

Village of Woodstock
Board of Trustees Meeting
October 11, 2022
6:30 PM
Town Hall & Zoom
Agenda

- A.** Call to order
- B.** Citizen comments
- C.** Additions to & deletions from posted agenda
- D.** Manager's report
 - 1. General Report (p 3)
 - 2. Financial Report (pp 4-5)
- E.** Police Chief's report
- F.** Permits
 - 1. Use of the Green permit - Bookstock (pp 6-10)
- G.** Old business
 - 1. Old Fire Station Fund – to disburse \$2,000 from the Old Fire Station Public Trust Fund to be used for Village tree work
 - 2. Temporary Structure Ordinance (p 11)
 - 3. Update on Municipal Manager search
- H.** New business
 - 1. GVP measure for Woodstock (pp 12-13)
 - 2. Sidewalk inventory introduction (pp 14-26)
 - 3. Request to remove tree at 26 Pleasant Street due to defective sewer service pipe (p 27)
- I.** Other business
- J.** Approval of minutes
 - 1. 9/13/22 minutes (pp 28-32)
 - 2. 9/23/22 special minutes (p 33)
- K.** Adjournment

This Meeting will be held in person at the Town Hall and on Zoom.

The link to join us by Zoom is:

<https://us02web.zoom.us/j/85879622419?pwd=Q1NZU1FKaWRPTmZURFppUGxWRU9UUT09>

or from zoom.us you can enter these details to join the meeting

Meeting ID: 858-7962-2419

Password: 412048

You can also download the Zoom app on your smartphone

For those without a computer or smartphone you may call in:

Phone number: 646 558 8656

Meeting ID: 858-7962-2419

Password: 412048

For Help on Joining Use this Link:

<https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

- Please join the meeting ten minutes prior to start, so we can give technical help if needed.
- We will ask everyone on the phone and Zoom to identify themselves, so we know who is present.
- Please raise your hand on the Participant tab to comment or ask a question.
- Press *9 to raise your hand by phone

Municipal Manager's Report
October 11, 2022

1. There has been two additional days of trash pick-up for key locations of the street and park trash receptacles. Casella is picking up on Thursdays and Village employees are picking up on Saturday and on Sunday if needed (Sunday would be the 3rd additional day). All Town owned 55-gallon receptacles have been deployed. The new trash/recycle receptacles are 25 gallons smaller than the old ones. It is possible that more new style receptacles will have to be purchased.
2. The Woodstock Elementary School parking lot has been re-opened to the public on a limited basis. The public may park in the parking lot between the hours of 8am to 8pm on weekends, holidays and during the summer school closure. Parking in the school parking lot during any other time could result in a parking ticket and/or vehicle towing. Hopefully, everyone will work together and abide by these rules so that the parking lot remains open during the times mentioned above.
3. A temporary full time Town Hall Administrative Assistant began working today.
4. The National Park has applied for a grant to improve trails in the park and the trail leading to Rainbow Playschool on Route 12. If the grant is awarded the funds must pass through the Town. We have done this before.

10/06/22

WOODSTOCK TOWN General Ledger

Page 1 of 2

10:41 am Current Yr Pd: 3 - Budget Status Report Staff Accountant.TOWNACCTPC2015

VILLAGE GENERAL FUND

Account	Budget	Actual	% of Budget
REAL ESTATE TAX REVENUE	610,687.60	603,168.87	98.77%
HIGHWAY REVENUE	0.00	0.00	0.00%
FEES & PERMITS	625.00	150.00	24.00%
SHORT TERM RENTAL ENFORCE	850.00	150.00	17.65%
PLANNING & ZONING	10,100.00	6,614.90	65.49%
POLICE REVENUE	690,410.00	150,525.02	21.80%
INTEREST INCOME	1,500.00	125.77	8.38%
MISCELLANEOUS	49,200.00	12,236.26	24.87%
EAST END	3,400.00	2,550.00	75.00%
IRENE RECOVERY REVENUE	0.00	0.00	0.00%
GRANT REVENUE	18,000.00	5,226.64	29.04%
TRANSFERS IN	0.00	0.00	0.00%
COMMUNITY CONTRIBUTIONS	0.00	0.00	0.00%
Total Revenues	1,384,772.60	780,747.46	56.38%
SPECIAL ARTICLES			
GRANTS/CONTRIB-TRUST FUND	800.00	0.00	0.00%
GRANTS/CONTRIB-GENL FUND	23,000.00	900.00	3.91%
Total SPECIAL ARTICLES	23,800.00	900.00	3.78%
ADMINISTRATION			
TRUSTEES	84,980.00	26,620.43	31.33%
EXECUTIVE	61,839.75	14,651.42	23.69%
OFFICE ADMINISTRATION	7,750.00	10,563.47	136.30%
AUDITING	13,000.00	1,600.00	12.31%
TREASURER	1,300.00	376.26	28.94%
ACCOUNTING	46,959.50	11,924.27	25.39%
VILLAGE CLERK	400.00	0.00	0.00%
CAPITAL RESERVE	25,000.00	0.00	0.00%
Total ADMINISTRATION	241,229.25	65,735.85	27.25%
HIGHWAY DEPARTMENT			
TRAFFIC CONTROL	0.00	0.00	0.00%
HIGHWAY MAINTENANCE	0.00	0.00	0.00%
SIDEWALK MAINTENANCE	0.00	0.00	0.00%
VILLAGE PARKS	0.00	618.80	100.00%
STREET LIGHTS	0.00	0.00	0.00%
PUBLIC WORKS BUILDING	0.00	0.00	0.00%
HIGHWAY EQUIPMENT MAINT	0.00	0.00	0.00%
CAPITAL RESERVE	0.00	0.00	0.00%
Total HIGHWAY DEPARTMENT	0.00	618.80	100.00%
VILLAGE POLICE DEPT			
POLICE ADMINISTRATION	203,321.50	55,768.33	27.43%
LAW ENFORCEMENT	433,511.00	144,491.26	33.33%

10/06/22

WOODSTOCK TOWN General Ledger

Page 2 of 2

10:41 am Current Yr Pd: 3 - Budget Status Report Staff Accountant.TOWNACCTPC2015

VILLAGE GENERAL FUND

Account	Budget	Actual	% of Budget
POLICE TRAINING	8,274.50	7,747.88	93.64%
POLICE COMMUNICATIONS	76,230.00	5,806.27	7.62%
PARKING METERS	60,500.00	13,552.33	22.40%
POLICE VEHICLE	11,100.00	46.61	0.42%
BUILDING MAINTENANCE	9,250.00	1,605.68	17.36%
TOWN POLICE SERVICES	127,610.50	35,001.53	27.43%
CAPITAL RESERVE	23,500.00	0.00	0.00%
Total VILLAGE POLICE DEPT	953,297.50	264,019.89	27.70%
SHORT TERM RENTAL ENFORCE	0.00	0.00	0.00%
BOARDS & AGENCIES			
PLANNING & ZONING	113,745.85	15,017.94	13.20%
CAPITAL RESERVE	1,500.00	0.00	0.00%
Total BOARDS & AGENCIES	115,245.85	15,017.94	13.03%
VILLAGE HWY EXPENSE	50,000.00	0.00	0.00%
TRUSTEES' CONTINGENCY	5,000.00	0.00	0.00%
CAPITAL RESERVE SPENDING	0.00	0.00	0.00%
LOSS REPAIR EXPENSES	0.00	0.00	0.00%
IRENE RECOVERY EXPENSE	0.00	0.00	0.00%
GRANT EXPENSE	0.00	12,198.84	100.00%
TRANSFERS OUT	0.00	0.00	0.00%
Total Appropriations	1,388,572.60	358,491.32	25.82%
Total VILLAGE GENERAL FUND	-3,800.00	422,256.14	
Total All Funds	-3,800.00	422,256.14	



BY:

Village of Woodstock

Permit for Use of the Village Green

Application date: 8/31/22

Event name: Bookstock

Name of non-profit organization: Bookstock INC

Address: 53 Wayside Rd. Woodstock VT 05091

Event information:

Date of event: 6/22-25/2023

Time of event: 9 AM – 5 PM for June 23, 24 and 25.

Hours event will occupy the Green, including setup and cleanup time: from Thursday June 22 12 PM until 5 Sunday June 25 5 PM

Anticipated crowd size: 1500

Will you have booths or stalls? Approximately 12 tents with from 10x10 to 60x30, with approx. 40 booths in them

If yes, how many: 40 booths

Event Description: Bookstock is a literary festival founded in 2009 which takes place annually in Woodstock.

Equipment to be used on the Green: Equipment includes about a dozen tents with chairs and tables, sound equipment, and garbage removal systems.

Traffic control. plan/arrangements: Bookstock informs attendees where to park.

Please submit a layout for the event. See attached schematic based on 2022 festival

An application fee of \$50.00 must accompany this application, as well as a Certificate of Insurance naming the Village of Woodstock as certificate holder.

Fee paid: 9/22/22

Cash/Check/Online: 221
Received by: NUN
Certificate of Insurance received: 9/22/22
Received by: NUN

The individual designated as responsible to the Village Trustees for compliance with the provisions of the Village Ordinance governing the Use of the Village Green, certification that the organization is based in Woodstock, and the restrictions/conditions on the reverse side.

Name: Peter Rousmaniere Title: Board Chair

Phone: 802-291-3843

C/O Bookstock, 53 Wayside Rd. Woodstock VT 05091 pfr@rousmanierere.com.

Mailing address: _____

Email: _____

Restrictions/Conditions:

1. The Village Green shall be maintained in a neat and orderly condition at all times during the date of the activity and, to the extent reasonably possible, during the setup and cleanup time for such activity.
2. Any equipment installed on the Village Green in connection with the activity shall be installed no sooner than 24 hours prior to the scheduled date of the activity and shall be removed no later than 24 hours after the scheduled date of the activity, provided however, any equipment which can be installed and removed shall be installed and removed on the day of the activity. This standard shall have separate application to any alternate date not immediately following the scheduled date.
3. No signs or equipment shall be attached to or installed upon trees or historic/memorial markers in the Village Green or upon traffic signs, parking kiosks, or light poles surrounding the Village Green.
4. Traffic signs and parking kiosks surrounding the Village Green shall not be obstructed.
5. No structures or tents shall be erected or placed within 15 feet of the trunk of any tree in the Village Green.
6. No activity shall be carried out on or before 7:00 am or after 10:00 pm without special arrangements.
7. Consideration may be given as to whether an applied for activity, if permitted, would unreasonably restrict the public access to and use of the Village Green.

