

**VILLAGE OF WOODSTOCK
DESIGN REVIEW BOARD MEETING**

Wednesday, August 3, 2022 – 4:00PM

MEETING MINUTES

Attendees: Mollie Parent, Beverly Humpstone, Jack Rossi, Larry Zeitlin, Ellen Soroka
Member absent: Chair Newburg
Presenting: Zacks place rep James, Shire Architects Sally Miller, Jeff Glew, James Findlay-Shirras, and John Holland presenting a new housing building behind 61 Central.

A proposal was made to temporarily move meetings to 4pm on Tuesdays opposed to Wednesday. Everyone agreed.

ZACKS PLACE

Zacks place design review went smoothly. Approval was given to extend the roof over the double doors to the left of existing roof. It will match what is already there as well as match the trim. No concrete timeline for when this will be done, but Zacks Place hopes to have it complete in the next month or so after finding help to get it done.

THE SHIRE

Sally Miller presented about the newly purchased Shire motel. The idea is to upgrade the motel with out any major changes. They're cleaning up some of the siding, adding a few doors that match the doors that are already there as well a few small pillars. They're also going to turn some of the second level porch space into another room extended off the physical building. Sally also talked about how there will be dining options in the motel in the future as well, which is a change, and with that comes a chimney which will be on the back side and barely visible from the street. A few light fixtures will be updated. The AC units will also be updated to all match but will remain in the same places the current units are in. The shed will be altered slightly to make more space inside. A walkway will be put in on the backside of the building. Other changes will be made as well but will be almost unnoticeable. They have a 3.6 million dollar budget and an additional 1.3 million for FF&E (furniture, fixtures, and equipment). Overall, the changes being made will improve the look of the building but not change the character The alterations will begin after foliage and will last about 7 and a half months. The Shire will be closed during that time.

John Holland came in to present his near future building plans for employee housing behind 61 Central. He was not seeking approval as these were already processed plans. He just wanted to share the plans so everyone was in the loop when they start the building process in the next month. There was some concern about the roof of the new building being flat. John suggested that a flat roof had no negative effect but that adding another floor to the building and changing the roof to something with a slope is possible.

Meeting adjourned at 5:30pm