

Village of Woodstock
Board of Trustees
June 13, 2023
6:30 pm
Town Hall & Zoom
Agenda

- A. Call to order
- B. Citizen comments
- C. Additions to & deletions from posted agenda
- D. Manager's report
 - 1. General report
 - 2. Financial report
- E. Police Chief's report
- F. Permits
 - 1. Driveway permit – 41 South Street - Yatim
- G. Old business
 - 1. Bathrooms & buses during foliage
 - 2. Continuation of leaf blower discussion
 - 3. Bookstock restroom decision
 - 4. Overnight parking ban
- H. New business
 - 1. St James Episcopal Church – 95th Annual Church Fair
 - 2. FY24 Zoning permit fees
- I. Other business
- J. Executive session to discuss personnel
- K. Minutes
 - 1. 5/2/23 minutes
 - 2. 5/9/23 minutes
 - 3. 5/24/23 minutes
 - 4. 5/31/23 minutes 1
 - 5. 5/31/23 minutes 2
- L. Adjournment

This meeting will be held in person at the Town Hall and on Zoom.

The link to join us by Zoom is:

<https://us02web.zoom.us/j/85879622419?pwd=Q1NZUIFKaWRPTmZURFppUGxWRU9UUT09>

Or from zoom.us you can enter these details to join the meeting:

Meeting ID: 858-7962-2419

Password: 412048

You can also download the Zoom app on your smartphone.

Village
6/8/2023

| Account | Description | Budget | Actual | % of Budget |
|--|---------------------------|---------------|---------------|-------------|
| 2-400 REAL ESTATE TAX REVENUE | | | | |
| 2-4001-000 | Real Estate Taxes | \$ 599,487.60 | \$ 603,168.87 | 100.61% |
| 2-4004-000 | In Lieu of Taxes | \$ 700.00 | \$ - | 0.00% |
| 2-4009-000 | National Park Land Trust | \$ 10,500.00 | \$ 11,000.00 | 104.76% |
| ----- | | | | |
| Total REAL ESTATE TAX REVENUE | | \$ 610,687.60 | \$ 614,168.87 | 100.57% |
| ----- | | | | |
| 2-402 FEES & PERMITS | | | | |
| 2-4025-000 | Use of Green | \$ 400.00 | \$ 250.00 | 62.50% |
| 2-4026-000 | Curb Cuts Permits | \$ 225.00 | \$ 175.00 | 77.78% |
| ----- | | | | |
| Total FEES & PERMITS | | \$ 625.00 | \$ 425.00 | 68.00% |
| ----- | | | | |
| 2-404 SHORT TERM RENTAL ENFORCE | | | | |
| 2-4041-000 | Registrations | \$ 750.00 | \$ 1,525.00 | 203.33% |
| 2-4042-000 | Fines | \$ 100.00 | \$ 175.00 | 175.00% |
| ----- | | | | |
| Total SHORT TERM RENTAL ENFORCE | | \$ 850.00 | \$ 1,700.00 | 200.00% |
| ----- | | | | |
| 2-405 PLANNING & ZONING | | | | |
| 2-4051-000 | Zoning Permits | \$ 10,000.00 | \$ 13,522.55 | 135.23% |
| 2-4053-000 | Yard Sale Permits | \$ 100.00 | \$ 30.00 | 30.00% |
| ----- | | | | |
| Total PLANNING & ZONING | | \$ 10,100.00 | \$ 13,552.55 | 134.18% |
| ----- | | | | |
| 2-406 POLICE REVENUE | | | | |
| 2-4061-000 | Parking Fines | \$ 30,000.00 | \$ 31,882.01 | 106.27% |
| 2-4062-000 | Parking Meter Revenue | \$ 70,000.00 | \$ 43,259.20 | 61.80% |
| 2-4063-000 | Police Contracts | \$ 10,000.00 | \$ 27,321.70 | 273.22% |
| 2-4064-000 | Misc Police Revenue | \$ - | \$ 1,990.50 | 100.00% |
| 2-4065-000 | Moving Violations - VTTC | \$ 40,000.00 | \$ 58,671.65 | 146.68% |
| 2-4066-000 | False Alarms | \$ 2,000.00 | \$ - | 0.00% |
| 2-4067-000 | Town Services | \$ 433,410.00 | \$ 361,001.76 | 83.29% |
| 2-4069-000 | CreditCardsPermitsParking | \$ 105,000.00 | \$ 107,925.68 | 102.70% |
| ----- | | | | |
| Total POLICE REVENUE | | \$ 690,410.00 | \$ 632,052.50 | 91.55% |
| ----- | | | | |
| 2-407 INTEREST INCOME | | | | |
| 2-4071-000 | General Interest Income | \$ 1,500.00 | \$ 7,791.94 | 519.46% |
| ----- | | | | |
| Total INTEREST INCOME | | \$ 1,500.00 | \$ 7,791.94 | 519.46% |
| ----- | | | | |
| 2-409 MISCELLANEOUS | | | | |
| 2-4091-000 | Miscellaneous Revenue | \$ 200.00 | \$ 1,030.26 | 515.13% |
| 2-4093-000 | Highway State Aid | \$ 49,000.00 | \$ - | 0.00% |

| | | | | | |
|--------------------------------------|-----------|---------------------|-----------|---------------------|----------------|
| Total MISCELLANEOUS | \$ | 49,200.00 | \$ | 1,030.26 | 2.09% |
| 2-41 EAST END | | | | | |
| 2-4101-000 East End Revenue | \$ | 3,400.00 | \$ | 4,550.00 | 133.82% |
| Total EAST END | \$ | 3,400.00 | \$ | 4,550.00 | 133.82% |
| 2-44 GRANT REVENUE | | | | | |
| 2-4414-000 DUI Enforcement Grant Rev | \$ | 14,000.00 | \$ | 34,098.47 | 243.56% |
| 2-4416-000 Police PACIF Grant Rev | \$ | 4,000.00 | \$ | 6,767.01 | 169.18% |
| 2-4436-000 SLFRF/ARPA Village | \$ | - | \$ | 97,445.00 | 100.00% |
| Total GRANT REVENUE | \$ | 18,000.00 | \$ | 138,310.48 | 768.39% |
| 2-470 TRANSFERS IN | | | | | |
| 2-4702-000 Transfer from Trustee | \$ | - | \$ | 8,000.00 | 100.00% |
| Total TRANSFERS IN | \$ | - | \$ | 8,000.00 | 100.00% |
| Total Revenues | \$ | 1,384,772.60 | \$ | 1,421,581.60 | 102.66% |
| 2-500 SPECIAL ARTICLES | | | | | |
| 2-5001 GRANTS/CONTRIB-TRUST FUND | | | | | |
| 2-5001-901 Audit Expense | \$ | 400.00 | \$ | - | 0.00% |
| 2-5001-902 Trustee Public Funds Wage | \$ | 400.00 | \$ | - | 0.00% |
| Total GRANTS/CONTRIB-TRUST FUND | \$ | 800.00 | \$ | - | 0.00% |
| 2-5002 GRANTS/CONTRIB-GENL FUND | | | | | |
| 2-5002-931 Seasonal Decorations | \$ | 3,000.00 | \$ | 753.71 | 25.12% |
| Total GRANTS/CONTRIB-GENL FUND | \$ | 3,000.00 | \$ | 753.71 | 25.12% |
| Total SPECIAL ARTICLES | \$ | 3,800.00 | \$ | 753.71 | 19.83% |
| 2-501 ADMINISTRATION | | | | | |
| 2-5011 TRUSTEES | | | | | |
| 2-5011-100 Salaries & Wages | \$ | 3,750.00 | \$ | 3,750.00 | 100.00% |
| 2-5011-199 Employer Paid Benefits | \$ | 230.00 | \$ | 229.52 | 99.79% |
| 2-5011-302 Legal Fees | \$ | 4,000.00 | \$ | 792.50 | 19.81% |
| 2-5011-603 Dues Subs & Meetings | \$ | 500.00 | \$ | 12.84 | 2.57% |
| 2-5011-612 Printing Village Report | \$ | 500.00 | \$ | 454.60 | 90.92% |
| 2-5011-613 Tree Fund | \$ | 20,000.00 | \$ | 900.00 | 4.50% |
| 2-5011-615 Advertising | \$ | 1,000.00 | \$ | 1,577.70 | 157.77% |
| 2-5011-700 Police Search | \$ | - | \$ | 3,005.91 | 100.00% |
| 2-5011-815 Insurance | \$ | 75,000.00 | \$ | 65,395.84 | 87.19% |

| | | | | | | |
|------------------------------|---------------------------|-------|------------|-------|-----------|---------|
| Total TRUSTEES | | \$ | 104,980.00 | \$ | 76,118.91 | 72.51% |
| | | ----- | | ----- | | ----- |
| 2-5012 EXECUTIVE | | | | | | |
| 2-5012-100 | Salaries & Wages | \$ | 41,663.50 | \$ | 32,748.38 | 78.60% |
| 2-5012-199 | Employer Paid Benefits | \$ | 18,926.25 | \$ | 11,516.43 | 60.85% |
| 2-5012-200 | Wellness | \$ | 300.00 | \$ | 236.25 | 78.75% |
| 2-5012-301 | Professional Services | \$ | 50.00 | \$ | - | 0.00% |
| 2-5012-603 | Dues Subs & Meetings | \$ | 700.00 | \$ | 1,697.74 | 242.53% |
| 2-5012-615 | Advertising | \$ | 200.00 | \$ | 87.00 | 43.50% |
| | | ----- | | ----- | | ----- |
| Total EXECUTIVE | | \$ | 61,839.75 | \$ | 46,285.80 | 74.85% |
| | | ----- | | ----- | | ----- |
| 2-5013 OFFICE ADMINISTRATION | | | | | | |
| 2-5013-201 | Operating Supplies | \$ | 900.00 | \$ | 1,643.40 | 182.60% |
| 2-5013-202 | Office Supplies | \$ | 1,500.00 | \$ | 1,510.64 | 100.71% |
| 2-5013-204 | Postage | \$ | 2,000.00 | \$ | 1,171.38 | 58.57% |
| 2-5013-401 | Equip Repairs & Mainte | \$ | 1,000.00 | \$ | 1,534.18 | 153.42% |
| 2-5013-502 | Communications | \$ | 1,100.00 | \$ | 4,566.84 | 415.17% |
| 2-5013-503 | NEMRC Support/License | \$ | 1,250.00 | \$ | 1,250.00 | 100.00% |
| 2-5013-701 | Manager's Search | \$ | - | \$ | 23,670.47 | 100.00% |
| | | ----- | | ----- | | ----- |
| Total OFFICE ADMINISTRATION | | \$ | 7,750.00 | \$ | 35,346.91 | 456.09% |
| | | ----- | | ----- | | ----- |
| 2-5014 AUDITING | | | | | | |
| 2-5014-301 | Professional Services | \$ | 13,000.00 | \$ | 15,400.00 | 118.46% |
| | | ----- | | ----- | | ----- |
| Total AUDITING | | \$ | 13,000.00 | \$ | 15,400.00 | 118.46% |
| | | ----- | | ----- | | ----- |
| 2-5015 TREASURER | | | | | | |
| 2-5015-100 | Salaries & Wages | \$ | 1,500.00 | \$ | 1,253.50 | 83.57% |
| 2-5015-199 | Employer Paid Benefits | \$ | 100.00 | \$ | 204.62 | 204.62% |
| | | ----- | | ----- | | ----- |
| Total TREASURER | | \$ | 1,600.00 | \$ | 1,458.12 | 91.13% |
| | | ----- | | ----- | | ----- |
| 2-5016 ACCOUNTING | | | | | | |
| 2-5016-100 | Salaries & Wages | \$ | 31,827.00 | \$ | 29,773.15 | 93.55% |
| 2-5016-199 | Employer Paid Benefits | \$ | 13,807.50 | \$ | 11,554.06 | 83.68% |
| 2-5016-301 | Professional Services | \$ | 1,300.00 | \$ | 2,269.57 | 174.58% |
| 2-5016-603 | Dues Subs & Meetings | \$ | 25.00 | \$ | - | 0.00% |
| | | ----- | | ----- | | ----- |
| Total ACCOUNTING | | \$ | 46,959.50 | \$ | 43,596.78 | 92.84% |
| | | ----- | | ----- | | ----- |
| 2-5018 VILLAGE CLERK | | | | | | |
| 2-5018-316 | Village Clerk Wages | \$ | 400.00 | \$ | - | 0.00% |
| | | ----- | | ----- | | ----- |
| Total VILLAGE CLERK | | \$ | 400.00 | \$ | - | 0.00% |
| | | ----- | | ----- | | ----- |
| 2-5019 CAPITAL RESERVE | | | | | | |
| 2-5019-937 | Compensation Unused Sick/ | \$ | 25,000.00 | \$ | 25,000.00 | 100.00% |

