

Town of Woodstock
Select Board Meeting
February 7, 2023
10:00 am
Town Hall & Zoom
Agenda

- A. Call to order
- B. Citizen Comments
- C. Additions to & deletions from posted agenda
- D. Manager's Report
- E. Permits
 - 1. Parade Permit – Covered Bridges Half Marathon – CBHM Inc (pp 3-46)
 - 2. Liquor License Application – F.H. Gillingham & Sons Inc (pp 47-50)
- F. Old Business
 - 1. Town Hall Rejuvenation Discussion
- G. New Business
 - 1. EDC Community Grants (pp 51-144)
 - 2. Approval of Certificate – No Appeal or Suit Pending (p 145)
- H. Other Business
- I. Board of Sewer Commissioners
 - 1. Approval of Sewer Rate (p 146)
 - 2. Sewer Abatement Request – Virgin – 8 Ford Street (pp 147-151)
- J. Approval of minutes
 - 1. 1/17/23 minutes (pp 152-154)
 - 2. 1/23/23 minutes (p 155)
- K. Adjournment

This Meeting will be held in person and on Zoom

The link to join us by Zoom is:

<https://us02web.zoom.us/j/84782406503?pwd=UXAzWnJxaEE0MzJaMIBKeHJPUjB6QT09>

or from zoom.us you can enter these details to join the meeting

Meeting ID: 847-8240-6503

Password: 247624

You can also download the Zoom app on your smartphone

For those without a computer or smartphone you may call in:

Phone number: 646 558 8656

Meeting ID: 847-8240-6503

Password: 247624

For Help on Joining Use this Link:

<https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

- Please join the meeting ten minutes prior to start, so we can give technical help if needed.
- We will ask everyone on the phone and zoom to identify themselves, so we know who is present.
- Please raise your hand on the Participant tab to comment or ask a question.
- Press *9 to raise your hand by phone

RECEIVED
JAN 25 2023

TOWN/VILLAGE OF WOODSTOCK
P.O. BOX 488
WOODSTOCK, VT 05091

BY:

APPLICATION FOR A PERMIT TO HOLD A PARADE OR EVENT
ON PUBLIC STREET OR HIGHWAY

Pursuant to Title 24 V. S. A. Section 2291 (5) the Legislative Body of the Village/Town of Woodstock herewith regulates the use of public highways for parades and/or events.

EVENT Covered Bridges Half Marathon
(Parade, Walk, Road Race, etc.)

PARADE/EVENT DATE June 4, 2023 START TIME 8:15 a.m. END 10:30 a.m.

APPLICANT/ORGANIZATION CBHM, Inc.

TELEPHONE 802-230-5152 EMAIL coveredbridgeshalfmarathon@gmail.com

MAILING ADDRESS PO Box 722, Woodstock VT 05091

CONTACT PERSON Nancy Nutile-McMenemy

BEST CONTACT PHONE NUMBER 802-230-5152

LOCATION OF ASSEMBLY & BEGINNING OF EVENT Saskadena Six Ski Area

ROUTE ON PUBLIC HIGHWAYS Map attached; course route is the same as previous years.

Request closure of Taftsville Bridge for one (1) hour Sunday morning.

(Attach map showing route)

TRAFFIC CONTROL (if any) Woodstock Police, Windsor Country Sheriff and race volunteers

ESTIMATED NO. OF PARTICIPANTS 2,000

Nancy Nutile-McMenemy 1/24/23
Authorized Representative

CONDITIONS-Include Certificate of Insurance naming the Town of Woodstock as additional insured in the amount of \$500,000. **ADDITIONAL CONDITIONS:**

APPROVED DENIED Municipal Manager Date

PHONE (802) 457-3456

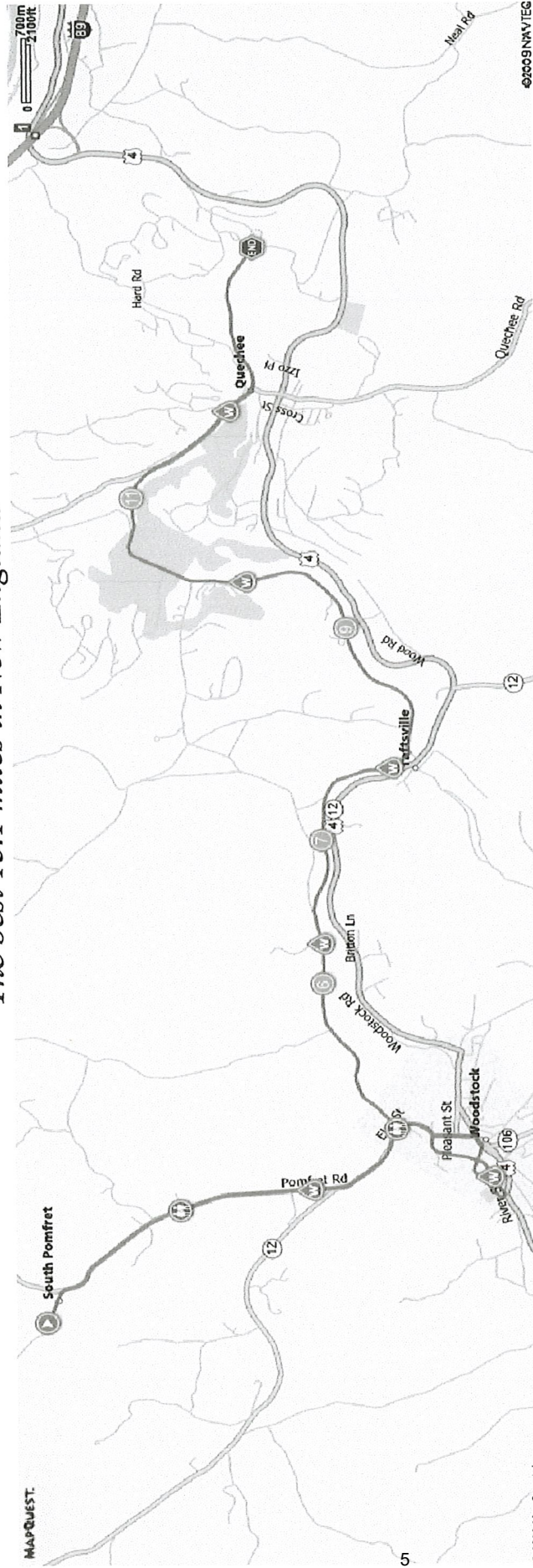
FAX (802) 457-2329

CERTIFICATE OF INSURANCE		PRINT DATE: 1/23/2023 CERTIFICATE NUMBER: 20230123947500	
AGENCY:			
Edgewood Partners Insurance Center 5909 Peachtree Dunwoody Road, Suite 800 Atlanta, GA 30328 678-324-3300 (Phone), 678-324-3303 (Fax)		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
NAMED INSURED:		INSURERS AFFORDING COVERAGE:	
USA Track & Field, Inc. CBHM Inc. 130 East Washington Street, Suite 800 Indianapolis IN 46204		INSURER A: Accredited Surety and Casualty Company, Inc. NAIC# 26379 INSURER B: Allied World National Assurance Company NAIC# 19489	
EVENT INFORMATION:			
Covered Bridges Half Marathon (6/4/2023 - 6/4/2023)			
POLICY/COVERAGE INFORMATION:			
THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.			
INS	TYPE OF INSURANCE:	POLICY NUMBER(S):	EFFECTIVE: EXPIRES: LIMITS:
A	GENERAL LIABILITY		
	X Occurrence	1-TRE-IN-17-01338542-00	11/1/2022 12:01 AM 11/1/2023 12:01 AM GENERAL AGGREGATE (Applies Per Event) \$4,000,000
	X Host Liquor Liability		EACH OCCURRENCE \$2,000,000
	X Participant Legal Liability		DAMAGE TO RENTED PREMISES (Each Occ.) \$2,000,000
			MEDICAL EXPENSE (Any one person) EXCLUDED
			PERSONAL & ADV INJURY \$2,000,000
			PRODUCTS-COMP/OP AGG \$2,000,000
A	UMBRELLA/EXCESS LIABILITY		
	X Occurrence	1-TRE-IN-17-01338543-00	11/1/2022 12:01 AM 11/1/2023 12:01 AM EACH OCCURRENCE \$3,000,000
			AGGREGATE \$3,000,000
B	OTHER		
	X EXCESS LIABILITY	0313-1301	11/1/2022 12:01 AM 11/1/2023 12:01 AM EACH OCCURRENCE \$7,000,000
			AGGREGATE \$7,000,000
DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS:			
Coverage applies to USA Track & Field sanctioned events and registered practices, including any directly related activities, such as event set-up and tear-down, participant check-in and award ceremonies. Excess policy follows form of underlying General Liability. Evidence of coverage only.			
CERTIFICATE HOLDER:		NOTICE OF CANCELLATION:	
CBHM Inc. PO Box 722 Woodstock VT 05091		Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.	
		AUTHORIZED REPRESENTATIVE:	
			

COVERED BRIDGES HALF MARATHON

POMFRET • WOODSTOCK • QUECHEE

The best 13.1 miles in New England



Start:

Suicide Six Ski Area, South Pomfret, Vermont. Race starts at 8:15am. NO PARKING

Water Stops:

Miles 2, 4, 6, 8, 10, 12. Gatorade drinks at miles 6, 8, 10, and 12. Water and Gatorade at the Finish.

Spectators:

Woodstock Village – Parking on the streets and municipal parking lots. Miles 2.7-5.

NO PARKING IN TAFTSVILLE! Spectator parking before 10:00 am at Quechee Polo Field – entrance just past Quechee Gorge

Racer parking for buses at Quechee Gorge Village, one mile east of Quechee Gorge, from 5:30am to 7:00am. (Spectators after 10:00 am)

Finish:

Quechee Polo Field, Quechee, Vt. First runners at 9:25, last runners at 11:10am.

More Info:

www.cbhm.com

6/4/2023



Covered Bridges Half Marathon

Traffic and Safety Manual

31st Anniversary

Nancy Nutile-McMenemy
CBHM, INC. RACE-CO-DIRECTOR
(802-230-5152)
coveredbridgeshalfmarathon@gmail.com

Covered Bridges Half Marathon Sunday, June 4, 2023

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Purpose

The Covered Bridges Half Marathon was first run in 1992. Race founder David Chioffi and a group of community members got together to create a half marathon along some of the best running routes around Woodstock, Vermont. The course they designed was unique because of the four covered bridges along the way, two of which the runners ran through.

Like many races, the course was adjusted several times in the first few years to address traffic and parking concerns, as well as the growing popularity of the race. The current course has been in place since 1997. The popularity of the race has continued to rise, reaching 2,900 registrants in 2001. The race was scaled back in 2002 to 2,000 registrants in order to maintain the small feel of the race and in response to reduced parking capacity. The race has grown very slowly to the present cap of 2,300 runners. The on-line registration fills quickly each year, usually in a few minutes from the time that it “goes live.”

The race is organized by a completely volunteer staff, under the corporate umbrella of CBHM, Inc., a non-profit corporation formed specifically to organize running events and donate the proceeds to charity.

The **race donates more than \$60,000** each year to local non-profit groups focused on youth activities and youth sports in the Upper Valley of Vermont and New Hampshire. In recent years, groups have used the race to inspire volunteers to seek pledges for their respective causes, raising as much as \$150,000. The race committee has consciously limited the number of spots allocated to such efforts to maintain the feel and focus of the race itself. Over the lifetime of the race over \$2 Million has been donated to Our Communities.

The economic impact in the region is about \$1.2 million annually.

The Board of Directors of CBHM, Inc. include the race directors and representatives from the local area. Over 600 volunteers help make the race happen on race day, with many of the volunteers giving of their time for over 29 years.

Traffic and Safety Officials Contact Information

CBHM, Inc. cbhm.com

Mike Silverman 603-381-9993

Nancy Nutile-McMenemy 802-230-5152 (KC11ZK)

Windsor County Sheriff's Department

Captain Claude Weyant 802-356-3002

Hartford Police Department

Acting Chief, Connie Kelley 802-299-8970

Hartford Fire and Rescue

Fire Chief Scott D. Clooney scooney@hartford-vt.org 802-295-3232

Event Contact-Captain Shawn Hannux shannux@hartford-vt.org

Woodstock Police

Chief Robby Blish Robbie Blish police@townofwoodstock.org

(802) 457-1420

HAM Radio Coordinator

Rob Mather 858-752-1501 (N1XSS)

Green Mountain Bike Patrol

Steve Cota 802-356-1150 (KB1LVE)

Race Approximate Times and Road Closures

Race Start:	0815 hours Saskadena Six Ski Area, South Pomfret
Stage Road:	North of Saskadena Six to Teago Store 0750-0830 hours
Pomfret Road:	Teago Store to Route 12 0750 -0900 hours
Route 12	Intersection with Stage Road into Woodstock Village 0815-0915 hours
Woodstock Village	River Street, Mountain Ave, Elm Street 0830-0930 hours
River Road:	Route 12 to Taftsville Bridge 0840-1000 hours
Quechee Club House	
Road	CLOSED TO WEST BOUND TRAFFIC (from Quechee towards Taftsville Bridge); OPEN TO EAST BOUND TRAFFIC (Taftsville Bridge to Quechee, Including Golf Course)
Quechee Main Street	Alternating ONE WAY traffic controlled by Hartford Police and Windsor County Sheriff, West Hartford Road to Old Quechee Road (by cemetery) 0900-1045 hours. CLOSED from Old Quechee Road to Polo Field 0900-1100 hours.

ALTERNATE ROUTES:

Route 12-take Prosper Road to Route 4, head east and continue to Route
12 south in Taftsville.

Detailed Road Closings on Race Day

Volunteers and local law enforcement work together to minimize delays and keep runners safe and traffic flowing smoothly. The following road closings and detours are planned for race day:

POMFRET VERMONT

Race Start: 0815 hours Saskadena Six, South Pomfret.

Stage Road: CLOSED North of Saskadena Six to Teago Store: 0750-0830 hours

Pomfret Road: CLOSED Teago Store to Route 12. 0750-0900 hours

Route 12: CLOSED Intersection with Stage Road into Woodstock Village. 0815 – 0915 hours.

WOODSTOCK VERMONT

Woodstock Village: CLOSED River Street, Mountain Avenue, Elm Street: 0830-0930 hours

Route 4 will remain open.

River Road: CLOSED Route 12 to Taftsville Bridge: 0840-1000 hours

Taftsville Covered Bridge: Closed to traffic from 0900-1000 hours

QUECHEE/HARTFORD VERMONT

Quechee Club House Road: Closed to westbound traffic, open to eastbound traffic.

Detour Woodstock to Quechee via Upper High Pastures Road to Quechee Village. Detour MAP

Quechee Main Street near covered bridge: Alternating one-way traffic controlled by Hartford Police and Windsor County Sheriff, from Quechee Covered Bridge to Simon Pearce, Post Office, Village Green. 0900-1100 hours.

Quechee Main Street from Old Quechee Road to Polo Field. CLOSED 0900-1130 hours
Traffic from Old Quechee RD and Marshland Farms may turn right and head to the Quechee Bridge for access to Rte 4.

Quechee Main Street to Hard Rd and Tichenor Road-Local traffic only 0900-1200 hours on Sunday.

Hard Rd to Dewey Mills Rd-CLOSED to ALL Traffic 0930-1130 hours

Deweys Mills to Quechee Main-Traffic to Fowler Lane and Strong House Spa ONLY.

SPECTATOR PARKING

Spectator Parking on Deweys Mills Rd-0800-1000 hours

NO RACE PARKING AREAS

Taftsville Bridge Area, RTE 4 Near Taftsville Bridge

Snack Bar at The Gorge (Ott Dog) Parking Lot (RTE 4 and Deweys Mills Rd)

Any roads marked with no parking

Strong House Spa (Strong House staff and clients are allowed access)

Alternate routes:

Route 12 – take Prosper Road to Route 4, head east and continue to Route 12 south in Taftsville.

Quechee Main Street including Quechee Club via Woodstock, River Road and High Pastures Rd.

Detour Map: [Sunday Morning Road Detour](#)

Approximate Runner Times

Runner Analysis (estimates, depends on conditions and runner field)

First Runner Finish 0930 and last runner 1200 (based on 13 minute miles)

Peak at Mile 1	0828
Peak at Mile 2	0841
Peak at Mile 3	0854
Peak at Mile 4	0907
Peak at Mile 5	0920
Peak at Mile 6	0933
Peak at Mile 7	0946
Peak at Mile 8	1000
Peak at Mile 9	1013
Peak at Mile 10	1026
Peak at Mile 11	1039
Peak at Mile 12	1025
Peak at Mile 13	1105

Windsor County Sheriff's Department

Windsor County Sheriff's Department Duty Details

Captain Claude Weyant 802-356-3002

Position #1 Route 4 at Quechee/Timber Village 0500-0730 hours

Moves to **Polo Field** 0730 hours-END

Directs Spectator/Volunteer Parking at Deweys Mills Polo Field.

Position #2 Lead Cruise Skadadena Six Ski Area Pomfret 0700-0900 hours

Moves to **Quechee Main St and Rte 4-0930 (near Fat Hat Factory)**, relieves Hartford PD, stays until dismissed at approximately 1200 hours.

Quechee Main Street closed to traffic at 0910 hours.

Only traffic allowed down Quechee Main Street after 0910 hours are school buses, Woodstock Inn Bus, local residents of Henri Hill, official race vehicles, and emergency vehicles. Volunteers will assist.

Position #3 Second Lead Cruiser Skadadena Six Ski Area Pomfret 0700-0900 hours

Moves to **Snack bar at the Gorge/Ott Dog Lot-0930** hours until dismissed at approximately 1200 hours.

Ott Dog Assignment-Spectator parking allowed down Dewey Mills Road to Polo Field-NO School Buses or other large vehicles. NO race parking in Ott Dog Lot.

Officers will be notified when to close Dewey Mills Road to incoming spectator traffic, approximately 1000 hours. After closure spectators looking to park should be directed to Quechee/Timber Rail Village in the runner parking area and walk to Polo Field-volunteers will assist.

Position #5 Route 4 in Taftsville 0800 hours

Center of Taftsville.

Be in position 0800 until approximately 1030. Assisting people crossing Route 4. Make sure that vehicles in this area DO NOT park on the travel portion of the roadway.

Woodstock Rotary will assist, and No-Parking signs will be posted.

revised May 28, 2022 9

CBHM does not allow spectator parking in Taftsville.

Taftsville Bridge will be closed from 0900-1000 hours.

At 1030 move positions and go to the Entrance of Quechee/Timber Rail Village and assist with traffic exiting onto Route 4 from the Village Parking area. Approximate end time will be 1400 hours.

Position #7 River Road (side) at Taftsville Covered Bridge 0800 hours.

Be in position 0800 hours until approximately 1030 hours.

Assignment-Watch for vehicles trying to cross Taftsville Covered Bridge. No race Spectators, only CBHM Band, and water stop volunteers.

CBHM does not allow spectator parking in Taftsville.

Taftsville Bridge will be closed from 0900-1000 hours.

At 1030 hours move to the intersection of Route 4 and Deweys Mills Road to assist with heavy traffic volumes coming up Deweys Mills Road exiting from the event. End time approximately 1400 hours.

Position #8 Route 4 East Entrance Taftsville Bridge 0800 hours.

(The Hole) Be in position 0800 hours until approximately 1030 hours. On Route 4 about 5-75 yards east of the Taftsville Covered Bridge.

Assignment-Keep CBHM spectator vehicles from parking along Route 4. Woodstock Rotary will assist, and No-Parking signs will be posted.

CBHM does not allow spectator parking in Taftsville.

Taftsville Bridge will be closed from 0900-1000 hours.

Position #9 Quechee Main Street and Hillside Road (West Entrance) 0800 hours.

Be in position 0800 hours until approximately 1200 hours. When first runner arrives, ALL TRAFFIC turns left only towards Quechee

Position #10 Quechee Main Street and Hillside Road (East Entrance) 0800 hours.

Be in position 0800 hours until approximately 1200 hours.

After 0850 hours ALL TRAFFIC exiting Hillside can only turn LEFT in between gaps in the runners towards Quechee Club. A volunteer will assist.

Position #11 Quechee Main Street and Wheelock 0800 hours.

Be in position 0800 hours until approximately 1200 hours.

After 0850 ALL TRAFFIC exiting Wheelock can only turn LEFT in between gaps in the runners toward Quechee Club. A volunteer will assist.

Position #15 Quechee Main Street and Red Barn Rd 0800 hours.

Be in position 0800 hours until approximately 1200 hours.

After 0850 ALL TRAFFIC exiting Wheelock can only turn LEFT in between gaps in the runners towards Quechee. A volunteer will assist.

Position #13 and # 14 Quechee Main Street and Quechee/West Hartford Road 0800 hours. 2 Deputies

Be in position 0800 hours until approximately 1200 hours.

After 0850 hours ALL TRAFFIC exiting Quechee/West Hartford Road can only turn LEFT in between gaps in the runners toward Quechee. A volunteer will assist.

Position #12 Quechee Main Street and Willard Road 0800 hours.

Be in position 0800 hours until approximately 1200 hours.

After 0850 hours ALL TRAFFIC exiting Willard can only turn LEFT in between gaps in the runners toward Quechee. A volunteer will assist.

Position #16 Sheriff Chamberlain assists with various assignment and is O.I.C.

Communicate on Channel __Sheriff's Channel_____

Hartford Police Department Duty Details

Hartford Police Department

Acting Chief, Connie Kelley 802-299-8970

HPD Duty Roster with FLAGGERS (TBD)

Flagger #1:

Flagger #2:

Flagger #3:

Flagger #4:

Flagger #5:

Flagger #6:

Officer #1/#6: Kelley

Officer #2: Furnari

Flagger #1 – Quechee Main St and Route 4 intersection (near Fat Hat Factory)

Flagger #2 – Snack Bar at the Gorge parking lot Route 4 and Deweys Mill Rd.

No parking allowed in the Snack Bar parking lot (unless employees)

Snack Bar opens at 11am – parking then can be allowed

At approximately 11am move to the intersection of Route 4 and Deweys Mill Rd to assist with traffic coming off of Deweys' Mill Rd entering Route 4

Flagger #3- Quechee Main St and Waterman Hill (Covered bridge)

There will be a Police Officer at this position as well,

Traffic along Quechee Main Street (Taftsville to Quechee) is only allowed in the eastbound lane after 0900.

After 0910 (or first runner whichever comes first) NO TRAFFIC from Quechee Covered Bridge to Deweys Polo Field.

Cars may only cross the Quechee Covered Bridge from the Waterman Hill side to reach Simon Pearce or Village Green Road.

2-3 Volunteers will help provide information to drivers.

Taftsville Covered Bridge will be closed from 0900-1000.

Between those hours cars can reach Quechee Club via signed traffic DETOUR in Woodstock after 1000.

Traffic can re-open about 1100-1115 depending on runner safety.

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Traffic going to Mill Rd Condos, Quechee Inn or Wilderness Trails may proceed east slowly with flashers on.

Flagger #4 - Waterman Hill and River St

Traffic along Quechee Main Street (Taftsville to Quechee) is only allowed in the eastbound lane after 0900.

After 0910 (or first runner whichever comes first) NO TRAFFIC from Quechee Covered Bridge to Deweys Polo Field.

Cars may only cross the Quechee Covered Bridge from the Waterman Hill side to reach Simon Pearce or Village Green Road.

2-3 Volunteers will help provide information to drivers.

Taftsville Covered Bridge will be closed from 0900-1000.

Between those hours cars can reach Quechee Club via signed traffic DETOUR in Woodstock after 1000

Traffic can re-open about 1100-1115 depending on runner safety.

Traffic going to Mill Rd Condos, Quechee Inn or Wilderness Trails may proceed east slowly with flashers on.

Flagger #5- Quechee Main St and Simon Pearce

Stop eastbound traffic as needed to allow traffic from Quechee Covered Bridge to travel in eastbound lane to Simon Pearce. One (1) volunteer will be available to assist.

Flagger #6- Quechee Main St and Old Quechee Rd

Runners stay left, vehicles stay right towards Quechee.

Cars on Old Quechee Road are to turn right ONLY toward Quechee Covered Bridge after 0900 until Quechee Main Street reopens to two-way traffic.

Officer #1 Traffic Route 4 then Deweys Mills at Quechee Main St. 0500 hours

Working with Windsor County Sheriff's Department (WCSD)

Gail Devine for the Woodstock Recreation Department-who is in charge of volunteers directing parking once they pull into Quechee Gorge Village.

Last bus leaves at 0700 hours-buses fill and leave from Public House

Office moves to Quechee Main and Rte 4 (near Fat Hat Factory), relieved by WCSD at 0930 hours and moves to Deweys Polo Field for the Finish Line.

First runner expected about 0930 hours.

Close Quechee Main Street at Hard Road at 0910 hours.

WCSD has two lead vehicles, they stay left and head up Quechee Main to Rte 4.

Deweys Mills Road at the finish line area will be closed.

Issues usually include getting ambulances in and out as needed, some crowd control, cars that slip through.

Last runner finish about 1115-1130 hours

Officer #2 Quechee Main and Waterman Hill 0800 hours

No traffic between Quechee Covered Bridge and Polo Field after 0910 or first runner.

No traffic westbound after 0900 except to Simon Pearce entrance. Traffic going to Simon Pearce or Village Green Road must stay in the eastbound lane and officers at Simon Pearce will hold eastbound traffic to allow traffic flow.

All eastbound traffic must turn onto Quechee Covered Bridge after 0910

Runners will be in the westbound lane.

Traffic can re-open about 1100-1115 depending on runner safety with two-way traffic.

Volunteers will assist as needed. **Traffic going to Mill Rd Condos, Quechee Inn or Wilderness Trails may proceed east slowly with flashers on.**

Officer #6 Command Control Center (Finish Line Communications Trailer) 0800 hours

Coordinate and monitor radio and cell phone for all safety officers.

Communicate on Channel__Sheriff Channel_____

Hartford PD (no flaggers)

Officer #1 Traffic Route 4 then Deweys Mills at Quechee Main St. 0500 hours

Working with Windsor County Sheriff's Department (WCSD)

Gail Devine for the Woodstock Recreation Department-who is in charge of volunteers directing parking once they pull into Quechee Gorge Village.

Last bus leaves at 0700 hours-buses fill and leave from Public House

Office moves to Quechee Main and Rte 4 (near Fat Hat Factory), relieved by WCSD at 0930 hours and moves to Deweys Polo Field for the Finish Line.

First runner expected about 0930 hours.

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WCSD has two lead vehicles, they stay left and head up Quechee Main to Rte 4.

Deweys Mills Road at the finish line area will be closed.

Issues usually include getting ambulances in and out as needed, some crowd control, cars that slip through.

Last runner finish about 1115-1130 hours

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No traffic westbound after 0900 except to Simon Pearce entrance. Traffic going to Simon Pearce or Village Green Road must stay in the eastbound lane and officers at Simon Pearce will hold eastbound traffic to allow traffic flow.

All eastbound traffic must turn onto Quechee Covered Bridge after 0910

Runners will be in the westbound lane.

Traffic can re-open about 1100-1115 depending on runner safety with two-way traffic.

Volunteers will assist as needed. **Traffic going to Mill Rd Condos, Quechee Inn or Wilderness Trails may proceed east slowly with flashers on.**

Officer #3 Waterman Hill and River Street 0800 hours

Traffic along Quechee Main Street (Taftsville to Quechee) is only allowed in the eastbound lane after 0900.

After 0910 (or first runner whichever comes first) NO TRAFFIC from Quechee Covered Bridge to Deweys Polo Field.

Cars may only cross the Quechee Covered Bridge from the Waterman Hill side to reach Simon Pearce or Village Green Road.

2-3 Volunteers will help provide information to drivers.

Taftsville Covered Bridge will be closed from 0900-1000.

Between those hours cars can reach Quechee Club via signed traffic DETOUR in Woodstock after 1000.

Traffic can re-open about 1100-1115 depending on runner safety.

Traffic going to Mill Rd Condos, Quechee Inn or Wilderness Trails may proceed east slowly with flashers on.

Officer #4 Quechee Main and Simon Pearce 0800 hours

Stop eastbound traffic as needed to allow traffic from Quechee Covered Bridge to travel in eastbound lane to Simon Pearce. One (1) volunteer will be available to assist.

Officer #5 Quechee Main and Old Quechee RD 0800 hours

Runners stay left, vehicles stay right towards Quechee.

Cars on Old Quechee Road are to turn right ONLY toward Quechee Covered Bridge after 0900 until Quechee Main Street reopens to two-way traffic.

Officer #6 Command Control Center (Finish Line Communications Trailer) 0800 hours

Coordinate and monitor radio and cell phone for all safety officers.

Communicate on Channel __ Sheriff Channel _____

Hartford Fire and Rescue

First Aid Tent at Finish Line

Fire Chief Scott D. Clooney scooney@hartford-vt.org 802-295-3232

Event Contact-Captain Shawn Hannux shannux@hartford-vt.org

First runner to finish between 0913-0930 hours at the polo field.

In the past CBHM supplies to the first aid tent:

- Gatorade
- bagged ice
- cots
- blankets
- kids bathing pool x3
- chairs

Communicate on Channel _____

Windsor County Sheriff Primary Frequency 453.325

Hartford Dispatch Local Fire Dispatch Frequency 158.745

Mt Ascutney Amateur Radio Repeater:

Mt Ascutney Repeater 146.760 (-) PL 110.9

Backup will be Moose Mt 145.640 (-) PL 110.9

Peter M. Loescher, MD CBHM Race physician.

Woodstock Police Department

Woodstock Police Department

Chief Robbie Bliss rblish@townofwoodstock.org

Race starts at Saskadena Six Ski Area at 0815 hours

The Windsor County Sheriff's department will have two lead cars.

Traffic coverage at:

Officer #1-Route 12 and Stage Rd (closes Stage RD at 0800) after last runner moves to Route 12 & Billings Triangle

Officer #2-River St and Route 4 (Middle Covered Bridge)

Officer #3-Elm St. and Central St.

Officer #4-Elm St. and Pleasant St.

Officer #5-River Road and High Pastures Road

Officers cone off the parking spots between Elm St. and Middle Covered Bridge during the night or early hours of race morning

(CBHM race director will leave the cones on the traffic island, late Saturday evening, June 3)

Green Mountain Bike Patrol

Green Mountain Bike Patrol (GMP)

Steve Cota 802-356-1150

Green Mountain Bike patrollers spread out amongst the field and circulate back and forth and sweep the course through to the finish.

They usually have between 4 to 8 patrollers on bikes and Steve Cota in the van. Most of them are HAM operators and check in with Net control.

Some patrollers are EMT certified.

Rob Mather will cover for Mr. Cota if the GMP van is unavailable, and runners need to be picked up (drops).

Mt Ascutney Amateur Radio Repeater:

Mt Ascutney Repeater 146.760 (-) PL 110.9

Backup will be Moose Mt 145.640 (-) PL 110.9

HAM Radio Communications

HAM Radio Coordinator

Rob Mather 858-752-1501

Communicate on Mt Ascutney Repeater

Twin State Radio Club Communications trailer will be at the finish line-Command Center (Net Control). HAM radio operators will be on course. Green Mountain Bike Patrol are also HAM radio equipped.

