Yennerell stated that the target number for this report is 25%. We are at 25% in about all cases except for in Office and Administration due to the recent search efforts for the new Municipal Manager.

E. Police Chief's report

- 1. Chief Blish stated that paving on Route 4 will begin October 12, 2022. Streets will be closed down for Halloween and additional officers will be on duty. The Emergency Services Building, Police and Fire Department, will have their open house Saturday, October 22, 2022, from 11:45am to 3:00pm. Sergeant Swanson was cleared by the attorney general's office to return to work. September was National Preparedness month. Tips were shared on their website. Meter revenue this past weekend was over \$3,000. In September, \$15,998.74 was brought in through meter revenue in comparison to \$15,642.95 in September 2021. So far this year in 2022 there have only been ten crashes, seven with injury, three without. There is an ordinance prohibiting vehicles from parking on the sidewalk and parking tickets can be issued.

F. Permits

- 1. Use of the Green permit – Bookstock
 - a. Similar to previous years.

Motion: by Mr. Kahn to approve the use of the Green permit for Bookstock.

Seconded: by Mr. DeLeon.

Discussion: none.

Vote: 4-0-0, passed.

G. Old business

- 1. Old Fire Station Fund – to disburse \$2,000 from the Old Fire Station Public Trust Fund to be used for Village tree work
 - a. Approved last month, requires public vote.

Vote: 7-0-0, passed.

- 2. Temporary Structure Ordinance
 - a. Agreed to the revision of the ordinance.
 - b. Next steps are to discuss with a lawyer.
- 3. Update on Municipal Manager search
 - a. Contractor put together a group of first tier and second tier resumes out of the 25 resumes that were sent in. Next move is for the committee to meet via zoom and go into an executive session to discuss the candidates and decide on those who will be interviewed. After the interview process the information will be taken to the Select Board and the Trustees and the qualifiers for the second round of interviews will be selected.
 - b. Mr. DeLeon states there are nine viable resumes of candidates to interview.
- 4. Candy Distribution
 - a. The village and town contributed money to buy candy to distribute to houses on High Street, Gulf Avenue, and Maple Street.
 - b. Potential for collection boxes for candy to be placed in Town Hall, Woodstock Elementary School, and Mac's Market for anyone who would like to donate candy for trick-or-treating.

H. New business

1. GVP measure for Woodstock
 - a. Mr. Williamson spoke to encourage Vermont law makers in Montpelier to repeal the Vermont Firearms Preemption Law, which prohibits local municipalities to set their own safety standards and to regulate firearms if they choose.

Motion: by Chair McIlroy to accept the resolution to encourage the repealing of the Vermont Firearms Preemption Law.

Seconded: by Mr. DeLeon.

Discussion: none.

Vote: 4-0-0, passed.

2. Sidewalk inventory introduction
 - a. Mr. Kahn suggests two trustees work with citizens in a small committee to study the sidewalk inventory and make recommendations back to the board for considerations.
 - b. Mr. Kahn, Ms. Blakeman, and other members will let the board know of their recommendations in January of 2023.
3. Request to remove tree at 26 Pleasant Street due to defective sewer service pipe
 - a. Mr. Mccoy stated he owns 26 Pleasant Street and is dealing with a sewer problem. He was informed the tree is sitting directly on top of the pipe. Mr. Mccoy stated he either removes the tree to fix the pipe or replaces the pipe and may end up having to remove the tree.
 - b. Mr. Wheeler suggests that if there is any way to fix or replace the pipe without removing or damaging the tree then that would be best case scenario.
 - c. Mr. Mccoy contacted ArborScape and was quoted \$1050.00 for the removal of the tree. Mr. Mccoy would propose to pay that fee himself.
 - d. Additional information requested before deciding.
 1. Whether the pipe is leaking sewage into the ground.
 2. Can the pipe be repaired from the inside?

I. Other business – none.

J. Approval of minutes

1. 9/13/22 minutes
2. 9/23/22 special minutes

Motion: by Mr. Kahn to approve the minutes of 9/13/22 and the special minutes of 9/23/22 as submitted.

Seconded: by Chair McIlroy.

Discussion: none.

Vote: 4-0-0, passed.

K. Adjournment

Motion: by Chair McIlroy to adjourn the meeting at 7:40 pm.

Seconded: by Mr. DeLeon.

Discussion: none.

Vote: 4-0-0, passed.

Respectfully submitted,
Brittney Poljacik