8. Parking and traffic control:

- a. All traffic control arrangements and site layouts shall be reasonable calculated to ensure the maximum safety of the public and to cause the least possible inconvenience to the public. Descriptions of arrangements for traffic control shall include the recommendations of the Village Chief of Police with respect thereto and shall clearly state any variances between actual arrangements made recommendation of the Village Chief of Police.
- b. Participants and sponsors parking – participants and individuals involved in providing the activities must park at locations away from the Green, including North and South Street, Union Street, Court Street, South Street, and the Village Square.
- c. Police officers must be furnished by and paid for by the sponsor. Please contact the Woodstock Police Department for fees and arrangements.

9. Maintenance and Damages:

- a. All arrangements for and expenses relating to maintenance of the Village Green immediately before, during, and immediately after a permitted activity and traffic control during a permitted activity, shall be the responsibility of the permittee.
- b. Any damage to the Village Green occurring in connection with an activity (including setup and cleanup), permitted hereunder shall be repaired at the expense of the permittee. At the option of the Board, any repair so required shall be arranged by the Board or by the permittee.

10. Applicant should check for electricity of the Green before the event. Please understand that the electricity at the information booth is paid by the Chamber of Commerce. Please call the Chamber at 457-3555.
11. At the option of the Board, a written indemnification agreement or some other security may be required as a condition precedent to the holding of a permitted activity hereunder the permit or any applicable law.
12. Applicant recycling plan: applicant to describe plans for the vent to collect and recycle a minimum of the following items: glass, plastic, and aluminum containers.
13. The \$50.00 application fee may be refundable if all conditions of the permit are met, including recycling requirements. It is up to the applicant to request the return of the \$50.00 fee. Such refund will be made only after the Board of Village Trustees agrees to do so.

I have read and understand the above restrictions and conditions and agree to any additional conditions established by the Board of Trustees.

Applicant signature: Peter Rousmaniere

Date: 8/31/22 _____

Please call or email completed permit to:

Town of Woodstock

nnourse@townofwoodstock.org

Nikki Nourse

PO Box 488

Woodstock, VT 05091

FOR OFFICE USE ONLY

This permit was:

☐ Approved

☐ Denied

Additional conditions:

Municipal Manager:

Date: _____



BOOKING-01

SDWYER

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/19/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Denis, Ricker & Brown - MTP 2 Pioneer Street Montpelier, VT 05602		CONTACT NAME: Stacey Dwyer PHONE (A/C, No, Ext): (802) 383-1630 E-MAIL ADDRESS: sdwyer@hbinsurance.com FAX (A/C, No): (802) 658-0541	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Alliance of Nonprofits for Insurance	
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

INSURED Bookstock, Inc. 53 Wayside Rd Woodstock, VT 05091	NAIC #
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COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			2021-71244	12/31/2021	12/31/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 20,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Directors & Officers			2021-71244-DO	12/31/2021	12/31/2022	Aggregate 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

CERTIFICATE HOLDER Town of Woodstock Nikki Nourse PO Box 488 Woodstock, VT 05091	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Stacey Dwyer
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Prohibition of Temporary Structures and Signs in Tribou Park

Title 9, Chapter 1, Section 9101. Definitions of words and phrases

Add "7. "Tribou Park" means the public land between Central St and Pleasant St from the corner to the property line abutting 42 Central St."

Title 9, Chapter 4

Add Section 9403, to read "No temporary structures or signs, including but not limited to banners, tables, tents or stages shall be placed in Tribou Park."

MEMO

TO: Woodstock Village Trustees: Seton McIlroy, Jeffrey Kahn, Brenda Blakeman,
William Corson, and Gabe DeLeon.

FROM: Bob Williamson

RE: Repeal of Vermont's Firearm Preemption Law

DATE: October 5, 2022

I look forward to speaking with you on October 11th. And thank you for putting me on your agenda.

Below is a measure Gun Sense Vermont is currently championing in several municipalities in our state: a Repeal of Vermont's Firearms Preemption Law. This Repeal, if successful, would allow local towns and cities to enact laws they feel are necessary to make their own communities safer. Some years ago Burlington passed three gun reforms by wide margins, but they had to go thru a charter change via the State Legislature to enact the measures & those safety measures have been gathering dust in committee ever since.

State Senator Alison Clarkson supports this, as does Ward Goodenough, the Windsor County States Attorney.

Moreover, Woodstock has the appetite for such measures: On the 2013 Town Meeting ballot, voters overwhelming supported three advisory measures around gun reform, 707 to 186 (this was soon after the Sandy Hook mass shooting in Newtown, CT).

Ask yourself if you think we've done enough to ensure the safety of our children in schools, of our residents in their homes, and of our visitors coming to our town. As Woodstock Police Chief Robbie Blish said after the recent shooting here: "...On any given day, and in any place, it could happen. And it happened here." (VERMONT STANDARD, 6/16/22, Page 7A).

Communities enact a number of local laws already like speed limits by schools and hospitals, and they regulate parking with meters, so there's a precedence for this. Also, Vermonters, like most Americans, cherish the notion of local control for a number of matters, especially schools.

Gov. Scott's creation of a new State Director of Violence Prevention, Dee Barbic, Burlington's and Springfields record number of gun crimes and homicides this year, plus the disturbing uptick in gun shooting incidents across Vermont, including Woodstock's own gun tragedy in June, underscore the need for this measure.

The full Resolution appears below. Thanks ahead of time for your thoughtful consideration.

Sincerely,

Bob Williamson
229 Quartz Mountain Way
South Woodstock, VT 05071

Here is the Resolution:

REPEAL OF VERMONT FIREARMS PREEMPTION LAW

The City of _____ urges the Vermont General Assembly to pass legislation repealing 24 V.S.A. § 2295 This state law prohibits local governments from regulating “the possession, ownership, transportation, transfer, sale, purchase, carrying, licensing, or registration of traps, firearms, ammunition, or components of firearms or ammunition.” _____ believes in the right and propriety of the individual municipalities to enact reasonable regulations involving firearms designed to ensure the safety of individuals in a reasonable manner given local concerns and issues.

INTRODUCTION

This sidewalk inventory, conducted in July 2022, has been prepared to catalogue the physical condition of the Town of Woodstock's sidewalks. The sidewalk network is centered on Route 4, which runs through the village center. Repairing sidewalk segments that are most in disrepair, adding sidewalks, crosswalks or ADA platforms where they are needed will increase the safety of sidewalk use, increase the overall attractiveness of the village center, and ensure that Woodstock remains a vibrant walkable community. The Two Rivers-Ottawaquechee Regional Commission has conducted this study to assist the Town of Woodstock to identify those segments most in need of changes or repairs. This will also aid the town in strategic capital planning.

A visual map of Woodstock's sidewalk network is attached to this report. TRORC listed the town's sidewalk network in maintenance segments based on the continuity of their condition. Measured segments were started or stopped at points at which the sidewalk changes significantly in its quality of condition or its material (for example from asphalt to concrete), or at an intersection. Further detail on the inventory attributes including sidewalk distress types is found in Appendix A.

This inventory lists the sidewalk segments, including their start and end, a description of a sidewalk segment's buffer to the road, and specific notes about the sidewalk's condition, with photos accompanying the description of most segments. Most importantly, the overall condition of a given segment is described, broken down into four categories:

Good (marked in Blue): Sidewalk segment looks brand new, no cracks present.

Fair (marked in Light Blue): Singular or few cracks and/or overgrowth have emerged in the segment but it is still very functional.

Poor (marked in Yellow): Significant cracks/overgrowth has emerged in the segment but repairs are not urgent.

Critical (marked in Red): The sidewalk segment is aesthetically and functionally degraded.

Potential (marked in Purple): This gap section has potential for future network connection.

INVENTORY METHODOLOGY

The inventory recorded two types of features in the pedestrian network:

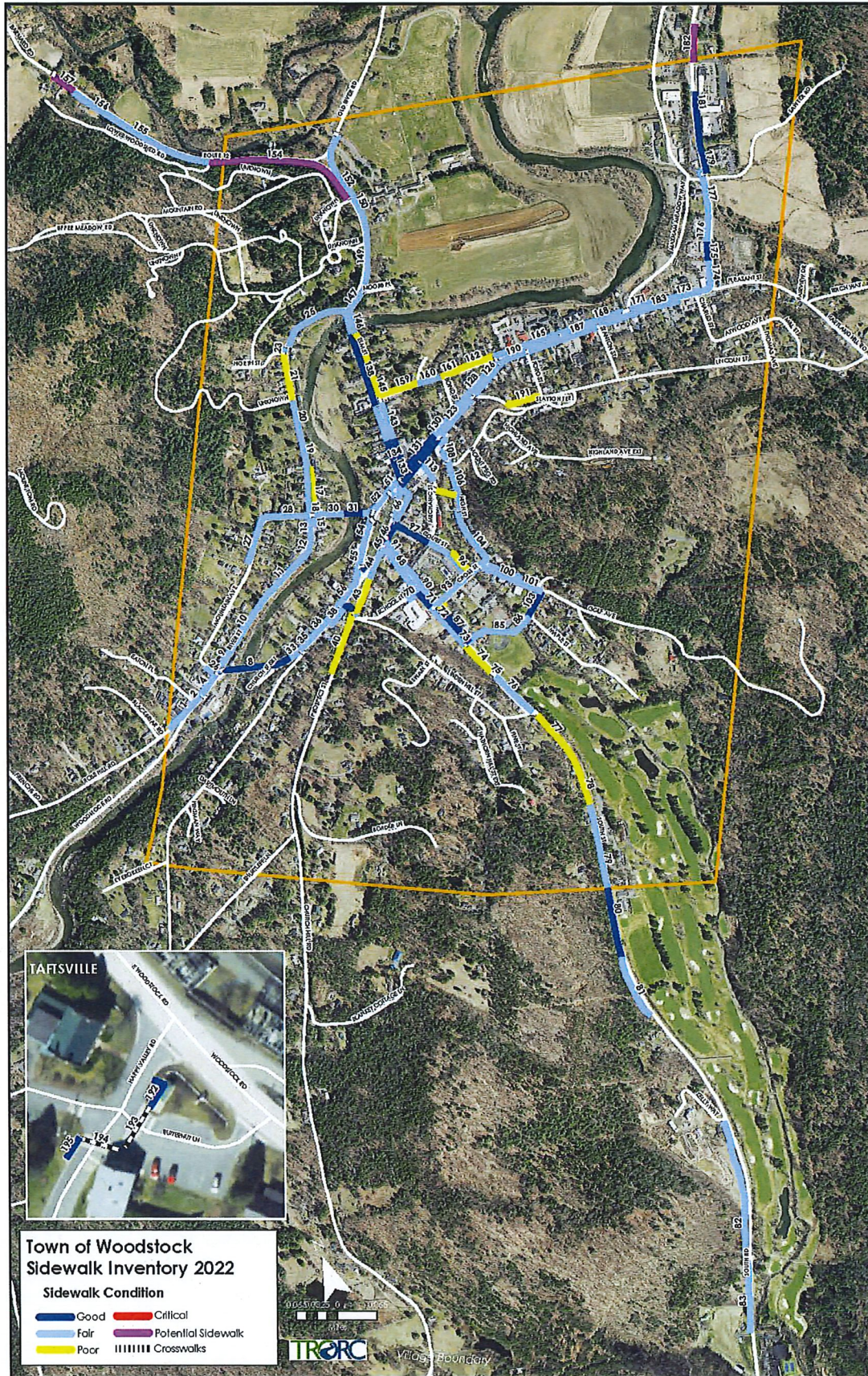
- Sidewalks – Linear paths, usually adjacent to public streets
- Crosswalks – Marked crossings at intersections or mid-block crossings