Net Control will Operate on:

Mt Ascutney Repeater 146.760 (-) PL 110.9

Backup Moose Mt 145.640 (-) PL 110.9

Windsor County Sheriff Primary Frequency 453.325

Hartford Dispatch Local Fire Dispatch Frequency 158.745

Traffic Control Volunteers and Duties

At Least ONE volunteer at EVERY intersection

Medical Assistance Statement for volunteers

If a runner needs medical assistance dial 911. Tell the dispatcher that you are with the Covered Bridges Half Marathon and give them your location.

There are Green Mountain Bike Patrol EMT's on bikes. Police will let you know when the road is re-opened to two-way traffic.

Cheer on the runners and have fun. Thank you for volunteering with our race.

Runner Parking-Quechee Village Field

Woodstock Recreation Department, Hartford Rec.

Gail Devine (802-356-0544) Report at **0530 Hours**

Scott Hausler (802-299-8757)

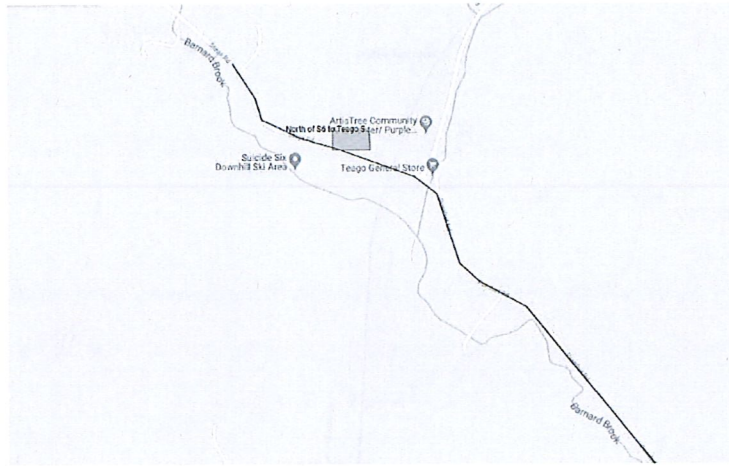
King Arthur Customer Service, Ascutney Outdoors, Twin State Derby

Hartford Sophomore Class (Doug Anton, 603-727-8373)-Clean up

Ott Dog Snack Bar Area-Flagger, Ottauquechee Health Foundation-near Fowler

Dewey's Mills Rd (keeping people from parking in the snack bar parking lot and directing them to the remote parking lots once the road was closed) and then we had folks stationed further down the hill directing pedestrians down to the finish line and back up to the Antique Village parking lots. (Polo field clean up in past)

Saskadena Six Ski Area



Upper Valley Running Club Report at 0500-0830 Hours

Start Area Organizer-Chip Howard

Start-Saskadena Six Ski Area

Upper Valley Running Club

Direct drop-off cars and buses. Pedestrian traffic on the road. Runners line -up from (0745-0815 hours)

Pomfret Volunteer Traffic Control



Union Arena Report at 0700-0930 Hours

EJay Bishop (802-457-2500)

#2 Stage Road to Pomfret Library side of Teago's 0700-0853 hours

Direct cars to drop-off area.

NO CARS north onto Stage Road after 0805-FOR ANY REASON
(except emergency vehicles)

NO CARS south onto Stage Road between when gun goes off and
around 0835 (give the last runner time to reach Barber Hill.)

#3 Stage Road to Pomfret side of Teagos's 0700-0835 hours

Direct cars to drop-off area.

NO CARS north onto Stage Road after 0805-FOR ANY REASON
(except emergency vehicles)

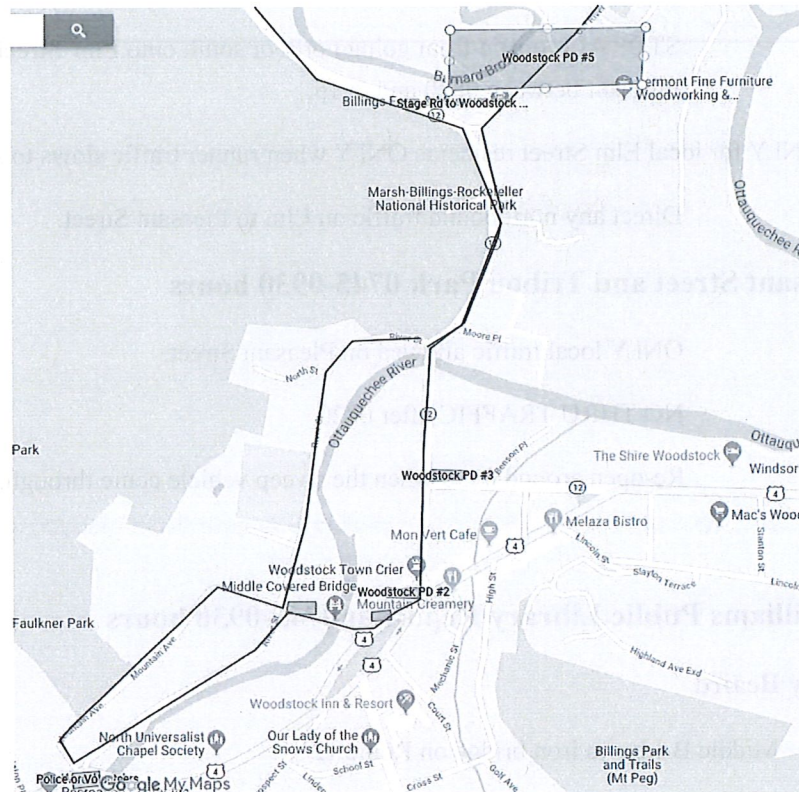
NO CARS south onto Stage Road between when gun goes off and
around 0835 (give the last runner time to reach Barber Hill.)

#4 Stage Road to Pomfret side of Teago's 0730-0845 hours

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Keep traffic from going north onto Stage Road from after 0805 until runners thin out around 0830 and from going south from 0820-0840 (give runners time to reach Stimets Road)

Woodstock Volunteer Traffic Control



Union Arena Report at 0700-0930 Hours

EJay Bishop (802-457-2500)

River Street and Mountain Ave. 0745-0930 hours

Set cones **DIAGONALLY** across River Street to direct runners to go **RIGHT** onto Mountain Ave.

Stand in the middle of the road to make sure runners coming from Billings go **RIGHT** and runners coming back around from Rec Center end of Mountain Road go **RIGHT** over Middle Bridge.

River Street at Route 4 0745-0930 hours

Set barricades as close to Route 4 westbound lane as possible. Must maintain 2-way traffic. STOP ALL traffic down River Street and Mountain Ave. between 0825 and 0910 (when last runner comes through)

Elm Street and Pleasant 0745-0930 hours

STOP ALL traffic from going north or south onto Elm Street from Pleasant between 0820 and 0915.

Exceptions-ONLY for local Elm Street residents ONLY when runner traffic slows to allow.

Direct any northbound traffic on Elm to Pleasant Street.

Pleasant Street and Tribou Park 0745-0930 hours

ONLY local traffic allowed on Pleasant Street.

NO THRU TRAFFIC after 0820

Re-open around 0930 when the sweep vehicle come through.

Norman Williams Public Library Report at 0745-0930 hours

Kathy Beaird

Middle Bridge to iron bridge on Route 12

Woodstock Union Track and Field Report at 0745-0930 hours

TBA-NOT for 2022

Iron bridge on Route 12 to Billings Triangle

5 volunteers making sure runners stay on the correct side of the traffic cones

Billings Farm Triangle Report at 0745-0930 hours

Kerilyn Bristow (603-359-3948)

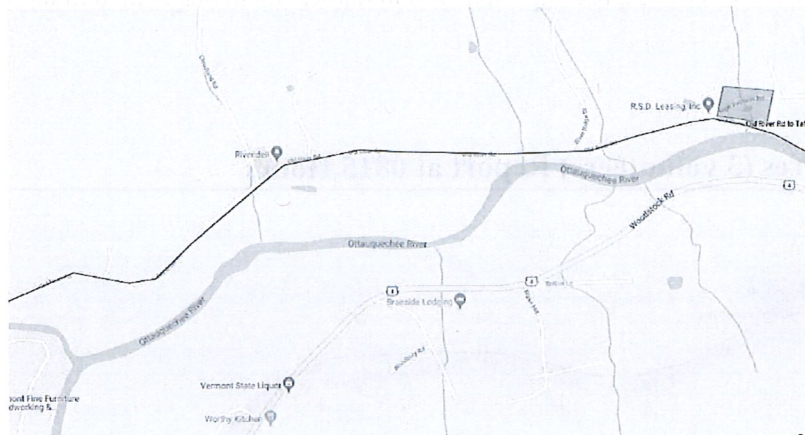
Direct runners down River Road

Watch for cars turning down River Road

Assist Police Officer

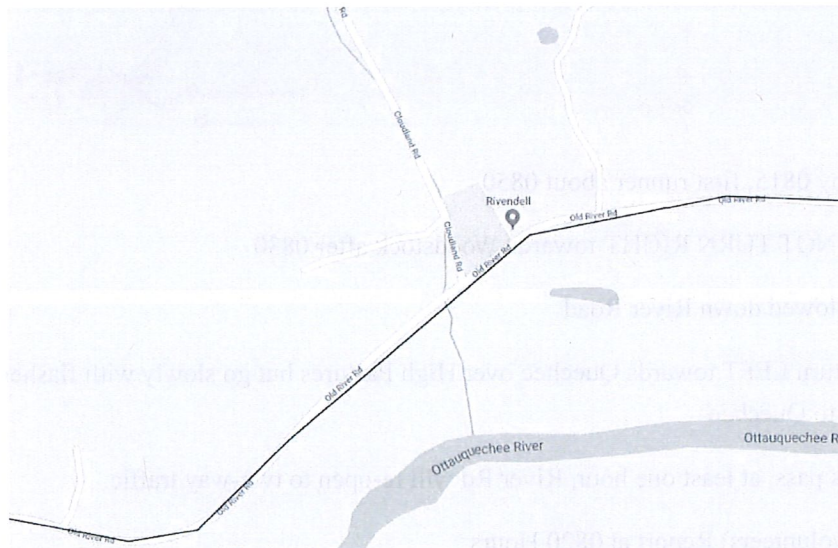
revised May 28, 2022 25

River Road Volunteer Traffic Control



Abbott/Pomfret Library Report at 0815 Hours

Sue Heston (802-457-2236)



Cloudland and River Road (2 volunteers) 0815 hours

Be in place by 0815, first runner about 0845

Traffic **CANNOT TURN RIGHT** towards Woodstock after 0830

Traffic may turn **LEFT** towards Quechee over High Pastures but go slowly with flashers on

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Once runners pass, at least one hour, River Rd will re-open to two-way traffic.

Alternative route to Woodstock, back up Cloudland to Barber Hill to Stage Rd to Route 12N, Prosper Hill to Route 4.

High Pastures (3 volunteers) Report at 0815 Hours



Be in place by 0815, first runner about 0850

Traffic CANNOT TURN RIGHT towards Woodstock after 0830

NO traffic allowed down River Road

Traffic may turn LEFT towards Quechee over High Pastures but go slowly with flashers on, follow signs to Quechee

Once runners pass, at least one hour, River Rd will re-open to two-way traffic.

Otis Hill (2 volunteers) Report at 0820 Hours

Be in place by 0820, first runner about 0855

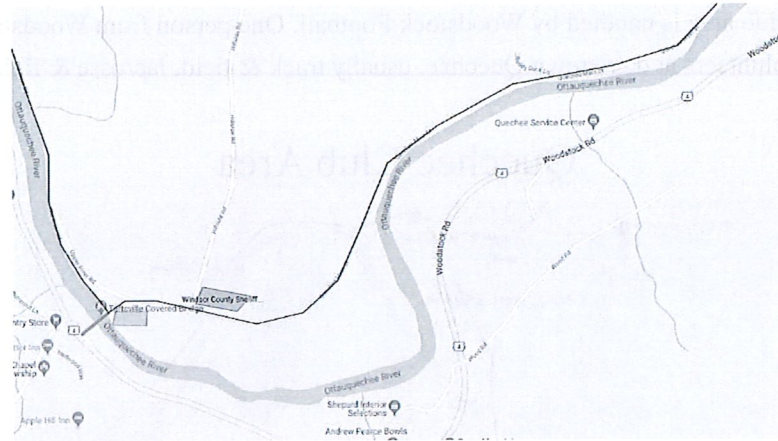
NO traffic towards Woodstock after 0830

NO traffic allowed down River Road

Traffic on Otis Hill must turn around and go back over High Pastures but go slowly with flashers on, follow signs to Quechee

Once runners pass, at least one hour and half, River Rd will re-open to two-way traffic.

Taftsville Hillside Rd (2 volunteers-assist police officer) Report at 0820 Hours



Be in place by 0820, first runner about 0900

Taftsville Bridge CLOSED, NO TRAFFIC towards bridge once lead sheriff car arrives at the bridge.

Traffic may turn **LEFT** on Quechee Main Street towards Quechee and proceed with caution.

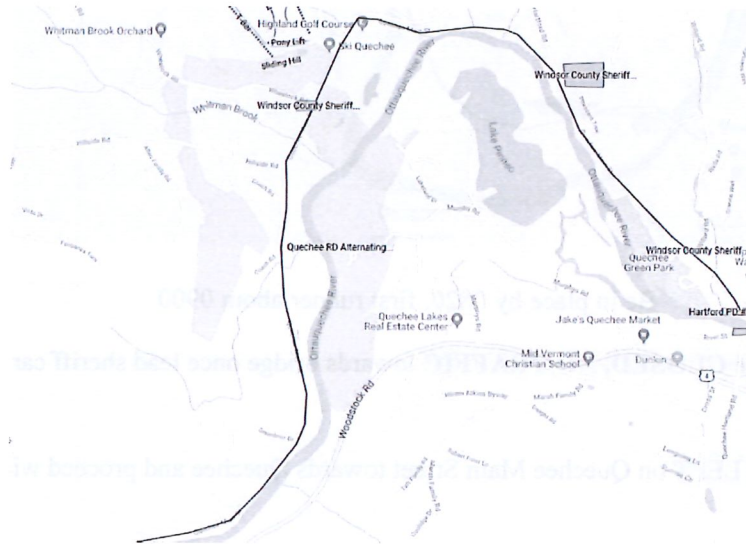
Quechee Main Street Volunteer Traffic Control

Woodstock GridIron

Mary Jo Palmer (802-457-9488)

The Quechee club area is handled by Woodstock Football. One person from Woodstock Football oversees the volunteers at downtown Quechee, usually track & field, lacrosse & field hockey.

Quechee Club Area



Coach Road Condos (1 volunteer) 0820 hours

After 0900, traffic exiting can ONLY TURN LEFT

Wait for a gap in the runners to let cars through

Keep yourself and runners safe, do the best you can with traffic, but don't argue.

Upper Hillside (2 volunteers-assist police officer) 0820 hours

After 0900, traffic exiting can ONLY TURN LEFT

Wait for a gap in the runners to let cars through

Keep yourself and runners safe, do the best you can with traffic, but don't argue.

Wheelock RD (2 volunteers-assist police officer) 0820 hours

After 0900, traffic exiting can ONLY TURN LEFT

Wait for a gap in the runners to let cars through

Keep yourself and runners safe, do the best you can with traffic, but don't argue.

Quechee Club Parking Lot (near Wheelock) (2 volunteers) 0820 hours

After 0900, traffic exiting can ONLY TURN LEFT

Wait for a gap in the runners to let cars through

Keep yourself and runners safe, do the best you can with traffic, but don't argue.

Quechee Club Parking Lot across from club (2 volunteers) 0820 hours

After 0900, traffic exiting can ONLY TURN LEFT

Wait for a gap in the runners to let cars through

Keep yourself and runners safe, do the best you can with traffic, but don't argue.

Quechee Club exit (1 volunteer) 0820 hours

After 0900, traffic exiting can ONLY TURN RIGHT towards Quechee

Wait for a gap in the runners to let cars through

Keep yourself and runners safe, do the best you can with traffic, but don't argue.

Red Barn Road (2 volunteers) 0820 hours

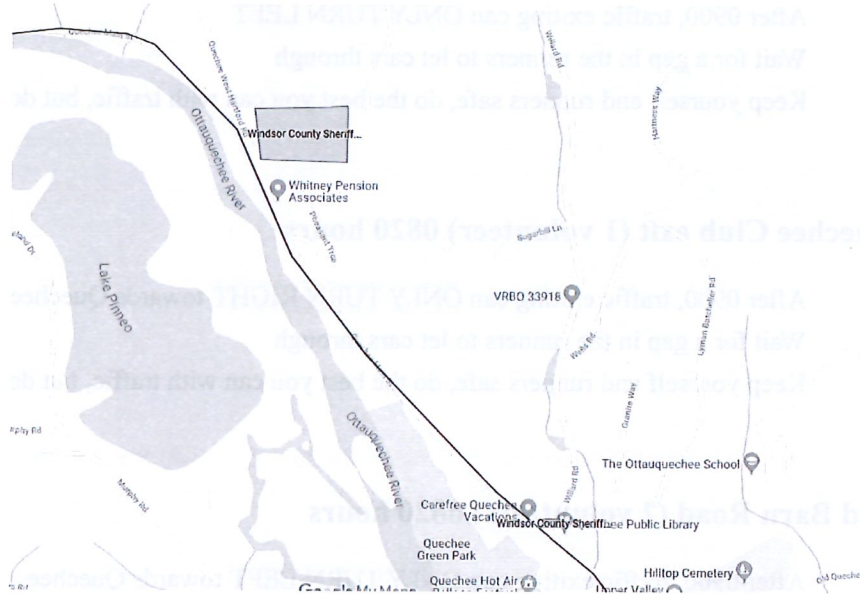
After 0900, traffic exiting can ONLY TURN LEFT towards Quechee

People wanting to get to the club should park on Red Barn Road and walk.

Wait for a gap in the runners to let cars through

Keep yourself and runners safe, do the best you can with traffic, but don't argue.

West Hartford Road to Willard Road
Woodstock Union High School Track and Field-NOT for 2022
Woodstock Girls Lacrosse
Amanda Hull Soule (802-291-2100)



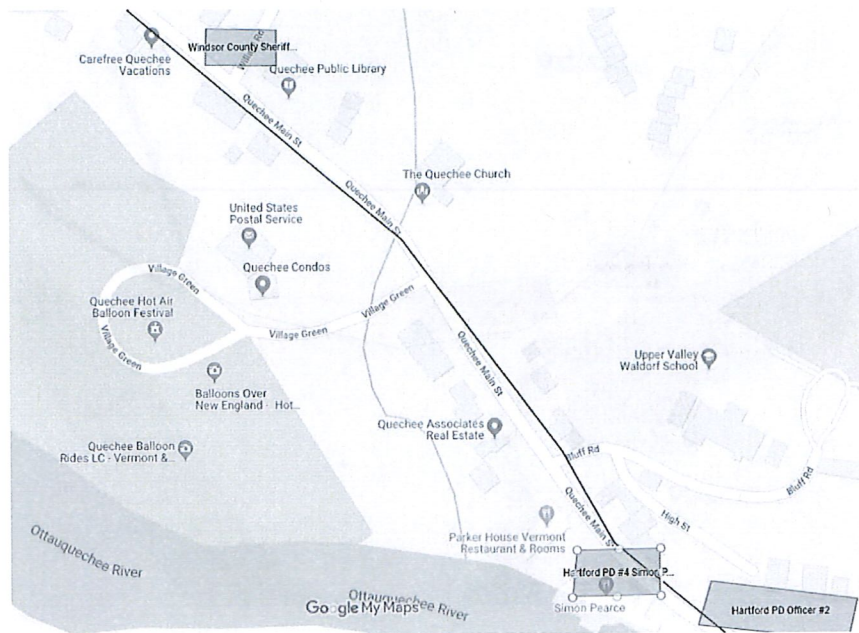
Quechee -West Hartford Road (1 volunteer) 0900 hours

After 0900 traffic exiting can only TURN LEFT toward Quechee.
Wait for a gap in the runners to let cars through
Keep yourself and runners safe, do the best you can with traffic, but don't argue.

**Quechee Main Street across from Lake Pineo near Pheasant Trace
(1 volunteer) 0900 hours**

After 0900 traffic exiting can only TURN LEFT toward Quechee.
Wait for a gap in the runners to let cars through
Keep yourself and runners safe, do the best you can with traffic, but don't argue.

Quechee Library Area, Willard Road



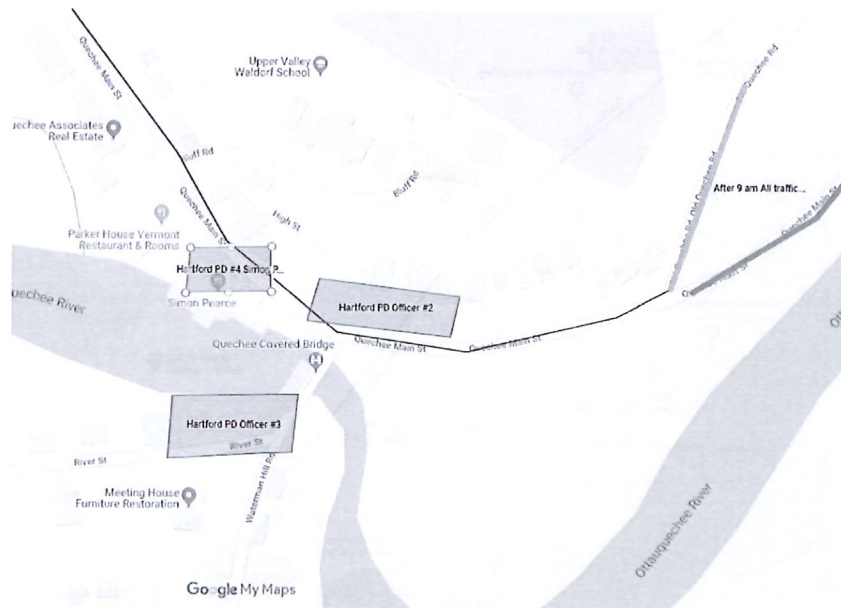
Willard Road (1 volunteer-assist police officer) 0900 hours

After 0900 traffic exiting can only TURN LEFT toward Quechee.

Wait for a gap in the runners to let cars through

Keep yourself and runners safe, do the best you can with traffic, but don't argue.

Quechee Covered Bridge Area



Post Office/Village Green (2 volunteers) 0900 hours

After 0900 traffic exiting can only TURN RIGHT toward Quechee.
Wait for a gap in the runners to let cars through
Keep yourself and runners safe, do the best you can with traffic, but don't argue.

Waldorf School/Bluff Rd/Mile 12 (1 volunteer) 0900 hours

After 0900 traffic exiting can only TURN LEFT toward Quechee.
Wait for a gap in the runners to let cars through
Keep yourself and runners safe, do the best you can with traffic, but don't argue.

Simon Pearce entrance 1 volunteer-assist police 0900 hours

After 0900 traffic exiting can only TURN RIGHT toward Quechee.
Keep yourself and runners safe, do the best you can with traffic, but don't argue.

Quechee Covered Bridge, cont.

River Street and Waterman Hill (3 volunteers) Report at 0900 hours

After 0900 traffic may turn **LEFT** to Quechee Post Office only

Traffic cannot turn **RIGHT** (unless going to the Quechee Inn)

Traffic can get to Quechee via Woodstock Billings Farm/River Rd. Taftsville after 1000.

Keep yourself and runners safe, do the best you can with traffic, but don't argue.

Waterman Hill and Quechee Main (1 volunteer-assist police officer)

Report at 0900 hours

After 0900 traffic may turn **LEFT** to Quechee Post Office/Simon Pearce only

Traffic cannot turn **RIGHT** (unless going to the Quechee Inn)

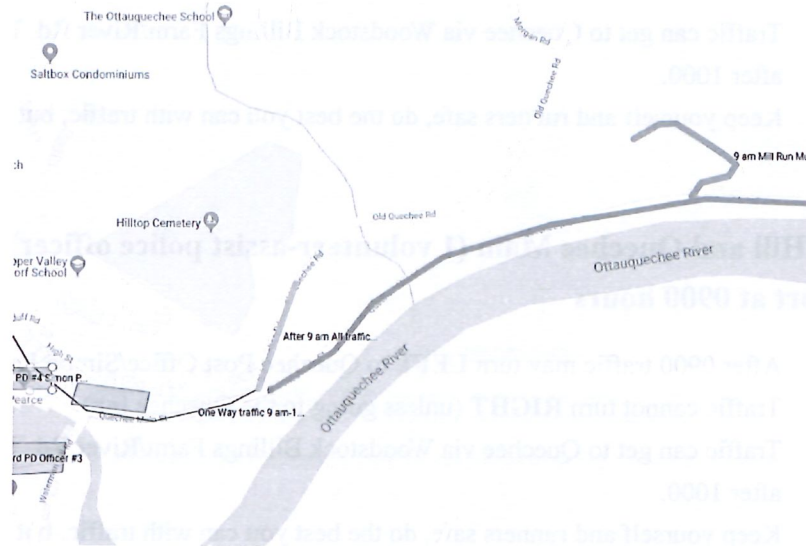
Traffic can get to Quechee via Woodstock Billings Farm/River Rd. Taftsville after 1000.

Keep yourself and runners safe, do the best you can with traffic, but don't argue.

Quechee Covered Bridge to Marshland Farms

Quechee Library

Kate Schall (802-295-1232)



Quechee Main and Old Quechee Road (2 volunteers) 0900 hours

After 0900 ALL TRAFFIC exiting Old Quechee Road **MUST TURN RIGHT** toward the Quechee Covered Bridge. An officer at the Quechee Covered Bridge will direct them up Waterman Hill over the covered bridge to US Rte. 4.

Remind drivers to drive slowly as they will encounter runners coming at them in the road.

NO TRAFFIC can **TURN LEFT** and travel east toward the finish line.

Exceptions: Emergency vehicles-ambulance, fire truck, police.

Quechee Main and Mill Run (1 volunteer) 0900 hours

ALL TRAFFIC exiting either driveway at Mill Run Condos **MUST TURN RIGHT** toward the Quechee Covered Bridge. An officer at the Quechee Covered Bridge will direct them up Waterman Hill over the covered bridge to US Rte. 4.

Remind drivers to drive slowly as they will encounter runners coming at them in the road.

NO TRAFFIC can TURN LEFT and travel east toward the finish line.

Exceptions: Emergency vehicles-ambulance, fire truck, police.

Quechee Inn at Marshland Farms (1 volunteer) 0900 hours

ALL TRAFFIC exiting either driveway at Marshland Farms **MUST TURN RIGHT** toward the Quechee Covered Bridge. An officer at the Quechee Covered Bridge will direct them up Waterman Hill over the covered bridge to US Rte. 4.

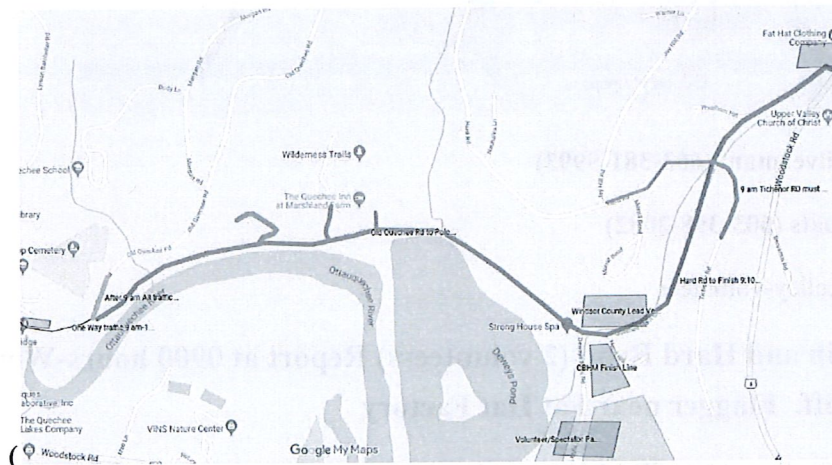
Remind drivers to drive slowly as they will encounter runners coming at them in the road.

NO TRAFFIC can TURN LEFT and travel east toward the finish line.

Exceptions: Emergency vehicles-ambulance, fire truck, police.

Quechee Main and Mill Run

Marshland Farm Area Report at 0900 hours–Quechee Library volunteers



ALL TRAFFIC MUST TURN RIGHT toward the Quechee Covered Bridge.

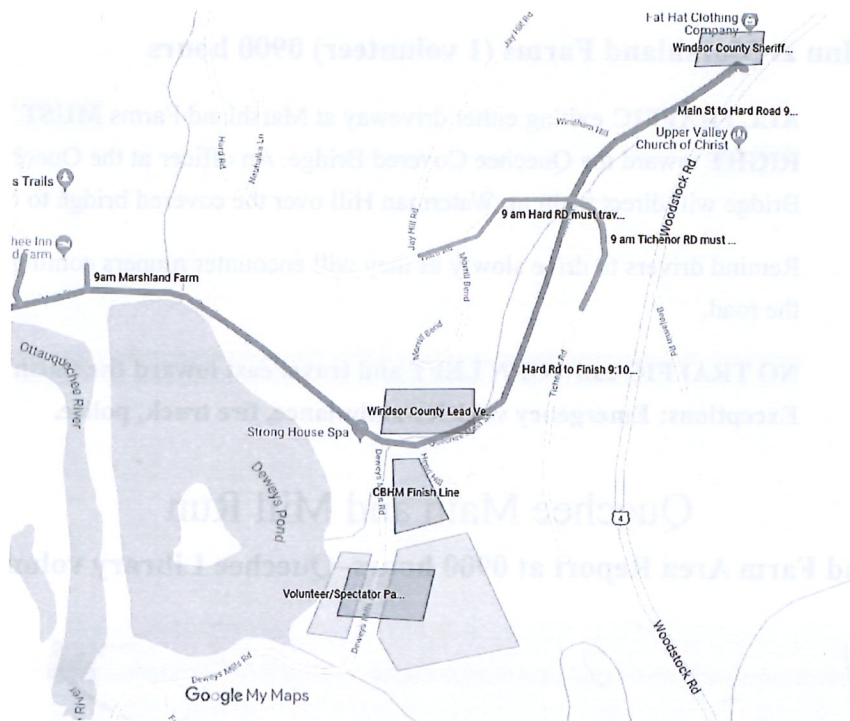
An officer at the Quechee Covered Bridge will direct them up Waterman Hill over the covered bridge to US Rte. 4.

Remind drivers to drive slowly as they will encounter runners coming at them in the road.

NO TRAFFIC can TURN LEFT and travel east toward the finish line.

Exceptions: Emergency vehicles-ambulance, fire truck, police.

Finish Line Area to Hard Road



Mike Silverman (603-381-9993)

Paul Coats (603-398-2082)

Frank Kelley-volunteer

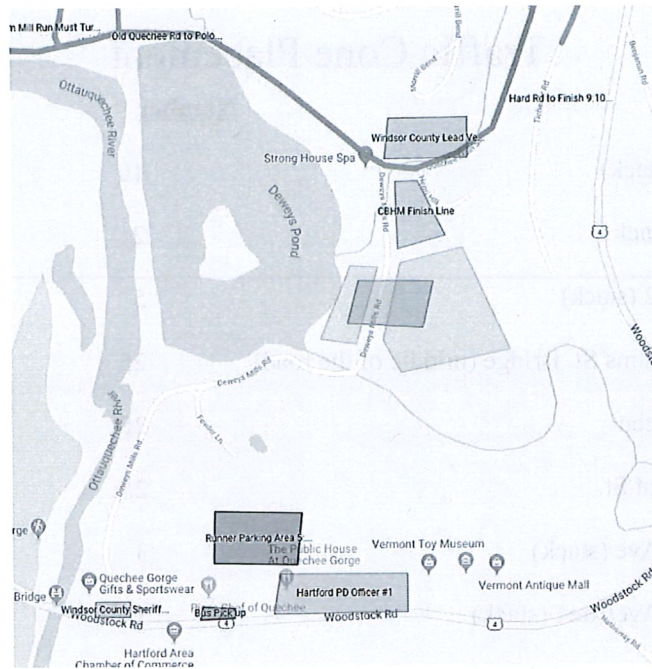
Quechee Main and Hard Road (2 volunteers) Report at 0900 hours-Windsor County Sheriff. Flagger near Fat Hat Factory

DO NOT allow **ANY TRAFFIC** past Hard Road traveling west toward the finish line. All traffic should be turned around and send back to US Route 4 or they may take Hard Road if the are familiar with a route around the race.

