

Village of Woodstock
Board of Trustees
November 22, 2022
6:30pm
Town Hall & Zoom
Minutes

Draft minutes are subject to approval.

Present: Chair Seton McIlroy, Bill Corson, Jeffrey Kahn, Brenda Blakeman, Gabe DeLeon, Tom Yennerell, Jon Spector, Elizabeth Finlayson, Jill Davies, Robbie Blish, Zoie Parent, Steve Bauer, Brittney Poljacik

1. Call to order
 - a. Chair McIlroy called the Board of Trustees Meeting on November 22, 2022, to order at 6:30pm.
2. Citizen comments
 - a. Ms. Finlayson stated that Mr. Kahn came to visit her about the Artisan Market and inform her that her application was lacking information for the request for vendor space. Additionally, Mr. Kahn suggested that the event take place on either Friday or Sunday of Wassail Weekend. Neither of those days worked for the Chamber or the Vendors so that event, Artisan Market, has been canceled. Ms. Finlayson asked that the application be amended to allow three firepits, along with the normal bonfire. The bonfire does not get lit until after the parade is over, around 3pm. The firepits will be lit from about 9:30am to 1:00pm. One fire pit will be located near 4 The Green, one will be located at the Wassail stand on the Green, and the third and final firepit will be located somewhere else on the Green. The firepits will be monitored at all times.
 - b. Chair McIlroy asked that Ms. Finlayson runs the firepit idea by Fire Chief Green. If he is okay with it, then Ms. Finlayson is all set.

Motion: by Mr. Kahn to accept the three firepits.

Seconded: by Ms. Blakeman.

Discussion: none.

Vote: 5-0-0, passed.

- c. Back to the earlier discussion regarding the Artisan Market application. Ms. Finlayson stated that in her permit she did not say vendors, but she did say spirit and wine tasting, which are vendors. The additional space for vendors were not listed, but they were going to help pay for the sound system that needs to be purchased to have the event.
 - d. Mr. DeLeon states that he was not asked.
 - e. Mr. Kahn stated that it was Ms. Blakeman's idea to have the market held on Sunday because the schedule for Wassail was light.
 - f. Ms. Finlayson stated that all details being discussed today will be added to next year's application and all the conversations that need to be had will happen for next year's event.
 - g. Mr. DeLeon questions why Friday and Sunday are okay days for the event but not Saturday? Ms. Finlayson has the same question.
 - h. Chair McIlroy stated that the Trustees did not ask to cancel the event, the only ask was that Ms. Finlayson come to Tuesday's meeting and have an addendum.
3. Additions to and deletions from posted agenda – none.
4. Old Business

- a. FY24 Budget discussion
 1. Mr. Spector continued the FY24 budget discussion from November 9. Mr. Spector discussed the key assumptions, the village budget summary, suggested potential ways to improve the budget, including improvements that have already been made, and new opportunities. Additionally, the use of one time funds such as, ARPA funds and the FY22 budget surplus were discussed and finally, the review process going forward with the FY24 budget discussion were all components covered in Mr. Spector's presentation.
- b. Use of ARPA funds to eliminate deficit
 1. Chair McIlroy stated that in the last meeting there was a conversation about whether or not the ARPA money had been allocated to eliminate the deficit from last year. The trustees discussed it, made a decision about it, but did not vote on it. The deficit is \$97,445 and there is \$261,478 worth of ARPA funds.
 - 2.

Motion: by Mr. Kahn to use the ARPA funds equal to the FY22 balance to eliminate that deficit.

Seconded: by Chair McIlroy.

Discussion: none.

Vote: 5-0-0, passed.

5. Other business – none.
6. Approval of minutes
 - a. 11/9/22 minutes
 - b. 11/10/22 joint minutes
 - c. 11/15/22 joint minutes

Motion: by Mr. Kahn to approve the joint minutes from 11/10/22 and 11/15/22, as well as the minutes from 11/9/22 with the discussed revisions.

Seconded: by Mr. Corson.

Discussion: none.

Vote: 5-0-0, passed.

7. Adjournment

Motion: by Mr. Corson to adjourn the Board of Trustees meeting on November 22, 2022, at 8:12pm.

Seconded: by Mr. Kahn.

Discussion: none.

Vote: 5-0-0, passed.

Respectfully submitted,
Brittney Poljacik