

**Village of Woodstock
Board of Trustees Meeting
July 11, 2023
6:30 pm
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Chair Seton McIlroy, Jeffrey Kahn, Brenda Blakeman, Bill Corson, Gabe DeLeon, Eric Duffy, Nikki Nourse, Jill Davies, Tess Hunter, Judith Dossett, Betsy Patterson, Beth Finlayson, Police Chief Robbie Blish

A. Call to order

1. Chair McIlroy called the Board of Trustees Meeting of July 11, 2023, to order at 6:30 pm.

B. Conservation Commission Interview – Judith Dossett

1. Ms. Dossett was present and introduced herself to the Board. She expressed her interest in conservation and her love for Vermont. She mentioned her experience hiking on the Appalachian Trail and her desire to preserve the natural beauty of Woodstock.

Motion: by Mr. Kahn to appoint Judith Dossett to the Conservation Commission.

Seconded: by Ms. Blakeman.

Vote: 5-0-0, passed.

C. Citizen comments – none.

D. Additions to & deletions from posted agenda

1. Additions
 - a. HUB
 - b. Vacation request

E. Manager's report

1. General report

- a. Updates on flood recovery efforts were shared, including collaboration with FEMA, and prioritizing immediate needs.
 - i. Route 4 to Killington is still closed. Everyone is working very hard to get roads open. Hoping Thursday and Friday rain will not cause further issues. There is currently no water. There is shelter at the ESB. There is water there and at Town Hall. Once water is back on you will need to boil it.
- b. Employee reviews were completed.

2. Financial report.

- a. Financial report was shared.

F. Police Chief's report

1. Chief Blish provided an update on storm-related matters and available shelters.
 - a. They are cleaning up from the storm.
2. Officer Tarleton is solo now. Officer Turco will be solo starting on July 20th. Thursday will be Chief Blish's last day.

G. Old business

1. Overnight Parking Ban Ordinance

- a. Lawyer needs to review.

H. New business

1. Rental request for parking space located behind Footprints (29 Central Street) – Watson – tabled.

2. IT contract proposal

- a. Mr. Duffy presented a proposal for an IT contract with the Town of Hanover, New Hampshire. The contract aimed to provide IT services for Woodstock. The Board members discussed the scope of work to be carried out by the contractor and expressed satisfaction with the proposal. It was recommended to proceed with the contract.

Motion: by Mr. Kahn to approve the IT contract proposal with the Town of Hanover.

Seconded: by Ms. Blakeman.

Vote: 4-0-1, passed. (Chair McIlroy for, Mr. Kahn for, Ms. Blakeman for, Mr. Corson for, Mr. DeLeon abstained).

3. Sidewalk Sale Day discussion

- a. The Board discussed the upcoming sidewalk sale event and considered ways to ensure safety and convenience for pedestrians. Suggestions were made to widen the space for vendors by utilizing available areas near the old Mountain Creamery location, the old pharmacy, down to the bank. The enforcement of space requirements and communication to businesses regarding the rules were also discussed. The Board agreed to issue reminders to businesses and maintain open communication with the Chamber of Commerce.

Motion: by Mr. Kahn to amend the Sidewalk Sale Day sidewalk permit for August 18th-19th to have to have items against the wall and can only go out three feet from wall.

Seconded: by Ms. Blakeman.

Vote: 5-0-0, passed.

I. Other business

1. HUB emergency funding

- a. Ms. Davies from the HUB addressed the Board and provided information about the HUB's role in providing emergency funding to individuals affected by the recent flood crisis. She emphasized the importance of immediate assistance for necessary remediation and discussed the process of accessing FEMA funds. The Board acknowledged the need to prioritize assistance based on individual needs and expressed gratitude for the HUB's support.

2. Vacation request

Motion: by Chair McIlroy to approve Mr. Duffy's vacation request two weeks earlier than the personnel policy allows.

Seconded: by Mr. Corson.

Vote: 5-0-0, passed.

J. Executive session

Motion: by Chair McIlroy to enter executive session to discuss personnel at 7:43 pm.

Seconded: by Mr. Kahn.

Vote: 5-0-0, passed.

The Trustees exited executive session and resumed the public meeting at 8:53 pm.

K. Minutes

1. 6/13/23 minutes

Motion: by Mr. Kahn to approve the minutes of 6/13/23 as submitted.

Seconded: by Mr. DeLeon.

Vote: 5-0-0, passed.

L. Adjournment

Motion: by Mr. Kahn to adjourn the meeting at 8:54 pm.

Seconded: by Mr. DeLeon.

Vote: 5-0-0, passed.

*Respectfully submitted,
Nikki Nourse*