NO ENTRY past this point includes friends picking up runners-direct them to US Route 4 to Dewey Mills Road.

Exceptions: Buses picking up runners, Homeowners in the area and guests, race officials, volunteers and emergency personnel.

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Dewey Mills Walkway back to Runner Parking (4 volunteers) Report at 1000 hours

Ottauquechee Health Foundation-Tayo Kirchhof

Keep runners out of road, runners must stay left up to Fowler Lane Cut-through to runner parking area.

Traffic Cone Placement

<u>LOCATION</u>	<u>Number</u>
Mile 2 water stop (stack)	10
Stimets/Stage Rd (stack)	2
Stage Rd and Rte. 12 (stack)	5
Rte 12/River Rd to Elms St. Bridge (middle of the road)	25
North side of the Green	25
Elm Street to Pleasant St.	25
River Rd/Mountain Ave (stack)	3
River Rd/Mountain Ave/Rte4 (stack)	3
Rte 4/Elm to iron bridge (middle of the road)	20
River Rd/ Cloudland (stack)	2
River Rd/High Pastures (stack)	2
Otis Hill/River Rd (stack)	2
Top of Taftsville Bridge to Old Quechee RD (spaced in middle of the road about 100 ft apart)	100

Upper Hillside Rd to Quechee-West Hartford Rd-all cones on the center line-cone the entire length with cones VERY FAR APART.

Quechee-West Hartford Road/Quechee Main to Simon Pearce/Quechee Covered Bridge-all cones on the left of the center and from here to Simon Pearce-CONES RE CLOSER TOGETHER.

Always leave space where driveways and roads come in.

All cones must be retrieved and put back in the storage shed when the race is over. There will be a 'sweep' vehicle. Begin at Route 12 and follow the sweep to retrieve cones or later on, but it MUST be race day.

Appendix

Google Map Links

Road Closures and Police Detail

[CBHM Traffic Control](#)

Sunday Morning DETOUR Woodstock to Quechee

[Sunday Morning Road Detour](#)

Back Roads S6 to Polo Field:

[CBHM Back Roads](#)

Course Map

[CBHM Course](#)

Chamber Pasta Supper: [Chamber Pasta Dinner](#)

Marathon Running Events Best Practices Manual:
[2016_marathon_best_practices_guide_final.pdf](#)



Application ID: DLL - Application - 17412
Application for: Second Class License
Category of Business: Second Class

Business/ Entity Information

Business/ Entity Name: F. H. Gillingham & Sons, Inc.
Business ID: 0000064
Business Address: ,
,
Entity Type: Business Corporation
Phone: Management Type if LLC:
Email:

People Information

• Person:

Jireh Billings

Business Role:

Business Principal

Email:

jirehsr@gmail.com

Business Address:

16 Elm St.,
Woodstock, Vermont, 05091

US Citizen?

Political Position

Phone:

Name: Jireh Billings

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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• Person:

Jireh Billings

Business Role:

Others

Email:

jirehsr@gmail.com

Business Address:

US Citizen?

PO Box 2,
Bridgewater, Vermont, 05034

Phone:
(802) 457-2100

Yes

Political Position

Name: Jireh Billings

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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- **Person:**
Frank, III Billings

Business Role:

Email:

Business Address:
P.O. Box 773,
Woodstock, Vermont, 05091

US Citizen?
Yes

Political Position

Phone:

Name: Frank, III Billings

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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- **Person:**
Elizabeth Billings

Business Role:

Email:

Business Address:
241 Spring Road,
Tunbridge, Vermont, 05077

US Citizen?
Yes

Political Position

Phone:

Name: Elizabeth Billings

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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- **Person:**
Frank Billings

Business Role:
Business Principal

Email:
frankbillings@gillinghams.com

Business Address:
16 Elm ST,
Woodstock, Vermont, 05091

US Citizen?

Political Position

Phone:

Name: Frank Billings

Office:

Jurisdiction:

Violations:

Violation ID	Court/Traffic Bureau	Offense	Date of Offense
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Location/ Premises Detail

Location Name:

Do you lease this Premises:

Location Address:
,
,

Health License:

Food:

Lodging:

Local Jurisdiction/ Town Clerk:

Vermont Tax Department:

Foundational License (if applicable)

License Type:

License Number:

Licensee Name:

License Status:

Licensee Address:
,
,

License Start Date:

License End Date:

Documents Attached

Name	Document Type	Assosicated With
------	---------------	------------------

Payment and Acknowledgement

Signed by:
Jireh Billings

State of Vermont / DLL Application Fee:
70.00

Date of Submission:
2023-01-26 20:13:33

State of Vermont / DLL Payment Status:

Local Application Fee:

Local Control Payment Status:



To: Woodstock Selectboard

From: Jon Spector

Date: February 1, 2023

RE: 2023 Community Grant Program Recommendations

The Woodstock Economic Development Commission met at our Annual Meeting on January 21, 2023 to review 12 proposals for funding totaling \$172,500. After giving each applicant an opportunity to present their proposal and address questions, the EDC voted 8 – 0 (with Michael Malik absent) to recommend funding seven grants totaling \$97,500. The attached table summarizes the grant requests received and approved, and the appendix contains the complete applications for each grant.

Several comments are in order about the decisions the EDC made this year:

- Concerns were raised about two specific grants that caused the EDC to attach conditions to these grants:
 - We will require Bookstock to keep an accurate count of attendees at every event they hold, so we can assess whether our funding has led to growth of the event
 - We will require the school district to develop an outreach plan to approach each of the municipal governments in the Union district and request they collectively fund a proportion (40%) of the total grant amount.
- Concerns were also raised about repeating the grants given to the Chamber for support for Wassail Weekend and for Village holiday lighting and summer flowers. We have in the past stated that our policy was to make one-time grants and not to repeat those grants, yet in practice we have repeated grants frequently, and we do so again in repeating funding for these two grants. This year we decided, after much discussion, that certain programs were in fact worthy of repeated funding, because they provide such a significant benefit to the community and their cost is relatively modest.
- Finally, Selectboard members should note that we significantly reduced the funding available to the Community Grant Program in order to increase funding for our Major Grant Program. We intend to further reduce Community Grant funding in 2024 to \$70,000 and then to \$30,000 in 2025, maintaining that level indefinitely thereafter.

We recommend the Selectboard approve this slate of grants for the Community Grant Program for 2023, and will be happy to address any questions you have.

2023 EDC COMMUNITY GRANT PROGRAM

Name of Project Coordinator	Name of Project	Grant Request	Total Project Budget	Brief Description	Name of Applicant / Organization / Business	Decision
Linda Treash	THE GOOD DOCTOR theater production at Woodstock Town Hall Theatre	2,000	11,450	BarnArts is bringing community theater to the Woodstock Town Hall Theater with a production of Neal Simon's THE GOOD DOCTOR in March. The production will include 6 performances, March 17-26.	BarnArts Center for the Arts	Approved
Beth Finlayson	Beautification 2023 Flowers and lights	9,000	22,200	The Woodstock Area Chamber of Commerce has been working with the High School horticultural program to create hanging baskets to enhance the beautification of the village since 2009. The Chamber raises the funds to buy the flowers from the WUHS and then contracts with an individual to water, fertilize and dead-head the baskets from May 25-October 13th. We are requesting funds to pay for the maintenance of the baskets for 2023. We were very fortunate to contract with Roger Ansardi for the season. He did a fabulous job maintaining the baskets. Also, The Chamber has worked with Timber Tenders and Chippers to help light the village for the Holiday Season. The Chamber is requesting funds to purchase the lights from our local hardware store. The Chamber will continue to coordinate with our local arborists to get the lights hung before Thanksgiving.	Woodstock Area Chamber of Commerce	Approved
Marlena McNamee	Fundraising Manager Position for WCSU	39,000	144,500	We are seeking funding to continue to build upon the recent successful fundraising efforts of the Windsor Central Supervisory Union (WCSU). Dollars raised from private sources will support and offset costs associated with the new Woodstock Union Middle and High School. Since the campaign commenced in the spring of '22, we have secured nearly \$3 million in pledges for the new High School Middle School (HSMS). The requested grant will fund 75% of the FTE of the Fundraising Manager's position which was created and filled by the district in 2022 but is not permanently funded. This position is critical to ensure that private philanthropic dollars continue to be raised for the capital campaign for the new HSMS and to supplement and enhance the district's programmatic needs now and in the future. The Fundraising Manager also oversees all communications for the new HSMS including, the new HSMS' website, print and digital media efforts and public education.	Windsor Central Supervisory Union	Approved
Mike Pearsall	Space Rocks!	15,000	15,000	Space Rocks is a Woodstock-based father-son business that throws out of this world star parties and events for astronomical kids and backyard astromatures. We bring the Universe closer to home, right to your backyard. While many businesses deliver things like pizza, subs and packages, we bring planets, suns and comets!	Mike Pearsall	Declined
Michael Ricci	Work In Woodstock	32,000	32,000	Purchase and installation of 2 soundproof office pods for public use. The 2 pods that we would like to install are a single pod for use by one person and a dual pod for use by 2 people. We anticipate that these pods could be used by residents and visitors for conducting phone calls and video meetings as well as for working on work or school related projects as well as for other purposes requiring privacy or to conduct business without disturbing other library patrons. Another popular use for the pods is for telemedicine. NWPL often provides private space for people to conduct their remote medical appointments. There are many reasons that individuals choose not to do this from their homes, including sensitive conditions that they prefer not to share with household members and lack of consistent internet connection.	Norman Williams Public Library	Declined
Cassandra Levatino	Cassandra Levatino cleaning business	3,000	3,000	I have been cleaning for 13 years and it was cleaning for myself last year. I want to start a cleaning business with insurance as an LLC	Cassandra Levatino Cleaning	Withdrawn

2023 EDC COMMUNITY GRANT PROGRAM

Name of Project Coordinator	Name of Project	Grant Request	Total Project Budget	Brief Description	Name of Applicant / Organization / Business	Decision
Tom Weschler	Ottauquechee River Trail (ORT)-- Universal Accessibility Project	20,050	28,625	<p>Opened in 2020, the Ottauquechee River Trail (ORT) is a 2.8-mile, flat, family-friendly walking trail along the Ottauquechee River that offers an exposure to Woodstock's beauty and provides our community with abundant opportunities for exercise and river access. Originating at the East End Park, this low impact grass trail runs along the edge of fields on private property with some of the return loop located on the old Woodstock railroad bed.</p> <p>This project will upgrade the first 0.3 miles of ORT to enable universal accessibility. The remainder of the trail has to remain "natural" given it is in the Ottauquechee River floodway. By making ORT accessible, Woodstock will have a trail along the river that is usable by everyone regardless of physical abilities.</p> <p>There are two elements to this project: 1) to create an ADA-compliant ramp at the trailhead combined with the hardening of the trail material to meet accessibility standards; and 2) to upgrade the trailhead section of ORT to provide a better first impression, which will enhance the experience and usage.</p>	Ottauquechee River Trail (owned by the Village/Town of Woodstock)	Approved
Mark Harris	Woodstock Area Mountain Bike Association - Eastern States Cup Event Grant	4,700	7,300	The Woodstock Area Mountain Bike Association (WAMBA) has partnered with the Maxxis Eastern States Cup to bring the top enduro bike riders in New England to Woodstock for a weekend riding festival. We are excited to bring the Cup series back to Woodstock on Oct 1, 2023, and request the support of the EDC to help cover costs associated with our event-requirements to be eligible for hosting.	Woodstock Area Mountain Bike Association	Approved
Suzanne Affeldt	Bookstock 2023	20,000	54,600	Bookstock is an annual literary festival held in Woodstock, Vermont. We attract approximately 1,000 people and host 40-50 authors and other events during the course of the weekend. Bookstock 2023 will be held on June 23-25 and is free and open to the public.	Bookstock - Green Mountain Festival of Words	Approved
Catherine Donnell	Standingtree Sheep & Goat Dairy FarmDairy	10,000	185,000	Using conservation grazing and sustainable cruelty free practices my son and I would like to produce a high quality artisan cheese.	Standing Tree Landscaping	Declined
Melinda Moulton	PBS Documentary Film Project "Ethan Allen - The Man & The Myth"	15,000	175,000	We are producing and our-long PBS Documentary that explores the importance of Ethan Allen's life contextualized against our Country's history. Collaborating with notable historians, organizations, museums, archives, authors, and experts we will present the various aspects and perspectives of Ethan Allen's life and his place in the fight for independence. We are partnered with the Vermont Historical Society and they are our fiscal agent. Vermont Public, Th Humanities Council, Ethan Allen Homestead, and Fort Ticonderoga have all signed on as endorsements for the film. There has never been a documentary film on Ethan Allen. See our Project Over View at https://rickmoulton.com/ethan-allen-project-2023-1	Rick Moulton Productions & Vermont Historical Society as Fiscal Agent	Declined

2023 EDC COMMUNITY GRANT PROGRAM

Name of Project Coordinator	Name of Project	Grant Request	Total Project Budget	Brief Description	Name of Applicant / Organization / Business	Decision
Beth Finlayson	Wassail Weekend 2023	2,750	4,200	<p>Wassail Weekend is in its 39th year. It continues to grow and attract visitors from all over the country. Guests make reservation now for the following year. It is a wonderful, collaborative celebration for the Woodstock Area. The Chamber coordinates with the Library, Artistree, Pentangles, high School groups, High Horses Therapeutic Riding and more. In 2022 the Chamber offered wagon rides throughout the Village on Friday, Saturday and Sunday from 9:30-1pm. These were well received. I would like to continue to offer the expanded Friday from 11-2PM. Phil Warren is well know in the area. His team is aware of the traffic and his wagon holds at least 10 people. His wife is in period costume and he wears a top hat, scarf and period coat.</p> <p>The Chamber also contracted with Butler's Bus to run two small buses as a shuttle service from the Village to the High School parking lot. This has worked well and help alleviate traffic problems on River Street and throughout the village. The buses run from 9:30AM until 5PM. Due to the enormous turnout on December 10, 2022 we need to further expand the bus service. We are hoping to double our shuttle service and rent 4 mini-buses.</p>	Woodstock Area Chamber of Commerce	Approved

Bookstock 2023

Project Overview

Bookstock is an annual literary festival held in Woodstock, Vermont. We attract approximately 1,000 people and host 40-50 authors and other events during the course of the weekend. Bookstock 2023 will be held on June 23-25 and is free and open to the public.

Grant Request

\$20,000

Total Project Budget

\$54,600

Applicant Information

Name of Applicant / Organization / Business

Bookstock - Green Mountain Festival of Words

Mailing Address

PO Box 666, Woodstock, VT 05091

Name of Project Coordinator

Suzanne Affeldt

Contact's Email Address

Bookstock Budget

Telephone

520.591.3028

Organization's Website URL

bookstockvt.org

EIN

Applicant / Organizational Description

Bookstock supports the cultural richness and diversity of Vermont and New England. Our region is home to many talented writers representing diverse genres, from national Poets Laureate and Pulitzer Prize winners to emerging young writers and those who have found their compelling voice at midlife. Bookstock encourages appreciation for good writing and other artistic endeavors by introducing residents and visitors of all ages to writers, musicians and artists in an intimate setting, at no cost.

If you are applying on behalf of an organization, what is your total organizational budget?

Project Information

Detailed Project Description

Our goal is to make Bookstock one of the most beloved literary festivals in the country. We are transforming the festival using board members, staff, and volunteers with substantial qualifications in literary projects, event management and marketing. In 2022, we brought Bookstock out of a two year hiatus and moved toward positive change. This year, with an expanded board and talented staff, we will bring Bookstock up to the standards of a national festival, greatly strengthening marketing and the attendee experience with more headliners and a reinvigorated Green experience. In 2024, we will build on the knowledge we learn this year and continue to grow Bookstock involving new demographics, programming and fundraising.

The next Bookstock will take place in Woodstock on June 23-25, 2023 on and around the Village Green. The event is free and open to the public. This year will be the first time that we will encourage online pre-registration to sessions in order to better manage people flow, improve the participant experience, and build Bookstock's contact database so we can better nurture relationships with participants. The activities laid out below align with and support Bookstock's operations, program, fundraising and partnership activities.

Objectives

1. Mobilize optimal turnout

a. This objective is critical to Bookstock operations. We want to mobilize turnout while ensuring we have a manageable crowd size that doesn't overwhelm local infrastructure capacity.

2. Engage a more diverse group of attendees

a. We want people to know Bookstock as a place where they will interact with diverse voices stemming from many different viewpoints and walks of life. The festival on the Green will be an immersion of activities (book sale, music, exhibitors and more). We want to be more intentional about welcoming BIPOC, younger people including children and youth, and more economically diverse participants.

3. Promote Woodstock as a destination

a. We want Bookstock to support the economic vitality of Woodstock and the Upper Valley. We will do that by not merely speaking to our audiences' desires to be engaged, but also by positioning Bookstock as the ideal summertime experience, drawing attention to local business and natural features that embody Woodstock's historic charm and bucolic surroundings. This is the total Bookstock experience that we will market.

4. Develop Bookstock's capacity for measurable, data-driven marketing and communications.

a. We see Bookstock becoming one of America's most beloved book festivals. The festival has already become an incredible success being driven by a small volunteer team working on a shoestring budget. With 501(c)3 status and a nascent paid staff, we have the foundation in place for our next stage of evolution. But to be strategic in guiding Bookstock through its next five years, we need reliable data on a number of fronts. This year we will put in place the tools and systems we need to collect, analyze and draw reliable insights for future decision-making. We also want to be mindful of making sure sessions are still accessible to folks who aren't tech savvy-we don't want online pre-registration to be a barrier, especially to older people who are used to just walking into sessions and will find ways to accommodate for them.

Strategy

Use a combination of earned media (local and regional print, radio, blogs) owned media (Facebook, Instagram, Whatsapp, website, word of mouth, partnerships, and local advertising (print fliers) to inform and excite our target market via a drumbeat of communications that kicks off in January and crescendos in the lead-up to Bookstock. While we will reach further afield⁵⁶ with major announcements (i.e. we will reach out to the Boston Globe with our headliner announcement), we will focus on reaching audiences in three

geographic areas: Woodstock, Upper Valley, and New England. We feel 2/3 of attendees will be people outside of Woodstock and the immediate surrounding communities. We will also target younger people and parents with small children. We will use earned media coverage and evidence from data capture to support fundraising, partnership development and speaker recruitment.

Project Timeline

Beyond what is listed below we will develop promotional partnerships with local business/organizations and social media influencers in February-May as well as solicit foundations, businesses and individuals for funding.

January – begin media blast with feature story and subsequent social media blasts, continue to secure authors/speakers for the event

February – Announce headline authors/speakers, update website to resonate with more diverse audiences

March – release program teaser

April/May – announce additional authors/speakers, design and print promotional materials, design links for online pre-registration in all relevant communications, design surveys/evaluations for participants, partners and local businesses.

June – assign audience counter to all sessions

Post event – execute surveys

Project Champion

Every member of the board (our board has grown to seven members) and our two paid staff have a passion for Bookstock and are dedicated to growing the brand and making it the premiere book festival in the Upper Valley.

We are currently working on a strategic plan for the next five years in developing additional partnerships, funding and community engagement. Michael Stoner is facilitating our strategic plan efforts. We have created a solid marketing and communications plan, which is shared throughout this grant application. Below are biographies on our two paid staff members who bring a wealth of expertise. Our staff are individuals with substantial business experience in literary and cultural event planning and execution.

Program Director – Elizabeth Wilcox returned to Vermont in 2020 to start AuthorPods, an information, event and scheduling platform that seeds community driven conversation about books with an initial focus on Vermont authors. Having lived in Vermont and attended Middlebury College, Elizabeth previously worked in London, Hong Kong and the U.S. as a journalist and producer before moving into developing digital content, including training in social and emotional learning. She is an author and cofounder of AmeUp, a networking group for creative entrepreneurs in the Upper Valley. An excerpt from her upcoming novel awarded her finalist for the 2021 Vermont Writers Prize.

Event Managers – Morgan and Jeremiah Brophy (StrongRabbit), StrongRabbit provides event and production management, solving problems before they arise, and brings the vision of those who dream big to life. Morgan and Jeremiah refer to themselves as a Swiss army knife! They provide production & event management, box office support, volunteer management, websites, graphic design, video editing, marketing, operations and so much more. Having moved back to the Upper Valley after a decade away, they bring experience from the Kennedy Center, Wolf Trap, Washing National Opera, Drum Tao and more. They are very excited to bring their knowledge and enthusiasm of event management to Bookstock.

We are thrilled to have such a strong group of people dedicated to Bookstock.

Project Budget Narrative

Funds requested from the EDC will help cover staffing costs and marketing and advertising. All funding noted in our budget is contingent on grants/proposals being awarded and are not guaranteed. Our overall budget is attached.

Project Budget - Itemized

Income Category	Total	Applicant	EDC	Other	In-Kind
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Expense Category	Total	Applicant	EDC	Other	In-Kind
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What will success look like?

Well attended events with local resident participation and visitors from the Upper Valley in written and oral expression. Great turnout on the Green. Little problems with parking, bathrooms, etc. A high degree of satisfaction by all attendees at our events, which we will gather from the data we will collect on attendees, participants and community partners. We want high attendance at all author sessions, a very active Town Green, satisfaction among participating organizations, endorsement by the local business community, requests and recommendations for the 2024 festival and most important.....inspiration and greater confidence among many Woodstock and neighboring residents for enriching their lives through reading and writing and the overall festival experience.

We want to ensure that businesses and organizations in Woodstock benefit by great visibility. As mentioned, we will gather this information through evaluations and surveys.

Community support for this project

Organizations which have earned income due to Bookstock

The NPWL runs its own on-going large used book sale program year-round, which is in part supplied by donations of books to the library made on behalf of Bookstock. The library takes all its donated books, culls from the flow thousands of books for its own sale such as in its foyer and for online sale of valuable volumes. Bookstock year-round picks up the books that the Library elects not to cull, thus relieving it of disposal tasks. Between 2009 and 2022, half of the net proceeds of the massive book sale on the Green was shared with the library, averaging about \$3,000 a year. The library and Bookstock have agreed with a different formula for 2023 partly in exchange for Bookstock's continued promotion of book donations to the library.

The Yankee Bookshop is the exclusive seller of books by Bookstock authors during the festival. We gratefully acknowledge the personnel and logistical burdens imposed by these sales on the book shop.

Organizations which receive promotional support by Bookstock.

Starting in 2022, and enabled by the substantial expansion of Bookstock's volunteer and paid staff resources, Bookstock has applied its social media on behalf of some of its partners for their selected events

unrelated to Bookstock. They include Artistree and Pentangle. We expect to enlarge this domain of support, with an understanding that while our constituencies overlap there are many persons who read our social media who are not close to these other organizations.

Organizations which have paid for author expenses

Pentangle in 2022 and again in 2023 has made significant payments to authors whom it has chosen to present, as part of an increasingly close collaboration. We provide to Pentangle financial support for some of its costs of showcasing these authors.

The Ottawaquechee Health Foundation routinely pays the author expenses of one or two authors whom it has helped to support because it values the themes of these authors.

Organizations which receive direct financial support from Bookstock.

Andy Smith, Teacher, Computer Science, Woodstock Union High School, has for three years led a small team of high school students who demonstrate virtual reality in a tent on the Green during Bookstock. In 2022, Bookstock arranged for a grant of \$1,300 to Smith to acquire the latest version of Oculus headsets. These headsets are the unrestricted property of the high school.

We stand ready to pay the author expenses of authors who speak both at Bookstock and at a private function sponsored by a local organization. We have done that with Zack's Place, Shir Shalom, and the North Chapel.

Marsh Billings Rockefeller National Historical Park and Bookstock has collaborated a number of times for Bookstock to pay the expenses of authors whom at the request of MBRNP deliver their Bookstock session in the Park.

Inns which participate in Bookstock by lodging authors

Since the founding Bookstock, inns have contributed rooms for Bookstock authors. The inns that contributed rooms in 2022 were Woodstock Inn and Resort, The Vesper, The Jackson House Inn, The Shire Woodstock, and Sleep Woodstock. Charlotte Hollingsworth, owner of the

Ardmore Inn, has very graciously arranged for these rooms. In 2023, we are changing our approach to pay the inns for these rooms.

Local persons retained by Bookstock

Bookstock makes minor payments to a number of local persons for its administrative and programming operations. As a significant financial transaction, we pay a local resident to design and prepare our physical program.

Organizations which provide volunteers to Bookstock

Change the World Kids and NPWL for activity related to the Green. All the organizations serving as venues (in 2022, the NWPL, North Chapel, Pentangle, History Center, Thompson Senior Center, and MBRNHP) provide to Bookstock essential help by their paid staff to put on Bookstock.

Non-profit / government organizations which every year or frequently collaborate in planning and putting on Bookstock

NWPL, History Center, Pentangle, North Chapel (each every year since 2009); Thompson Senior Center, - St. James Church, Town Hall (Selectmen's Room), Village and Town of Woodstock, Artistree, Chamber of Commerce, Ottawaquechee Health Foundation, Sustainable Woodstock, Vermont Standard, Change the World Kids, Masonic Hall, the Learning Lab.

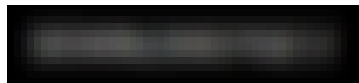
Approximately 75 individuals made Bookstock happen in 2022. About 80% + of these individuals live in Woodstock. We will continue to count on volunteers in Woodstock to make Bookstock 2023 successful.

Community support for this project

Last year in our grant we asked that the EDC consider 2022 to be the first of two years of rebuilding and expanding Bookstock.

We increased funding last year by almost 60% and that doesn't include the funding from the EDC. Our goal is that our current objectives and strategies will continue to build on future funding, as we continue to grow our private sector financial support. We feel this year, as we launch a robust marketing and communications plan, our brand will grow as well as our funding moving us closer to adequate funding for future years.

Bookstock Budget



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Phone: (802) 457-3456
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Visitors 0 0 1 8 7 3 0

INCOME	PRELIMINARY FY23	
individual donors	6,500	
onsite appeals	1,000	
Foundations and Grants	15,000	
Rockefeller Foundation	5,000	awarded
EDC	20,000	
Exhibitor tent	3,000	
Advertising	2,000	
Used book sale, gross income	9,500	
Total income	62,000	

EXPENSES

Website & social media	2,000
Honorarium	6,500
Musicians and sound	1,000
Lodging and Travel	6,000
Receptions	1,000
Marketing and advertising	2,500
Prog Design, Prod & Distribution	4,000
Tent chairs tables	7,800
Book sales expenses	500
Staff	18,000
Town Hall Theater and other venue	2,000
Admin and Insurance	2,300
misc	2,000
Total Expenses	55,600

Cassandra Levatino cleaning business

Project Overview

I have been cleaning for 13 years and it was cleaning for myself last year. I want to start a cleaning business with insurance as an LLC

Grant Request

3000

Total Project Budget

3000

Applicant Information

Name of Applicant / Organization / Business

Cassandra Levatino Cleaning

Mailing Address

2868 VT Route 107 Stockbridge vt 05772

Name of Project Coordinator

Self

Contact's Email Address

Cassandra Levatino

Telephone

18022361587

Organization's Website URL

EIN

Applicant / Organizational Description

Just myself running a Residential Cleaning Business, which I have done.

If you are applying on behalf of an organization, what is your total organizational budget?

Project Information

Detailed Project Description

I need money to get cleaning supplies to start a residential cleaning business for the area. I also need money to pay for insurance.

Project Timeline

I plan to make this a career

Project Champion

My boyfriend lives and works in Woodstock recommended this to me and I would like to relocate to the area from White River junction

Project Budget Narrative

Cleaning supplies a vacuum my mop etc

Project Budget - Itemized

Income Category	Total	Applicant	EDC	Other	In-Kind
Vacuum	300				
Supplies start up	300				
Insurance for year	700				
Housing	2000				
Expense Category	Total	Applicant	EDC	Other	In-Kind

What will success look like?

I plan to book clients for full-time work so I can support my children as I am a single mom. I know I've achieved them when I have regular clients for long-term success

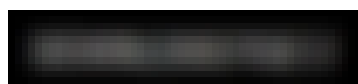
Community support for this project

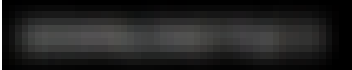
I do not have community support but I know that people are always looking for cleaning especially with covid still being around and the winter months ahead of us

Community support for this project

I just need help with startup costs and housing since I'm homeless and then once I get clients I will be able to support myself and my family

Cassandra Levatino





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Visitors 0 0 1 8 7 3 0

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Beautification 2023 Flowers and lights

Project Overview

The Woodstock Area Chamber of Commerce has been working with the High School horticultural program to create hanging baskets to enhance the beautification of the village since 2009. The Chamber raises the funds to buy the flowers from the WUHS and then contracts with an individual to water, fertilize and dead-head the baskets from May 25-October 13th. We are requesting funds to pay for the maintenance of the baskets for 2023. We were very fortunate to contract with Roger Ansardi for the season. He did a fabulous job maintaining the baskets.

Also, The Chamber has worked with Timber Tenders and Chippers to help light the village for the Holiday Season. The Chamber is requesting funds to purchase the lights from our local hardware store. The Chamber will continue to coordinate with our local arborists to get the lights hung before Thanksgiving.

Grant Request

\$9,000

Total Project Budget

\$22,200

Applicant Information

Name of Applicant / Organization / Business

Woodstock Area Chamber of Commerce

Mailing Address

Po Box 486 Woodstock, VT 05091

Name of Project Coordinator

Beth Finlayson

Contact's Email Address

Telephone

802 457-3555

Organization's Website URL

<https://www.woodstockvt.com>

EIN

03-0183829

Applicant / Organizational Description

The Woodstock Area Chamber of Commerce is a membership-driven organization of businesses and professionals who are committed to developing a vibrant community and improving the economic well-being

of the Woodstock area by marketing and supporting our members and our towns.

If you are applying on behalf of an organization, what is your total organizational budget?

\$152,000

Project Information

Detailed Project Description

The Chamber will be raising funds for the Flowers and hopes to receive in kind donations for the lights of \$10,000. Last year the Chamber purchased a garden cart and a water containers to enable the care of the plants.

The Chamber works with Chippers and Timber Tenders. Both businesses donate the use their bucket trucks and staff. Their donations equal about \$10,000 to put up and take down the lights. The Chamber/EDC financial commitment to the holiday lights is \$3,200.

Project Timeline

The flower basket project will be completed May 24-Oct 13, 2023. And the Holiday lights will be hung from November 21, 2023 through February 28, 2024.

Project Champion

The Chamber board, staff and merchants are champions of these projects.

Project Budget Narrative

Flower baskets- \$6000 for the care and maintenance of the flowers from May 24 to October 13, 2023.

