

**Village of Woodstock**  
**Board of Trustees Meeting**  
**August 8, 2023**  
**6:30 pm**  
**Town Hall & Zoom**  
**Minutes**

**Draft minutes are subject to approval.**

Present: Chair Seton McIlroy, Jeffrey Kahn, Brenda Blakeman, Bill Corson, Gabe DeLeon, Eric Duffy, Jill Tess Hunter, Police Chief Joe Swanson, Benjamin Pauly, Margaret Frazer, Lisa Lawlor, Norm Frates, Kitty O'Hara, Debra Green, Derrick Demas, Jennifer Falvey, Laura Powell, Steven Bauer.

**A. Call to order**

1. Chair McIlroy called the Board of Trustees Meeting of July 11, 2023, to order at 6:30 pm.

**B. Planning Commission Interview – Benjamin Pauly**

1. Mr. Pauly expressed his interest in the position and the committee. He has attended meetings in the past including two last week.

Motion: by Chair McIlroy to appoint Benjamin Pauly to the Planning Commission

Seconded by Mr. Kahn.

Vote: 5-0-0, passed.

**C. Citizen Comment-**

1. Margaret Fraser announced the Puppies and Poochies event is taking place on August 26<sup>th</sup>. If there are weather issues, it will be moved to the High school.
2. Margaret Fraser also commented on Comment on the water situation. Mr. Duffy replied that the Aqueduct is a private company so the municipality could not control their communications. However, he admitted that the municipality does need to improve their communication plan.

**D. Additions to and Deletions from Posted Agenda**

1. TedEX permit for East End Park
2. Glad Rags Sale- Banner on the Green permission

Chair McIlroy added both agenda items

**E. Manager's report**

1. Mr. Duffy mentioned that the Staff Accountant resigned and the municipality has posted the position and is going to use NEMRC in the short term to ensure all work is completed

2. Mr. Duffy met with the Finance Advisory Committee to discuss the FY25 Budget Process
3. Reported that the Woodstock Aqueduct is still asking residents to conserve water
4. Reported that the DPW is busy repairing roads and have had to make priorities in order to fix washed out roads
5. Mr. Kahn stated that the Trustees need to decide how to spend the rest of the ARPA funds.

#### **F. Police Chief's Report**

1. Chief Swanson said there were 293 traffic stops in July and 21 foot patrols. He has planned a coffee with the Chief at Mon Vert for August 23<sup>rd</sup>. He also talked about improving the graphics of the vehicles and a way to purchase new vehicles as there are two that are from 2015 and 2018.
2. Jill Davies asked about help with FEMA for residents. Mr. Duffy said that the municipality is able to offer help but the majority of the work is now with the State and FEMA.
3. Lisa Lawlor asked about making sidewalks a priority. Chair McIlroy said that the Trustees are making it a priority. Mr. Kahn said that a lot of work has been done and they are aware of more sidewalks that need to be done.

#### **G. Permits**

##### **1. Use of the Green Permits**

###### **a. The Zack's Place Turkey Trot- Zack's Place Enrichment Center**

- Norm Frates spoke about the permit. This is the 18<sup>th</sup> year of the event and nothing has changed. They expect about 1500 people.

Motion: by Mr. Kahn to approve the permit

Seconded by Mr. DeLeon

Vote: 5-0-0, passed.

###### **b. Lewis-Healey Wedding Sendoff**

- Claudia Rollin spoke about the permit, she is wedding planner for wedding. They are requesting hosting a farewell bunch from 9am-12:30PM on the Green. They are expecting about 100 guests, with food and coffee and 3-4 tables. . Jeffrey asked that are they okay with public being around and they agreed. The party would pick up trash themselves. Ms. Davies, Ms. Lawlor, and Ms. Frazer all said that this would create a precedent and that people walk their dogs there. Mr. Corson and Chair McIlroy agreed that this would be a precedent that the Trustees would be setting. After discussion the Trustees agreed that a \$400 fee would be included in the permit to mirror the East End park regulations.

Motion: by Mr. DeLeon to approve the permit with the \$400 fee

Seconded by Ms. Blakemen

Vote: 4-1-0, passed.

## **2. East End Park**

### **a. TedEx Event**

- **Ms. Green asked for a permit for a small concert at East End Park from 10am-11:25**

Motion: by Chair McIlroy to approve the permit pending a CIO and \$100 fee

Seconded by Mr. Deleon

Vote: 5-0-0, passed.

## **3. Banner Use**

### **a. Glad Rags Sale- Banner on the Green**

- **Ms. O'Hara asked to have a banner at each end of The Green for their food sale. It would be from 9/17 for one week.**

Motion: by Chair McIlroy to approve the use of a banner

Seconded by Mr. Deleon

Vote: 5-0-0, passed.

## **H. Old Business**

### **1. Overnight Parking Ban Ordinance**

Motion: by Mr. Kahn for approval of Ordinance

Seconded by Mr. Deleon

Vote: 5-0-0, passed.

### **2. Rental Request of parking spaces located behind Footprints (29 Central Street)-Watson**

-tabled

## **I. New Business**

### **1. Short term rental and bed and breakfast temporary moratorium interim law**

1. Mr. Bauer the Planning and Zoning Administrator and Ms. Powell, the clerk from the Planning Commission spoke in favor of the moratorium. Ms. Falvey and Ms. Frazer spoke against the moratorium.

Motion: by Chair McIlroy

No Second- motion fails to be voted on

#### **J. Other Business**

##### **1. Endowment Fund Update**

a. Ms. Davies presented an update on the funds. She stated that they are outperforming the market by a bit and that shows the funds are being invested and protected well.

#### **K. Executive Session to discuss personnel**

Motion: by Chair McIlroy to enter executive session at 8:26 PM

Seconded by Mr. Kahn

Vote: 4-0-0, passed.

The Trustees exited executive session and resumed the public meeting at 9:22

#### **L. Minutes**

**1. 7/11/23 minutes**

**2. 7/13/2023 minutes**

**3. 7/26/2023 minutes**

Motion: by Mr. Kahn to approve all minutes as presented

Seconded by Chair McIlroy

Vote: 4-0-0, passed.

#### **M. Adjournment**

Motion: by Mr. Kahn to approve all minutes as presented

Seconded by Chair McIlroy

Vote: 4-0-0, passed.

*Respectfully submitted,*

*Eric Duffy*