Figure 1 notes the field attributes collected for the feature types. A measuring wheel was used to record segment length in feet. Photos of each section were also taken to illustrate the current sidewalk condition. There were 195 segments identified which include crosswalks.

Figure 1: Sidewalk Inventory Attributes

Segment Number:	Street Name:
From:	To:
Side of Street:	Surface: (asphalt, concrete, timber)
Sidewalk Width: (feet)	Length: (feet)
Curb:	Buffer:
Condition: (Good, Fair, Poor, Critical, Crosswalk)	Buffer Width:
ADA Compliant:	
Other Notes:	

MAP OF SIDEWALK INVENTORY



SUMMARY AND RECOMMENDATIONS

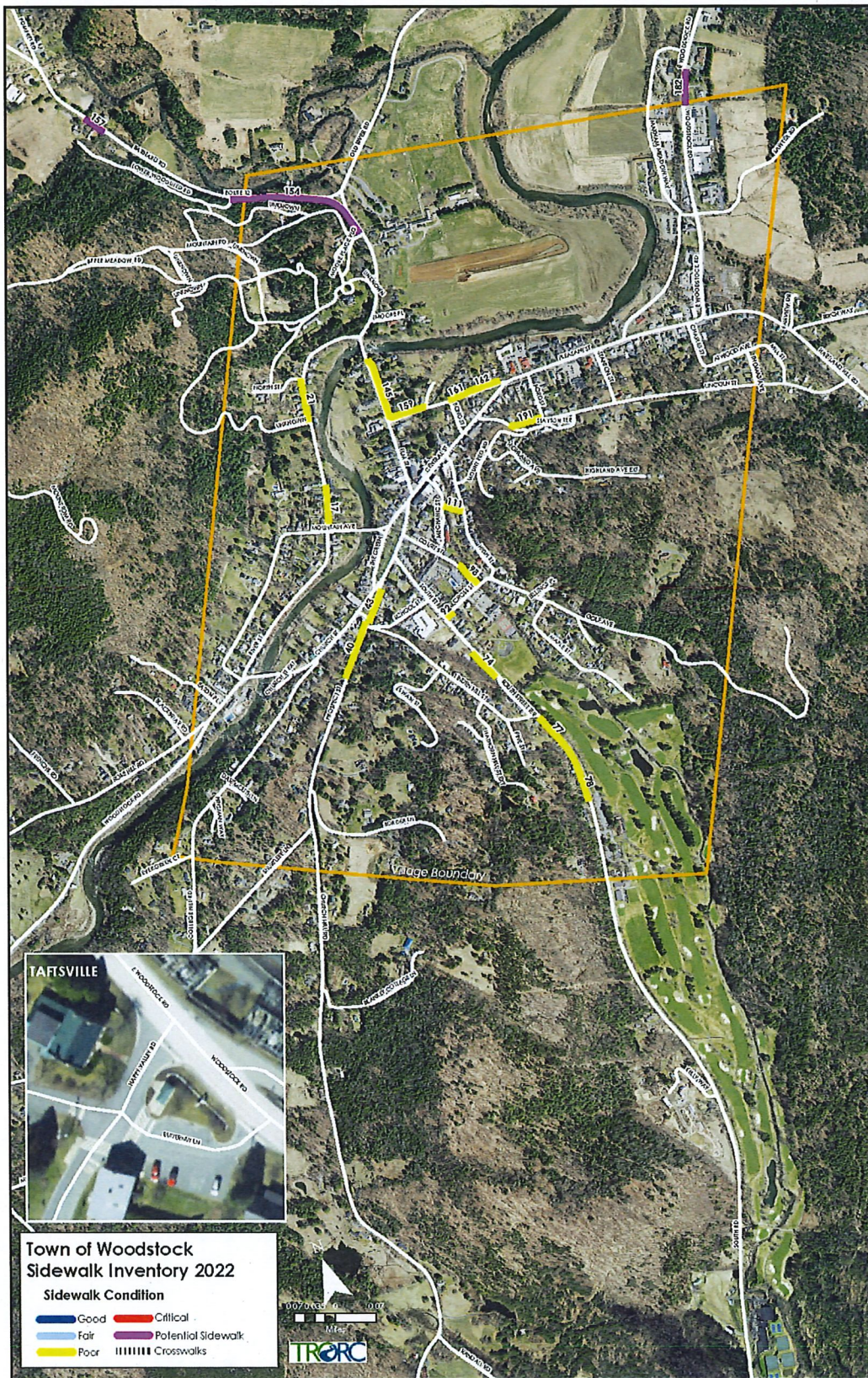
Of the total surveyed 195 segments, 58 segments were classified as crosswalks. Of the remaining 137 segments, 120 segments were evaluated as Good or Fair condition (88%) while 16 segments were evaluated as Poor condition (11%). These segments appear to be located sporadically throughout town, and could represent segments that were built earlier and have experienced more wear and tear. The overall 16 segments total roughly 5,500ft of sidewalks totaling approximately \$600,000 in repair costs. Since many of the segments in "poor" condition are not very large, Woodstock may consider applying for the VTrans bike-ped small-scale grant. This grant program can fund up to \$150,000 in construction costs, requiring a 50/50 match. TRORC, in consultation with the DPW road crew, recommends the following segments (Figure 2) be priority repairs for the Town of Woodstock.

Figure 2: Poor Sidewalk Segments

SEGMENT	ROAD NAME	FROM	TO	SURFACE	CURB	CONDITION	WIDTH (FT)	LENGTH (FT)	BASIC COST/FT	BASIC COST	TOTAL COST/FT	TOTAL COST
1	17 River St	east side #18	Crosswalk	ASPHALT	NONE	Poor	3.0	412	\$33	\$13,596	\$94	\$38,728
2	21 River St	End of fence cemetery		ASPHALT	NONE	Poor	4.0	400	\$33	\$13,200	\$94	\$37,600
3	40 Prospect St	#17 Prospect St	Church Street Crosswalk	ASPHALT	ASPHALT	Poor	4.0	542	\$33	\$17,886	\$94	\$50,948
4	42 The Green	Stop bar on Linden Hill intersection	Church Street Crosswalk	ASPHALT	GRANITE	Poor	5.0	324	\$78	\$25,272	\$227	\$73,548
5	43 The Green	Church St crosswalk	Stop bar on the Green/Prospect St	ASPHALT	GRANITE	Poor	5.0	324	\$78	\$25,272	\$227	\$73,548
6	74 South St	Crosswalk to Rec park	Terrace St	ASPHALT	NONE	Poor	3.0	312	\$33	\$10,296	\$94	\$29,328
7	77 South St	Linden Hill	#65 South St	ASPHALT	ASPHALT	Poor	4.0	375	\$33	\$12,375	\$94	\$35,250
8	78 South St	#65 South St	#73 South Street driveway	ASPHALT	ASPHALT	Poor	4.0	512	\$33	\$16,896	\$94	\$48,128
9	92 Cross St	South St	Driveway at #3 Cross St	ASPHALT	NONE	Poor	4.0	75	\$33	\$2,475	\$94	\$7,050
10	98 Court St	Cross St	Hotel parking driveway	ASPHALT	NONE	Poor	3.5	250	\$33	\$8,250	\$94	\$23,500
11	111 Mechanic St	Mechanic St crosswalk	High Street	OTHER	NONE	Poor	5.0	176	\$33	\$5,808	\$94	\$16,544
12	145 Elm St	Pleasant St intersection	Crosswalk at bridge	ASPHALT	ASPHALT	Poor	5.0	575	\$33	\$18,975	\$94	\$54,050
13	159 Pleasant St	Elm St	Benson Place	ASPHALT	ASPHALT	Poor	4.0	360	\$33	\$11,880	\$94	\$33,840
14	161 Pleasant St	#10 Pleasant St	#16 Pleasant St	ASPHALT	NONE	Poor	4.0	165	\$33	\$5,445	\$94	\$15,510
15	162 Pleasant St	#16 Pleasant St	#28 Pleasant St/crosswalk on Central St	ASPHALT	NONE	Poor	4.0	300	\$33	\$9,900	\$94	\$28,200
16	191 Lincoln St	Ford St intersection	2 Lincoln St	ASPHALT	NONE	Poor	4.0	380	\$33	\$12,540	\$94	\$35,720
*Costs from VTrans Path and Sidewalk Cost Report 2020, Table 1 - 5ft Wide Sidewalk Unit Costs										\$210,066		\$401,492

"Basic" costs of sidewalk construction consist solely of the items that are required to build the sidewalk itself, such as gravel sub-base, concrete, and granite curbing, as well as the excavation of the area in which the sidewalk is built.
The "total" cost reflects the combined cost of sidewalk construction with other costs that are incidental to the construction. For example, pavement markings, new signs, traffic control, contractor mobilization, drainage, and landscaping are included in the total costs.

Figure 3: Map of Sidewalks in "Poor" Condition



With the latest Vermont Agency of Transportation's Report on Shared-Use Path and Sidewalk Unit Costs January 2020, using a basic 5 foot wide concrete sidewalk with a 12" sub-base material with granite curbing, it averages \$109 per foot of construction (Figure 4). The "total" costs were also included as comparison at \$317 per foot.