Holiday Lights- \$3,000 is to purchase lights from Woodstock Home and Hardware.

Project Budget - Itemized

Income Category	Total	Applicant	EDC	Other	In-Kind
Baskets	\$9,000	\$3,000	\$6,000		
Lights	\$13,200	\$200	\$3,000		\$10,000

Expense Category	Total	Applicant	EDC	Other	In-Kind
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What will success look like?

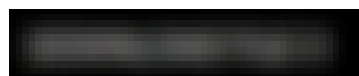
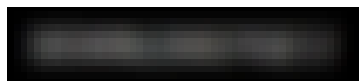
The town will magical and beautiful both during the summer and winter.

Community support for this project

The Chamber has been able to raise a small amount of funds that went directly toward our wagon and Gerri jugs for watering the plants. The Chamber often provides extension cords for lights.

Community support for this project

The Chamber/community does not have adequate funding for next year.



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Visitors 0 0 1 8 7 3 0

Wassail Weekend 2023

Project Overview

Wassail Weekend is in its 39th year. It continues to grow and attract visitors from all over the country. Guests make reservation now for the following year. It is a wonderful, collaborative celebration for the Woodstock Area. The Chamber coordinates with the Library, Artistree, Pentangles, high School groups, High Horses Therapeutic Riding and more. In 2022 the Chamber offered wagon rides throughout the Village on Friday, Saturday and Sunday from 9:30-1pm. These were well received. I would like to continue to offer the expanded Friday from 11-2PM. Phil Warren is well know in the area. His team is aware of the traffic and his wagon holds at least 10 people. His wife is in period costume and he wears a top hat, scarf and period coat.

The Chamber also contracted with Butler's Bus to run two small buses as a shuttle service from the Village to the High School parking lot. This has worked well and help alleviate traffic problems on River Street and throughout the village. The buses run from 9:30AM until 5PM. Due to the enormous turnout on December 10, 2022 we need to further expand the bus service. We are hoping to double our shuttle service and rent 4 mini-buses.

Grant Request

\$2,750

Total Project Budget

\$4,200

Applicant Information

Name of Applicant / Organization / Business

Woodstock Area Chamber of Commerce

Mailing Address

PO Box 486 Woodstock, VT 05092

Name of Project Coordinator

Beth Finlayson

Contact's Email Address

Telephone

802 457 3555

Organization's Website URL

Https://www.woodstockvt.com

EIN

03-0183829

Applicant / Organizational Description

The Woodstock Area Chamber of Commerce is a membership-driven organization of businesses and professionals who are committed to developing a vibrant community and improving the economic well-being of the Woodstock area by marketing and supporting our members and our towns.

If you are applying on behalf of an organization, what is your total organizational budget?

\$152,000

Project Information

Detailed Project Description

In 2022 the Chamber offered wagon rides throughout the Village on Friday, Saturday and Sunday from 9:30-1pm. These were well received. I would like to continue to offer the expanded Friday from 11-2PM. Phil Warren is well known in the area. His team is aware of the traffic and his wagon holds at least 10 people. His wife is in period costume and he wears a top hat, scarf and period coat.

The Chamber also contracted with Butler's Bus to run two small buses as a shuttle service from the Village to the High School parking lot. This has worked well and help alleviate traffic problems on River Street and throughout the village. The buses run from 9:30AM until 5PM. Due to the enormous turnout on December 10, 2022 we need to further expand the bus service. We are hoping to double our shuttle service and rent 4 mini-buses.

Project Timeline

The wagon rides will be held Friday afternoon, Dec 8th, Saturday morning, Dec 9th, and Sunday, Dec 10 mid-day for 4 hours.

The buses will run Saturday, Dec 9th from 9:30 am through 5PM. Last year the crowd was too large to be handled by 2 small buses and we had to resort to 2 large school buses that were stuck in traffic and caused major confusion. I have talked with Chief Blish and we have discussed alternative routes as well as using 4 small buses.

Project Champion

The Chamber board, Merchants, other nonprofits and chief Blish.

Project Budget Narrative

Wagon Rides- \$2,700- To be shared by the Chamber \$700 and the ECD \$2,000

Four Buses- \$1,500- to be split by the Chamber and EDC.

Project Budget - Itemized

Income Category	Total	Applicant	EDC	Other	In-Kind
Horses	\$2,700	\$700	\$2,000		
Buses	\$1,500	\$750	\$750		

Expense Category	Total	Applicant	EDC	Other	In-Kind
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What will success look like?

The horse and wagon will be jingling through the village filled with happy people!

Additional buses will be dropping off and picking up visitors and people will be parking at the High School .

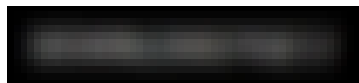
Community support for this project

Wassail weekend is probably most important economic driver of December. Chief Blish estimates that we had between 6,000 and 7,000 visitors on Saturday. The free parking out of the Village enhances the beauty of the village and makes it easy to get around town. The Horse and wagon added to the ambiance of the Weekend.

The Chamber collaborates with all of our Wassail partners including The Inn and all lodging establishments, Merchants, and our many not-for-profits.

Community support for this project

We are considering sponsorships for this event. The Chamber pays for many unseen expenses!



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Visitors 0 0 1 8 7 3 0

Work In Woodstock

Project Overview

Purchase and installation of 2 soundproof office pods for public use. The 2 pods that we would like to install are a single pod for use by one person and a dual pod for use by 2 people. We anticipate that these pods could be used by residents and visitors for conducting phone calls and video meetings as well as for working on work or school related projects as well as for other purposes requiring privacy or to conduct business without disturbing other library patrons.

Another popular use for the pods is for telemedicine. NWPL often provides private space for people to conduct their remote medical appointments. There are many reasons that individuals choose not to do this from their homes, including sensitive conditions that they prefer not to share with household members and lack of consistent internet connection.

Grant Request

\$32,000

Total Project Budget

\$32,000

Applicant Information

Name of Applicant / Organization / Business

Norman Williams Public Library

Mailing Address

10 The Green, Woodstock, VT 05091

Name of Project Coordinator

Michael Ricci

Contact's Email Address

Exhibit 1- About NWPL

Telephone

8024572295

Organization's Website URL

<https://normanwilliams.org>

EIN

03-0179304

Applicant / Organizational Description

The Norman Williams Public Library seeks to enrich the intellectual, cultural, and civic life of greater Woodstock by promoting a love of reading and lifelong learning; fostering the free exchange of ideas; providing a welcoming space for people of all ages and backgrounds; and offering resources for building a more just and humane community.

If you are applying on behalf of an organization, what is your total organizational budget?

\$626,467.00

Project Information

Detailed Project Description

The Norman Williams Public Library is open to all, free of charge. Locals and visitors alike often use the library's facility for work and school related projects. The library provided free internet access as well as computers for use within the library. Over the past 2 years the library has purchased new computers, printers and equipment to improve our internet access. These services are greatly appreciated and widely utilized by library patrons.

The current equipment is very useful in conducting individual work. The library also offers meeting space at no charge to individuals and not-for-profit organizations. These spaces work well for groups, but we do not currently have suitable work/meeting spaces for individuals or 2 people to use. In order to better meet the needs of library users, we will need to provide a way for people to conduct their business in private, without disturbing other library patrons.

We do have space in the library to install pre-fabricated, soundproof pods to meet this need. It is our hope that a partnership with the EDC will enable us to provide this service.

* The library will provide the necessary space, internet access, maintenance and cleaning if these spaces as an in-kind contribution. At this time we do not have complete and accurate estimates of the value of this in-kind contribution, and therefore we have not included this in the proposed project budget.

Project Timeline

We anticipate ordering the 2 pods in February of 2023. The anticipated delivery of the pods is June 2023 and installation by July of 2023.

Project Champion

Library Director, Clare McFarland; Director of Adult Services, Kathy Beaird; and Director of Technology Services, Michael Ricci will lead this work. Each of these individuals has a deep understanding of the needs of our community, the important trends in library services nationally and the services most helpful to our community members.

While the 3-person team identified above will work together on this project, Michael Ricci will spearhead the selection, purchase and installation of the pods and necessary additional equipment. Clare McFarland and Kathy Beaird will develop and implement the plan for scheduling and use of the pods as well as community education on the purpose and availability of these services.

Project Budget Narrative

Funds will be spent on purchase and installation of the pods as well as any required infrastructure for their use. The services necessary to use the pods will be provided without charge to users of these services.

Project Budget - Itemized

Income Category	Total	Applicant	EDC	Other	In-Kind
Purchase of 1-person Pod	11,000		11,000		*
Purchase of 2-person Pod	18,450		18,450		*
Installation/Infrastructure	2,550		5,500		*
	32,000		32,000		*

Expense Category	Total	Applicant	EDC	Other	In-Kind
Purchase of 1-person Pod	11,000		11,000		*
Purchase of 2-person Pod	18,450		18,450		*
Installation/Infrastructure	2,550		2,550		*
	32,000		32,000		*

What will success look like?

Short Term Success: We anticipate that the project will be considered successful if utilization of the pods is as popular as any of our current meeting room schedules. Use for an average of 3 hours per day, for 5 days per week is our goal for the use of these pods, though they may be used significantly more.

Longer Term Success: We anticipate that the project will be considered successful if utilization of the pods enable individuals to see Woodstock as an innovative community willing to invest in creative solutions that encourage and enable remote work. It is our hope that this impression of our community will be an asset in attracting and retaining families to our community.

Community support for this project

This project has the full support of the Norman William Board of Directors and Library leadership and staff. One of the most requested services that the library is not currently able to provide is a private space for 1 or 2 persons to conduct their work.

NWPL will provide press releases to local media outlets indicating this new service that is being made possible by the EDC and the Library. We will publicize the units in newsletter, Facebook posts and communication to local organizations, including not-for-profits and the Woodstock Area Chamber of Commerce. We will announce the availability of the units, and include testimony from users as well as the many possibilities of uses for patrons.

Community support for this project

Once the pods are installed, the funding for maintenance, upgrades and/or purchase of new equipment will be included in the annual library operating budget.

Exhibit 1- About NWPL



Exhibit 2- Libraries as Economic Engines



Exhibit 3- Executive Summary - Urban Institute Study of Libraries



Woodstock, VT

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Live
Community Calendars
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Visitors 0 0 1 8 7 3 0

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About Norman Williams Public Library Today

- The NORMAN WILLIAMS PUBLIC LIBRARY, INC. established in 1883 was incorporated December 19, 1989 as a Vermont Non-Profit Corporation, without capital stock, created for public library use.
- The NORMAN WILLIAMS PUBLIC LIBRARY is a not-for-profit organization established under Section 501 (c) (3) of the Internal Revenue Code.
- The NORMAN WILLIAMS PUBLIC LIBRARY receives approximately 34% of its annual funding from public sources – Town of Woodstock, Town of Bridgewater.
- The NORMAN WILLIAMS PUBLIC LIBRARY must raise the remainder of its operating funds each year.

Regular use of the library

- Patron visits are at an all-time high of more than 50,000 this year. The number of patron visits continues the trend of increasing between 3 and 11% per year.
- We currently have more than 3,600 active library cardholders
- 45,000 of our 55,000 books and information sources circulate annually
- Our reader advisory service and librarians' recommendations are rated as highly valued

Events and Programs

- All events and programs are offered free of charge. Last year NWPL offered 400+ free programs with monthly attendance often exceeding 1,000
- Programs range from book and poetry discussions to health and gardening classes. Traditional story hours coincide with book review discussions. Theater previews and performances are held in collaboration with local and national partners Programs are video-taped by WCTV for subsequent viewing on Channel 8 and Vimeo on YouTube
- Our facility is used by the community for meetings, workshops and art shows
- Close collaboration on annual festivals: Bookstock Literary Festival and the Woodstock Digital Media Festival
- The library provides a safe place for children to go after school as well as a showcase for a variety of school productions and art shows. Stem and the arts classes are planned and support STEM activities of Woodstock Elementary School
- Classes on memoir writing, history, poetry, the classics, religion and anthropology are offered at the library through the Woodstock Learning Collaborative and with local professors
- Children's Area offers Baby and Toddler Story Times. Craft programs engage our young crowd and movie afternoons engage older children
- Summer Reading Programs encourage over 100 children maintain the reading habit, year round
- The children's courtyard has a flowering "secret garden" with a newly installed rocking horse bench built by local craftsman Ken Woodhead.

Technology instruction / access

- Staff and volunteers offer one-to-one computer tutorials and digital literacy guidance
- In addition to our in-library network which is available inside the library as well as on the Village Green, we provide free wireless Internet access through Wireless Woodstock to Woodstock Village
- Free searchable databases include more than 600 indexed and 300 full text magazines
- Strategic planning initiatives includes an Innovation Lab/Impact Hub as well as a core of digital services
- Universal Class offers library card holders free access to over 500 free online courses
- Video conferencing if freely available

How Does NWPL Compare Statewide – Return on Investment for EDC grant funding

There are 4 libraries in Vermont with collections similar in size to Norman Williams: Fairfax, Springfield, Colchester, and Barre. There are 5 libraries with building square footage similar to Norman Williams: Brattleboro, Essex Junction, Middlebury, Montpelier, and Rockingham. Among these 10 libraries, only one library has lower annual salary and benefits expense than NWPL. The average annual staffing expense for these 10 libraries is \$433,257; NWPL's annual cost is \$252,870 (69% of the average). One reason that the NWPL is able to provide such a high level of services is the talent and generosity of our volunteers. Only Brattleboro had a greater number of volunteer hours than NWPL.

Of these 10 libraries, the average annual operating expense is \$594,745. NWPL's annual operating expense is \$452,534. These comparisons and numbers are based on the latest data from the State of Vermont.

Of this group of comparable libraries, NWPL and 2 others, Barre and Montpelier are incorporated rather than municipal. These 2 libraries receive significantly greater funding from their respective municipalities. NWPL received \$189,200 as compared to \$357,000 for Barre and \$424,816 for Montpelier. These libraries received between 1.9 and 2.5 times greater municipal funding than NWPL.

All indications from Vermont State Library Statistics indicate that NWPL manages its resources exceptionally well compared to libraries with similar building and collection sizes.



What experts say about the value of libraries to their Communities

ALA on Libraries as Community Builders

1. **Libraries help revitalize neighborhoods and downtowns.**
 - Place-based economic development stresses the importance of offering attractive, functional, and community-based places, such as libraries, in town squares and neighborhoods. Like a major department store in a mall, libraries attract large numbers of people, creating economic opportunities for a myriad of businesses and organizations in the surrounding area. Large cities (such as Chicago), medium-sized ones (Hudson, Ohio), and even small towns (Woodstock, Vermont) have successfully transformed their libraries into the hubs of vibrant neighborhoods.
2. **Archives preserve historic artifacts, oral histories, digital history projects, and monographs relevant to the community, including minority groups.**
 - Communities lucky enough to have archivists have a great advantage when it comes to organizing historical records and artifacts. An organized archive is a place where people can research genealogy and immigration history, do environmental research, and more. An archivist is an advocate for preservation who, among other things, coordinates the restoration of maps and paintings, the digitization of vital records, and the creation of oral history projects. Norman Williams Public Library has an extensive local history and genealogy collection that is open to the public.
3. **Libraries are places where people come to know themselves and their communities.**
 - In the words of Robert Putnam, “People may go to the library looking mainly for information, but they find each other there.” New moms connect at baby story-times; elderly people, often facing difficult life transitions, attend events and find that they make new friends; teenagers meet up in libraries’ teen spaces after school; and readers discuss current events in the periodicals room. In libraries, community-building connections are happening all the time.

4. Libraries, which champion, promote, and reflect important democratic values, are a part of the community's political life.

- Libraries can, should, and do play an important role in the political life of a community. From Banned Books Week displays, which combat the perils of school and community censorship efforts, to programs such as the September Project, which gathers community members and encourages them to talk about issues of freedom, justice, and democracy, libraries are pivotal in encouraging informed political involvement. Libraries also help citizens learn how to become advocates for themselves and their communities.

5. Library buildings as architectural structures are culturally relevant.

- From gorgeous old Carnegie buildings to modern marvels like the Seattle Public Library, library buildings are rich in symbolism and meaning. Whether it is architecturally grand or the simplest of rooms tucked into a city government building, the physical space of the library communicates to the public our underlying values: that libraries, information, and shared community space matter, something that the American Library Association (ALA) recognizes each year with its Library Design Showcase in American Libraries. Woodstock is fortunate to be the home of a distinguished architectural treasure in NWPL.

6. Libraries provide important business resources, especially for small local businesses.

- With the recent collapse of many big corporations, it has become more widely acknowledged that small businesses provide most of the new jobs in our current economy. Libraries have a long history of serving local entrepreneurs and businesses. NWPL is a member of the Woodstock Chamber of Commerce and many of the local businesses in the Greater Woodstock area use and support our library.

Benefit: Information Services to Local Business

The public library can serve all businesses in the community, but it may be more important to self-employed individuals and small or home-based businesses. The public

library is often the only source of affordable and available information for small businesses. The information covered benefits business decisions such as: following government procedures and regulations, marketing by analyzing demographic information, new product development, the development of business plans, and improved management practices. The public library is an often overlooked contributor to the economic health of the community.

Benefit: New Business Development

The public library can support the entrepreneur with information such as regulations, business registration, training programs, or accessing business resources. The public library offers the hours, space, and resources to build upon lifelong learning, career development, and literacy skills to help individuals in their new business developments.

Benefit: Industrial/Commercial Attraction

Public libraries contribute to the quality of life factors that attract businesses to a community. Promoting the public library can target business individuals who are library users and who see the public library as a critical factor in the community economic development strategy.

Benefit: Support for the Retail Sector

Visits to the libraries may boost local retail and help the viability of some areas, such as the downtown.

Benefit: Tourism

The library may be a special destination because of a unique special collection, a local history collection, or genealogical records. The library may carry local tourism information. The library also may offer e-mail access to visitors. Any support for tourism offered by the library can be cited as a benefit.

Benefits of Libraries from the Brookings Institution

They say you can't judge a book by its cover. Increasingly in the United States, you also can't judge a library's value to its community by simply its books. Let us explain.

In a previous blog post, we've noted the importance of "third places" in strengthening communities – meaning those places that are neither one's home (first place) nor workspace (second place). A range of such third places, from churches to beauty salons,

play an important role in community building. They are the informal spaces that are often mainstays in a neighborhood, places where both random and intentional in-person relationships are made.

Libraries as Key Hubs

In health care and other areas, libraries are combining the access and trust characteristics of a third place with a hub role in the community – using partnerships with other institutions to connect people with services and help. There are plenty of challenges with this role. Community needs and the requests of visitors are increasingly straining or overwhelming library funds; and although many libraries are retraining staff, achieving the appropriate mix of skills is difficult. But as the University of Pennsylvania study found, “public libraries are dynamic, socially responsive institutions, a nexus of diversity, and a lifeline for the most vulnerable among us.” More policymakers and government officials need to recognize this, and incorporate libraries into budgets and plans to build a culture of health and upwardly mobile communities.

As the researchers conclude, “Libraries and librarians contribute two particular strengths to advance a culture of health: accessibility and trustworthiness.”

Pew Research Centers on Libraries

Libraries’ importance to the community as a whole

When asked about the importance of public libraries to their community, at least nine in ten respondents (91%) say they considered the library either “very important” (63%) or “somewhat important” (28%) to their community as a whole.

While a strong majority of all groups considered libraries important to their communities, some demographic groups stand out in their assessments. Once again, women (69%) are more likely than men (57%) to say that the library was “very important” to their community, and blacks (74%) and Hispanics (67%) are more likely than whites (60%) to say this as well. Adults ages 30 and older are also more likely to consider the library “very important” to their community than younger respondents, and those living in households in the lowest income bracket are more likely to consider

libraries “very important” to their community than those in households making at least \$75,000 per year.

Even among those who had not used the library in the past year, at least half (53%) say they consider public libraries “very important” to their community as a whole, with 85% considering libraries important to their community overall. By comparison, 70% of those who had used the library in the past year consider libraries “very important” to their community, and 94% consider them important to their community overall.

Meanwhile, about three-quarters (74%) of those who are very familiar with their library’s services consider libraries “very important” to their community, compared with 49% of those who are generally unfamiliar with their library’s services; 94% of those very familiar with their library’s services say libraries are important to their community overall, as do 84% of those who know little to nothing about their library’s offerings.

Making Cities Stronger:

PUBLIC LIBRARY CONTRIBUTIONS TO LOCAL ECONOMIC DEVELOPMENT

EXECUTIVE
SUMMARY



LOCAL ECONOMIES TODAY are in rapid transition, moving from bases of manufacturing and service industries to information and idea industries. Accompanying this transformation are a number of radical changes in preferred work skills, business and service models, local-to-global networks, and definitions of what make places "attractive." Given these changes, communities are reassessing their assets and development strategies in light of what is needed to succeed in the new and next economies.

Strategies for building a strong economic base are being realigned. Human resource strategies are coming to the fore, as jobs created in the new economy require highly educated and technologically-skilled workers. Strategies to keep a vibrant base of small business, traditionally a major source of local job creation, intact and competitive in a very mobile and global entrepreneurial environment are also emerging. Increasingly, physical development strategies are moving away from enticing outside firms with tax abatements and other incentives, to building on local strengths, mixing-up residential, commercial and cultural activities to create vibrant, high quality-of-life cities.

Public libraries are logical partners for local economic development initiatives that focus on people and quality of life. Libraries are widely available, highly regarded public institutions that provide a broad range of information services and support for diverse constituencies. In this era of economic transformation, the business of public libraries is being recast. Public access to digital information and technology is a draw for libraries. Their open structure,

combined with the power of new digital collections, technology, and training, position them to help communities make the transition from manufacturing and service economies to high tech and information economies.

Public libraries build a community's capacity for economic activity and resiliency. Many families and caregivers rely on the library to provide important pre-school reading and learning. Many people entering the workforce rely on libraries to get them online. Local businesses are increasingly tapping into the library's online databases to keep themselves competitive and to find synergistic new business opportunities. Library facilities often anchor downtown and commercial developments, and are attractive neighborhood amenities.

These are the essential findings uncovered by researchers from the Urban Institute, as they teamed up with the Urban Libraries Council, an association of large metropolitan public libraries, to investigate the impact of public libraries on local economic conditions. *Making Cities Stronger: Public Library Contributions to Local Economic Development* adds to a growing body of research that notes a shift in the role of public libraries – from passive, recreational reading and research institutions to active economic development agents. The study was commissioned by the Urban Libraries Council (ULC) and funded by the Bill & Melinda Gates Foundation and Geraldine R. Dodge Foundation.

This report highlights the specific ways local governments, agencies, and libraries are working together to achieve benefits for individuals, agencies and the community at large in four areas:

Early Literacy services are contributing to long-term economic success. As the strong correlation between investments in early literacy and long-term economic success is documented, public libraries are expanding beyond their traditional story time services, engaging in high-impact strategies with community partners. Many libraries across the country are leading public awareness campaigns, reaching new mothers with materials and resources that promote reading early and often. Extensive community-wide training on early literacy with home and professional child care givers is increasing the quality of child care, and levels of school readiness and success. From Providence (RI) to San Luis Obispo (CA), public libraries are reaching young children and families in diverse neighborhoods. These services are the first link in a chain of investments needed to build the educated workforce that ensures local competitiveness in the knowledge economy.

Library employment and career resources are preparing workers with new technologies. With an array of public computers, Internet access, and media products, public libraries are a first point of entry for many new technology users. A 2006 survey by Hart Research found that 70% of people on the computers in libraries only have access through that source. Now that job readiness, search and application information are all online, libraries are expanding training opportunities, often in collaboration with local workforce agencies, which focus on using and building technology skills. Ninety-two percent (92%) of public libraries surveyed for this report provide computer instruction on a monthly basis. Library workforce service models are also as mobile as the shifting economy, as illustrated in Memphis (TN), where the JobLINC mobile center that started as an initiative for a single high-need neighborhood has now expanded services to cover the entire county, with high levels of use not only by job-seekers but by employers as well. With an increasing number of local training partnerships, library resources and facilities are reducing the operation costs and broadening the outreach of other local workforce development agencies, contributing to a stronger community network for job readiness and worker "retooling."

Small business resources and programs are lowering barriers to market entry. One of the biggest traditional barriers to small business has been access to current and comprehensive business product, supplier, and financing

data. Libraries are the source for new online business databases that reach entrepreneurs around the clock. Researchers find that when libraries work with local and state agencies to provide business development data, workshops and research, market entry costs to prospective small businesses are reduced, existing businesses are strengthened, and new enterprises are created. Libraries are also in the vanguard, trying new strategies. The Columbus Public Library (OH) is working with a regional agency to provide business plan development seminars. In Brooklyn, the library hosts a business plan competition with a seed money prize. In Phoenix (AZ), the public library is part of a statewide network of business, economic development and library professionals who are seeking to expand and diversify the economic base by promoting more synergy among clusters of enterprises. Again, in this arena library resources and training facilities are reducing operations costs for other local agencies, and broadening those agencies' access to more people needing small business assistance. Overall, the community has more resources to support a strong small business sector.

Public library buildings are catalysts for physical development. Libraries are frequented local destinations. Urban Institute researchers repeatedly found that public libraries are highly regarded, and are seen as contributing to stability, safety and quality of life in neighborhoods. They are bolstering downtown and suburban cultural and commercial activity. Among private sector developers of malls, commercial corridors, mixed-use developments and joint-use facilities, libraries are gaining recognition for other qualities – their ability to attract tremendous foot traffic, provide long-term tenancy, and complement neighboring retail and cultural destinations. Library buildings are versatile. They fit in a wide mix of public and private sector developments.

The study provides not only a snapshot of ways public libraries are successfully integrating resources and services with local economic development initiatives in cities coast-to-coast, it also provides some thought-starter ideas for broadening those strategies further, urging greater investment in data gathering, focused partnerships, and impact measures.

The study concludes that public libraries are positioned to fuel not only new, but next economies because of their roles in building technology skills, entrepreneurial activity, and vibrant, livable places. The combination of stronger roles in economic development strategies and their prevalence – 16,000 branches in more than 9,000 systems – make public libraries stable and powerful tools for cities seeking to build strong and resilient economies.

Ottauquechee River Trail (ORT)--Universal Accessibility Project

Project Overview

Opened in 2020, the Ottauquechee River Trail (ORT) is a 2.8-mile, flat, family-friendly walking trail along the Ottauquechee River that offers an exposure to Woodstock's beauty and provides our community with abundant opportunities for exercise and river access. Originating at the East End Park, this low impact grass trail runs along the edge of fields on private property with some of the return loop located on the old Woodstock railroad bed.

This project will upgrade the first 0.3 miles of ORT to enable universal accessibility. The remainder of the trail has to remain "natural" given it is in the Ottauquechee River floodway. By making ORT accessible, Woodstock will have a trail along the river that is usable by everyone regardless of physical abilities.

There are two elements to this project: 1) to create an ADA-compliant ramp at the trailhead combined with the hardening of the trail material to meet accessibility standards; and 2) to upgrade the trailhead section of ORT to provide a better first impression, which will enhance the experience and usage.

Grant Request

\$20,050.00

Total Project Budget

\$28,625.00

Applicant Information

Name of Applicant / Organization / Business

Ottauquechee River Trail (owned by the Village/Town of Woodstock)

Mailing Address

31 The Green, Woodstock, VT 05091

Name of Project Coordinator

Tom Weschler (6936 N. Bridgewater Road, Woodstock, VT 05091)

Contact's Email Address

Project Description/Budget

Telephone

8022910134

Organization's Website URL

<https://www.facebook.com/profile.php?id=100080796572580>

EIN

03-6003791

Applicant / Organizational Description

Five years ago a group of approximately 15 people came together to develop a walking trail in Woodstock's East End. The group's mission was to create a 3.0 mile, flat, family-friendly walking trail near Woodstock's center of town that had extensive interaction (both views as well as direct access) with the Ottauquechee River. Driving this goal were three principal factors: 1) Woodstock is a town bifurcated by the Ottauquechee River but there was limited public access; 2) Woodstock is blessed with numerous outdoor resources, but there were no "flat" walking trail; 3) The town's leadership felt that Woodstock's East End was underutilized and that a walking trail could encourage development.

On Labor Day 2020 the Ottauquechee River Trail (ORT) opened. The founding group had been successful to gain local and state approvals, agreement by the property owners, funding from Woodstock's Economic Development Commission (EDC) and trail construction by the Upper Valley Trails Alliance.

Woodstock and Woodstock's EDC wants to continue to develop Woodstock's East End. They feel this area of town is a priority. The creation of ORT was felt to be a critical piece to the puzzle since many studies have shown that walking trails along rivers to be a key success factor that encourages further economic development. Also, the combination of ORT with the new East End Park would greatly leverage usage/visitation. Recent construction/development projects in Woodstock's east end clearly demonstrate that this area is recovering.

However, ORT is not usable by those with mobility issues and this restriction should be rectified to the extent possible. This is now ORT's highest priority and we believe Woodstock will benefit by having an ADA-compliant trail along the Ottauquechee River.

If you are applying on behalf of an organization, what is your total organizational budget?

\$6,000 per year for trail maintenance

Project Information

Detailed Project Description

Please click on the link below to access information about ORT Detailed Project Description and Budget

<https://www.dropbox.com/s/ddzi1x3tj6sm3ww/EDC-2%20Detailed%20Project%20Description.pdf?dl=0>

Project Timeline

We are planning to start these projects in the spring of 2023. Not all phases of this project will happen concurrently. The first phase of work would be trail hardening and ramp building to enable universal accessibility. This work could begin once the ground recovers from winter and after any permitting/approvals are obtained.

After this phase is completed, ORT volunteers would complete the trailhead beautification efforts with the help of a contractor that would clear the brush/invasives from the one-acre parcel that houses the trailhead.

It is hoped all of this project's anticipated work would be completed by July 4, 2023. ORT is planning on having a family fun walk/run (5k) on the Fourth of July (morning) to celebrate the trail and as a fundraising effort.

Project Champion

“It takes a village”.....and that’s why ORT has been so successful so far. We are all volunteers who share in the commitment that a flat trail, with direct access to the Ottauquechee River, that is family-friendly and that is close to Woodstock’s center is critical to Woodstock and Woodstock’s East End in so many ways. ORT success has also greatly benefited from our partners: 1) the four landowners who have given us permission to locate a trail on their property; 2) the EDC who provided us with a sizable grant to enable the initial construction of ORT; 3) our dedicated and active volunteers who have helped to maintain the trail since inception; 4) East End Park, Marsh Billings Rockefeller National Park, WES/WUMS/WUHS, Upper Valley Trails Alliance, and other groups who have worked with us to provide programing; 5) the Woodstock Community who have embraced ORT from the beginning and support our fundraising efforts.

Project Budget Narrative

Please click on the link below to access information about ORT Detailed Project Description and Budget

<https://www.dropbox.com/s/ddzi1x3tj6sm3ww/EDC-2%20Detailed%20Project%20Description.pdf?dl=0>

Project Budget - Itemized

Income Category	Total	Applicant	EDC	Other	In-Kind
EDC Universal Accessibility Grant	\$20,050	\$0	\$20,050	\$0	\$0
ORT Fundraising	\$8,575	\$6,575	\$0	\$0	\$2,000

Expense Category	Total	Applicant	EDC	Other	In-Kind
Universal Accessibility Project	\$20,050	\$0	\$20,050	\$0	\$0
Trailhead Beautification	\$8,575	\$6,575	\$0	\$0	\$2,000

What will success look like?

