

Town of Woodstock
Select Board Meeting
November 15, 2022
6:00 pm
Town Hall & Zoom
Minutes

Draft of minutes are subject to approval.

Present: Chair Joe Swanson, Mary Riley, Ray Bourgeois, Tom Yennerell, Kathy Avellino, Tim McCarthy, David Green, Steve Bauer, Zoie Parent, Tess Hunter, Keri Cole, Jill Davies, Jon Spector, PJ Eames, Scott Smith, Beth Long, Brittney Poljacik

- A. Call to order
 - a. Chair Swanson called the regularly scheduled Select Board Meeting to order on November 15, 2022, at 6:00pm.
- B. Citizen comments – none.
- C. Additions to & deletions from posted agenda
 - a. Addition to other business
 - 1. Continued discussion on Peterkin Hill speed limit
- D. Manager's Report
 - a. General Report
 - 1. Mr. Yennerell stated that a Public Works director has been hired and he will either start November 28, 2022, or December 5, 2022.
- E. Permits – none.
- F. Old business – none.
- G. New Business
 - a. Tobacco License – Eames – 442 E Woodstock Rd

Motion: by Mr. Bourgeois to approve the Tobacco License for 442 E Woodstock Rd.

Seconded: by Ms. Riley.

Discussion: none.

Vote: 4-0-0, passed.

- b. Lister's Reappraisal Proposals
 - 1. Ms. Avellino stated that the lister's received two offers, one from NEMRC and one from NEMC. Mr. McCarthy and Ms. Avellino propose they go with NEMC because their figure is set in stone and NEMRC has reserved the right to change their rate in 2025.
 - 2. Mr. Bourgeois asked if an attorney has looked at the contract.
 - 3. Mr. Yennerell stated that an attorney might slow the process and the contract is due to the state by December 9, 2022.

Motion: by Mr. Bourgeois to approve NEMC to do the appraisals pending reviewal from the Town Attorney, Bill Dagger.

Seconded: by Ms. Riley.

Discussion: none.

Vote: 4-0-0, passed.

- 4. The listers also received a separate contract proposal from George Sansoucy for the Woodstock Inn and Resort which is separate from the town wide appraisal.

Motion: by Mr. Bourgeois to approve the contract from Mr. Sansoucy for the Woodstock Inn and Resort appraisals pending reviewal from the Town Attorney, Bill Dagger.

Seconded: by Ms. Riley.

Discussion: none.

Vote: 4-0-0, passed.

c. TRORC Town Dues Letter for FY24

1. Included in the budget.

d. Safford Commons – Town Consent Request

1. Ms. Long, the CFO and deputy director of Twin Pines Housing spoke to the Select Board regarding the Town Consent Form. As the town is a lender to Safford Commons, their consent is needed to approve the addition of \$58,000. Consent is needed from all lenders. No new debt for the town.

Motion: by Mr. Bourgeois to approve the additional borrowing of \$58,000 for Twin Pines Housing at Safford Commons.

Seconded: Ms. Cole.

Discussion: none.

Vote: 4-0-0, passed.

e. LEMP Municipal Adoption

1. Local Emergency Management Plan – LEMP

Motion: by Mr. Bourgeois to accept the Local Emergency Management Plan.

Seconded: by Ms. Riley.

Discussion: none.

Vote: 4-0-0, passed.

f. Town of Woodstock LEMP

Motion: by Mr. Bourgeois to approve the Town of Woodstock Local Emergency Management Plan.

Seconded: by Ms. Cole.

Discussion: none.

Vote: 4-0-0, passed.

g. FY24 Budget

1. Mr. Spector discussed the key assumptions, town budget summary, improving the budget, use of one-time funds, and the review process going forward with the FY24 budget. Feedback and questions from the members of the Select Board and department heads is highly encouraged over the next week or so and a second draft will be brought to the Select Board on December 6, 2022, as well as all questions answered to the best of their ability.

H. Other Business

- a. Continues discussion on Peterkin Hill speed limit

Motion: by Mr. Bourgeois to revert back to the existing ordinance of 35MPH as posted on Peterkin Hill.

Seconded: by Ms. Riley.

Discussion: none.

Vote: 4-0-0, passed.

I. Board of Sewer Commissioners

- a. Sewer Abatement Requests

1. Smith – 39 Central St.

Motion: by Ms. Riley to abate the interest and penalty amounts due to clerical error.

Seconded: by Mr. Bourgeois.

Discussion: none.

Vote: 4-0-0, passed.

2. Chamberlain –19 Golf Ave.

Motion: by Mr. Bourgeois to abate \$111.71 due to clerical error and not get involved in the transfer of funds to the previous owners.

Seconded: by Ms. Riley

Discussion: none.

Vote: 4-0-0, passed

3. Green – 52 pleasant St.

Motion: by Ms. Cole to consolidate the bills.

Seconded: by Mr. Bourgeois.

Discussion: none.

Vote: 4-0-0, passed.

b. Sewer Permits

1. Mikkelson – 63 Central St.

Motion: by Ms. Cole to approve the new sewer service line.

Seconded: by Mr. Bourgeois.

Discussion: none.

Vote: 4-0-0, passed.

2. Banks – 4 the Green

Motion: by Ms. Cole to approve the commercial application.

Seconded: by Mr. Bourgeois.

Discussion: none.

Vote: 4-0-0, passed.

J. Approval of minutes

a. 10/18/22 minutes

b. 11/1/22 minutes

c. 11/1/22 joint minutes

Motion: by Mr. Bourgeois to approve the joint minutes from 11/1/22 and the select board minutes from 11/1/22.

Seconded: by Ms. Riley.

Discussion: minutes from 10/18/22 were approved at the 11/1/22 select board meeting.

Vote: 4-0-0, passed.

K. Adjournment

Motion: by Mr. Bourgeois to adjourn the meeting of November 15, 2022, at 7:20pm.

Seconded: by Ms. Riley.

Discussion: none.

Vote: 4-0-0, passed.

Respectfully submitted,
Brittney Poljacik