"Basic" costs of sidewalk construction consist solely of the items that are required to build the sidewalk itself, such as gravel sub-base, concrete, and granite curbing, as well as the excavation of the area in which the sidewalk is built. The "total" cost reflects the combined cost of sidewalk construction with other costs that are incidental to the construction. For example, pavement markings, new signs, traffic control, drainage, and landscaping are included in the total costs.

Figure 4: 5ft Wide Sidewalk Unit Costs

5ft. Wide Sidewalk Unit Costs		
Curb/Walk Configurations	Basic cost/ft (2020)	Total cost/ft (2020)
Concrete walk with no curb	\$63	\$184
Concrete walk with granite curb	\$109	\$317
Concrete walk with concrete curb	\$95	\$277
Bituminous walk with no curb	\$33	\$94
Bituminous walk with granite curb	\$78	\$227
Bituminous walk with concrete curb	\$64	\$187
Aggregate walk with no curb	\$28	\$68
Aggregate walk with granite curb	\$74	\$214
Aggregate walk with concrete curb	\$60	\$175
*from VTrans Path and Sidewalk Cost Report 2020		

The Town completed an East End sidewalk scoping study in 2020 evaluating the possible alignment alternatives to extend the sidewalk 1,000' to connect Gallery Place Plaza and the commercial buildings located at 512 East Woodstock Road. The estimated cost of the project for the preferred alternative (Alternative A), is \$629,781. The Town will decide what next steps to take for this sidewalk section.

FUNDING OPTIONS

This table lists the available funding sources that the Town is eligible to apply for new sidewalk construction and ADA upgrades.

Program	Website/ More info	Agency	Contact	Type	Local Match	Use and Eligibility	Notes
BICYCLE AND PEDESTRIAN FACILITIES							
Transportation Alternatives Grant Program (TAP)	http://vtransengineering.vermont.gov/bureaus/mab/local-projects/transportation-alternatives	VTrans	Scott Robertson	Competitive grant	20% min.	Bicycle and Pedestrian facilities, Safe Routes to School infrastructure, and some other projects. New emphasis in 2015 for stormwater related projects	Formerly "Transportation Enhancements". Up to \$300k per project. All projects evaluated against federal criteria. Applications due Sept/ Oct.
Vermont Bicycle and Pedestrian Program	http://vtransengineering.vermont.gov/bureaus/mab/local-projects/bike-ped	VTrans	Peter Pochop	Competitive grant	20%	Bicycle and Pedestrian facilities, scoping, design and construction	Applications due June. No cap.
Recreation Trails Grant Program	http://fpr.vermont.gov/recreation/grants/rtp	DFPR	Sherry Winnie	Competitive grant	20% min.	Maintenance, restoration and construction of recreational trails	Applications due Jan/ Feb.

*Please contact Rita Seto, AICP, Senior Planner at TRORC (802-457-3188 or rseto@trorc.org) for any questions or comments.

TOWN/VILLAGE OF WOODSTOCK - SIDEWALK INVENTORY 2022

SEGNUM	ROAD NAME	LOCATION	SIDE OF STREET	SURFACE	OTHSURFACE	WIDTH	LENGTH	CURB	BUFFER	BUFFWIDTH	ADA	CONDITION	Comments
1	River St	Cabot Funeral Home to Eaton Pl	North	ASPHALT		3.0	300	NONE	GRASS	2.0	adaYES	Fair	Has several cracks
2	River St	Eaton Pl to crosswalk to Rec center	North	ASPHALT		4.0	80	GRANITE	NONE	0.0	adaYES	Fair	
3	River St	Crosswalk to Rec Center	North	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
4	River St	Crosswalk to Mountain Ave	North	ASPHALT		4.0	210	GRANITE	GRASS	3.0	adaYES	Fair	
5	River St	Crosswalk on Mountain Ave	North	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
6	River St	From crosswalk on Mountain Ave to River St	North	CONCRETE		5.0	18	GRANITE	GRASS	6.0	adaYES	Good	
7	River St	River St to Rec bridge	North	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
8	River St	Rec bridge to #13 Church St driveway	North	CONCRETE		6.0	575	GRANITE	NONE	0.0	adaYES	Fair	Concrete is in good condition, joints on bridge have been ground to prevent trip hazard
9	River St	Mountain Ave to #51	North	ASPHALT		4.0	300	GRANITE	NONE	0.0	adaYES	Fair	
10	River St	#51 to #20 River St	North	ASPHALT		5.0	500	GRANITE	NONE	0.0	adaYES	Fair	Curb is higher than asphalt, water valve to high
11	River St	#20 River St to #35 River St	North	ASPHALT		5.0	350	GRANITE	ASPHALT	0.0	adaYES	Fair	Curb higher than asphalt
12	River St	#35 River St to #29 River St	North	ASPHALT		5.0	215	GRANITE	NONE	0.0	adaYES	Fair	
13	River St	#29 River to Mountain Ave	West	ASPHALT		4.0	185	NONE	GRASS	4.0	adaYES	Fair	Several cracks
14	River St	west side of River St	West	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Fair	
15	River St	east side crosswalk to end	East	ASPHALT		4.0	75	NONE	GRASS	5.0	adaNO	Fair	
16	River St	east side of River St by Covered Bridge	East	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
17	River St	east side #18 to crosswalk	East	ASPHALT		3.0	412	NONE	GRASS	4.0	adaNO	Poor	Very rough and tree roots causing issues
18	River St	Mountain Ave to #17 River St	West	ASPHALT		4.0	300	NONE	GRASS	4.0	adaNO	Fair	Several cracks
19	River St	#17 to vault at cemetery	West	ASPHALT		4.0	400	NONE	GRASS	3.0	adaNO	Fair	Several cracks (some are more than 2 inches wide)
20	River St	Vault to end of cemetery fence	West	ASPHALT		4.0	300	NONE	DITCH	3.0	adaNO	Fair	Service line patch has a trip hazard
21	River St	End of fence cemetery to North St	West	ASPHALT		4.0	400	NONE	DITCH	3.0	adaNO	Poor	Several service lines patch that are trip harzards
22	River St	North St	West	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Fair	
23	River St	North St to crosswalk on River St	West	ASPHALT		5.0	60	GRANITE	NONE	0.0	adaNO	Fair	No truncated domes
24	River St	Crosswalk on River St	West	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
25	River St	Crosswalk to concrete at bridge	East	ASPHALT		5.0	573	GRANITE	NONE	0.0	adaNO	Fair	Curb is higher than asphalt in several spots, and transition to concrete odd
26	Mountain Ave	River St to end (southern)	West	ASPHALT		4.5	100	NONE	ASPHALT	3.0	adaNO	Fair	
27	Mountain Ave	From #23 Mountain Ave to #15 Mountain Ave	West	ASPHALT		4.00	350	NONE	GRASS	3.0	adaNO	Fair	
28	Mountain Ave	#15 Mountain Ave to River St (northern)	North	OTHER		4.5	405	NONE	GRASS	4.0	adaNO	Fair	Several cracks
29	Mountain Ave	River St	North	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Fair	
30	Mountain Ave	River St to covered bridge	North	ASPHALT		5.0	256	GRANITE	NONE	0.0	adaYES	Fair	Cracks
31	Mountain Ave	Covered bridge	North	WOOD		5.0	139	NONE	NONE	0.0	adaNO	Good	
32	Mountain Ave	The Green	North	ASPHALT		5.0	115	GRANITE	GRASS	4.0	adaYES	Fair	Asphalt-77ft, concrete-38ft, transition from asphalt to concrete need repairs
33	Church St	#13 Church St driveway to crosswalk at College Hill	North	ASPHALT		5.0	109	GRANITE	NONE	0.0	adaYES	Fair	
34	Church St	Crosswalk at College Hill	North	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
35	Church St	X walk at College Hill to North Universalist Church	North	ASPHALT		5.0	189	GRANITE	NONE	0.0	adaYES	Fair	Cracks, water puddles
36	Church St	North Universalist Church to X walk	North	ASPHALT		5.0	320	GRANITE	NONE	0.0	adaYES	Fair	Cracks, water puddles
37	Church St	X walk to church	North	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
38	Church St	X walk to end of walk at first house past church	East	ASPHALT		5.0	194	GRANITE	NONE	0.0	adaYES	Fair	Cracks, water puddles
39	St James Pl	Church St crosswalk to Prospect St crosswalk	South	ASPHALT		4.0	121	GRANITE	NONE	0.0	adaYES	Good	Cracks, water puddles,very rough and asphalt dropped along curb
40	Prospect St	#17 Prospect St to Church St crosswalk	West	ASPHALT		4.0	542	ASPHALT	NONE	0.0	adaNO	Poor	Cracks,signs of water puddles,tips to edge of bank,no ADA rest spots for wheelchairs,50ft of tw
41	Prospect St	Church St crosswalk to Linden Hill	West	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
42	The Green	Stop bar on Linden Hill intersection to Church St crosswalk	East	ASPHALT		5.0	324	GRANITE	GRASS	4.0	adaNO	Poor	Tree roots,water puddles,very rough from roots causing cracks and curb higher than asphalt
43	The Green	Church St crosswalk to Stop bar on The Green/Prospect St	East	ASPHALT		5.0	324	GRANITE	GRASS	4.0	adaNO	Poor	Tree roots,water puddles,very rough from roots causing cracks and curb higher than asphalt
44	The Green	Stop bar on The Green/Prospect St to South St	East	ASPHALT		5.0	255	GRANITE	GRASS	4.0	adaYES	Fair	Tree roots cracks
45	The Green	South St intersection	East	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
46	The Green	South St to Court St	East	ASPHALT		6.0	180	GRANITE	GRASS	5.0	adaYES	Good	
47	The Green	Court St intersection	East	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
48	The Green	Court St to first crosswalk at the park	East	ASPHALT		6.0	31	GRANITE	NONE	0.0	adaYES	Fair	
49	The Green	First crosswalk after Court St to crosswalk at north end of park	East	ASPHALT		6.0	190	GRANITE	NONE	0.0	adaYES	Fair	Several cracks over 1",pavement settled along curb
50	The Green	Crosswalk at north end of park to corner of bank	East	ASPHALT		6.0	85	GRANITE	NONE	0.0	adaYES	Fair	
51	The Green	Elm St to first crosswalk (#18) to the village green	West	OTHER		6.0	110	GRANITE	NONE	0.0	adaYES	Fair	
52	The Green	First crosswalk (#18) to Mountain Ave	West	ASPHALT		5.0	210	GRANITE	NONE	0.0	adaYES	Fair	
53	The Green	Mountain Ave intersection to the village green	West	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
54	The Green	Mountain Ave intersection to #21 The Green	West	ASPHALT		6.0	235	GRANITE	GRASS	4.0	adaYES	Fair	Cracks,several over 1" wide, tree roots
55	The Green	#21 The Green to crosswalk (#25) to village green	West	ASPHALT		5.0	189	GRANITE	GRASS	4.0	adaYES	Fair	Cracks,tree roots
56	The Green	#25 The Green to crosswalk at Church St	West	ASPHALT		5.0	368	GRANITE	GRASS	4.0	adaYES	Fair	Several cracks over 2", missing pavement and water puddles
57	The Green	#25 The Green to village green	West	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Fair	
58	The Green	Crosswalk at Mountain Ave to the village green	West	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	