The answer is quite simple for this project. Success is when anyone, regardless of physical abilities, can use the Ottauquechee River Trail and enjoy a river/nature experience close to the center of Woodstock. This is universal accessibility. As a community we are blessed to be centered on the Ottauquechee River. Access has been limited until recently. With the opening of the ORT and East End Park, river access has greatly increased for many. However, those with mobility issues remain underserved. With the completion of this project, all will have equal access and the opportunity to enjoy river views.

Clearly ORT has had success to date given we are averaging 500 users per week. But more needs to be done to beautify the trailhead area. Currently the trailhead 'works' but, frankly, it is a little underwhelming. The ORT trailhead needs to be upgraded to help create more of an “aha” moment. We can achieve this goal with better landscaping and clearing of the brush in the one-acre parcel, which will provide a clearer, panoramic view of the river and surrounding countryside. It is still to be determined but the cleared portion of land could be used by the community.....maybe trails/seating.....maybe a play area for children.....maybe outdoor park fitness stations.

We will again install trail counters after all project phases are completed to determine if usage has increased.

Community support for this project

Woodstock has embraced the Ottauquechee River Trail since its opening on Labor Day in 2020 and now ORT is part of the fabric that is our community.

Examples include:

Attachment #2 includes letters of support from key community members. These were originally written for ORT's efforts to obtain a grant from Bernie Sanders for universal accessibility.

Attachment #3 includes selected news coverage of ORT along with pictures of the trail and at some of the events held at ORT.

ORT is averaging 500 users of the trail per week since its opening.

ORT is totally community driven and supported

15 volunteers came together to start ORT development

8-20 volunteers come to the frequent "volunteer workdays"

5 volunteers meet yearly to organize ORT plans/projects

200+ people have attended programs offered by ORT and its partners

ORT has many great partners

4 excellent property owners allowing us to use their land for the trail

MBR National Park actively supports ORT and hosts multiple workshops at ORT

Vermont Youth Core and Upper Valley Trails Alliance have had multiple crews at ORT

WES and WUMS/HS—Held classes and helped us with the development of our logo

VINS/MBR National Park are active—kestrel boxes, bat houses and other efforts

Vermont Center for Ecostudies is actively helping ORT with our vernal pool

The Thompson Senior Center, Woodstock Terrace and Zack's Place frequently use ORT for walks

The Woodstock community has actively supported our fundraising efforts including picnic tables and benches.

One example of how ORT is part of Woodstock's fabric and providing economic benefit to the town is this recent American Express promotion that features ORT.

https://www.americanexpress.com/en-us/travel/discover/get-inspired/trending-destinations-vermont?utm_source=Organic%20Send%20list%20%28Use%20this%29&utm_medium=email&utm_campaign=WEDC_January%20Organic%20Email_010123%20%2801GNFNH1V48J0EFZ12TJBFV4QK%29&_kx=g79roX9yzsO7sXaQbxOZnmuhzxUwS3n0WAD0Gi249CM%3D.TdxZsZ

Community support for this project

The simple answer is yes.....ORT has established itself as viable and necessary to Woodstock. As an organization we do have the reserves necessary to support the annual \$6,000 maintenance cost.

ORT is owned by the village/town and, at some point, maybe Woodstock will provide funding and oversight to its many parks and natural resources. Until then ORT will fundraise (grants, donations, events) to remain financially viable and continue to utilize our active volunteers to manage affairs.

Project Description/Budget



Letters of Support



News Articles and Photos

Woodstock, VT



Visit

Live

Community Calendars

Sitemap

Contact

31 The Green
PO Box 488
Woodstock, VT 05091

Phone: (802) 457-3456
Fax: (802) 457-2329
Email: municipalmanager@townofwoodstock.org

Visitors 0 0 1 8 7 3 0

Ottauquechee River Trail

EDC Grant Request Attachment #3

Please click on the link below to access information about ORT news articles and photos.

<https://www.dropbox.com/s/8eiarkuzypka2ah/ORT%20News%20Articles%20and%20Pics.pdf?dl=0>

Letters of Support for the Ottauquechee River Trail Project

Attached are letters of support for the Ottauquechee River Trail Universal Accessibility Project. These letters were prepared earlier in 2022 when ORT was attempting to earn a grant from Bernie Sanders for the same objective.

1. Alison Clarkson, Vermont State Senator, Windsor County
2. Charlie Kimbell, Vermont State Representative, Windsor-5
3. David Simmons, President of Woodstock Foundation
(Woodstock Inn and Billings Farm)
4. Jonathon Spector, Chairman of Woodstock's Economic
Development Commission
5. Dail Frates, Executive Director at Zack's Place
6. Charlie Rattigan, Executive Director at Vermont Institute of
Natural Science
7. Randy Richardson, Development Director at Upper Valley
Trails Alliance



STATE OF VERMONT
SENATE CHAMBER

SENATOR BERNIE SANDERS
1 Church Street, 3rd floor
Burlington, Vermont 05401

21 April 2022

Dear Senator Sanders –

It gives me great pleasure to write in support of the Ottauquechee River Trail's (ORT) grant request of \$100,000. Woodstock's outdoor and recreational life has been greatly enhanced by the recent creation of this beautiful trail along the river.

As the former chair of Woodstock's Park's Commission, the Billings Park Commission, I've appreciated the volunteer work that went into the creation of this special addition to our extensive trail system. And, once completed, we've all been impressed by the number of people using the ORT every day, all year long. Over 500 hikers a week are taking advantage of this trail which is accessed from the heart of Woodstock. Our trail system, complemented by our National Park, make Woodstock a hiker's destination and add enormous economic development value to the Upper Valley.

However, our hope is to make the first half mile of this trail wheelchair accessible. And, it is to this end that we seek funding – to help finance the trail construction work needed to build a ramp up onto the ORT and to harden the first half mile. Woodstock hosts one of Vermont's best after school programs for our disabled community, Zack's Place, and this would be an enormous asset for them, as well as those Vermonters and visitors who are either permanently or temporarily disabled.

Thank you for your consideration. When you are next in Woodstock, we'd love to host you for a hike.

As always,

Alison Clarkson
Vermont State Senator
Windsor County District

115 STATE STREET
MONTPELIER, VT 05633-5201

PHONE: (802) 828-2228
FAX: (802) 828-2424



STATE OF VERMONT
HOUSE OF REPRESENTATIVES

Senator Bernard Sanders
1 Church Street
3rd Floor
Burlington, VT 04501

To the Honorable Bernard Sanders,

I write to you in support of the \$120,000 funding request to make the Woodstock Ottauquechee River Trail handicap accessible.

This is an issue of equity in many ways. Handicap access to scenic points along Vermont's waterways is limited, and that is true in Woodstock as well.

The Ottauquechee River Trail is a citizen-led effort to improve recreational access to the river for all residents and visitors. It had been contemplated for more than 20 years before a motivated group of volunteers worked with the landowners and abutters to get permission to establish the trail. Now we have an opportunity to extend its impact.

Thank you for your consideration of this modest request.

Sincerely,

Charlie Kimbell
State Representative, Windsor-5
19 River Street
Woodstock, VT 05091
ckimbell@leg.state.vt.us

THE WOODSTOCK FOUNDATION, INC.

Founded by Mary French & Laurance Spelman Rockefeller

April 18, 2022

Senator Bernie Sanders
1 Church Street, 3rd Floor
Burlington, VT 05401

Dear Senator Sanders,

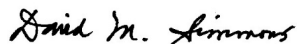
As President of the Woodstock Foundation and Executive Director of Billings Farm & Museum, I am delighted to write in support of a grant request from Woodstock's Ottauquechee River Trail (ORT).

The trail courses along the Ottauquechee River for more than a mile and continues around the bounds of nearby hayfields, offering trail goers the enjoyment of multiple natural habitats right on the edge of the Village of Woodstock. While there are several extensive trail systems within and around the town, the ORT stands out for its ease of navigation on relatively flat terrain and is now enjoyed by some 500 people each week.

The ORT has not been available to everyone, however. Uneven, hilly terrain at the trailhead and beyond precludes handicap accessibility. Through hardening of the trail and creation of a ramp at the trailhead, funds from the ORT grant will redress this issue, making the first half mile of the trail handicap accessible – a win for this wonderful, new asset to our community.

I have been a proponent and supporter of the Ottauquechee River Trail since its genesis, and I am pleased to see the trail join the area's rich outdoor recreational offerings in providing enjoyment to residents and visitors alike. I am excited at the prospect of expanding trail access to those with physical limitations, and I hope that a favorable review of the ORT grant request will make it so.

Sincerely,



David M. Simmons
President, Woodstock Foundation

JONATHAN SPECTOR

April 18, 2022

Senator Bernie Sanders
1 Church St.
3rd Floor
Burlington, VT 05401

Dear Senator Sanders

I'm writing as Chair of the Economic Development Commission in Woodstock, Vermont in support of a grant request from the Ottauquechee River Trail (ORT) to make the trail handicap accessible.

The ORT has been a huge success since its opening 18 months ago on Labor Day 2020. We're averaging 500 people using the trail each week. Along with the East End Park, ORT provides the foundation for economic growth in Woodstock's East End. Most importantly, ORT provides a "flat" walking trail located near the center of town that also provides users with more than a 1.0 mile access to the Ottauquechee River.

Our grant request (\$120,000 total budget with a \$100,00 grant request) focuses on making the first 0.5 miles of the trail handicap accessible. The grant will fund the hardening of the trail that is needed along with the creation of a ramp at the trailhead. With this accomplished, everyone will be able to more easily enjoy this community asset.

I hope you will seriously consider this grant request. Some of the economic development challenges we face in Woodstock (housing shortages, for example) will take years to resolve. It would be nice to be able to complement our efforts in other areas with a project that will immediately provide a boost to our local economy, for both residents and visitors to enjoy.

Sincerely,

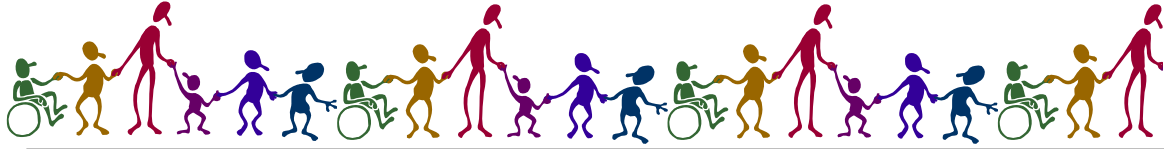
A handwritten signature in black ink, appearing to read "Jonathan Spector". The signature is fluid and cursive, with the first name "Jonathan" written in a larger, more prominent script than the last name "Spector".

Jonathan Spector

16 THE GREEN, WOODSTOCK, VERMONT 05091

Zack's Place

A Non-Profit Community Enrichment Center



Board of Directors

Norm Frates, Jr., President
Jim Godfrey, Treasurer
Bettyanne McGuire,
Vice President
Lisabeth Maloney, Secretary
Ron Jaynes
Helen Norton
Sylvie Lavoie-Finer
Jeff Dillon
Kate Medeiros
Peggy Boylan
Chris Delehanty

Staff

Dail Frates
Executive Director
Holly O'Brien
Associate Director
Kitty King
Sarah Roberts
Doug Phillips
Program Directors

Mission

Everyone needs friends. Our mission is to provide a relaxed setting where people with special needs are free to explore art, music, dance, and exercise while developing lifelong bonds of friendship.

Our hands-on approach engages participants with the material, their instructors, and one another. Service-learning and volunteer projects connect them with the public at large and instill a sense of citizenship.

Our members are a vital and talented group with a tremendous amount to give. Through programs at Zack's Place, they contribute to and benefit from the community.

Senator Bernie Sanders
1 Church Street, 3rd Floor
Burlington, VT 05401

April 21, 2022

Dear Senator Sanders,

I am writing you in support of the grant request to improve the Ottauquechee River Trail, first half mile, to make it handicap accessible and available to all citizens' young, old, and handicap.

I am the Executive Director of Zack's Place, an enrichment center for people with special needs and we are located in Woodstock, VT. We serve people from all over Vermont and New Hampshire. Our participants are out and about in the community and always looking for accessible trails. Many of our participants are in wheel chairs. In the spring and fall we often travel to the Rail Trails located in Lebanon NH to go for walks. To have a handicap trail at our finger tips would be amazing.

I would also like to mention when traveling I am always in awe of communities that have dedicated their time and money to create trails and bike paths that offer healthy ways to commute and exercise. An example of this are the rail trails in Slovenia and Italy where you can see regularly entire families riding bikes together or out for walk and people commuting on their bikes. This is also a trend that is happening in the United States and as we go into the future I hope we can keep Vermont forward thinking by connecting our communities with cycling and walking trails that work for all.

Thank you for considering this grant request.

Best regards,

Dail E Frates
Executive Director

73 Central Street • PO Box 634 • Woodstock, VT 05091 • Info@ZacksPlaceVT.org
802-457-5868 • www.ZacksPlaceVT.org



Vermont Institute of Natural Science

6565 Woodstock Road | P.O. Box 1281 | Quechee, VT 05059 | ph 802.359.5000 | fax 802.359.5001 | www.vinsweb.org

April 18, 2022

The Honorable Bernard Sanders
U.S. Senate
332 Dirksen Building
Washington, D.C. 20510

Dear Senator Sanders:

I write on behalf of the Ottauquechee River Trail (ORT) in support of their proposal to build an ADA accessible trail as part of their important outdoor experience offering for members of Upper Valley community. I strongly support the funding of this project with congressionally directed funds. The proposed ADA trail and access ramp to the river's edge will enable people with limited mobility and parents with strollers the ability to get outside in nature in this unique and special setting.

As Executive Director of the Vermont Institute of Natural Science, I know first-hand how appreciative folks are when they are given the opportunity to get out into nature because of the ADA access we provide. It is often the first opportunity they've had to do so.

This additional facility with ADA access to nature and the thoughtful plan of the ORT will allow all community members to enjoy this important community resource. In the 18+ months that the trail has been open, thousands of people have enjoyed this special river walk. Opening it up to all people brings even greater benefits to our community.

I encourage you to support this important effort.

Kind regards,

Charles F. Rattigan
Executive Director.



UVTA Staff
Russell Hirschler
Executive Director

Sean Ogle
Trail Programs Director

Randy Richardson
Development Director

Katie Eddington
Program Manager

Board of Directors
Beth Krusi, Chair
Consultant

Dennis Stern, Vice Chair
Resident, Lyme, NH

Matt Oscadal, Treasurer
Manama Brook

Vic Henningsen, Secretary
Resident, Thetford Center, VT

David Bartlett
Winrock Advisors Limited

Tim Burdick
*Community & Family Medicine
Dartmouth-Hitchcock Health*

Nancy Collier
Hanover, NH

Lucy Gibson
Toolie Design

Karen Kaliski
Marketing Manager

Stephanie McCaull
Resident, Norwich, VT

Kelli C. Pippin
Alice Peck Day Memorial Hospital

Gus Southworth
Retired, Enfield Resident

Natalie Starr
DSM Environmental Services

John Beyer
Chase Gilmore
*Revers Fellows
Tuck School of Business
at Dartmouth*

Advisors
Jeff Balch
David Hooks
Kiki Keating
Dick Mackay
Lelia Mellen
John Morton
Kevin Peterson
Craig Sanborn
Peter Stein

Upper Valley Trails Alliance – People, Paths, Possibilities

P.O. Box 1215, Norwich, VT 05055 Phone: 802.649.9075 www.uvtrails.org

April 19, 2022

Senator Bernie Sanders
1 Church St.
3rd Floor
Burlington, VT 05401

Dear Senator Sanders,

I am writing as a Woodstock resident and administrator at the Upper Valley Trails Alliance, based Norwich, VT.

I have also have also had the good fortune to be a part of an inspiring and high impact community effort to create the Ottauquechee River Trail (ORT). We did so in the midst of the pandemic and with a small infusion of local funds and lots of volunteer labor, and it has quickly become an invaluable resource for thousands of residents and visitors.

Local trails like the ORT not only offer nearby access to nature and outdoor recreation, they are critical for community health and wellbeing. Recent research not only tells us that access to nature and regular exercise is a key to mental and physical health (*1,2), it also indicates that proximity is one of the keys to regular trail use and exercise (*4.5). The ORT, as a safe and more accessible trail, is a critical resource that needs improvement.

With this in mind, please support our plans to make the first portion of the ORT fully wheel chair accessible (ABA standards). The ORT, as a riverside trail, is already flatter and more accessible to less able hikers, from families with toddlers to the elderly or those recovering from injuries. The benefits of this additional accessibility will reach far beyond Woodstock by providing a wonderful free and fully accessible public resource in one of the most beautiful and important tourist towns in Vermont.

While the financial request is large by our standards, it is a relatively small investment in important and sustainable infrastructure that will benefit generations of residents and visitors. Thank you for considering this project that will expand access and improve the physical, mental and economic health of the wider Upper Valley community and all of Vermont.

Thank you for your consideration and for you support for trails, outdoor recreation and Vermont. With your help, we will continue to make the ORT an pathway to better health and a stronger Vermont.

Sincerely,

Randy Richardson
Development Director

• Notes/references

1. <https://www.apa.org/monitor/2020/04/nurtured-nature>
2. <https://www.nature.com/articles/s41598-019-44097-3>
3. <http://www.clintonhealth.org/pdf%20files/poweroftrails.pdf>
4. <https://www.vnews.com/On-the-Trails-column-31473445>

Ottauquechee River Trail

EDC Grant Request Attachment #1

Please click on the link below to access information about ORT Detailed Project Description and Budget

<https://www.dropbox.com/s/ddzi1x3tj6sm3ww/EDC-2%20Detailed%20Project%20Description.pdf?dl=0>

PBS Documentary Film Project "Ethan Allen - The Man & The Myth"

Project Overview

We are producing and our-long PBS Documentary that explores the importance of Ethan Allen's life contextualized against our Country's history. Collaborating with notable historians, organizations, museums, archives, authors, and experts we will present the various aspects and perspectives of Ethan Allen's life and his place in the fight for independence. We are partnered with the Vermont Historical Society and they are our fiscal agent. Vermont Public, Th Humanities Council, Ethan Allen Homestead, and Fort Ticonderoga have all signed on as endorsements for the film. There has never been a documentary film on Ethan Allen. See our Project Over View at <https://rickmoulton.com/ethan-allen-project-2023-1>

Grant Request

15,000

Total Project Budget

175,000

Applicant Information

Name of Applicant / Organization / Business

Rick Moulton Productions & Vermont Historical Society as Fiscal Agent

Mailing Address

109 Moulton Drive PO 97

Name of Project Coordinator

Melinda Moulton

Contact's Email Address

VHS Endorsement

Telephone

8033166666

Organization's Website URL

<https://www.rickmoulton.com>

EIN

001363750

Applicant / Organizational Description

The Vermont Historical Society engages both Vermonters and "Vermonters at heart" in the exploration of our state's rich heritage. Our purpose is to reach a broad audience through our outstanding collections, statewide outreach, and dynamic programming. We believe that an understanding of the past changes lives and builds better communities. Vision statement

Through its rich collections, dynamic programming, effective outreach and resolute leadership, the Vermont Historical Society preserves the past, informs the present and promotes Vermont's shared legacy for future generations.

If you are applying on behalf of an organization, what is your total organizational budget?

Project Film's Budget to complete is \$175,000 5% flows through to Vermont Historical Society

Project Information

Detailed Project Description

ETHAN ALLEN – THE MAN & THE MYTH

PBS Documentary Film Project

Projected Release - Spring of 2025

Rick Moulton Productions - Rickmoulton.com

Made in partnership with Vermont Historical Society as our Fiscal Agent

Rick Moulton Productions is producing an hour-long PBS documentary that explores the importance of Ethan Allen's life contextualized against our Country's history. Collaborating with notable historians, organizations, museums, archives, authors and experts, we will present the various aspects of Ethan Allen's life and his place in the fight for independence. The film will be released in 2025, a year ahead of the 1776-2026 American Birthday, in line with the 250th anniversary date of Ethan's famous 1775 capture of Fort Ticonderoga. With Ethan Allen we have a character with worldwide name recognition whose life provides an opportunity to examine the civic, ethnic, racial, and gender perspectives during this time in American history. Our documentary will provide a down the middle, fact-based, and balanced view of this pivotal activist and will attract an inclusive and broad audience. To quote Vermont writer, Glenn Fay and historian, Angie Grove: "Ethan Allen does not have to be shown as a hero to interest people in his story. On the contrary, his story will generate more interest by showing his more nuanced human side. Intriguing and insightful interviews will be interwoven with visuals that tell the story of Ethan Allen's life. The production will be an impartial depiction of this complex man and his impact on the American Revolution and Vermont's struggle to statehood. The project is made under the auspices of the Vermont Historical Society as our fiscal agent and partner. The materials collected: interviews, film outtakes, and research will be given to the Vermont Historical Society along with the film for their use. In fact, this film, after the premiere and PBS release, the film will be free to public for all time. We are also working with the Ethan Allen Homestead, Vermont Humanities Council, Vermont Public, and the Fort Ticonderoga Museum as important players in this project. We will collaborate with the Vermont Agency of Education to make this film part of their curriculum in schools across the state. Additionally, Vermont Public will help in distribution throughout the nation on the PBS National Network. There are tremendous resources to draw upon in making this film. We will be working with primary sources available from multiple collections including UVM's Special Collections, Philadelphia's American Philosophical Society, Vermont State Archives, as well as collaborating and utilizing resources at Fort Ticonderoga, Montreal's Stewart Museum, and The Vermont Historical Society. Our film, "Voice of America - Lowell Thomas and The Rise of Broadcast News" released in 2019 was distributed to 89% of the Nation's PBS networks. Why? Because to protect Democracy, citizens needed to be enlightened on the importance of protecting an independent and free press and the values inherent in the factual presentation of the news.

statehood with its own representative Government. "Ethan Allen: The Man and the Myth" will try to weigh - using factual data: was he a patriot, a rebel or a terrorist? Vermont is a beacon for the rest of the country because of our progressive and collaborative form of government that protects and encourages citizen participation. Was Ethan Allen a populist advancing the interests of the common man or was he just seeking to line his own pockets? Today - all eyes are on our little state of Vermont as we move forward with policies that protect liberty, freedom, and individual rights. We are in the forefront of environmental and climate justice, racial justice, reproductive freedom, liberty of our press, LBGTQ rights, forward thinking sustainable farming, entrepreneurship, and the list goes on and on. Ethan Allen's writings provide the foundation for the activism that Vermont is known for today, and as we go forth with tenacity and strength understanding his life, we will be offering a warning and sobering appreciation for this way of life that has come to define our beloved Green Mountain State. – Melinda & Rick Moulton

Project Timeline

We are looking for three grants.
\$5,000 for the 1st year
\$5,000 for the 2nd year
\$5,000 for the 3rd year

The film will be released in May of 2025.
We have preproduction which we are involved in now
production which will be the filming and continued research
postproduction which is editing, etc.
and administration which is ongoing.

Project Champion

Vermont Historical Society has endorsed and joined us in this project because they believe this film needs to be made. They will be the repository for all the outtakes, interviews, photography, and research. Vermont Public, Ethan Allen Homestead, The Humanities Council have all joined in on this project with endorsements. There will be an educational component to the film and the research and film will be part of the State's curriculum. PBS will show the film across the country with the help of Vermont Public. We have over twenty historians on our Advisory Team. Our narrator has signed on as well as the voice of Ethan Allen. We are moving forward looking for other grants, individual and corporate donors and people are really excited about this project.

Project Budget Narrative

Pre Production
Production
Postproduction
Administration

Rick Moulton Productions will be providing between \$30,000 and \$50,000 in in-kind to make this film.

Ethan Allen - The Man & The Myth Documentary Film Project 174940.185

BUDGET

RUNNING TIME: 56 minutes

Description Units Number Rate Total

Personnel

Rick Moulton Productions LLC - RMP
Rick Moulton, - RM - Director / Co -Producer
Melinda Moulton - MM – Co Producer/CFO
Michael Couture – MC – DP Camera & Editor

PRE-PRODUCTION

RM & MM Co Producers - Research, Project Coordination, Film & Image selection and interview prep Hours 150 60 \$9,000.00
Pre Production Meeting (RW, MM, TBD) Meetings 5 150 \$750.00
Production & Travel coordination (MM) Hours 16 75 \$1,200.00
Writer & script prep (outline) (RW, MM & TBD) Hours 120 75 \$9,000.00
Research Assistant (person to be appointed) Hours 60 40 \$2,400.00
Pre Production Travel:
Research Travel (RM) Estimate Milage 1000 0.55 \$550.00
Research Travel (RM) Estimate Per diem 10 45 \$450.00

(RA) Travel estimate Milage 600 0.5 \$300.00
(RA) Research Travel per diem Days 6 45 \$270.00
Mis Expenses, up-loads, FTP sites, storage/access Estimate \$500.00

SUBTOTAL PRE-PRODUCTION \$24,420.00

PRODUCTION

Director/ Producer (RM & MM) Days 11 650 \$7,150.00
DP Camera (MC) includes equipment Days 11 650 \$7,150.00
Sound & Grip Days 8 300 \$2,400.00
Drone Days 2 700 \$1,400.00
Digital Scans Hours 18 80 \$1,440.00

Production Travel
Travel days: RM and MC In hours 60 40.00 \$2,400.00
Locational Scenics & Interviews Estimates
Production Travel (RM) (MC) Estimate Milage 3800 0.56 \$2,128.00
Production Travel (RM) (MC) Estimate Per diem 16 60 \$960.00
Production Travel (RM) (MC) Estimate Accommodations 4 400 \$1,600.00
Washington DC
Production Travel (RM) (MC) Estimate Airfare 3 650 \$1,950.00
Production Travel (RM) (MC) Estimate Per diem 3 60 \$180.00
Production Travel (RM) (MC) Estimate Accommodations 2 400 \$800.00
Oklahoma
Production Travel (RM) (MC) Estimate Airfare 3 1000 \$3,000.00
Production Travel (RM) (MC) Estimate Per diem 3 60 \$180.00
Production Travel (RM) (MC) Estimate Accommodations 4 300 \$1,200.00
SUB-TOTAL PRODUCTION \$21,940.00

POST-PRODUCTION

Reviewing interviews (RM logging) Hours 50 75 \$3,750.00
Roughing out edit (RM, MM & MC) Hours 200 150 \$30,000.00
Covering narrative (MC) Hours 200 150 \$30,000.00
Music search, scoring – SFX and mix (TBD & MC) Hours 24 150 \$3,600.00
Scratch narration,Script Review&revisions (RM & MC) Hours 30 150 \$4,500.00

Stock / Maps / Narration / Music

Stock image rights Images 50 200 \$10,000.00
Purchased feature footage Optional \$5,000 Estimate \$0.00
Music Score (Purchased-All Rights) Show 1 5,000 \$1,600.00
Narration Day 1 600 \$600.00
Narration Recording Day 1 1,000 \$1,000.00
Transcripts adjustment Hours 20 75 \$1,500.00
Animations / Maps – 2 & 3 D - After Effects Per rendering 8 600 \$4,800.00

EDITING – Expenses

Array Drives Units 5 450 \$2,250.00
Program Sweeten & Audio balancing Hours 24 75 \$1,800.00
Fine Cut Narration & SFX (lay back cut in) Hours 8 75 \$600.00
Color Correction Hours 26 75 \$1,950.00
Compressed web rendering (H264) Hours 12 75 \$900.00
Rendering Master Files Hours 12 50 \$600.00
Approval files - Steaming compression Days 8 200 \$1,600.00
Promo trailer Hours 10 150 \$1,500.00

SUB-TOTAL POST PRODUCTION \$102,550.00

ADMINISTRATION

Postage and Freight 12 100 \$1,200.00
Hard drives, thumb drives, other office expenses 1 400 \$400.00
Accounting, (MM) Hours 65 80 \$5,200.00

SUB TOTAL ADMINISTRATION \$6,800.00

Subtotal Prior to Contingency \$155,710.00

Contingency (7%) \$10,899.70

TOTAL \$166,609.70

.05% pass-through fee for Vermont Historical Society \$8,330.49

Productions Total Cost \$174,940.19

ASSUMPTIONS

A 56 minutes master file of the Film, edited in Premier will be delivered as HD Apple Pro Res
The Film maybe submitted to Emmy Awards & showcase Film Festivals

Other associated costs

Educational program development

Web & Video Streaming

Emmy application

Festival submission

E & O Insurance

Project Budget - Itemized

Income Category	Total	Applicant	EDC	Other	In-Kind
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Expense Category	Total	Applicant	EDC	Other	In-Kind
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What will success look like?

Success will mean that we raised the funds to make the film and ultimately created the first full feature Documentary on Ethan Allen - The Man & The Myth. We will get it out to PBS stations across the country and into school curriculums as part of American History teaching. We will parse the truth from the chaff and put forth all perspectives highlighting the honest accounting of the man. Our research will take us to actual documents, letters, pamphlets, legal proceedings, et al in order to show the truth in the time that Ethan Allen lived and how that time is perceived today. We will share the perspectives of these times on Women, Native Americans, and People of Color. Success for us will be realized when this film can be seen by anyone for free and when all of our out takes, interviews, filmed interviews etc are available to be seen at Vermont Historical Society. We will know we achieved our goals when we finish the film and it is hailed as the first and only definitive nationally distributed film on Ethan Allen.

Community support for this project

We are reached out and engaged over 20 historians from across the country and Canada to serve on our Advisory Team.

We have secured endorsements from Vermont Public, Vermont Historical Society (our partner and fiscal agent), Vermont Council on the Humanities, Ethan Allen Homestead, and Fort Ticonderoga. We have reached out to 48 Vermont businesses and individuals to begin our funding campaign and the interest is overwhelming. I expect to get the endorsement of Peter Welch, Patrick Leahy, Bernie Sanders, Howard Dean, Becca Balint and other in support of this endeavor. Every day we are accumulating interest in this film.

Community support for this project

We are just beginning to reach out for funding and we have no doubt we will succeed in raising the necessary funding.

VHS Endorsement



ETHAN Allen Homestead



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31 The Green
PO Box 488
Woodstock, VT 05091

Visitors 0 0 1 8 7 3 0

Phone: (802) 457-3456
Fax: (802) 457-2329
Email: municipalmanager@townofwoodstock.org

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Vermont History Center
& Leahy Library
60 Washington St. Suite 1
Barre, VT 05641-4209
(802) 479-8500



Vermont History Museum & Store
Pavilion Building
109 State St.
Montpelier, VT 05609-0901
(802) 828-2291

November 10, 2022

To Whom It May Concern:

The Vermont Historical Society offers its support and counsel to Rick Moulton Productions for the documentary film production *Ethan Allen: The Man & The Myth*. This project, the first modern documentary of Vermont Icon Ethan Allen, will explore the life and the impact of both this figure's historical actions as well as posthumously assigned mythology.

The Vermont Historical Society is the only organization in Vermont with a State-wide mission to tell the totality of Vermont's story. As an organization, we believe that an understanding of the past changes lives and builds better communities. Much recent scholarship has explored the biography and mythology of Ethan Allen; we look forward to rendering and combining this work into an easily accessible documentary for consumption by the general public. We look forward to the use of a Vermont story to explore the roots of our democracy and the foundational era of both our state and our country.

Rick Moulton Productions has a long track record of producing high-quality films with both local and national distribution. We feel this project is in good hands, with an impressive array of historical advisors and partners. Vermont Historical Society looks forward to participating in this project in the highest and best way possible.