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|------------------------------|---------------------------|----|------------|----|------------|---------|
| Total CAPITAL RESERVE | | \$ | 25,000.00 | \$ | 25,000.00 | 100.00% |
| Total ADMINISTRATION | | \$ | 261,529.25 | \$ | 243,206.52 | 92.99% |
| 2-5025 VILLAGE PARKS | | | | | | |
| 2-5025-401 | Fence & Park Maintenance | \$ | - | \$ | 618.80 | 100.00% |
| Total VILLAGE PARKS | | \$ | - | \$ | 618.80 | 100.00% |
| Total HIGHWAY DEPARTMENT | | \$ | - | \$ | 618.80 | 100.00% |
| 2-503 VILLAGE POLICE DEPT | | | | | | |
| 2-5030 POLICE ADMINISTRATION | | | | | | |
| 2-5030-100 | Salaries & Wages | \$ | 140,646.50 | \$ | 120,086.46 | 85.38% |
| 2-5030-107 | Educ EMT Training&Stipend | \$ | 3,500.00 | \$ | 3,600.00 | 102.86% |
| 2-5030-199 | Employer Paid Benefits | \$ | 54,600.00 | \$ | 57,988.25 | 106.21% |
| 2-5030-201 | Operating Supplies | \$ | 1,600.00 | \$ | 1,811.73 | 113.23% |
| 2-5030-202 | Office Supplies | \$ | 300.00 | \$ | 543.87 | 181.29% |
| 2-5030-601 | Travel & Transportation | \$ | 275.00 | \$ | 331.41 | 120.51% |
| 2-5030-603 | Dues Subs & Meetings | \$ | 2,000.00 | \$ | 1,859.85 | 92.99% |
| 2-5030-610 | Printing & Binding | \$ | 100.00 | \$ | 173.75 | 173.75% |
| 2-5030-615 | Advertising | \$ | 300.00 | \$ | 204.60 | 68.20% |
| Total POLICE ADMINISTRATION | | \$ | 203,321.50 | \$ | 186,599.92 | 91.78% |
| 2-5031 LAW ENFORCEMENT | | | | | | |
| 2-5031-100 | Salaries & Wages | \$ | 307,661.00 | \$ | 279,260.14 | 90.77% |
| 2-5031-104 | Contract Services | \$ | - | \$ | 21,235.42 | 100.00% |
| 2-5031-107 | Local EMT & Educ Stipend | \$ | 16,000.00 | \$ | 11,071.79 | 69.20% |
| 2-5031-199 | Employer Paid Benefits | \$ | 100,000.00 | \$ | 93,124.56 | 93.12% |
| 2-5031-201 | Operating Supplies | \$ | 850.00 | \$ | 922.86 | 108.57% |
| 2-5031-206 | Weapon Mainte & Supplies | \$ | 1,500.00 | \$ | 3,491.91 | 232.79% |
| 2-5031-301 | Professional Services | \$ | 750.00 | \$ | 820.24 | 109.37% |
| 2-5031-306 | Uniform Service | \$ | 3,000.00 | \$ | 3,430.54 | 114.35% |
| 2-5031-312 | Bike Patrol | \$ | 100.00 | \$ | 100.00 | 100.00% |
| 2-5031-409 | Small Tools & Equipment | \$ | 3,200.00 | \$ | 3,748.27 | 117.13% |
| 2-5031-413 | Officer Video Recording | \$ | 100.00 | \$ | 100.00 | 100.00% |
| 2-5031-603 | Dues Subs & Meetings | \$ | 350.00 | \$ | 450.00 | 128.57% |
| Total LAW ENFORCEMENT | | \$ | 433,511.00 | \$ | 417,755.73 | 96.37% |
| 2-5032 POLICE TRAINING | | | | | | |
| 2-5032-100 | Salaries & Wages | \$ | 5,665.00 | \$ | 5,500.56 | 97.10% |
| 2-5032-199 | Employer Paid Benefits | \$ | 409.50 | \$ | 618.07 | 150.93% |
| 2-5032-601 | Travel & Transportation | \$ | 300.00 | \$ | 533.97 | 177.99% |
| 2-5032-605 | Tuition | \$ | 1,900.00 | \$ | 1,900.00 | 100.00% |
| Total POLICE TRAINING | | \$ | 8,274.50 | \$ | 8,552.60 | 103.36% |

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|------------------------------|---------------------------|----|-----------|----------------------|
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| 2-5033 POLICE COMMUNICATIONS | | | | |
| 2-5033-304 | Dispatch Services | \$ | 64,730.00 | \$ 64,730.00 100.00% |
| 2-5033-402 | Radio Maintenance | \$ | 500.00 | \$ 500.00 100.00% |
| 2-5033-502 | Communications | \$ | 11,000.00 | \$ 12,056.61 109.61% |
| ----- | | | | |
| Total POLICE COMMUNICATIONS | | \$ | 76,230.00 | \$ 77,286.61 101.39% |
| ----- | | | | |
| 2-5034 PARKING METERS | | | | |
| 2-5034-100 | Salaries & Wages | \$ | 25,000.00 | \$ 26,465.32 105.86% |
| 2-5034-199 | Employer Paid Benefits | \$ | 2,100.00 | \$ 2,105.34 100.25% |
| 2-5034-202 | Office Supplies | \$ | 3,000.00 | \$ 3,000.00 100.00% |
| 2-5034-204 | Postage | \$ | 3,000.00 | \$ 4,324.09 144.14% |
| 2-5034-210 | Computer Software | \$ | 1,000.00 | \$ 1,000.00 100.00% |
| 2-5034-212 | CreditCard/Meter Charges | \$ | 12,500.00 | \$ 11,568.31 92.55% |
| 2-5034-301 | Professional Services | \$ | 200.00 | \$ 375.00 187.50% |
| 2-5034-401 | Equip Repair & Mainte | \$ | 500.00 | \$ 499.57 99.91% |
| 2-5034-402 | CrdtCrd/MterRepair/Replac | \$ | 500.00 | \$ 500.00 100.00% |
| 2-5034-407 | Equipment Purchase | \$ | 1,000.00 | \$ 3,330.02 333.00% |
| 2-5034-409 | Small Tools & Equipment | \$ | 700.00 | \$ 1,371.42 195.92% |
| 2-5034-425 | NW Library Lot Rent | \$ | 11,000.00 | \$ 11,000.00 100.00% |
| ----- | | | | |
| Total PARKING METERS | | \$ | 60,500.00 | \$ 65,539.07 108.33% |
| ----- | | | | |
| 2-5035 POLICE VEHICLE | | | | |
| 2-5035-401 | Equip Repair & Mainte | \$ | 3,500.00 | \$ 2,926.39 83.61% |
| 2-5035-409 | Small Tools & Equipment | \$ | 600.00 | \$ 303.55 50.59% |
| 2-5035-503 | Fuel | \$ | 7,000.00 | \$ 8,024.32 114.63% |
| ----- | | | | |
| Total POLICE VEHICLE | | \$ | 11,100.00 | \$ 11,254.26 101.39% |
| ----- | | | | |
| 2-5036 BUILDING MAINTENANCE | | | | |
| 2-5036-100 | Salaries & Wages | \$ | 2,000.00 | \$ 669.33 33.47% |
| 2-5036-199 | Employer Paid Benefits | \$ | 150.00 | \$ 51.20 34.13% |
| 2-5036-504 | Propane | \$ | 2,250.00 | \$ 2,062.50 91.67% |
| 2-5036-506 | Electricity | \$ | 1,800.00 | \$ 1,650.00 91.67% |
| 2-5036-507 | Rubbish Removal | \$ | 2,300.00 | \$ 2,690.29 116.97% |
| 2-5036-508 | Water/Sewer | \$ | 500.00 | \$ 1,189.57 237.91% |
| 2-5036-703 | Building Maintenance | \$ | 250.00 | \$ 20.66 8.26% |
| ----- | | | | |
| Total BUILDING MAINTENANCE | | \$ | 9,250.00 | \$ 8,333.55 90.09% |
| ----- | | | | |
| 2-5037 TOWN POLICE SERVICES | | | | |
| 2-5037-100 | T Salaries & Wages | \$ | 82,760.50 | \$ 80,322.41 97.05% |
| 2-5037-102 | T Training Wages | \$ | 1,400.00 | \$ 819.43 58.53% |
| 2-5037-107 | T Stipend | \$ | 2,200.00 | \$ - 0.00% |
| 2-5037-199 | T Employer Paid Benefits | \$ | 25,750.00 | \$ 23,233.70 90.23% |
| 2-5037-306 | T Uniform Service | \$ | 1,200.00 | \$ 1,244.20 103.68% |
| 2-5037-401 | T Vehicle Repairs & Maint | \$ | 1,500.00 | \$ 702.29 46.82% |