TOWN/VILLAGE OF WOODSTOCK - SIDEWALK INVENTORY 2022

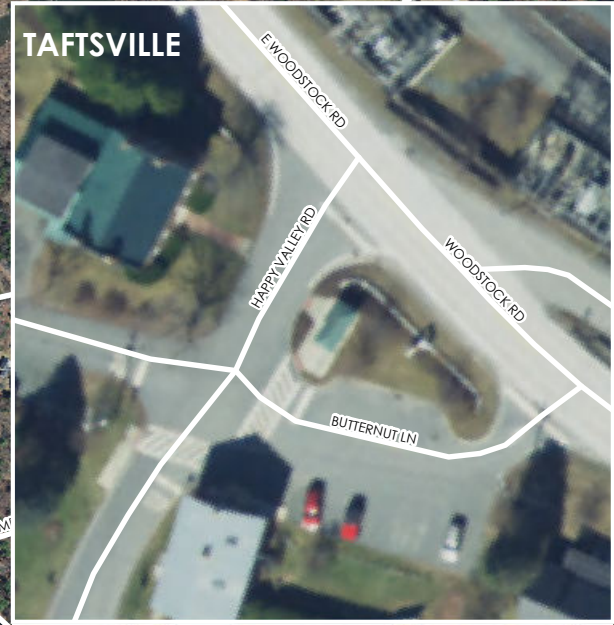
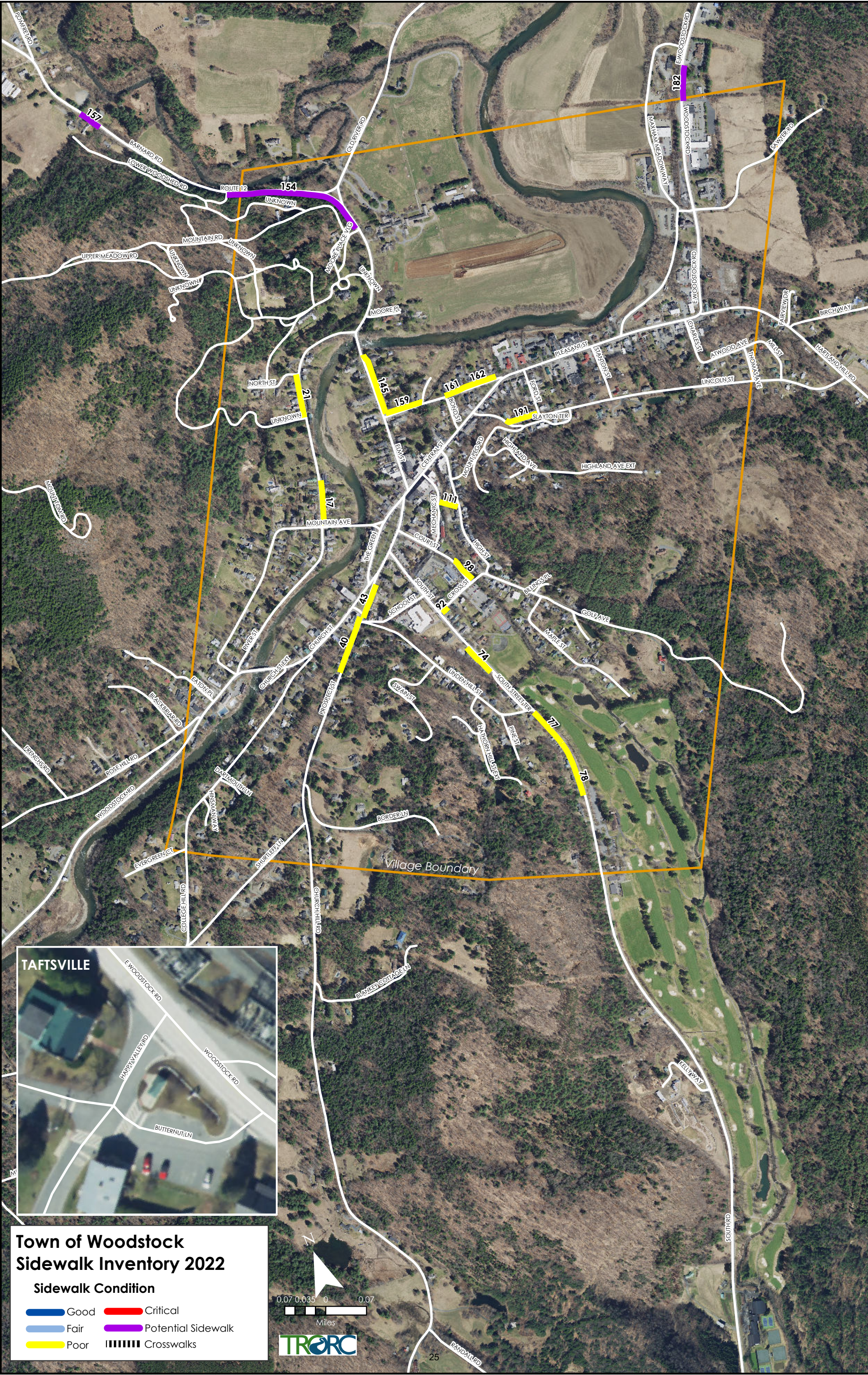
SEGNUM	ROAD NAME	LOCATION	SIDE OF STREET	SURFACE	OTHSURFACE	WIDTH	LENGTH	CURB	BUFFER	BUFFWIDTH	ADA	CONDITION	Comments
59	The Green	Crosswalk (#18) to village green	West	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
60	The Green	Crosswalk by Library to village green	East	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
61	The Green	Crosswalk by Court St to village green	East	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
62	The Green	Crosswalk by Woodstock Inn to village green	East	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
63	The Park	South end of green	South	CONCRETE		5.0	27	GRANITE	NONE	0.0	adaYES	Good	
64	The Park	North end of park	North	CONCRETE		8.0	21	GRANITE	NONE	0.0	adaYES	Fair	Starting to crack
65	The Park	The Green to Library path	North	ASPHALT		8.0	50	NONE	GRASS	0.0	adaNO	Good	
66	The Park	People's Bank to Court St	East	ASPHALT		6.0	345	NONE	GRASS	0.0	adaNO	Fair	Cracks,signs of water puddles,tree roots
67	The Park	Court House entrance to The Green	South	ASPHALT		8.0	20	NONE	GRASS	0.0	adaNO	Fair	Signs of water puddles
68	South St	The Green to School St intersection	South	ASPHALT		5.0	468	GRANITE	NONE	0.0	adaYES	Fair	Muiltple patches need repair,crack, water puddles
69	South St	School St intersection	South	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
70	School St	South St intersection to end	East	ASPHALT		5.5	104	GRANITE	NONE	0.0	adaYES	Fair	Signs of water puddles,some small cracks
71	South St	School St to crosswalk at school entrance	South	ASPHALT		5.0	174	GRANITE	GRASS	3.0	adaYES	Good	
72	South St	Crosswalk at school entrance to #25	South	ASPHALT		5.0	278	GRANITE	NONE	0.0	adaYES	Fair	Asphalt dropped along curb,some cracks,tip down ramp in middle for no reason?
73	South St	#25 to crosswalk to Rec park	South	ASPHALT		4.0	150	NONE	NONE	10.0	adaNO	Fair	
74	South St	Crosswalk to Rec park to Terrace St	South	ASPHALT		3.0	312	NONE	GRASS	4.0	adaNO	Poor	Narrow,cracks,signs of water puddles,tree roots
75	South St	Terrace St crosswalk	South	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
76	South St	Terrace St intersection to Linden Hill	South	ASPHALT		5.0	417	GRANITE	NONE	0.0	adaNO	Fair	CB ramps not ADA ,cover slots to large,cracks and signs of water puddles
77	South St	Linden Hill to#65 South St	South	ASPHALT		4.0	375	ASPHALT	NONE	0.0	adaNO	Poor	
78	South St	#65 South St to #73 South St driveway	West	ASPHALT		4.0	512	ASPHALT	NONE	0.0	adaNO	Poor	Spalled areas,curb missing or sunk,cracks
79	South St	#73 South St driveway to#78 South St driveway	West	ASPHALT		5.0	737	GRANITE	NONE	0.0	adaNO	Fair	Areas sunk below curb,cracks , water puddles
80	South Rd	#78 South St driveway to bike path start (north end)	West	ASPHALT		6.0	585	NONE	NONE	0.0	adaNO	Good	Wide shoulder on road
81	South Rd	Bike path start (north end) to bike path end (south end)	West	ASPHALT		6.0	1090	NONE	NONE	0.0	adaNO	Fair	Wide shoulder along road,width goes from 8 to6 feet
82	South Rd	Driveway to Kelly Gardens to road shoulder by barn	West	ASPHALT		6.0	1272	NONE	DITCH	0.0	adaNO	Fair	
83	South Rd	By red barn to tennis court entrance	West	ASPHALT		4.0	550	NONE	NONE	0.0	adaNO	Fair	Wide shoulder
84	South St	Rec park	West	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
85	South St	Crosswalk to bridge	East	ASPHALT		8.0	488	NONE	NONE	0.0	adaNo	Fair	Cracks,sink spot at bridge
86	South St	Bridge crossing to Maple St	East	ASPHALT		4.0	125	NONE	NONE	0.0	adaNO	Fair	Crossing to park
87	South St	Crosswalk at rec park to Cross St	East	ASPHALT		5.0	390	GRANITE	NONE	0.0	adaYES	Good	2017 Safe Routes to School project
88	South St	Cross St intersection	East	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
89	South St	Crosswalk by school entrance and Cross St	East	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
90	South St	Cross St to hotel parking garage entrance	East	ASPHALT		6.0	260	GRANITE	NONE	0.0	adaYES	Fair	Cracks
91	South St	Hotel parking garage entrance to South St crosswalk	East	ASPHALT		6.0	434	GRANITE	NONE	0.0	adaYES	Fair	Cracks
92	Cross St	South St to driveway at #3 Cross St	South	ASPHALT		4.0	75	NONE	GRASS	4.0	adaNO	Poor	Very rough and narrow
93	Cross St	South St intersection to Court St intersection	North	ASPHALT		6.0	353	GRANITE	NONE	0.0	adaYES	Fair	Cracks,missing asphalt,ramps not ADA slope
94	Cross St	Court St intersection	North	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
95	Cross St	Court St to crosswalk by High St	North	ASPHALT		4.0	110	GRANITE	NONE	0.0	adaYES	Fair	
96	Court St	Cross St to tip down ramp at delivery door to hotel	West	ASPHALT		5.5	450	GRANITE	NONE	0.0	adaYES	Fair	Ramps not ADA for slope,asphalt spalled in places
97	Court St	Tip down ramp at delivery door to hotel to The Park	West	ASPHALT		5.5	317	GRANITE	NONE	0.0	adaYES	Good	
98	Court St	Cross St to hotel parking driveway	East	ASPHALT		3.5	250	NONE	GRASS	6.0	adaNO	Poor	Heaved,cracks,very rough
99	High St	Crosswalk to Golf St	North	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Fair	
100	Golf Ave	High St crosswalk to #9 Golf Ave	South	ASPHALT		5.0	313	GRANITE	NONE	0.0	adaNO	Fair	Needs truncated domes,water puddles,minor cracks, end at Consolidated building
101	Golf Ave	#9 Golf Ave to Maple St	South	ASPHALT		5.0	226	GRANITE	NONE	0.0	adaNO	Fair	
102	Golf Ave	High St to 8 Golf Ave (north side)	North	ASPHALT		5.0	235	NONE	NONE	0.0	adaNO	Fair	
103	Maple St	Golf Ave to 5 Maple St	West	ASPHALT		5.0	350	GRANITE	NONE	0.0	adaYES	Good	End at 5 Maple Street
104	High St	Golf Ave to crosswalk on High St	West	ASPHALT		4.0	555	GRANITE	NONE	0.0	adaYES	Fair	Cracks
105	High St	crosswalk by 19 High St	West	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
106	High St	From crosswalk by 19 High St to crosswalk by 10 High St	East	ASPHALT		4.0	440	GRANITE	NONE	0.0	adaYES	Fair	Cracks,water puddles,patch at water valve needs shim
107	High St	crosswalk by 10 High St	East	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
108	High St	From 10 High St crosswalk to Central Street	West	ASPHALT		4.0	194	GRANITE	NONE	0.0	adaNO	Fair	Slope
109	High St	crosswalk by 2 High St	West	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
110	High St	From crosswalk by 2 High St to Central Street (east side)	East	ASPHALT		3.0	109	NONE	NONE	0.0	adaNO	Fair	Sidewalk mark out by painted line
111	Mechanic St	Mechanic St crosswalk to High St	East	OTHER		5.0	176	NONE	GRASS	0.0	adaNO	Poor	Wood deck-50ft,cracks, rough and trip hazard at bridge and no ramp or cross walk at High St
112	Mechanic St	Crosswalk to walkway to High St	West	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
113	Mechanic St	Welcome Center to Central St	West	ASPHALT		4.0	200	NONE	NONE	0.0	adaNO	Fair	Stripped walkway on road surface
114	Central St	Corner of bank to crosswalk at Elm St intersection	South	CONCRETE		10.0	35	GRANITE	NONE	0.0	adaYES	Good	
115	Central St	Crosswalk from bank to Elm St	South	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
116	Central St	Crosswalk to crosswalk at Elm St intersection (south side)	South	CONCRETE		8.0	120	GRANITE	NONE	0.0	adaYES	Good	