Sincerely,

Stephen Perkins
Executive Director



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www.FortTiconderoga.org

December 8, 2022

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To Whom It May Concern,

The Fort Ticonderoga Association offers this letter of interest to indicate our enthusiastic support for Rick and Melinda Moulton's Ethan Allen project – a documentary film exploring the life, legend, and legacy of Ethan Allen. We appreciate their approach to this topic, which will provide a lens into the Champlain region and the broader world during the period of Allen's life. The documentary is timely and intended to coincide with the US Semiquincentennial commemoration.

We look forward to participating in this project with Rick and Melinda Moulton and will provide access to our museum's rich collection, consultation on the historic content, participation in the documentary, and access to our stunning historic property within parameters to be determined.

Based on reading about the project, and conversations with Rick and Melinda, as well as the lengthy record of Rick's filmmaking, distributing high quality films locally and nationally with PBS, we have confidence that the Ethan Allen project will be widely embraced and appreciated by audiences of all ages.

Fort Ticonderoga is a museum, historic site, and center of learning on-site and virtually through our Center for Digital History. Our mission is to preserve, educate and provoke an active discussion about the past and its importance to present and future generations. We foster an active dialogue about the origin and evolution of our nation's military and specifically Ticonderoga's history and its impact on the 18th-century world. Fort Ticonderoga engages audiences of all ages in historical literacy and critical thinking through programs, which includes K-12, university, lifelong learners, and multi-generational audiences.

As an institution, Fort Ticonderoga has very ambitious plans for the 250th period including programmatic and capital growth with the goals to increase access and awareness and expand our educational reach to audiences across our nation and beyond. We are confident this documentary is complementary to our goals.

Best Regards,

Beth L. Hill
President and CEO



VERMONT HUMANITIES

11 Loomis Street, Montpelier, Vermont 05602 P (802) 262-2626 info@vermonthumanities.org
vermonthumanities.org @vthumanities

December 9, 2022

Melinda and Rick Moulton
PO Box 97
109 Moulton Drive
Huntington, VT 05462

Dear Melinda and Rick:

I am writing on behalf of Vermont Humanities, the Vermont state affiliate of the National Endowment for the Humanities and the Library of Congress, in support of your new film project, *Ethan Allen: The Man and the Myth*.

Vermont Humanities is committed to and excited about engaging as a supporting partner and advisor on the project during the development and production phases. When the film is completed, we expect that we will help to facilitate programming in Vermont, supporting co-identification of local partners and venues, humanities engagement and program curation, and audience development.

This project fits squarely within our mission to use the humanities to connect with people across Vermont to create just, vibrant, and resilient communities and to inspire a lifelong love of learning. For many years, we have worked with local humanists and creatives to facilitate creation and curation of humanities resources for use with youth and adult audiences. The collaborative nature of our work allows us to unite with partners across Vermont in order to ensure success. These partners include the Vermont Department of Libraries, the Vermont School Library Association, the Vermont Arts Council, the Vermont International Film Festival, and many others.

As a lead into our nation's 250th anniversary, this film is a timely effort that centers local voices and partners, connected around the question of what it means to be a Vermonter today through the lens of our complicated colonial history. Vermont Humanities is proud to support this film project however possible.

Sincerely,

Christopher Kaufman Ilstrup
Executive Director

Space Rocks!

Project Overview

Space Rocks is a Woodstock-based father-son business that throws out of this world star parties and events for astronomical kids and backyard astromatures. We bring the Universe closer to home, right to your backyard. While many businesses deliver things like pizza, subs and packages, we bring planets, suns and comets!

Grant Request

\$15,000

Total Project Budget

\$15,000

Applicant Information

Name of Applicant / Organization / Business

Mike Pearsall

Mailing Address

8 Maple St., Woodstock, VT 05091

Name of Project Coordinator

Mike Pearsall

Contact's Email Address

Michael Pearsall

Telephone

901-229-1469

Organization's Website URL

N/A

EIN

Applicant / Organizational Description

Our mission is to build a business that inspires love, fascination and fun for Woodstock area residents and out of town visitors. We are committed to creating an exciting and unique entertainment option which leverages one of Vermont's greatest treasures, its dark night skies! Space Rocks! brings the furthest reaches of outer space right to you your family and friends, hassle-free. Just step outside your house and look up with Space Rocks! at your service!

Project Information

Detailed Project Description

Space Rocks!'s goal is to offer an alternative experience of fun for families and friends which entertains and inspires learning and curiosity. Space Rocks! is a father-son business based in the village of Woodstock, committed to bringing the jaw-dropping beauty of the universe right to you in the comfort of your own backyard... You no longer need to settle for magazine or internet images of the universe's deepest treasures. You no longer need to buy expensive equipment, learn how to use complex instruments, or sign up for classes to enjoy the mind-bending display of Vermont's night sky, at a level of detail you've never imagined. The Universe has never been closer, thanks to Space Rocks!

Some of the services we provide involve:

1. Fascinating and fun presentations about what we are looking at whenever we look up.
2. Backyard house calls where we bring our giant telescope to your backyard and take turns at the telescope - learn about what you are looking at, and how to use a telescope.
3. Ask the questions you've always wondered about outer space. Space Rocks! educated staff (Mike and Owen) has the most up to date knowledge about space exploration and understanding.
4. Memorable, mind-melting models and exhibits that help grasp the incomprehensible ideas about distance, sizes, and physics.
5. Demonstrate the best techniques to promote stargazing such as how to use and take care of telescopes and binoculars, how to get comfortable on chilly nights, how to get the most of stargazing and stay safe at night in bear country.

Project Timeline

The timeline for Space Rocks is a 3-part process:

YEAR 1: RESIDENTIAL service, primarily going to customers who sign up for backyard stargazing with our giant telescope, or our indoor planetarium option for indoor events (for all those cloudy nights!)

YEAR 5: STOREFRONT where we offer visitors and residents of Woodstock a fun place to go along the to see exhibits, planetarium exhibits, movies and to learn about and buy astronomy equipment such as telescopes, binoculars, warm blankets and gear to stay comfy outside at night.

YEAR 8: ONSITE PRO-DOME PLANETARIUM where people from all around will come visit our observatory for powerful star gazing and have internationally recognized annual star parties and events.

Project Champion

Michael Pearsall of Woodstock is a life-long, amateur astronomer who moved to Vermont to escape the light-pollution of the city to appreciate the beauty of the starry skies.

Mike's champion and my number one employee is his son, Owen, who is twelve years old and will learn the ropes with his dad about how to start up and run his own business doing something he loves.

Mike's other notable role in the community is a grateful resident of Woodstock and Union Arena's third-string Zamboni driver.

Project Budget Narrative

The estimated budget proposal for this project will involve start up administrative expenses, capital equipment including telescopes and binoculars, and a website to generate publicity and interest.

Project Budget - Itemized

Income Category	Total	Applicant	EDC	Other	In-Kind
Residential Visits	\$150				
Parties	\$450				

Expense Category	Total	Applicant	EDC	Other	In-Kind
Dobsonian telescope	\$2,000				
Cassegrainian telescope	\$4,000				
Legal/insurance/administrative startup costs	\$4,000				
Website	\$5,000				

What will success look like?

Success will look different depending on what stage of development Space Rocks! is at.

At Stage 1, success will be appreciated if Space Rocks! generates regular, dependable business which exceeds expenses by 65% - 70%+ for 3 years or more. I will recognize its success if I can quit my day job and work full-time on Space Rocks!

At Stage 2, success will be recognized if we open a storefront at Central St. and establish it as a place of interest for Woodstock so that the area is known for skiing, snowboarding AND stargazing.

At Stage 3, success will be recognized if Space Rocks! is an entertainment destiny for people to travel to and staying in hotels and fueling the Woodstock area's businesses with travelers from out of state and country for nationally-recognized stargazing destination.

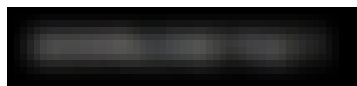
Community support for this project

This project so far is in its infancy and will be explored and discussed with others in the near future.

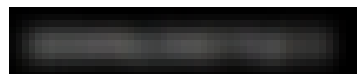
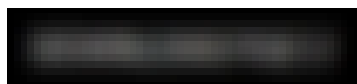
Community support for this project

Without funding, I will start small and simply and build step by step starting with the equipment I have. There is very little risk or overhead expenses involved once started up.

Michael Pearsall



Owen Pearsall



Woodstock, VT

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Email: municipalmanager@townofwoodstock.org

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Standingtree Sheep & Goat Dairy FarmDairy

Project Overview

Using conservation grazing and sustainable cruelty free practices my son and I would like to produce a high quality artisan cheese.

Grant Request

150,099

Total Project Budget

185,000

Applicant Information

Name of Applicant / Organization / Business

Standing Tree Landscaping

Mailing Address

2666 East Hill Riad

Name of Project Coordinator

Catherine Donnell

Contact's Email Address

Telephone

802-289-4626

Organization's Website URL

cjdonnell@hotmail.com

EIN

Applicant / Organizational Description

My son has severe autism. We have moved almost every year with our sheep and goats trying to find services for him. He is very smart and physically fit but not well and suffers from chronic fatigue. Outdoor activity makes both of us healthy and happy. I have always wanted to farm and I know Evan would help. There are really no schools or programs in Vermont for people as low functioning as Evan. We are both smart and intelligent people that could be successful even with Evan's disability if we had some funding for a farm

If you are applying on behalf of an organization, what is your total organizational budget?

185,000

Project Information

Detailed Project Description

Moving the goats and sheep on to different sites as requested by clientele Evan and I will milk and take care of the sheep and goats. I need a permanent location to process milk and look after the herd and flock in winter. All milk will be frozen and then come winter months be made into cheese. My flock herd will consist of smaller dairy sheep and goat breeds. A daily journal will be kept and in summer months we will live in a trailer that will be in the selected pasture of the animals. They will be fenced in with electric fencing charged by solar fencer. Milk will be collected in the evening and brought back to the home farm for storage.

Project Timeline

May 2023-conservation grazing till September 2023.

October 2023 at home farm in preparation for breeding flock and herd. Cheese production begins using local milk products.

Project Champion

Catherine Donnell, mother of Evan Sherman and sole guardian, shepherdess of flock and herd, ecologist and professional landscaper.

Project Budget Narrative

Buying a home farm

Project Budget - Itemized

Income Category	Total	Applicant	EDC	Other	In-Kind
Conservation grazing 5,000, cheese production first year 3,000	8,000 farm income for 2924	Catherine Donnell if Standing Tree Landscaping			
Professional landscaper, 10,000, Evan Sherman disability pension 10,000	38,000				

Expense Category	Total	Applicant	EDC	Other	In-Kind
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What will success look like?

When Evan and I can produce a cheese that will sustain us and the farm. Also give hope to other parents caught in the same situation as myself and Ev

Community support for this project

I have worked for many garden owners who have been inspired by my work. Evan has been a happy kid.

Community support for this project

I plan on continued work as a landscaper and accessing whatever services can be found for Ev until this becomes a full time endeavor

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Visitors 0018730

THE GOOD DOCTOR theater production at Woodstock Town Hall Theatre

Project Overview

BarnArts is bringing community theater to the Woodstock Town Hall Theater with a production of Neal Simon's THE GOOD DOCTOR in March. The production will include 6 performances, March 17-26.

Grant Request

2000

Total Project Budget

11,450

Applicant Information

Name of Applicant / Organization / Business

BarnArts Center for the Arts

Mailing Address

PO Box 41, Barnard, Vermont 05031

Name of Project Coordinator

Linda Treash

Contact's Email Address

BarnArts Good Doctor Budget

Telephone

802-558-5354

Organization's Website URL

www.barnarts.org

EIN

45-5447535

Applicant / Organizational Description

BarnArts is a community-based arts organization whose mission is to engage and inspire the local community through a year-round program of musical performances, community theater, school workshops, and community events supporting both the existing and developing talents of local adults and children as well as nationally and internationally recognized artists.

Our annual programming includes four community theater productions, a Summer Youth Theater camp, multiple arts-in-education workshops with visiting musicians to area schools and community centers, a 20-

week outdoor music series on a cooperative farm featuring local, regional, and international talent, and various community music events.

If you are applying on behalf of an organization, what is your total organizational budget?

\$258,326

Project Information

Detailed Project Description

BarnArts production of THE GOOD DOCTOR in Woodstock includes a flexible “black box” approach to using the Town Hall Theatre, allowing us to provide an intimate and rewarding theater experience while keeping tech costs down and making it feasible to produce a straight (non-musical) play in the theater. The play and audience will all be up on the stage together, with acting happening directly in front of and within the seating area (often part of “black box” theater). It’s been more than a few decades since the last time the theater was used for a straight play, but the history of community theater in Woodstock dates back to the creation of the theater in 1900, and we are excited to bring it back for our community. The play is being performed by a collective of 8 local actors/directors, all of whom are both directing and acting in the play, a series of short stories based on the works of Anton Chekov. Chekov wrote the stories in the 1890s, Neal Simon adapted them in 1973 and BarnArts actor/directors are interpreting for 2023. In keeping with our community-focused style, ticket prices will be kept to \$20/adults, \$15/students and we anticipate seating for approx 85-100 on the stage.

Project Timeline

We have just finished our casting and director assignments and are beginning rehearsals. We are rehearsing some at the Woodstock Town Hall Theatre but mostly in other, smaller locations, since most scenes only include 2-3 actors.

Thursday, March 9th: Tech move-in to the Woodstock Town Hall Theatre

Saturday, March 11th-Thursday, March 16th: Tech Week and Dress Rehearsals

Six Performances: Fri, Sat & Sun, March 17-19 & 24-26

Project Champion

This is a BarnArts production and it is being led and championed by BarnArts Executive Director, Linda Treash. Linda has been the head of BarnArts since 2015. She will be the Producer of the play, and she is also participating as one of the actor/directors.

Working closely with Linda is Cliff Johnson of Woodstock, who is the project's Creative Director, as well as another of the actor/directors.

The other actors/directors include a diverse group: two are new to BarnArts, one has been working with BarnArts for years and the others have worked with BarnArts before, but just once or twice. The result is a dynamic group of individuals, learning about the show and each other, and working together with the goal of bringing great theater to the community.

Project Budget Narrative

The grant funds will greatly help this project succeed. While we can not guarantee the success of any particular production, we do know that attendance to all of BarnArts plays in the past six years has risen steadily. Our budget is based on an average of 65 tickets sold per show, which is a conservative estimate based on our past experience.

Large expenses include a \$1000 fee to use the theater, \$988 in script and royalty expenses and staff

expenses estimated to be \$6600.

A full budget is attached.

Project Budget - Itemized

Income Category	Total	Applicant	EDC	Other	In-Kind
Ticket Sales	7600			7600	
Sponsors/Advertising/Concessions	1200			1200	
Contributions	150		150		
Grants	2500		2000	500	
Expense Category	Total	Applicant	EDC	Other	In-Kind
Staff	6600				
Supplies/Costumes/Printing	2700				
Space Rental	1000				
Scripts/Royalties	988				

What will success look like?

Our primary goals are to stage live theater that inspires the local community and also provides a fulfilling artistic experience for the participants. A bonus goal is using the Woodstock Town Hall Theatre with a "Black Box" approach that allows creative and affordable use of the stage, and may be repeated by ourselves in subsequent years and may work as a model for other arts organizations or theater troupes.

We will know we have achieved our goals when we know our ticket sales, receive feedback from our audience, and succeed as an ensemble of performers.

Community support for this project

This project has the support of the BarnArts board as well as the participants. We also have support of Pentangle, who is collaborating with us to make this project work within the Town Hall Theatre.

We look forward to creating general public support through media promotion. We have already begun social media PR, and we will be sending out a press release in February to local & regional papers that will invite reviewers from The Vermont Standard, Seven Days & the Time Argus/Rutland Herald to attend our opening night. We will also send out press releases with production photos closer to the event as well as distribute show posters throughout the area, further spreading the word on our show and info on purchasing tickets. We are also members of the Woodstock Chamber and will utilize its services supporting promotion.

This is also the time of year that we solicit advertising for our programs, which gives us further opportunity to share about the production. We will actively seek advertising support from Woodstock merchants and accommodations who would be interested in this production being staged in Woodstock and part of the local offerings of the village.

Community support for this project

BarnArts is in its 12th year as a nonprofit and our budget has more than doubled since 2017. We have been producing community theater four times a year for most of those 12 years. While some of our events have larger funding sources or generate higher ticket sales than community theater, we continue to be dedicated to the collaborative & expressive art of live theater. It is the cornerstone of who we are and what we believe in.

Here is a quote from one of our actors:

"BarnArts is an incredible collective of people who join together to grow as artists and people. I have formed a life in the Upper Valley through this group and the amazing community it creates. BarnArts has also expanded my artistic skills tenfold with numerous opportunities to be a part of all aspects of the theatre community- Acting, Directing, Stage Management, Dance, Set Painting and Theatre Education! It really feels like BarnArts prioritizes the betterment of the individual and the group to make each production the best it can be, not the other way around like so many other companies. That's what makes BarnArts so special."

Jill Clough, actor/director/stage manager (Five Women, Streetcar, Midsummer)

We continue to grow in our fundraising capacity to match our expanding organization. We have secured operations grants from New England Foundation for the Arts, New Hampshire Charitable Foundation, Byrne Foundation, and Couch Family Foundation. These operations grants give great stability to our organization, but we still rely on community support for specific projects. Our Race Around the Lake 5K/10K fundraiser supports our Youth Programming and we have private donors, sponsorship, ticket sales and project grants to further support all our events. In past years we have received project-specific grants from Vermont Charitable Foundation, Windham Foundation, New England Foundation for the Arts, George Mergens Foundation and Vermont Arts Council.

BarnArts does not have our own theater, which allows us to be flexible and create new experiences for our actors and audience, but it does create varying costs as each location comes with unique demands and expenses. Our hope is to garner success with this project and be able to return to the Woodstock Town Hall Theatre with the black box approach with some regularity. It may also inspire other community theater groups to try a similar approach in Woodstock or other towns, and we welcome such endeavors!

BarnArts Good Doctor Budget

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					The Good Doctor	
Income						
	Program Service Revenue					
		Ticket Sales			7600	
		Sponsors/Advertising Revenue			1000	
		Concessions			200	
		Contributions			150	
		Grants			2500	
Total Income					11450	
Expense						
	Contract Staff					
		Director/s			1200	
		Asst Director			500	
		Music Director			200	
		Stage Manager			400	
		Lighting Designer			500	
		Costume Designer			500	
		Master Carpenter			1500	
		Props/Asst SM			400	
		Interns			600	
		Photography			400	
	Production Costs					
		Front of House/Supplies			300	
		Graphic Design			400	
		Space Rental			1000	
		Meals/Meetings/Entertainment			400	
		Scripts/Royalties			988	
		Publicity/Marketing			100	
		Printing/Copying			600	
		Set Construction Costs			500	
		Equipment Rental			300	
		Costumes & Props			500	
		Merchant Fees			200	
Total Expense					11488	
Total Profit/Loss					-38	

Woodstock Area Mountain Bike Association - Eastern States Cup Event Grant

Project Overview

The Woodstock Area Mountain Bike Association (WAMBA) has partnered with the Maxxis Eastern States Cup to bring the top enduro bike riders in New England to Woodstock for a weekend riding festival. We are excited to bring the Cup series back to Woodstock on Oct 1, 2023, and request the support of the EDC to help cover costs associated with our event-requirements to be eligible for hosting.

Grant Request

\$4,700

Total Project Budget

\$7,300

Applicant Information

Name of Applicant / Organization / Business

Woodstock Area Mountain Bike Association

Mailing Address

PO Box 291

Name of Project Coordinator

Mark Harris

Contact's Email Address

Telephone

6176100284

Organization's Website URL

<http://mtbwoodstock.com>

EIN

81-1302062

Applicant / Organizational Description

Founded in 2016, the Woodstock Area Mountain Bike Association (WAMBA) is a non-profit organization dedicated to developing, building, and protecting mountain bike trails in Woodstock, VT, and its neighboring towns.

Project Information

Detailed Project Description

The Woodstock Area Mountain Bike Association (WAMBA) has partnered with the Maxxis Eastern States Cup to bring the top enduro bike riders in New England to Woodstock for a weekend riding festival. Woodstock hosted the race for the first time in 2022 to great reviews and feedback from the 350+ racers and their families who descended on Woodstock. We are excited to bring the Cup series back to Woodstock on Oct 1, 2023, but request the support of the EDC to help fulfill our requirements to be eligible for hosting.

This event brings great attention to Woodstock and Pomfret as mountain biking destinations. It takes an incredible volunteer effort in the weeks leading up to the race and throughout the entire race weekend. In addition to the reputational boost to our community and trails, and the recruitment of new members to our organization, it is intended to serve as a fundraiser for our organization. We found in year 1, that the funds we were able to raise from the event were offset by the expenses listed above which are required by the race hosting eligibility. With support from the EDC, we can create an incredible race weekend and experience, and also make it worthwhile to our non-profit's bottom line.

This year, the race will take place on Sunday, Oct 1. Riders will descend on Woodstock beginning on Friday morning to scout the race course and other area trails. Riders from all over stay at our local lodging establishments or camp at Saskadena Six, which the Woodstock Inn generously makes available. This camping setup also helped racers take full advantage of the Mt Tom Farmers Market which they shared the parking space with. WAMBA volunteers monitor the campground all weekend and our organization is able to monetize this to support our efforts.

For the actual race on Sunday, riders begin at Saskadena Six with the first leg of the race, then taxi themselves through Woodstock and up our recently-built Village Trail for three segments of racing on Mt. Peg. Then it's back to Saskadena Six for a final race stage, awards celebration with food trucks and other local vendors.

Project Timeline

WAMBA has committed to hosting this race on October 1, 2023. It is important enough to our organization, that we are prepared to host this event, even if it means a breakeven result. With the experience of one race under our belts, we are excited to tweak and refine our work to be more organized to help things run more smoothly, but the fixed costs are as is, and we'd be grateful for the support of the EDC to offset these and help WAMBA come out the other side on this event in a stronger financial position as a result.

For race preparation, our board will assign a committee in the spring and we'll appeal to our 400+ members to take on volunteer roles throughout the weekend.

Project Champion

Matt Stout is the President of WAMBA and has worked hard to grow our organization to the point where we could be organized enough to host a race with the magnitude of the Eastern States Cup. Also leading the way is our Vice President Nick Mahood who has worked in his role with the Woodstock Inn to make this race possible on its properties. And our trail building team of Gavin Vaughan and Graham Farrington are passionate racers, who have built our trails up to a caliber worthy of the top racers in New England.

Project Budget Narrative

The ESC provides a checklist of requirements for each race site to be eligible for hosting. The majority of races take place at downhill mountain biking courses, such as Killington, where many of these costs are already built into day-to-day operations. These are the primary expenses which we cover that go above and beyond trail preparations by our paid trail crew (which WAMBA considers within its normal cost of operating).

Woodstock Ambulance coverage ~\$1,700
Woodstock police traffic control ~\$500
Porta-potties for camping and raceday ~\$2,500.

Please note, all expenses referenced in this application are only those incurred by WAMBA. The ESC covers numerous race expenses as well and pays sites \$25/racer to serve as either fundraiser or to offset expenses.

Project Budget - Itemized

Income Category	Total	Applicant	EDC	Other	In-Kind
Racer Revenue	6500				
Camping Revenue	1000				

Expense Category	Total	Applicant	EDC	Other	In-Kind
Ambulance Coverage	1500				
Woodstock Police	500				
Porta-Potties for Camping and Race Festival	2500				

What will success look like?

WAMBA deemed our 2022 race to be a great success. ESC race organizers steeped praise on the personal touch that Woodstock delivered to its race series and asked us to renew another year. From our non-profit's perspective, we were the talk of New England Enduro riding, and it was apparent in social media for the week following the race. Woodstock's reputational jump as a mountain biking destination has been significant.

This year, we hope to find ways to turn race visitors into WAMBA members. We are working with the ESC organizers on communications ideas, and will increase our signage and visibility along the trails. Our organization has more than 400 paying annual members, many local riders, numerous second homeowners, but increasingly, we are seeing memberships from one-time visitors who are so overwhelmed with the quality of our trails and hospitality, that they are happy to support us. We have a goal to surpass 500 paid members in 2023!

Volunteer roles are also a great opportunity to engage your constituents, and encouraging our WAMBA riders to be a part of this incredible event will create even more affinity for our organization among members.

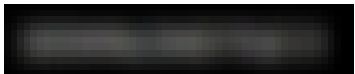
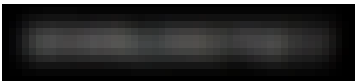
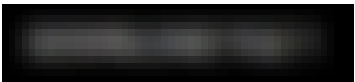
Community support for this project

The work is done primarily at the WAMBA board level ¹³⁸ We have a seven person executive board, but dedicated "Trail Bosses" who are responsible for maintenance and projects on our three distinct networks.

We know that there is an increasing number of local members who will step up with volunteer hours on race weekend, and with better communication and advance notice, we are excited to see what we can deliver. WAMBA will also utilize the town list serv, Vermont Standard and other media outlets to recruit non-riders to participate in the volunteer work.

Community support for this project

Our non-profit continues to strengthen financially. Our paid membership continues to grow, we have run a successful annual fund drive in two consecutive years, and we have built a "Local Partners" program with area businesses who are happy to support the sport of mountain biking. We have developed a steady and sustainable growth, and we expect to continue our growth into the future. One day, we hope to be in a position where we can host a special race festival without scrutinizing over what the net financial benefit will be to WAMBA, but for now, every dollar we are able to raise results in more trailwork and better trails for Woodstock area riders and visitors.



Woodstock, VT

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Contact

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31 The Green
PO Box 488
Woodstock, VT 05091

Phone: (802) 457-3456
Fax: (802) 457-2329
Email: municipalmanager@townofwoodstock.org

Visitors 0 0 1 8 7 3 0

Fundraising Manager Position for WCSU

Project Overview

We are seeking funding to continue to build upon the recent successful fundraising efforts of the Windsor Central Supervisory Union (WCSU). Dollars raised from private sources will support and offset costs associated with the new Woodstock Union Middle and High School. Since the campaign commenced in the spring of '22, we have secured nearly \$3 million in pledges for the new High School Middle School (HSMS).

The requested grant will fund 75% of the FTE of the Fundraising Manager's position which was created and filled by the district in 2022 but is not permanently funded. This position is critical to ensure that private philanthropic dollars continue to be raised for the capital campaign for the new HSMS and to supplement and enhance the district's programmatic needs now and in the future. The Fundraising Manager also oversees all communications for the new HSMS including, the new HSMS' website, print and digital media efforts and public education.

Grant Request

\$39,000

Total Project Budget

\$144,500

Applicant Information

Name of Applicant / Organization / Business

Windsor Central Supervisory Union

Mailing Address

70 Amsden Way Woodstock, VT 05091

Name of Project Coordinator

Marlena McNamee

Contact's Email Address

Telephone

5182751558

Organization's Website URL

<https://www.wcsu.net/breaking-new-ground>

EIN

03-0216590

Applicant / Organizational Description

Windsor Central Supervisory Union (WCSU) was formed in 2018 to unite Woodstock's high school/middle school with five elementary schools in Barnard, Killington, Pomfret, Reading, and Woodstock.

Through unity, we achieve economies of scale, efficiency, and synergy that benefit roughly 1,000 students—with more than 30% residing in Woodstock—along with 14,000 residents hailing from 23 rural Vermont towns. By sharing resources, we help to keep community tax rates low while providing a high-quality, well-rounded education to all students.

The principals and teachers at WCSU's schools are supported at the district level by a superintendent and roughly 20 full-time and part-time staff. These employees provide specialized skills and experience that individual schools could not otherwise afford, in such areas as finance, information technology, fundraising, human resources, food service, maintenance, and student support.

Like many schools nationwide, WCSU has incorporated its mission into our unique "Portrait of a Graduate," which describes in detail the goals that guide us: to help every student achieve academic excellence; to teach critical thinking, problem-solving, and communication skills; to encourage students' self-direction; and to shape future citizens who effectively steward their communities.

If you are applying on behalf of an organization, what is your total organizational budget?

\$25,836,048 for FY '24

Project Information

Detailed Project Description

Our proposed project aligns with the EDC's priorities and goals in several ways. The new high school/middle school made possible in part by the Fundraising Manager's efforts will: 1) protect the health, well-being, and ability to learn of its students; 2) help to market the Town of Woodstock (and the surrounding area) to families who want to provide a top-quality education for their children; and 3) contributing to the town's air quality and energy efficiency by providing a green facility that will be one of the first public high schools in Vermont, and one of few in New England, to obtain a net-zero classification.

Built in the 1950s and 1960s, the Woodstock Union Middle and High School building has far exceeded its planned lifespan of 30-40 years. According to a 2022 study by the Vermont Department of Education, the building caused our school district's facilities to be ranked the second worst in the State in terms of their condition. Among these findings is the reality that many of the building's systems are failing, including the building's HVAC, heating perimeter, windows, roof, electrical, plumbing and septic.

These conditions present significant obstacles to learning and potential health concerns, including inadequate ventilation, poor acoustics, substandard ADA accommodations and insufficient safety standards. In 2022 alone, several classrooms were offline due to failing heating systems. The district had to spend \$150,000 in emergency repairs to the High School's heating system, with an additional \$1 million needed in 2023 to provide heat to the building.

To address these challenges and to facilitate modern learning and teaching practices, a Facilities Analysis and master planning process has been completed, led by a team of educational experience designers, architects, and engineers. During a period of over five years, the group studied possible solutions and ultimately concluded that a new facility would provide the best value and exceptional opportunities and benefits for students, teachers, and the surrounding community. To date, the master plan, high-level design, significant permitting, and costing for the new facility have been completed.

To help offset the total project cost, a private fundraising effort commenced in 2022 led by the newly formed

Fundraising Working Group. The next milestone needed to break ground is to finish the construction plans, site work and associated permitting, which should be completed by early 2024. Following a successful bond vote at Town Meeting Day in 2024, the new school can be constructed in 18 months—in time for the start of school in the fall of 2025.

Again, the construction of this much-needed new building relies on the Fundraising Manager position, for which your grant award will be used. A full job description for this position is attached and summarized below:

REPORTING: The position reports directly to the WCSU's Fundraising Work Group, with an indirect reporting line to the Finance Committee. This position also works closely with the District Finance manager.

PRIMARY GOALS: To ensure that the capital campaign for the new building stays on schedule, with a high level of visibility and momentum that inspires a sense of confidence in surpassing a first-ever campaign with a goal of \$20 million+.

JOB TASKS:

- Create the infrastructure for a successful new school campaign.
- Serve as the liaison between the district's fundraising work group, donors, District Finance Manager, and Finance Committee.
- Manage the capital campaign and donor prospects.
- Work with vendors and volunteers to produce a case for support, website, and other collateral materials.
- Ensure proper procedures are followed, including the receipting and acknowledgment of gifts and gift agreements.
- Aid Fundraising Workgroup leadership in planning and implementing a strategy for private, federal/state and public funding.
- Perform proactive local and regional research on prospects and family foundations.
- Execute regional and national private foundation research.
- Create and submit proposals to secure private foundation funding for the campaign.
- Assist in developing and executing a communications plan.
- Manage a small portfolio of leadership major gift prospects by cultivating, soliciting and stewarding gifts.

