

Town of Woodstock
Select Board Meeting
December 6, 2022
10:00 am
Town Hall & Zoom
Minutes

Draft minutes are subject to approval.

Present: Chair Joe Swanson, Ray Bourgeois, Mary Riley, Keri Cole, Susan Ford, David Green, Zoie Parent, Steven Bauer, Jill Davies, Ellen LeFever, Tess Hunter, Tom Meyerhoff, Mark Hunter, Charlie Degener, Robbie Blish, Matthew Arancio, Bill Corson, Tom Yennerell, Brittney Poljacik

- A. Call to order
 - 1. Chair Swanson called the regularly scheduled select board meeting on December 6, 2022, to order at 10:02 am.
- B. Citizen Comments – none.
- C. Additions to & deletions from posted agenda
 - 1. Addition – Private Road Name (new business)
- D. Manager’s Report
 - 1. General Report
 - a. Mark Hunter was introduced as the new Public Works director, he started on November 30, 2022.
 - b. Last week the Governor reported about 40 million dollars available for infrastructure projects. Maximum of a million dollars per municipalities. Mr. Hunter and Mr. Yennerell reached out to Hoyle and Tanner to see if they would potentially put together a grant application for us to take advantage of the new funding.
 - c. Lastly, Mr. Yennerell provided a handout on several cuts from the budget he recommends the town make. 360,400\$ of cuts from the budget as proposed, which would make it a 3.5% increase over last year’s budget.
- E. Old Business
 - 1. FY24 Budget
 - a. Ms. Davies and Ms. LeFever continued the FY24 budget discussion with revisions from previous meetings as well as more in depth conversation. They suggested that answers to questions posed be done offline for the sake of the meeting length. Additionally, they discussed ways to improve the budget (key ideas for consideration), impact of improvements, use of one time funds like ARPA and FY22 budget surplus, and finally review the meeting schedule moving forward.
- F. New Business
 - 1. US Rt 4 Corridor Plan
 - a. Mr. Arcanio stated that a corridor plan is an outreach effort that is implemented ahead of a large roadway reconstruction project. Information such as how the current roadway is performing, and potential improvements are shared with the public. The project spans from the start of the Class 1 Town Highway in Woodstock to the start of the Class 1 Town Highway in Hartford including 13.4 miles of highway, 3 towns, within District 4, involves the Ottauquechee River, I-89 Entrance / Exit Ramps, and Former rail (in parts). This

reconstruction project is not one for the near future but could be seen starting after the next decade.

b. A survey link has been provided to the public.

2. Town Plan Proposed Revisions

a. Mr. Bauer spoke to the Select Board about some proposed changes for the Town Plan.

1. Planning Commission Revisions

a. Land Acknowledgement

b. Chapter Three: Community Facilities

i. Render physical improvements to public garage in the Village.

ii. Increase fire safety within Woodstock.

iii. Update Town Hall and Theatre.

c. Chapter Four: Economic Development

d. Chapter Five: Education

i. Enhance alternative educational program offering with Town Partners.

ii. Develop safety routes to school that encourage walking and biking to school as a safe option.

e. Chapter Seven: Health & Human Services

f. Chapter Nine: Housing

i. Provide additional affordable owner-occupied and/or rental housing units.

g. Chapter Ten: Natural Elements

h. Chapter Thirteen: Land Use

i. To encourage the clustered development of Woodstock's Village Center in keeping with the rural character of the community.

ii. To increase the availability of affordable housing.

2. Two Rivers-Ottawaquechee Regional Commission (TRORC) revisions that needs to be made

a. Energy

b. Land Use

c. Forest Blocks

d. Health and Human Services

e. Agriculture

3. Department Revisions

a. Change any reference of "Selectman" to "Selectboard"

b. Update the fire and ambulance section to reflect the full time force

c. Change "affordable housing" to "attainable housing"

d. Update formatting

e. Check page numbering

3. 24 Per Capita Fee

a. Mr. Green stated these are the rates we charge subscribing towns to have our ambulance service available to them. Correction on Hartland Fee, \$45.16, not \$70, does not change the total.

Motion: by Ms. Ford to approve the recommended per capita fees.

Second: by Mr. Bourgeois.

Discussion: none.

Vote: 5-0-0, passed.

4. Private Road Name

- a. A road off of Peterkin Hill, a barn has been converted to a single family home and under the requirement of E911 the road now needs to have a private road name. Final name is Meetinghouse Hill Drive.

Motion: by Mr. Bourgeois to accept Meeting House Hill Drive.

Seconded: by Ms. Riley.

Discussion: none.

Vote: 5-0-0, passed.

5. ECFiber Update

G. Other Business

H. Approval of minutes

1. 11/10/22 joint minutes
2. 11/15/22 joint minutes
3. 11/15/22 minutes

Motion: by Mr. Bourgeois to approve the joint minutes from 11/10/22 and 11/15/22, as well as the select board minutes from 11/15/22.

Seconded: by Ms. Riley.

Discussion: Ms. Ford recused; she was not present for these meetings.

Vote: 4-0-0, passed.

4. 11/28/22 joint minutes

Motion: by Ms. Ford to approve the joint minutes from 11/28/22.

Seconded: by Mr. Bourgeois.

Discussion: none.

Vote: 5-0-0, passed.

I. Adjournment

Motion: by Mr. Bourgeois to adjourn the regularly scheduled meeting on December 6, 2022, at 11:50am.

Seconded: by Ms. Riley.

Discussion: none.

Vote: 5-0-0, passed.

Respectfully submitted,
Brittney Poljacik