TOWN/VILLAGE OF WOODSTOCK - SIDEWALK INVENTORY 2022

SEGNUM	ROAD NAME	LOCATION	SIDE OF STREET	SURFACE	OTHSURFACE	WIDTH	LENGTH	CURB	BUFFER	BUFFWIDTH	ADA	CONDITION	Comments
117	Central St	Crosswalk from Woodstock Pharmacy to Coburns	South	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
118	Central St	Crosswalk from Woodstock Pharmacy to Mechanic St	South	CONCRETE		6.0	92	CONCRETE	NONE	0.0	adaYES	Good	crosswalk to Elm street,some joints are starting to move
119	Central St	Mechanic St	South	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
120	Central St	Mechanic St to High St	South	CONCRETE		6.0	236	GRANITE	NONE	0.0	adaYES	Good	crosswalk at Mechanic Street
121	Central St	High St to Who Is Sylvia?	South	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
122	Central St	High St	South	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
123	Central St	High St to Lincoln St	South	ASPHALT		5.0	421	GRANITE	NONE	0.0	adaYES	Fair	Cross slope,cracks
124	Central St	Lincoln St	South	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
125	Central St	From Lincoln St to 40 Central St	South	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
126	Central St	From Lincoln St to crosswalk at Pleasant St	South	ASPHALT		0.0	341	GRANITE	GRASS	3.0	adaYES	Fair	Several cracks, cross slope
127	Central St	Pleasant St intersection	South	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
128	Central St	Pleasant St to Bond St	North	ASPHALT		5.0	535	GRANITE	GRASS	5.0	adaYES	Fair	Cracks- long and across, with several over 2" width and sign of water puddles
129	Central St	Intersection of Bond St	North	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
130	Central St	Bond St to crosswalk at High St	North	ASPHALT		5.0	261	GRANITE	GRASS	4.0	adaYES	Fair	
131	Central St	Crosswalk at High St to Elm St	North	CONCRETE		10.0	350	GRANITE	NONE	0.0	adaYES	Good	
132	Central St	Intersection of Elm St	North	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
133	Elm St	Central St to crosswalk by Gillinghams (west side)	West	CONCRETE		8.0	154	GRANITE	NONE	0.0	adaYES	Good	crosswalk at intersection
134	Elm St	Crosswalk by Gillinghams	West	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
135	Elm St	Gillinghams to 26 Elm St	West	OTHER		5.0	175	GRANITE	GRASS	3.0	adaYES	Good	#26 to crosswalk at Gillinghams
136	Elm St	26 Elm St to Pleasant St crosswalk	West	ASPHALT		5.0	316	GRANITE	GRASS	7.0	adaYES	Fair	crosswalk to #26 Elm, cracks,tree roots
137	Elm St	Crosswalk to Pleasant St	West	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
138	Elm St	Crosswalk to Pleasant St to crosswalk by bridge	West	ASPHALT		5.0	640	GRANITE	GRASS	6.0	adaYES	Good	
139	Elm St	Crosswalk by south of bridge	West	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
140	Elm St	Crosswalk to end of bridge concrete	West	OTHER		4.0	230	CONCRETE	NONE	0.0	adaNO	Fair	Concrete around telephone MH has a trip hazard
141	Elm St	Central St to crosswalk by Gillinghams (east side)	East	CONCRETE		10.0	112	GRANITE	NONE	0.0	adaYES	Good	
142	Elm St	Gillinghams crosswalk to end of concrete	East	CONCRETE		9.0	161	GRANITE	NONE	0.0	adaYES	Good	
143	Elm St	End of concrete to Pleasant St	East	ASPHALT		5.0	338	GRANITE	GRASS	4.0	adaNO	Fair	Tree roots,cracks
144	Elm St	Pleasant St intersection	East	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
145	Elm St	Pleasant St intersection to crosswalk at bridge	East	ASPHALT		5.0	575	ASPHALT	GRASS	6.0	adaYES	Poor	Tree roots and sink areas
146	Elm St	Crosswalk to end of bridge	East	ASPHALT		4.0	230	CONCRETE	NONE	0.0	adaNO	Fair	
147	Elm St	Bridge to Moore Place	East	ASPHALT		0.0	138	GRANITE	GRASS	6.0	adaNO	Fair	
148	Elm St	Moore Place	East	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
149	Elm St	Moore Place to #55 at Billings Farm	East	ASPHALT		5.0	689	NONE	GRASS	8.0	adaNO	Fair	Slope maybe to exceed ADA ,no flat areas for wheelchair,some cracks
150	Elm St	#55 to crosswalk	East	ASPHALT		5.0	167	NONE	GRASS	7.0	adaNO	Fair	
151	Elm St	Crosswalk by Billings Farm	East	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
152	Elm St	Crosswalk by Billings Farm to crosswalk on River Rd	East	ASPHALT		5.0	580	NONE	GRASS	8.0	adaNO	Fair	Cracks starting
153	Old River Rd	by Billings Farm entrance	East	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
154	VT Route 12	Park trail entrance	West	OTHER		6.0	1280	NONE	OTHER	25.0	adaNO	Fair	Park entrance to crosswalk
155	VT Route 12	Foot bridge	South	OTHER		4.0	947	NONE	GRASS	10.0	adaNO	Fair	2nd foot bridge to park trail entrance
156	VT Route 12	Foot bridge	South	OTHER		4.0	391	NONE	GRASS	10.0	adaNO	Fair	Foot bridge to foot bridge
157	VT Route 12	Rainbow Playschool	South	OTHER		4.0	218	NONE	GRASS	4.0	adaNO	Fair	End foot bridge
158	VT Route 12	Crosswalk at Rainbow Playschool	South	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
159	Pleasant St	Elm St to Benson Pl	North	ASPHALT		4.0	360	ASPHALT	GRASS	4.0	adaNO	Poor	Tree roots and sink areas very rough
160	Pleasant St	Benson Pl to #10 Pleasant St	North	ASPHALT		4.0	230	NONE	NONE	0.0	adaNO	Fair	Transition from bridge to driveway not ADA
161	Pleasant St	#10 Pleasant St to #16 Pleasant St	North	ASPHALT		4.0	165	NONE	GRASS	3.0	adaNO	Poor	Tree roots and sink areas
162	Pleasant St	#16 Pleasant St to #28 Pleasant St/crosswalk on Central St	North	ASPHALT		4.0	300	NONE	GRASS	6.0	adaNO	Poor	Trees roots and several sink areas
163	Pleasant St	Central St intersection	North	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
164	Pleasant St	Central St crosswalk to Ottauquechee Health Center	North	ASPHALT		5.0	220	GRANITE	GRASS	8.0	adaNO	Fair	
165	Pleasant St	Ottauquechee Health Center to Mac's crosswalk	North	ASPHALT		5.0	375	GRANITE	GRASS	8.0	adaNO	Fair	Large cracks,pot holes, patch has trip hazard
166	Pleasant St	crosswalk to Mac's	North	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
167	Pleasant St	Mac's crosswalk to Shire entrance	North	ASPHALT		5.0	172	GRANITE	GRASS	6.0	adaNO	Fair	Several cracks about 1" wide
168	Pleasant St	Shire entrance to Park and Ride	North	ASPHALT		5.0	380	GRANITE	GRASS	6.0	adaYES	Fair	Trees starting to effect condition
169	Pleasant St	Crosswalk to the Laundry Room	North	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
170	Pleasant St	Crosswalk across Park and Ride entrance	North	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
171	Pleasant St	Park and Ride entrance to gravel section by train station	North	ASPHALT		4.0	300	GRANITE	GRASS	2.0	adaYES	Fair	
172	Pleasant St	Gravel section by train station	North	OTHER		4.0	78	GRANITE	GRASS	2.0	adaNO	Fair	
173	Pleasant St	Gravel section to Sheriff entrance	North	ASPHALT		4.0	212	GRANITE	GRASS	2.0	adaNO	Fair	Several cracks
174	E Woodstock Rd	Sheriff entrance to Maplefields driveway	West	ASPHALT		4.0	345	GRANITE	GRASS	5.0	adaNO	Fair	Several tree roots