Project Timeline

The specific steps required to achieve the below goals are outlined in the Fundraising Manager's job description above. While the campaign's overall goal is \$20 million, the below dollar amounts represent the minimum dollars needed to offset the proposed bond which will be presented to the community on Town Meeting Day in 2024; the proposed minimum fundraising will keep the tax cap at the percentage currently proposed by the school district of 16%. If the campaign is successful in raising the full \$20 million, the tax cap will be offset to levels lower than 16%. For illustrative purposes, \$1 million of private funding applied to our current school budget would reduce tax rates by 5%

- Raise \$2 million in pledges for the HSMS capital campaign by December 2022. (Surpassed on 12/31/22)
- Raise \$5 million in pledges for the HSMS capital campaign by December 2023.
- Hold a successful bond vote to obtain financing for the new HSMS by March 2024.
- Slated opening of the new HSMS by September 2025.
- Raise \$10 million for the HSMS capital campaign by June 2026.
- Raise \$12.5 million for the HSMS capital campaign by December 2028.

Project Champion

In 2022, the WCSU Board endorsed a Fundraising & Communications Work Group; this group is actively engaged as volunteers working alongside the Fundraising Manager to advance this project. The group includes community members with deep ties to the region while others are newcomers; this group brings their expertise and connections from various industries including fundraising, communications, business development and renewable energy.

The work group includes: Jason Drebitko, Katie Hamlin, Mark Harris, Jon Hussey, Ben Jerve, Dave Matz, Nicole Morgese Moore, Erika Weingarten Cupples and Jamie Ziobro. Additionally, the district Superintendent Sherry Sousa is a tireless advocate of the new school along with her leadership team and the WCSU School Board.

Project Budget Narrative

The district has made strategic investments in building its fundraising operations and recently secured a \$49,000 private donation which is allocated for 25% of the fundraising manager’s FTE with the remaining dollars earmarked for program/supply needs: printed and digital materials, donor events, mailings, supplies, etc. Additionally, the district has committed \$51,500 in permanent funding for a newly established (June 2022) Grant Writer position. While the fundraising program at WCSU is in its early stages, the Fundraising Manager and the Grants Writer work in concert to raise funds from individuals, foundations and grants to support the district’s students, teachers, and programs, in addition to fundraising for the new building.

The district is grateful for the support it has received from the EDC. The EDC’s grant in 2021 has enabled the district to free up funding from other sources thereby allowing the hiring of the first-ever Fundraising Manager position in March 2022. In those last nine months, nearly \$3 million has been raised for the HSMS capital campaign, thanks largely to the EDC’s investment.

Project Budget - Itemized

Income Category	Total	Applicant	EDC	Other	In-Kind
Expense Category	Total	Applicant	EDC	Other	In-Kind
Fundraising and Communication,Supplies & Materials	\$41,000	\$5,000		\$36,000	
25% of the Fundraising Manger’s FTE	\$13,000			\$13,000	
75% of the Fundraising Manager’s FTE	\$39,000		\$39,000		
Grant Writer	\$51,500	\$51,500			

What will success look like?

Success takes two forms for this project. The first is the successful construction of a new building. The second is the raising of funds that enable that construction. That second goal can be measured for the fiscal year 2024 (the year for which we request funding) in these ways:

- Raise \$5 million in pledges for the capital campaign by December 2023.
- o Develop a pipeline of potential candidates to the capital campaign and assist in/or personally solicit and secure gifts.
- o Develop tailored collateral materials for donors highlighting the campaign’s priorities for the new HSMS: student success, environmental stewardship, campus and community and innovation.

- o Build connections with local and national foundations and create tailored proposals in support of securing dollars for the new HSMS.
- o Serve as “campaign consultant” to the Fundraising Work Group and WCSU School Board, advising on strategy and fundraising best-practice; provide quarterly updates on fundraising and communications progress to date.
- Hold a successful bond vote to obtain financing for the new HSMS by March 2024.
- o Establish a social media presence and create educational content for the new HSMS.
- o Organize events to engage and educate the community, including town hall meetings and tabling events at public venues.
- o Create leadership talking points and social media/email “toolkits” for volunteers, staff and community members.
- o Maintain the new HSMS website and refresh content as needed.
- o Create email campaigns to educate our community about the new HSMS.

Community support for this project

Some of the answers to this question are described above via the efforts of the Fundraising and Communications Work Group. In other cases, this community support is also described in the above question outlining the major goals and activities for 2023. However, the community was also engaged in the Facility Analysis and Master Planning in 2019, which included evaluating the current facility and ultimately determining that a new school was the most cost-efficient and effective option in addition to defining the major goals in terms of the design and programmatic needs for a new facility.

Community support for this project

As mentioned above, the district is in the early stages of establishing a fundraising operation and has already committed to permanent funding for the Grant Writer position. The district projects that it will be able to fund the Fundraising Manager position by the ‘24-’25 or ‘25-’26 fiscal years.



Woodstock, VT

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31 The Green
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Phone: (802) 457-3456
Fax: (802) 457-2329
Email: municipalmanager@townofwoodstock.org

Visitors 0018730

2022 School Facilities Inventory Report

Facility Name: **WINDSOR CENTRAL SU | WOODSTOCK MIDDLE SR UHS #4 | 4961 WOODSTOCK ROAD, WOODSTOCK 5091 - Middle (5 thru 8) - Addition**

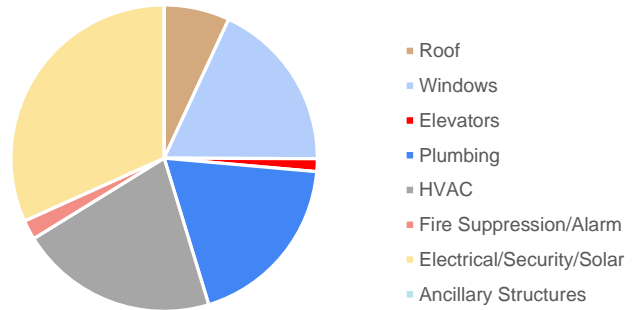
March 29, 2022

Total Value of Assets (Does Not Include Site/Structure/Walls/Interiors) **\$5,559,000**



GPS: 43.613442427688305, -72.54585700270407

Relative Asset Values

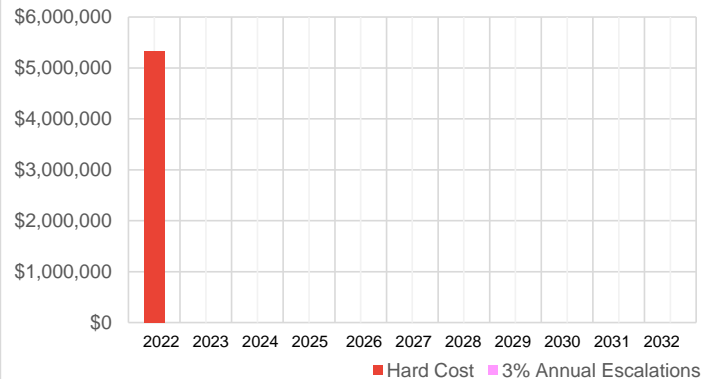


Value of Assets/GSF **\$79.41**



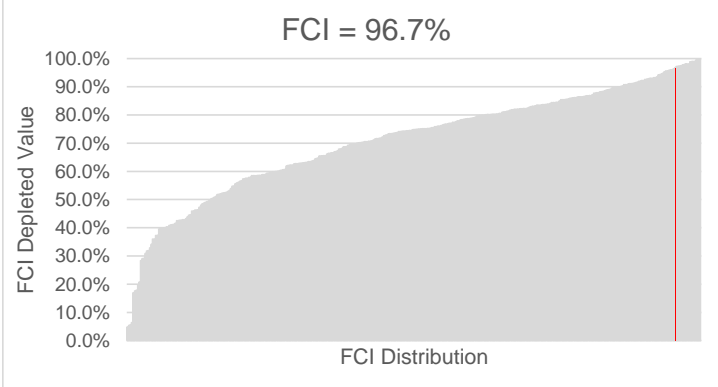
Site Plan - Google Earth

Projected Capital Planning Cash Flow



Location Plan - Google Maps

Facility Condition Index (FCI) Compared to Portfolio



(See Last Page for Explanation of Terms)

2022 School Facilities Inventory Report

Facility Name: **WINDSOR CENTRAL SU | WOODSTOCK MIDDLE SR UHS #4 | 4961 WOODSTOCK ROAD, WOODSTOCK 5091 - Middle (5 thru 8) - Addition**

Respondent Information

Date/Time Completed **2021-12-21 - 3:44 PM**
 Respondent Name **Joe Rigoli**
 Respondent Title **District Buildings and Grounds Director**
 Respondent Email **jrigoli@wcsu.net**
 Respondent Phone Number **(802) 457-1213 x1092**

Facility Information

School Type **Middle (5 thru 8)**
 Building Identification **Addition**
 Stories **2**
 Building Area **70000 (Gross Square Footage - GSF)**
 Year Constructed **1968**
 Year of Last Major Renovation **N/A**
 FCI (Depleted Value) **96.3%**

Environmental & Safety Issues

Hazardous Materials **Yes** ⚠
 Hazardous (HZD) Materials include **Asbestos containing materials (ACM)**
 HZD Issues are **Major**
 HZD Issues include **VCT tile**

Indoor Air Quality (IAQ) Issues **Yes** ⚠
 IAQ Issues include **Insufficient Air Change Ratio, Humidity (Too Low or Too High)**
 IAQ Issues are **Major**
 IAQ Issues include **HVAC system original to building. Lack of suggested air exchanges. Univent heaters dated and some are non functioning**

Fire or Life/Safety (FL/S) Issues **Yes** ⚠
 FL/S Issues are **Dated zone alarm fire alarm. No sprinkler system. Building does not meet seismic code**

Other Risk Factors **Yes** ⚠
 Other Risk Factors include **Flooding, Dangerous Traffic Patterns**
 Other Risk Factors are **Building is along the Ottauquechee river, flooded during Irene. Congested traffic pattern during admission and dismissal. Dangerous for students and faculty.**

Handicap Accessibility (ADA) Issues

Handicap Accessibility (ADA) Issues **Yes** ⚠
 ADA Issues are **Major**
 ADA Issues include **ADA deficiencies. Accessibility for the disabled is limited. There is only one elevator and portions of the building are difficult to access, forcing disabled or persons with limited mobility to exit the building and re-enter at another entrance to gain access to portions of the building.**

Utilities - Adequacy

IT / Internet Service **Adequate**
 Building Wi-Fi Coverage **Marginal** ⚠
 Cellular Reception **Adequate**
 Water Service Pressure **Adequate**
 Natural Gas/Propane Pressure **Adequate**
 Electrical Capacity **Inadequate** ⚠

2022 School Facilities Inventory Report

Facility Name: **WINDSOR CENTRAL SU | WOODSTOCK MIDDLE SR UHS #4 | 4961 WOODSTOCK ROAD, WOODSTOCK 5091 - Middle (5 thru 8) - Addition**

Building Envelope - Roof

Roof 1 is **Single-Ply EPDM/TPO/PVC Membrane**

Covers **100%**

Installed in **1996**

EUL	C-RUL	Cost / Unit	Quantity	Units	Total Value
20	-6	\$11.00 / SF	35,000	SF	\$385,000



Roof 2 is -

Covers **0%**

Installed in -

EUL	C-RUL	Cost / Unit	Quantity	Units	Total Value
-	N/A	- / -	-	-	\$0

Roof 3 is -

Covers **0%**

Installed in -

EUL	C-RUL	Cost / Unit	Quantity	Units	Total Value
-	N/A	- / -	-	-	\$0

Roof 4 is -

Covers **0%**

Installed in -

EUL	C-RUL	Cost / Unit	Quantity	Units	Total Value
-	N/A	- / -	-	-	\$0

Building Envelope - Windows

Primary Window System **Window, Metal-Frame**

% of Windows That are this Type **100%**

Installed in **1985**

EUL	C-RUL	Cost / Unit	Quantity	Units	Total Value
30	-7	\$60.00 / SF	16,800	SF	\$1,008,000



Secondary Window System -

% of Windows That are this Type **0%**

Installed in -

EUL	C-RUL	Cost / Unit	Quantity	Units	Total Value
-	N/A	- / -	-	-	\$0

Services - Elevators

Primary Conveyance/Elevators **Elevator, Hydraulic, Machine/Controller/Cab**

Quantity of Stops **3**

Installed in **1968**

EUL	C-RUL	Cost / Unit	Quantity	Units	Total Value
30	-24	\$25,000.00 / STOP	3	STOP	\$75,000



Secondary Conveyance/Elevators -

Quantity of Stops **0**

Installed in -

EUL	C-RUL	Cost / Unit	Quantity	Units	Total Value
-	N/A	- / -	0	-	\$0

Services - Plumbing

Primary Plumbing System **Supply & Sanitary, Medium Density (Includes Fixtures)**

Area of building served **100%**

Installed in **1968**

EUL	C-RUL	Cost / Unit	Quantity	Units	Total Value
40	-14	\$15.00 / GSF	70,000	GSF	\$1,050,000



Secondary Plumbing System -

Area of building served **0%**

Installed in -

EUL	C-RUL	Cost / Unit	Quantity	Units	Total Value
-	N/A	- / -	-	-	\$0

Services - Cooling - Central System

Primary Central Cooling System **None**

Area of building served **0%**

Installed in -

EUL	C-RUL	Cost / Unit	Quantity	Units	Total Value
-	N/A	- / -	-	-	\$0

Secondary Plumbing System -

Area of building served **0%**

Installed in -

EUL	C-RUL	Cost / Unit	Quantity	Units	Total Value
-	N/A	- / -	-	-	\$0

Services - Heating - Central System

Primary Heating System **Boiler(s)/System - Fuel Oil**

Area of building served **70%**

Installed in **1968**

EUL	C-RUL	Cost / Unit	Quantity	Units	Total Value
30	-24	\$60.00 / MBH	1,400	MBH	\$84,000



Secondary Heating System -

Area of building served **0%**

Installed in -

EUL	C-RUL	Cost / Unit	Quantity	Units	Total Value
-	N/A	- / -	-	-	\$0

2022 School Facilities Inventory Report

Facility Name: **WINDSOR CENTRAL SU | WOODSTOCK MIDDLE SR UHS #4 | 4961 WOODSTOCK ROAD, WOODSTOCK 5091 - Middle (5 thru 8) - Addition**

Services - HVAC Distribution

Primary HVAC Distribution System **Piped System to Unit Ventilators/Fan Coils, 2-Pipe System**

Area of building served	100%	EUL	C-RUL	Cost / Unit		Quantity	Units	Total Value
Installed in	1968	30	-24	\$10.00 / GSF	for	70,000	GSF	\$700,000



Secondary HVAC Distribution System **Forced Air System (AHUs, Ductwork, VAVs), 2-Pipe System**

Area of building served	30%	EUL	C-RUL	Cost / Unit		Quantity	Units	Total Value
Installed in	1968	30	-24	\$18.00 / GSF	for	21,000	GSF	\$378,000



Services - Package Systems

Primary HVAC Package Unit & Splits **None**

Area of building served	0%	EUL	C-RUL	Cost / Unit		Quantity	Units	Total Value
Installed in	-	-	N/A	- / -	for	-	-	\$0

Secondary HVAC Package Unit & Splits **-**

Area of building served	0%	EUL	C-RUL	Cost / Unit		Quantity	Units	Total Value
Installed in	-	-	N/A	- / -	for	-	-	\$0

Services - Fire Suppression

Primary Fire Suppression System **Kitchen Hood or Computer Center Suppression System**

Area of building served	1 EA	EUL	C-RUL	Cost / Unit		Quantity	Units	Total Value
Installed in	2020	20	18	\$10,000.00 / EA	for	1	EA	\$10,000

Secondary Fire Suppression System **-**

Area of building served	0%	EUL	C-RUL	Cost / Unit		Quantity	Units	Total Value
Installed in	-	-	N/A	- / -	for	-	-	\$0

Services - Fire Alarm System

Primary Fire Suppression System **Older type Zoned System**

Area of building served	100%	EUL	C-RUL	Cost / Unit		Quantity	Units	Total Value
Installed in	1996	20	-6	\$1.50 / GSF	for	70,000	GSF	\$105,000



Secondary Fire Suppression System **-**

Area of building served	0%	EUL	C-RUL	Cost / Unit		Quantity	Units	Total Value
Installed in	-	-	N/A	- / -	for	-	-	\$0

Services - Security Systems

Primary Security & Low Volt System **Security & Low Voltage Systems - Average**

Area of building served	80%	EUL	C-RUL	Cost / Unit		Quantity	Units	Total Value
Installed in	2020	15	13	\$4.00 / GSF	for	56,000	GSF	\$224,000

Secondary Security & Low Volt System **-**

Area of building served	0%	EUL	C-RUL	Cost / Unit		Quantity	Units	Total Value
Installed in	-	-	N/A	- / -	for	-	-	\$0

Services - Electrical Distribution/Infrastructure

Electrical Distribution/Infrastructure **Main Distribution Panel w/Sub Panels and Generator/UPS - Medium Density**

Area of building served	100%	EUL	C-RUL	Cost / Unit		Quantity	Units	Total Value
Installed in	1968	40	-14	\$22.00 / GSF	for	70,000	GSF	\$1,540,000



Services - Solar Power (PV)

Solar (Electric Generation) Provided **None**

Owned/Maintained by School **-**

Quantity of Panels **0**

Installed in **-**

Value of Solar PV Panels: -

EUL	C-RUL	Cost / Unit		Quantity	Units	Total Value
-	N/A	- / -	for	-	-	\$0

Ancillary Structures

Ancillary Structures **None**

Total SF of Ancillary Structures **-**

Installed in **-**

EUL	C-RUL	Cost / Unit		Quantity	Units	Total Value
-	N/A	- / -	for	-	-	\$0

Secondary Ancillary Structures **-**

Total SF of Secondary Ancillary Structures **0**

Installed in **-**

EUL	C-RUL	Cost / Unit		Quantity	Units	Total Value
-	N/A	- / -	for	-	-	\$0

Additional Comments

2022 School Facilities Inventory Report

Facility Name: **WINDSOR CENTRAL SU | WOODSTOCK MIDDLE SR UHS #4 | 4961 WOODSTOCK ROAD, WOODSTOCK 5091 - Middle (5 thru 8) - Addition**

Explanation of Terms

Projected Capital Planning Cash Flow	The estimated replacement costs of systems as they expire annually.
Facility Condition Index (FCI)	The cost -weighted depleted value of the building compared to the total value of all its systems; overall percent of building useful life consumed by years in service.
Total Value of Assets	The total estimated replacement cost of all the assets listed in the form.
Value of Assets per GSF	The Total Value of all Assets in the form divide by the Gross Square Footage (GSF) of the building.
Facility Condition Index (FCI) Compared to Portfolio	The Facility Condition Index (FCI) of the building overlayed on the chart of FCI's for all buildings in the portfolio. Indicated by a red line in the chart.
Calculated Remaining Useful Life(C-RUL)	The current number of remaining years a system may be expected to perform in designed service.
Expected Useful Life (EUL)	The total number of years a system can be expected to perform in designed service when new.
Gross Square Footage (GSF)	The total square footage contained within the building for all floors/levels.
Cost per Unit	The estimated base cost for a single unit of a system. When multiplied by Quantity results in the total system cost.
Quantity	The amount of a system present in a building. When multiplied by the Cost per Unit results in the total system cost.
Units	The expressed unit of measure for a given system (GSF, EACH, TON, etc).
Ancillary Structures	Buildings on site that are typically known as portables, relocatables or temporary buildings.

Keri Cole
6 Linden Hill
Woodstock, VT 05091

January 12, 2023

Dear Woodstock Economic Development Committee (EDC):

I am writing to express my hope that the EDC will consider funding the Windsor Central Supervisory Union's (WCSU) Fundraising Manager position. This position is critical to ensure that private philanthropic dollars continue to be raised for the capital campaign for the new Woodstock Union Middle and High School (WUMSHS). Further, this position will help build a fundraising program to support our students, teachers and programs to supplement declining state and federal support. Due to the efforts of the current Fundraising Manager and the Fundraising Work Group, \$3 million has been committed to date in support of the new school.

Our current facilities are dangerously antiquated; in fact, per the April 13, 2022 Vermont School Facilities Inventory and Assessment, they are in the second worst condition in the state. What a distinction! As a town selectboard member, I am eager to see this project move forward. The importance of safe, healthy, green facilities cannot be understated as a driver for growth and retention.

As a parent of two young children in the district who currently attend WES in Kindergarten and 2nd grade, I am committed to seeing my children continue to receive a world-class public education. We are extraordinarily fortunate to have an excellent and dedicated teaching staff, administration, board and volunteer support. Our current middle and high school facilities are, frankly, shameful. Asking our gifted teachers and eager students to work and learn in a building without natural light and air – one that burns through fuel oil at an alarming rate – one that cannot well accommodate special needs – one that frequently floods with sewage – cannot continue.

The investments we have put into fundraising to date are already paying off, as evidenced by a growing donor base and increased community engagement. Without this funding (and this position), we will lose the momentum we have gained and imperil the necessary work of supporting our students and the future of Woodstock's educational system.

Thank you for your time and consideration.

Sincerely,



Keri Cole
kpcole@gmail.com
410-200-3536

1/12/2023



WINDSOR CENTRAL SUPERVISORY UNION

Windsor Central Unified School District • Parafield School District
70 Ainsden Way Woodstock, Vermont 05091
Phone: 802-437-1211 Fax: 802-437-2989 www.wcsu.net

January 12, 2022

Woodstock Economic Development Council
31 The Green
PO Box 488
Woodstock, VT 05091

Dear Woodstock Economic Development Council:

As you evaluate your EDC Community Grant Proposals, I write to urge you to consider funding the Windsor Central Supervisory Union's (WCSU) Fundraising Manager position. This newly formed position has been filled since March 2022. The Incumbent has been instrumental in launching the district's first capital campaign, rallying a mighty team of community volunteers and creating clear and compelling communications vehicles. To date, the collective efforts of this group have garnered \$3 million in support of our new Middle and High School!

Woodstock Union High School and Middle School's (WUHSMS) campus—designed with a lifespan of 30-40 years—is over 60 years old. The buildings are rapidly deteriorating, with many systems approaching imminent failure. The poor conditions present health concerns and significant obstacles to learning, including inadequate ventilation, poor acoustics, substandard ADA accommodations and insufficient safety standards. As is, the current failing building does not allow students to fully access their education and full potential. In the absence of state support for school construction, the district has made private fundraising and grant-seeking a priority and has built out a team of two fundraising professionals—utilizing a mix of base funding and grants for personnel and operational needs.

On the heels of increasing population growth, the district's enrollment alone has grown 8% since 2016, with forecasted projections of another 12% from 2021 to 2030 (New England School Development Council). However, to support and sustain this growth, a new middle and high school is critical in terms of our ability to offer a high-quality, competitive education that roots students and families in the district for the duration of their academic career.

Beyond the future for our children, these investments will continue to drive enrollment, reducing the tax burden and stimulating thoughtful economic development. Further, our new campus will be accessible to the community—a hub for lifelong learners through multi-generational service projects, use of state-of-the-art community spaces and continuing educational opportunities.



WINDSOR CENTRAL SUPERVISORY UNION

Windsor Central Unified District - Pittsfield School District

70 Linden Way Windsor, Vermont 05091

Phone: 802-437-1213 Fax: 802-437-2989 www.wcsu.net

Finally, every dollar raised will lower the tax burden on our local population and ensure a safe, secure and inspiring school for our children. Thank you in advance on behalf of our students and community for your thoughtful consideration.

Sincerely,

Sherry Sousa
Superintendent

WINDSOR CENTRAL SUPERVISORY UNION

School invests in going to zero



VALLEY NEWS PHOTOGRAPHS — JENNIFER HAUCK

Drew Tobiason, who has worked at the Woodstock Union High School and Middle School as a custodian for almost 30 years, does a deep scrub in the hallways last week in preparation for returning students in Woodstock. The Windsor Central Supervisory Union has begun fundraising for an \$80 million construction project that would replace the aging building with a new net-zero energy middle and high school.

District planning \$80M project to build net-zero energy building

By FRANCES MIZE
Valley News Staff Writer

WOODSTOCK — Plagued by failing infrastructure and a heating system that dates back to the 1950s, school officials have started to raise private money to help pay for the expected \$80 million construction of a new net-zero energy high school and middle school building in Woodstock.

The project has already received two anonymous pledges, one for \$1.5 million and another for \$125,000, said Jim Fenn, director of finance for the Windsor Central Supervisory Union. To fully fund construction, residents from all of the towns in the district must vote to approve a bond measure. This would likely happen in 2024, either at March's Town Meeting or through a special vote.

"The school district is looking at ways to limit the taxpayer contribution to make it a more attractive option for voters," said Ben Ford, a school board member for the seven-town district, adding that they're examining ways to in-



Students enjoy a temporary water park during their Summer SOAK program held at the Woodstock Union High and Middle School last week in Woodstock.

SEE SCHOOL A8

Woodstock school plan targets net-zero energy

SCHOOL FROM A1

crease the contribution they receive from the state education fund.

Each member town in the district — which includes Woodstock, Barnard, Bridgewater, Pomfret, Reading, Killington and Plymouth — would see an equal increase in their homestead property tax rates if the school bond is approved by voters. Tuition increases for the district's schools, the rates to be decided by the school board, would also help pay for the new building.

Schools account for roughly 11% of energy consumption by U.S. buildings, and the steam-heating system at Woodstock Union, which runs on oil, contributes to the 1.8 million pounds of carbon dioxide emitted each year from the current building.

"School buildings are your leading suspects in terms of environmental impact, because they're just so big and often pretty old," Ford said.

A net-zero high school and middle school would mean that the energy created on site, likely through solar panels, would account for the total amount of energy used annually in the building. The proposed project draws inspiration from the school's next-door neighbor: Union Arena is the country's first net-zero indoor ice rink.

Deliberations have lasted for years as school officials and taxpayers considered the expensive construction costs for a new building, and pricing has continued to increase amid pandemic shortages and inflation. The Windsor Central concluded a two-year study of building conditions in 2019 by recommending total renovation. An index measuring the depleted value of a building ranked Woodstock Union Middle and High School — which serves around 570 students — as having the second-worst facility condition score in the state, according to a report from the Vermont Agency of Education.

Crumbling infrastructure



VALLEY NEWS PHOTOGRAPHS — JENNIFER HAUCK

Dylon McCutcheon, who is part of the custodial and maintenance staff, works to turn what used to be a wood shop into a virtual reality classroom at Woodstock Union High School on last week in Woodstock.

comes with its own price tag. The last school year alone saw \$150,000 in emergency repairs to the high school's HVAC system, and several classrooms fell out of commission due to heating difficulties. Old windows, leaky doors and single-story sprawl mean the

flagging steam heating system has to work harder to do its job, further hampering energy efficiency.

While the school prepares to publicly launch its fundraising, and to make it through another heating season, Leigh Sherwood is in the initial stages of designing a new kind of energy system altogether.

Sherwood, who works for the firm Lavallee Brensinger out of its Manchester, N.H., office, was hired to design the building and has a history in sustainable school architecture. It's important that structures are built with energy efficiency in mind, he said.

In the case of Sherwood's design for Woodstock, this would be achieved through a new two-story building, oriented toward the sun to maximize solar power harvest and natural lighting.

"We know that if we take all of this into account on the front end, we'll get better re



From left, Rilyn Webb, 6; Ursela Kardashian, 6; and Finn Riley, 6, all of Woodstock, prepare to go outside to play in a water park during their time at the Summer SOAK program held at Woodstock Union High School and Middle School on last week in Woodstock.

sults for energy later on," Sherwood said in a phone interview. "And we won't have to throw a bunch of bells and whistles and fancy technology at it later."

To move away from carbon-based energy sources such as oil and gas, the proposed building would produce its own electricity onsite — which could power an electric heating system like a heat pump.

Vanessa Cramer has taught environmental science and biology at Woodstock Union High School for 10 years. She sees sustainable design as in line with the school's values and the new building as a teaching tool for the possibilities of going net-zero.

"We have a ton of students interested in environmental science and passionate about the planet," Cramer said. "They recognize how inefficient we are and how much energy we use, how much better the building could be."

A new building would also make school days more bearable. "Right now, the classrooms are either sweltering or freezing," Cramer said.

It's tough on her students, who get distracted by the fluctuating temperatures. At this point, they're used to bringing clothing layers to school with them.

Joe Rigoli, the school district's director of buildings and grounds, described the existing steam heating system as "very fragile" and difficult to repair. "No one really knows how to work on such old boilers anymore," he said.

Rigoli is taking advantage of the summer months to tune up the system and staring down another winter of working seven days a week to keep it running.

"Hopefully we can pull it off again," Rigoli said.

Frances Mize is a Report for America corps member. She can be reached at fmize@vnews.com or 603-727-3242.



WCSU Building & Grounds Manager Joe Rigoli next to one of the boilers in the WUHS/MS basement. The antiquated boiler is about the size of a large van. Rigoli said yet another problem with fixing these systems is finding parts because they are almost impossible to find. Further, as governments and school boards aim for better environmental conservation, a system like the one at WUHS/MS is "woefully insufficient," Rigoli added. Robert Shumskis Photo

Local school buildings wrestle with deteriorating conditions

By Tom Ayres
Senior Staff Writer

A report released last month by the Vermont Agency of Education (AOE) spotlighted the deteriorating conditions of aging school buildings throughout the state. Of particular concern to seven Upper Valley communities, the "Vermont School Facilities Inventory and Assessment" called special attention to an Upper Valley supervisory union for the declining status of its school infrastructure.

The Windsor Central Supervisory Union (WCSU), which serves students in grades pre-K through 12 from the towns of Barnard, Bridgewater, Killington, Plymouth, Pomfret, Reading, and Woodstock, has the second-worst school building conditions in Vermont, according to the AOE report, which was compiled by Bureau Veritas, a consulting firm that specializes in building inspection and certification. Only the Orange Southwest School District fared worse than WCSU in the statewide facilities assessment.

The results reflected in the report, which was presented to the Vermont House and Senate Committees on Education by AOE Secretary Daniel French on April 13, are based on surveys completed by local school officials (rather than in-person inspections of school facilities statewide). WCSU officials reacted to the report last Friday and referenced the school union's five-year capital improvements plan, adopted by the WCSU School Board last December, as the framework for the district's ongoing response to declining school infrastructure across the sev-



A hatch used to gain access to the pipes and steam tunnels at WUHS/MS. The hatch is only about 18 inches square, so in order to get replacement pipes through it, the pipes would either need to be cut into tiny pieces or larger holes would need to be drilled through the floor. The hatch door also shows signs of rusting due to leaking steam, which has occurred at various points throughout the building. Robert Shumskis Photo

en-town district.

"The AOE report is significant. There's a lot there that must be communicated because it's really important for our communities," WCSU Superintendent Sherry Sousa offered. "Our communities do not understand the depths of the challenges of our school buildings. If you drive by our schools, we're doing a really good job with the exteriors, so people might ask why there should be such concern. But in terms of everything from the roofs on buildings, the windows and doors, full systems, and more — we have major issues. The middle school and high school are of particular concern — we have issues with the heating and water systems, electricity, sewage, and more. Within

the next six to nine months, we'll begin to communicate to our communities where we are with all our facilities."

Following the discussion with Sousa, WCSU Director of Finance and Operations James Fenn and District Buildings and Grounds Manager Joe Rigoli spoke at length about the AOE report, the school union's strategic capital plan, and plans to build a new school complex on the current site of Woodstock Union High School and Middle School (WUHS/MS) within the next five to seven years.