| | | | | | | |
|------------------------------|--------------------------|----|------------|----|------------|---------|
| 2-5037-409 | T Small Tools & Equip | \$ | 500.00 | \$ | 486.87 | 97.37% |
| 2-5037-410 | T 4X4 Vehicle Lease | \$ | 6,850.00 | \$ | 6,679.91 | 97.52% |
| 2-5037-411 | T 4X4 Radio Lights Radar | \$ | 800.00 | \$ | 781.96 | 97.75% |
| 2-5037-502 | Communications | \$ | 300.00 | \$ | 300.00 | 100.00% |
| 2-5037-503 | T Fuel | \$ | 3,500.00 | \$ | 3,337.20 | 95.35% |
| 2-5037-603 | Dues Subs & Meetings | \$ | 100.00 | \$ | 108.00 | 108.00% |
| 2-5037-605 | T Tuition | \$ | 750.00 | \$ | 829.25 | 110.57% |
| ----- | | | | | | |
| Total TOWN POLICE SERVICES | | \$ | 127,610.50 | \$ | 118,845.22 | 93.13% |
| ----- | | | | | | |
| 2-5039 CAPITAL RESERVE | | | | | | |
| 2-5039-933 | Police Computer | \$ | 1,500.00 | \$ | 1,500.00 | 100.00% |
| 2-5039-934 | Radio System | \$ | 2,000.00 | \$ | 2,000.00 | 100.00% |
| 2-5039-965 | Police Cruiser | \$ | 20,000.00 | \$ | 20,000.00 | 100.00% |
| ----- | | | | | | |
| Total CAPITAL RESERVE | | \$ | 23,500.00 | \$ | 23,500.00 | 100.00% |
| ----- | | | | | | |
| Total VILLAGE POLICE DEPT | | \$ | 953,297.50 | \$ | 917,666.96 | 96.26% |
| ----- | | | | | | |
| 2-507 BOARDS & AGENCIES | | | | | | |
| 2-5070 PLANNING & ZONING | | | | | | |
| 2-5070-100 | Salaries & Wages | \$ | 71,013.35 | \$ | 52,944.74 | 74.56% |
| 2-5070-199 | Employer Paid Benefits | \$ | 36,382.50 | \$ | 22,579.50 | 62.06% |
| 2-5070-301 | Professional Services | \$ | 500.00 | \$ | 1,964.37 | 392.87% |
| 2-5070-302 | Legal Fees | \$ | 1,500.00 | \$ | - | 0.00% |
| 2-5070-406 | Equipment Purchase | \$ | 100.00 | \$ | 108.51 | 108.51% |
| 2-5070-601 | Travel & Transportation | \$ | 150.00 | \$ | 190.61 | 127.07% |
| 2-5070-603 | Dues Subs & Meetings | \$ | 1,100.00 | \$ | 1,788.32 | 162.57% |
| 2-5070-615 | Advertising | \$ | 3,000.00 | \$ | 2,034.89 | 67.83% |
| ----- | | | | | | |
| Total PLANNING & ZONING | | \$ | 113,745.85 | \$ | 81,610.94 | 71.75% |
| ----- | | | | | | |
| 2-5079 CAPITAL RESERVE | | | | | | |
| 2-5079-933 | Computer Equip Replace | \$ | 500.00 | \$ | 500.00 | 100.00% |
| 2-5079-934 | Update Village-Town Plan | \$ | 1,000.00 | \$ | 1,000.00 | 100.00% |
| ----- | | | | | | |
| Total CAPITAL RESERVE | | \$ | 1,500.00 | \$ | 1,500.00 | 100.00% |
| ----- | | | | | | |
| Total BOARDS & AGENCIES | | \$ | 115,245.85 | \$ | 83,110.94 | 72.12% |
| ----- | | | | | | |
| 2-5091 VILLAGE HWY EXPENSE | | | | | | |
| 2-5091-804 | HWY State Aid to Town | \$ | 50,000.00 | \$ | - | 0.00% |
| ----- | | | | | | |
| Total VILLAGE HWY EXPENSE | | \$ | 50,000.00 | \$ | - | 0.00% |
| ----- | | | | | | |
| 2-5092 TRUSTEES' CONTINGENCY | | | | | | |
| 2-5092-801 | Unclassified | \$ | 5,000.00 | \$ | - | 0.00% |
| ----- | | | | | | |
| Total TRUSTEES' CONTINGENCY | | \$ | 5,000.00 | \$ | - | 0.00% |

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|----------------------------|------------------|----|--------------|-------|--------------|---------|
| | | | | ----- | ----- | ----- |
| 2-5401 GRANT EXPENSE | | | | | | |
| 2-5401-829 | DUI OP Grant Exp | \$ | - | \$ | 32,238.99 | 100.00% |
| | | | | ----- | ----- | ----- |
| Total GRANT EXPENSE | | \$ | - | \$ | 32,238.99 | 100.00% |
| | | | | ----- | ----- | ----- |
| Total Appropriations | | \$ | 1,388,872.60 | \$ | 1,277,595.92 | 91.99% |
| | | | | ----- | ----- | ----- |
| Total VILLAGE GENERAL FUND | | \$ | (4,100.00) | \$ | 143,985.68 | |

Village of Woodstock
Driveway Permit

Notice: This permit covers only rights vested in the Board of Trustees over this highway or street and it does not release the petitioner from the requirements of any other statutes, ordinances, rules or regulations, or the need to obtain an easement from the landowner if any of the drive is located on lands of another person.

This permit is effective upon compliance with such of those other requirements as are applicable.

An application fee of Twenty-Five Dollars (\$25.00) must accompany this application.

Fee paid: MUNICIPAL PAY

Cash/check: _____

Received by: _____

Permission is hereby requested by DAVID YATIM to perform the work described as follows on the street or highway known as TERRACE ST.

This exact location of this work being: 41 SOUTH ST. (911 address).

Description of the work to be performed: CURRENT DRIVEWAY ON 41 SOUTH ST WILL BE EXTENDED TO PROVIDE AN EXIT ON TERRACE ST.

This permit is issued with the following directions, restrictions and conditions and covered only the work described hereinafter, and then only when the work is performed as directed and subject to the following special conditions.

1. The petitioner does hereby waive, release, and discharge the Village of Woodstock from any liability incurred or any damage or claim of damage of any kind or nature which he or others has or may claim to have now or in the future in connection with the work to be done.
2. No work shall be done under this permit until the petitioner to whom it is granted shall have communicated with and received instruction from the Municipal Manager.
3. All the work herein contemplated shall be done under the supervision and to the satisfaction of the Municipal Manager or his authorized agent which after due notice, is not satisfactorily corrected, the Municipal Manager may, with or without notice, make or cause to be made such corrections and petitioner shall reimburse the Village for any expense incurred in making said corrections.
4. Drive to be constructed in so far as possible with Vermont Department of Highway Stand Sheet 8-71 Profile and Notes.
5. The driveway shall have a minimum width of twelve feet and a maximum width of twenty feet at any point lying within the Village highway right of way, provided however, a driveway serving only one single family dwelling may have a minimum width of eight feet and a maximum width of twenty feet at any such point.

6. Any property other than a property having only one single or two family dwelling may have two driveways, provided said driveways are to be used separately for ingress and egress.
7. All driveway construction shall be designed and constructed in such manner as will divert water and runoff from the driveway away from the Village Street, highway, and sidewalk and also in such manner as will not interfere with or obstruct drainage ditches or other water courses. If culvert is planned by the applicant or required by the Board, the applicant and owner(s) shall bear all cost of installation and maintenance.
8. The driveway shall, as nearly as possible, intersect and pass through the Village Street, highway, and sidewalk at a right angle.
9. The driveway shall be designed, constructed, and located in such manner as to provide safe passage over any sidewalk and safe access to the traveled portion of the Village highway or street. The slope of the driveway shall be the minimum slope necessary under the circumstances and, at and near the point of intersection with a sidewalk or traveled portion of a Village highway or street shall be level with the traveled way for the maximum distance practicable under the circumstances using recommended standard of twenty feet. The sitting of the intersection of the driveway with a sidewalk or traveled portion of a Village highway or street shall be such as will maximize the view of on-coming pedestrian and/or vehicular traffic and provide, to the extent possible, at intersections. Turnarounds shall be provided where possible to avoid the necessity of backing onto a public traveled way.
10. The driveway shall be sited to minimize the need to alter the location of existing public parking spaces and crosswalks.
11. Curb cuts may be permitted only if strictly necessary. If curb cuts are permitted, the board may impose any and all such terms and conditions as it shall deem necessary to ensure that the work to be performed will be completed in a manner consistent with other curb cuts made throughout the village and result in the least amount of damage possible to remaining curbing. A performance bond may be required.
12. This permit may be modified or revoked at any time by the Board of Trustees of the Village of Woodstock, VT.
13. In issuing the permit the Village Trustees are relying on the accuracy of the information submitted by the applicant for this permit.
14. Applicant does hereby agree to hold the Village of Woodstock harmless from claims of all third parties for damages from whatsoever cause incident to the exercise of this permission to construct a driveway.

This permit is valid for one year from the date of issuance.

The undersigned, in consideration of the approval of this permit having duly read all the contents herein, agrees to the directions and to the restrictions and to conditions contained herein.

Signature of applicant: David Yatin
Name: DAVID YATIM
Mailing address: 1904 BIG CANYON DR.
AUSTIN, TX 78746
Telephone number: 512.789.6351

Email: david.yatim@gmail.com

Please provide a sketch showing the location of the proposed access and stake out the proposed access so that the Director of Public Works may review it before approval is granted.

Please mail or email completed permit to:

Nikki Nourse

nnourse@townofwoodstock.org

PO Box 488

Woodstock, VT 05091

FOR OFFICE USE ONLY

Director of Public Works:

- ☐ Concur
☐ Nonconcur

Signature: _____

Date: _____

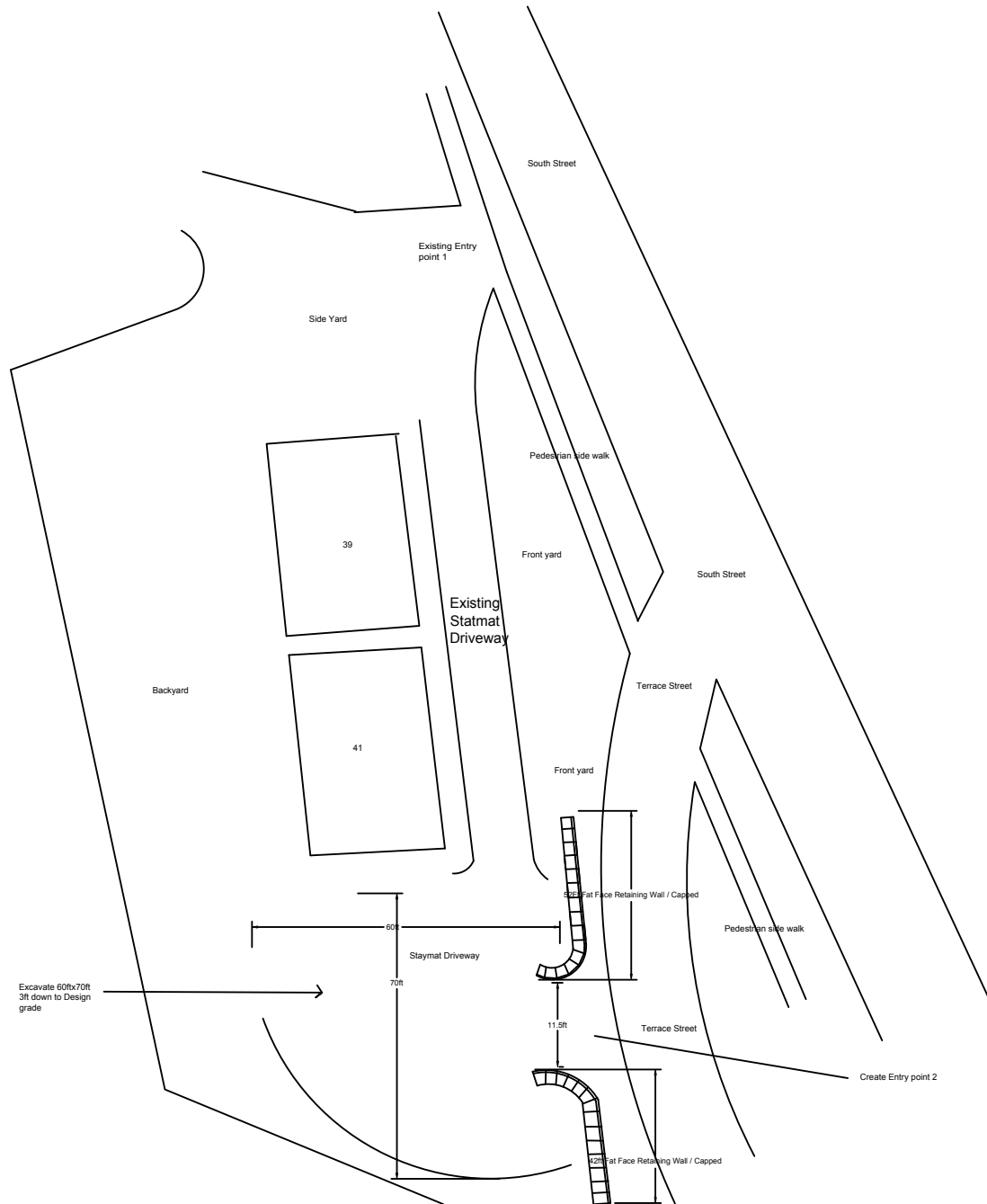
Additional conditions:

This permit is:

- ☐ Approved
☐ Denied

Dated at Woodstock, Vermont this _____ day of _____, 20____.

Village Manager: _____



FY24 Zoning Permit Fees (Effective July 1, 2023)

- Minimum zoning permit review fee is \$140.00
- Application requiring VDRB review fee is $\$350 + \$50 + X = \$400(+)$
- Application requiring TDRB review fee is $\$375 + \$50 + X = \$425(+)$

REVIEW FEES

- Administrative Review ~~\$75.00~~ \$125
- Village Design Review – Minor Application ~~\$75.00~~ \$200
- Village Development Review Board ~~\$250.00~~ \$350
- Village Design & Village Development Review Board ~~\$250.00~~ \$375

- Town Development Review Board ~~\$250.00~~ \$375
- Conservation Commission Informal Pre-Application Consultation (non-binding): \$125
- Conservation Commission & Town Development Review Board ~~\$250.00~~ \$400
- S. Woodstock Design Review Board & Town Development Review Board ~~\$250.00~~ \$375

- Advertising fee (Development Review and Design Review): \$15 per abutter

- Regulatory Amendment Draft for Planning Commission Review: \$500
- ~~Planning Commission Review Board \$250.00~~

- Recording Fee-This fee is a State of VT mandatory fee that must be paid in addition to Administrative or Board Fees for all applications: \$15

RESIDENTIAL CONSTRUCTION FEES

- New One-, two-, three-, and multi-household buildings: See charts*

- Residential Additions and Alterations to Habitable Structures:
 - \$6.50 per \$1,000 estimated project cost (\$100 minimum)
 - Examples:
 - Conversion of garage into a bedroom
 - Addition of a bathroom
 - Interior kitchen/bathroom/structural renovations

- Residential Additions and Alterations to Non-habitable Structures:
 - \$3.50 per \$1,000 estimated project cost (\$50 minimum)
 - Examples:
 - Addition/expansion of deck/porch/gazebo/patio
 - Construction of a barn/garage

COMMERCIAL / INDUSTRIAL FEES

- New Commercial Construction: \$10 per \$1,000 estimated project cost (\$300 minimum)
- Commercial Additions and Alterations: \$8.50 per \$1,000 estimated project cost (\$200 minimum)
- Conversion to Hotel/Inn/Bed & Breakfast: \$450 per Guest Room
- Conversion from Residential to Commercial: \$550

SIGNS

- \$50 for 20 SF or less
+ \$5 per SF > 20 SF

MISCELLANEOUS

- Minor Subdivision (one new lot created): \$325 per new lot created.
- Major Subdivision (more than one new lot created): \$450 per new lot created.
- Lot Line Adjustment: \$285
- Stand-alone, non-commercial excavation, addition, removal, or redistribution of 10 or more cubic yards of soil: \$250 (base) + \$1.25 per cubic yard over 10 cubic yards (ex. Septic, pond, pool, plunge pool, driveway culvert, etc.)
 - 10 cubic yards of excavation, addition, removal, or redistribution that is related to a permitted development is already included in that development's overall fee. \$1.25 per cubic yard over 10 cubic yards.
- Commercial extraction of sand, gravel, and minerals: \$500 + \$ 2.50 per cubic yard of disturbance over 25 cubic yards.
- Demolition: \$200 per structure.
- Certificate of Occupancy: \$100 (Includes inspection – required on all new commercial and residential buildings).
- Fences: \$ 0.40 per linear foot
- Appeals of Administrative decision or Review Board Permit(s): \$450

SHORT TERM RENTALS

The Planning Commission has begun the process of reviewing the current short term rental regulations. The outcome of this process will determine the proposed fee.

Refund Policy

Permit application fees are non-refundable. In unusual or compelling circumstances, the Zoning Administrator may adjust or waive any fee.

Non-profit (certified 501(c)(3)):

The administrative review cost shall be waived for any certified 501(c)(3), but still requires payment of the recording fee and any associated building or itemized fees.

After-the-fact permit fee:

The fee that would have been charged for the permit, had the applicant applied before-the-fact, shall be doubled for any applicant who has commenced land development without a permit.

FY24 Proposed Single-household Residential Building Fees

| Total S.F. | Current Fee | Proposed Fee | Additional Revenue |
|------------|-------------|--------------|--------------------|
| 1500 | \$ 375 | \$ 400 | \$ 25 |
| 1600 | \$ 400 | \$ 425 | \$ 25 |
| 1700 | \$ 425 | \$ 450 | \$ 25 |
| 1800 | \$ 450 | \$ 475 | \$ 25 |
| 1900 | \$ 475 | \$ 500 | \$ 25 |
| 2000 | \$ 500 | \$ 550 | \$ 50 |
| 2100 | \$ 525 | \$ 700 | \$ 175 |
| 2200 | \$ 550 | \$ 760 | \$ 210 |
| 2300 | \$ 575 | \$ 870 | \$ 295 |
| 2400 | \$ 600 | \$ 1,000 | \$ 400 |
| 2500 | \$ 625 | \$ 1,100 | \$ 475 |
| 2600 | \$ 650 | \$ 1,210 | \$ 560 |
| 2700 | \$ 675 | \$ 1,330 | \$ 655 |
| 2800 | \$ 700 | \$ 1,460 | \$ 760 |
| 2900 | \$ 725 | \$ 1,600 | \$ 875 |
| 3000 | \$ 750 | \$ 1,750 | \$ 1,000 |
| 3100 | \$ 775 | \$ 1,825 | \$ 1,050 |
| 3200 | \$ 800 | \$ 1,910 | \$ 1,110 |
| 3300 | \$ 825 | \$ 2,005 | \$ 1,180 |
| 3400 | \$ 850 | \$ 2,110 | \$ 1,260 |
| 3500 | \$ 875 | \$ 2,225 | \$ 1,350 |
| 3600 | \$ 900 | \$ 2,350 | \$ 1,450 |
| 3700 | \$ 925 | \$ 2,485 | \$ 1,560 |
| 3800 | \$ 950 | \$ 2,630 | \$ 1,680 |
| 3900 | \$ 975 | \$ 2,785 | \$ 1,810 |
| 4000 | \$ 1,000 | \$ 3,200 | \$ 2,200 |
| 4100 | \$ 1,025 | \$ 3,320 | \$ 2,295 |
| 4200 | \$ 1,050 | \$ 3,460 | \$ 2,410 |
| 4300 | \$ 1,075 | \$ 3,620 | \$ 2,545 |
| 4400 | \$ 1,100 | \$ 3,800 | \$ 2,700 |
| 4500 | \$ 1,125 | \$ 4,000 | \$ 2,875 |
| 4600 | \$ 1,150 | \$ 4,220 | \$ 3,070 |
| 4700 | \$ 1,175 | \$ 4,460 | \$ 3,285 |
| 4800 | \$ 1,200 | \$ 4,720 | \$ 3,520 |
| 4900 | \$ 1,225 | \$ 5,000 | \$ 3,775 |
| 5000 | \$ 1,250 | \$ 6,000 | \$ 4,750 |
| 5100 | \$ 1,275 | \$ 6,210 | \$ 4,935 |
| 5200 | \$ 1,300 | \$ 6,450 | \$ 5,150 |
| 5300 | \$ 1,325 | \$ 6,720 | \$ 5,395 |
| 5400 | \$ 1,350 | \$ 7,020 | \$ 5,670 |
| 5500 | \$ 1,375 | \$ 7,350 | \$ 5,975 |
| 5600 | \$ 1,400 | \$ 7,710 | \$ 6,310 |
| 5700 | \$ 1,425 | \$ 8,100 | \$ 6,675 |
| 5800 | \$ 1,450 | \$ 8,520 | \$ 7,070 |
| 5900 | \$ 1,475 | \$ 8,970 | \$ 7,495 |

*The fee rate for new residential single-household construction above 6,000 square feet is \$8.00 per \$1,000 of estimated construction cost.