TOWN/VILLAGE OF WOODSTOCK - SIDEWALK INVENTORY 2022

SEGNUM	ROAD NAME	LOCATION	SIDE OF STREET	SURFACE	OTHSURFACE	WIDTH	LENGTH	CURB	BUFFER	BUFFWIDTH	ADA	CONDITION	Comments
175	E Woodstock Rd	Maplefields driveway to Cumberland Farms	West	CONCRETE		5.0	155	GRANITE	GRASS	5.0	adaYES	Good	No truncated domes
176	E Woodstock Rd	Cumberland Farms to Citizens Bank driveway	West	ASPHALT		5.0	155	GRANITE	GRASS	6.0	adaYES	Fair	Several cracks 2" wide
177	E Woodstock Rd	Citizens Bank driveway to Mascoma Bank	West	ASPHALT		5.0	418	GRANITE	GRASS	6.0	adaYES	Fair	Will need maintenance on section by barn
178	E Woodstock Rd	Crosswalk by Mascoma Bank/Woodstock Terrace	West	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
179	E Woodstock Rd	Crosswalk by Woodstock Terrace to Fire Station	East	ASPHALT		5.0	405	GRANITE	GRASS	7.0	adaYES	Good	
180	E Woodstock Rd	Fire Station to Ace's Hardware	East	ASPHALT		5.0	126	NONE	NONE	0.0	adaNO	Good	
181	E Woodstock Rd	Ace's Hardware to Pizza Chef	East	CONCRETE		5.0	175	GRANITE	GRASS	5.0	adaNO	Good	
182	E Woodstock Rd	Woodstock Hops/Barley to Worth Kitchen	East	ASPHALT		0.0	0	NONE	NONE	0.0		Potential	
183	Pleasant St	Mobil station to Wasp Diner (south side)	South	ASPHALT		5.0	170	GRANITE	GRASS	4.0	adaNO	Fair	Ends at Woodstock Insurance
184	Pleasant St	Wasp Diner to crosswalk to Park and Ride	South	ASPHALT		5.0	158	GRANITE	GRASS	2.0	adaNO	Fair	crosswalk
185	Pleasant St	Crosswalk to Park and Ride to Stanton St	South	ASPHALT		5.0	245	GRANITE	GRASS	4.0	adaNO	Fair	Several water puddles
186	Pleasant St	Stanton St intersection	South	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
187	Pleasant St	Stanton St to crosswalk to Mac's	South	ASPHALT		5.0	309	GRANITE	GRASS	6.0	adaYES	Fair	Entrance & exit at Mac's need work
188	Pleasant St	Crosswalk to Mac's to Ford St	South	ASPHALT		5.0	320	GRANITE	GRASS	8.0	adaNO	Fair	Cracks starting,3" crack at ADA ramp at Ford Street
189	Pleasant St	Ford St intersection	South	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Fair	
190	Pleasant St	Ford St to Central St	South	ASPHALT		5.0	235	GRANITE	GRASS	10.0	adaYES	Fair	Crack at ramp 3"
191	Lincoln St	Ford St intersection to 2 Lincoln St	North	ASPHALT		4.0	380	NONE	NONE	0.0	adaNO	Poor	Cracks, signs of water puddles,changes width to 3ft, ends in the hill
192	Happy Valley Rd	From Butternut Ln to garden	East	CONCRETE		5.0	35	GRANITE	OTHER	0.0	adaYES	Good	
193	Happy Valley Rd	Butternut Ln intersection	East	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
194	Butternut Ln	Happy Valley Rd intersection	East	ASPHALT		0.0	0	NONE	NONE	0.0	adaYES	Crosswalk	
195	Happy Valley Rd	From Butternut Ln to end (west side)	West	CONCRETE		5.0	25	GRANITE	NONE	0.0	adaYES	Good	

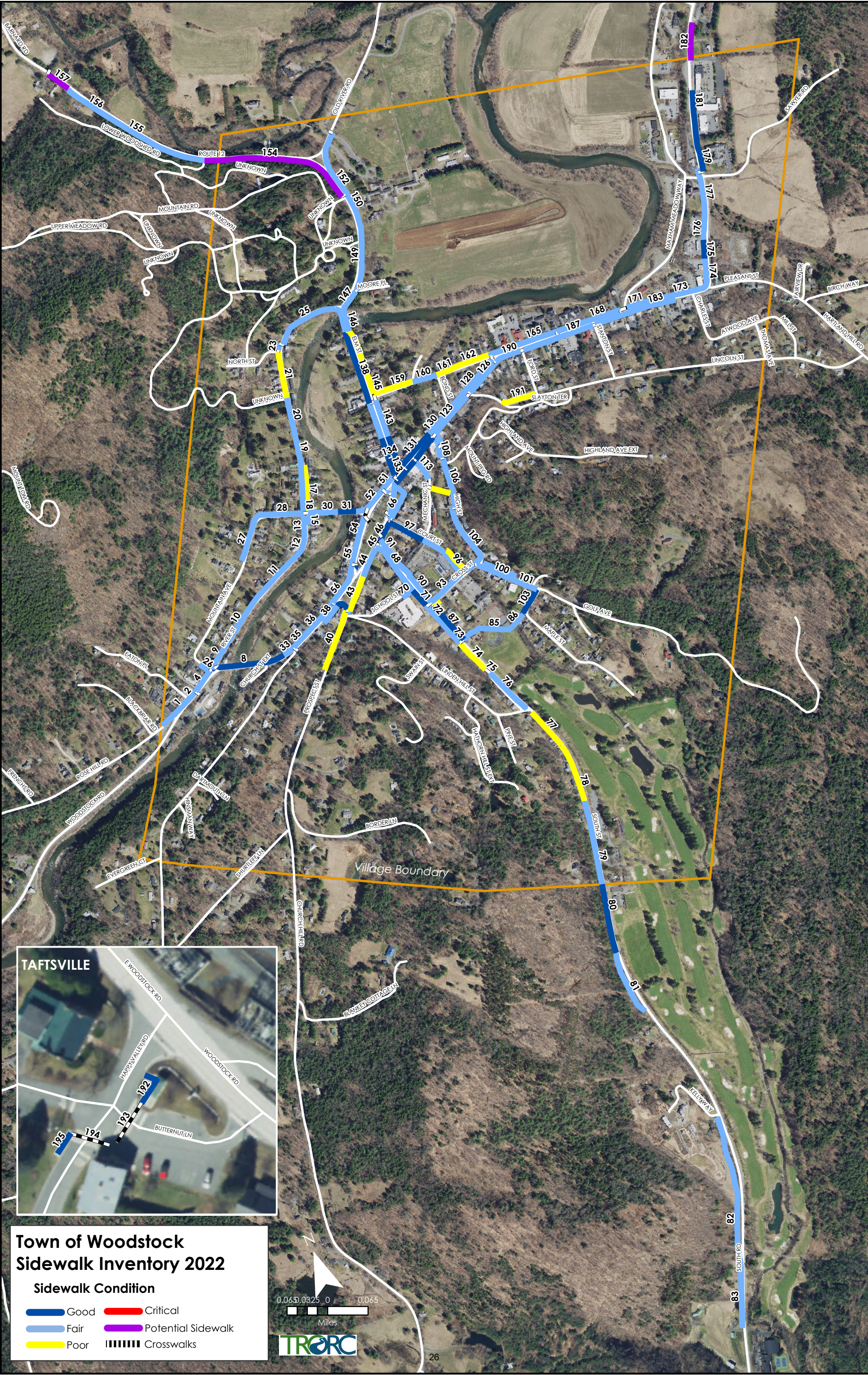


Town of Woodstock Sidewalk Inventory 2022

Sidewalk Condition

- | | |
|-----------------------------------------------|----------------------------------------------------------|
| ■ Good | ■ Critical |
| ■ Fair | ■ Potential Sidewalk |
| ■ Poor | ---- Crosswalks |





Trustees Meeting Information
October 11, 2022

Tree Removal Request at 26 Pleasant Street

The resident at 26 Pleasant Street has requested the removal of a healthy street tree in front of his house. The tree is a crabapple tree approximately 8 inches in diameter. The Tree Warden, the former Public Works Director, and the Interim Municipal Manager have denied this request and the property owner has asked to make the removal request to the Trustees.

According to the property owner, there are tree roots in his sewer service pipe, and he has had to hire a service company to remove the roots because he had a sewer backup. According to the owner the sewer service pipe goes under the tree.

It has been explained to the property owner that his sewer service pipe should not have roots in it. This is concrete evidence that the sewer pipe is defective and in violation of the Sewer Ordinance and it must be repaired. It is also possible that there is wastewater leaching into the soil where the roots enter the pipe. The owner maintains that if the tree is cut the roots will not enter the pipe and if he repairs the sewer pipe the tree will have to be removed.

