

**Town of Woodstock
Select Board Meeting
March 8, 2023
11:00 am
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Chair Joe Swanson, Ray Bourgeois, Mary Riley, Keri Cole, Susan Ford, Eric Duffy, Nikki Nourse, Steven Bauer, Laura Powell

A. Call to order

1. Chair Swanson called the Select Board Meeting of March 8, 2023, at 11:00 am.

B. Additions to & deletions from posted agenda – none.

C. Citizen comments – none.

D. Reorganization of the Board

Motion: by Mr. Bourgeois to nominate Mr. Swanson as the Chair of the Select Board.

Seconded: by Ms. Ford.

Vote: 4-0-1, passed. (Mr. Bourgeois for, Ms. Riley for, Ms. Cole for, Ms. Ford for, Mr. Swanson abstained)

Motion: by Ms. Ford to nominate Mr. Bourgeois as the Vice Chair of the Select Board.

Seconded: by Ms. Riley.

Vote: 4-0-1, passed. (Chair Swanson for, Ms. Riley for, Ms. Cole for, Ms. Ford for, Mr. Bourgeois abstained)

E. Adopt newspapers of record

Motion: by Ms. Riley to adopt the Vermont Standard as the Newspaper of Record with the Valley News as a secondary.

Seconded: by Ms. Ford.

Vote: 5-0-0, passed.

F. Manager's report

1. Mr. Duffy congratulated the members of the board for the reelection. He thanked the DPW for their service. The ARPA survey was discussed, and the results will be discussed next meeting.

G. Permits

1. Liquor license applications

a. Cumberland Farms

i. 2nd Class

ii. Tobacco

iii. Tobacco Substitute Endorsement

b. R.L. Vallee

i. 2nd Class

ii. Tobacco

iii. Tobacco Substitute Endorsement

c. Braden's LLC

- i. 3rd Class
 - ii. 1st Class
 - d. Mon Vert
 - i. 1st Class
 - ii. Outside Consumption Permit
 - e. Woodstock Hospitality
 - i. 1st Class
 - ii. 3rd Class

Motion: by Ms. Ford to approve the liquor license applications for Cumberland Farms, R.L. Vallee, Braden’s LLC, Mon Vert, and Woodstock Hospitality with the understanding that the State of Vermont has the oversight on these.

Seconded: by Ms. Riley.

Discussion: Permits no longer required in the packets.

Vote: 5-0-0, passed.

H. Old business – none.

I. New business

1. Municipal appointments

- a. Administrative Officer
- b. Tree Warden
- c. Health Officer
- d. Inspector of Lumber
- e. Delinquent Tax Collector
- f. Truant Officer
- g. Two Rivers Ottauquechee Regional Commission Representative
- h. Greater Upper Valley Solid Waste Management District Representative
- i. Town Service Officer
- j. Pound Keeper
- k. Design Review Board (So. Woodstock)
- l. Development Review Board (2)
- m. Conservation Commission (2)
- n. Planning Commission (2)
- o. Fence Viewers (3)
- p. Town Service Officer
- q. Economic Development Commission (4)
- r. Billings Park Commission (3)
- s. Finance Committee (3)
- t. Town Historic Preservation Commission (5)
- u. Town Library Rep
- v. REMC rep

Motion: by Ms. Ford to reappoint Steven Bauer as Administrative Officer, Don Wheeler as Tree Warden, David Green as Health Officer, Fred Barr as Inspector of Lumber, Eric Duffy as Delinquent Tax Collector, Joseph Swanson as Truant Officer, Brad Prescott as Two Rivers Ottauquechee Regional Planning Commission Representative, Eric Duffy as the Greater Upper Valley Solid Waste Management District Representative, Eric Duffy as the Town Service Officer, Kelly Linton as Pound Keeper, Paul Kendall to the

South Woodstock Design Review Board, Brad Prescott and Alan Willard to the Development Review Board, Al Alessi to the Conservation Commission, Brad Lawrence and Susan Silberberg to the Planning Commission, Fred Barr, Richard Roy, Joseph Lucot as Fence Viewers, Michael Malik, Deborah Greene, Jon Spector, and Todd Ulman to the EDC, Rebecca Williams, Julian Underwood, and Randy Richardson to the BPC, Jon Spector and Jonathan Wilson to the Finance Committee, Matthew Powers, Douglas Keleher, Charlie Degener, Nancy Sevckenko, and Sarah Glasser Tucker to the Town Historic Preservation Commission.

Seconded: by Mr. Bourgeois.

Vote: 5-0-0, passed.

2. Communication plan

- a. Mr. Duffy talked about a plan on how the boards communicate and how they communicate with the public. He also discussed a schedule for agendas and meetings.

3. Agenda planning

- a. Mr. Duffy expressed that sometime soon he would like to create a plan of when they talk about certain items so the public will be more informed about when items will be talked about.

4. Municipal Manager goals & objectives

- a. Mr. Duffy stated that he received the goals and objectives and is willing to work on these.

J. Other business – none

K. Board of Sewer Commissioners

1. Sewer permit – 2626 East Woodstock Road – Collins

Motion: by Ms. Ford to approve the sewer permit for 2626 East Woodstock Road.

Seconded: by Mr. Bourgeois.

Vote: 5-0-0, passed.

I. Approval of minutes

1. 2/14/23 joint minutes

- a. B1a - they

Motion: by Ms. Ford to approve the minutes of 2/14/23 with the above change.

Seconded: by Mr. Bourgeois.

Vote: 5-0-0, passed.

L. Adjournment

Motion: by Mr. Bourgeois to adjourn the meeting at 11:23 am.

Seconded: by Ms. Ford.

Vote: 5-0-0, passed.

*Respectfully submitted,
Nikki Nourse*