Proposed Two- and Three-household Building Fees

| Total S.F. | 2-unit | | | 3-unit | | |
|------------|--------------------------|---------------------------|---------------------------------|--------------------------|---------------------------|---------------------------------|
| | Current Fee (2 units) | Proposed Fee (2 units) | Additional Revenue (2 units) | Current Fee (3 units) | Proposed Fee (3 units) | Additional Revenue (3 units) |
| 2000 | \$ 650 | \$ 550 | \$ (100) | \$ 725 | \$ 500 | \$ (225) |
| 2100 | \$ 675 | \$ 564 | \$ (111) | \$ 750 | \$ 510 | \$ (240) |
| 2200 | \$ 700 | \$ 582 | \$ (118) | \$ 775 | \$ 522 | \$ (253) |
| 2300 | \$ 725 | \$ 601 | \$ (124) | \$ 800 | \$ 536 | \$ (264) |
| 2400 | \$ 750 | \$ 622 | \$ (128) | \$ 825 | \$ 552 | \$ (273) |
| 2500 | \$ 775 | \$ 684 | \$ (91) | \$ 850 | \$ 570 | \$ (280) |
| 2600 | \$ 800 | \$ 704 | \$ (96) | \$ 875 | \$ 590 | \$ (285) |
| 2800 | \$ 850 | \$ 750 | \$ (100) | \$ 925 | \$ 628 | \$ (297) |
| 3000 | \$ 900 | \$ 863 | \$ (37) | \$ 975 | \$ 722 | \$ (253) |
| 3200 | \$ 950 | \$ 915 | \$ (35) | \$ 1,025 | \$ 762 | \$ (263) |
| 3400 | \$ 1,000 | \$ 975 | \$ (25) | \$ 1,075 | \$ 810 | \$ (265) |
| 3600 | \$ 1,050 | \$ 1,043 | \$ (7) | \$ 1,125 | \$ 866 | \$ (259) |
| 3800 | \$ 1,100 | \$ 1,119 | \$ 19 | \$ 1,175 | \$ 930 | \$ (245) |
| 4000 | \$ 1,150 | \$ 1,342 | \$ 192 | \$ 1,225 | \$ 1,116 | \$ (109) |
| 4300 | \$ 1,225 | \$ 1,450 | \$ 225 | \$ 1,300 | \$ 1,215 | \$ (85) |
| 4600 | \$ 1,300 | \$ 1,576 | \$ 276 | \$ 1,375 | \$ 1,332 | \$ (43) |
| 4900 | \$ 1,375 | \$ 1,720 | \$ 345 | \$ 1,450 | \$ 1,467 | \$ 17 |
| 5200 | \$ 1,450 | \$ 1,882 | \$ 432 | \$ 1,525 | \$ 1,620 | \$ 95 |
| 5500 | \$ 1,525 | \$ 2,353 | \$ 828 | \$ 1,600 | \$ 2,025 | \$ 425 |
| 5800 | \$ 1,600 | \$ 2,506 | \$ 906 | \$ 1,675 | \$ 2,169 | \$ 494 |
| 6100 | \$ 1,675 | \$ 2,677 | \$ 1,002 | \$ 1,750 | \$ 2,337 | \$ 587 |
| 6400 | \$ 1,750 | \$ 2,866 | \$ 1,116 | \$ 1,825 | \$ 2,151 | \$ 326 |
| 6700 | \$ 1,825 | \$ 3,073 | \$ 1,248 | \$ 1,900 | \$ 2,205 | \$ 305 |
| 7000 | \$ 1,900 | \$ 3,995 | \$ 2,095 | \$ 1,975 | \$ 2,867 | \$ 892 |
| 7400 | \$ 2,000 | \$ 4,251 | \$ 2,251 | \$ 2,075 | \$ 3,123 | \$ 1,048 |
| 7800 | \$ 2,100 | \$ 4,539 | \$ 2,439 | \$ 2,175 | \$ 3,411 | \$ 1,236 |
| 8200 | \$ 2,200 | \$ 4,859 | \$ 2,659 | \$ 2,275 | \$ 3,731 | \$ 1,456 |
| 8600 | \$ 2,300 | \$ 5,211 | \$ 2,911 | \$ 2,375 | \$ 4,083 | \$ 1,708 |
| 9000 | \$ 2,400 | \$ 5,515 | \$ 3,115 | \$ 2,475 | \$ 4,387 | \$ 1,912 |
| 9500 | \$ 2,525 | \$ 6,395 | \$ 3,870 | \$ 2,600 | \$ 4,867 | \$ 2,267 |
| 10000 | \$ 2,650 | \$ 6,545 | \$ 3,895 | \$ 2,725 | \$ 5,417 | \$ 2,692 |

* The fee rate for new residential two- and three- household construction above 10,000 square feet is:
\$7.00 per \$1,000 of estimated construction cost.

Proposed Multi-household Building (4 + units) Fees

| Total S.F. | 4-unit | | | 5-unit | | | 6-unit | | |
|------------|--------------------------|---------------------------|---------------------------------|--------------------------|---------------------------|---------------------------------|--------------------------|---------------------------|---------------------------------|
| | Current Fee (4 units) | Proposed Fee (4 units) | Additional Revenue (4 units) | Current Fee (5 units) | Proposed Fee (5 units) | Additional Revenue (5 units) | Current Fee (6 units) | Proposed Fee (6 units) | Additional Revenue (6 units) |
| 3000 | \$ 1,050 | \$ 750 | \$ (300) | \$ 1,125 | \$ 650 | \$ (475) | \$ 1,200 | \$ 550 | \$ (650) |
| 3200 | \$ 1,100 | \$ 780 | \$ (320) | \$ 1,175 | \$ 680 | \$ (495) | \$ 1,250 | \$ 580 | \$ (670) |
| 3400 | \$ 1,150 | \$ 814 | \$ (336) | \$ 1,225 | \$ 714 | \$ (511) | \$ 1,300 | \$ 614 | \$ (686) |
| 3600 | \$ 1,200 | \$ 852 | \$ (348) | \$ 1,275 | \$ 752 | \$ (523) | \$ 1,350 | \$ 652 | \$ (698) |
| 3800 | \$ 1,250 | \$ 894 | \$ (356) | \$ 1,325 | \$ 794 | \$ (531) | \$ 1,400 | \$ 694 | \$ (706) |
| 4000 | \$ 1,300 | \$ 983 | \$ (317) | \$ 1,375 | \$ 883 | \$ (492) | \$ 1,450 | \$ 783 | \$ (667) |
| 4300 | \$ 1,375 | \$ 1,043 | \$ (332) | \$ 1,450 | \$ 943 | \$ (507) | \$ 1,525 | \$ 843 | \$ (682) |
| 4600 | \$ 1,450 | \$ 1,109 | \$ (341) | \$ 1,525 | \$ 1,009 | \$ (516) | \$ 1,600 | \$ 909 | \$ (691) |
| 4900 | \$ 1,525 | \$ 1,181 | \$ (344) | \$ 1,600 | \$ 1,081 | \$ (519) | \$ 1,675 | \$ 981 | \$ (694) |
| 5200 | \$ 1,600 | \$ 1,259 | \$ (341) | \$ 1,675 | \$ 1,159 | \$ (516) | \$ 1,750 | \$ 1,059 | \$ (691) |
| 5500 | \$ 1,675 | \$ 1,343 | \$ (332) | \$ 1,750 | \$ 1,243 | \$ (507) | \$ 1,825 | \$ 1,143 | \$ (682) |
| 5800 | \$ 1,750 | \$ 1,433 | \$ (317) | \$ 1,825 | \$ 1,333 | \$ (492) | \$ 1,900 | \$ 1,233 | \$ (667) |
| 6100 | \$ 1,825 | \$ 1,529 | \$ (296) | \$ 1,900 | \$ 1,429 | \$ (471) | \$ 1,975 | \$ 1,329 | \$ (646) |
| 6400 | \$ 1,900 | \$ 1,631 | \$ (269) | \$ 1,975 | \$ 1,531 | \$ (444) | \$ 2,050 | \$ 1,431 | \$ (619) |
| 6700 | \$ 1,975 | \$ 1,739 | \$ (236) | \$ 2,050 | \$ 1,639 | \$ (411) | \$ 2,125 | \$ 1,539 | \$ (586) |
| 7000 | \$ 2,050 | \$ 2,000 | \$ (50) | \$ 2,125 | \$ 1,900 | \$ (225) | \$ 2,200 | \$ 1,800 | \$ (400) |
| 7400 | \$ 2,150 | \$ 2,120 | \$ (30) | \$ 2,225 | \$ 2,020 | \$ (205) | \$ 2,300 | \$ 1,920 | \$ (380) |
| 7800 | \$ 2,250 | \$ 2,256 | \$ 6 | \$ 2,325 | \$ 2,156 | \$ (169) | \$ 2,400 | \$ 2,056 | \$ (344) |
| 8200 | \$ 2,350 | \$ 2,408 | \$ 58 | \$ 2,425 | \$ 2,308 | \$ (117) | \$ 2,500 | \$ 2,208 | \$ (292) |
| 8600 | \$ 2,450 | \$ 2,576 | \$ 126 | \$ 2,525 | \$ 2,476 | \$ (49) | \$ 2,600 | \$ 2,376 | \$ (224) |
| 9000 | \$ 2,550 | \$ 2,760 | \$ 210 | \$ 2,625 | \$ 2,660 | \$ 35 | \$ 2,700 | \$ 2,560 | \$ (140) |
| 9400 | \$ 2,650 | \$ 2,960 | \$ 310 | \$ 2,725 | \$ 2,860 | \$ 135 | \$ 2,800 | \$ 2,760 | \$ (40) |
| 9800 | \$ 2,750 | \$ 3,176 | \$ 426 | \$ 2,825 | \$ 3,076 | \$ 251 | \$ 2,900 | \$ 2,976 | \$ 76 |
| 10200 | \$ 2,850 | \$ 3,408 | \$ 558 | \$ 2,925 | \$ 3,308 | \$ 383 | \$ 3,000 | \$ 3,208 | \$ 208 |
| 10600 | \$ 2,950 | \$ 3,656 | \$ 706 | \$ 3,025 | \$ 3,556 | \$ 531 | \$ 3,100 | \$ 3,456 | \$ 356 |
| 11000 | \$ 3,050 | \$ 4,388 | \$ 1,338 | \$ 3,125 | \$ 4,288 | \$ 1,163 | \$ 3,200 | \$ 4,188 | \$ 988 |
| 11500 | \$ 3,175 | \$ 4,638 | \$ 1,463 | \$ 3,250 | \$ 4,538 | \$ 1,288 | \$ 3,325 | \$ 4,438 | \$ 1,113 |
| 12000 | \$ 3,300 | \$ 4,918 | \$ 1,618 | \$ 3,375 | \$ 4,818 | \$ 1,443 | \$ 3,450 | \$ 4,718 | \$ 1,268 |
| 12500 | \$ 3,425 | \$ 5,228 | \$ 1,803 | \$ 3,500 | \$ 5,128 | \$ 1,628 | \$ 3,575 | \$ 5,028 | \$ 1,453 |
| 13000 | \$ 3,550 | \$ 5,568 | \$ 2,018 | \$ 3,625 | \$ 5,468 | \$ 1,843 | \$ 3,700 | \$ 5,368 | \$ 1,668 |
| 13500 | \$ 3,675 | \$ 5,913 | \$ 2,238 | \$ 3,750 | \$ 5,813 | \$ 2,063 | \$ 3,825 | \$ 5,713 | \$ 1,888 |
| 14000 | \$ 3,800 | \$ 6,308 | \$ 2,508 | \$ 3,875 | \$ 6,208 | \$ 2,333 | \$ 3,950 | \$ 6,108 | \$ 2,158 |
| 14500 | \$ 3,925 | \$ 6,663 | \$ 2,738 | \$ 4,000 | \$ 6,563 | \$ 2,563 | \$ 4,075 | \$ 6,463 | \$ 2,388 |
| 15000 | \$ 4,050 | \$ 7,108 | \$ 3,058 | \$ 4,125 | \$ 7,008 | \$ 2,883 | \$ 4,200 | \$ 6,908 | \$ 2,708 |
| 15500 | \$ 4,175 | \$ 7,583 | \$ 3,408 | \$ 4,250 | \$ 7,483 | \$ 3,233 | \$ 4,325 | \$ 7,383 | \$ 3,058 |
| 16000 | \$ 4,300 | \$ 9,478 | \$ 5,178 | \$ 4,375 | \$ 9,378 | \$ 5,003 | \$ 4,450 | \$ 9,278 | \$ 4,828 |
| 17000 | \$ 4,550 | \$ 10,228 | \$ 5,678 | \$ 4,625 | \$ 10,128 | \$ 5,503 | \$ 4,700 | \$ 10,028 | \$ 5,328 |
| 18000 | \$ 4,800 | \$ 10,978 | \$ 6,178 | \$ 4,875 | \$ 10,878 | \$ 6,003 | \$ 4,950 | \$ 10,778 | \$ 5,828 |
| 19000 | \$ 5,050 | \$ 11,728 | \$ 6,678 | \$ 5,125 | \$ 11,628 | \$ 6,503 | \$ 5,200 | \$ 11,528 | \$ 6,328 |
| 20000 | \$ 5,300 | \$ 12,478 | \$ 7,178 | \$ 5,375 | \$ 12,378 | \$ 7,003 | \$ 5,450 | \$ 12,278 | \$ 6,828 |

