

Town & Village of Woodstock
Select Board & Board of Trustees Joint Meeting
May 2, 2023
6:30 pm
Town Hall & Zoom
Minutes

Draft minutes are subject to approval.

Present: Chair Joe Swanson, Ray Bourgeois, Mary Riley, Susan Ford, Keri Cole, Chair Seton McIlroy, Brenda Blakeman, Bill Corson, Gabe DeLeon, Eric Duffy, Nikki Nourse, Jill Davies, Michael Caduto, Tyler Kimberly, Jon Spector, Zoie Parent, Roger Logan

A. Call to order

1. Select Board

- a. Vice-Chair Bourgeois called the Joint Meeting of May 2, 2023, to order at 6:31 pm.

2. Trustees

- a. Chair McIlroy called the Joint Meeting of May 2, 2023, to order at 6:32 pm.

B. New business

1. EEI loan (Select Board)

Motion: by Ms. Ford to approve the EEI loan for the 10 year term.

Seconded: by Ms. Riley.

Vote: 4-0-0, passed. (Chair Swanson was not present).

2. FY22 Village Audit

- a. Mr. Kimberly stated that things are going in the right direction. Ms. Parent utilized some outside services like Sarah Macy. They proposed a few audit adjustments. They were pretty consistent to last year in terms of what they adjusted this year. In the area of the permanent fund, they tuned up some activity there.

3. FY22 Town Audit

- a. Proposed 16 adjustments to the 2nd general ledger provided for audit. The 2nd general ledger was obtained for audit primarily due to the volume of late adjustments that the auditor was receiving from management for the initial general ledger provided for the audit. There are issues with the Town's bank account reconciliation process. They need to correct any discrepancies in the monthly reconciliation at the time the reconciliation is being done.

C. Adjournment

1. Select Board

Motion: by Mr. Bourgeois to adjourn the meeting at 7:23 pm.

Seconded: by Ms. Ford.

Vote: 5-0-0, passed.

2. Trustees

Motion: by Chair McIlroy to adjourn the meeting at 7:23 pm.

Seconded: by Mr. DeLeon.

Vote: 4-0-0, passed.

*Respectfully submitted,
Nikki Nourse*