"The data that was put into those surveys for the state was correct," Rigoli said Friday afternoon. "I do have some issues with the way they might have

been weighted, where some of our better schools such as [the] Prosper Valley [School] ranked pretty low, even though we've put a lot of work into that school the past two years. It's in great shape. But the state did assure me that this was just a preliminary survey and that they are going to come out and do some actual physical inspections of these buildings as well."

Fenn termed the state report "a massive undertaking of data gathering. Except for where we've expressed some concern over the weighting, [the report] is a really good first step." The WCSU finance director noted that the school union is not waiting for state inspectors to visit school facilities within the district. In keeping with Sousa's six-to-nine-month communications and outreach plan about facilities needs — and with a laser focus on the 61-year-old WUHS/MS building — Fenn said engineers from

Randolph-based engineering firm Dubois & King have been roaming the halls of the high and middle school complex for a few weeks now, conducting a mechani-

"It's a kind of continuous balancing act. What drives it is the dollar amount. Can I put three similar projects together — say, a roof replacement — and get them done today at a lower cost and then finance them over a number of years? More importantly to me, I want to keep the impact on the taxpayers approximately the same, so I try to balance the needs of the district, immediate and future, with the impact on the tax rate."

— WCSU Director of Finance and Operations James Fenn

cal assessment of the building under the watchful eye of Rigoli.

The engineers are focusing on four areas of critical concern at WUHS/MS, the first of which — the school's heating system — is the biggest worry. The Dubois & King consultants are also assessing the school's electrical systems, rooftop air exchange systems, and windows and doors, looking for

significant air intrusion and other weatherization issues. Fenn said Dubois & King engineers are scheduled to present a report and recommendations for WUHS/MS

to the School Board at its next monthly meeting on June 6.

Fenn and Rigoli both underscored WCSU's efforts to keep the WUHS/MS building functioning safely and effectively for the next several years until a new school is built — pending, of course, the approval of voters from across the seven-town supervisory union. "The projection in the strategic capital improvements plan that the new school will be ready for occupancy in fiscal year 2025 is probably optimistic," Fenn admitted. "You have to have one positive vote to actually pay for the architectural work and then a second positive vote to approve the building, and then probably three years from

See **SCHOOL BUILDINGS** - Page 3D



The control display on one of the LAARS Heating Systems boilers at the Prosper Valley School in Pomfret. There are two units and each is about the size of a refrigerator, as opposed to the unit at WUHS, which is several times larger. Robert Shumskis Photo

SCHOOL BUILDINGS From Page 1D

that point [for construction]. So that's a total of five years at the very least until we get to opening."

WUHS/MS has pressing facilities needs right now, raising the question of how the school district will address those problems with fixes that will not be rendered moot when the old school is demolished following the construction of the new one.

"The systems in Woodstock Union High School are extremely dated," Rigoli warned. "The last time any real work was done on that school was decades ago. Most of the infrastructure is beyond repair," he continued, contending that obsolescence, rather than deferred maintenance, is at the heart of the building's dilemma. "We're at the point with the steam heating system that I can't even get parts for it. We are at the point of no longer repairing systems, but rather replacing them. We're slowly moving down that roadway."

Fenn said school officials are working diligently to come up with fixes for the current problems at the high school that could be integrated into a new building once it is completed, potentially easing a significant burden on taxpayers. He cited two examples.

"Everything that goes on at the [WUHS/MS campus], we're looking at doing it so that it will be adaptable to the new building," Fenn noted. "We're looking at the short-term problem of

heating the school and not throwing a lot of money into that. It is going to have to be addressed in the next 12 to 24 months — it's just something that can't be put off any longer. So we're looking toward the new building and thinking, 'Are we going to go geothermal or biomass for heat?' And if so, can we plug that into the old building temporarily and then

"Our communities do not understand the depths of the challenges of our school buildings. If you drive by our schools, we're doing a really good job with the exteriors, so people might ask why there should be such concern. But in terms of everything from the roofs on buildings, the windows and doors, full systems, and more — we have major issues. The middle school and high school are of particular concern — we have issues with the heating and water systems, electricity, sewage, and more."

— WCSU Superintendent Sherry Sousa

shift it to the new one when it's ready?"

The second example of taking a forward-thinking approach to shorter-term fixes for the current WUHS/MS school building entails what is known as a lift station for sewage — essentially an elevator for effluent, if you will. "In sewer speak, we gravity feed effluent from the building and the Union Arena to a tank behind the high school, where we pump or 'lift' it up to a station by the street, where we lift it again to the municipal gravity-feed system." The lift station on Route 4 dates to the 1960s and needs replacement imminently, Fenn said. "It's another of those systems where it is

very difficult to find parts — and it is in the process of failing." According to Fenn, installation of a new lift station is slated for next summer only because current supply chain shortages require holding off for another year. A contract for the work has already been awarded. "We're hedging our bet here a little bit and we're going to replace it with a unit that

will be sized large enough to serve the new building."

All the current focus on the high school and middle school buildings — both old and proposed — needn't mean that the elementary schools in the WCSU district go wanting for facility upgrades and repairs in the next several years. The challenge for the supervisory union, which has only been in existence

for four years, is that many of the maintenance and repairs needs of those schools, which were previously the purview of individual towns, are coming due simultaneously.

Boilers at the Barnard Academy and Prosper Valley School in Pomfret are targeted for replacement in the current fiscal year, for example. The current Killington Elementary School boiler will be replaced in 2023.



WCSU Building & Grounds Manager Joe Rigoli next to a pair of compressors that charge lines of pressurized air at WUHS/MS. He says the system is hugely wasteful because it is constantly running, unlike a more modern system that has fine controls. "It's basically the Stone Age," Rigoli said with a laugh, adding, "There is way more efficient technology out there."

Robert Shumskis Photo

The Killington school's exterior siding will be replaced in 2024, as will most of its windows and doors, as part of a comprehensive weatherization project two years' hence. The Prosper Valley facility and Woodstock Elementary School are also slated for roof replacements over the next two years.

"This isn't really a question of deferred maintenance as much as it is the fact that this is happening to many of our buildings because we only recently became a uni-

fied district," Rigoli noted. "Before that, each town was responsible for their own school and, God bless them, they did the best they could and the schools are still up and running. But now we've come up with the capital improvements plan and we're trying to fund and make these things happen as a district."

Underscoring the daunting complexities of trying to address the infrastructure needs of five elementary schools and a combined

middle school and high school, Fenn offered some parting thoughts.

"We're looking at all of these challenges coming to a head together. This is not a routine experience," the WCSU finance administrator stated. "By the end of this year, every elementary school in our district will have a boiler that is less than 10 years old. The same thing is true with the air handlers, the air filtration systems — some of those are 25 or 30 years old, with an expected life cycle of 15 to 20 years. They're next [for replacement] because they are only functioning marginally. The reason that's next is because we can get ESSER funds for those items," Fenn added, referring to the federal Elementary and Secondary School Emergency Fund, a COVID-era relief effort. "It's allowing us to take on some projects that otherwise we would have pushed back a few years."

"It's a kind of continuous balancing act," Fenn concluded. "What drives it is the dollar amount. Can I put three similar projects together — say, a roof replacement — and get them done today at a lower cost and then finance them over a number of years? More importantly to me, I want to keep the impact on the taxpayers approximately the same, so I try to balance the needs of the district, immediate and future, with the impact on the tax rate."

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The imperative of a net-zero school: Woodstock students speak out

Inconsistent temperatures, poor lighting and faulty plumbing are just a few of the conditions our students at Woodstock Union High School/Middle School endure while learning in a 60+ year-old school building, whose facilities continue to deteriorate. And we are tired. In May of 2022, the Vermont Department of Education released study findings declaring our district's educational facilities the second worst in the state. For many in Woodstock, this came as a shock, but we WUHSMS students could easily foresee the disappointing judgment. Sophomore Lucy Drebilko remarks, "Unfortunately, this declaration was unsurprising. It does, however, inform me of how dire our situation is." We at Earthbeat, a student group dedicated to environmental causes, are writing this piece to support a new, net-zero school building.

Numerous studies, including one performed by Harvard's School of Public Health, have determined there to be a direct link between environmental factors and overall student health and performance. After reviewing responses to a survey we sent to current WUHSMS students, we can conclude that our school's condition negatively impacts our students' abilities to focus and learn. Some students reported experiencing headaches due to the lighting, and freshman Ian Coates asserted, "Temperature has often altered my focus, and more urgently, my will to be at school. When I am uncomfortable, I am much less inclined to participate in class and contribute."

As detrimental as the failing facilities are to student health, the building is also impacting the health of our planet. As high schoolers, our generation faces a bleak future as people in positions of power continue refusing to address the climate crisis. As our climate concerns grow, the school building continues to excrete 1.8 million lbs. of carbon dioxide into the atmosphere annually — equivalent to 81 trips around the earth. Many WUHSMS students are conscious of the need to reduce CO₂ emissions in order to ensure our future, and the school buildings' constant contributions to the crisis don't particularly help to ease our anxieties. Freshman Kyler Eaton reflected on his feelings surrounding the climate crisis, affirming, "We only have one earth and we should be doing all that we can to protect it." Another student, Fiona Piconi, pronounced, "I want mine and future generations to have opportunities and resources available to us that aren't heavily impacted by climate change."

Luckily, concerned community and school board members have recognized the urgent need to address these issues and determined that a new school building is the answer. We are aware of the hybrid plan proposed for

heating, cooling, and energy systems in the new school, designed to foster student well-being and encourage collaboration. This hybrid design ensures a school that would utilize traditional heating and cooling elements and/or heat pumps and add renewables such as solar to obtain a lower carbon footprint. We have begun to feel excited as more conversations are happening surrounding this plan. But what if we could do even better than a hybrid model? Taking the plans one step further into becoming net zero is in line with our student values and would inspire future WUHSMS students. A net-zero school would mean the building would run solely on green energy, slowing our school community's contributions towards the degradation of our planet. If we are to build a new school, we should do it right.

Let's hold Woodstock and the greater Vermont community to the standard of proactivity; striving for a net zero school is consistent with our historical legacy and to the climate issues we seek to solve today and in the future. Our community has long sustained a legacy of environmental leadership. A prime example is local Union Arena becoming the country's first net-zero ice rink. Taking the next necessary step towards a net-zero school build would further demonstrate our community's commitment to reversing climate change and serve as an example of leadership for the rest of the state — as the first net-zero school in Vermont! As we watch the rest of the world continue to move forward in regards to education and climate standards, the current school building stays stagnant, holding us students back with it. The poor condition of the facilities inhibits our learning abilities and contributes to the climate crisis. It's time to step up and create the change both our present and past community members and students believe in.

Earthbeat Student Club, Woodstock Union High School/Middle School

STAUDTER From Page 4D

protect the constitution. He isn't even president and already he's talking about violating his oath. Oh, and that massive fraud he's talking about, we know now that it never happened. Forget about everything else, this one thing is disqualifying.

Now it would seem the famous Trump legal tactics to delay have finally run its course, and a jury in New York found his company guilty of 17 counts of tax fraud. This is just the first of his legal problems. Documents he stole are turning up in storage lockers, and it would seem you can ignore court orders for only so long before some judge gets tired of the shenanigans.

As I sit here and write this column, the Jan. 6 Committee is meeting to decide if their work adds up to criminal prosecution. You just know that no matter what gets handed

Addressing the staffing issues at the post office

To the Editor,

Thank you for covering condition of WCSU school buildings

To The Editor,

Thank you for your coverage of the condition of Windsor Central Supervisory Union's (WCSU) school buildings in the May 12th feature, "Local School Buildings Wrestle with Deteriorating Conditions." The article highlights a recent report commissioned by the Agency of Education (AOE) and conducted by an independent, third-party consultant who ranked WCSU's building portfolio as the second worst in the state.

The issues plaguing the middle school/high school facility are wide-ranging. The building is filled with talented staff and promising students, yet the physical space works against both in every way. Dark spaces. Too cold. Too hot. Leaks. Anyone with knowledge of the physical realities of the school will tell you that the building has long outlived

its useful life.

Joe Rigoli, the WCSU buildings and grounds manager, and his team deserve praise for keeping the MSHS building open as it crumbles around our children. However, the years of band-aid maintenance are no longer sustainable. How could we ever expect students to thrive in their education, when the minimum standards of safety and comfort are barely met?

The problem is clearly defined and the solution, quite simply, is funding. But from what sources?

"The Educational Opportunity Act," enacted in 1997, set out to create equity for Vermont schoolchildren by reallocating school tax dollars throughout the state. As one of Vermont's higher tax-base communities, nearly 50% of our school tax revenue is redistributed to other towns. Given our role as a contributor, it is time for the state to step in and support Woodstock in its time of need. Instead, the state continues its 15-year freeze on construction matching funds and is considering a one-time tax reduction in response to its \$95M surplus. What good is a tax reduction if towns are then forced to raise funds for capital expenditures through additional taxation?

It is time for a new building. It is time for the State of Vermont to work with us on funding solutions and, unfortunately, it's also time for Barnard, Bridgewater, Killington, Plymouth, Pomfret, Reading, and Woodstock to craft a Plan B which forges ahead without the support of our state or federal governments — because when the building fails completely, we won't have a choice!

We encourage the community at large to demand safe, secure, and efficient facilities for our children. Join us in contacting our lawmakers in Montpelier to elevate this critical issue and direct the \$95 million surplus to address the state's \$500 million+ in deferred school construction needs. Our children need a new school not a paltry tax return with no plan to address our infrastructure needs.

Mark and Jennifer Harris

Woodstock Residents

Parents of 6- and 4-year-old children

Garden Club sale a big success

To The Editor,

The Woodstock Garden Club held its annual plant sale on Saturday, May 28 this year. I am happy to report it was a big success. We had wonderful perennials for sale from our members' gardens, a selection of annuals from Harrington's Greenhouse, as well as tomatoes and herbs from the WUHS horticulture department. It was great to have our Country Kitchen back again to offer homemade treats as well as hot dogs and cold drinks.

Thank you to the Norman Williams Public Library staff for allowing us to hold our sale on the lawn, for the use of their water and kitchen facilities and for opening early to facilitate our sale. Thanks also to Chief Blish for his assistance as well as the police department for keeping everything safe overnight. And a big thank you to our fantastic set-up and take-down crew, the men with the brains and muscles.

Thanks to Christine Eschleff and her students for their

WCSU, Fundraising Manager Job Description

The Fundraising Manager reports directly to the Windsor Central Supervisory Union (WCSU) district's Fundraising Work Group with an indirect reporting line to the Finance Committee. This position also works closely with the District Finance manager. The Fundraising Manager ensures that the campaign for a new middle and high school stays on schedule with a high level of visibility and momentum that inspires a sense of confidence in surpassing a first-ever campaign with a goal of \$20 million+.

- *Create the infrastructure for a successful new school campaign including: campaign policies and procedures, pledge and gift agreements, gift proposal templates, naming opportunities and campaign timeline.*
- *Serve as the liaison between the district's fundraising work group, donors, District Finance Manager, and Finance Committee ensuring that the goals and priorities of the campaign are managed effectively; manage and support volunteers and develop successful fundraising strategies that are executed in a timely manner.*
- *Manage the campaign pipeline and prospect lists. Strategize and counsel with campaign leadership to move prospects through all stages of the solicitation lifecycle: identification, qualification, cultivation, solicitation and stewardship. Support logistics for prospect meetings including the preparation of campaign materials, etc.*
- *Work with vendors and volunteers to produce a case for support and other collateral materials; coordinate build-out of the accompanying project website.*
- *Ensure proper procedures are followed including the receipting and acknowledgment of gifts and gift agreements.*
- *Aid Fundraising Workgroup leadership in planning and implementing a strategy for private, federal/state and public funding.*
- *Perform proactive local and regional research on prospects and family foundations.*
- *Execute regional and national private foundation research, primarily identifying foundations who can award in excess of \$50,000.*
- *Create and submit proposals to secure private foundation funding for the campaign.*
- *Assist in developing and executing, in tandem with campaign leadership, a communications plan to increase the visibility of the campaign and ensure that the campaign's priorities and brand are clear and consistent.*
- *Manage a small portfolio of leadership major gift prospects by cultivating, soliciting and stewarding gifts.*

Jan. 27, 2023

Form PVR-4155
CERTIFICATE - NO APPEAL OR SUIT PENDING

We hereby certify that on this date there are not any appeals pending from action of the Listers nor suits pending to recover taxes paid under protest relating to the April 1, 2022 grand list of Town of Woodstock, Vermont.

Given under our hands at _____ in the County of _____, State of Vermont,
this _____ day of _____, _____.

Listers

Kathy Avellino
Tim McCarthy

Selectboard

Attested this _____ day of _____, _____.

_____, Town Clerk

Attach to final grand list lodged with the town clerk.

32 V.S.A. § 4155. Certificate and attestation - No appeal or suit pending

When no statutory appeal as provided by law from the appraisal of the listers and no suit to recover taxes paid under protest is pending on the first Tuesday of February following such lodgment, the selectboard and listers of a town or the mayor and assessors of a city shall endorse a certificate to that effect upon the grand list and the same shall be attested by the town or city clerk with the date of such attestation.

32 V.S.A. § 4156. After appeal and suit determined

When any such appeal or suit is then pending, such certificate shall be made as soon as such appeal or suit has been finally determined.

32 V.S.A. § 4157. Effect of such certificate

From the date of endorsing such certificate upon the grand list as aforesaid to the effect that no such appeal or suit is pending, when offered in evidence in any court in this state, such list shall be received as a legal grand list of such town or city and its validity shall not be put in issue by any party to any action in any hearing or trial in any court.

Sewer Consumption Detailed Page

1/19/2023

Usage by Cubic Feet		9,905,259	
Usage per 100cf		99,052.59	
Sewer Operating Budget FY23	\$	1,136,419	

Sewer Rate per 100cf	\$	11.48	
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Fee Type	Cubic Feet		Fee
Single Person	5,000	\$	574.00
Two Person	7,500	\$	861.00
Family	10,000	\$	1,148.00
Metered Rate	metered		\$.1148 X metered reading

Due Date	Friday, April 14, 2023
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	Usage (cf)	# Users			Correct Rate	Actual Users
Single	630,000	126	\$	574.00	\$72,324.00	126
2-Person	622,500	83	\$	861.00	\$71,463.00	83
Family	370,000	37	\$	1,148.00	\$42,476.00	37
Metered	8,282,759	82827.59	\$	11.48	\$950,860.73	660
	9905259				\$1,137,123.73	906

RATE COMPARISON

FY23 to FY22

	FY23	FY22	Difference	Difference %
Usage by Cubic Feet	9,905,259	8,238,440	1,666,819	16.83%
Usage per 100cf	99,052.59	82,384.40	16,668	16.83%
Sewer Operating Budget	\$ 1,136,419	\$ 1,082,398	\$ 54,021	4.75%

Sewer Rate per 100cf	\$ 11.48	\$ 13.14	\$ (1.66)	-14.46%
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Fee Type	Cubic Feet		FY23 FEE	FY22 FEE	Difference
Single Person	5,000	\$	574.00	\$ 656.92	\$ (82.92)
Two Person	7,500	\$	861.00	\$ 985.38	\$ (124.38)
Family	10,000	\$	1,148.00	\$ 1,313.84	\$ (165.84)
Metered Rate	metered		\$.1148 X metered reading	\$.1314 X metered reading	
Due Date	Friday, April 14, 2023				4.75%

WOODSTOCK TOWN
PO BOX 488
WOODSTOCK VT 05091

February 1, 2023

WOODSTOCK TOWN UTILITY BILL

4896 SOUTH ROAD LLC
P O BOX 144745
CORAL GABLES FL 33114

Account: 33.02.09-002

Location: 4896 SOUTH ROAD

Due on or Before February 14, 2023

Billing Period: July 1, 2022 to June 30, 2023

Description	Units	Rate	Amount
Sewer Double	1.00	861.000000	861.00
Total Due			861.00

WOODSTOCK TOWN
PO BOX 488
WOODSTOCK VT 05091

February 1, 2023

WOODSTOCK TOWN UTILITY BILL

11 THE GREEN LLC, WOODSTOCK INN & RESO
ATTN: ELAINE OLSON
9 CROSS STREET
WOODSTOCK VT 05091

Account: 23.52.10

Location: 11 THE GREEN

Due on or Before February 14, 2023

Billing Period: July 1, 2022 to June 30, 2023

Description	Units	Rate	Amount
Sewer Usage	6738.00	0.114800	773.52
Total Due			773.52

Sewer Bill.

Nici Zuba <nicizuba@gmail.com>

Wed 1/18/2023 11:21 AM

To:

Hi Nikki

Cori emailed me and said to reach out to you. We never received our bill for the sewer when it was sent out. She said "email to the Selectboard requesting that they allow me to reverse the penalty and interest due to that third bill never being changed over to you". We spoke and now we should have no more issues receiving it and I know now when to expect it. We are very sorry or we would have paid it when it was due. But we never received any type of bill until now and it was a late bill. Is there anyway we can have the late waived? We have paid the original amount due. Please me know if this is possible.

Thank you

Nici Zuba-Virgin

Jon Virgin

8 Ford Street

Woodstock

12:52 pm

Woodstock Sewer Tax Administration
Detail Transactions Report
Parcel 21.52.27-2nd All Tax Years Full Detail

Page 1
Admin Assist

Parcel	Tax Year	Name							
Description	Date	Check #	Deposit #	G/L Batch#	Remit	Amount	Balance		
21.52.27-2nd	2017S	H2JP LLC		8 FORD STREET					
Bill Appl. To Prin. Pmt 1	01/05/18			395		444.00	444.00		
Rcpt. Appl. To Prin. Pmt 1	03/16/18	263	10220.0	397		-444.00	0.00		
Parcel Balance								0.00	
21.52.27-2nd	2018S	H2JP LLC		8 FORD STREET					
Bill Appl. To Prin. Pmt 1	12/31/18			403		461.00	461.00		
Rcpt. Appl. To Prin. Pmt 1	03/15/19	455	10295.0	407		-461.00	0.00		
Parcel Balance								0.00	
21.52.27-2nd	2019S	H2JP LLC		8 FORD STREET					
Bill Appl. To Prin. Pmt 1	01/27/20			446		483.00	483.00		
Rcpt. Appl. To Prin. Pmt 1	02/20/20	3304	10358.0	460		-483.00	0.00		
Parcel Balance								0.00	
21.52.27-2nd	FY2021S	H2JP LLC		8 FORD STREET					
Bill Appl. To Prin. Pmt 1	02/19/21			590		596.37	596.37		
Rcpt. Appl. To Prin. Pmt 1	04/15/21	000053	10520.0	644		-596.37	0.00		
Parcel Balance								0.00	
21.52.27-2nd	FY2022S	VIRGIN JON		8 FORD STREET					
Bill Appl. To Prin. Pmt 1	01/21/22			761		656.92	656.92		
Bill Appl. To Pen. Pmt 1	04/04/22			824		52.55	709.47		
Bill Appl. To Int. Pmt 1	04/04/22			824		6.57	716.04		
Bill Appl. To Int. Pmt 1	05/02/22			859		6.57	722.61		
Bill Appl. To Int. Pmt 1	06/01/22			881		6.57	729.18		
Bill Appl. To Int. Pmt 1	07/01/22			903		9.85	739.03		
Bill Appl. To Int. Pmt 1	08/01/22			917		9.85	748.88		
Bill Appl. To Int. Pmt 1	09/01/22			929		9.85	758.73		
Bill Appl. To Int. Pmt 1	10/03/22			935		9.85	768.58		
Bill Appl. To Int. Pmt 1	11/08/22			948		9.85	778.43		
Bill Appl. To Int. Pmt 1	12/01/22			960		9.85	788.28		
Bill Appl. To Int. Pmt 1	01/03/23			966		9.85	798.13		
Parcel Balance								798.13	
Grand Total								798.13	

Memo:

To: Select Board

From: Cori Frederick

Date: 02/02/2023

Regarding: 21.52.27.2ND Sewer

Bill for FY2022S

The history:

Jon Virgin & Nicole Zuba bought a property back in late 2021. The property has the main building and then two apartments, for a total of three sewer bills. However, only two out of the three sewer bills had the correct updated owner and address. The third bill went to the previous owners, so Jon and Nicole never got the bill. Once they realized that they had missed paying, they did come in to make their account current but would like the penalty and interest waived.

Recommendation:

It is my recommendation that we waive the penalty and interest on their third sewer bill due to them never receiving a bill because of it not being properly updated in the system, and based on the fact that when they did find out they had a third bill, they came in and paid it immediately.

The amount to be abated would be \$141.21

Thank you,

Cori

**Town of Woodstock
Select Board Meeting
January 17, 2023
6:00 pm
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Chair Joe Swanson, Ray Bourgeois, Mary Riley, Keri Cole, Susan Ford, Tom Yennerell, Nikki Nourse, Tom Ayres, Benjamin Brickner, Roger Logan, Kathy Avellino, Larry Niles, Kelly Barger, Tess Hunter, Ruth Brisson, Patrick Proctor, Jon Spector, Todd Ulman, Tim McCarthy

A. Call to order

1. Chair Swanson called the Select Board Meeting of January 17, 2023, to order at 6:00 pm.

B. Citizen comments – none.

C. Additions to & deletions from posted agenda – none.

D. Manager's report

1. General report

- a. Mr. Yennerell stated that they hired a new grader operator. Mr. Yennerell proved Mr. Bourgeois with a salary survey.

2. Financial report

- a. Mr. Yennerell stated that the Town is doing very good. They are under in a lot of categories.

E. New business

1. Town Report discussion

a. Cover

- i. Ice at Lincoln Covered Bridge

b. Dedication

- i. Leanne Tapley

2. Town Meeting discussion

- a. Chair Swanson stated that this will be in person in the auditorium. They can have Zoom for viewers, but participation is only from the floor.

3. EDC funding proposal for childcare

- a. Mr. Spector stated that there are four members of the Childcare Working Group that focused on childcare. Mr. Ulman led the group. The group also consisted of himself, Mr. Niles, and Mica Seely. Increasing childcare capacity is one of their five priorities. They agreed about a year ago to do fewer more impactful things. The proposal is for \$330,000 to create about 75 additional childcare space split between age 6 months to 3 years and afterschool programs. This would be for Woodstock Christian Child Care, Rainbow Playschool, The Community Campus, and Bridgewater Community Childcare. Rainbow Playschool is requesting \$140,000. Bridgewater Community Childcare is requesting \$100,000. 75% of users and the waitlist for Bridgewater Community Childcare are Woodstock residents. Rainbow and Bridgewater and for the younger childcare. WCCC and Community Campus

are offering afterschool programs. WCCC is requesting \$60,000. Community Camps is requesting \$30,000. The EDC will have more rigorous oversight program to monitor these projects.

- b. Mr. Bourgeois stated that he is concerned about funding a facility in Bridgewater.
- c. Ms. Cole stated that childcare is a critical need for our community. It is beneficial to Woodstock.
- d. Mr. Ulman stated that they need childcare for their economy.
- e. Mr. Logan stated that this would be a tremendous win for Woodstock.
- f. Mr. Ulman stated that the majority of Bridgewater's waitlist is from Woodstock residents or people who work in Woodstock.
- g. Mr. Yennerell stated that it is a good investment. He is just concerned if it is legal to invest Woodstock tax dollars on a facility in another town. He recommended speaking to a lawyer first.

Motion: by Mr. Bourgeois to approve the EDC grants for Rainbow Playschool, WCCC, and the Community Campus, and table the grant for Bridgewater Community Childcare until they get a legal opinion.

Seconded: by Ms. Ford.

Discussion: Mr. Bourgeois stated that if it is legal, the EDC would come back to them and a vote would happen at that point.

Ms. Cole stated that she is in support of approving Bridgewater's funding as well. She would prefer a motion that said they would go ahead and approve them if it is indeed legal without the EDC having to come back to the Board.

Motion: by Ms. Cole to approve the EDC grants for Rainbow Playschool, WCCC, and the Community Campus, and if it is legal to do so approve the EDC grant for Bridgewater Community Campus.

First Motion Vote: 1-4-0, failed (Mr. Bourgeois for, Chair Swanson against, Ms. Riley against, Ms. Cole against, Ms. Ford against).

Seconded Motion Vote: 4-0-1, passed (Chair Swanson for, Ms. Riley for, Ms. Cole for, Ms. Ford for, Mr. Bourgeois abstained).

4. Consider replacing Listers with appointed Assessors

- a. Chair Swanson stated that it would be the same day to day operations but under a different title. They would not have to run for office. This seems like a good idea.
- b. Mr. Bourgeois stated that it makes sense to do it now. They can keep the current people interim until a job description is created. The current people are welcome to apply for the position. This gives some stability. They would not have to train someone new all the time. They could have the office open eight hours a day instead of four. This would be one full-time position.
- c. Chair Swanson stated the office may function better with two or three part-time assessors.
- d. Ms. Cole stated that there is some flexibility with how they go forward with this. It can be discussed with Eric Duffy when he comes on board. She thinks it is a strange position to be elected.

Motion: by Mr. Bourgeois to put the Assessor article on this year's Town Warning.

Seconded: by Ms. Cole.

Discussion: none.

Vote: 5-0-0, passed.

5. Manager's goals & objectives

- a. Mr. Bourgeois stated that he would like one change. Under Fiscal Infrastructure & Public Works, Eliminate Trip Hazards in the Sidewalks with Emphasis on the Village Business District. He would like to change that to improve the infrastructure of the Town and the Village.
- b. Chair Swanson will talk to Seton McIlroy about it.

F. Other business – none.

G. Board of Sewer Commissioners

1. Sewer abatement request – Sollinger – 20 River Street

- a. Ms. Ford stated that she always votes against these. She thinks it is something that should be handled in a real estate closing where they are advised about sewer. It is the attorney's responsibility.
- b. Mr. Bourgeois is not in favor of it.

Motion: by Mr. Bourgeois to deny the abatement request for to remove penalty and interest for 20 River Street as submitted by Mr. Sollinger.

Seconded: by Ms. Riley.

Discussion: none.

Vote: 5-0-0, passed.

H. Approval of minutes

1. 1/3/23 minutes

- a. Remove Capital Funds from air packs motion

2. 1/10/23 minutes

Motion: by Ms. Ford to approve the minutes of 1/3/23 and 1/10/23 with the one change noted above.

Seconded: by Mr. Bourgeois.

Discussion: none.

Vote: 5-0-0, passed.

I. Adjournment

Motion: by Mr. Bourgeois to adjourn the meeting at 7:01 pm.

Seconded: by Ms. Cole.

Discussion: none.

Vote: 5-0-0, passed.

*Respectfully submitted,
Nikki Nourse*

**Town of Woodstock
Select Board Special Meeting
January 23, 2023
8:15 am
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Chair Joe Swanson, Ray Bourgeois, Mary Riley, Keri Cole, Susan Ford, Tom Yennerell, Nikki Nourse, Dan Peirce

A. Call to order

1. Chair Swanson called the Select Board Special Meeting of January 23, 2023 to order at 8:19 am.

B. Citizen comments – none.

C. Additions to & deletions from posted agenda – none.

D. Approval of Town Warning

Motion: by Mr. Bourgeois to approve the Town Warning as submitted.

Seconded: Ms. Ford.

Discussion: none.

Vote: 5-0-0, passed.

E. Other business

1. Ms. Ford suggested educating voters about the assessor position and why it is on the warning.

F. Adjournment

Motion: by Mr. Bourgeois to adjourn the meeting at 8:25 am.

Seconded: by Ms. Ford.

Discussion: none.

Vote: 5-0-0, passed.

*Respectfully submitted,
Nikki Nourse*