*The fee rate for new residential multi-family construction above 20,000 square feet is \$6.50 per \$1,000 of estimated construction cost.

Proposed Multi-household Building (4 + units) Fees

| Total S.F. | 7-unit | | | | 8-unit | | | | 9-unit | | | | 10-unit | | | |
|------------|--------------------------|---------------------------|---------------------------------|--|--------------------------|---------------------------|---------------------------------|--|--------------------------|---------------------------|---------------------------------|--|---------------------------|----------------------------|----------------------------------|--|
| | Current Fee (7 units) | Proposed Fee (7 units) | Additional Revenue (7 units) | | Current Fee (8 units) | Proposed Fee (8 units) | Additional Revenue (8 units) | | Current Fee (9 units) | Proposed Fee (9 units) | Additional Revenue (9 units) | | Current Fee (10 units) | Proposed Fee (10 units) | Additional Revenue (10 units) | |
| 3000 | \$ 1,275 | \$ 550 | \$ (725) | | \$ 1,350 | \$ 550 | \$ (800) | | \$ 1,425 | \$ 550 | \$ (875) | | \$ 1,500 | \$ 550 | \$ (950) | |
| 3200 | \$ 1,325 | \$ 580 | \$ (745) | | \$ 1,400 | \$ 580 | \$ (820) | | \$ 1,475 | \$ 580 | \$ (895) | | \$ 1,550 | \$ 580 | \$ (970) | |
| 3400 | \$ 1,375 | \$ 614 | \$ (761) | | \$ 1,450 | \$ 614 | \$ (836) | | \$ 1,525 | \$ 614 | \$ (911) | | \$ 1,600 | \$ 614 | \$ (986) | |
| 3600 | \$ 1,425 | \$ 652 | \$ (773) | | \$ 1,500 | \$ 652 | \$ (848) | | \$ 1,575 | \$ 652 | \$ (923) | | \$ 1,650 | \$ 652 | \$ (998) | |
| 3800 | \$ 1,475 | \$ 694 | \$ (781) | | \$ 1,550 | \$ 694 | \$ (856) | | \$ 1,625 | \$ 694 | \$ (931) | | \$ 1,700 | \$ 694 | \$ (1,006) | |
| 4000 | \$ 1,525 | \$ 783 | \$ (742) | | \$ 1,600 | \$ 883 | \$ (717) | | \$ 1,675 | \$ 883 | \$ (792) | | \$ 1,750 | \$ 883 | \$ (867) | |
| 4300 | \$ 1,600 | \$ 843 | \$ (757) | | \$ 1,675 | \$ 843 | \$ (832) | | \$ 1,750 | \$ 843 | \$ (907) | | \$ 1,825 | \$ 843 | \$ (982) | |
| 4600 | \$ 1,675 | \$ 909 | \$ (766) | | \$ 1,750 | \$ 909 | \$ (841) | | \$ 1,825 | \$ 909 | \$ (916) | | \$ 1,900 | \$ 909 | \$ (991) | |
| 4900 | \$ 1,750 | \$ 981 | \$ (769) | | \$ 1,825 | \$ 981 | \$ (844) | | \$ 1,900 | \$ 981 | \$ (919) | | \$ 1,975 | \$ 981 | \$ (994) | |
| 5200 | \$ 1,825 | \$ 1,059 | \$ (766) | | \$ 1,900 | \$ 1,059 | \$ (841) | | \$ 1,975 | \$ 1,059 | \$ (916) | | \$ 2,050 | \$ 1,059 | \$ (991) | |
| 5500 | \$ 1,900 | \$ 1,143 | \$ (757) | | \$ 1,975 | \$ 1,143 | \$ (832) | | \$ 2,050 | \$ 1,143 | \$ (907) | | \$ 2,125 | \$ 1,143 | \$ (982) | |
| 5800 | \$ 1,975 | \$ 1,133 | \$ (842) | | \$ 2,050 | \$ 1,133 | \$ (917) | | \$ 2,125 | \$ 1,133 | \$ (992) | | \$ 2,200 | \$ 1,133 | \$ (1,067) | |
| 6100 | \$ 2,050 | \$ 1,229 | \$ (821) | | \$ 2,125 | \$ 1,229 | \$ (896) | | \$ 2,200 | \$ 1,229 | \$ (971) | | \$ 2,275 | \$ 1,229 | \$ (1,046) | |
| 6400 | \$ 2,125 | \$ 1,331 | \$ (794) | | \$ 2,200 | \$ 1,231 | \$ (969) | | \$ 2,275 | \$ 1,231 | \$ (1,044) | | \$ 2,350 | \$ 1,231 | \$ (1,119) | |
| 6700 | \$ 2,200 | \$ 1,439 | \$ (761) | | \$ 2,275 | \$ 1,339 | \$ (936) | | \$ 2,350 | \$ 1,339 | \$ (1,011) | | \$ 2,425 | \$ 1,339 | \$ (1,086) | |
| 7000 | \$ 2,275 | \$ 1,700 | \$ (575) | | \$ 2,350 | \$ 1,600 | \$ (750) | | \$ 2,425 | \$ 1,600 | \$ (825) | | \$ 2,500 | \$ 1,600 | \$ (900) | |
| 7400 | \$ 2,375 | \$ 1,820 | \$ (555) | | \$ 2,450 | \$ 1,720 | \$ (730) | | \$ 2,525 | \$ 1,620 | \$ (905) | | \$ 2,600 | \$ 1,620 | \$ (980) | |
| 7800 | \$ 2,475 | \$ 1,956 | \$ (519) | | \$ 2,550 | \$ 1,856 | \$ (694) | | \$ 2,625 | \$ 1,756 | \$ (869) | | \$ 2,700 | \$ 1,756 | \$ (944) | |
| 8200 | \$ 2,575 | \$ 2,108 | \$ (467) | | \$ 2,650 | \$ 2,008 | \$ (642) | | \$ 2,725 | \$ 1,908 | \$ (817) | | \$ 2,800 | \$ 1,808 | \$ (992) | |
| 8600 | \$ 2,675 | \$ 2,276 | \$ (399) | | \$ 2,750 | \$ 2,176 | \$ (574) | | \$ 2,825 | \$ 2,076 | \$ (749) | | \$ 2,900 | \$ 1,976 | \$ (924) | |
| 9000 | \$ 2,775 | \$ 2,460 | \$ (315) | | \$ 2,850 | \$ 2,360 | \$ (490) | | \$ 2,925 | \$ 2,260 | \$ (665) | | \$ 3,000 | \$ 2,160 | \$ (840) | |
| 9400 | \$ 2,875 | \$ 2,660 | \$ (215) | | \$ 2,950 | \$ 2,560 | \$ (390) | | \$ 3,025 | \$ 2,460 | \$ (565) | | \$ 3,100 | \$ 2,360 | \$ (740) | |
| 9800 | \$ 2,975 | \$ 2,876 | \$ (99) | | \$ 3,050 | \$ 2,776 | \$ (274) | | \$ 3,125 | \$ 2,676 | \$ (449) | | \$ 3,200 | \$ 2,576 | \$ (624) | |
| 10200 | \$ 3,075 | \$ 3,108 | \$ 33 | | \$ 3,150 | \$ 3,008 | \$ (142) | | \$ 3,225 | \$ 2,908 | \$ (317) | | \$ 3,300 | \$ 2,808 | \$ (492) | |
| 10600 | \$ 3,175 | \$ 3,356 | \$ 181 | | \$ 3,250 | \$ 3,256 | \$ 6 | | \$ 3,325 | \$ 3,156 | \$ (169) | | \$ 3,400 | \$ 3,056 | \$ (344) | |
| 11000 | \$ 3,275 | \$ 4,088 | \$ 813 | | \$ 3,350 | \$ 3,988 | \$ 638 | | \$ 3,425 | \$ 3,888 | \$ 463 | | \$ 3,500 | \$ 3,788 | \$ 288 | |
| 11500 | \$ 3,400 | \$ 4,338 | \$ 938 | | \$ 3,475 | \$ 4,238 | \$ 763 | | \$ 3,550 | \$ 4,138 | \$ 588 | | \$ 3,625 | \$ 4,038 | \$ 413 | |
| 12000 | \$ 3,525 | \$ 4,618 | \$ 1,093 | | \$ 3,600 | \$ 4,518 | \$ 918 | | \$ 3,675 | \$ 4,418 | \$ 743 | | \$ 3,750 | \$ 4,318 | \$ 568 | |
| 12500 | \$ 3,650 | \$ 4,928 | \$ 1,278 | | \$ 3,725 | \$ 4,828 | \$ 1,103 | | \$ 3,800 | \$ 4,728 | \$ 928 | | \$ 3,875 | \$ 4,628 | \$ 753 | |
| 13000 | \$ 3,775 | \$ 5,268 | \$ 1,493 | | \$ 3,850 | \$ 5,168 | \$ 1,318 | | \$ 3,925 | \$ 5,068 | \$ 1,143 | | \$ 4,000 | \$ 4,968 | \$ 968 | |
| 13500 | \$ 3,900 | \$ 5,613 | \$ 1,713 | | \$ 3,975 | \$ 5,513 | \$ 1,538 | | \$ 4,050 | \$ 5,413 | \$ 1,363 | | \$ 4,125 | \$ 5,313 | \$ 1,188 | |
| 14000 | \$ 4,025 | \$ 6,008 | \$ 1,983 | | \$ 4,100 | \$ 5,908 | \$ 1,808 | | \$ 4,175 | \$ 5,808 | \$ 1,633 | | \$ 4,250 | \$ 5,708 | \$ 1,458 | |
| 14500 | \$ 4,150 | \$ 6,363 | \$ 2,213 | | \$ 4,225 | \$ 6,263 | \$ 2,038 | | \$ 4,300 | \$ 6,163 | \$ 1,863 | | \$ 4,375 | \$ 6,063 | \$ 1,688 | |
| 15000 | \$ 4,275 | \$ 6,808 | \$ 2,533 | | \$ 4,350 | \$ 6,708 | \$ 2,358 | | \$ 4,425 | \$ 6,608 | \$ 2,183 | | \$ 4,500 | \$ 6,508 | \$ 2,008 | |
| 15500 | \$ 4,400 | \$ 7,283 | \$ 2,883 | | \$ 4,475 | \$ 7,183 | \$ 2,708 | | \$ 4,550 | \$ 7,083 | \$ 2,533 | | \$ 4,625 | \$ 6,983 | \$ 2,358 | |
| 16000 | \$ 4,525 | \$ 9,178 | \$ 4,653 | | \$ 4,600 | \$ 9,078 | \$ 4,478 | | \$ 4,675 | \$ 8,978 | \$ 4,303 | | \$ 4,750 | \$ 8,878 | \$ 4,128 | |
| 17000 | \$ 4,775 | \$ 9,928 | \$ 5,153 | | \$ 4,850 | \$ 9,828 | \$ 4,978 | | \$ 4,925 | \$ 9,728 | \$ 4,803 | | \$ 5,000 | \$ 9,628 | \$ 4,628 | |
| 18000 | \$ 5,025 | \$ 10,678 | \$ 5,653 | | \$ 5,100 | \$ 10,578 | \$ 5,478 | | \$ 5,175 | \$ 10,478 | \$ 5,303 | | \$ 5,250 | \$ 10,378 | \$ 5,128 | |
| 19000 | \$ 5,275 | \$ 11,428 | \$ 6,153 | | \$ 5,350 | \$ 11,328 | \$ 5,978 | | \$ 5,425 | \$ 11,228 | \$ 5,803 | | \$ 5,500 | \$ 11,128 | \$ 5,628 | |
| 20000 | \$ 5,525 | \$ 12,178 | \$ 6,653 | | \$ 5,600 | \$ 12,078 | \$ 6,478 | | \$ 5,675 | \$ 11,978 | \$ 6,303 | | \$ 5,750 | \$ 11,878 | \$ 6,128 | |

