

**Village of Woodstock  
Street Excavation Permit**

Application is hereby made by the undersigned pursuant to Title 7, Chapter 3, of the Woodstock Village Ordinance to excavate within the highway limits in the following area: \_\_\_\_\_  
on \_\_\_\_\_, 20\_\_\_\_ for the following purposes: \_\_\_\_\_  
\_\_\_\_\_

\*A nonrefundable application fee of \$25.00 must accompany this application.

Received: \_\_\_\_\_ Cash/Check: \_\_\_\_\_ By: \_\_\_\_\_

\*\$1,000 cash performance bond is required to secure the proper restoration of any street highway, or sidewalk affected. This performance bond must accompany this application.

Received: \_\_\_\_\_ Cash/Check: \_\_\_\_\_ By: \_\_\_\_\_

If approval is granted, I, the undersigned, agree to be responsible for replacing said street. Traffic control will be provided at my expense. Traffic will not be interrupted for more than 15 minutes at any one period of time.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_ Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Email: \_\_\_\_\_

Backfill for excavation made within the road right of way must be compacted with a vibrator or puddled at one foot intervals. Upon completion of backfill, the excavation area will be mounded up and allowed to settle for a period of one week, during which time the owner is responsible for maintaining the fill above street level. After sufficient time has elapsed to ensure proper compaction, the excavation must be dug out and the road surface restored with the same material of the same thickness. In the event the road surface is more than 3 inches thick it will be necessary to reconstitute the road surface by 2 applications of the surface material. In the event it is necessary to close the street to traffic, prior to closing the street, the applicant must notify the Woodstock Emergency Communications dispatcher of the necessity to close the street and obtain the Chief of Fire Department's concurrence. Street closing will not exceed 4 hours without written permission from the Municipal Manager. Detours will be maintained during the time the road is closed.

IMPORTANT NOTICE: Permittee to notify dispatcher 4 hours prior to excavation: 457-1420.

Permit (if approved) is subject to the following conditions:

1. \$1,000 cash performance bond refundable upon satisfactory completion of pavement repair.
2. Contact Chief Blish to approve traffic control plan.

3. Pavement to be cut with a saw of jack hammer.
4. Notify Village Manager prior to backfill or trench.
5. Pavement patch to be done with hot mix and rolled by a professional paver.
6. Contractor responsible to set up and maintain detour signs around excavation if road is to be blocked.
7. Contractor responsible for compliance with OSHA regulations.
8. The Village of Woodstock will not be responsible for any damages that occur.
9. Applicant does hereby agree to hold the Village of Woodstock harmless from all claims of third parties for damages from whatsoever cause incidental to the exercise of this permission to excavate within the highway right of way.
10. Applicant shall submit a certificate of insurance by a company license to do business in this state that he person or entity for which a permit is sought is presently insured in an amount reasonably sufficient to cover any liability and/or risk which might reasonably be expected to arise by reason or consequence of this street excavation. Also, to name the Village of Woodstock as an additional insured on said policy for project.

Conditions accepted by applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**Please mail or email completed permit to:**

Town of Woodstock  
 Nikki Nourse  
 PO Box 488  
 Woodstock, VT 05091

nnourse@townofwoodstock.org

**FOR OFFICE USE ONLY**

Director of Public Works

Approve                      Signature: \_\_\_\_\_  
 Disprove                      Date: \_\_\_\_\_

Fire Chief

Approve                      Signature: \_\_\_\_\_  
 Disprove                      Date: \_\_\_\_\_

Police Chief

Approve                      Signature: \_\_\_\_\_  
 Disprove                      Date: \_\_\_\_\_

Additional conditions: \_\_\_\_\_  
 \_\_\_\_\_

Permit approved: \_\_\_\_\_ Date: \_\_\_\_\_

Permit #: \_\_\_\_\_