

Town of Woodstock
Select Board Meeting
February 7, 2023
10:00 am
Town Hall & Zoom
Minutes

Draft minutes are subject to approval.

Present: Chair Joe Swanson, Ray Bourgeois, Mary Riley, Keri Cole, Susan Ford, Eric Duffy, Nikki Nourse, Fire Chief David Green, Tess Hunter, Nancy Nutile-McMenemy, Paul Hansen, Renee Hebert, Jon Spector, Jill Davies, Zoie Parent, Mark Hunter, Kathy Avellino

A. Call to order

1. Chair Swanson called the Select Board meeting of February 7, 2023, to order at 10:03 am.

B. Citizen comments – none.

C. Additions to & deletions from posted agenda – none.

D. Manager's report

1. Mr. Duffy stated that he spent the last few days really trying to meet with all the staff in the Town and Village. Mr. Hunter took him on a tour of the Town and showed him the plow roots and issues. He went to a firefighter meeting last night. He spoke with State Representative Tesha Buss yesterday. They talked about potential grants for the Town and Village. He is working on a plan to get out in the community at least twice a month. He will have more details soon regarding this. He is excited to be here and work with everyone.

E. Permits

1. Parade permit – Covered Bridges Half Marathon – CBHM Inc

- a. It is the exact same route. It goes from Saskadena 6 through Woodstock, and then down River Road to Quechee Main Street, and it finishes at Dewey Pond.

Motion: by Ms. Ford to approve the parade permit for Covered Bridges Half Marathon as submitted by CBHM Inc.

Seconded: by Ms. Cole.

Discussion: none.

Vote: 5-0-0, passed.

2. Liquor license application – F.H. Gillingham & Sons Inc

- a. Chair Swanson stated that this is done electronically. Therefore, there are no signatures on it now. This is how the State does liquor licenses now.

- b. Ms. Ford noted that the business role is not filled out. There is no answer to violations, there is no location premises, and there are two Frank Billings listed.
- c. Chair Swanson stated that he does not know of any violations.
- d. Ms. Ford would like this application to be verified with the Town Clerk. He may be able to see more.

Motion: by Ms. Ford to approve the liquor license application for F.H. Gillingham & Sons Inc with the condition that the Town Clerk reviews the application.

Seconded: by Ms. Cole.

Discussion: none.

Vote: 5-0-0, passed.

F. Old business

1. Town Hall Rejuvenation discussion

- a. Chair Swanson stated that he thinks the Select Board should have the Town Hall Rejuvenation Committee come back and give them a report. They will do this at the second March meeting.

G. New business

1. EDC community grants

- a. Mr. Spector stated that the EDC held its annual meeting about 10 days ago. They limited the funding to \$100,000 so that they could use the rest of the funding for their major initiatives and priorities.

Motion: by Mr. Bourgeois to approve the EDC community grants in the total amount of \$97,500 with the condition that the Ottawaquechee River Trail meet with Chief Green to make sure their proposal meets all the ADA requirements.

Seconded: by Ms. Riley.

Discussion: none.

Vote: 5-0-0, passed.

2. Approval of Certificate – No Appeal or Suit Pending

- a. Certificate was approved and the Board will sign electronically.

H. Other business – none.

I. Board of Sewer Commissioners

1. Approval of sewer rate

- a. The sewer rate for this year is 11.48 per 100 cubic feet. The rate went down this year. Last year it was 13.13. That is because the usage was down during Covid during shutdowns and now it is back up.

Motion: by Ms. Ford to approve the sewer rate for FY23 at 11.48 per 100 cubic feet.

Seconded: by Ms. Riley.

Discussion: Mr. Bourgeois would like to discuss sewer billing at a future meeting and see if they could move to quarterly billing.

Vote: 5-0-0, passed.

2. Sewer abatement request – Virgin – 8 Ford Street

- a. There was a problem with the Town's system and the residents did not get their bill.

Motion: by Ms. Ford to approve the sewer abatement request for 8 Ford Street in the amount of \$141.21.

Seconded: by Mr. Bourgeois.

Discussion: none.

Vote: 5-0-0, passed.

J. Approval of minutes

1. 1/17/23 minutes

- a. Funning to funding

2. 1/23/23 minutes

Motion: by Ms. Riley to approve the minutes of 1/17/23 and 1/23/23 with the above change.

Seconded: by Ms. Ford.

Discussion: none.

Vote: 5-0-0, passed.

K. Adjournment

Motion: by Ms. Riley to adjourn the meeting at 10:33 am.

Seconded: by Ms. Ford.

Discussion: none.

Vote: 5-0-0, passed.

Respectfully submitted,

Nikki Nourse