*The fee rate for new residential multi-family construction above 20,000 square feet is \$6.50 per \$1,000 of estimated construction cost.

Town & Village of Woodstock
Select Board & Board of Trustees Joint Meeting
May 2, 2023
6:30 pm
Town Hall & Zoom
Minutes

Draft minutes are subject to approval.

Present: Chair Joe Swanson, Ray Bourgeois, Mary Riley, Susan Ford, Keri Cole, Chair Seton McIlroy, Brenda Blakeman, Bill Corson, Gabe DeLeon, Eric Duffy, Nikki Nourse, Jill Davies, Michael Caduto, Tyler Kimberly, Jon Spector, Zoie Parent, Roger Logan, Charlie Degener

A. Call to order

1. Select Board

- a. Vice-Chair Bourgeois called the Joint Meeting of May 2, 2023, to order at 6:31 pm.

2. Trustees

- a. Chair McIlroy called the Joint Meeting of May 2, 2023, to order at 6:32 pm.

B. New business

1. EEI loan (Select Board)

Motion: by Ms. Ford to approve the EEI loan for the 10 year term.

Seconded: by Ms. Riley.

Vote: 4-0-0, passed. (Chair Swanson was not present).

2. FY22 Village Audit

- a. Mr. Kimberly stated that things are going in the right direction. Ms. Parent utilized some outside services like Sarah Macy. They proposed a few audit adjustments. They were pretty consistent to last year in terms of what they adjusted this year. In the area of the permanent fund, they tuned up some activity there.

3. FY22 Town Audit

- a. Proposed 16 adjustments to the 2nd general ledger provided for audit. The 2nd general ledger was obtained for audit primarily due to the volume of late adjustments that the auditor was receiving from management for the initial general ledger provided for the audit. There are issues with the Town's bank account reconciliation process. They need to correct any discrepancies in the monthly reconciliation at the time the reconciliation is being done.

C. Adjournment

1. Select Board

Motion: by Mr. Bourgeois to adjourn the meeting at 7:23 pm.

Seconded: by Ms. Ford.

Vote: 5-0-0, passed.

2. Trustees

Motion: by Chair McIlroy to adjourn the meeting at 7:23 pm.

Seconded: by Mr. DeLeon.

Vote: 4-0-0, passed.

*Respectfully submitted,
Nikki Nourse*

Village of Woodstock
Board of Trustees Meeting
May 9, 2023
6:30 pm
Town Hall & Zoom
Minutes

Draft minutes are subject to approval.

Present: Chair Seton McIlroy, Jeffrey Kahn, Brenda Blakeman, Bill Corson, Gabe DeLeon, Eric Duffy, Nikki Nourse, Peter Rousmaniere, Justin Quinn, Tess Hunter, Ben Jervey, Thomas Phillips, Rebecca Mitchell, Jon Spector, Police Chief Robbie Blish, Alexander Beram, Karen Pearsons, Wendy Marrinan, Roger Logan, Alita Wilson, Jill Davies, Jim Ford, Beth Finlayson, Greg Fullerton, Andrew Pearsons, Keri Bristow, Graham Hankey, Julie Zee

- A. Call to order
 - 1. Chair McIlroy called the Village Trustees meeting of May 9, 2023, to order at 6:30 pm.
- B. Conservation Commission interview – Justin Quinn
 - 1. Mr. Quinn stated that he is a 3rd generation Quinn from the Prosper Valley. He would like to see Woodstock move forward while keeping their historical values and beliefs.
- C. Finance Committee interview – Thomas N Phillips
 - 1. Mr. Phillips stated that he has skills to help the Village. He and his wife became full time residents of Woodstock in April 2021. He has lived here 15 years part time before that. His wife is a WUHS graduate. He spent his career of 39 years on Wall Street. During that period, he had a number of roles which included portfolio management and team supervision. He is currently on the Board at the US Biathlon Team and the Investment Committee for the Thompson Senior Center. Locally, he has served on the Sewer Committee for the Town of Woodstock in 2022. He was on the Holderness School Board from 2011-2020. He was on the Connecticut River Conservancy Advisory Board from 2017-2022.
- D. Citizen comments – none.
- E. Additions to & deletions from posted agenda
 - 1. Additions - Land adjoining the East End Park in the Village
- F. Manager's report
 - 1. General report
 - a. Mr. Duffy stated that tax season is over. Friday was the last day to pay your taxes without incurring a fee and penalty. Cori Frederick worked very hard the last few weeks. Mark Hunter and his staff worked from 7:00 am to 11:00 pm for the electricity on the dummy which is now fixed.
 - 2. Financial report
 - a. Mr. Kahn stated that short term rentals are at \$1,400. This indicates a total of seven short term rentals in the Village. He is concerned that is not a realistic number. They are going to enforce the short term rental rules, so it is best to register, or the fines will be more severe the longer they put it off.

- i. Mr. Duffy stated that the Planning Commission is also working on a study regarding short term rentals. They are looking at the best way to make sure everyone is registered.

G. Police Chief's report

- 1. Chief Blish stated that on May 27th there will be the Memorial Day Parade at 10:30 am. The Covered Bridges Half Marathon is Sunday, June 4th. They are generally in Woodstock between 8:30 am to about 10:00 am.

H. Permits

1. Sidewalk permits

a. The Village Butcher

Motion: by Mr. Kahn to approve the sidewalk permit for the Village Butcher with the condition that they must provide data and a sketch of a plan for grill placement and customer flow.

Seconded: by Mr. DeLeon.

Vote: 5-0-0, passed.

b. Braden's LLC – Dr. Coburn's Tonic

- i. It is their 4th year requesting tables on the sidewalk. They are asking for the same thing as last year. They would like 10 tables on Elm Street out in front flush with the building. They will have two chairs at each table. They would also like five tables on Central Street.

Motion: by Mr. Kahn to approve the sidewalk permit for Braden's LLC as submitted.

Seconded: by Ms. Blakeman.

Vote: 5-0-0, passed.

2. Parade permits

a. Memorial Day Parade – American Legion

- i. Mr. Ford stated that they are shortening the parade a little bit because they do not have as many people participating. They have been doing it for years. It starts at WES at 10:30 am. It goes down Central Street to Tribou Park and then goes down Pleasant Street and then proceeds to the Court House.

Motion: by Mr. Kahn to approve the parade permit for the Memorial Day Parade as submitted by the American Legion.

Seconded: by Mr. DeLeon.

Vote: 5-0-0, passed.

b. Northeast Delta Dental 5k – Woodstock Inn

- i. Ms. Zee stated that they have a client coming to the Woodstock Inn on June 2nd to June 5th. The client would like to do a 5K. Due to the Covered Bridges Marathon on June 4th they have rerouted this. It will be run all on Billings Farm and across the street at the Marsh Billings Rockefeller National Park. All the proceeds will go back to Billings Farm and Museum. The biggest crossing will be right between Billings Farm and Billings Rockefeller National Historic Park. The race will be open to the public. They are going to advertise it in the newspaper. They have reached out to the Police Department already to secure the crossing and make sure that it is safe.

Motion: by Mr. Kahn to approve the parade permit for Northeast Delta Dental 5K as submitted by Woodstock Inn.

Seconded: by Ms. Blakeman.

Vote: 4-0-1, passed. (Chair McIlroy for, Mr. Kahn for, Ms. Blakeman for, Mr. Corson for, Mr. DeLeon abstained).

3. East End Park permit – Alita Wilson – Pentangle Arts – Music by the River

Motion: by Mr. Kahn to approve the East End Park permit for Music by the River as submitted by Pentangle Arts with the function fee being \$2,400 and a security deposit of \$300 being required.

Seconded: by Ms. Blakeman.

Vote: 5-0-0, passed.

4. Use of the Green permit – Trees and Seeds Food Sale

- a. Trees and Seeds is a local nonprofit that travels with participants to various places to do humanitarian and educational work. They are requesting to have food on the green on Memorial Day weekend. They will set up around 10:00 am. They will serve food by 11:00 am and wrap up by 2:00 pm depending on the crowd. They may also be able to do Labor Day weekend.

Motion: by Mr. Kahn to approve the use of the Green permit for Trees and Seeds Food Sale with the additional date being approved for Labor Day weekend.

Seconded: by Mr. DeLeon.

Vote: 5-0-0, passed.