We have told the property owner that if he repairs the sewer pipe and the tree must be removed during the repair process, we are agreeable to the tree removal. However, we would want the tree replaced with a 3-inch caliper tree of the same or similar species and as approved by the Tree Warden. The property owner does not agree with the Town Official's request.

**Village of Woodstock
Board of Trustees Meeting
September 13, 2022
6:30 pm
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Chair Seton McIlroy, Jeffrey Kahn, Brenda Blakeman, Bill Corson, Gabe DeLeon, Tom Yennerell, Nikki Nourse, Wade Treadway, Wendy Marrinan, Police Chief Robbie Blish, Matt Stout, Jill Davies

A. Call to order

1. Chair McIlroy called the Trustees Meeting of September 13, 2022, to order at 6:30 pm.

B. Interviews for Village Historic Preservation Commission

1. Wade I Treadway

Motion: by Mr. Kahn to appoint Mr. Treadway to the Village Historic Preservation Commission.

Seconded: by Ms. Blakeman.

Discussion: none.

Vote: 5-0-0, passed.

C. Citizen comments

D. Additions to & deletions from posted agenda

1. Additions
 - a. Memorial & Naming Policy
 - b. Update on Municipal Manager Search
 - c. Halloween

E. Manager's report

1. General report

- a. Mr. Yennerell stated that the first edition of the FY24 Budget was submitted to the Finance Committee on 8/29/22. This is the schedule for the remainder of the budget process. Tax bills were mailed out on September 1. An interview panel consisting of the Select Board and Trustees Chairs, the Municipal Manager, and the former Director of Public Works will start interviews for a new DPW on 9/22. During the DPW vacancy other staff members and the Manager's workload will significantly increase. Casella will be emptying Village owned garbage and recycling containers an additional time beyond their contracted amounts at high volume locations, such as Elm Street and the Village Green. Casella agreed to do this free of charge and as needed until the end of the calendar year.

2. Financial report

- a. Mr. Yennerell stated that it has been about nine weeks into FY23. The percentage things should be at is about 17.3%. That is just a target.
- b. Mr. Kahn stated that last month office administration was up 21%. Now it is at 66%.
 - i. Mr. Yennerell stated that he does not know what that is at this moment. He can find out.

F. Police Chief's report

1. Chief Blish stated that the officers this month participated in the Governor's Highway Safety Labor Day Campaign. They worked 108 extra hours of patrol over 18 days and issued 84 tickets as part of that campaign. They had the active shooter training. That went very well. All the Woodstock officers were able to participate in that training for at least one of the days in the three day training. There will be an open house for the Emergency Services Building on Saturday, October 22nd and 11:45 am. They will advertise in the near future. Sergeant Swanson is anticipated to be back September 20th.

G. Permits

1. Use of the Green permit – Zack's Place Turkey Trot

- a. Not needed, not using the Green.

2. Parade permits

a. Zack's Place Turkey Trot

- i. It is on Thanksgiving Day in the morning. Nothing has changed. The route is exactly the same. They hope they have as many people as they had last year. They worked with Chief Blish on traffic control for the whole morning. They want to keep everybody safe. There will be a band this year.

Motion: by Mr. Kahn to approve the parade permit for Zack's Place Turkey Trot.

Seconded: by Ms. Blakeman.

Discussion: none.

Vote: 5-0-0, passed.

b. Eastern States Cup – Eastern States, WAMBA, Woodstock Inn & Resort

Motion: by Mr. Kahn to approve the parade permit for Eastern States Cup with the addition of the police officer for traffic control.

Seconded: by Ms. Blakeman.

Discussion: none.

Vote: 5-0-0, passed.

c. Fundraiser for World Heart Day – Coin Drop – Woodstock Terrace

- i. Tabled

3. Food on the Green permit – WUHS/Varsity Hockey

- a. Chair McIlroy stated that the Trustees allowed for three nonprofits to be on the Green to sell food on Sundays and Mondays. They have Trees & Seeds currently there on Sundays and Mondays. They have two other slots available. This is the permit for the boys' varsity hockey team from Woodstock Union High School. They wanted to do a fundraiser. That would give them two vendors. Their money would go specifically to their needs. They are going to do things like hot dogs, beverages, and baked goods.
- b. Mr. Kahn stated that he asked them to communicate with Trees & Seeds so they can offer different foods.
- c. Chair McIlroy stated that they are volunteers. They cannot guarantee every Sunday and Monday.

Motion: by Mr. Kahn to approve the food on the Green permit for WUHS Varsity Hockey.

Seconded: by Mr. DeLeon.

Discussion: All volunteers must fill out and sign volunteer form prior.

Vote: 4-0-1, passed. (Chair McIlroy for, Mr. Kahn for, Mr. Corson for, Mr. DeLeon for, Ms. Blakeman abstained).

H. Old business

1. Public Trust Fund disbursements

- a. Ms. Davies stated that each year they discuss how much they are going to disperse from each fund. They have \$155,000 in total in four different funds. Some of the funds have rules about how they are dispersed. The first one is the Frank S MacKenzie Fund. There is \$3,755 in here. This is to pay for the Town fireworks only.

Motion: by Mr. Corson to approve of a \$300 disbursement to help pay for the Town 2023 fireworks.

Seconded: by Mr. Kahn.

Discussion: none.

Vote: 5-0-0, passed.

- b. Ms. Davies stated the Orley A Whitcomb Fund has a balance of \$70,989. She is recommending a \$5,600 disbursement to pay for East End Park expenses and Village tree work.

Motion: by Mr. Kahn to approve of a \$5,600 disbursement from the Orley A Whitcomb Fund to pay for East End Park expenses and whatever is left to go to Village tree work, and there to be an accounting of exactly how much is spent on East End Park expense and for what specifically.

Seconded: by Mr. DeLeon.

Discussion: none.

Vote: 5-0-0, passed.

- c. Ms. Davies stated that the Old Fire Station Fund has a balance of \$24,076. She is suggesting a \$2,000 disbursement to pay for the Village tree work.

Motion: by Chair McIlroy to accept the recommendation of disbursing \$2,000 from the Old Fire Station Fund to pay for the Village tree work and to be determined by Village voters at the next duly warned regular Village meeting.

Seconded: by Mr. DeLeon.

Discussion: none.

Vote: 5-0-0, passed.

2. Ethel Woods Sidewalk Fund disbursement

- a. Ms. Davies stated that this fund was established in 1953 with a gift of \$40,000 for the care and upkeep of the sidewalks in the Village. Not very much money has been spent from this fund. She is suggesting it all be taken out.

Motion: by Mr. Kahn to approve of disbursing the full fund balance of \$50,974 to be used to improve the sidewalks.

Seconded: by Mr. DeLeon.

Discussion: none.

Vote: 5-0-0, passed.

3. Village park permits

- a. Petitioning will not require permits. The Village Trustees will look into permitting for structures being placed on these parks. They will talk more about it next month.

I. New business

1. Sarah Macy's contract

- a. Chair McIlroy stated that Sarah Macy is a contractor that has helped with financial things. Her contract goes until the end of December. She cost \$14,000. She has been working with Zoie Parent and the Finance Committee. The Trustees only pay part of this.
- b. Mr. Yennerell stated that he thinks they will need her for year-end closeout and potentially some help with capital fund allocations. She has been doing extensive work. In some cases, she is going back years and correcting errors that were made.
- c. Mr. Kahn stated that it would be interesting to see a report on what errors are being made and where and what the results are.
- d. Mr. Yennerell stated that there is a lot of routine fixes that she has made. They can have Ms. Macy present something. This could be done during a joint meeting.

J. Other business

1. Memorial & Naming Subcommittee

- a. Chair McIlroy stated that this is a group that Philip Neuberg is putting together. The subcommittee will be writing up a recommendation for the Village and the Town, so the policy is consistent. Mr. Neuberg anticipates that he will bring that before both Boards in December.

2. Halloween on High Street

- a. Chair McIlroy stated that in the past years High Street gets closed down on Halloween. This also includes Golf Avenue, Maple Street, and Cross Street as well. There is trick or treating. In past years, the Trustees provided some money for the candy because the people that live there bear the burden of it. They spent a lot of money on candy last year. They approved \$750 out of their funds for candy. The Town also approved \$750 for a total of \$1,500.

Motion: by Mr. Kahn to allot \$750 from Trustee funds for candy to distribute to the houses on High Street, Maple Street, Cross Street, and Golf Avenue for Halloween.

Seconded: by Mr. DeLeon.

Discussion: none.

Vote: 5-0-0, passed.

3. Town Manager Search

- a. Mr. DeLeon stated that they are looking to publish the postings for the Municipal Manager. Dominic Cloud is targeting to have it on the website by the end of the week. They will also advertise with the Valley News, the Vermont Standard, and LinkedIn. The next meeting the Search Committee will be reviewing resumes. This will be held on October 13th.

K. Approval of minutes

1. 8/9/22 joint minutes

2. 8/9/22 minutes

Motion: by Mr. Kahn to approve the joint minutes of 8/9/22 and the regular minutes of 8/9/22 as submitted.

Seconded: by Ms. Blakeman.

Discussion: none.

Vote: 5-0-0, passed.

L. Adjournment

Motion: by Mr. Kahn to adjourn the meeting at 8:50 pm.

Seconded: by Ms. Blakeman.

Discussion: none.

Vote: 5-0-0, passed.

*Respectfully submitted,
Nikki Nourse*

**Village of Woodstock
Special Trustees Meeting
September 23, 2022
1:00 pm
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Chair Seton McIlroy, Jeffrey Kahn, Brenda Blakeman, Gabe DeLeon, Nikki Nourse

A. Call to order

1. Vice-Chair Kahn called the Special Trustees Meeting of September 23, 2022 to order at 1:05 pm.

B. Citizen comments – none.

C. Additions to & deletions from posted agenda – none.

D. Food on the Green permit – Pizza Chef Inc

Motion: by Ms. McIlroy to approve the food on the Green permit for Pizza Chef Inc.

Seconded: by Ms. Blakeman.

Discussion: none.

Vote: 4-0-0, passed.

E. Other business – none.

F. Adjournment

Motion: by Mr. DeLeon to adjourn the meeting at 1:07 pm.

Seconded: by Chair McIlroy.

Discussion: none.

Vote: 4-0-0, passed.

*Respectfully submitted,
Nikki Nourse*