I. Old business

1. ARPA discussion

- a. Mr. Duffy stated that Mr. Hunter received two quotes for the sidewalks. One was for \$30,870 and the other was for \$38,500 for the same work to be done. The Village received \$50,000 to go towards sidewalks in the Village from Public Trust Funds. He recommends that the Board use the \$50,000 on this sidewalk work and have the vendor work up to \$50,000. Then the ARPA funds can be used for further paving or something else. This will be for parts of Route 106, Central Street, High Street, the footbridge path, Cross Street, Court Street, Prospect Street, and both drains between the Inn and the bank. It is about 8,400 square feet.

Motion: by Chair McIlroy to allocate up to \$50,000 to sidewalks that were indicated needing work.

Seconded: by Mr. Kahn.

Vote: 5-0-0, passed.

J. New business

1. Leaf blowers in the Village

- a. There was a discussion about leaf blowers in the Village. The Trustees heard from both sides. They understand the expense. It is not possible to strictly use electric right now.

2. Request from Bookstock

- a. There is a special request on behalf of Bookstock 2023 for the use of portable restrooms on the Village Green. This request has been prompted by the feedback of previous festival attendees as well as local supporters who wish to present the festival, and the Town of Woodstock, at its most welcoming to

visitors. The issue of available restrooms becomes the most apparent during events that draw visitors from beyond the Village borders. The Welcome Center provides some support in this area, but the limited number of restrooms available coupled with its less than visible location makes it less than adequate to support the amount of foot traffic expected for the 2023 Bookstock festival. They will talk to the library about having porta-potties in their parking lot on the Village's rented spaces.

3. Overnight camping/sleeping in vehicles on Village streets

- a. Chief Blish stated that towards the end of last year in the fall there were people that were sleeping in campers or in cars primarily on Mountain Avenue by Faulkner Park. Two weeks later it went away when the weather got colder. He noticed people doing it again not too long ago. A resident on Mountain Avenue had brought the issue to him. There are temporary no overnight parking signs along Faulkner Park. Since there is no ordinance against it, they cannot enforce it. He can look into what other municipalities are doing regarding this. He thinks it is fine for people to do it at East End Park.
- b. Mr. Kahn stated that they should leave up the temporary signs while this is explored more.

4. Bathrooms and buses during foliage

- a. The portable bathrooms behind the library may help with this if they can get them. They need to possibly increase signage. They should look into having maps with accurate information on them. This would be helpful so people getting off buses know where to go. They recommend having somebody either hired or a volunteer that can stand next to buses when people get off. Bus drivers do not have this information. There is a grant from the EDC for a greeter. Mr. Duffy will start looking at what other towns have done so they can start gathering information. They will discuss this more next month.

K. Other business

1. East End Park & a parcel of land

- a. Mr. Kahn stated that initially because of the lack of parking, they were interested in acquiring land that adjoins the East End Park. It is a little over an acre between East End Park and Sunset Farms. They thought of putting a parking lot in there. They started negotiations with the Inn and came up with a price and this was tied in with a grant from the WISPr Project. That is tied into the South Woodstock sewage plant upgrade. This made them eligible for the grant because it had to do with waterways and this land is right next to the Ottawaquechee River. The original thought got turned down by the State. They cannot put a parking lot there because of the flood plain. They were still interested in acquiring land for the park. It has been 2 ½ years. The ORT decided to put a handicap walkway on this land and got funds from EDC. They cleared vegetation that made us ineligible for grant. The State is willing to reallocate the money once the riparian barrier is replanted. They need to figure out who is going to replant.

L. Executive session

Motion: by Chair McIlroy to enter executive session to discuss appointments at 9:01 pm.

Seconded: by Mr. Kahn.

Vote: 5-0-0, passed.

The Trustees exited executive session and resumed the public meeting at 9:29 pm.

Motion: by Chair McIlroy to appoint Justin Quinn to the Conservation Commission.

Seconded: by Ms. Blakeman.

Vote: 5-0-0, passed.

Motion: by Chair McIlroy to appoint Thomas N Phillips to the Finance Committee.

Seconded: by Mr. DeLeon.

Vote: 5-0-0, passed.

M. Minutes

1. 4/11/23 minutes

2. 4/17/23 minutes

a. D1 – colleagues – colleague

b. D6 – with – who

Motion: by Mr. Kahn to approve the minutes of 4/11/23 and 4/17/23 with the two changes noted above.

Seconded: by Mr. Corson.

Vote: 5-0-0, passed.

N. Adjournment

Motion: by Mr. Kahn to adjourn the meeting at 9:31 pm.

Seconded: by Chair McIlroy.

Vote: 5-0-0, passed.

Respectfully submitted,
Nikki Nourse

**Village of Woodstock
Board of Trustees Special Meeting
May 24, 2023
6:00 pm
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Chair Seton McIlroy, Jeffrey Kahn, Brenda Blakeman, Bill Corson, Eric Duffy, Nikki Nourse, Tom Ayres, Wendy Marrinan, Police Chief Robbie Blish, Loren Fisher, Kathy Costello, Susan Ford

A. Call to order

1. Chair McIlroy called the Trustees Special Meeting of May 24, 2023, to order at 6:00 pm.

B. Citizen comments – none.

C. Additions to & deletions from posted agenda – none.

D. Police Chief Working Committee update

1. Mr. Duffy stated that applications for the Police Chief job are due by May 31st. They are creating a Police Chief Search Working Committee. They want a committee that covers different experiences and different viewpoints to help ensure that the selection best represents what Woodstock needs for the present and the future. There are three candidates for the committee. In the first week of June, resumes for the Chief position will be reviewed, and candidates will be screened out based on their qualifications. By June 5th they will confirm the dates for interviews. The consulting firm will do phone screening to make sure resumes match the candidates. They will hopefully have an offer letter to someone by July 1st.

E. Executive session to discuss a contract and personnel issue

Motion: by Chair McIlroy to enter executive session to discuss a contract and personnel issue at 6:13 pm.

Seconded: by Mr. Kahn.

Vote: 4-0-0, passed.

The Village Trustees exited executive session and resumed the public meeting at 6:41 pm.

Motion: by Chair McIlroy to approve the Woodstock Village Police Union Contract.

Seconded: by Mr. Kahn.

Vote: 4-0-0, passed.

Motion: by Mr. Kahn to appoint Mr. Duffy, Chair McIlroy, Mr. Fisher, Ms. Costello, and Ms. Ford to the Police Chief Search Committee.

Seconded: by Mr. Corson.

Vote: 3-0-1, passed. (Mr. Kahn for, Ms. Blakeman for, Mr. Corson for, Chair McIlroy abstained).

F. Other business – none.

G. Adjournment

Motion: by Chair McIlroy to adjourn the meeting at 6:42 pm.

Seconded: by Mr. Kahn.

Vote: 4-0-0, passed.

*Respectfully submitted,
Nikki Nourse*

**Town & Village of Woodstock
Select Board & Board of Trustees Joint Meeting
May 31, 2023
6:00 pm
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Chair Joe Swanson, Ray Bourgeois, Mary Riley, Keri Cole, Susan Ford, Chair Seton McIlroy, Jeffrey Kahn, Brenda Blakeman, Bill Corson, Gabe DeLeon, Eric Duffy, Derek DeMas, Jill Davies, Nicole Green, Steven Bauer, Wendy Marrinan, Roger Logan

A. Call to order

1. Select Board

a. Chair Swanson called the Joint Meeting of May 31, 2023, to order at 6:00 pm.

2. Trustees

a. Chair McIlroy called the Joint Meeting of May 31, 2023, to order at 6:00 pm.

B. Interview for Planning Commission – Nicole Green

Motion: by Mr. Bourgeois to appoint Nicole Green to the Planning Commission.

Seconded: by Ms. Cole.

Vote: 5-0-0, passed.

Motion: by Mr. Kahn to appoint Nicole Green to the Planning Commission.

Seconded: by Mr. DeLeon.

Vote: 5-0-0, passed.

C. Public Hearing to discuss Town Plan revisions

Motion: by Ms. Riley to approve the Town Plan as presented.

Seconded: by Ms. Ford.

Vote: 5-0-0, passed.

Motion: by Mr. Kahn to approve the Town Plan as presented.

Seconded: by Mr. Corson.

Vote: 5-0-0, passed.

D. Adjournment

1. Select Board

Motion: by Mr. Bourgeois to adjourn the meeting at 6:24 pm.

Seconded: by Ms. Riley.

Vote: 5-0-0, passed.

2. Trustees

Motion: by Mr. Kahn to adjourn the meeting at 6:24 pm.

Seconded: by Ms. Blakeman.

Vote: 5-0-0, passed.

*Respectfully submitted,
Nikki Nourse*

**Town & Village of Woodstock
Select Board & Board of Trustees Joint Meeting
May 31, 2023
Immediately Following the 6:00 pm Joint Meeting
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Chair Joe Swanson, Ray Bourgeois, Mary Riley, Keri Cole, Susan Ford, Chair Seton McIlroy, Jeffrey Kahn, Brenda Blakeman, Bill Corson, Gabe DeLeon, Eric Duffy, Nikki Nourse, Derek DeMas, Jill Davies, Wendy Marrinan, Steven Bauer, Fire Chief David Green, Byron Kelly

A. Call to order

1. Select Board

a. Chair Swanson called the Joint Meeting of May 31, 2023, to order at 6:24 pm.

2. Trustees

a. Chair McIlroy called the Joint Meeting of May 31, 2023, to order at 6:24 pm.

B. Additions & deletions from posted agenda – none.

C. New business

1. 2023 Town Plan approval & adoption

Motion: by Ms. Riley to adopt the 2023 Town Plan as presented.

Seconded: by Ms. Ford.

Vote: 5-0-0, passed.

Motion: by Mr. Kahn to adopt the 2023 Town Plan as presented.

Seconded: by Mr. DeLeon.

Vote: 5-0-0, passed.

2. Ambulance bids (Select Board)

Motion: by Mr. Bourgeois to approve option 1A ambulance bid for a total of \$339,555.75.

Seconded: by Ms. Ford.

Vote: 5-0-0, passed.

3. Alumni Parade – Alumni Association permits (Trustees)

a. Parade permit

Motion: by Mr. Kahn to approve the parade permit for the Alumni Parade as submitted by the Alumni Association.

Seconded: by Mr. DeLeon.

Vote: 5-0-0, passed.

b. Use of The Green permit

Motion: by Mr. Kahn to approve the use of The Green permit for the Alumni Parade as submitted by the Alumni Association.

Seconded: by Ms. Blakeman.

Vote: 5-0-0, passed.

D. Other business

1. Chair Swanson stated that he submitted his application for Police Chief. During the hiring process, he will be taking a leave of absence from the Select Board.

E. Adjournment

1. Select Board

Motion: by Mr. Bourgeois to adjourn the meeting at 6:37 pm.

Seconded: by Ms. Riley.

Vote: 5-0-0, passed.

2. Trustees

Motion: by Chair McIlroy to adjourn the meeting at 6:37 pm.

Seconded: by Mr. Kahn.

Vote: 5-0-0, passed.

*Respectfully submitted,
Nikki Nourse*